



City of Kenmore
City Council Regular Meeting
Agenda
Monday, October 13, 2025
7:00 PM

ZOOM - LINK: <https://kenmorewa-gov.zoom.us/j/85141978832>

Password: 101325

Telephone: Dial US: +1 253 215 8782

Webinar ID: 851 4197 8832

SIGN UP FOR VIRTUAL PUBLIC COMMENT HERE: kenmorewa.gov/publiccomment

REQUEST AN ACCOMMODATION HERE: kenmorewa.gov/accommodation

If you have technical difficulties accessing the meeting virtually, please contact the Acting City Clerk at mkang@kenmorewa.gov.

Technical Difficulties - If the virtual component of the meeting disconnects, and we cannot resolve technical difficulties to reconnect the virtual component, the in-person meeting will continue at City Hall if there is a quorum of the body to conduct business.

1. CALL REGULAR MEETING TO ORDER - 7:00 PM

2. ROLL CALL

3. LAND ACKNOWLEDGEMENT

We acknowledge that the City of Kenmore is situated upon the ancestral lands of the Snohomish, Snoqualmie, Sauk-Suiattle, Duwamish, Stillaguamish, Tulalip, Suquamish, Muckleshoot, and other tribes who are part of the Coast Salish Peoples. We recognize and express our deepest respect for their enduring stewardship and profound relationship with this land, which they have cherished and protected since time immemorial. We honor the First Peoples, acknowledge their vibrant cultures, and commit ourselves to learning from their wisdom in our journey to promote justice, equity, and mutual understanding. We pledge to stand alongside these communities in acknowledging past injustices and working towards a future that respects and celebrates the diverse heritage of this land.

4. FLAG SALUTE

5. AGENDA APPROVAL

6. PROCLAMATION

- A) Indigenous Peoples' Day - October 13, 2025
 - 1. Indigenous Peoples' Day - October 13, 2025

7. WHERE'S THE FUN?

8. PUBLIC COMMENTS

Welcome to the Council's meeting. Please address your comments to the Mayor and Council. You'll have three minutes to speak. If there are more than 20 speakers, time will be reduced to two minutes per speaker. The Clerk will call your name when it's your turn. The Presiding Officer may choose to alternate between in-person and online comments. Please state your name and city of residence and keep within the allotted time. To make every person feel welcome and safe here, please refrain from booing, clapping, heckling, yelling, or other interruptions. Please note: Under Washington State law (RCW 42.17A.555), public comment time may not be used to support or oppose candidates or ballot measures. Thank you for keeping remarks focused on City business. The meeting is recorded for transparency. Thank you for being here, and for sharing your input respectfully.

- A) **VIRTUAL PUBLIC COMMENT PRE-REGISTRATION:** To provide public comments virtually, please fill out the [Virtual Public Comment Request Form](#) in advance of the meeting. The form opens Tuesdays at 12:00 Noon and closes Mondays at 12:00 Noon. You will be confirmed by the City Clerk's Office. If you are having difficulty, please reach out to the City Clerk's Office at clerks@kenmorewa.gov.

9. CONSENT AGENDA

- A) Approve the City Council Regular Meeting Minutes of Monday, September 15, 2025.
 - 1. City Council Regular Meeting Minutes of Monday, September 15, 2025
- B) Approve the following Voucher Certification and Approval:
 - Total Check #s 56931 through 57014 totaling \$957,791.37
 - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 09/05/2025-09/08/2025 in the amount totaling \$355,669.79
 - Total EFT Payment #s 1888 through 1891 total \$81,115.35
- 1. Voucher Certification & Approval 08/30/2025-09/12/2025
- C) Authorize the City Manager to execute the Water Utilities Easement and Developer Extension Agreement with Northshore Utilities District for the Public Works Operations Center in a form acceptable to the City Attorney.

1. Agenda Bill - PWOC NUD Utilities Easement and Developer Extension
2. Attachment 1 - PWOC Water Utilities Easement Draft
3. Attachment 2 - PWOC Developer Extension Agreement Draft

10. PRESENTATION

- A) State of the College, presented by Cascadia College President Dr. Eric Murray
 1. Presentation (added 10/10)

11. PUBLIC HEARING

Virtual Public Hearing Pre-Registration: To provide virtual public hearing testimony, please fill out the Virtual Public Comment Request Form (linked above) in advance of the meeting. The form opens Tuesdays at 12:00 Noon and closes Mondays at 12:00 Noon. You will be confirmed by the City Clerk's Office. If you are having difficulty, please reach out to the City Clerk's Office at clerks@kenmorewa.gov.

- A) Proposed Ordinance No. 25-0633, Capital Improvement Program (CIP) for Parks, Transportation, Surface Water Management, and City Facilities, presented by Finance & Administration Director Melinda Merrell, Assistant City Manager/Community Development Director Debbie Bent, Engineering Director John Vicente, Environmental Services Director Richard Sawyer, and Public Works Operations Director Jennifer Gordon, *for discussion and public hearing*
 1. Agenda Bill - Capital Improvement Program (CIP)
 2. Attachment 1 - Proposed Ordinance No. 25-0633
 3. Attachment 1 Exhibit A - Capital Improvement Program Summary
 4. Attachment 2 - Park CIP
 5. Attachment 3 - Park Narratives
 6. Attachment 4 - Transportation CIP
 7. Attachment 5 - Transportation Narratives
 8. Attachment 6 - Surface Water Management CIP
 9. Attachment 7 - Surface Water Management Narratives
 10. Attachment 8 - City Facilities CIP
 11. Attachment 9 - City Facilities Narratives
 12. Attachment 10 - REET Fund Projections
 13. Attachment 11 - Park Impact Fee Fund Projections
 14. Attachment 12 - Transportation Impact Fee Fund Projections
 15. Attachment 13 - King County Parks Levy Projections
 16. Attachment 14 - CIP Proposed Changes Summary
 17. Presentation (added 10/10)

12. STAFF REPORTS

- A) IT Strategic Plan and Assessment Update, presented by Finance &

Administration Director Melinda Merrell

13. COUNCILMEMBER REPORTS & COMMENTS

14. EXECUTIVE SESSION

- A) Confidential Session of the Council - Pursuant to RCW 42.30.110(1)(i), the City Council will enter an executive session to discuss potential litigation. This executive session is slated to last 30 minutes. No final action is expected.

15. ADJOURNMENT

UPCOMING MEETING SCHEDULE:

- A) Monday, October 20, 2025 7:00 PM - City Council Regular Meeting
Monday, October 27, 2025 7:00 PM - City Council Regular Meeting
Monday, November 10, 2025 7:00 PM - City Council Regular Meeting

NOTICE OF POTENTIAL QUORUMS

- A) [Click here for information about Potential Quorums of the City Council](#). Now found on the City website under City Council Meetings.