



City of Kenmore  
City Council Regular Meeting  
Agenda  
Monday, November 10, 2025  
7:00 PM

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**ZOOM - LINK:** <https://kenmorewa-gov.zoom.us/j/83807951403>

**Password:** 111025

Telephone: Dial US: +1 253 215 8782

Webinar ID: 838 0795 1403

SIGN UP FOR VIRTUAL PUBLIC COMMENT HERE: [kenmorewa.gov/publiccomment](https://kenmorewa.gov/publiccomment)

REQUEST AN ACCOMMODATION HERE: [kenmorewa.gov/accommodation](https://kenmorewa.gov/accommodation)

If you have technical difficulties accessing the meeting virtually, please contact the Deputy City Clerk at [mkang@kenmorewa.gov](mailto:mkang@kenmorewa.gov).

**Technical Difficulties** - If the virtual component of the meeting disconnects, and we cannot resolve technical difficulties to reconnect the virtual component, the in-person meeting will continue at City Hall if there is a quorum of the body to conduct business.

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**1. CALL REGULAR MEETING TO ORDER - 7:00 PM**

**2. ROLL CALL**

**3. LAND ACKNOWLEDGEMENT**

We acknowledge that the City of Kenmore is situated upon the ancestral lands of the Snohomish, Snoqualmie, Sauk-Suiattle, Duwamish, Stillaguamish, Tulalip, Suquamish, Muckleshoot, and other tribes who are part of the Coast Salish Peoples. We recognize and express our deepest respect for their enduring stewardship and profound relationship with this land, which they have cherished and protected since time immemorial. We honor the First Peoples, acknowledge their vibrant cultures, and commit ourselves to learning from their wisdom in our journey to promote justice, equity, and mutual understanding. We pledge to stand alongside these communities in acknowledging past injustices and working towards a future that respects and celebrates the diverse heritage of this land.

**4. FLAG SALUTE**

**5. AGENDA APPROVAL**

**6. PROCLAMATIONS**

A) Honoring Veterans Day - November 11, 2025

1. Veterans Day - November 11, 2025

- B) Hunger and Homelessness Awareness Week - November 16-22, 2025, to be accepted by Juliana Pooley on behalf of North Urban Human Services Alliance (NUHSA)
  - 1. Hunger and Homelessness Awareness Week - November 16-20, 2025

## 7. WHERE'S THE FUN?

## 8. PUBLIC COMMENTS

Welcome to the Council's meeting. Please address your comments to the Mayor and Council. You'll have three minutes to speak. If there are more than 20 speakers, time will be reduced to two minutes per speaker. The Clerk will call your name when it's your turn. The Presiding Officer may choose to alternate between in-person and online comments. Please state your name and city of residence and keep within the allotted time. To make every person feel welcome and safe here, please refrain from booing, clapping, heckling, yelling, or other interruptions. Please note: Under Washington State law (RCW 42.17A.555), public comment time may not be used to support or oppose candidates or ballot measures. Thank you for keeping remarks focused on City business. The meeting is recorded for transparency. Thank you for being here, and for sharing your input respectfully.

- A) **VIRTUAL PUBLIC COMMENT PRE-REGISTRATION:** To provide public comments virtually, please fill out the [Virtual Public Comment Request Form](#) in advance of the meeting. The form opens Tuesdays at 12:00 Noon and closes Mondays at 12:00 Noon. You will be confirmed by the City Clerk's Office. If you are having difficulty, please reach out to the City Clerk's Office at [clerks@kenmorewa.gov](mailto:clerks@kenmorewa.gov).

