

City of Kenmore



City of Kenmore - 18120 68th Avenue NE - P.O. Box 82607 - Kenmore, WA 98028
Phone: 425-398-8900 - Fax: 425-481-3236 - E-mail: cityhall@kenmorewa.gov

City of Kenmore City Council Regular Meeting Agenda 7:00 p.m., Monday, March 25, 2013 Kenmore City Hall, Council Chambers 18120 68th Ave. NE, Kenmore, WA 98028

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. FLAG SALUTE

IV. AGENDA APPROVAL

V. PRESENTATIONS

- A. King County District Court, West Division - Judge Marcine Anderson and Judge Doug Smith
- B. Supreme Court Standards for Indigent Defense - Ken Harmell, Attorney, Stewart Beall MacNichol & Harmell, Inc.
- C. Prosecutor's Office Overview - Sarah Roberts, Attorney, Law Office of Sarah Roberts

VI. CITIZEN COMMENTS

This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

VII. CONSENT AGENDA

- A. Approve Check Nos. 27478 - 27536 in the Amount of \$529,133.99 and Electronically Transferred Payroll Funds Totaling \$60,400.95 and Payroll Check Nos. 209984 - 209985 Which Total \$2,970.33 for the Period Ending March 14, 2013.
- B. Receive and File January 2013 Financial Report

VII. CONSENT AGENDA

- C. Approve Resolution No. 13-214 - West Creek Village Final Plat Approval

VIII. PUBLIC HEARING

- A. Public hearing to receive public testimony regarding Ordinance No. 13-0355 Amending the 2013-2014 Biennial Budget - Joanne Gregory, Finance & Administration Director

IX. BUSINESS AGENDA

- A. Ordinance No. 13-0355 Amending the 2013-2014 Biennial Budget - Joanne Gregory, Finance & Administration Director
- B. 2012 Year-End Building & Permit Activity Report - Bryan Hampson, Development Services Director

X. STAFF REPORT

XI. COUNCILMEMBER COMMENTS/REPORTS

XII. EXECUTIVE SESSION

Pursuant to RCW 40.32.110(1)(c), Property Disposition, and RCW 40.32.110(1)(i), Potential Litigation

XIII. POSSIBLE ACTION RELATING TO EXECUTIVE SESSION

XIV. ADJOURNMENT

Upcoming Meetings:

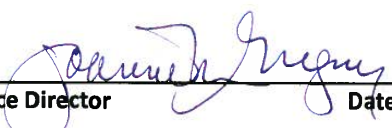
Monday, April 1, 2013	City Council Special Executive Session Meeting	7:00 p.m.
Tuesday, April 2, 2013	Planning Commission Regular Meeting	7:00 p.m.
Monday, April 8, 2013	City Council Regular Meeting	7:00 p.m.
Monday, April 15, 2013	City Council Regular Study Session Meeting	7:00 p.m.

City of Kenmore

Voucher Certification and Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the following claims, paid by checks 27478-27536 which total \$529,133.99, and electronically transferred payroll funds which total \$60,400.95 and payroll checks 209984-209985 which total \$2,970.33, are just, due and unpaid obligations against the City of Kenmore/King County/Washington, and that I am authorized to authenticate and certify to said claims.

 3/14/13
City Manager Date

 3/14/13
Finance Director Date

Check #	Vendor Name	Description	Check Amount
27478	CITY OF KENMORE	PERS Reimbursement to City	10.58
27479	NATIONWIDE FINANCIAL 401a	Social Security Replacement Plan	10,244.24
27480	NATIONWIDE RETIREMENT SOLUTIONS 457	Deferred Comp Payroll Deduction	200.00
27481	ICMA RETIREMENT TRUST 457 - 304745	Deferred Comp Payroll Deduction	2,578.19
27482	DRS 457	Deferred Comp Payroll Deduction	1,783.33
27483	CITY OF KENMORE FS	Flexible Spending Medical Plans	253.08
27484	BANK OF AMERICA 941	Payroll Taxes	13,740.52
27485	DEPARTMENT OF RETIREMENT SYSTEMS	WA State Retirement	10,030.92
27486	VOID	VOID	-
27487	STATE OF FLORIDA DISBURSEMENT UNIT	Payroll Deduction	275.00
27488	RAZZ CONSTRUCTION	January Services - Progress Payment	181,235.64
27489	COASTWIDE LABORATORIES	City Hall Maintenance Supplies	116.89
27490	CODE PUBLISHING COMPANY	Kenmore Municipal Code Web Hosting	350.00
27491	DAILY JOURNAL OF COMMERCE	IT Strategic Plan Advertising	63.00
27492	DEPARTMENT OF LICENSING	New Employee Driving Abstract	10.00
27493	ALLIED WASTE SERVICES #172	February Trash/Recycling Services	841.37
27494	INSLEE, BEST, DOEZIE & RYDER, P.S.	January Legal Services	48,260.69
27495	JET CITY PRINTING	SR 522 Brochure	82.12
27496	KING COUNTY FINANCE	January Road Svcs - SW Facility	1,432.30
27497	KING COUNTY OFFICE OF FINANCE	Indigency Screening - Jan. 2013	1,245.25
27498	KING COUNTY RADIO COMM SERVICES	1/31-4/28/13 Emergency Radio Svcs.	254.17
27499	NEXTEL COMMUNICATIONS	Cell Phone Chgs 2/25-3/24/13	381.33
27500	OFFICE MAX	Office Supplies	576.69
27501	OLYMPIC ENVIRONMENTAL RESOURCES INC	Recycling Program Administration	1,470.00
27502	PACIFIC TOPSOILS	Material Disposal - Vegetation	841.80
27503	PUGET SOUND ENERGY	1/31-2/28 Streetlight/ Electric Bills	5,468.50
27504	CEMEX	Pothole/ Sidewalk Repair Materials	153.30
27505	SEATTLE TIMES	Feb. 2013 Legal Advertisements	535.89

VIIA. Approve Check Nos. 27478 - 27536 in the Amount of \$529,133.99 and Electronically Transferred Payroll Funds Totaling

27506	WA ASSOC OF CODE ENFORCEMENT	WACE Spring Conference	50.00
27507	WA STATE DEPT OF TRANSPORTATION	Signal Inspections & Maintenance	1,532.38
27508	WELLS FARGO BANK	March Photocopier Lease	803.43
27509	VAN NESS, ALLAN	Feb. Mileage/Parking Reimbursement	42.21
27510	WA STATE DEPT OF TRANSPORTATION	61st/181st Signal Inspections	1,120.95
27511	WA STATE ASSOC OF PERMIT TECHNICIAN	Permit Technician Training	60.00
27512	QUALITY BUSINESS SYSTEMS	Feb. 2013 Photocopier Usage	485.48
27513	TOPIA TECHNOLOGY/ BIS	March 2013 Web Hosting	175.00
27514	A+ CONFERENCING	Conference Calls 2/27	29.14
27515	ZONAR SYSTEMS	Street Sweeper Tracking Service	525.33
27516	ALCALDE & FAY	2/15-3/15 Govt. Affairs Consulting	5,021.00
27517	KVO INDUSTRIES, INC	Log Boom Park Sign	365.00
27518	UNIVERSITY OF WASHINGTON	Low Impact Dev. Training	827.00
27519	PASSPORT TRAVEL AND TOURS	Washington D.C. Airfare - N. Ousley	665.80
27520	GORDON THOMAS HONEYWELL	Feb. Govt. Affairs Consulting	3,594.43
27521	SARAH ROBERTS	Feb. 2013 Prosecution Services	10,302.00
27522	AM TEST, INC	TMDL Sampling - Swamp Creek	125.00
27523	INDEPENDENT STATIONERS	Office Supplies	76.46
27524	SNOHOMISH COUNTY SHERIFF'S OFFICE	Feb. 2013 Jail Services	24,243.40
27525	SNOHOMISH COUNTY SHERIFF'S OFFICE	Feb. 2013 Jail Medical Charges	38.07
27526	ACTIVE SHOOTER TRAINING LLC	Police Training	575.00
27527	MILLER STEPHENS, MARY	Feb. 2013 Public Defense Services	1,250.00
27528	OFFICE CLEANING CREW	Incubator Building Cleaning	248.00
27529	NORTH COAST ELECTRIC	City Hall Light Bulbs/ Supplies	1,870.42
27530	SPINNAKER STRATEGIES	Kenmore Village Disposition	8,539.30
27531	ANCHOR QEA, LLC	Jan. Sediment Sampling Prof. Services	9,995.80
27532	RAZZ CONSTRUCTION	61st/181st Traffic Signal Construction	167,338.11
27533	INNOVAC	Catch Basin Cleaning/ Pipe Cleaning	3,218.45
27534	WEISBAND, BARRY	Feb. 2013 Incubator Consulting	3,000.00
27535	WINTERBOURNE LANDSCAPE	Q1 2013 CH Green Roof Maintenance	542.03
27536	KING COUNTY UTILITY COORDINATION CO	2013 Annual Membership Dues	40.00
209984	Ron Loewen	Payroll 3/8/13	1,129.44
209985	Marc Connelly	Payroll 3/8/13	1,840.89
3/8/2013	PAYROLL	Direct Deposit	60,400.95
			<u>\$ 592,505.27</u>

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2013	PRIOR VENDOR ACTIVITY	TOTAL	FOR 2013
	A+ CONFERENCING		70.16
	AAA PRINTING		192.10
	ACTION ENTERTAINMENT		395.00
	ACTIVE SHOOTER TRAINING LLC		325.00
	AFLAC		917.80
	ALLIED WASTE SERVICES #172		841.37
	ALPHAGRAPHICS US718		130.26
	AM TEST, INC		375.00
	AMERICAN GENERAL		1,061.58
	AMERICAN PLANNING ASSOCIATION		1,540.00
	AMERICAN PUBLIC WORKS ASSOCIATION		715.67
	ANCHOR QEA, LLC		66,084.36
	ASSOCIATED BOAT TRANSPORT		1,440.00
	ASSOCIATION OF WA CITIES		14,220.00
	AURORA RENTS		456.94
	AWC EMPLOYEE BENEFITS		76,263.30
	BAKER, DAVID		488.95
	BANK OF AMERICA 941		47,862.34
	BANNER BANK BAKER		1,210.94
	BANNER BANK CS		701.48
	BANNER BANK DB		15.00
	BANNER BANK JG		784.85
	BANNER BANK JGORDON		1,179.89
	BANNER BANK KENMORE		5,483.10
	BANNER BANK LD		571.37
	BANNER BANK NO		1,637.94
	BANNER BANK PS		151.51
	BANNER BANK ROGERS		495.00
	BANNER BANK VAN NESS		636.00
	BASTYR UNIVERSITY		50,000.00
	BINW		16,528.79
	BIS		175.00
	BLACKBAUD		5,204.11
	BULGER SAFE & LOCK, INC.		68.01
	CALPORTLAND COMPANY		138.13
	CANTEEN REFRESHMENT SERVICES		468.39
	CASCADE PEST CONTROL		284.70
	CEMEX		905.04
	CHAMPION COURIER		51.53
	CHIEF LAW ENFORCEMENT SUPPLY		98.72
	CITY OF BELLEVUE		8,725.12
	CITY OF KENMORE		200.00
	CITY OF KENMORE FS		1,012.32
	CITY OF SHORELINE		495.36
	COASTWIDE LABORATORIES		1,380.11
	COLUMBIA RIDGE LANDFILL		1,063.84

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COMCAST	235.14
CSAT, LLC	500.00
DAILY JOURNAL OF COMMERCE	56.70
DEPARTMENT OF ECOLOGY	5,540.78
DEPARTMENT OF LABOR AND INDUSTRIES	4,698.87
DEPARTMENT OF LICENSING	10.00
DEPARTMENT OF RETIREMENT SYSTEMS	40,028.76
DRS 457	7,133.32
DURRANT, JEFF	92.00
EASTSIDE TRANSP PARTNERSH	200.00
EFFICIENCY INC	987.69
EJ USA, INC.	1,549.96
EMERGENCY SERVICE COORDINATING AGCY	41,832.00
ENTERPRISE SEATTLE	5,000.00
ENVIRONMENTAL SYSTEMS RESEARCH INST	4,779.00
EVERGREEN PRINT SOLUTIONS	291.05
EVERGREEN SAFETY COUNCIL	175.00
FERGUSON ENTERPRISES INC #1539	781.01
FIRST AMERICAN TITLE	3,011.25
FRAUSE	2,040.09
FRONTIER	757.92
FRUHLING SAND & TOPSOIL	453.00
GAMETIME	5,605.96
GEOENGINEERS INC	2,273.75
GORDON THOMAS HONEYWELL	3,592.55
GRAINGER	60.07
GREATER BOTHELL CHAMBER OF COMMERCE	20.00
GREGORY, JOANNE	119.92
H.W. LOCHNER, INC.	9,897.13
HARBOR HISTORY MUSEUM	400.00
HARRIS & SMITH PUBLIC AFFAIRS	7,156.72
HOME DEPOT CREDIT SERVICES	58.54
ICMA RETIREMENT TRUST 457 - 304745	10,312.76
INDEPENDENT STATIONERS	240.65
INNOVAC	11,394.74
INTEGRA TELECOM	1,573.38
INTERNATIONAL CITY/CNTY MGMT ASSOC	1,036.28
IWORQ SYSTEMS	1,000.00
JET CITY PRINTING	192.72
JOYCE ZIKER PARKINSON	16,860.01
JSH PROPERTIES, INC.	5,484.00
KARLINSEY, ROB	7,442.80
KBA INC.	35,199.13
KENMORE COMMERCIAL LLC	5,712.00
KING COUNTY ANIMAL SVCS	1,085.00
KING COUNTY FINANCE	24,050.32
KING COUNTY FINANCE W.L.R.D.	2,208.68
KING COUNTY MUNICIPAL CLERKS ASSOC	25.00

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KING COUNTY RECORDER'S OFFICE	500.00
KING COUNTY SUPERIOR COURT CLERK	11,000.00
LIGHTHOUSE CONSULTING INC	4,230.42
MAIL FINANCE	752.28
MILLER STEPHENS, MARY	1,250.00
MINZGHOR, NICHOLAS	740.26
MR. T'S TROPHIES	95.82
MR. T'S TROPHIES	113.17
NATIONAL BARRICADE CO	689.85
NATIONAL CITIZEN SURVEY	5,025.00
NATIONAL LEAGUE OF CITIES	1,549.00
NATIONAL LIFE OF VERMONT	469.78
NATIONWIDE FINANCIAL 401a	40,886.82
NATIONWIDE RETIREMENT SOLUTIONS 457	800.00
NEXTEL COMMUNICATIONS	381.33
NORTH LAKE MARINA	1,520.51
NORTHSHORE FIRE DEPT	160.00
NORTHSHORE UTILITY DIST	5,760.08
OFFICE MAX	1,905.44
OTAK	17,956.91
OVERLEESE, KRISTEN	70.67
PACIFIC TOPSOILS	1,648.66
PAWS	825.00
PENDLETON, MICHAEL	4,680.70
PEOPLES STORAGE	1,150.50
PERTEET INC.	8,356.79
PHOTOTAINMENT	1,231.88
PHSI PURE WATER FINANCE	301.89
PRSA	307.00
PUGET SOUND CLEAN AIR AGENCY	11,309.00
PUGET SOUND ENERGY	20,341.45
PUGET SOUND FINANCE OFFICERS ASSOC	50.00
QUALITY BUSINESS SYSTEMS	605.91
RAZZ CONSTRUCTION	111,039.10
ROGERS, GLENN	82.41
SARAH ROBERTS	10,302.00
SCHWARZWALTER, MARK	90.00
SEATTLE TIMES	962.69
SESAC	327.00
SHRED-IT	49.50
SIGN UP, SIGN CO, INC	293.46
SMITH, BRENT	91.03
SNOHOMISH COUNTY	3,698.00
SNOHOMISH COUNTY SHERIFF'S OFFICE	16,232.40
SOUND CITIES ASSOC	11,767.00
SOUND LAW CENTER	4,956.00
SOUND PUBLISHING, INC.	907.02
SPERRY, LAURIE	61.42

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SPINNAKER STRATEGIES	3,260.10
STATE OF FLORIDA DISBURSEMENT UNIT	1,100.00
STEWART MACNICHOLS HARMELL, INC.	3,600.00
THE KIPLINGER LETTER	99.00
TOPIA TECHNOLOGY/ BIS	175.00
TOTAL LANDSCAPE CORP	10,005.22
TOWN & COUNTRY FENCE, INC	416.10
TRANE U.S. INC.	2,037.50
UNITED WAY OF KING COUNTY	548.00
VAN NESS, ALLAN	648.09
VERIZON WIRELESS	1,387.20
WA CITIES INSURANCE AUTHORITY	161,036.00
WA FINANCE OFFICERS ASSOCIATION	150.00
WA GUARANTEED EDUCATION TUITION	830.00
WA STATE ASSOC OF PERMIT TECHNICIAN	35.00
WA STATE DEPARTMENT OF AGRICULTURE	33.00
WA STATE DEPT OF ENTERPRISE SVCS	1,000.00
WAGE WORKS	50.00
WASHINGTON STATE DEPT OF INFO SERV	175.00
WEISBAND, BARRY	3,000.00
WELLS FARGO FINANCIAL	1,680.23
WELWEST CONSTRUCTION INC.	3,482.65
ZEP SALES AND SERVICE	865.49
	<u>\$ 1,089,340.46</u>

VIIA. Approve Check Nos. 27478 - 27536 in the Amount of \$529,133.99 and Electronically Transferred Payroll Funds Totaling



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: January 2013 Financial Report Proposed Council Action/Motion: Receive and File January 2013 Financial Report for the City of Kenmore, Washington	For Council Meeting Agenda of: March 25, 2013 Department: Finance and Administration Prepared by: Joanne Gregory To Be Presented By: N/A Approved by Department Head: <u>[Signature]</u> <u>3/14/13</u> Approved by City Attorney: <u>[Signature]</u> <u>MA</u> Approved by Finance Director: <u>[Signature]</u> <u>3/14/13</u> Approved by City Manager: <u>[Signature]</u> <u>3/14/13</u> Exhibits/Attachments: January 2013 Financial Report for the City of Kenmore, Washington.	
Expenditure Required N/A	Amount Budgeted \$47,384,475 Revenues \$47,461,310 Expenditures	Appropriation Required N/A
<u>INFORMATION/BACKGROUND:</u> The January monthly financial report is presented for Council review. This provides the opportunity for the City Council and the community to receive information on the City of Kenmore's biennium to date revenues and expenditures in comparison to the City's 2013-2014 adopted biennial budget. It also provides an opportunity to identify any potential variances or fluctuations from the budget.		
<u>FISCAL CONSIDERATION:</u> January marks the first month of the new 24 month 2013-2014 biennium. The monthly schedules attached include the Transportation Benefit District Fund for informational purposes although it is a separate entity. On the national level, the unemployment rate was unchanged at 7.8%. January unemployment increased slightly from 7.8% to 7.9% The Dow Jones closed at 13,860 in January, above the December close at 13,105.		
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Kenmore Budget Policy 9a: A revenue/expenditure report will be produced monthly so that it can be directly compared to the actual results of the fiscal year to date. Kenmore Budget Policy 9b: All budget amendments, both revenues and expenditures, will be noted in the monthly report.		



The City of Kenmore

PO Box 82607
KENMORE, WASHINGTON 98028

MEMORANDUM

TO: Rob Karlinsey, City Manager
FROM: Joanne Gregory, Finance Director
DATE: March 14, 2013
RE: January 2013 Financial Reports for the City of Kenmore, Washington

January 2013 financial information is presented for your review and delivery to the City Council. Attached you will find the following reports:

- General Fund Summary
- General Fund Revenue Graphs
- General Fund Expenditure Graphs
- All Funds Cash Summary
- Other Funds Monthly Activity
- Cash and Investment Report
- Schedule of Investments
- Sales Tax Receipts by Business Type
- Retail Sales and Use Tax Distribution
- Real Estate Excise Tax Report
- Monthly Report for Kenmore Village
- SR 522 Phase I Revenue and Expenditure History
- SR 522 Phase II Revenue and Expenditure History

If you would like additional information or have any questions regarding the financial reports, please feel free to contact me.

GENERAL FUND

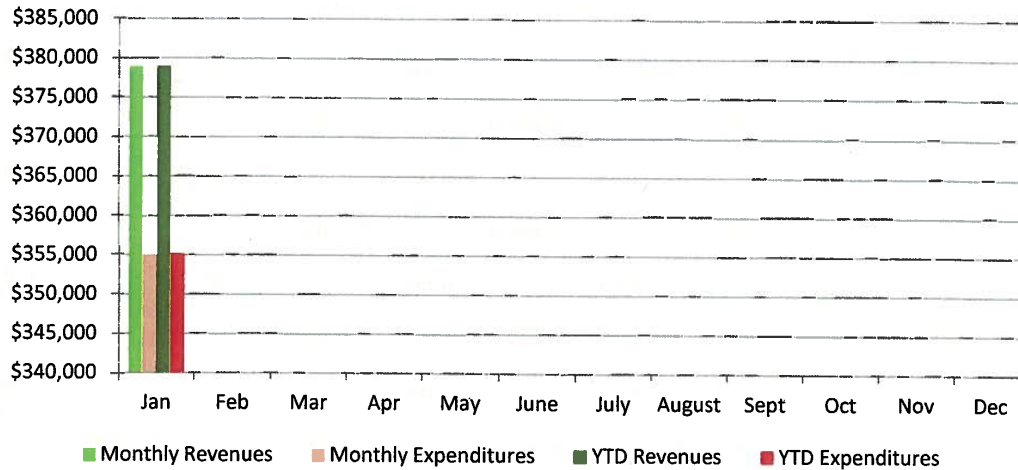
The first section of the monthly financial report is a review of the General Fund. This fund accounts for operational activities and includes all financial resources except those required or elected to be accounted for in another fund. Revenues include various taxes, per capita distributions from the State, fines and forfeitures, permits and licenses, and fees for service.

In the context of the biennial budget, January is the first month (4%) of the 2013-2014 biennial budget period.

For the month of January, revenues exceeded expenditures in the General Fund by \$23,812.

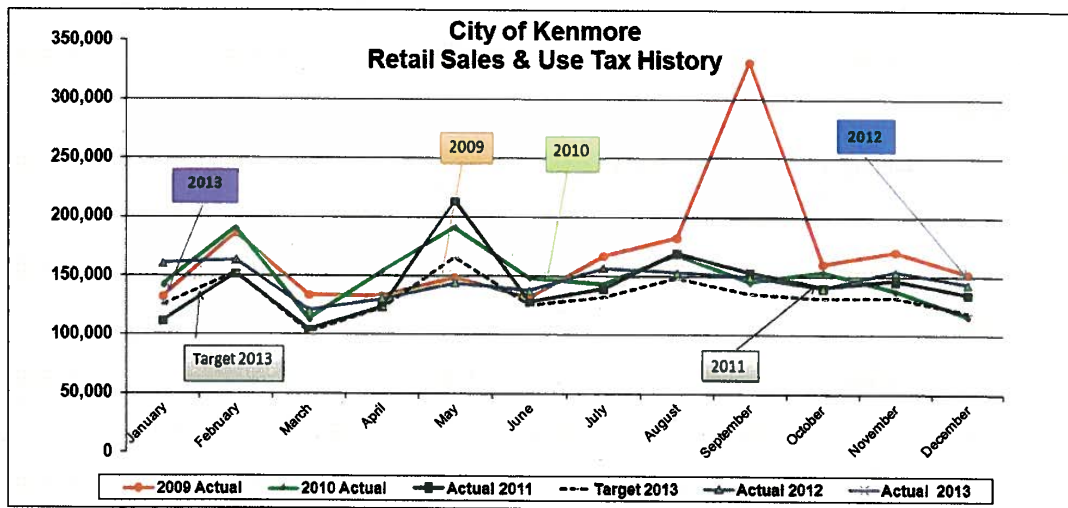
City of Kenmore, Washington
Monthly Financial Report
January 2013

The following chart illustrates the monthly revenue and expenditure activity in the General Fund through January 2013.

