

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
Monday, October 13, 2025**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video is available on the [City YouTube channel](#). Attachments are available on the [CivicClerk Agenda Management Portal](#).

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis

Staff: City Manager Teri Killgore
Deputy City Manager Stephanie Lucash
City Attorney Dawn Reitan
Acting City Clerk Michelle Kang
Co-Clerk Elly Gallo
Finance & Administration Director Melinda Merrell
Assistant City Manager/Community Development Director Debbie Bent
Engineering Director John Vicente
Environmental Services Director Richard Sawyer
Public Works Operations Director Jennifer Gordon
Senior Civil Engineer Kent Vaughan

Speaking Guests: Dr. Eric Murray, Cascadia College President

Public Comments Speaking Guests:
Pam Wyss, Bothell Resident

Public Hearing Speaking Guests: (none)

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Mayor Herbig led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

The agenda was approved as presented.

PROCLAMATION

Mayor Herbig, on behalf of the City Council, proclaimed October 13, 2025, as Indigenous Peoples' Day throughout the City of Kenmore.

WHERE'S THE FUN?

City Manager Teri Killgore highlighted all the Seattle and local sports wins from the past week, including UW Husky Football, Seattle Kraken, Seattle Seahawks, Seattle Mariners, and Inglemoor Vikings Football Team.

PUBLIC COMMENTS

The City Council took comments from the public.

Timestamped link here:

https://www.youtube.com/live/q_emzdn599Q?si=p1jGJP9HrVXdP2vE&t=636

CONSENT AGENDA

- A. Approve the City Council Regular Meeting Minutes of Monday, September 15, 2025.
- B. Approve the following Voucher Certification and Approval:
 - Total Check #s 56931 through 57014 totaling \$957,791.37
 - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 09/05/2025-09/08/2025 in the amount totaling \$355,669.79
 - Total EFT Payment #s 1888 through 1891 total \$81,115.35
- C. Authorize the City Manager to execute the Water Utilities Easement and Developer Extension Agreement with Northshore Utilities District for the Public Works Operations Center in a form acceptable to the City Attorney

MOTION: Approve the consent agenda outlined above.

Moved by Culver; seconded by Loutsis.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

PRESENTATION

Cascadia College President Dr. Eric Murray presented the Cascadia College State of the College presentation to the City Council.

PUBLIC HEARING

- A. Proposed Ordinance No. 25-0633, Capital Improvement Program (CIP) for Parks, Transportation, Surface Water Management, and City Facilities, presented by Finance & Administration Director Melinda Merrell, Assistant City Manager/Community Development Director Debbie Bent, Engineering Director John Vicente, Environmental Services Director Richard Sawyer, and Public Works Operations Director Jennifer Gordon, *for discussion and public hearing*

Staff presented to the Council the updated 2025-2030 Capital Improvement Program (CIP) for Parks, Transportation, Surface Water Management, and City Facilities. Originally, the CIP had listed 44 projects valued at \$106 million and this update lists 52 projects for the next six years valued at \$129 million. Each respective department director spoke to their department's capital projects.

- Parks CIP – six projects
- Transportation CIP – 20 projects
- Surface Water CIP – 22 projects
- City Facilities CIP – four projects

Councilmembers discussed with Staff and asked questions prior to the opening of the public hearing.

Mayor Herbig opened the Public Hearing at approximately 8:33 PM.
The City Council provided the opportunity for testimony during a public hearing. There were no signups.
Timestamped link here: https://www.youtube.com/live/q_emzdn599Q?si=4NNwzMcr4-wYcyEb&t=5904
Mayor Herbig closed the Public Hearing at approximately 8:34 PM.

Staff will return at the October 27 Council Meeting for potential adoption of proposed Ordinance No. 25-0633, Capital Improvement Program.

STAFF REPORTS

- A. Finance & Administration Director Melinda Merrell provided an update on the City's IT Strategic Plan and Assessment. The assessment is expected to be complete in January and the consultants will come to a future Council meeting with the results.
- B. City Manager Teri Killgore informed the Council about a meeting with leadership with Sound Transit to get an update on the construction of the stride line through Kenmore on SR 522.

COUNCILMEMBER REPORTS & COMMENTS

The Council directed staff regarding the following items:

- On a future date, hold a community reception welcoming City Manager Teri Killgore.
- Create a "Report a Compliment" button on the City's website.
- Add to a future Council meeting, the opportunity for Council discussion related to affordable housing, specifically on land options and partners.
- At the October 13 Council meeting, invite Northshore Parks and Recreation Service Area (NPRSA) to present on its upcoming ballot measure maintenance levy and allow for a public comment opportunity under RCW 42.17A.555, so that Council may potentially adopt a resolution taking a position about the levy.

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), the City Council entered an executive session to discuss potential litigation. This executive session was slated to last 30 minutes, until approximately 9:20 PM. The Council exited the executive session at approximately 9:18 PM. No final action took place.

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 9:20 PM.



Nigel Herbig, Mayor



[Scott Passey \(Oct 31, 2025 10:43:33 PDT\)](#)

Scott Passey, City Clerk