## 9. CONSENT AGENDA

- A) Approve City Council Regular Meeting Minutes of Monday, October 20, 2025.
  - 1. City Council Regular Meeting Minutes of Monday, October 20, 2025 (added 11/4)
- B) Approve the following Voucher Certification and Approval:
  - Total Check #s 57088 through 57177 totaling \$1,084,613.71
  - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 10/03/2025 in the amount totaling \$318,096.17
  - Total EFT Payment #s 1902 through 1904 total \$525,021.19
  - 1. Voucher Certification and Approval 09/27/2025 - 10/10/2025
- C) Approve the following Voucher Certification and Approval:
  - Total Check #s 57178 through 57262 totaling \$880,470.47
  - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 10/17/2025 in the amount totaling \$318,044.09
  - Total EFT Payment #s 1905 through 1907 total \$102,872.52
  - 1. Voucher Certification and Approval 10/11/2025 - 10/24/2025
- D) Authorize City Manager to execute Contract No. 25-C3127, Amendment No. 1, with 4Leaf, Inc, substantially and materially in the form attached.

1. Agenda Bill - Amendment No. 1 to Contract No. 25-C3127 with 4Leaf, Inc.
2. Attachment 1 - Amendment No. 1

## 10. PRESENTATION

- A) Climate Action Advisory Committee Presentation, introduced by Climate Action Plan Program Manager Nina Rasmussen and presented Climate Action Advisory Committee Members
  1. Presentation (added 11/6)

## 11. PUBLIC HEARINGS

Virtual Public Hearing Pre-Registration: To provide virtual public hearing testimony, please fill out the Virtual Public Comment Request Form (linked above) in advance of the meeting. The form opens Tuesdays at 12:00 Noon and closes Mondays at 12:00 Noon. You will be confirmed by the City Clerk's Office. If you are having difficulty, please reach out to the City Clerk's Office at [clerks@kenmorewa.gov](mailto:clerks@kenmorewa.gov).

- A) Proposed Ordinance No. 25-0635 Mid-Biennial Amendments to the 2025-2026 Biennial Budget and Salary Plan for 2026, presented by Finance & Administration Director Melinda Merrell, *for introduction and public hearing*
  1. Agenda Bill - Mid-Biennial Budget Amendments
  2. Attachment 1 - Recommended Budget Amendments
  3. Attachment 2- Proposed Ordinance No. 25-0635
  4. Exhibit A to Proposed Ordinance No. 25-0635, Proposed 2026 Salary Wage Plan
  5. Presentation (added 11/7)
- B) Proposed Ordinance No. 25-0636, Property Tax Levy, presented by Finance & Administration Director Melinda Merrell, *for introduction and public hearing*
  1. Agenda Bill - Property Tax Levy
  2. Attachment 1 - Proposed Ordinance No. 25-0636
  3. Presentation (added 11/7)
- C) Proposed Ordinance No. 25-0637, Excess Property Tax Levy, presented by Finance & Administration Director Melinda Merrell, *for introduction and public hearing*
  1. Agenda Bill - Excess Property Tax Levy
  2. Attachment 1 - Proposed Ordinance No. 25-0637
  3. Presentation (added 11/7)

## 12. BUSINESS AGENDA

- A) Draft Amendments to the Parks, Recreation, and Open Space (PROS) Element and Capital Facilities Element, presented by Assistant City Manager/Community Development Director Debbie Bent, Principal Planner Todd Hall, and Consultant Tom Beckwith, *for continued discussion and direction*
  1. Agenda Bill - Draft Amendments to the PROS Element and Capital Facilities Element
  2. Attachment 1 - Follow-up to Council Questions from 10/27
  3. Attachment 2 - Draft PROS Element
  4. Attachment 3 - DRAFT Capital Facilities Element
  5. Attachment 4 - Presentation

**13. STAFF REPORTS**

**14. COUNCILMEMBER REPORTS & COMMENTS**

**15. ADJOURNMENT**

**UPCOMING MEETING SCHEDULE:**

- A) Monday, November 17, 2025 7:00 PM - City Council Regular Meeting
- Monday, November 24, 2025 7:00 PM - City Council Regular Meeting
- Monday, December 8, 2025 7:00 PM - City Council Regular Meeting

**NOTICE OF POTENTIAL QUORUMS**

- A) [Click here for information about Potential Quorums of the City Council](#). Now found on the City website under City Council Meetings.