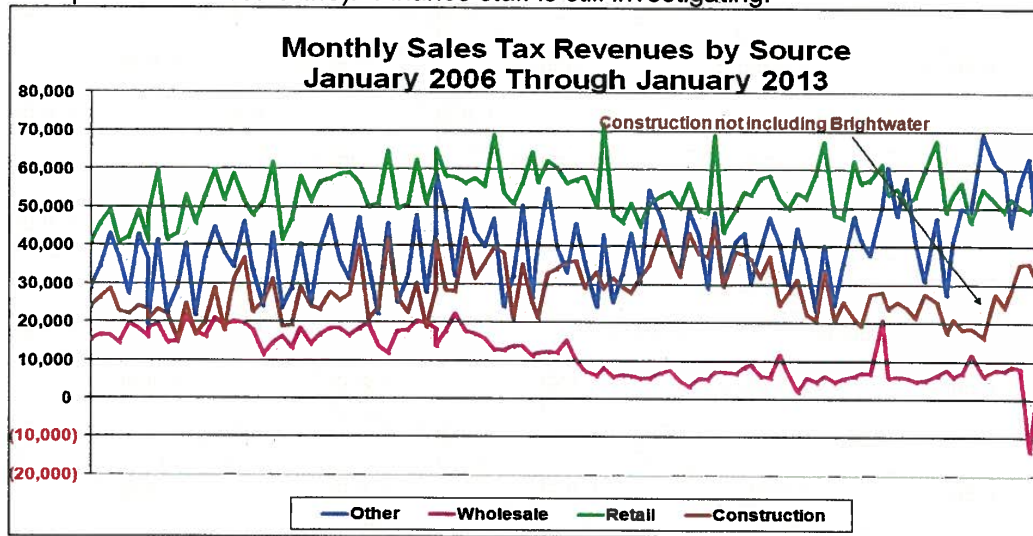


Total **revenues** for the month were **\$378,947**. Biennium to date revenues are \$378,947 which is 2% of the budgeted revenues of \$19,241,695. Primary sources of revenue for the month included property taxes in the amount of \$5,892, development fees & permits in the amount of \$21,332, retail sales and use taxes in the amount of \$128,121, and utility taxes in the amount of \$56,742.

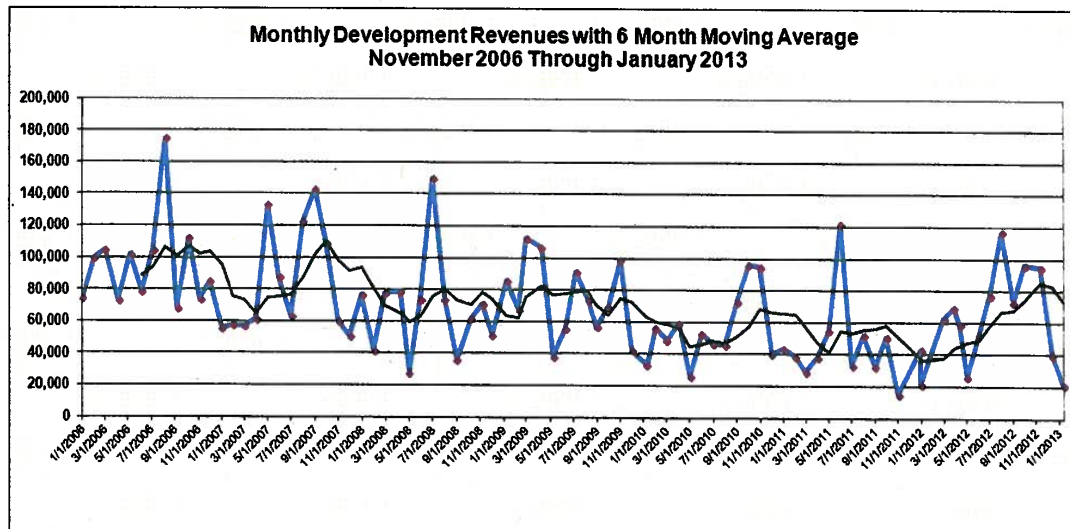
A summary of sales tax revenues received in January is attached. These receipts are based on November sales activity. The chart below gives a historical perspective of monthly sales tax receipts over the last several years. The black dotted Target 2013 line is a monthly average of actual receipts by month during 2010, 2011, and 2012. The Purple line represents 2013 actual receipts.



The following chart illustrates the historical trends of sales tax receipts from the major segments: construction, retail, wholesale, other (agriculture, services, manufacturing, transportation and utilities) from January 2006 through January 2013. Construction sales taxes are shown without the benefit of the Brightwater construction project. This category previously had the benefit of the city hall, Bastyr dorms, fire station and library construction projects which have been completed. The construction segment and "Other" (includes agriculture, services, manufacturing, transportation and utilities) are showing a positive trend of improvement recently. In December, \$20,000 was deducted from the City's sales tax receipts by Department of Revenue to correct a prior error (see the dip in the wholesale line). Finance staff is still investigating.



Development revenues are trending in a positive direction also. The following chart illustrates the revenue activity over the last six years.



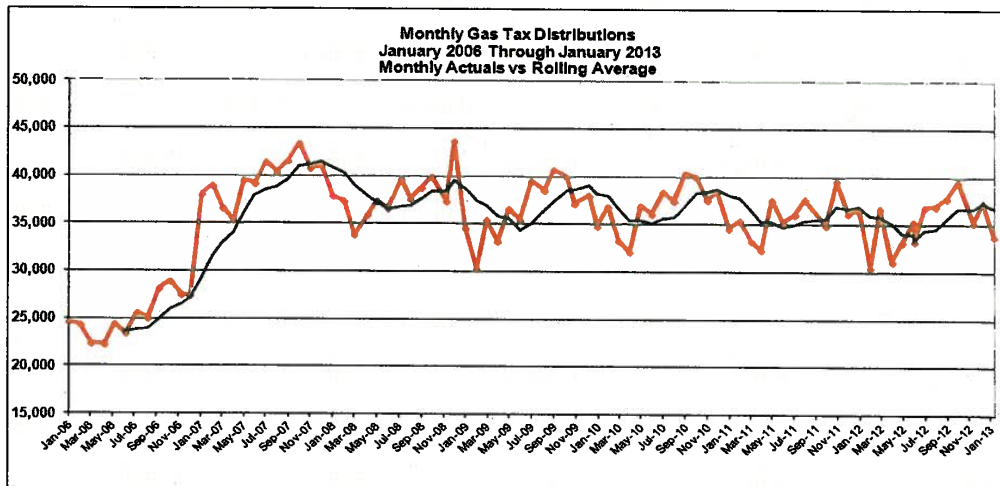
January 2013 expenditures were **\$355,135**. Biennium to date expenditures are \$355,135 which is 1.6% of the budget expenditures of \$21,714,108.

OTHER FUNDS

The January cash activity for all funds is presented on the attached All Funds Cash Summary. Total City cash and investments, at the end of January, totaled \$15,526,588. The Other Funds Monthly Activity graphs compare biennium to date revenues and expenditures to the 2013-2014 biennial budget.

The following transactions and activities were of note during the month of January. Total non General Fund revenues were \$247,390 and total non-General Fund expenditures were \$72,608.

In the **Street Fund** revenue from gas tax distributions was \$33,895. The following chart shows recent gas tax receipts through January 2013. The revenues reflect economizing by the public and increased use of fuel efficient vehicles.

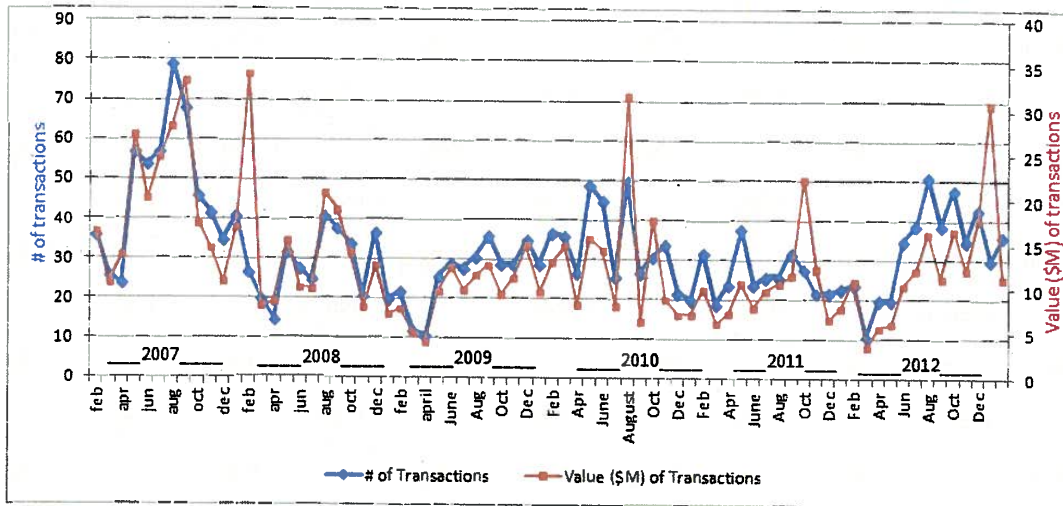


In the **Transportation Capital Fund** the City received \$143,512 in Federal grant money for the 181st signal project.

The **Real Estate Excise Tax Fund** received \$55,801 of real estate excise taxes (REET) in January from sales activity that occurred in December. 36 transactions were reported this month. The All Funds Cash Summary shows a projected negative cash balance but this will be corrected in February after a late closing entry is posted. Cash was returned to the REET Fund for 2012 projects where it was budgeted but not expended in the amount of \$991,000.

City of Kenmore, Washington
 Monthly Financial Report
 January 2013

The attached Real Estate Excise Tax Report shows the monthly activity since 2007. Below is a chart that shows both the number of real estate transactions and the value of those transactions for the years 2007, 2008, 2009, 2010, 2011, and 2012.



SUMMARY

This concludes the financial report for the City of Kenmore as of **January 31, 2013**. I appreciate your feedback and encourage you to contact me if you have any questions prior to the City Council meeting.

City of Kenmore, Washington
General Fund Summary Report
January 31, 2013



	CURRENT PERIOD 2013-2014				PRIOR PERIOD 2011-2012			
	MONTH	BIENNIUM TO DATE	% of	BUDGET	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET
	January 2013	2013-2014	BUDGET	2013-2014	January 2011	2011-2012	BUDGET	2011-2012
REVENUES								
Beginning Fund Balance	5,539,954	5,539,954		5,338,942				4,941,884
Property Taxes	5,892	5,892	0.1%	8,469,973	10,090	10,090	0.1%	8,254,387
Sales and Use Taxes	165,280	165,280	4.2%	3,960,331	143,734	143,734	3.3%	4,339,202
Utility Taxes	56,742	56,742	1.9%	2,942,395	145,824	145,824	4.9%	3,002,082
Other Taxes	3,318	3,318	5.4%	61,300	681	681	0.7%	104,104
Development Fees & Permits	21,332	21,332	1.7%	1,227,303	43,730	43,730	3.0%	1,439,095
Franchise Fees	75,656	75,656	5.8%	1,309,591	64,328	64,328	9.9%	650,588
Intergovernmental and Grants	42,428	42,428	6.6%	639,866	39,034	39,034	5.1%	761,476
Investment Interest	4,754	4,754	8.1%	58,400	2,331	2,331	4.2%	56,000
Fines and Forfeitures	50	50	0.0%	0	362	362	n/a	0
Transfers and Other Revenues	3,495	3,495	0.6%	572,536	153	0	0.0%	338,662
Total Revenues	378,947	378,947	2.0%	19,241,695	450,267	450,114	2.4%	18,945,596
Total Revenues & Beginning Fund Balance		5,918,901		24,580,637				23,887,480

	CURRENT PERIOD 2013-2014				PRIOR PERIOD 2011-2012			
	MONTH	BIENNIUM TO DATE	% of	BUDGET	MONTH	BIENNIUM TO DATE	% of	BIENNIUM BUDGET
	January 2013	2013-2014	BUDGET	2013-2014	January 2011	2011-2012	BUDGET	2011-2012
EXPENDITURES								
Cost Center								
City Council	5,410	5,410	2.5%	213,950	5,667	5,667	2.6%	217,644
City Manager	56,142	56,142	2.7%	2,055,821	50,407	50,407	2.8%	1,796,600
City Clerk	7,338	7,338	3.0%	243,139	19,940	19,940	3.7%	536,261
Finance	23,313	23,313	3.2%	735,429	18,193	18,193	2.8%	639,213
Legal	0	0	0.0%	430,000	0	0	0.0%	494,285
Non-Departmental	142,864	142,864	9.3%	1,533,487	194,427	194,427	12.7%	1,532,818
Interfund Transfers	0	0	0.0%	4,006,101	0	0	0.0%	1,564,000
Public Safety	537	537	0.0%	7,553,348	30,467	30,467	0.4%	7,179,563
Engineering	45,402	45,402	3.3%	1,361,385	33,890	33,890	3.2%	1,045,741
Planning & Community Dev	27,290	27,290	2.9%	939,441	23,392	23,392	3.3%	712,632
Land Dev & Permitting	43,452	43,452	3.3%	1,304,736	39,962	39,962	2.7%	1,501,147
Parks & Facility Maintenance	3,386	3,386	0.3%	1,337,271	6,230	6,230	0.4%	1,695,042
Total Expenditures	355,135	355,135	1.6%	21,714,108	422,575	422,575	2.2%	18,914,946
Ending Fund Balance		5,563,766		2,866,529			0.0%	4,972,534
Total Expenditures and Ending Fund Balance		5,918,901		24,580,637				23,887,480

**City of Kenmore, Washington
General Fund Revenue Graphs
January 31, 2013**

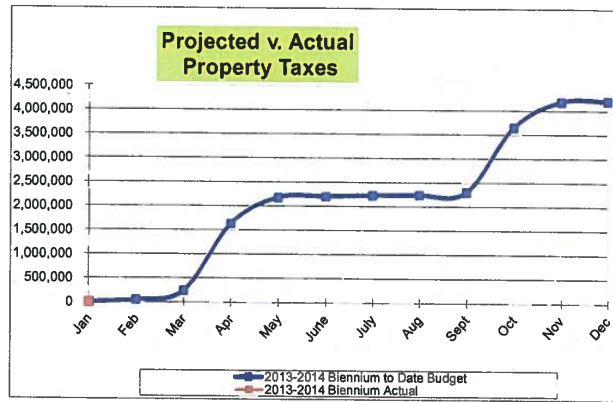
PROPERTY TAXES

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	11,954	5,892
Feb	59,028	
Mar	251,297	
Apr	1,644,997	
May	2,193,491	
June	2,218,132	
July	2,245,638	
Aug	2,253,168	
Sept	2,313,416	
Oct	3,661,593	
Nov	4,194,035	
Dec	4,213,917	
2013	4,213,917	

Year To Date

Actual v. Projected

0%



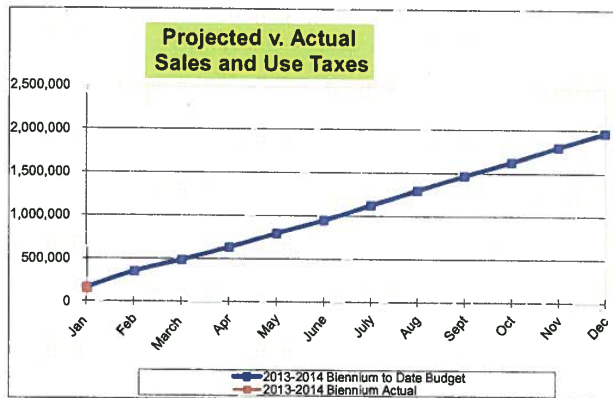
SALES, USE, CRIM JUSTICE TAXES

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	174,942	165,280
Feb	361,685	
March	497,400	
Apr	643,196	
May	805,908	
June	959,342	
July	1,133,164	
Aug	1,306,744	
Sept	1,475,984	
Oct	1,637,030	
Nov	1,811,890	
Dec	1,975,227	
2013	1,975,227	

Year To Date

Actual v. Projected

8%



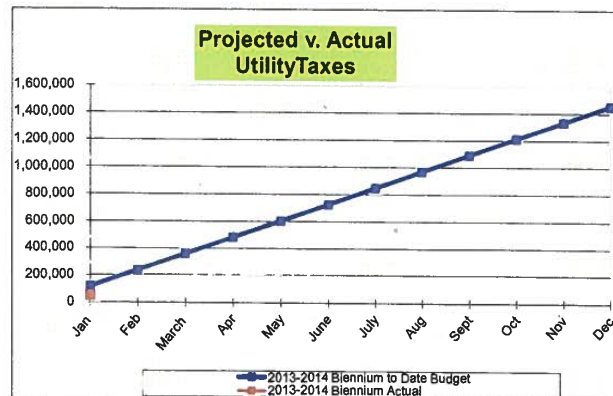
UTILITY TAXES

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	121,532	56,742
Feb	243,065	
March	364,597	
Apr	486,130	
May	607,662	
June	729,195	
July	850,727	
Aug	972,259	
Sept	1,093,792	
Oct	1,215,324	
Nov	1,336,857	
Dec	1,458,389	
2013	1,458,389	

Year To Date

Actual v. Projected

4%

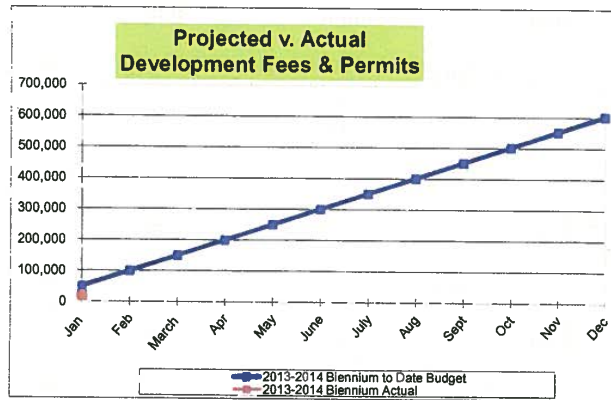


**City of Kenmore, Washington
General Fund Revenue Graphs
January 31, 2013**

DEVELOPMENT FEES & PERMITS

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	50,371	21,332
Feb	100,742	
March	151,113	
Apr	201,484	
May	251,855	
June	302,227	
July	352,598	
Aug	402,969	
Sept	453,340	
Oct	503,711	
Nov	554,082	
Dec	604,453	
2013	604,453	

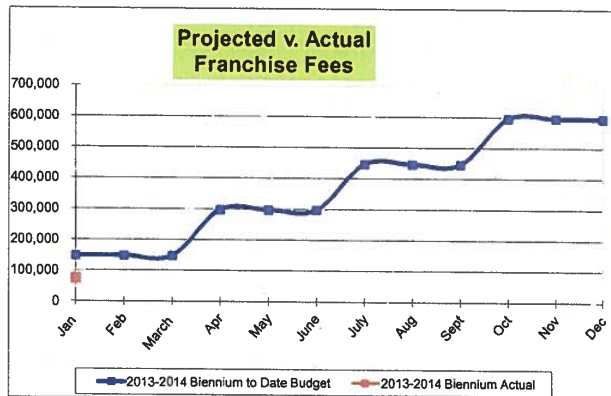
Year To Date
Actual v. Projected 4%



FRANCHISE FEES

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	149,431	75,656
Feb	149,431	
March	149,431	
Apr	298,862	
May	298,862	
June	298,862	
July	448,292	
Aug	448,292	
Sept	448,292	
Oct	597,723	
Nov	597,723	
Dec	597,723	
2013	597,723	

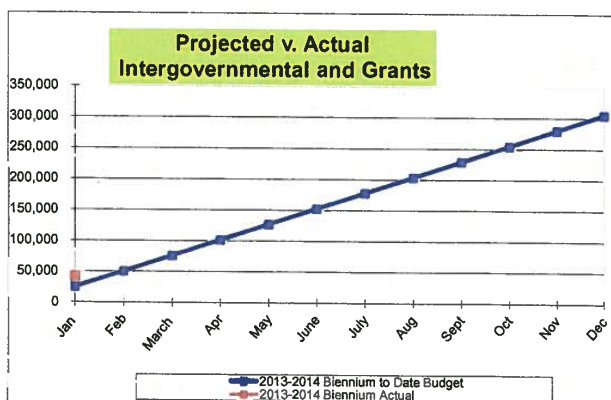
Year To Date
Actual v. Projected 13%



INTERGOVERNMENTAL & GRANTS

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	25,490	42,428
Feb	50,980	
March	76,471	
Apr	101,961	
May	127,451	
June	152,941	
July	178,431	
Aug	203,921	
Sept	229,412	
Oct	254,902	
Nov	280,392	
Dec	305,882	
2013	305,882	

Year To Date
Actual v. Projected 14%

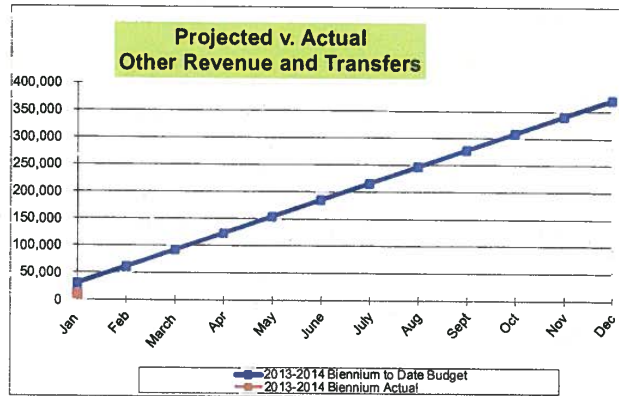


**City of Kenmore, Washington
General Fund Revenue Graphs
January 31, 2013**

OTHER REVENUES AND TRANSFERS

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	30,992	11,617
Feb	61,984	
March	92,975	
Apr	123,967	
May	154,959	
June	185,951	
July	216,942	
Aug	247,934	
Sept	278,926	
Oct	309,918	
Nov	340,909	
Dec	371,901	
2013	371,901	

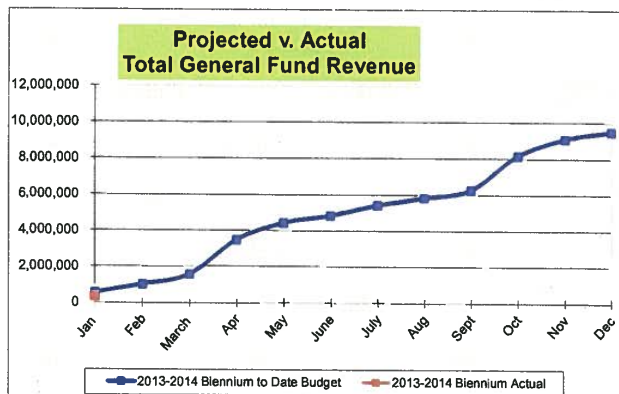
Year To Date
Actual v. Projected 3%



TOTAL GENERAL FUND REVENUE

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	564,712	378,947
Feb	1,026,915	
March	1,583,284	
Apr	3,500,596	
May	4,440,187	
June	4,846,648	
July	5,425,792	
Aug	5,835,288	
Sept	6,293,161	
Oct	8,180,200	
Nov	9,115,888	
Dec	9,527,491	
2013	9,527,491	

Year To Date
Actual v. Projected 4%

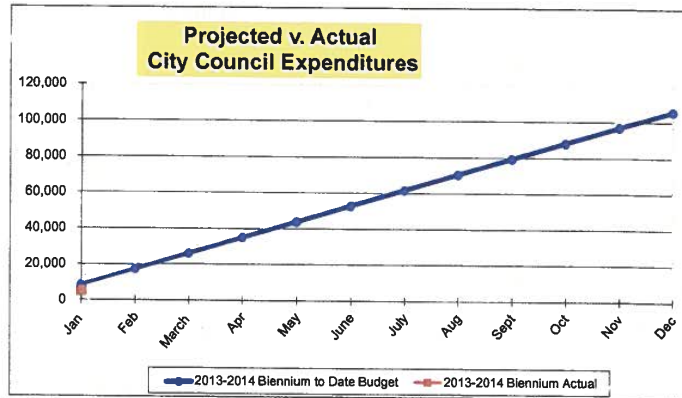


**City of Kenmore, Washington
General Fund Expenditure Graphs
January 31, 2013**

CITY COUNCIL

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	8,843	5,410
Feb	17,686	
March	26,529	
Apr	35,371	
May	44,214	
June	53,057	
July	61,900	
Aug	70,743	
Sept	79,586	
Oct	88,428	
Nov	97,271	
Dec	106,114	
2013	106,114	

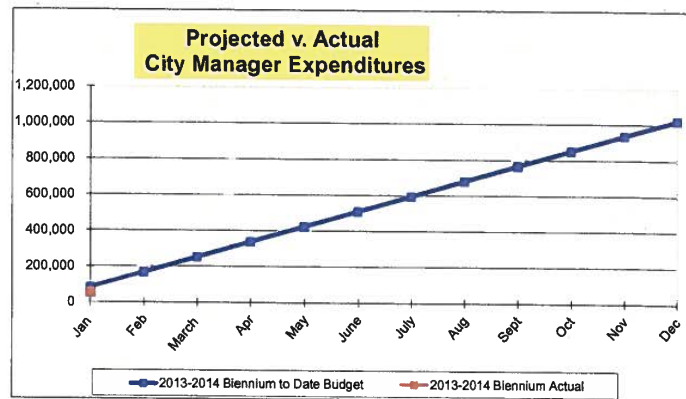
Year To Date
Actual v. Projected 5%



CITY MANAGER

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	85,361	56,142
Feb	170,723	
March	256,084	
Apr	341,446	
May	426,807	
June	512,169	
July	597,530	
Aug	682,891	
Sept	768,253	
Oct	853,614	
Nov	938,976	
Dec	1,024,337	
2013	1,024,337	

