

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
Monday, September 22, 2025**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video is available on the [City YouTube channel](#). Attachments are available on the [CivicClerk Agenda Management Portal](#).

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember Joe Marshall
Councilmember Debra Srebnik (excused)
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis

Staff: City Manager Teri Killgore
Deputy City Manager Stephanie Lucash
City Attorney Dawn Reitan
Acting City Clerk Michelle Kang
Co-Clerk Elly Gallo

Speaking Guests: Mike Stanger, A Regional Coalition for Housing (ARCH) Senior Planner

Public Comments Speaking Guests: (none)

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Mayor Herbig led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

The agenda was approved as presented.

PROCLAMATIONS

Mayor Herbig, on behalf of the City Council, proclaimed September 22-26, 2025 as Falls Prevention Awareness Week, throughout the City of Kenmore.

Mayor Herbig, on behalf of the City Council, proclaimed October 2025 as Domestic Violence Awareness Month, throughout the City of Kenmore.

WHERE'S THE FUN?

City Manager Teri Killgore highlighted Hank Heron making an appearance at the second week of Oktoberfest as well as Finance & Administration Director Melinda Merrell's daughter, Dominique, shown on TV as a Seahawks Dancer during Sunday's Seahawks game.

PUBLIC COMMENTS

The City Council provided an opportunity for public comment; no individuals signed up for public comment this evening.

Timestamped link here: https://www.youtube.com/live/7eW-1gknDPU?si=eBYXKaKBW_0PXthT&t=686

CONSENT AGENDA

- A. Approve the following Voucher Certification and Approval:
 - Total Check #s 56855 through 56930 totaling \$ 589,376.56
 - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 08/22/2025 in the amount totaling \$332,407.79
 - Total EFT Payment #s 1880 through 1887 total \$123,460.33
 - Total Wire Transfers totaling \$600,763.51
- B. Approve the City Council Regular Meeting Minutes of Monday, September 8, 2025.
- C. Ratify the amendments to the 2021 King County Countywide Planning Policies by taking no action.
- D. Authorize the City Manager to execute Amendment No. 1 to Interlocal Agreement No. 25-C3175 with King County District Court.
- E. Authorize City staff to apply for a Boundary Line Adjustment (BLA) for the property located at 7010 NE 181st Street, Kenmore, Washington (tax parcel 011410-0590), sign the BLA application, and take all necessary actions to process and close the sale of said property including, but not limited to, processing the BLA or executing easements to address the minor encroachments.
- F. Authorize the Mayor to sign the letter supporting the Floodplain Enhancement and Recovery Act - S. 1564 to be submitted to the Committee on Banking, Housing, and

Urban Affairs and take all actions necessary to submit the letter on behalf of the City. (added 9/18)

MOTION: Approve the consent agenda outlined above.

Moved by Culver; seconded by O'Cain.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

BUSINESS AGENDA

- A. Fee in Lieu of Providing Affordable Housing Units for Residential Development in the R4 and R6 Zones, presented by Assistant City Manager/Community Development Director Debbie Bent, Principal Planner Todd Hall, and A Regional Coalition for Housing (ARCH) Staff, *for discussion and direction*

MOTION: Authorize a fee in lieu rate effective January 1, 2026 of \$6 per square foot for providing affordable housing units for residential development in the R4 and R6 zones and for rental development projects at a rate of \$8 per square foot.

Moved by Sasson; seconded by Culver.

VOTE: 4 Yes – Culver, Sasson, O'Cain, Herbig; 2 No – Marshall, Loutsis; 0 Abstain.

MOTION PASSES.

- B. Kenmore Municipal Code Title 12 Update, presented by Engineering Director John Vicente, *for discussion*

Engineering Director John Vicente brought forth updates to Kenmore Municipal Code (KMC) Title 12 for Council discussion. This update would specifically update KMC 12.05, 12.40, 12.50, and 12.55, as well as update a City of Kenmore Road Standards resource. Staff will return at a later date for further discussion and an ordinance adoption.

STAFF REPORTS

COUNCILMEMBER REPORTS & COMMENTS

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 8:22 PM.



Nigel Herbig, Mayor


Michelle Kang (Oct 21, 2025 10:20:02 PDT)

Michelle Kang, Acting City Clerk

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Final Audit Report

2025-10-21

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