

**City of Kenmore
City Council Meeting
Special & Regular Meeting Minutes
Monday, October 27, 2025**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video is available on the [City YouTube channel](#). Attachments are available on the [CivicClerk Agenda Management Portal](#).

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis

Staff: City Manager Teri Killgore
City Attorney Dawn Reitan
City Clerk Scott Passey
Co-Clerk Shannon Tipple-Leen
Communications & Tourism Manager Lauren Chomiak
Assistant City Manager/Community Development Director Debbie Bent
Principal Planner Todd Hall
Traffic Engineer Tobin Bennett-Gold
Finance & Administration Director Melinda Merrell
Development Services Director Samantha Loyuk
Environmental Services Director Richard Sawyer

Speaking Guests: Lucille Vickery, Co-Creator Award Recipient
Tracy Banaszynski, Planning Commission Chair
Dwight Thompson, Planning Commission Vice Chair
Mike Vanderlinde, Planning Commissioner
Edouard Lassalle, Planning Commissioner
Chris Olson, Planning Commissioner
David Dorrian, Planning Commissioner
Kara Macias, Planning Commissioner
Shelly Helder, Thomas Gordon Honeywell State Lobbyist

Public Comments Speaking Guests:
Mark Prince, Kenmore Resident

CALL SPECIAL MEETING TO ORDER

Mayor Herbig called the special meeting to order at 6:15 PM.

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), the City Council entered an executive session to discuss potential litigation. This executive session was slated to last 45 minutes until approximately 7:00 PM. The Council exited the executive session at approximately 6:59 PM.

POSSIBLE ACTION RELATING TO EXECUTIVE SESSION

MOTION: Authorize the City Manager and City Attorney's office to take all steps necessary to enforce the Notice of Violations issued against property located at 6229 NE 191st Street, Kenmore, Washington, including but not limited to filing an action in Superior Court.

Moved by Loutsis; seconded by Sasson.

VOTE: 7 Yes – Srebnik, Marshall, Culver, Loutsis, Sasson, O'Cain, Herbig; 0 No; 0 Abstain.

MOTION PASSES.

ADJOURN SPECIAL MEETING

Mayor Herbig adjourned the special meeting at approximately 7:00 PM.

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Mayor Herbig led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

The agenda was approved as presented.

PROCLAMATION

Mayor Herbig, on behalf of the City Council, proclaimed November 2025, as Native American Heritage Month throughout the City of Kenmore.

WHERE'S THE FUN?

City Manager Teri Killgore welcomed new City Clerk Scott Passey and highlighted the Think Pink movement to celebrate and acknowledge the efforts to raise breast cancer awareness.

PUBLIC COMMENTS

The City Council took comments from the public.

Timestamped link here: <https://youtu.be/zlrDOe-nTUc?t=3248>.

CONSENT AGENDA

- A. Approve the City Council Regular Meeting Minutes of Monday, October 13, 2025.
- B. Approve the Drainage Easement Agreement with Northshore School District #417 in a form acceptable to the City Attorney's Office and authorize the City Manager or designee to sign the agreement.

MOTION: Approve the consent agenda outlined above.

Moved by Culver; seconded by O'Cain.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

PRESENTATION

Communications & Tourism Manager Lauren Chomiak presented Kenmore Resident Lucille Vickery with Kenmore's Co-Creator Award, highlighting the projects and activities in which she participated to promote community spirit.

BUSINESS AGENDA

- A. Planning Commission Recommendation on Draft Amendments to the Parks, Recreation, and Open Space (PROS) Element and Capital Facilities Element, presented by Assistant City Manager/Community Development Director Debbie Bent, Principal Planner Todd Hall, Planning Commissioners, and Consultants, *for introduction and discussion*

City staff introduced this item and Planning Commission members, who outlined their recommendations for updates to the PROS Plan and Capital Facilities Element. Proposed amendments include updated tables, maps and level of service in the existing Park System; new sections related to Master Planning, Partnerships and Community Outreach, Recreational Programming, Population Growth, Obstacles and Opportunities Affecting Future Demands and Needs, and Implementation Strategy. Additionally, the entire section of Goals, Objectives and Policies was updated. The only item proposed for change as part of the Capital Facilities Element is Table CF-A: Parks Capital Improvements.

Council questions and feedback were received on various elements of the Plans. Staff and consultants will return at a later Council meeting for further discussion of the two elements.

- B. City of Kenmore 2026 State Legislative Agenda, presented by City Manager Teri Killgore and Gordon Thomas Honeywell State Lobbyist Shelly Helder, *for discussion and approval*

Lobbyist Shelly Helder gave a presentation on the upcoming legislative session, State Budget considerations, and the city's proposed 2026 Legislative Agenda and Policy Statements. The 2026 Legislative Agenda includes three elements: 1) Lakepointe; 2) Ped/Bike Projects in Kenmore; and 3) Digital Permitting System Upgrades. The 2026 Proposed Policy Statements include: 1) Climate Change and Environmental Stewardship; 2) Economic Development; 3) Housing; 4) Human Services and Behavior Health; 5) Public Safety and Justice Services; 6) Racial and Social Issues; 7) Tax Policies and Fiscal Sustainability; 8) Transportation Choices; and 9) Zoning and Land Use.