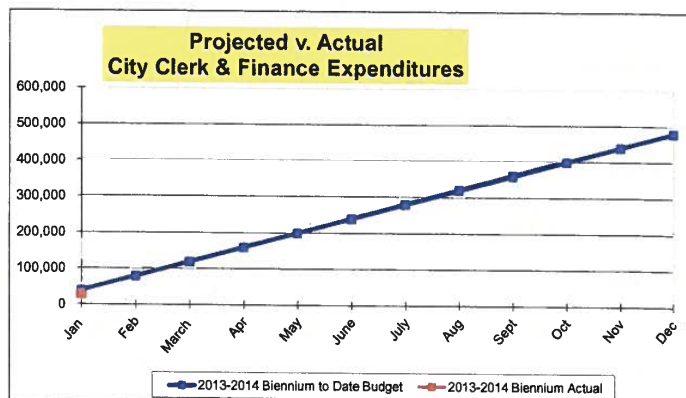
Year To Date
Actual v. Projected 5%



CITY CLERK & FINANCE

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	40,054	30,652
Feb	80,108	
March	120,163	
Apr	160,217	
May	200,271	
June	240,325	
July	280,379	
Aug	320,433	
Sept	360,488	
Oct	400,542	
Nov	440,596	
Dec	480,650	
2013	480,650	

Year To Date
Actual v. Projected 6%

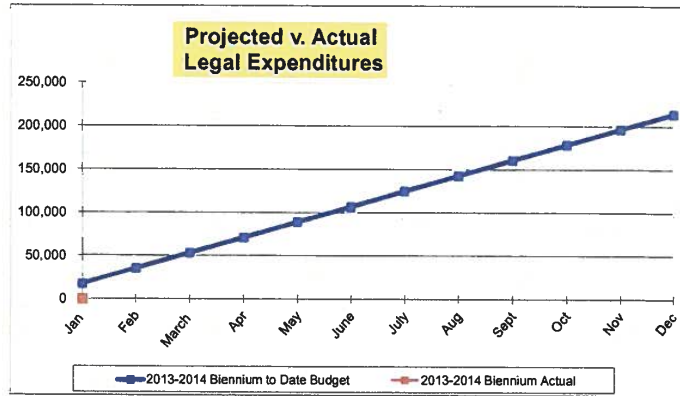


**City of Kenmore, Washington
General Fund Expenditure Graphs
January 31, 2013**

LEGAL

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	17,917	0
Feb	35,833	
March	53,750	
Apr	71,667	
May	89,583	
June	107,500	
July	125,417	
Aug	143,333	
Sept	161,250	
Oct	179,167	
Nov	197,083	
Dec	215,000	
2013	215,000	

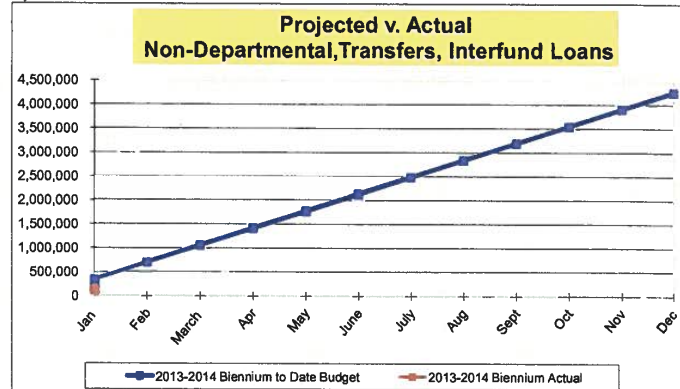
Year To Date
Actual v. Projected 0%



NON-DEPARTMENTAL, TRANSFERS, INTERFUND LOANS

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	355,690	142,864
Feb	711,379	
March	1,067,069	
Apr	1,422,759	
May	1,778,448	
June	2,134,138	
July	2,489,828	
Aug	2,845,517	
Sept	3,201,207	
Oct	3,556,897	
Nov	3,912,586	
Dec	4,268,276	
2013	4,268,276	

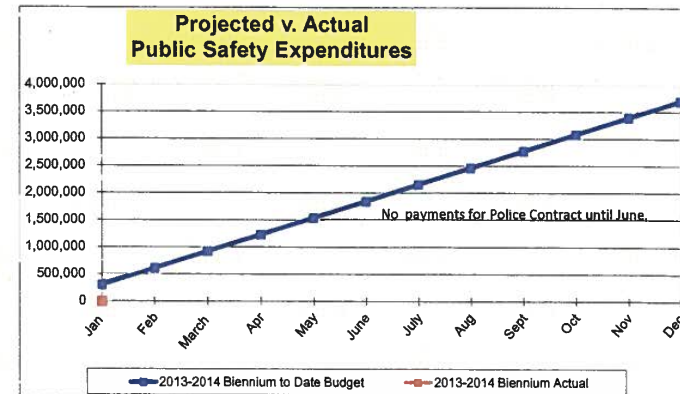
Year To Date
Actual v. Projected 3%



PUBLIC SAFETY

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	308,950	537
Feb	617,900	
March	926,850	
Apr	1,235,799	
May	1,544,749	
June	1,853,699	
July	2,162,649	
Aug	2,471,599	
Sept	2,780,549	
Oct	3,089,498	
Nov	3,398,448	
Dec	3,707,398	
2013	3,707,398	

Year To Date
Actual v. Projected 0%

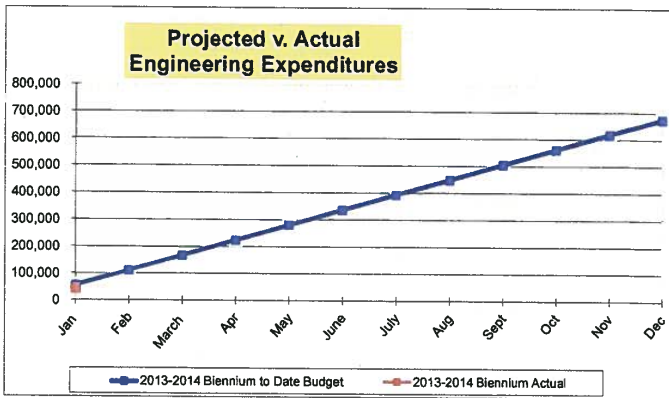


**City of Kenmore, Washington
General Fund Expenditure Graphs
January 31, 2013**

ENGINEERING

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	56,346	45,402
Feb	112,692	
March	169,038	
Apr	225,384	
May	281,730	
June	338,076	
July	394,421	
Aug	450,767	
Sept	507,113	
Oct	563,459	
Nov	619,805	
Dec	676,151	
2013	676,151	

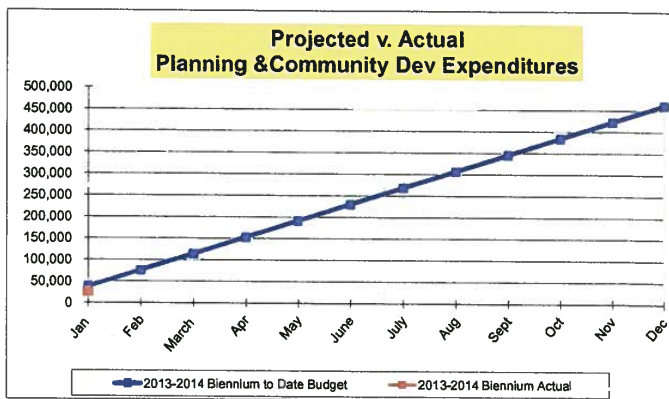
Year To Date
Actual v. Projected 7%



PLANNING & COMMUNITY DEV

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	38,540	27,290
Feb	77,080	
March	115,621	
Apr	154,161	
May	192,701	
June	231,241	
July	269,781	
Aug	308,321	
Sept	346,862	
Oct	385,402	
Nov	423,942	
Dec	462,482	
2013	462,482	

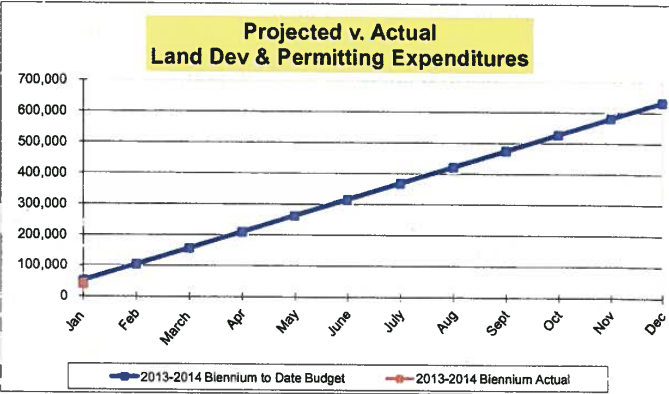
Year To Date
Actual v. Projected 6%



LAND DEV & PERMITTING

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	52,883	43,452
Feb	105,766	
March	158,650	
Apr	211,533	
May	264,416	
June	317,299	
July	370,182	
Aug	423,065	
Sept	475,949	
Oct	528,832	
Nov	581,715	
Dec	634,598	
2013	634,598	

Year To Date
Actual v. Projected 7%



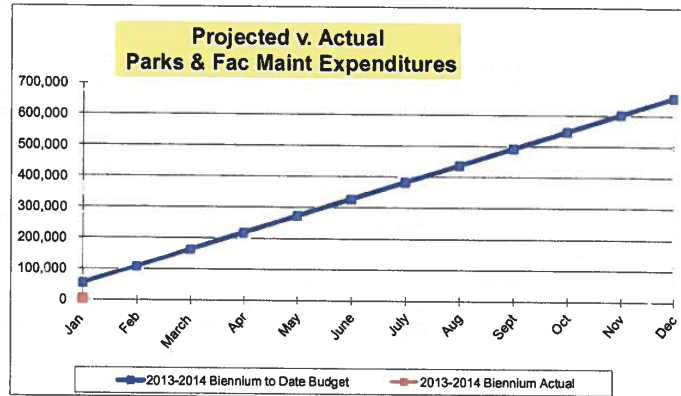
**City of Kenmore, Washington
General Fund Expenditure Graphs
January 31, 2013**

PARKS & FACILITY MAINT

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	54,878	3,386
Feb	109,755	
March	164,633	
Apr	219,510	
May	274,388	
June	329,265	
July	384,143	
Aug	439,020	
Sept	493,898	
Oct	548,775	
Nov	603,653	
Dec	658,530	
2013	658,530	

Year To Date
Actual v. Projected

1%

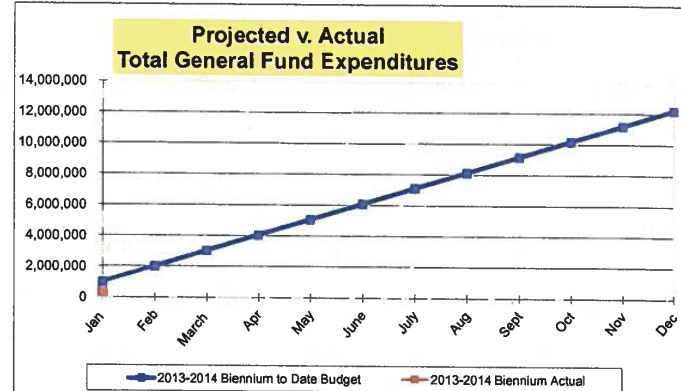


TOTAL GENERAL FUND EXPENDITURES

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	1,019,461	355,135
Feb	2,038,923	
March	3,058,384	
Apr	4,077,845	
May	5,097,307	
June	6,116,768	
July	7,136,229	
Aug	8,155,691	
Sept	9,175,152	
Oct	10,194,613	
Nov	11,214,075	
Dec	12,233,536	
2013	12,233,536	

Year To Date
Actual v. Projected

3%



City of Kenmore, Washington
All Funds Cash Summary
January 31, 2013



	2011-2012 BIENNIUM TO DATE	BUDGET	JANUARY	2013-2014 BIENNIUM TO DATE
GENERAL FUND				
Beginning Cash	4,941,884	4,351,224		4,351,224
Interfund Loan Repayment	0	0		0
Revenues	18,860,927	19,241,694	378,947	378,947
Total Sources	23,802,811	23,592,918	378,947	4,730,171
Interfund Loans	1,200,000	0		0
Expenditures	18,262,857	21,714,108	355,135	355,135
Ending Cash	4,339,954	1,878,810		4,375,035
Total Uses	23,802,811	23,592,918	355,135	4,730,171
STREET FUND				
Beginning Cash	2,040,582	1,512,463		1,512,463
Interfund Loan	0	0		0
Revenues	2,144,716	3,850,173	33,895	33,895
Total Sources	4,185,298	5,362,636	33,895	1,546,358
Expenditures	2,672,835	3,840,126	20,826	20,826
Ending Cash	1,512,463	1,522,510		1,525,532
Total Uses	4,185,298	5,362,636	20,826	1,546,358
ARTERIAL STREET FUND				
Beginning Cash	1,209,197	1,419,322		1,419,322
Revenues	4,657,682	11,387,950	143,512	143,512
Total Sources	5,866,879	12,807,272	143,512	1,562,834
Expenditures	4,447,557	10,900,750	0	0
Ending Cash	1,419,322	1,906,522		1,562,834
Total Uses	5,866,879	12,807,272	0	1,562,834
PUBLIC ART FUND				
Beginning Cash	68,244	68,540		68,540
Revenues	1,296	600	0	0
Total Sources	69,540	69,140	0	68,540
Expenditures	1,000	1,000	0	0
Ending Cash	68,540	68,140		68,540
Total Uses	69,540	69,140	0	68,540
PARK IMPACT FEE FUND				
Beginning Cash	1,354,455	1,615,096		1,615,096
Revenues	285,604	346,567	0	0
Total Sources	1,640,059	1,961,663	0	1,615,096
Expenditures	24,963	220,000	0	0
Ending Cash	1,615,096	1,741,663		1,615,096
Total Uses	1,640,059	1,961,663	0	1,615,096
TRANSPORTATION IMPACT FEE FUND				
Beginning Cash	545,655	240,535		240,535
Revenues	916,135	876,670	0	0
Total Sources	1,461,790	1,117,205	0	240,535
Expenditures	1,221,255	792,500	0	0
Ending Cash	240,535	324,705		240,535
Total Uses	1,461,790	1,117,205	0	240,535
SWAMP CREEK BASIN FUND				
Beginning Cash	1,762,640	1,581,067		1,581,067
Revenues	16,536	16,000	0	0
Total Sources	1,779,176	1,597,067	0	1,581,067
Expenditures	198,109	160,000	0	0
Ending Cash	1,581,067	1,437,067		1,581,067
Total Uses	1,779,176	1,597,067	0	1,581,067
TRANSPORTATION BENEFIT DISTRICT FUND				
Beginning Cash	0	0	0	0
Revenues	0	535,000	0	0
Total Sources	0	535,000	0	0
Expenditures	0	535,000	5,000	5,000
Ending Cash	0	0		(5,000)
Total Uses	0	535,000	5,000	0
SAMMAMISH BRIDGE REPLACEMENT FUND				
Beginning Cash	0	0		0
Revenues	0	80,000	0	0
Total Sources	0	80,000	0	0
Expenditures	0	0	0	0
Ending Cash	0	80,000		0
Total Uses	0	80,000	0	0

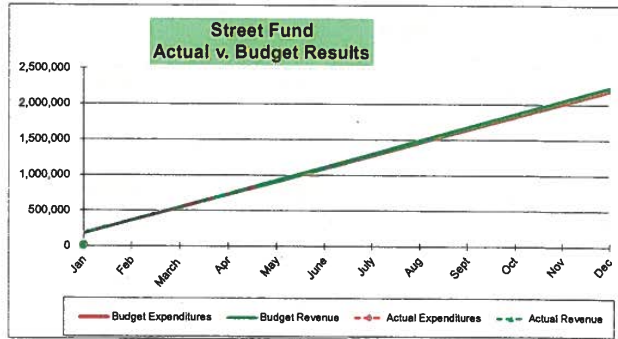
City of Kenmore, Washington
All Funds Cash Summary
January 31, 2013



	2011-2012 BIENNIUM TO DATE	BUDGET	JANUARY	2013-2014 BIENNIUM TO DATE
REAL ESTATE EXCISE TAX FUND				
Beginning Cash	1,866,318	969,366		969,366
Revenues	1,497,557	1,147,317	55,801	55,801
Total Sources	3,363,874	2,116,683	55,801	1,025,167
Expenditures	2,386,812	2,167,250	0	0
Ending Cash	977,062	(50,567)		1,025,167
Total Uses	3,363,874	2,116,683	0	1,025,167
KENMORE VILLAGE FUND				
Beginning Cash	60,725	151,088		151,088
Interfund Loan	1,200,000			0
Revenues	555,153	1,692,340	2,050	2,050
Total Sources	1,815,878	1,843,428	2,050	153,138
Expenditures	1,663,002	339,200	3,120	3,120
Ending Cash	152,875	1,504,228		150,018
Total Uses	1,815,878	1,843,428	3,120	153,138
PARK CAPITAL FUND				
Beginning Cash	0	0		0
Revenues	0	663,534	0	0
Total Sources	0	663,534	0	0
Expenditures	0	620,000	0	0
Ending Cash	0	43,534	0	0
Total Uses	0	663,534	0	0
SURFACE WATER MANAGEMENT FUND				
Beginning Cash	1,590,280	1,419,392		1,419,392
Revenues	3,739,336	3,499,176	11,144	11,144
Total Sources	5,329,616	4,918,568	11,144	1,430,536
Expenditures	3,908,437	4,477,876	40,806	40,806
Ending Cash	1,421,179	440,692		1,389,731
Total Uses	5,329,616	4,918,568	40,806	1,430,536
SURFACE WATER CAPITAL FUND				
Beginning Cash	0	0		0
Revenues	0	1,902,250	0	0
Total Sources	0	1,902,250	0	0
Expenditures	0	1,902,250	0	0
Ending Cash	0	0	0	0
Total Uses	0	1,902,250	0	0
STRATEGIC RESERVE FUND				
Beginning Cash	1,264,464	1,264,464		1,264,464
Interfund Loan Repayment	0			0
Revenues	0	0	0	0
Total Sources	1,264,464	1,264,464	0	1,264,464
Interfund Loans	0			0
Expenditures	0	0	0	0
Ending Cash	1,264,464	1,264,464		1,264,464
Total Uses	1,264,464	1,264,464	0	1,264,464
STRATEGIC OPPORTUNITIES FUND				
Beginning Cash	0	0		0
Revenues	0	2,525,062	0	0
Total Sources	0	2,525,062	0	0
Expenditures	0	50,000	2,856	2,856
Ending Cash	0	2,475,062		(2,856)
Total Uses	0	2,525,062	2,856	0
EQUIPMENT REPLACEMENT FUND				
Beginning Cash	524,310	490,603		490,603
Revenues	188,365	155,142	0	0
Total Sources	712,675	645,745	0	490,603
Expenditures	222,072	276,250	0	0
Ending Cash	490,603	369,495		490,603
Total Uses	712,675	645,745	0	490,603
TRUST AND AGENCY (NON BUDGETED FUNDS)				
Beginning Cash	278,859	247,209		247,209
Revenues	122,994	0	988	988
Total Sources	401,854	247,209	988	248,197
Expenditures	154,645	0	0	0
Ending Cash	247,209	247,209		248,197
Total Uses	401,854	247,209	0	248,197
TOTALS				
Beginning Cash	17,507,613	15,330,369	0	15,330,369
Interfund Loan	0	0	0	0
Revenues	32,986,301	47,919,475	626,337	626,337
Total Sources	50,493,914	63,249,844	626,337	15,956,706
Interfund Loan	1,200,000	0	0	0
Expenditures	34,965,435	47,996,310	427,743	427,743
Ending Cash	15,330,370	15,253,534	0	15,528,963
Total Uses	51,495,805	63	427,743	15,956,706

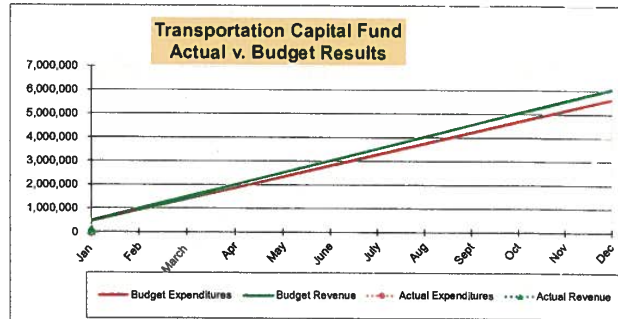
**City of Kenmore, Washington
Other Funds Monthly Activity
January 31, 2013**

STREET FUND				
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	182,816	20,826	187,144	33,895
Feb	365,631		374,287	
March	548,447		561,431	
Apr	731,263		748,574	
May	914,078		935,718	
June	1,096,894		1,122,861	
July	1,279,710		1,310,005	
Aug	1,462,525		1,497,148	
Sept	1,645,341		1,684,292	
Oct	1,828,157		1,871,435	
Nov	2,010,972		2,058,579	
Dec	2,193,788		2,245,722	
2013-2014	3,840,126		3,850,173	
Total Actual to Date vs Total Budget		1%		1%



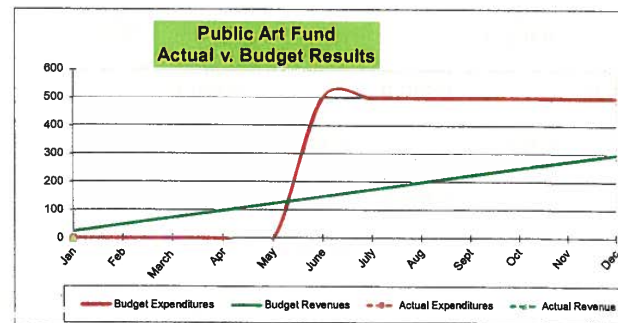
The Street Fund accounts for street maintenance operations, funded by the State's fuel tax and transfers from the General Fund.

TRANSPORTATION CAPITAL FUND				
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	469,646	0	506,829	143,512
Feb	939,292		1,013,658	
March	1,408,938		1,520,488	
Apr	1,878,583		2,027,317	
May	2,348,229		2,534,146	
June	2,817,875		3,040,975	
July	3,287,521		3,547,804	
Aug	3,757,167		4,054,633	
Sept	4,226,813		4,561,463	
Oct	4,696,458		5,068,292	
Nov	5,166,104		5,575,121	
Dec	5,635,750		6,081,950	
2013-2014	10,900,750		11,387,950	
Total Actual to Date vs Total Budget		0%		1%



The Transportation Capital Fund accounts for capital improvements to the City's streets and SR 522, funded by various grants plus City resources from real estate excise tax and transportation impact fees. All phases of improvements to SR 522 are now accounted for in this fund. There is a time lag between project expenditures and reimbursements from grants; this accounts for the lower revenues compared to the expenditures.

PUBLIC ART FUND				
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	0	0	25	0
Feb	0		50	
March	0		75	
Apr	0		100	
May	0		125	
June	500		150	
July	500		175	
Aug	500		200	
Sept	500		225	
Oct	500		250	
Nov	500		275	
Dec	500		300	
2013-2014	1,000		600	
Total Actual to Date vs Total Budget		0%		0%

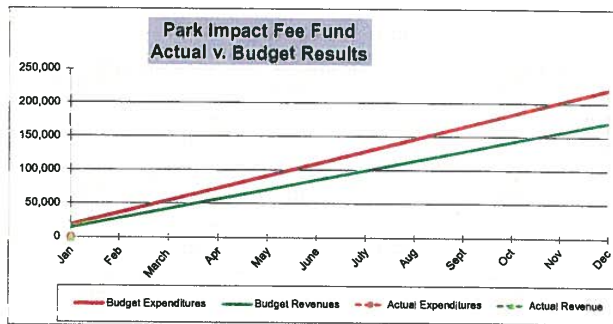


This fund accounts for public art authorized by Ordinance 01-0115. One percent (1%) of public project construction contracts is contributed to this fund to provide for public art displays or performing arts events as authorized by the City Council.

