

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
Monday, October 20, 2025**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video is available on the [City YouTube channel](#). Attachments are available on the [CivicClerk Agenda Management Portal](#).

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis

Staff: City Manager Teri Killgore
Deputy City Manager Stephanie Lucash
City Attorney Dawn Reitan
City Clerk Scott Passey
Deputy City Clerk Michelle Kang
Co-Clerk Shannon Tipple-Leen
Environmental Services Director Richard Sawyer
Surface Water Capital Project Manager Andrew Silvia

Speaking Guests: Christine Scotton, Northshore Park and Recreation Service Area (NPRSA) Program Manager

Public Comments Speaking Guests:
Andy Hollenbeck, Kenmore Resident
Steve VanDerhoef, Burien Resident

Business Item A Public Comment Speaking Guests: (none)

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Mayor Herbig led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

The agenda was approved as presented.

WHERE'S THE FUN?

City Manager Teri Killgore highlighted the City's annual Jack Crawford Day that took place on Saturday, October 18, 2025.

PUBLIC COMMENTS

The City Council took comments from the public.

Timestamped link here: <https://www.youtube.com/live/4K6e2dATugw?si=jNRP3w2-wsp04cHw&t=387>

CONSENT AGENDA

A. Approve the City Council Regular Meeting Minutes of Monday, September 22, 2025.

B. Approve the following Voucher Certification and Approval:

- Total Check #s 57015 through 57087 totaling \$440,111.70
- Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 09/19/2025 in the amount totaling \$315,726.49
- Total EFT Payment #s 1892 through 1901 total \$771,823.82

MOTION: Approve the consent agenda outlined above.

Moved by Culver; seconded by Srebnik.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

PRESENTATION

Deputy City Manager Stephanie Lucash introduced new staff, City Clerk Scott Passey.

BUSINESS AGENDA

A. November 4, 2025 General Election Ballot Measure:

Northshore Park and Recreation Service Area

Proposition No. 1

Replacement Levy for Repair, Maintenance and Operation

- Presentation by Northshore Park and Recreation Service Area (NPRSA)
- Questions and Discussion of the Council
- Public Comment Opportunity per RCW 42.17A.555(1)

- Potential Adoption of Proposed Resolution

Northshore Park and Recreation Service Area (NPRSA) Program Manager Christine Scotton presented information about Proposition No. 1 Replacement Levy for Repair, Maintenance and Operation on the upcoming November 4, 2025 general election ballot measure.

Councilmembers had an opportunity for questions and discussion.

Per RCW 42.17A.555(1)(b), members of the public were afforded an approximately equal opportunity for an expression of an opposing view during a special public comment period.

Timestamped link here:

<https://www.youtube.com/live/4K6e2dATugw?si=9amPLuPiHe6mR0Jb&t=1428>

MOTION: Adopt Proposed Resolution No. 25-435 expressing support for Northshore Park and Recreation Service Area Proposition No. 1 Replacement Levy for Replacement, Maintenance and Operation.

Moved by Srebnik; seconded by O'Cain.

VOTE: 7 Yes – Loutsis, Culver, Marshall, Srebnik, Sasson, O'Cain, Herbig; 0 No; 0 Abstain.

MOTION PASSES.

EXECUTIVE SESSION

MOTION: Recess to an executive session under RCW 42.30.110(1)(i) for approximately 30 minutes.

Moved by Srebnik; seconded by O'Cain.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

Pursuant to RCW 42.30.110(1)(i), the City Council entered an executive session to discuss potential litigation. This executive session is slated to last approximately 30 minutes until 7:53 PM. The Council extended the executive session by 20 minutes until approximately 8:13 PM. The Council exited executive session at approximately 8:13 PM.

BUSINESS AGENDA (continued)

- B. Proposed Ordinance No. 25-0634, NE 169th Street Culvert Replacement Project Condemnation, presented by Environmental Services Director Richard Sawyer and Surface Water Capital Project Manager Andrew Silvia, *for discussion and potential adoption*

Environmental Services Director Richard Sawyer and Surface Water Capital Project Manager Andrew Silvia presented to the Council information on the condemnation ordinance for the NE 169th Street Culvert Replacement project including project

background, the project's need for data collection and requirements, as well as the public purposes for the culvert replacement.

With the condemnation ordinance, the City is seeking the right for City staff and project consultants to enter onto three private properties, after negotiations with the private property owners, over a two-month period to conduct testing and data collection activities. The temporary property rights of the ordinance would not allow for access to the buildings, construction activity, or other permanent property impacts. The Council asked staff questions and discussed the potential ordinance before them prior to considering final action.

MOTION: Adopt Ordinance No. 25-0634.

Moved by Culver; seconded by Srebnik.

VOTE: 7 Yes – Marshall, Srebnik, Culver, Loutsis, Sasson, O'Cain, Herbig; 0 No; 0 Abstain.

MOTION PASSES.

STAFF REPORTS

- A. Development Services Director Samantha Loyuk presented a brief update on current private development and construction activity within the city.
- B. City Manager Teri Killgore informed Council that the topic of budget amendments is coming forward to Council soon.

COUNCILMEMBER REPORTS & COMMENTS

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 9:04 PM.



Nigel Herbig, Mayor



Scott Passey, City Clerk

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Final Audit Report

2025-11-12

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