MOTION: Strike Policy Statement on Zoning and Land Use.

Moved by Culver; seconded by Sasson.

VOTE: 3 Yes – Culver, Sasson, Herbig; 4 No – Marshall, Loutsis, Srebnik, O'Cain; 0 Abstain.

MOTION FAILS.

MOTION: Insert "City supports legislation to define e-motorcycles and establish clear standards for ownership and operation" in the Policy Statements:

Moved by Sasson; seconded by Srebnik.

VOTE: 7 Yes - Sasson, Srebnik, Culver, Loutsis, Marshall, O'Cain, Herbig; 0 No; 0 Abstain.

MOTION PASSES.

MOTION: Approve Legislative Agenda and Amended Policy Statements.

Moved by Marshall; seconded by Srebnik.

VOTE: 4 Yes – Srebnik, Marshall, O'Cain, Herbig; 3 No – Loutsis, Culver, Sasson; 0 Abstain.

MOTION PASSES.

- C. Proposed Ordinance No. 25-0632, KMC 10.45 Update, Limited Infraction Window for Photo Enforcement Infractions, presented by Traffic Engineer Tobin Bennett-Gold, *for discussion and potential adoption*

Traffic Engineer Tobin Bennett-Gold provided background on the Kenmore Automated Photo Enforcement (KAPE) program and outlined the recommendation to adopt an ordinance limiting the issuance of photo enforcement infractions for a single vehicle to

no more than one per half-hour across all traffic safety cameras citywide, to begin in 2026. Council questions and feedback were received.

MOTION: Adopt Ordinance No. 25-0632 to revise KMC 10.45 to limit the issuance of photo enforcement infractions for speed limit violations for a single vehicle to no more than one per half-hour across all traffic safety cameras citywide.

Moved by Loutsis; seconded by Srebnik.

VOTE: 7 Yes – Loutsis, Sasson, Srebnik, Marshall, Culver, O’Cain, Herbig; 0 No; 0 Abstain.

MOTION PASSES.

D. Proposed Ordinance No. 25-0633, Capital Improvement Program (CIP) for Parks, Transportation, Surface Water Management, and City Facilities, presented by Finance & Administration Director Melinda Merrell, *for potential adoption*

Melinda Merrell, Finance Director, urged adoption of the proposed ordinance for the CIP for Parks, Transportation, Surface Water Management and City Facilities. The program includes 52 projects totaling over \$129 million, with most projects centered on surface water management and transportation. State grants account for the largest portion at approximately \$40 million, with other grants totaling \$20 million.

MOTION: Adopt Ordinance No. 25-0633, 2025-2030 Capital Improvement Program for Parks, Transportation, Surface Water Management and City Facilities.

Moved by Srebnik; seconded by Sasson.

VOTE: 7 Yes – Sasson, Culver, Marshall, Srebnik, Loutsis, O’Cain, Herbig; 0 No; 0 Abstain.

MOTION PASSES.

STAFF REPORTS

A. Brief Update on Environmental Monitoring Options and Activities, presented by Development Services Director Samantha Loyuk, Assistant City Manager/Community Development Director Debbie Bent, and Environmental Services Director Richard Sawyer

Staff provided historical background and outlined environmental monitoring options and activity related to: 1) The Asphalt Plant; 2) Lakepointe Testing; and 3) Air Monitoring Options. Council questions and feedback were received.

B. City Manager Teri Killgore thanked the council, leadership team and community members for the guidance and support she has received in her first two months.

COUNCILMEMBER REPORTS & COMMENTS

The Council directed Staff to explore the possibility of adopting a resolution expressing support for immigrant rights.

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 10:23 PM.



Nigel Herbig, Mayor



Scott Passey, City Clerk

City Council Special and Regular Meeting Minutes of Monday, October 27, 2025

Final Audit Report

2025-11-19

Created:	2025-11-18
By:	Michelle Kang (mkang@kenmorewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhP5sdcfRmGomqQ3gF25xEoF5GTwFEqdt

"City Council Special and Regular Meeting Minutes of Monday, October 27, 2025" History

-  Document created by Michelle Kang (mkang@kenmorewa.gov)
2025-11-18 - 7:11:06 PM GMT
-  Document emailed to Nigel Herbig (nherbig@kenmorewa.gov) for signature
2025-11-18 - 7:11:10 PM GMT
-  Email viewed by Nigel Herbig (nherbig@kenmorewa.gov)
2025-11-19 - 1:05:25 AM GMT
-  Document e-signed by Nigel Herbig (nherbig@kenmorewa.gov)
Signature Date: 2025-11-19 - 1:05:52 AM GMT - Time Source: server
-  Document emailed to Scott Passey (spassey@kenmorewa.gov) for signature
2025-11-19 - 1:05:54 AM GMT
-  Email viewed by Scott Passey (spassey@kenmorewa.gov)
2025-11-19 - 1:07:29 AM GMT
-  Document e-signed by Scott Passey (spassey@kenmorewa.gov)
Signature Date: 2025-11-19 - 1:07:52 AM GMT - Time Source: server
-  Agreement completed.
2025-11-19 - 1:07:52 AM GMT