**City of Kenmore, Washington
Other Funds Monthly Activity
January 31, 2013**

PARK IMPACT FEE FUND

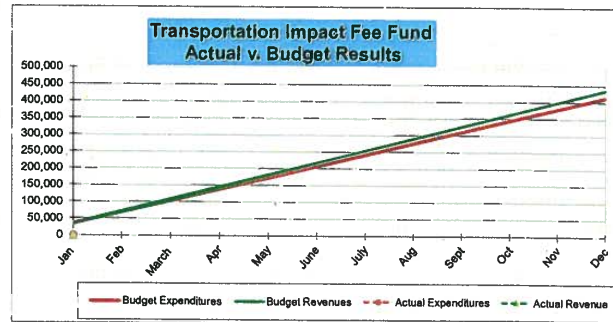
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	18,333	0	14,351	0
Feb	36,667		28,702	
March	55,000		43,054	
Apr	73,333		57,405	
May	91,667		71,756	
June	110,000		86,107	
July	128,333		100,458	
Aug	146,667		114,809	
Sept	165,000		129,161	
Oct	183,333		143,512	
Nov	201,667		157,863	
Dec	220,000		172,214	
2013-2014	220,000		346,567	
Total Actual to Date vs Total Budget		0%		0%



This fund accounts for City imposed park impact fees on new development. Expenditures are for public park acquisitions and improvements. In the 2011-2012 budget, expenditures represent transfers to Municipal Capital Fund for improvements to City parks.

TRANSPORTATION IMPACT FEE FUND

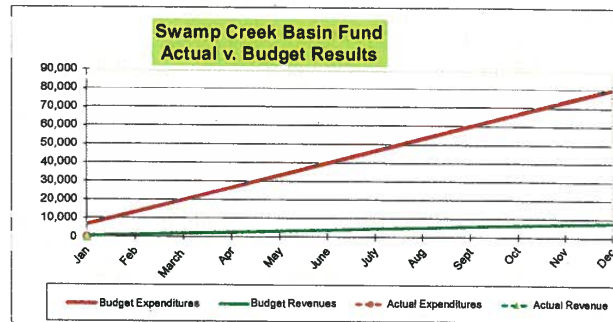
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	34,375	0	36,331	0
Feb	68,750		72,662	
March	103,125		108,993	
Apr	137,500		145,324	
May	171,875		181,655	
June	206,250		217,987	
July	240,625		254,318	
Aug	275,000		290,649	
Sept	309,375		326,980	
Oct	343,750		363,311	
Nov	378,125		399,642	
Dec	412,500		435,973	
2013-2014	792,500		876,670	
Total Actual to Date vs Total Budget		0%		0%



This fund accounts for City imposed transportation impact fees on new development. Expenditures are for public transportation improvements.

SWAMP CREEK BASIN FUND

	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	6,667	0	683	0
Feb	13,333		1,367	
March	20,000		2,050	
Apr	26,667		2,733	
May	33,333		3,417	
June	40,000		4,100	
July	46,667		4,783	
Aug	53,333		5,467	
Sept	60,000		6,150	
Oct	66,667		6,833	
Nov	73,333		7,517	
Dec	80,000		8,200	
2013-2014	160,000		16,000	
Total Actual to Date vs Total Budget		0%		0%

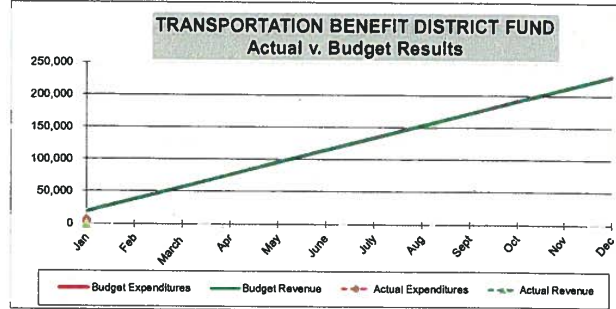


This fund accounts for the Memorandum of Agreement with King County which provided funds reserved for surface water projects, improvements, and maintenance within the Swamp Creek Basin.

**City of Kenmore, Washington
Other Funds Monthly Activity
January 31, 2013**

TRANSPORTATION BENEFIT DISTRICT FUND

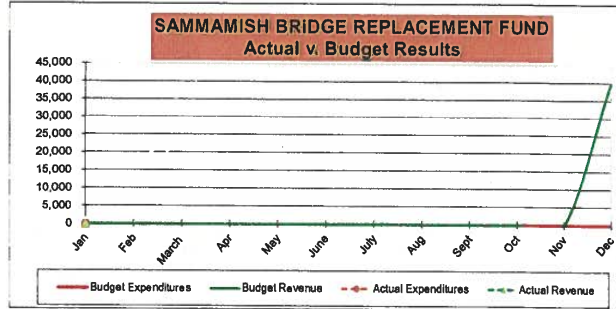
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	19,167	5,000	19,167	0
Feb	38,333		38,333	
March	57,500		57,500	
Apr	76,667		76,667	
May	95,833		95,833	
June	115,000		115,000	
July	134,167		134,167	
Aug	153,333		153,333	
Sept	172,500		172,500	
Oct	191,667		191,667	
Nov	210,833		210,833	
Dec	230,000		230,000	
2013-2014	535,000		535,000	
Total Actual to Date vs Total Budget		1%		0%



The Transportation Benefit District fund accounts for the \$20 vehicle license tab fees levied on vehicles located in the Kenmore city limits. The revenue generated will be used in maintaining the City's transportation system.

SAMMAMISH BRIDGE REPLACEMENT FUND

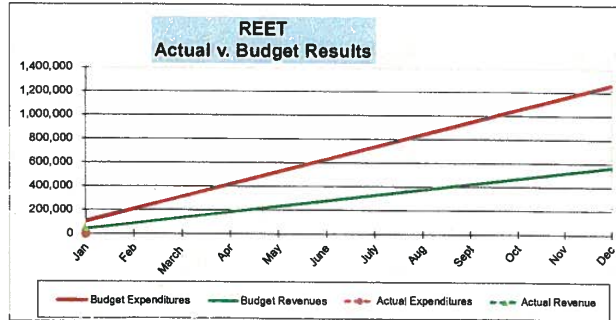
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	0	0	0	0
Feb	0		0	
March	0		0	
Apr	0		0	
May	0		0	
June	0		0	
July	0		0	
Aug	0		0	
Sept	0		0	
Oct	0		0	
Nov	0		0	
Dec	0		40,000	
2013-2014	0		80,000	
Total Actual to Date vs Total Budget		0%		0%



The Sammamish Bridge Replacement fund is a fund used to put money aside for the replacement of the West Sammamish bridge.

REAL ESTATE EXCISE TAX FUND

	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	105,188	0	47,456	55,801
Feb	210,375		94,911	
March	315,563		142,367	
Apr	420,750		189,823	
May	525,938		237,278	
June	631,125		284,734	
July	736,313		332,190	
Aug	841,500		379,645	
Sept	946,688		427,101	
Oct	1,051,875		474,557	
Nov	1,157,063		522,012	
Dec	1,262,250		569,468	
2013-2014	2,167,250		1,147,317	
Total Actual to Date vs Total Budget		0%		5%



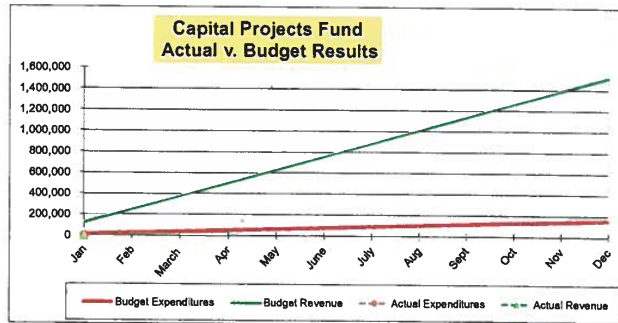
The Real Estate Excise Tax Fund accounts for the 1/2% real estate excise taxes levied by the City which are restricted to capital projects and improvements. Expenditures include park improvements and transfers to the Transportation Capital Fund for transportation improvements.

**City of Kenmore, Washington
Other Funds Monthly Activity
January 31, 2013**

KENMORE VILLAGE FUND

	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	13,467	3,120	126,918	2,050
Feb	26,933		253,637	
March	40,400		380,755	
Apr	53,867		507,673	
May	67,333		634,592	
June	80,800		761,510	
July	94,267		888,428	
Aug	107,733		1,015,347	
Sept	121,200		1,142,265	
Oct	134,667		1,269,183	
Nov	148,133		1,396,102	
Dec	161,600		1,523,020	
2013-2014	339,200		1,692,340	
Total Actual to Date vs Total Budget		1%		0%

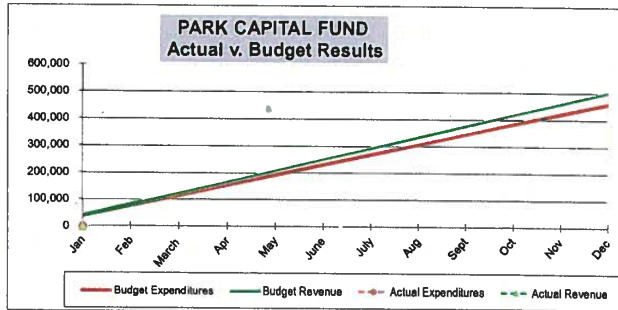
The Kenmore Village Fund accounts for leasing activity within Kenmore Village



PARK CAPITAL FUND

	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	38,333	0	41,961	0
Feb	76,667		83,922	
March	115,000		125,884	
Apr	153,333		167,845	
May	191,667		209,806	
June	230,000		251,767	
July	268,333		293,728	
Aug	306,667		335,689	
Sept	345,000		377,651	
Oct	383,333		419,612	
Nov	421,667		461,573	
Dec	460,000		503,534	
2013-2014	620,000		663,534	
Total Actual to Date vs Total Budget		0%		0%

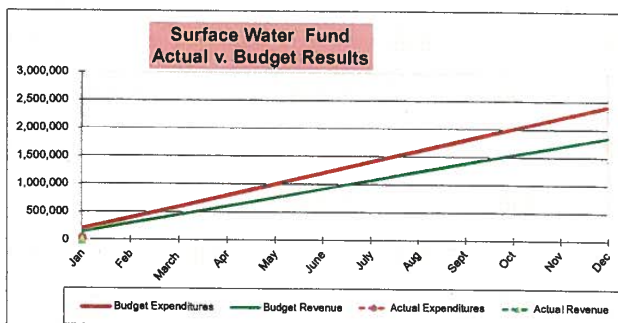
The Park Capital fund will account for Park Capital Projects formerly included in the Municipal Capital fund. In addition, distributions from the King County Proposition 2 Parks Expansion Levy will be recaptured into this fund



SURFACE WATER MANAGEMENT FUND

	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	200,635	40,806	154,928	11,144
Feb	401,269		309,856	
March	601,904		464,784	
Apr	802,538		619,712	
May	1,003,173		774,640	
June	1,203,808		929,569	
July	1,404,442		1,084,497	
Aug	1,605,077		1,239,425	
Sept	1,805,711		1,394,353	
Oct	2,006,346		1,549,281	
Nov	2,206,980		1,704,209	
Dec	2,407,615		1,859,137	
2013-2014	4,477,876		3,499,176	
Total Actual to Date vs Total Budget		1%		0%

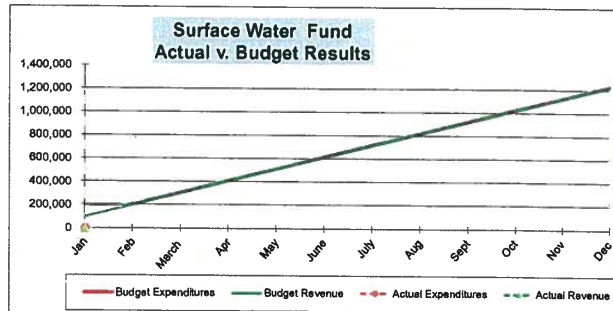
This fund accounts for receipts from surface water assessments. The assessments are collected through the property tax billings; the majority of the receipts are collected in May and November. Expenditures are for surface water maintenance activities such as sweeping and drainage as well as capital improvements.



**City of Kenmore, Washington
Other Funds Monthly Activity
January 31, 2013**

SURFACE WATER CAPITAL FUND

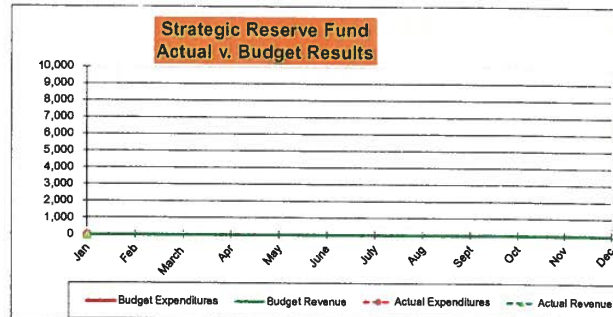
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	102,521	0	102,521	0
Feb	205,042		205,042	
March	307,563		307,563	
Apr	410,083		410,083	
May	512,604		512,604	
June	615,125		615,125	
July	717,646		717,646	
Aug	820,167		820,167	
Sept	922,688		922,688	
Oct	1,025,208		1,025,208	
Nov	1,127,729		1,127,729	
Dec	1,230,250		1,230,250	
2013-2014	1,902,250		1,902,250	
Total Actual to Date vs Total Budget		0%		0%



This fund accounts for the expenditures for Surface Water Capital Improvements. Revenue sources for this fund include a variety of federal, state, or local grants, surface water management fees transferred from the Surface Water Management Fund and real estate excise taxes.

STRATEGIC RESERVE FUND

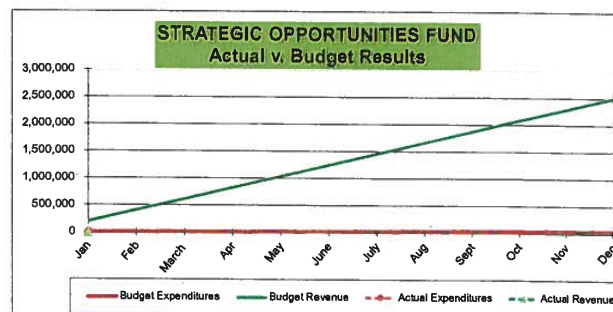
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	0	0	0	0
Feb	0		0	
March	0		0	
Apr	0		0	
May	0		0	
June	0		0	
July	0		0	
Aug	0		0	
Sept	0		0	
Oct	0		0	
Nov	0		0	
Dec	0		0	
2013-2014	0		0	
Total Actual to Date vs Total Budget		0%		0%



This fund was created to serve as the City's emergency reserve fund. Per State Statute, the fund cannot exceed \$.375 per \$1,000 of the City's assessed value and is fully funded at \$1,264,464 for 2011. No expenditures are anticipated or have been budgeted at this time.

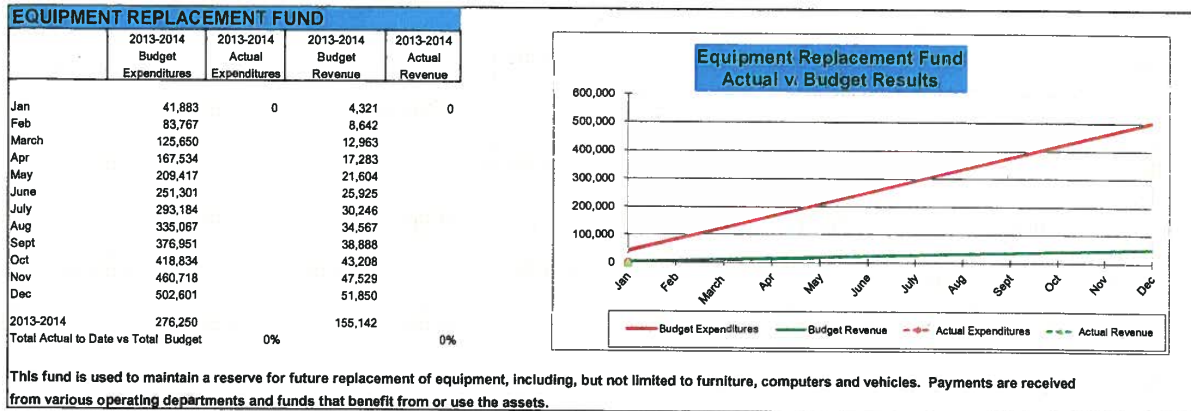
STRATEGIC OPPORTUNITIES FUND

	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
Jan	4,167	2,856	209,375	0
Feb	8,333		418,750	
March	12,500		628,125	
Apr	16,667		837,500	
May	20,833		1,046,875	
June	25,000		1,256,250	
July	29,167		1,465,625	
Aug	33,333		1,675,000	
Sept	37,500		1,884,375	
Oct	41,667		2,093,750	
Nov	45,833		2,303,125	
Dec	50,000		2,512,500	
2013-2014	50,000		2,525,062	
Total Actual to Date vs Total Budget		6%		0%



The purpose of the Strategic Opportunities Fund is to have funds available for "rainy days" and for the City to make key investments or take advantage of strategic opportunities as they present themselves. For 2013-14, the Business Incubator expenditures are budgeted in this fund.

City of Kenmore, Washington
Other Funds Monthly Activity
January 31, 2013



City of Kenmore, Washington
Cash and Investment Report
January 31, 2013



Fund	Beg. Cash & Inv. from Prev. Mo.	Monthly Revenues	Monthly Expenditures	End. Cash & Inv. Current Month
General	\$4,340,722	\$378,947	\$357,912	\$4,361,757
Street	1,512,462	33,895	20,826	1,525,531
Transportation Capital	1,419,323	143,512	0	1,562,835
Public Art	68,541	0	0	68,541
Park Impact Fee	1,615,098	0	0	1,615,098
Transp Impact Fee	240,536	0	0	240,536
Swamp Creek Basin	1,581,067	0	0	1,581,067
Transportation Benefit District	0	0	5,000	(5,000)
Sammamish Bridge Replacement	0	0	0	0
Real Estate Excise Tax	977,060	55,801	0	1,032,862
Kenmore Village	152,872	2,050	3,120	151,802
Park Capital	0	0	0	0
Surface Water Management	1,421,180	11,144	40,806	1,391,518
Surface Water Capital	0	0	0	0
Strategic Reserve	1,264,465	0	0	1,264,465
Strategic Opportunities	0	0	2,856	(2,856)
Equipment Replacement	490,602	0	0	490,602
Trust & Agency	247,205	988	0	248,193
Totals	\$15,331,134	\$626,337	\$430,519	\$15,526,952

Fund	Cash, Savings, Local Govt Investment Pool	(> One Year) Fixed Investments	Total
General	\$1,691,485	\$2,681,177	\$4,372,662
Street	675,531	850,000	1,525,531
Transportation Capital	1,562,836	0	1,562,836
Public Art	53,541	15,000	68,541
Park Impact Fee	685,098	930,000	1,615,098
Transp Impact Fee	210,537	30,000	240,537
Swamp Creek Basin	181,068	1,400,000	1,581,068
Transportation Benefit District	-5,000	0	(5,000)
Sammamish Bridge Replacement	0	0	0
Real Estate Excise Tax	1,025,166	0	1,025,166
Kenmore Village	-299,985	450,000	150,015
Park Capital	0	0	0
Surface Water Management	879,731	510,000	1,389,731
Surface Water Capital	0	0	0
Strategic Reserve	414,465	850,000	1,264,465
Strategic Opportunities	-2,856	0	(2,856)
Equipment Replacement	40,603	450,000	490,603
Trust & Agency	148,192	100,000	248,192
Totals	\$7,260,413	\$8,266,177	\$15,526,590

City of Kenmore, Washington
Schedule of Investments
January 31, 2013



		Average Yield to Maturity-Securities						Overall Average Yield	
Report by Security	Investment #	Type	Maturity Date	Purchase Date	Rate	Yield	Possible Call Date	Principal or Balance	0.54% Yield Equivalents
Piper Jaffray									
	313371PC4	FHLB	12/12/2014	6/7/2011	0.88%	0.88%	no call	991,238.90	8,722.90
	3136G0QY0	FNMA	7/25/2017	7/25/2012	0.75%	0.75%	7/25/2013	1,000,000.00	7,500.00
	31771J4M9	FICO	9/26/2017	8/14/2012	1.13%	1.13%	non callable	894,731.88	10,137.31
Total Piper Jaffrey Purchases								2,885,970.78	28,380.21
Seattle Northwest Securities									
Time Value Investments									
	313586QR3	FNMA	7/5/2014	6/7/2011	1.00%	compounds	no call	998,858.37	9,988.58
	31398A4N9	FNMA	10/15/2013	12/8/2010	1.00%	1.00%	4/15/2011	999,990.00	9,999.90
	31359MEL3	FNMA	4/22/2017	10/22/2012	0.86%	0.86%	no call	999,468.08	8,595.43
Total TVI Purchases								2,998,316.45	28,583.91
Wells Fargo Bank									
Total Wells Fargo Purchases									
Banner Bank CD's									
	5740005425	CD	2/6/2013	2/6/2012	0.45%	0.45%		1,132,694.88	5,097.13
Total Banner Bank CD's								1,132,694.88	5,097.13
Sound Community Bank CD's									
	18299229	CD	2/11/2014	8/17/2012	0.65%	0.65%		1,000,000.00	6,500.00
Total Sound Community Bank CD's								1,000,000.00	6,500.00
Opus Bank CD's									
	280140042	CD	3/16/2015	3/15/2011	1.15%	1.15%		249,194.49	2,865.74
Total Cascade Bank CD's								249,194.49	2,865.74
TOTAL ALL SECURITIES								\$ 8,268,176.80	\$ 69,406.99
Banner Checking and Savings						0.15% Banner		3,011,531.38	4,517.30
Opus Bank						0.20%		11,080.76	22.16
Cash								1,005.00	-
Local Government Investment Pool						0.24% LGIP		4,236,794.31	9,956.47
Total Accounts								\$ 15,526,588.05	83,902.91

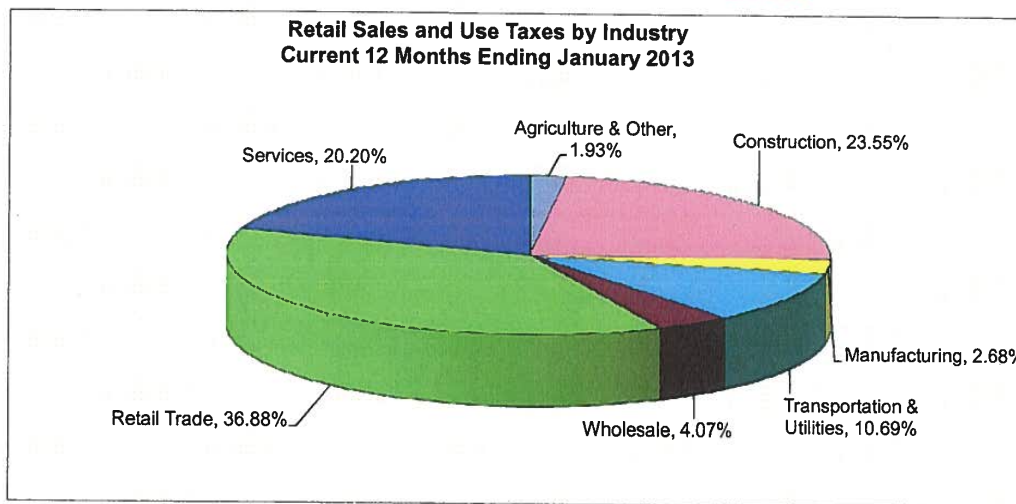
City of Kenmore, Washington
SALES TAX RECEIPTS BY BUSINESS TYPE
 January 2013

	SALES TAX	USE TAX	TOTAL	PERCENT
AGRICULTURE & OTHER	2,106.27	3.36	2,109.63	1.6%
CONSTRUCTION	29,733.39	331.60	30,064.99	23.5%
MANUFACTURING	2,995.94	20.76	3,016.70	2.4%
TRANSPORTATION & UTILITIES	18,996.15	506.18	19,502.32	15.2%
WHOLESALE	5,898.66	54.53	5,953.19	4.6%
RETAIL TRADE	51,107.55	785.76	51,893.32	40.5%
SERVICES	12,973.90	1,077.97	14,051.86	11.0%
PUBLIC SERVICES	2.47	1,526.49	1,528.95	1.2%
	<u>123,814.32</u>	<u>4,306.65</u>	<u>128,120.97</u>	<u>100.0%</u>

City of Kenmore, Washington
Retail Sales and Use Tax Distribution
January 31, 2013



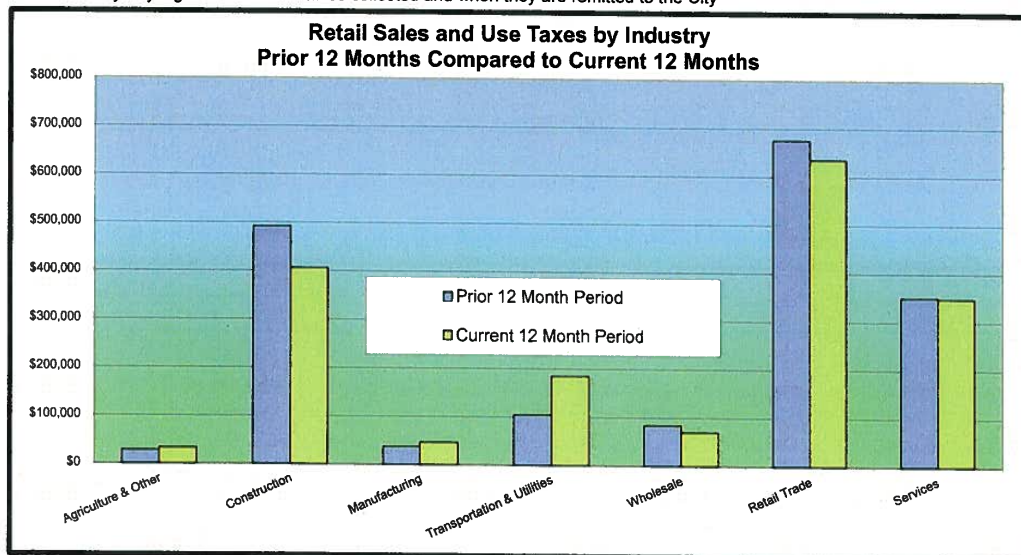
<u>Industry</u>	<u>Prior 12 Months ending January 2012</u>	<u>Current 12 Months ending January 2013</u>	<u>% Increase/ (Decrease)</u>	<u>% of Total</u>
Agriculture & Other (Landscaping, Animal Hospitals)	\$28,171	\$33,189	17.81%	1.93%
Construction	491,530	405,863 *	-17.43%	23.55%
Manufacturing (Printing, Publishing, Other Manuf.)	37,287	46,232	23.99%	2.68%
Transp/Comm/Utilities (Telecomm., Air Transport.)	104,006	184,288	77.19%	10.69%
Wholesale (Lumber, Other Wholesale)	83,818	70,155	-16.30%	4.07%
Retail Trade (Eating, Merchandise, Food Stores)	674,964	635,439	-5.86%	36.88%
Services (Auction, Recreation, Auto Repair, Financial)	350,027	348,018	-0.57%	20.20%
Totals	\$1,769,804	\$1,723,184	-2.63%	100%
Increase/(Decrease)		(\$46,619)	-2.63%	



NOTE: Due to the City's Confidentiality Agreement with the Department of Revenue, specific business information cannot be disclosed.

