



City of Kenmore
City Council Regular Meeting
Agenda
Monday, November 17, 2025
7:00 PM

ZOOM - LINK: <https://kenmorewa-gov.zoom.us/j/85707768296>

Password: 111725

Telephone: Dial US: +1 253 215 8782

Webinar ID: 857 0776 8296

SIGN UP FOR VIRTUAL PUBLIC COMMENT HERE: kenmorewa.gov/publiccomment

REQUEST AN ACCOMMODATION HERE: kenmorewa.gov/accommodation

If you have technical difficulties accessing the meeting virtually, please contact the Deputy City Clerk at mkang@kenmorewa.gov.

Technical Difficulties - If the virtual component of the meeting disconnects, and we cannot resolve technical difficulties to reconnect the virtual component, the in-person meeting will continue at City Hall if there is a quorum of the body to conduct business.

1. CALL REGULAR MEETING TO ORDER - 7:00 PM

2. ROLL CALL

3. LAND ACKNOWLEDGEMENT

We acknowledge that the City of Kenmore is situated upon the ancestral lands of the Snohomish, Snoqualmie, Sauk-Suiattle, Duwamish, Stillaguamish, Tulalip, Suquamish, Muckleshoot, and other tribes who are part of the Coast Salish Peoples. We recognize and express our deepest respect for their enduring stewardship and profound relationship with this land, which they have cherished and protected since time immemorial. We honor the First Peoples, acknowledge their vibrant cultures, and commit ourselves to learning from their wisdom in our journey to promote justice, equity, and mutual understanding. We pledge to stand alongside these communities in acknowledging past injustices and working towards a future that respects and celebrates the diverse heritage of this land.

4. FLAG SALUTE

5. AGENDA APPROVAL

6. WHERE'S THE FUN?

7. PUBLIC COMMENTS

Welcome to the Council's meeting. Please address your comments to the Mayor and Council. You'll have three minutes to speak. If there are more than 20 speakers, time will be reduced to

two minutes per speaker. The Clerk will call your name when it's your turn. The Presiding Officer may choose to alternate between in-person and online comments. Please state your name and city of residence and keep within the allotted time. To make every person feel welcome and safe here, please refrain from booing, clapping, heckling, yelling, or other interruptions. Please note: Under Washington State law (RCW 42.17A.555), public comment time may not be used to support or oppose candidates or ballot measures. Thank you for keeping remarks focused on City business. The meeting is recorded for transparency. Thank you for being here, and for sharing your input respectfully.

- A) **VIRTUAL PUBLIC COMMENT PRE-REGISTRATION:** To provide public comments virtually, please fill out the [Virtual Public Comment Request Form](#) in advance of the meeting. The form opens Tuesdays at 12:00 Noon and closes Mondays at 12:00 Noon. You will be confirmed by the City Clerk's Office. If you are having difficulty, please reach out to the City Clerk's Office at clerks@kenmorewa.gov.

8. CONSENT AGENDA

- A) Approve the City Council Special and Regular Meeting Minutes of Monday, October 27, 2025.
1. City Council Special and Regular Meeting Minutes of Monday, October 27, 2025
- B) Adopt Proposed Resolution No. 25-437, affirming the rights, safety, and equality of all Kenmore residents.
1. Agenda Bill - Proposed Resolution No. 25-437
 2. Attachment 1 - Proposed Resolution No. 25-437
- C) Accept \$3.5 million of Move Ahead Washington - Tier Pedestrian & Bicycle Program funding for the 61st Avenue NE Sidewalk Replacement project and authorize the City Manager to execute the appropriate agreements with the Washington State Department of Transportation (WSDOT).
1. Agenda Bill - WSDOT Move Ahead Washington

9. PRESENTATION

- A) Fee Study Results, introduced by Development Services Director Samantha Loyuk and presented by Matrix Consulting Group
1. Agenda Bill - Fee Study Presentation
 2. Attachment 1 - Fee Study Report
 3. Attachment 2 - Fee Study Schedule
 4. Attachment 3 - Presentation
 5. Attachment 4 - 2025 Fee Schedule

10. PUBLIC HEARING

Virtual Public Hearing Pre-Registration: To provide virtual public hearing testimony, please fill out the Virtual Public Comment Request Form (linked above) in advance of the meeting. The form opens Tuesdays at 12:00 Noon and closes Mondays at 12:00 Noon. You will be confirmed by the City Clerk's Office. If you are having difficulty, please reach out to the City Clerk's Office at clerks@kenmorewa.gov.

- A) Temporary Use Permit No. TMP25-0726 allowing "Construction and Trade" as a temporary use for the Interim Public Works Shop for a one-year period at real property

located at 6532 NE Bothell Way, Kenmore, WA, subject to conditions, presented by Development Services Director Samantha Loyuk and Public Works Operations Director Jennifer Gordon, *for public hearing*

1. Agenda Bill - TMP25-0726
2. Attachment 1 - Renewal Application and Project Narrative
3. Attachment 2 - Site Plan
4. Attachment 3 - Site Photos
5. Presentation (added 11/13)

11. BUSINESS AGENDA

- A) Temporary Use Permit No. TMP25-0726 allowing "Construction and Trade" as a temporary use for the Interim Public Works Shop for a one-year period at real property located at 6532 NE Bothell Way, Kenmore, WA, subject to conditions, presented by Development Services Director Samantha Loyuk and Public Works Operations Director Jennifer Gordon, *for approval*

1. Agenda Bill - TMP25-0726
2. Attachment 1 - Renewal Application and Project Narrative
3. Attachment 2 - Site Plan
4. Attachment 3 - Site Photos
5. Presentation (added 11/13)

- B) Proposed Resolution No. 25-434, 2026 Fee Schedule, presented by Development Services Director Samantha Loyuk, *for discussion and direction*

1. Agenda Bill - Proposed 2026 Fee Schedule
2. Attachment 1 - Proposed Resolution No. 25-434
3. Attachment 1A - Exhibit A: 2026 Fee Schedule (updated 11/13)
4. Attachment 2 - Current 2025 Fee Schedule
5. Attachment 3 - Northshore School District 2025-2031 Capital Facilities Plan
6. Attachment 4 - 2026 Fee Schedule, tracked changes (updated 11/13)
7. Attachment 5 - Comparison Data: Permit Fees Through the Years
8. Presentation (added 11/13)

- C) Emergency Shelter, Transitional Housing, Emergency Housing, and Permanent Supportive Housing (STEP) Housing Advisory Committee Recommendations for STEP Housing Regulations, presented by Assistant City Manager/Community Development Director Debbie Bent, STEP Housing Committee Members, and Kimley-Horn Consultants, *for discussion and direction*

1. Agenda Bill - STEP Housing Recommendation
2. Attachment 1 - Memo from the STEP Housing Advisory Committee
3. Presentation (added 11/14)

- D) Third Quarter 2025 Financial Report, presented by Finance & Administration Director Melinda Merrell, *to receive and file*

1. Agenda Bill - Third Quarter 2025
2. Attachment 1 - Third Quarter 2025 Financial Reports
3. Presentation (added 11/14)

12. STAFF REPORTS

13. COUNCILMEMBER REPORTS & COMMENTS

14. ADJOURNMENT

UPCOMING MEETING SCHEDULE:

- A) Monday, November 24, 2025 7:00 PM - City Council Regular Meeting
- Monday, December 8, 2025 7:00 PM - City Council Regular Meeting

NOTICE OF POTENTIAL QUORUMS

- A) [Click here for information about Potential Quorums of the City Council](#). Now found on the City website under City Council Meetings.