

**City of Kenmore
Planning Commission Meeting Minutes
September 5, 2023 @ 7:00 p.m.**

Planning Commission Members – In Attendance (the meeting was held onsite and virtually using the Zoom online platform)

Dwight Thompson, Chair
Mike Vanderlinde, Vice Chair (Joined over Zoom)
Tracy Banaszynski
Nathan Loutsis (Joined over Zoom)
Saad Qadri (Joined over Zoom)
Derek Wyckoff

Staff

Debbie Bent, Community Development Director
Todd Hall, Principal Planner
John Vicente, City Engineer
Nina Rasmussen, Climate Action Plan Manager
Shannon Tipple-Leen, Planning Commission Clerk
Michelle Kang, Co-Clerk

1. CALL TO ORDER

The meeting was called to order by Chair Thompson at 7:00 p.m.

2. PUBLIC COMMENTS

No Public Comments

3. APPROVAL OF MINUTES

August 15, 2023 Meeting minutes were approved by unanimous consent.

4. AGENDA

John Vincente gave a staff report on the Transportation Element.

Commissioners decided to identify a few parts of the element and highlight those to the Council.

-Commissioner Loutsis will be talking on support for expanded transit and

support of Kenmore as a high-capacity community.

-Commissioner Wyckoff will be speaking on alternative modes of transportation.

-Commissioner Banaszynski will be speaking on prioritizing non-motorized mobility.

Nina Rasmussen gave a staff report on the Climate Action Element (CAE).

- There was a SEPA review that found no negative impacts.
- There was a Department of Commerce review that came back with a few minor suggestions. Those will not be implemented at this time.
- It is also currently being reviewed by the Puget Sound Regional Council and should receive comments from them by Sept 19th.
- No substantive changes or comments have been made in any of the reviews.
- There 15 goals to be discussed in the CAE but they can be broken into two general areas – 1) Mitigation of Greenhouse Gasses and 2) Community Resiliency.

It was clarified that no changes need to be made to the CAE before it goes to Council.

Where does implementation or the CAE fall into those categories?

-It would fall into both of those general areas.

Commissioners decided to identify a few parts of the element and highlight those to the Council.

One of the suggestions from the Dept of Commerce “have implementation specific dates attached to the objectives and policies” was one the Commission was very interested in as well and should be brought to Council. As well an accelerated timeline and the need for funding.

-Commissioner Loutsis will speak to speeding up the timeline for implementation.

-Commissioner Banaszynski will speak about implementation and the importance of funding.

-Commissioner Qadri will speak to Goals 9 and 10 about community resiliency.

A memorandum of transmittal about the importance of fully funding the Climate Action Element will be included with the document. The Commission wishes to

stress this is a priority for them as they present to the Council. Commissioner Banaszynski will draft the memorandum.

Todd Hall gave a staff presentation on the Public Services Element.

There were updated maps added to the document.

Commissioners decided to identify a few parts of the element and highlight those to the Council.

-Commissioner Qadri will talk about Mental Health.

-Commissioner Loutsis will speak about the updates to Police and Emergency Services and will address the Police Chief's memo.

There was discussion around a comment from a constituent on the growth projections of the city and the services to the Northshore School District.

The Commissioners congratulated Debbie Bent on 25 years with the city.

Todd Hall gave a staff presentation on the Utilities Element.

The new goal U.3.1.7 finalized in the previous meeting was added to the element as well as clarification language.

There was discussion to change the wording on Policy 5.1.3. It was decided without objection to change the wording at the beginning of the policy to read, "Promote installation of solar panels...."

Commissioners decided to identify a few parts of the element and highlight those to the Council.

-Commissioners Wyckoff and Banaszynski will work together to talk about the exploration of joining an existing or creating a new Public Utility District as well as being transparent about where the current energy for the city is generated from.

-Commissioner Vanderlinde will discuss infrastructure and city coding.

MOTION: Commissioner Vanderlinde moved to cancel the Sept. 19th and Oct 3rd meetings. Chair Thompson seconded the motion.

VOTE: 6 For, 0 Against, 0 Abstain. Motion Carried.

An update on the search for new Planning Commissioners was given. There are four open positions, and the city has received five applications. Applications are

open until September 30th.

Upcoming dates:

Sept 18th - Transportation Element recommendation to Council.

Sept 25th - Climate Action Element recommendation to Council.

Oct 16th - Public Services and Utilities Element recommendation to Council.

Oct 17th – Planning Commission Meeting – Economic Development and
Downtown Development Elements.

6. ADJOURNMENT

Chair Thompson adjourned the meeting at 8:19 PM.

Shannon Tipple-Leen

Planning Commission

Approved by Planning Commission on: October 17, 2023