* Approximately 10% of this is due to the Brightwater project.

There is a sixty-day lag between sales taxes collected and when they are remitted to the City



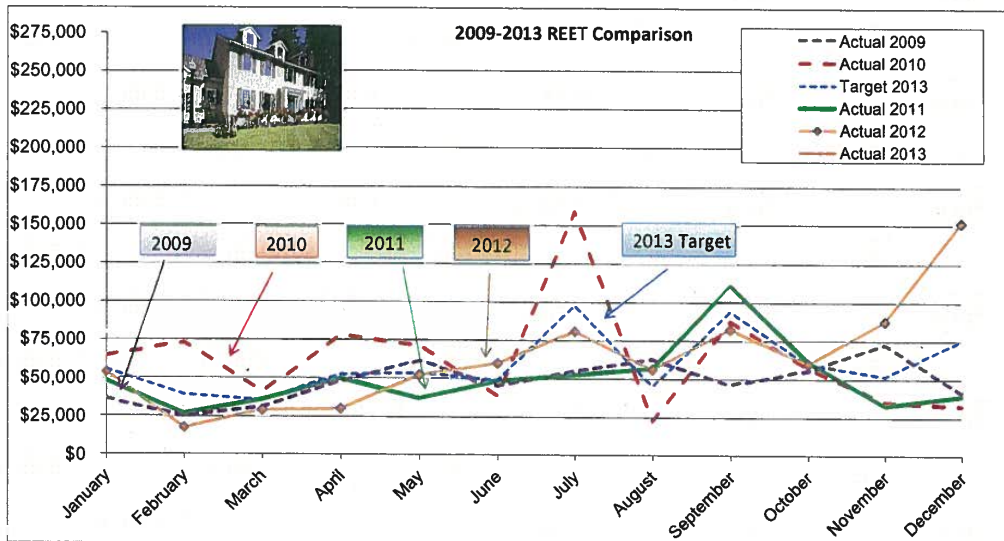
City of Kenmore, Washington
Real Estate Excise Tax Report
January 31, 2013



Real Estate Excise Taxes (REET) 2009 - 2013 Monthly Receipts						
	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Target 2013
January	36,640	64,792	48,679	54,359	55,801	55,943
February	25,466	73,383	27,294	18,064		39,580
March	31,468	41,445	36,507	29,691		35,881
April	48,355	78,233	50,463	30,662		53,119
May	61,743	71,622	37,671	52,575		53,956
June	45,639	38,919	48,938	60,408		49,422
July	55,328	158,221	53,012	81,316		97,516
August	63,161	23,033	57,471	56,626		45,710
September	46,508	87,734	111,107	82,785		93,875
October	55,905	57,761	61,805	60,265		59,944
November	72,456	35,585	33,475	88,057		52,372
December	41,723	32,962	39,510	152,262		74,911
	\$584,392	\$763,689	\$605,931	\$767,070	\$55,801	\$712,230

For 2013, REET is \$1,442 more than the same period last year and less than the 2013 target by \$142

Real Estate Excise Taxes (REET) 2009 - 2013 Property Sales > \$500,000						
(The sales actually occur in the prior month; there is a 30 day lag between sales and when the City receives the revenue)						
	Taxes from > \$500,000 Sale Amounts					
	2009	2010	2011	2012	2013	
January	3,809,950	3,790,500	1,046,085	5,515,283	3,380,165	18,763
February	2,819,838	4,805,000	547,257	1,152,000		23,785
March	2,923,000	1,149,000	1,100,000	750,000		5,688
April	3,942,750	1,779,000	1,075,000	870,000		5,445
May	7,254,950	1,859,000	2,372,000	2,796,250		5,321
June	560,000	540,000	2,605,000	1,215,000		4,307
July	3,739,900	18,013,000	3,354,950	4,196,500		9,202
August	3,857,600	1,020,000	3,045,950	1,756,200		11,741
September	2,275,000	11,276,760	15,691,044	4,859,500		2,673
October	5,949,213	610,000	7,873,950	3,087,500		12,895
November	6,393,000	1,020,000	875,000	8,334,960		16,607
December	1,855,348	2,178,000	2,189,000	23,033,200		5,049
	\$45,380,549	\$48,040,260	\$41,775,236	\$57,566,393	\$3,380,165	10,781
						206,787
						284,954
						16,732



* NOTE THE 2013 TARGET IS BASED ON A 3-YEAR AVFRAGE (2010-2012) OF ACTUAL RECEIPTS.

City of Kenmore, Washington
Monthly Report for Kenmore Village
January 31, 2013



<u>Revenues</u>	January 2013	Biennium-to- Date	Biennium Budget
Lease Income (USPS & Kenmore Village)	\$ -	\$ -	\$ 317,940
Return of Security Deposit	-	0	0
Other Rent Income	2,050	2,050	15,000
Landlord Expense (CAM*) Reimbursement	-	0	0
Insurance Proceeds	-	0	0
Sale of Property	-	0	1,250,000
Leasehold Excise Returned	-	0	14,900
Total Revenues	\$ 2,050	\$ 2,050	1,597,840
<u>Expenditures</u>			
6700 Building Improvements	\$ -	\$ -	11,000
Utilities and Insurance - Kenmore Village	3,120	3,120	103,400
Repairs, Maintenance, Other Services	-	-	43,200
Leasehold Tax (12.84% of Lease Income)	-	-	0
Total Expenditures	\$ 3,120	\$ 3,120	157,600
Net Income (Loss)	\$ (1,070)	\$ (1,069)	\$ 1,440,240

City of Kenmore, Washington
SR 522 Phase I Revenue and Expenditure History
as of January 31, 2013

Phase I

Stage 3 Burke Gilman Trail @73rd Ave NE-nearing completion
Stage 1 SR 522 Central Segment 65th to 73rd and other improvements, in construction
Stage 2 SR 522 West Segment 57th to 65th and other improvements, pending funding

****Actuals Received on Cash Basis****

		Cumulative through 2008	2009	2010	2011	Year to Date 2012	January 2013	Year to Date 2013	Life to Date
Revenues:									
Secured:									
Wa State Transportation Improve. Board: to Street Fund	5,047,000	851,786	0	0	0	0	0	0	851,786
to Arterial Street Fund	0	148,214	2,545,308	1,501,692	0	0	0	0	4,195,214
Wa State Gas Tax	4,663,620	3,119,047	1,765,416	0	0	0	0	0	4,884,463
Federal Surface Transportation Prog	12,045,444	1,708,895	8,535,460	1,781,817	0	55	0	0	12,026,227
Brightwater	15,000	15,000	0	0	0	0	0	0	15,000
Federal: Wa State Dept of Trans Signal	357,914	0	0	546,862	0	0	0	0	546,862
King County Parks	906,500	514,616	201,467	0	0	0	0	0	716,083
King County Roads	350,000	350,000	0	0	0	0	0	0	350,000
Northshore Utility District Reimb	432,400	80,559	0	0	0	259,387	0	0	339,946
Puget Sound Energy Reimb	264,100	0	0	0	0	0	0	0	0
Northshore School Dist Reimb	22,258	0	0	0	0	0	0	0	0
Library Reimb	10,000	0	0	0	0	0	0	0	0
Comcast Reimb	168,800	88,620	0	0	0	113,383	0	0	202,003
Urban Partners	75,000	0	25,000	54,438	0	0	0	0	79,438
Fire District Reim	49,000	0	0	0	0	63,245	0	0	63,245
City Art Fund	126,486	0	0	0	0	0	0	0	0
BWR St. 1 Ph. 1 Settlement		0	0	0	0	26,113	0	0	26,113
U of WA IT Reimbursement							0	0	0
City Funds:	5,607,250	0	0	0	0	200,000	0	0	200,000
Transfer from REET Muni Cap		1,083,250	0	3,290,000	0	0	0	0	4,373,250
Transfer from Street Fund		0	0	521,870	0	0	0	0	521,870
Stage 1/181st Transfer from REET Muni Cap		0	334,000	0	0	0	0	0	334,000
Stage 2 Transfer from REET Muni Cap	700,000	0	700,000	0	470,174	157,468	0	0	1,327,642
Transfer from Trans Impact Fees		900,000	0	0	0	0	0	0	900,000
								0	0
Total Revenues	30,840,772	8,859,987	14,106,651	7,696,679	470,174	819,650	0	0	31,953,141
Expenditures:									
Street Fund		15,148,961	1,090	0	0	0	0	0	15,150,051
Street-Interfund Loan Interest		0	0	0	0	0	0	0	0
1% Art Fund		0	0	0	0	0	0	0	0
Arterial Street Fund		253,860	11,708,313	2,874,519	154,162	418,047	0	0	15,408,901
Stage 2 Design Arterial Street Fund			483,830	435,358	132,834	102,132	0	0	1,154,154
Muni Cap Fund		46,782	0	0	0	0	0	0	46,782
Total Expenditures		15,449,603	12,193,233	3,309,877	352,046	520,179	0	0	31,759,888

City of Kenmore, Washington
SR 522 Phase II Revenue and Expenditure History
as of January 31, 2013

Phase II

SR 522 East Segment, 73rd to 83rd, nearing completion

****Actuals Received on Cash Basis****

Revenues:

	Secured:	Cumulative through 2008	2009	2010	2011	2012	January 2013	Year to Date 2013	Life to Date
Wa State Transportation Improve. Board:	3,450,000	3,145,975	131,526	172,500	0	0	0	0	3,450,000
Sound Transit	8,192,307	8,192,307	0	0	0	0	0	0	8,192,307
Brightwater	250,000	0	0	0	0	0	0	0	0
Federal Grant via WSDOT	697,312	578,381	91,120	0	6,683	0	0	0	676,184
Federal: WSDOT Signal/Overlay	683,608	185,272	498,322	0	0	0	0	0	683,594
Regional Mobility WSDOT	1,800,000	1,441,827	358,173	0	0	0	0	0	1,800,000
King County Metro	400,000	0	0	400,000	0	0	0	0	400,000
Wa State Gas Tax Grant	8,336,380	4,636,717	2,951,182	439,620	0	0	0	0	8,027,519
Comcast Reimb	147,770	92,680	0	55,090	0	0	0	0	147,770
Northshore Utility District Reimb	1,621,486	1,024,376	441,836	0	0	112,124	0	0	1,578,336
Northshore School District Reimb	28,914	0	0	0	2,694	2,444	0	0	5,138
PSE Reimbursement	150,000	0	0	0	0	0	0	0	0
Integra Reimbursement		0	0	0	0	9,144	0	0	9,144
City: Art Fund	161,006	0	0	0	0	0	0	0	0
City:	2,870,793			0	0	0	0	0	0
Investment Earnings		92,191	15,331	2,532	0	0	0	0	110,054
Fuel Tax		274,153	0	0	0	0	0	0	274,153
Transfer of Trans Impact Fees		512,000	430,698	450,000	387,500	0	0	0	1,392,698
Transfer from Street Fund		0	0	1,000,000	0	0	0	0	1,000,000
Transfer of REET		1,096,420	0	0	215,307	0	0	0	1,096,420
Total Revenues	28,789,576	21,272,299	4,918,188	2,519,742	612,184	123,712	0	0	28,843,318

Expenditures:

Arterial Street	22,497,211	4,671,626	1,068,152	1,403,237	48,234	0	0	29,688,459
Interfund Loan Interest	127,175	0	0	0	0	0	0	127,175
Art 1%	0	0	0	0	0	0	0	0
Transportation Impact Fee Fund	100,000	0	0	0	0	0	0	100,000
Total Expenditures	22,724,386	4,671,626	1,068,152	1,403,237	48,234	0	0	29,915,634



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: West Creek Village Final Plat – Resolution No. 13-214	For Council Meeting Agenda of: March 25, 2013								
	Department: Development Services								
	Prepared by: Andrew Bauer								
Proposed Council Action/Motion: Adopt Resolution No. 13-214 Granting Final Plat Approval for West Creek Village	<table><tr><td>Approved by Department Head:</td><td><u>Initial & Date</u> <u>BA 2-28-13</u></td></tr><tr><td>Approved by City Attorney:</td><td><u>UA.</u></td></tr><tr><td>Approved by Finance Director:</td><td><u>Greg 2/11/13</u></td></tr><tr><td>Approved by City Manager:</td><td><u>RJK</u></td></tr></table>	Approved by Department Head:	<u>Initial & Date</u> <u>BA 2-28-13</u>	Approved by City Attorney:	<u>UA.</u>	Approved by Finance Director:	<u>Greg 2/11/13</u>	Approved by City Manager:	<u>RJK</u>
Approved by Department Head:	<u>Initial & Date</u> <u>BA 2-28-13</u>								
Approved by City Attorney:	<u>UA.</u>								
Approved by Finance Director:	<u>Greg 2/11/13</u>								
Approved by City Manager:	<u>RJK</u>								
	Exhibits/Attachments: 1. Resolution 13-214 2. West Creek Village Final Plat Map								
Expenditure Required \$0	Amount Budgeted \$ N/A								
	Appropriation Required \$ N/A								
<u>INFORMATION/BACKGROUND:</u> The West Creek Village final plat is ready to record. The Hearing Examiner granted conditional preliminary plat approval for the plat on March 8, 2007. Conditions of preliminary plat approval have been satisfied and required financial guarantees have been submitted. To obtain final plat approval the Council needs to pass a resolution approving the final plat. The final plat then needs to be signed by the City prior to being recorded with King County. The West Creek Village plat is an 18 lot single-family residential development on a 6.2 acre site zoned R-6 (residential 6 dwelling units per acre). All of the lots will gain access from a new road connecting from 80th Avenue NE and ending with a cul-de-sac turnaround. The new roadway and stormwater facility will be dedicated to the City and maintenance responsibilities will be taken over by the City after a two-year maintenance period is completed by the applicant. Tract A (1.97 acres) and Tract B (.97 acres) are environmentally critical areas tracts; Tract C (1,506 square feet) is a recreation area; and Tracts D, E, and F are joint-use driveways serving lots within the plat. All of the tracts will be owned and maintained by the property owners within the plat. The applicant has posted the required financial guarantees for maintenance of roadway, drainage, and critical area mitigation. Traffic and parks impact fees will be assessed at the time of building permit for each individual lot.									
<u>FISCAL CONSIDERATION:</u> Permit fees will be collected upon approval of the plat and issuance of building permits. Subsequent expansion of single-family property tax base.									
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> To provide clear, accurate, and predictable permitting services in a timely and efficient manner.									

CITY OF KENMORE

WASHINGTON

RESOLUTION NO. 13-214

**A RESOLUTION OF THE CITY OF KENMORE,
WASHINGTON, GRANTING FINAL PLAT APPROVAL FOR
THE WEST CREEK VILLAGE PLAT (File FLP2005-099)**

WHEREAS, the City Council desires to grant final plat approval for the West Creek Village Plat;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Plat Approval. Pursuant to RCW 58.17.170, the City Council of the City of Kenmore finds that all conditions of preliminary plat approval for the West Creek Village Plat have been satisfied, and hereby grants final plat approval. Pursuant to RCW 58.17.195, the City Council further finds that the West Creek Village Plat, as approved, conforms with all applicable City of Kenmore zoning and other land use regulations. See attached Exhibit A for plat layout.

Section 2. Authorization. The City Manager and/or his designee(s) are hereby authorized by the City Council to sign the face of the plat for the West Creek Village Plat and to cause the plat to be recorded with King County.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON,
AT A REGULAR MEETING THEREOF THIS 25TH DAY OF MARCH 2013.

CITY OF KENMORE

David Baker, Mayor

ATTEST/AUTHENTICATED:

Patty Safrin, City Clerk

Approved as to form:

Rod Kaseguma, City Attorney

WEST CREEK VILLAGE

A PORTION OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER,
SECTION 1, TOWNSHIP 26 NORTH, RANGE 4 EAST, W.M.,
CITY OF KENMORE, KING COUNTY, WASHINGTON

LEGAL DESCRIPTION:

LOTS 4 AND 5 IN BLOCK 14 OF ALDERWOOD MANOR NO. 14, AS PER PLAT RECORDED IN VOLUME 26 OF PLATS,
PAGE 4, RECORDS OF KING COUNTY, WASHINGTON,

EXCEPT THE SOUTH 68 FEET OF THE EAST 500 FEET THEREOF;

SITUATE IN THE CITY OF KENMORE, COUNTY OF KING, STATE OF WASHINGTON.

AND EXCEPT THAT PORTION OF LOT 5 DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 5; THENCE SOUTH 89°11'25" WEST ALONG THE NORTH LINE THEREOF, A DISTANCE OF 12.01 FEET TO A LINE LYING 12 FEET WEST OF AND PARALLEL WITH THE WEST MARGIN OF 80TH AVENUE NORTHEAST; THENCE SOUTH 01°15'36" WEST, ALONG SAID LINE, A DISTANCE OF 115.14 FEET TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING SOUTH 01°15'36" WEST, A DISTANCE OF 23.66 FEET TO THE BEGINNING OF A CURVE TANGENT TO SAID LINE; THENCE SOUTHWESTERLY A DISTANCE OF 38.80 FEET ALONG THE CURVE CONCAVE TO THE NORTHWEST, HAVING A RADIUS OF 25.00 FEET AND A CENTRAL ANGLE OF 88°54'54"; THENCE NORTH 89°49'30" WEST TANGENT TO SAID CURVE, A DISTANCE OF 117.15 FEET; THENCE NORTH 00°17'33" WEST, A DISTANCE OF 80.73 FEET; THENCE NORTH 89°57'08" EAST, A DISTANCE OF 78.07 FEET; THENCE SOUTH 51°55'43" EAST, A DISTANCE OF 52.75 FEET; THENCE SOUTH 88°43'45" EAST, A DISTANCE OF 23.56 FEET TO THE POINT OF BEGINNING;

SITUATE IN THE CITY OF KENMORE, COUNTY OF KING, STATE OF WASHINGTON.

ALSO KNOWN AS LOT B OF BOUNDARY LINE ADJUSTMENT NO. BLA2009-050 RECORDED ON AUGUST 03, 2010, AS RECORDING NUMBER 20100803900005, IN THE OFFICIAL RECORDS OF KING COUNTY, WASHINGTON.

DEDICATION:

KNOW ALL PEOPLES BY THESE PRESENTS THAT WE THE UNDERSIGNED OWNERS OF INTEREST IN THE LAND HEREBY SUBDIVIDED, HEREBY DECLARE THIS PLAT TO BE THE GRAPHIC REPRESENTATION OF THE SUBDIVISION MADE HEREBY, AND DO HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER, ALL STREETS AND AVENUES NOT SHOWN AS PRIVATE HEREON AND DEDICATE THE USE THEREOF FOR ALL PUBLIC PURPOSES NOT INCONSISTENT WITH THE USE THEREOF FOR PUBLIC HIGHWAY PURPOSES, AND ALSO THE RIGHT TO MAKE ALL NECESSARY SLOPES FOR CUTS AND FILLS UPON THE LOTS SHOWN THEREON IN THE ORIGINAL REASONABLE GRADING OF SAID STREETS AND AVENUES, AND FURTHER DEDICATE TO THE USE OF THE PUBLIC ALL EASEMENTS AND TRACTS SHOWN ON THIS PLAT FOR ALL PUBLIC PURPOSES AS INDICATED THEREON, INCLUDING BUT NOT LIMITED TO PARKS, OPEN SPACES, UTILITIES AND DRAINAGE UNLESS SUCH EASEMENTS OR TRACTS ARE SPECIFICALLY IDENTIFIED ON THIS PLAT AS BEING DEDICATED OR CONVEYED TO A PERSON OR ENTITY OTHER THAN THE PUBLIC, IN WHICH CASE WE DO HEREBY DEDICATE SUCH STREETS, EASEMENTS, OR TRACTS TO THE PERSON OR ENTITY IDENTIFIED AND FOR THE PURPOSE STATED.

FURTHER, THE UNDERSIGNED OWNERS OF THE LAND HEREBY SUBDIVIDED, WAIVE FOR THEMSELVES, THEIR HEIRS AND ASSIGNS AND ANY PERSON OR ENTITY DERIVING TITLE FROM THE UNDERSIGNED, ANY AND ALL CLAIMS FOR DAMAGES AGAINST THE CITY OF KENMORE, ITS SUCCESSORS AND ASSIGNS WHICH MAY BE OCCASIONED BY THE ESTABLISHMENT, CONSTRUCTION, OR MAINTENANCE OF ROADS AND/OR DRAINAGE SYSTEMS WITHIN THIS SUBDIVISION OTHER THAN CLAIMS RESULTING FROM INADEQUATE MAINTENANCE BY THE CITY OF KENMORE.

FURTHER, THE UNDERSIGNED OWNERS OF THE LAND HEREBY SUBDIVIDED, AGREE FOR THEMSELVES, THEIR HEIRS AND ASSIGNS TO INDEMNIFY AND HOLD THE CITY OF KENMORE, ITS SUCCESSORS AND ASSIGNS, HARMLESS FROM ANY DAMAGE, INCLUDING THE COSTS OF DEFENSE, CLAIMS BY PERSONS WITHIN OR WITHOUT THIS SUBDIVISION TO HAVE BEEN CAUSED BY ALTERATIONS OF THE GROUND SURFACE, VEGETATION, DRAINAGE OR SURFACE OR SUB-SURFACE WATER FLOWS WITHIN THIS SUBDIVISION, PROVIDED THIS WAIVER AND INDEMNIFICATION SHALL NOT BE CONSTRUED AS RELINQUISHING THE CITY OF KENMORE, ITS SUCCESSORS OR ASSIGNS, FROM LIABILITY FOR DAMAGES, INCLUDING THE COST OF DEFENSE, RESULTING IN WHOLE OR IN PART FROM THE NEGLIGENCE OF THE CITY OF KENMORE, ITS SUCCESSORS OR ASSIGNS.

THIS SUBDIVISION, DEDICATION, WAIVER OF CLAIMS AND AGREEMENT TO HOLD HARMLESS IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF SAID OWNERS.

IN WITNESS WHEREOF WE SET OUR HANDS AND SEALS.

WEST CREEK VILLAGE, LLC,
A WASHINGTON LIMITED LIABILITY COMPANY

BY: Lisa Hallmon
ITS: Secretary

ACKNOWLEDGMENTS:

STATE OF WASHINGTON } SS
COUNTY OF King }

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT Lisa Hallmon
SIGNED THIS INSTRUMENT ON OATH STATED THAT HE WAS AUTHORIZED TO EXECUTE THE INSTRUMENT AND
ACKNOWLEDGED IT AS THE Secretary OF WEST CREEK VILLAGE, LLC, A WASHINGTON LIMITED
LIABILITY COMPANY TO BE THE FREE AND VOLUNTARY ACT OF SUCH PARTY FOR THE USES AND PURPOSES
MENTIONED IN THIS INSTRUMENT.

Kathleen R. Hicks
NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON

RESIDING AT Kenmore, WA

PRINTED NAME Kathleen R. Hicks

COMMISSION EXPIRES 11/01/2013



APPROVALS:

CITY OF KENMORE

EXAMINED AND APPROVED THIS ____ DAY OF ____, 20__.

DIRECTOR OF LAND DEVELOPMENT AND PERMITTING, CITY OF KENMORE

EXAMINED AND APPROVED THIS ____ DAY OF ____, 20__.

CITY MANAGER, CITY OF KENMORE

EXAMINED AND APPROVED THIS ____ DAY OF ____, 20__.

CITY CLERK, CITY OF KENMORE

KING COUNTY DEPARTMENT OF ASSESSMENTS

EXAMINED AND APPROVED THIS ____ DAY OF ____, 20__.

KING COUNTY ASSESSOR

DEPUTY COUNTY ASSESSOR

PARCEL NUMBER 0114101081

FINANCE DIVISION CERTIFICATE

I HEREBY CERTIFY THAT ALL PROPERTY TAXES ARE PAID, THAT THERE ARE NO DELINQUENT SPECIAL ASSESSMENTS CERTIFIED TO THIS OFFICE FOR COLLECTION, AND THAT ALL SPECIAL ASSESSMENTS CERTIFIED TO THIS OFFICE FOR COLLECTION ON ANY OF THE PROPERTY HEREIN CONTAINED DEDICATED AS, OR FOR OTHER PUBLIC USE ARE PAID IN FULL THIS ____ DAY OF ____, 20__.

MANAGER FINANCE DIVISION

DEPUTY

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THE PLAT OF WEST CREEK VILLAGE IS BASED UPON AN ACTUAL SURVEY AND SUBDIVISION OF SECTION 1, TOWNSHIP 26 NORTH, RANGE 4 EAST, W.M., AS REQUIRED BY STATE STATUTES; THAT THE DISTANCES, COURSES AND ANGLES ARE SHOWN THEREON CORRECTLY; THAT THE MONUMENTS SHALL BE SET AND LOT AND BLOCK CORNERS SHALL BE STAKED CORRECTLY ON THE GROUND, AND THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF THE STATE AND LOCAL STATUTES AND REGULATIONS GOVERNING PLATTING.

Stephen J. Schrei
STEPHEN J. SCHREI, PROFESSIONAL LAND SURVEYOR.
CERTIFICATE NO. 37555
D.R. STRONG CONSULTING ENGINEERS
10604 NE 38th PLACE, SUITE 101
KIRKLAND, WASHINGTON 98033
PHONE: (425) 827-3063

12/19/12
DATE

RECORDING CERTIFICATE

FILED FOR RECORD AT THE REQUEST OF WEST CREEK VILLAGE, LLC, THIS ____ DAY OF ____, 20__.

AT ____ MINUTES PAST ____ M. AND RECORDED IN VOLUME ____ OF PLATS, PAGE(S)

____, AFN ____ RECORDS OF KING COUNTY, WASHINGTON.

MANAGER

SUPERINTENDENT OF RECORDS

DRS D.R. STRONG
CONSULTING ENGINEERS
ENGINEERS PLANNERS SURVEYORS

10604 NE 38th PLACE, SUITE 101
KIRKLAND, WA 98033
425.827.3063 OFFICE
800.962.1402 TOLL FREE
425.827.2423 FAX
www.drstrong.com

JOB NO. 11048

A PORTION OF THE NW. 1/4, SE., SEC. 1, TWP. 26 N., RGE. 4 E., W.M.

WEST CREEK VILLAGE

A PORTION OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER,
SECTION 1, TOWNSHIP 26 NORTH, RANGE 4 EAST, W.M.,
CITY OF KENMORE, KING COUNTY, WASHINGTON

PLAT RESTRICTIONS:

1. UPON THE RECORDING OF THIS PLAT, TRACTS A AND B, SENSITIVE AREA TRACTS ARE HEREBY GRANTED AND CONVEYED TOGETHER WITH ALL MAINTENANCE OBLIGATIONS TO THE WEST CREEK VILLAGE HOMEOWNERS ASSOCIATION. SAID TRACTS ARE SUBJECT TO THE RESTRICTIONS FOR SENSITIVE AREA TRACTS AND SENSITIVE AREAS AND BUFFERS AS SHOWN HEREON. IF FOR ANY REASON THE WEST CREEK VILLAGE HOMEOWNERS ASSOCIATION SHOULD CEASE TO EXIST OR FAIL TO PROPERLY MAINTAIN SAID TRACTS, THEN OWNERSHIP OF LOTS 1 THROUGH 18 SHALL BE INTERPRETED TO HAVE AN EQUAL AND UNDIVIDED OWNERSHIP IN TRACTS A AND B AND SHALL HAVE AN EQUAL AND UNDIVIDED RESPONSIBILITY FOR MAINTENANCE OF SAID TRACTS.
2. UPON THE RECORDING OF THIS PLAT, TRACT C, A RECREATION TRACT IS HEREBY GRANTED AND CONVEYED TO THE WEST CREEK VILLAGE HOMEOWNERS ASSOCIATION. ALL MAINTENANCE OBLIGATIONS, INCLUDING THOSE MAINTENANCE OBLIGATIONS ASSOCIATED WITH PLAY EQUIPMENT WITHIN SAID TRACT IS HEREBY THE RESPONSIBILITY OF SAID HOMEOWNERS ASSOCIATION. IF FOR ANY REASON THE WEST CREEK VILLAGE HOMEOWNERS ASSOCIATION SHOULD CEASE TO EXIST OR FAIL TO PROPERLY MAINTAIN SAID TRACT, THEN OWNERSHIP OF LOTS 1 THROUGH 18 SHALL BE INTERPRETED TO HAVE AN EQUAL AND UNDIVIDED OWNERSHIP IN TRACT C AND SHALL HAVE AN EQUAL AND UNDIVIDED RESPONSIBILITY FOR MAINTENANCE OF SAID TRACT.
3. TRACT D IS A PRIVATE JOINT USE DRIVEWAY TRACT FOR INGRESS, EGRESS, PRIVATE DRAINAGE AND UTILITIES FOR THE BENEFIT OF THE OWNERS OF LOTS 4 AND 5. OWNERSHIP OF LOT 4 AND 5 WITHIN THIS PLAT INCLUDES AN EQUAL AND UNDIVIDED OWNERSHIP INTEREST IN SAID TRACT D, AND AN EQUAL AND UNDIVIDED RESPONSIBILITY FOR THE MAINTENANCE OF SAID TRACT.
4. TRACT E IS A PRIVATE JOINT USE DRIVEWAY TRACT FOR INGRESS, EGRESS, PRIVATE DRAINAGE AND UTILITIES FOR THE BENEFIT OF THE OWNERS OF LOTS 9 AND 10. OWNERSHIP OF LOT 9 AND 10 WITHIN THIS PLAT INCLUDES AN EQUAL AND UNDIVIDED OWNERSHIP INTEREST IN SAID TRACT E, AND AN EQUAL AND UNDIVIDED RESPONSIBILITY FOR THE MAINTENANCE OF SAID TRACT.
5. TRACT F IS A PRIVATE JOINT USE DRIVEWAY TRACT FOR INGRESS, EGRESS, PRIVATE DRAINAGE AND UTILITIES FOR THE BENEFIT OF THE OWNERS OF LOTS 17 AND 18. OWNERSHIP OF LOT 17 AND 18 WITHIN THIS PLAT INCLUDES AN EQUAL AND UNDIVIDED OWNERSHIP INTEREST IN SAID TRACT F, AND AN EQUAL AND UNDIVIDED RESPONSIBILITY FOR THE MAINTENANCE OF SAID TRACT.
6. THE LOTS WITHIN THIS PLAT ARE SUBJECT TO PARK IMPACT FEES. PARK IMPACT FEES SHALL BE PAID AT THE TIME OF BUILDING PERMIT ISSUANCE PURSUANT TO THE IMPACT FEE ORDINANCE IN EFFECT AT THE TIME OF APPLICATION.
7. STREET TREES WITHIN THE PLAT SHALL BE MAINTAINED BY THE PROPERTY OWNER OF THE ADJOINING LOT ON WHICH THE TREES ARE LOCATED.
8. THE LOTS WITHIN THE WEST CREEK VILLAGE PLAT SHALL COMPLY WITH THE APPROVED TREE MANAGEMENT PLAN ON FILE WITH THE CITY OF KENMORE (FILE ENG2011-0422). ANY DEVIATION FROM THIS PLAN SHALL BE APPROVED BY THE CITY OF KENMORE.
9. THE LOTS WITHIN THIS PLAT ARE SUBJECT TO TRAFFIC IMPACT FEES. TRAFFIC IMPACT FEES SHALL BE PAID AT THE TIME OF BUILDING PERMIT ISSUANCE PURSUANT TO THE TERMS OF THE IMPACT FEE ORDINANCE IN EFFECT AT THE TIME OF APPLICATION.
10. SCHOOL IMPACT FEES SHALL BE ASSESSED AND COLLECTED BY THE NORTHSORE SCHOOL DISTRICT AT THE TIME OF BUILDING PERMIT ISSUANCE, USING THE FEE SCHEDULES IN EFFECT WHEN THE BUILDING PERMIT IS SUBMITTED TO THE CITY OF KENMORE.
11. ALL LOTS WITHIN THIS PLAT SHALL MEET THE MINIMUM DEVELOPMENT STANDARDS OF THE R-6 ZONE.
12. COMPLIANCE WITH ROAD STANDARDS FOR DRIVEWAYS TO INDIVIDUAL LOTS WILL BE REVIEWED AT THE TIME OF BUILDING PERMIT APPLICATION IN ACCORDANCE WITH KCRS 3.01, KMC 12.50.080, KMC 18.30.030.b8 AND KMC 18.30.200.
13. NO LOT WITHIN THIS PLAT SHALL INSTALL IMPERVIOUS SURFACES WHICH EXCEED 70% OF THE TOTAL LOT AREA.
14. UPON THE RECORDING OF THIS PLAT, ROAD A IS DEDICATED TO THE CITY OF KENMORE FOR USE AS A PUBLIC ROAD. ONLY THOSE IMPROVEMENTS WHICH HAVE BEEN APPROVED BY THE CITY OF KENMORE WILL BE CONSIDERED FOR FORMAL ACCEPTANCE AND MAINTENANCE.

PRIVATE EASEMENT PROVISIONS:

THE OWNERS OF THE LAND HEREBY SUBDIVIDED DO HEREBY GRANT AND CONVEY TO THE OWNER(S) OF THE BENEFITED LOTS AS STATED IN THE EASEMENT NOTES OR ANY OTHER PRIVATE EASEMENT SHOWN AND THEIR SUCCESSORS AND ASSIGNS A PERPETUAL EASEMENT FOR THE STATED UTILITIES AND/OR USE SHOWN. THESE EASEMENTS AND CONDITIONS SHALL BE A COVENANT RUNNING WITH THE LAND AND SHALL BE BINDING ON THE SUCCESSORS, HEIRS AND ASSIGNS OF THE OWNER(S) OF THE LAND HEREBY BURDENED. THE OWNER(S) OF THE LOTS BENEFITED AND THEIR SUCCESSORS AND ASSIGNS SHALL HAVE THE RIGHT WITHOUT PRIOR INSTITUTION OF ANY SUIT OR PROCEEDINGS OF LAW AT SUCH TIMES AS MAY BE NECESSARY TO ENTER UPON SAID EASEMENT FOR THE PURPOSE OF CONSTRUCTING, MAINTAINING, REPAIRING, ALTERING, OR RECONSTRUCTING SAID UTILITIES AND/OR USE FACILITIES OR MAKING ANY CONNECTIONS THERETO WITHOUT INCURRING ANY LEGAL OBLIGATION OR LIABILITY THEREFORE; PROVIDED THAT SUCH SHALL BE ACCOMPLISHED IN A MANNER THAT IF EXISTING PRIVATE IMPROVEMENTS ARE DISTURBED OR DESTROYED THEY WILL BE REPAIRED OR REPLACED TO A CONDITION SIMILAR AS THEY WERE IMMEDIATELY BEFORE THE PROPERTY WAS ENTERED UPON BY THE ONE BENEFITED. THE OWNER(S) OF THE BURDENED LOT SHALL RETAIN THE RIGHT TO USE THE SURFACE OF SAID EASEMENT IF SUCH USE DOES NOT INTERFERE WITH THE INSTALLATION OR USE OF SAID UTILITIES. HOWEVER, THE OWNER(S) OF THE BURDENED LOT SHALL NOT ERECT OR MAINTAIN ANY BUILDINGS OR STRUCTURES WITHIN THE EASEMENT. ALSO THE OWNER(S) OF THE BURDENED LOT SHALL NOT PLANT TREES, SHRUBS OR VEGETATION HAVING DEEP ROOT PATTERNS WHICH MAY CAUSE DAMAGE TO OR INTERFERE WITH SAID UTILITIES AND/OR USES FACILITIES. ALSO THE OWNER(S) OF THE BURDENED LOT SHALL NOT DEVELOP OR BEAUTIFY THE EASEMENT AREAS IN SUCH A WAY AS TO CAUSE EXCESSIVE COST TO THE OWNER(S) OF THE LOT BENEFITED PURSUANT TO ITS RESTORATION DUTIES HEREIN.

PUBLIC DRAINAGE EASEMENT AND COVENANT:

ALL DRAINAGE EASEMENTS WITHIN THIS PLAT, NOT SHOWN AS "PRIVATE", ARE HEREBY GRANTED AND CONVEYED TO THE CITY OF KENMORE, A POLITICAL SUBDIVISION OF THE STATE OF WASHINGTON, FOR THE PURPOSE OF CONVEYING, STORING, MANAGING AND FACILITATING STORM AND SURFACE WATER PER THE ENGINEERING PLANS APPROVED FOR THIS PLAT BY THE CITY OF KENMORE, TOGETHER WITH THE RIGHT OF REASONABLE ACCESS (INGRESS AND EGRESS), TO ENTER SAID DRAINAGE EASEMENT FOR THE PURPOSE OF INSPECTING, OPERATING, MAINTAINING, REPAIRING AND IMPROVING THE DRAINAGE FACILITIES CONTAINED THEREIN. NOTE THAT EXCEPT FOR THE FACILITIES WHICH HAVE BEEN FORMALLY ACCEPTED FOR MAINTENANCE BY THE CITY OF KENMORE, MAINTENANCE OF DRAINAGE FACILITIES ON PRIVATE PROPERTY IS THE RESPONSIBILITY OF THE PROPERTY OWNER. THE OWNERS OF SAID PRIVATE PROPERTY ARE REQUIRED TO OBTAIN PRIOR WRITTEN APPROVAL FROM THE CITY OF KENMORE, AND ANY REQUIRED PERMITS FROM THE CITY OF KENMORE FOR ACTIVITIES SUCH AS CLEARING AND GRADING, PRIOR TO FILLING, PIPING, CUTTING OR REMOVING VEGETATION (EXCEPT FOR ROUTINE LANDSCAPE MAINTENANCE SUCH AS LAWN MOWING) IN OPEN VEGETATED DRAINAGE FACILITIES (SUCH AS SWALES, CHANNELS, DITCHES, PONDS, ETC.), OR PERFORMING ANY ALTERATIONS OR MODIFICATIONS TO THE DRAINAGE FACILITIES, CONTAINED WITHIN SAID DRAINAGE EASEMENT; THIS EASEMENT IS INTENDED TO FACILITATE REASONABLE ACCESS TO THE DRAINAGE FACILITIES. THIS EASEMENT AND COVENANT SHALL RUN WITH THE LAND AND IS BINDING UPON THE OWNERS OF SAID PRIVATE PROPERTY, THEIR HEIRS, SUCCESSORS AND ASSIGNS.

SURVEYOR'S NOTES

1. ALL TITLE INFORMATION SHOWN ON THIS MAP HAS BEEN EXTRACTED FROM FIRST AMERICAN TITLE INSURANCE COMPANY THIRD SUBDIVISION GUARANTEE ORDER NUMBER 4209-1856552 DATED NOVEMBER 29, 2012. IN PREPARING THIS MAP, D.R. STRONG CONSULTING ENGINEERS INC. HAS CONDUCTED NO INDEPENDENT TITLE SEARCH NOR IS D.R. STRONG CONSULTING ENGINEERS INC. AWARE OF ANY TITLE ISSUES AFFECTING THE SURVEYED PROPERTY OTHER THAN THOSE SHOWN ON THE MAP AND DISCLOSED BY REFERENCED FIRST AMERICAN TITLE INSURANCE COMPANY GUARANTEE. D.R. STRONG CONSULTING ENGINEERS INC. HAS RELIED WHOLLY ON FIRST AMERICAN TITLE COMPANY REPRESENTATIONS OF THE TITLE'S CONDITION TO PREPARE THIS SURVEY AND THEREFOR D.R. STRONG CONSULTING ENGINEERS INC. QUALIFIES THE MAP'S ACCURACY AND COMPLETENESS TO THAT EXTENT.
2. ALL SURVEY CONTROL INDICATED AS "FOUND" WAS RECOVERED FOR THIS PROJECT IN APRIL, 2007.
3. PROPERTY AREA = 271,422± SQUARE FEET (6.2310± ACRES).
4. ALL DISTANCES ARE IN FEET.
5. THIS IS A FIELD TRAVERSE SURVEY. A LEICA FIVE SECOND COMBINED ELECTRONIC TOTAL STATION WAS USED TO MEASURE THE ANGULAR AND DISTANCE RELATIONSHIPS BETWEEN THE CONTROLLING MONUMENTATION AS SHOWN. CLOSURE RATIOS OF THE TRAVERSE MET OR EXCEEDED THOSE SPECIFIED IN WAC 332-130-090. ALL MEASURING INSTRUMENTS AND EQUIPMENT ARE MAINTAINED IN ADJUSTMENT ACCORDING TO MANUFACTURER'S SPECIFICATIONS.



DRS D.R. STRONG
CONSULTING ENGINEERS
ENGINEERS PLANNERS SURVEYORS

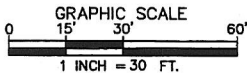
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JOB NO. 11048

A PORTION OF THE NW. 1/4, SE., SEC. 1, TWP. 26 N., RGE. 4 E., W.M.

WEST CREEK VILLAGE

A PORTION OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER,
SECTION 1, TOWNSHIP 26 NORTH, RANGE 4 EAST, W.M.,
CITY OF KENMORE, KING COUNTY, WASHINGTON



BASIS OF BEARINGS:

N02°23'30"E ALONG THE EAST LINE OF THE
SOUTHEAST QUARTER OF SECTION 1-26-4 AS
CALCULATED BETWEEN KODPWSB CONTROL
POINTS 3208 AND 3103

TR F
NELSON GARDENS
VOL. 193, PG'S. 1-4,
REC. NO. 20000114000831

NE. 195TH ST.

N87°58'22"W
1322.52'

FOUND CONCRETE
MONUMENT WITH PUNCHED
1-1/2" BRASS DISK, DOWN
0.8' IN MONUMENT CASE

FOUND CONCRETE
MONUMENT WITH LEAD
PLUG AND TACK, DOWN
0.8' IN MONUMENT CASE

FOUND 1/2" REBAR WITH PLASTIC
CAP STAMPED "CPS INC. 22338"
0.3"N. X 5.4"W. OF PROP. CORNER

FENCE CORNER IS
1.6"N. OF PROP. LINE
4'BWF

END OF FENCE IS
1.1"N. OF PROP. LINE

FENCE IS 0.1'S. OF
PROP. LINE

FENCE IS 0.8"N.
OF PROP. LINE

FENCE IS 0.1"N. OF
PROP. LINE

END OF FENCE IS
0.4"N. OF PROP. LINE

TRACT A

SENSITIVE AREA TRACT
86119± S.F.

SEE PLAT RESTRICTION 1 AND
RESTRICTIONS FOR SENSITIVE
AREA TRACTS AND SENSITIVE
AREAS AND BUFFERS, SHEET 2

10' DRAINAGE DITCH
EASEMENT REC. NO 6170808

N88°55'25"W
78.07'

80.73'

N50°48'16"W
52.75'

23.56'

N87°36'18"W

23.66'

40.63'

117.15'

N88°42'03"W

R=200.00'
Δ=88°54'54"
L=38.80'

117.15'

N87°39'20"W

128.21'

19'

155.78'

N87°54'44"E

160.55'

19'

121.88'

N72°08'46"E

121.70'

121.70'

10' UTILITY
EASEMENT (TYP)

Δ=15°45'58"
L=60.26'

Δ=15°45'58"
L=49.81'

R=200.00'
L=55.03'

Δ=15°45'58"
L=27.69'

15' PRIVATE ACCESS
EASEMENT TO BE RECORDED
BY SEPARATE INSTRUMENT

10'X10' PSDE,
SEE EASEMENT
NOTE 2, SHEET 2

86.65'

N02°20'40"E

9.00'

104.95'

42.03'

30'

270.96'

NE. 192ND ST.

FOUND 1/2" REBAR WITH
PLASTIC CAP STAMPED
"CPS INC. 22338" 0.1"N. X
11.8"E. OF PROP. CORNER

FOUND CONCRETE MONUMENT WITH
PUNCHED 1-1/2" BRASS DISK,
DOWN 0.9' IN MONUMENT CASE

FOUND CONCRETE MONUMENT WITH
PUNCHED 1-1/2" BRASS DISK,
DOWN 0.8' IN MONUMENT CASE

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DOWN 0.8' IN MONUMENT CASE

FOUND CONCRETE MONUMENT WITH
PUNCHED 1-1/2" BRASS DISK,
DOWN 0.8' IN MONUMENT CASE

SEE SHEET 4 FOR CONTINUATION

TITLE RESTRICTIONS:

1. THIS SITE IS SUBJECT TO THE TERMS AND PROVISIONS OF AN EASEMENT IN FAVOR OF PUGET SOUND POWER AND LIGHT FOR AN ELECTRIC TRANSMISSIONS LINE AND APPURTENANCES AS DISCLOSED BY INSTRUMENT RECORDED UNDER RECORDING NUMBER 5676592 AND IS SHOWN HEREON.
2. THIS SITE IS SUBJECT TO THE TERMS AND PROVISIONS OF AN EASEMENT IN FAVOR OF KING COUNTY FOR A DRAINAGE DITCH AS DISCLOSED BY INSTRUMENT RECORDED UNDER RECORDING NUMBER 6170808 AND IS SHOWN HEREON.
3. THIS SITE IS SUBJECT TO THE TERMS AND PROVISIONS OF AN EASEMENT IN FAVOR OF KING COUNTY FOR A DRAINAGE DITCH AS DISCLOSED BY INSTRUMENT RECORDED UNDER RECORDING NUMBER 6185630.
4. THIS SITE IS SUBJECT TO THE TERMS AND PROVISIONS OF A SENSITIVE AREA NOTICE AS DISCLOSED BY INSTRUMENT RECORDED UNDER RECORDING NUMBER 9906070799.
5. THIS SITE IS SUBJECT TO THE TERMS, COVENANTS, CONDITIONS AND RESTRICTIONS CONTAINED IN THE BOUNDARY LINE ADJUSTMENT RECORDED UNDER RECORDING NUMBER 20100803900005.
6. THIS SITE IS SUBJECT TO THE TERMS AND PROVISIONS CONTAINED IN THE DOCUMENT ENTITLED "RESERVATION AND GRANT OF EASEMENTS AND RESTRICTIVE COVENANTS" AS DISCLOSED BY INSTRUMENT RECORDED UNDER RECORDING NUMBER 20100803001303. THE EASEMENT GRANTED BY SAID INSTRUMENT IS SHOWN HEREON.
6. THIS SITE IS SUBJECT TO THE TERMS AND PROVISIONS OF AN EASEMENT IN FAVOR OF NORTHSHORE UTILITY DISTRICT FOR WATER LINES AS DISCLOSED BY INSTRUMENT RECORDED UNDER RECORDING NUMBER 20120530000462
7. THIS SITE IS SUBJECT TO THE TERMS AND PROVISIONS OF AN EASEMENT IN FAVOR OF NORTHSHORE UTILITY DISTRICT FOR SEWER LINES AS DISCLOSED BY INSTRUMENT RECORDED UNDER RECORDING NUMBER 20120530000463.
8. THIS SITE IS SUBJECT TO THE TERMS AND PROVISIONS OF AN EASEMENT IN FAVOR OF PUGET SOUND ENERGY FOR THE TRANSMISSION AND DISTRIBUTION LINES FOR GAS AND ELECTRICITY AS DISCLOSED BY INSTRUMENT RECORDED UNDER RECORDING NUMBER 20120927000784.



LEGEND:

- ⊕ FOUND MONUMENT AS NOTED
- ⊗ SET STANDARD KING COUNTY MONUMENT WITH BRASS DISK STAMPED "DRS 37555" IN MONUMENT CASE.
- FOUND CORNER MONUMENT AS AS NOTED.
- SET 5/8" X 24" REBAR WITH PLASTIC CAP STAMPED "DRS 37555"
- PSDE PRIVATE STORM DRAINAGE EASEMENT
- PSSE PRIVATE SANITARY SEWER EASEMENT
- N.U.D. NORTHSHORE UTILITY DISTRICT
- BWF BARBED WIRE FENCE
- CLF CHAINLINK FENCE
- VBF VERTICAL BOARD FENCE

ADDRESS NOTE:

INDIVIDUAL LOT ADDRESSES SHALL
BE ASSIGNED BY THE CITY OF
KENMORE AT THE TIME OF
BUILDING PERMIT ISSUANCE.

FOUND CONCRETE MONUMENT WITH
PUNCHED 1-1/2" BRASS DISK,
DOWN 0.9' IN MONUMENT CASE

NE. 192ND ST.



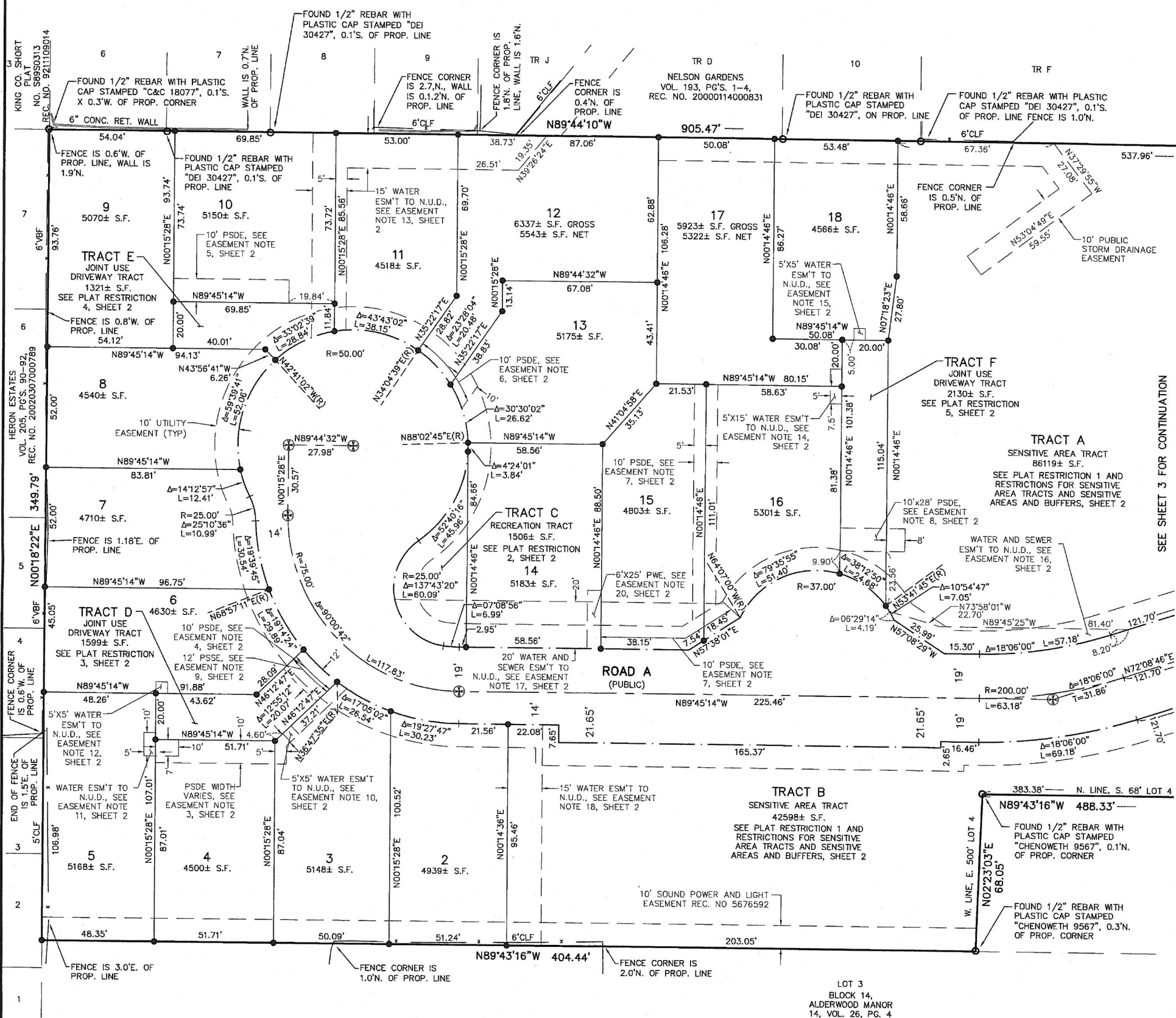
D.R. STRONG
CONSULTING ENGINEERS

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JOB NO. 11048

A PORTION OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER,
SECTION 1, TOWNSHIP 26 NORTH, RANGE 4 EAST, W.M.,
CITY OF KENMORE, KING COUNTY, WASHINGTON



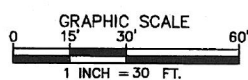
SEE SHEET 3 FOR CONTINUATION

VOL./PAGE

LEGEND:

- | | |
|--------|---|
| ✚ | FOUND MONUMENT AS NOTED |
| ⊕ | SET STANDARD KING COUNTY
MONUMENT WITH BRASS DISK STAMPED
"DRS 37555" IN MONUMENT CASE. |
| ○ | FOUND CORNER MONUMENT AS AS
NOTED. |
| ● | SET 5/8" X 24" REBAR WITH PLASTIC
CAP STAMPED "DRS 37555" |
| PSDE | PRIVATE STORM DRAINAGE EASEMENT |
| PSSE | PRIVATE SANITARY SEWER EASEMENT |
| N.U.D. | NORTHSHORE UTILITY DISTRICT |
| BWF | BARBED WIRE FENCE |
| CLF | CHAINLINK FENCE |
| VBF | VERTICAL BOARD FENCE |

N



BASIS OF BEARINGS:

N02°23'30"E ALONG THE EAST LINE OF THE
SOUTHEAST QUARTER OF SECTION 1-26-4 AS
CALCULATED BETWEEN KCDPWSB CONTROL
POINTS 3208 AND 3103



D.R. STRONG
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RS PLANNERS SURVEYORS



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JOB NO. 11048

A PORTION OF THE NW. 1/4, SE., SEC. 1, TWP. 26 N., RGE. 4 E., W.M.

CITY OF KENMORE FILE NO. FLP2005-099



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Ordinance No. 13-0355
Amending the 2013-2014 Biennial Budget

For Council Meeting Agenda of: March 25, 2013

Department: Finance and Administration

Prepared by: Joanne M. Gregory

Proposed Council Action/Motion:
Review and discussion of Ordinance No. 13-0355
which amends the 2013-2014 Biennial Budget;

Hold Public Hearing on Budget Amendments

Initial & Date
Approved by Department Head: mg 3/13/13
Approved by City Attorney: RL email
Approved by Finance Director: mg 3/13/13
Approved by City Manager: RLX

Exhibits/Attachments:
Memorandum dated March 11, 2013
Draft Ordinance No. 13-0355

Expenditure Required	Amount Budgeted	Appropriation Required
N/A	\$47,384,475 All Funds Revenue	\$408,811 Adjustment to Revenues
	\$47,461,310 All Funds Expenditures	\$1,813,567 Adjustment to Expenditures

INFORMATION/BACKGROUND:

On November 26, 2012, the City of Kenmore adopted the 2013-2014 biennial budget which included revenue and expenditure estimates for both years which support the City Council priorities, departmental work programs, various municipal obligations, as well as Federal and State mandates. The budget, because it is prepared and adopted prior to the close of 2012, included only projections of 2012 revenues and expenditures. The City is allowed to hold the books open for 2012 expenditures until the 20th day of January 2013.

Now that the City's accounts are closed for 2012 it is recommended that the 2013-2014 biennial budget be adjusted to allow for carryover of unspent funds on certain contracts, line items and ongoing capital projects as well as to provide appropriations for items that were not anticipated in the preparation of the 2013-2014 budget. The City Council will review the Budget amendments and hold a public hearing on March 25, 2013. The budget amendment ordinance is scheduled for Council consideration and adoption on April 8, 2013.

FISCAL CONSIDERATION:

Several expenditure adjustments, in the amount of \$143,558, are recommended for the General Fund. The final accounting of revenues and expenditures in the General Fund resulted in a fund balance of \$5,539,954, an increase in reserves, beyond what was projected, of \$201,012.

In other funds, proposed expenditure adjustments represent an increase of \$1,670,009 to the 2013-2014 total biennial expenditure budget, of which \$744,811 are interfund transactions. The adjustments are described in more detail on the attached memorandum.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Per RCW 35A the budget is the legal authority to expend public funds and controls those expenditures by setting the amount of the appropriation at the fund level by ordinance.

i:\admin & finance\budget\2013-2014\ab budget amendment\ 2013.docx



The City of Kenmore

PO Box 82607
KENMORE, WASHINGTON 98028

MEMORANDUM

TO: Rob Karlinsey, City Manager

FROM: Joanne Gregory, Finance Director

DATE: March 11, 2013

RE: Recommended 2012 Carryover and Proposed Budget Amendments to 2013-2014 Biennial Budget

On November 26, 2012, the City of Kenmore adopted the 2013-2014 biennial budget. The total budget for all funds included revenue of \$47,384,475 and expenditures of \$47,461,310 in support the City Council priorities, departmental work programs, various municipal obligations, as well as Federal and State mandates. At that time 2012 revenues and expenditures could only be estimated. Now that the prior year (2012) is closed, it is recommended that the 2013-2014 biennial budget be adjusted to allow for carryover of unspent funds on certain contracts, line items and ongoing capital projects as well as to provide appropriations for items that were not anticipated in the preparation of the 2013-2014 budget.

In the General Fund, the projected ending fund balance for 2012 was \$5,338,942. The final accounting for revenues and expenditures in the General Fund resulted in a fund balance of \$5,539,954, an increase in reserves, beyond what was projected, of \$201,012.

The recommended adjustments will be reviewed at the March 25, 2013 meeting and a public hearing will be held. At that time discussion, questions, and direction can be provided prior to the adoption on April 8, 2013.

GENERAL FUND

Proposed adjustments to the General Fund are as follows. The numbers provide a reference to the notes and explanations in the table. An asterisk * identifies adjustments already authorized for action at a City Council meeting.

1. *On January 28, 2013 the City Council authorized amendment no. 3 to Contract 12-C1030 with Anchor QEA, bringing the total contract to \$153,499 (Exhibit B). Of the total contract, \$68,905 was expended in 2012 therefore a budget carryover is needed for 2013-2014. The carryover of \$84,594 can be reduced to \$35,644 by the amount expected to be reimbursed by other organizations (\$48,950).
2. \$60,086 of the \$73,000 contract with Sussman Prejza, for design and implementation of wayfinding and banners, was expended through the end of 2012. A budget carryover of \$12,914 is requested.

3. The 2011-2012 budget included 10,000 for a centralized irrigation control system for more efficient water use in City parks and landscaping. At the time of 2013-2014 budget preparation, it was anticipated that a system would be acquired before the end of 2012 but that did not occur. A carryover of \$10,000 is requested for this item.
4. An additional \$25,000 is requested to increase the budget for the City website enhancement project bringing the total project budget to \$50,000.
5. \$10,000 is requested to modify the City Hall front counter creating more accessible ADA (Americans with Disabilities Act) areas. The counter area originally designed and implemented for City Hall was removed.
6. An additional transfer of \$50,000 from the General Fund to the Street Fund is recommended for the purpose of providing slurry seals to residential roads.

The proposed adjustments will reduce the General Fund's projected \$3,067,540 ending fund balance for 2014 to \$2,923,982, which is still \$57,454 higher than projected in the 2013-2014 budget.

Note	General Fund Expenditures:	2013-2014 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2013-2014 Budget
1.	Anchor QEA Contract	\$0	\$35,644	One-time	\$35,644
2.	Sussman Prejza Contract	0	12,914	One-time	12,914
3.	Parks maintenance irrigation control system	0	10,000	One-time	10,000
4.	Website	33,000	25,000	One-time	58,000
5.	City Hall front counter ADA improvements	0	10,000	One-time	10,000
6.	Transfer to Street Fund	1,426,101	50,000	One-time	1,476,101
	Increase in Expenditures		\$143,558		

STREET FUND

The proposed adjustments to the Street Fund are as follows:

1. The \$636,000 STP (Surface Transportation Program) preservation grant awarded to the City will be assigned to and administered by King County on behalf of the City. King County will be performing preservation projects for a number of cities that have been awarded these grants, therefore the cities and King County have agreed to consolidate them in order to improve efficiencies within the project.
This also reduces the City overlay project budget by \$636,000, the amount of the grant.
2. An additional transfer of \$50,000 from the General Fund to the Street Fund is recommended for the purpose of providing slurry seals to residential roads.
3. *On February 25, 2013 the City Council approved additional appropriation of \$120,000 in Surface Water Management Funds and **\$25,000 from the Street Fund** to overlay a section of NE 181st St. as part of the NE 181st St Culvert Replacement Project SW 6 (see Exhibit C).

These revenue and expenditure adjustments decrease the Street Fund's projected ending fund balance by \$25,000 to \$1,497,201.

Note	Street Fund Revenues:	2013-2014 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2013-2014 Budget
1.	STP Preservation Grant	\$636,000	(\$636,000)	One-time	\$0
2.	Transfer from General Fund	1,426,101	50,000	One-time	1,476,101
	Decrease in Revenues		(\$586,000)		

Note	Street Fund Expenditures:	2013-2014 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2013-2014 Budget
1,2.	Street Overlay	\$1,722,000	(\$586,000)	One-time	\$1,136,000
3.	Transfer to Surface Water Capital Fund for NE 181 st St Culvert Replacement Project SW 6	0	25,000	One-time	25,000
	Decrease in Expenditures		(\$561,000)		

STRATEGIC OPPORTUNITIES FUND

The proposed adjustments to the Strategic Opportunities Fund are as follows:

1. \$50,000 was included in the adopted budget as a preliminary estimate and placeholder for the Pilot Business Incubator Program. On November 5, 2012 a more defined budget of \$238,100 was presented for City Council approval (Exhibit D); however, the 2013-2014 biennial budget was not established accordingly. It is recommended that the budget be adjusted to \$238,100 which is the total estimated program for the biennium. Revenues from incubator tenants will offset this expenditure as the space becomes occupied; the incubator revenues are not considered in this budget proposal.
2. *City Council Goal No. 5 is to advance the public's access and connection to the waterfront. As part of the strategy to meet this goal, \$126,000 is recommended to fund floats at Log Boom Park and Rhododendron Park for ease of launching hand powered boats and other small watercraft (Exhibit E).

These expenditure adjustments decrease the projected ending fund balance of the Strategic Opportunities Fund by \$314,100 to \$2,160,962.

Note	Strategic Opportunities Fund Expenditures:	2013-2014 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2013-2014 Budget
1.	Business Incubator Program	\$50,000	\$188,100	One-time	\$238,100,
2.	Floats at Log Boom and Rhododendron Park	\$0	\$126,000	One-time	\$126,000
	Increase in Expenditures		\$314,100		

TRANSPORTATION IMPACT FEE FUND

The proposed adjustment to the Transportation Impact Fee Fund is as follows:

1. \$30,000 is requested for professional services to perform a value engineering study of the SR 522 West A project. These funds would be transferred to the Transportation Capital Fund for the benefit of the West A project T 6.

This expenditure adjustment decreases the projected ending fund balance by \$30,000 to \$294,705, which is still higher than the \$84,620 anticipated in the adopted 2013-2014 budget. The higher ending fund balance was due to better than expected impact fees revenues in 2012 (\$240,228 more), especially in the latter part of the year.

Note	Transportation Impact Fee Fund Expenditures:	2013-2014 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2013-2014 Budget
1.	Transfer to Transportation Capital Fund Project T 6	\$780,000	\$30,000	One-time	\$810,000
	Increase in Expenditures		\$30,000		

REAL ESTATE EXCISE TAX FUND

The proposed adjustments to the Real Estate Excise Tax Fund are as follows:

1. *\$50,000 was programmed in the Capital Improvement Program and budgeted in 2013-2014 for improvements to the Sammamish River boat launch restroom, Project P24. The project improvements are now expected to be closer to \$65,000 which will require \$15,000 of additional real estate excise tax (Exhibit F).
2. *On June 11, 2012 the City Council authorized the construction contract for the 61st Ave NE/181st St traffic signal, project T7. At that time the Council was informed that the project budget would need to be increased by \$182,800 (see Exhibit A) bringing the total project budget to \$2,159,000. The additional funding source would be real estate excise tax.

This expenditure adjustment decreases the REET Fund's projected ending fund balance by \$197,800 to \$755,767 which is still \$721,305 higher than the \$34,462 anticipated in the adopted budget. The higher ending fund balance was due to unspent REET funds in 2012 and well as better than expected revenues (\$206,245 more) especially in the latter part of the year.

Note	Real Estate Excise Tax Fund Expenditures:	2013-2014 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2013-2014 Budget
1.	Transfer to Park Capital Fund	\$130,000	\$15,000	One-time	\$145,000
2.	Transfer to Transportation Capital Fund	1,462,250	182,800		1,645,050
	Increase in Expenditures		\$197,800		

PARK CAPITAL FUND

The proposed adjustment to the Park Capital Fund is as follows:

1. *\$50,000 was programmed in the Capital Improvement Program and budgeted in 2013-2014 for improvements to the Sammamish River boat launch restroom, Project P24. The project improvements are now expected to be closer to \$65,000 which will require \$15,000 of additional real estate excise tax.

This revenue and expenditure adjustment does not change the Park Capital Fund projected ending fund balance of \$43,534.

Note	Park Capital Fund Revenues:	2013-2014 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2013-2014 Budget
1.	Transfer from Real Estate Excise Tax Fund	\$130,000	\$15,000	One-time	\$145,000
	Increase in Revenues		\$15,000		

Note	Park Capital Fund Expenditures:	2013-2014 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2013-2014 Budget
1.	Sammamish River Boat Launch Restroom Improvements P24	\$50,000	\$15,000	One-time	\$65,000
	Increase in Expenditures		\$15,000		

TRANSPORTATION CAPITAL FUND

The proposed adjustments to the Transportation Capital Fund are as follows:

1. \$30,000 is requested for professional services to perform a value engineering study of the SR 522 West A project. These funds would be transferred from the Transportation Impact Fee Fund for the benefit of the West A project T 6.
2. *On June 11, 2012 the City Council authorized the construction contract for the 61st Ave NE/181st St traffic signal, project T7. At that time the Council was informed that the project budget would need to be increased by \$182,800 (see Exhibit A); bringing the total project budget to \$2,159,000. The additional funding source would be real estate excise tax. Also, expenditures in 2011-2012 were less than projected and the 2013-2014 carryover is \$462,287 for a total adjustment to the budget of \$645,087.

These revenue and expenditure adjustments decrease the Transportation Capital Fund projected ending fund balance by \$645,087 to \$269,655.

Note	Transportation Capital Fund Revenues:	2013-2014 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2013-2014 Budget
1.	Transfer from Transportation Impact Fee Fund Project T 6	\$780,000	\$30,000	One-time	\$810,000
2.	Transfer from Real Estate Excise Tax Fund	1,462,250	182,800		1,645,050
	Increase in Revenues		\$212,800		

Note	Transportation Capital Fund Expenditures:	2013-2014 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2013-2014 Budget
1.	SR 522 West A Project T 6	\$9,263,500	\$30,000	One-time	\$9,293,500
2.	61st Ave NE&181st Traffic Signal Project T 7	\$487,300	\$645,087	One-time	\$1,132,387
	Increase in Expenditures		\$765,087		

SURFACE WATER MANAGEMENT FUND

The proposed adjustments to the Surface Water Management Fund are as follows:

1. \$300,000 from the King County Conservation Futures grant was not budgeted in 2013-2014 as it was expected to be received before the end of 2012. The City received the funds in March, 2013 and a budget amendment is proposed to recognize this revenue.
2. *On February 25, 2013 the City Council approved additional appropriation of \$120,000 in Surface Water Management Funds and \$25,000 from the Street Fund for the NE 181st St Culvert Replacement Project SW 6 (see Exhibit C).
 This project also requires a carryover of funds in the amount of \$322,011 the difference between the budget of \$827,600 and actual 2012 expenditures of \$505,589. The total transfer to the Surface Water Capital Fund would be increased by \$442,011.

These revenue and expenditure adjustments decrease the Surface Water Management Fund projected ending fund balance by \$142,011 to \$298,681.

Note	Surface Water Management Fund Revenues:	2013-2014 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2013-2014 Budget
1.	King County Conservation Futures Grant	\$185,000	\$300,000	One-time	\$485,000
	Increase in Revenues		\$300,000		

Note	Surface Water Management Fund Expenditures:	2013-2014 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2013-2014 Budget
2.	Transfer to Surface Water Capital Fund	\$1,672,250	\$442,011	One-time	\$2,114,261
	Increase in Expenditures		\$442,011		

SURFACE WATER CAPITAL FUND

The proposed adjustments to the Surface Water Capital Fund are as follows:

1. *On February 25, 2013 the City Council approved additional appropriation of \$120,000 in Surface Water Management Funds and \$25,000 from the Street Fund for the NE 181st St Culvert Replacement Project SW 6 (see Exhibit C).
This project also requires a carryover of funds in the amount of \$322,011 the difference between the budget of \$827,600 and actual 2012 expenditures of \$505,589. The total transfer from the Surface Water Management Fund would be increased by \$442,011.

This revenue and expenditure adjustment does not change the Surface Water Capital Fund projected ending fund balance of \$0. (The fund balance is projected to be \$0 because revenues are provided as needed and balanced against capital expenditures.)

Note	Surface Water Capital Fund Revenues:	2013-2014 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2013-2014 Budget
1.	Transfer from Surface Water Management Fund	\$1,672,250	\$442,011	One-time	\$2,114,261
1.	Transfer from Street Fund	0	25,000	One-time	25,000
	Increase in Revenues		\$467,011		

Note	Surface Water Capital Fund Expenditures:	2013-2014 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2013-2014 Budget
1.	NE 181 st St Culvert Replacement Project SW 6	\$0	\$467,011	One-time	\$467,011
	Increase in Expenditures		\$467,011		

The proposed revenue adjustments, for all funds, represent an increase of \$408,811 to the 2013-2014 biennial budget of \$47,384,475, bringing the total amended revenue budget to \$47,793,286.

The proposed expenditure adjustments, for all funds, represent an increase of \$1,813,567 to the 2013-2014 amended biennial expenditure budget of \$47,461,310, bringing the total amended expenditure budget to \$49,274,877.

\$744,811 of the revenue and expenditure adjustments are due to interfund transfers.

This represents the first amendment to the adopted 2013-2014 biennial budget. Please let me know if there are questions that can be addressed prior to the March 25, 2013 City Council meeting.

Subject/Topic:
61st Avenue NE and NE 181st Street Traffic Signal Construction Contract Award

For Council Meeting Agenda of: June 11, 2012

Department: Engineering

Prepared by: Kent Vaughan

Proposed Council Action/Motion:

Authorize the City Manager or designee to award and sign a contract with Razz Construction for the Traffic Signal Project based on bid schedules A + C in the amount of \$1,190,629.76, with the discretion to award the contract based on bid schedules A + B in the amount of \$1,186,835.80 if the City Manager determines that the NE 181st Street Culvert Replacement Project (SW-6) will be constructed this summer.

Initial & Date

Approved by Department Head:

KHO

Approved by City Attorney:

Reviewed by RK

Approved by Finance Director:

JMS

Approved by City Manager:

RJK 6/5

Exhibits/Attachments:

- Agenda Bill dated May 14, 2012
- Final Bid Tabulation Summary
- Plan Sheets CH1, UT1, and UT1a

Expenditure Required

Amount Budgeted

Appropriation Required

See Fiscal Consideration Below.

INFORMATION/BACKGROUND:

The bid opening for the 61st Avenue NE and NE 181st Street Traffic Signal project (T-7) was held on May 22, 2012. The City received three (3) bids. Bids were comprised of three bid schedules: Schedule A (Base bid items), Schedule B (Utility bid items), and Schedule C (Utility bid alternate to Schedule B). The contract documents were developed such that the City could award the project based on the low bid sum of either Schedule A + B or Schedule A + C.

The City's NE 181st Street Culvert Replacement Project (SW-6) is within the same footprint as the traffic signal and Schedules B and C were created to give the City schedule and utility routing flexibility. The primary differences between Schedule B and Schedule C are outlined below:

- With Schedule B, the preferred design (most direct path to NE corner of intersection) for the proposed joint utility trench crosses over the proposed culvert alignment of the NE 181st Street Culvert Replacement Project (SW-6) on the east side of 61st Avenue NE. Schedule B includes a Suspension of Work bid item that would allow the traffic signal project to be suspended for up to two months to allow the NE 181st Street Culvert Replacement Project (SW-6) to be constructed in advance of the utility undergrounding work.
- With Schedule C, the alternate joint utility trench design moves the joint utility trench to the west side of

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61st Avenue NE and eliminates the potential conflict with the culvert installation (the alternate design however requires an additional conduit crossing of 61st Avenue NE to the NE corner of intersection). Schedule C does not include a Suspension of Work bid item.

The engineer's estimate and the low bids for Schedule A + B and Schedule A + C are provided in Table I below:

TABLE I

Bid Schedule	Final Engineer's Estimate	Low Bid	Δ over Engineer's Estimate	Δ over Previously Authorized Amount of \$1.15M on 5/14	Low Bid Contractor
A + B	\$1,057,806.91	\$1,186,835.80	\$129,028.89	\$36,835.80	Razz Construction
A + C	\$1,063,062.91	\$1,190,529.76	\$127,466.85	\$40,529.76	Razz Construction

On May 14, City Council authorized the City Manager to award the traffic signal project and execute the construction contract in an amount not to exceed \$1,150,000. The low bids for Schedule A + B and Schedule A + C exceed that amount. The contractor for both low bids is Razz Construction of Bellingham, WA. Staff has reviewed the low bids and has determined the bids to be responsive. Staff has also completed an evaluation of the low bidder's qualifications and determined the contractor to be responsible.

Staff recommends awarding a contract to Razz Construction for the Traffic Signal Project based on bid schedules A + C with the discretion to award the contract based on bid schedules A + B if the City Manager determines that the NE 181st Street Culvert Replacement Project (SW-6) will be constructed this summer. The City Manager will make this determination within 45 calendar days after Bid Opening. The Traffic Signal Project is anticipated to begin construction in July. The contract documents allow Razz Construction 100 working days to complete the Project.

FISCAL CONSIDERATION:

The 2011 – 2012 Budget for completion of design, right-of-way, and construction of the 61st Avenue NE and NE 181st Street Traffic Signal is \$1,976,200 (\$650k in Federal Funds, \$880k in REET Funds, and \$446k in Traffic Impact Fees). A review of the project budget indicates that an additional \$182,800 in budget may be necessary to complete the project based on increased construction costs and contract obligations (such as additional design costs, utility costs, material testing and consultant support services, etc.). A 10% construction contingency is built in to the project budget.

Additionally, a review of the budgeted revenues for this project found that there is likely to be a shortfall of \$240,000 in traffic impact fees available to fund the project at this time. This could result in an overall project shortfall of \$422,800.

City Council has two options moving forward with this project:

Option A: Award and execute a construction contract with the low bid contractor and approve an appropriation of additional funds to cover the project shortfall of \$422,800. The additional funds would be Real Estate Excise Taxes designated for the sidewalk program and would require a budget amendment at a later date.

Pros:

- Construction cost certainty with low bid in an evolving market.
- Meets citizen expectations to install the new traffic signal in 2012.
- Maintain good standing and credibility with State Legislature.

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- Qualified contractor with good references.

Cons:

- Future sidewalk program could be delayed.

Option B: Delay the project and revise the budget as part of 2013-2014 Budget discussion. City Council would officially reject the bids at a later meeting in June or July.

Pros:

- Culvert project would be installed in advance of the traffic signal improvements.

Cons:

- Construction cost uncertainty in re-bidding the project in an evolving market.
- Intersection will be left in a temporary state after the culvert is installed. Sidewalks impacted by the culvert installation will be restored with asphalt concrete pavement.
- City's temporary Construction Manager for this project may not be available next year.
- May affect the City's credibility with State Legislature and impact future funding opportunities.
- WSDOT may request that the City tie this project to the future 61st and SR522 Traffic Signal project which would delay construction until 2014.

Recommendation: Staff recommends that the City Council authorize the City Manager or designee to award and sign a contract with Razz Construction for the Traffic Signal Project based on bid schedules A + C in the amount of \$1,190,629.76, with the discretion to award the contract based on bid schedules A + B in the amount of \$1,186,835.80 if the City Manager determines that the NE 181st Street Culvert Replacement Project (SW-6) will be constructed this summer. Staff will return at a later City Council meeting to request an appropriation of REET funds (currently being set aside for the City sidewalk program) in the amount of \$422,800 to reconcile the Project budget.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

To seek funds and move forward on the SR522 transportation project.



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Lake Washington Sediment Sampling and Analysis: Amendment #3 to Contract No. 12-C1030 with Anchor QEA in the amount of \$8485 for a total contract amount of \$153,499 Proposed Council Action/Motion: Authorize the City Manager to Execute Amendment #3 to Contract No. 12-C1030 with Anchor QEA in the amount of \$8485 for a total contract amount not to exceed \$153,499	For Council Meeting Agenda of: 28 January 2013 Department: Executive Prepared by: Nancy Ousley Initial & Date Approved by Department Head: <u>AKO 14-Jan-2013</u> Approved by City Attorney: _____ Approved by Finance Director: <u>[Signature]</u> Approved by City Manager: <u>[Signature]</u> Exhibits/Attachments: 1. Proposed Amendment #3 2. November 5, 2012 Agenda Bill for Amendment #2 to Contract No. 12-C1030	
Expenditure Required \$8485	Amount Budgeted \$	Appropriation Required \$tbd
<u>INFORMATION/BACKGROUND:</u> The proposed Amendment #3 covers work by Anchor QEA that is anticipated in working with the City as requested and participating agencies as any subsequent study or discussions proceed on the sediment testing and analysis results. The original contract was amended to add additional sampling locations to the scope, and Amendment #2 added two sampling locations at the request of the City of Lake Forest Park. The proposed amendment also extends the term of the contract from April 30, 2013 to June 30, 2013. This change will correspond to the schedule of the State Department of Health's Health Consultation Reports for Log Boom Park and the Kenmore Industrial Park.		
<u>FISCAL CONSIDERATION:</u> The total contract amount with Amendment #3 is \$153,499. The City's responsibility is \$104,549. Reimbursements are due from the Department of Ecology for \$35,000; the City of Lake Forest Park for \$5700; and the property owner of NorthLake Marina for \$8250. The budget for this work will be evaluated at the mid-biennium budget review later this year.		
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> 2011-2012 Goals: Implement the Economic Development Strategy		



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Appropriation Request for NE 181st ST Culvert Replacement Project SW-6 Proposed Council Action/Motion: Appropriate \$120,000 in Surface Water Management Funds and \$25,000 from the Street Fund for the NE 181st ST Culvert Replacement Project.	For Council Meeting Agenda of: February 25, 2013 Department: Engineering & Environmental Services Prepared by: Kent Vaughan, PE Initial & Date Approved by Department Head: <u>KNO 2/13/13</u> Approved by City Attorney: <u>UA</u> Approved by Finance Director: <u>One 2/13/13</u> Approved by City Manager: <u>DGP</u> Exhibits/Attachments:			
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border: none;">Expenditure Required \$ 971,813</td> <td style="width: 33%; border: none;">Amount Budgeted \$ 827,600</td> <td style="width: 33%; border: none;">Appropriation Required \$145,000 (rounded)</td> </tr> </table>		Expenditure Required \$ 971,813	Amount Budgeted \$ 827,600	Appropriation Required \$145,000 (rounded)
Expenditure Required \$ 971,813	Amount Budgeted \$ 827,600	Appropriation Required \$145,000 (rounded)		
<u>INFORMATION/BACKGROUND:</u> In May 2012, staff received authorization from City Council to award construction of the culvert project for up to \$400,000. In August 2012, the project was awarded to the low bidder, Razz Construction, for \$367,847. The engineer's estimate for the project was \$383,000. The overall project budget is \$827,600 and staff is requesting an additional \$145,000 for project completion, including additional overlay on NE 181st Street. It was originally assumed that the culvert project would be completed in 2012 and would not require carry-over funds into the 2013-2014 Biennium Budget. However, due to changed conditions discovered in the field, the project was delayed. The existing connecting pipes at the south end of the culvert project were located further east than anticipated. The City was denied right-of-entry from the property owner to pothole the pipes at the connection point and confirm depth and alignment prior to construction. The culvert design was based off of potholing data obtained at the right-of-way line and video inspection of the pipes. The changed condition required the re-design of the culvert, additional construction management and inspection costs, and considerable construction change orders to pay the contractor expenses and delays. Staff continues to negotiate with the contractor to resolve the outstanding change orders that resulted. The table below summarizes the project budget at pre-award (April 2012) and now (Feb 2013). The project is substantially complete. Only property restoration (paving) and punch list items have yet to occur. To be conservative, a contingency of \$14,000 was included in the requested appropriation amount.				

NE 181st ST Culvert Replacement			
	April-12	Feb-13	Δ
Construction	\$383,000	\$442,763	\$59,763
Contingency	\$50,000	\$14,000	(\$36,000)
Construction Management	\$72,000	\$159,550	\$87,550
ROW	\$30,000	\$37,900	\$7,900
Pre-Design	\$140,000	\$140,000	\$0
Design	\$152,600	\$152,600	\$0
SUBTOTAL	\$827,600	\$946,813	\$119,213
Asphalt Overlay on 181 st Street (Street Fund)			\$25,000
TOTAL (rounded)			\$145,000

Note that construction management includes: in-house construction management staff salary, consultant inspection, consultant documentation assistance, consultant materials testing, and consultant engineering services during construction.

As a result of the culvert work, the segment of roadway between 61st and 62nd Avenues NE along NE 181st Street was not overlaid as planned in 2012. Staff proposes working with the culvert contractor to overlay this street segment as part of the culvert project. Staff believes there is a direct nexus between the culvert project and the street overlay as this segment of NE 181st Street was used as a staging area for the heavy machinery (large crane/trucks) used to install the culvert, which negatively impacted the pavement. It is recommended to complete the overlay now. The preliminary cost estimate for this work is \$25,000. The actual cost for the additional asphalt overlay work will be negotiated with the contractor and billed to the Street Fund.

FISCAL CONSIDERATION:

Funds exist within the Surface Water and Street Funds for this work. Ending fund balances for the Surface Water and Street Funds are currently projected at \$328,000 and just over \$1.5 million, respectively. A budget amendment ordinance will be presented in March, 2013 which will include the carryover of unspent funds and additional appropriation requested for this project. The City is obligated to compensate the contractor for their work on the culvert. However, staff is negotiating to pay fairly for the work that was completed and no more.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council Goal 10. To address watershed issues affecting the city.

Pilot Business Incubator

- Fund the Pilot Business Incubator Program
 - Biennium
- Two Year Program
- User Fees Would Offset Some Costs
- Assess Longer Term Venture with Partners

	2013	2014
Lease & Operations	\$66,000	\$72,000
Consultants	\$36,000	\$36,000
Equipment/Furn.	\$16,100	\$ 2,000
Misc.	\$ 5,000	\$ 5,000
Total	\$123,100	\$115,000



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Log Boom Park Pier & Rhododendron Park Floats Contract Award – Contract No. 13-C1112	For Council Meeting Agenda of: February 19, 2013 Department: City Manager's Office Prepared by: Rob Karlinsey To Be Presented By: Rob Karlinsey										
Proposed Council Action/Motion: Authorize the City Manager to approve a contract with Marine Floats for two ramp & float systems on City-owned waterfront, including a not-to-exceed amount, including contingency, of \$109,000.	<table style="width: 100%;"> <tr> <td style="width: 70%;"></td> <td style="text-align: right; vertical-align: bottom;"><u>Initial & Date</u></td> </tr> <tr> <td>Approved by Department Head:</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>Approved by City Attorney:</td> <td style="text-align: right;">_____</td> </tr> <tr> <td>Approved by Finance Director:</td> <td style="text-align: right;"> 2-13-13 </td> </tr> <tr> <td>Approved by City Manager:</td> <td style="text-align: right;"> 2-13-13 </td> </tr> </table> Exhibits/Attachments: N/A		<u>Initial & Date</u>	Approved by Department Head:	_____	Approved by City Attorney:	_____	Approved by Finance Director:	2-13-13	Approved by City Manager:	2-13-13
	<u>Initial & Date</u>										
Approved by Department Head:	_____										
Approved by City Attorney:	_____										
Approved by Finance Director:	2-13-13										
Approved by City Manager:	2-13-13										
Expenditure Required: up to \$109,000	Amount Budgeted: See Fiscal Consideration below.										
Appropriation Required: See below.											
<u>INFORMATION/BACKGROUND:</u> In keeping with the City's goal to better connect the public with the City's waterfront, the City Council desires to make water access more available through the installation of two ramp and float systems on City-owned waterfront. The City requested three written quotes from the small works roster, and written quotes were received as follows: Marine Floats: \$90,775.50 Waterfront Construction, Inc. \$95,347.13 Blackwater Marine: No written quote submitted The above quotes include sales tax. The City Manager recommends that the contract be awarded to Marine Floats.											
<u>FISCAL CONSIDERATION:</u> This project is not included in the 2013-2014 adopted budget. However, funding for this project can come from the Strategic Opportunities Fund with a projected ending fund balance in excess of \$2 million for the biennium. The amount for this project can be included in the next budget amendment. The City Manager recommends approval of a 20% contingency for this project, which brings the total potential contract amount to \$109,000, including sales tax. In addition, the City will need to pay itself as much as \$17,000 in permitting costs for this project, bringing the total potential cost to \$126,000.											
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Economic development, waterfront access, park development, and interconnectivity.											



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: WDFW Restroom Capital Improvement Agreement Interlocal Agreement 13-C1117	For Council Meeting Agenda of: Department: Public Woks Prepared by: Jennifer Gordon <u>Initial & Date</u> Approved by Department Head: <i>[Signature]</i> 2/7/13 Approved by City Attorney: <i>[Signature]</i> via email 2/12/13 Approved by Finance Director: <i>[Signature]</i> 2/1/13 Approved by City Manager: <i>[Signature]</i>
Proposed Council Action/Motion: Authorize City Manager to execute the interlocal agreement with Washington Department of Fish and Wildlife for the restroom capital improvements at the Kenmore Boat Launch.	Exhibits/Attachments: 13-C1117
Expenditure Required \$65,650 Amount Budgeted \$50,000 Appropriation Required \$15,650	
<u>INFORMATION/BACKGROUND:</u> The Washington Department of Fish and Wildlife (WDFW) is proposing to make site improvements to the existing boat launch site on the Sammamish River in Kenmore. The initial plan proposed to relocate and install pit style restrooms. Staff met with representatives from WDFW to discuss the possibilities of upgrading the restrooms to a plumbed facility. The outcome of those discussions were that the City would be responsible for paying the incremental capital costs, including the connection and construction costs for water, sewer and electricity, as well as the ongoing cost to maintain the restroom (including the cost for utilities). The attached interlocal agreement between the City and WDFW is for the capital improvements to the restroom facility that will be funded by the City. The maintenance agreement was previously approved by Council on January 14, 2013.	
<u>FISCAL CONSIDERATION:</u> The adopted budget for 2013 includes \$50,000 for the City's share of the capital costs. Staff will be back to Council for a budget amendment for the additional \$15,650 needed to fund the project.	
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Council Goals #2 and #6 (Economic Development and Park Improvements)	

**CITY OF KENMORE
WASHINGTON**

ORDINANCE NO. 13-0355

DRAFT

AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON, AMENDING THE 2013-2014 BUDGET; TO ADJUST REVENUES AND APPROPRIATIONS FOR THE GENERAL FUND, THE STREET FUND, THE STRATEGIC OPPORTUNITIES FUND, THE TRANSPORTATION IMPACT FEE FUND, THE REAL ESTATE EXCISE TAX FUND, THE PARK CAPITAL FUND, THE TRANSPORTATION CAPITAL FUND, THE SURFACE WATER MANAGEMENT FUND, AND THE SURFACE WATER CAPITAL FUND; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council (the "Council") of the City of Kenmore, Washington, (the "City"), is required by applicable state law to finalize its biennial budget prior to the commencement of the first fiscal year of the biennium; and

WHEREAS the amount of prior year revenue and expenditures can only be estimated at the time of finalization of the budget; and

WHEREAS, the City Council finds it in the best interest of the City to adjust revenues and appropriations in the General Fund, the Street Fund, the Strategic Opportunities Fund, the Transportation Impact Fee Fund, the Real Estate Excise Tax fund, the Park Capital Fund, the Transportation Capital Fund, the Surface Water Management Fund, and the Surface Water Capital Fund;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Funds Appropriated. The 2013-2014 Biennial Budget, adopted by Ordinance No. 12-0351, for the period January 1, 2013 through December 31, 2014, is hereby amended by fund to reflect the adjustments to revenues and appropriations as follows:

FUND	2013-2014 Revenue Budget	Change	2013-2014 Amended Revenue Budget
General Fund	19,241,694	0	19,241,694
Street Fund	3,850,173	(586,000)	3,264,173
Public Art Fund	600	0	600
Park Impact Fee Fund	346,567	0	346,567
Transportation Impact Fee Fund	876,670	0	876,670

DRAFT

Swamp Creek Basin Fund	16,000	0	16,000
Strategic Reserve Fund	0	0	0
Strategic Opportunities Fund	2,525,062	0	2,525,062
Sammamish River Bridge Fund	80,000	0	80,000
Real Estate Excise Tax Fund	1,147,317	0	1,147,317
Kenmore Village Fund	1,692,340	0	1,692,340
Park Capital Fund	663,534	15,000	678,534
Transportation Capital Fund	11,387,950	212,800	11,600,750
Surface Water Management Fund	3,499,176	300,000	3,799,176
Surface Water Capital Fund	1,902,250	467,011	2,369,261
Equipment Replacement Fund	155,142	0	155,142
Total Budget	47,384,475	408,811	47,793,286

FUND	2013-2014 Expenditure Budget	Change	2013-2014 Amended Expenditure Budget
General Fund	21,714,108	143,558	21,857,666
Street Fund	3,840,126	(561,000)	3,279,126
Public Art Fund	1,000	0	1,000
Park Impact Fee Fund	220,000	0	220,000
Transportation Impact Fee Fund	792,500	30,000	822,500
Swamp Creek Basin Fund	160,000	0	160,000
Strategic Reserve Fund	0	0	0
Strategic Opportunities Fund	50,000	314,100	364,100
Sammamish River Bridge Fund	0	0	0
Real Estate Excise Tax Fund	2,167,250	197,800	2,365,050
Kenmore Village Fund	339,200	0	339,200
Park Capital Fund	620,000	15,000	635,000
Transportation Capital Fund	10,900,750	765,087	11,665,837
Surface Water Management Fund	4,477,876	442,011	4,919,887
Surface Water Capital Fund	1,902,250	467,011	2,369,261
Equipment Replacement Fund	276,250	0	276,250
Total Budget	47,461,310	1,813,567	49,274,877

The City Manager is hereby authorized and instructed to effectuate the necessary changes to the 2013-2014 Biennial Budget and to make any necessary and appropriate line item entries and adjustments in order to reflect the amendments of this ordinance.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of the publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 25th DAY OF MARCH, 2013.

CITY OF KENMORE

David Baker, Mayor

ATTEST/AUTHENTICATED:

Patty Safrin, City Clerk

Approved as to form:

Rod Kaseguma, City Attorney

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City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: 2012 Development Services
Year in Review Presentation

For Council Meeting Agenda of: March 25, 2013

Department: Development Services

Prepared by: Bryan Hampson

Proposed Council Action/Motion: No Action
needed. Receive 2012 Development Services
Year in Review Report

Initial & Date
Approved by Department Head: BA 3/14/13
Approved by City Attorney:
Approved by Finance Director: mg 3/14/13
Approved by City Manager: POK

Exhibits/Attachments:
Development Services Report - 2012 Year in Review

Expenditure Required N/A

Amount Budgeted N/A

Appropriation Required N/A

INFORMATION/BACKGROUND:

This report provides the Council and the community the opportunity to receive information on the City's 2012 development activities in comparison with previous years. It also provides information about the Development Services Department, such as objectives, functions, previous year's accomplishments and goals for the upcoming biennium.

FISCAL CONSIDERATION:

Development revenues overall are showing improvement. Comparing 2012 to 2011, land-use application revenue showed a 96% growth; Building permit revenue showed a 28% growth; Engineering and Right-of-way permit revenue showed a 91% growth; and total development revenue experienced a 47% increase from 2011 to 2012.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council Goal #1: Implement the Economic Development Plan.



City Of Kenmore, Washington

Memorandum

Date: March 11, 2013

To: Rob Karlinsey, City Manager

From: Bryan Hampson, Development Services Director 

Re: **Development Services Report – 2012 Year-in-Review**

Development services are a vital component of economic development, the quality of life, and public safety. The Development Services Department is responsible for oversight of proposed development and permitting throughout the City. The department's mission is to implement City Council's vision of providing a safe and pleasant community while improving the quality of life in our community; to continue to provide clear, accurate, and predictable project review and permitting information to the applicant and their design team in a timely and efficient manner; to continue to improve efficiencies with input from the development review team, builders, designers, and the public; and to act as a one-stop-shop for all permitting within the City.

The development service process includes the administration, permitting, interpretations, inspections and enforcement of the City's land use policies and regulations and construction standards and codes. It includes development review team meetings that occur at pivotal points of the project, such as, pre-application, review and pre-occupancy phases. These meetings are designed to provide a forum between the City's development service team and the applicant's design and construction team, to resolve complex issues that may occur with development.

Each development service team member has an important function in the success of the permitting processes. The development service team is responsible for oversight of land use permits, building permits, grading permits, clearing and tree removal permits, engineering and infrastructure permits, right of way permits, communication facility permits, special event permits, the code enforcement of public nuisances and zoning violations and customer service.

Development Services Team Members and Titles

Andrew Bauer	Associate Planner
Angelo Bonomi	Code Compliance Officer
Bryan Hampson	Development Services Director & Building Official
Cliff Sether	Police Chief
Jarrett Smith	Engineering Tech
Jeff LaFlam	Fire Marshal, Northshore Fire District
Jennifer Gordon	Public Works Operations Manager
Kent Vaughan	Senior Civil Engineer
Kris Overleese	Engineering & Environmental Services Director & City Engineer
Mark Schwarzwalter	Building Inspector & Plans Examiner
Nancy Meehan	Administrative Assistant
Samantha Loyuk	Permit Specialist
Tom Alexieff	Senior Civil Engineer, Northshore Utility District
Zack Richardson	Civil Engineer

2012 Accomplishments and Highlights:

- Received positive feedback regarding the City's new development services program;
- Continued improvements to development services to streamline processes;
- Amended and adopted a new code enforcement program to facilitate and improve our services;
- Updated and adopted new clearing and grading regulations to align with city goals;
- Updated permit application forms to increase efficiencies;
- Adopted a new Development Agreement program to facilitate development standards and other standards specific to the development;
- Adopted an implemented a new Special Events permitting program to facilitates special events within the City;
- Completed development reviews for 56 Land-use applications and/or SEPA determinations (40% increase from 2011).
- Completed development review for 71 new single-family residences (54% increase from 2011);
- Issued building permits for 85 new single-family residences (150% increase from 2011 and a new one-year record);
- Completed inspections and authorized occupancy for 59 new single-family residences and the Kenmore Junior High School;
- Rezoned the old Library site for consistency with surrounding zoning;

- Continued collaboration with Northshore Utility District regarding residential fire sprinkler standard installations;
- Continued collaboration with Northshore Utility District regarding domestic water meter sizing methods;
- Began updating the City's Comprehensive Emergency Management Plan.

2013 – 2014 Goals:

- Establish an effective customer satisfaction program to measure the City's competitive strengths and weaknesses, responsiveness, quality, predictability and efficiency from the public's perspective;
- Continue to provide a streamlined and efficient permitting services, with a 95% customer approval rating;
- Continue to find ways to improve and promote our services;
- Establish a new Historical Building Preservation program to seek to protect structures with local or national cultural, social, archaeological or architectural history;
- Establish a new City-wide annual beautification contest that recognizes businesses' and residents' willingness to transcend aesthetic appeal to positively impact the lives of the community and visitors;
- Implement electronic and paperless permitting services to reduce the costs to developers associated with application submittals and to improve efficiencies;
- Purchase and install new permitting software system;
- Establish a new multi-pronged approach to code compliance that includes proactive enforcement to improve the quality of life in the community;
- Establish and manage a business registration and licensing program;
- Complete the City's Comprehensive Emergency Management Plan update;
- Continue training and exercises in emergency management preparedness;
- Amendments and adoption of the 2012 Building Code edition.

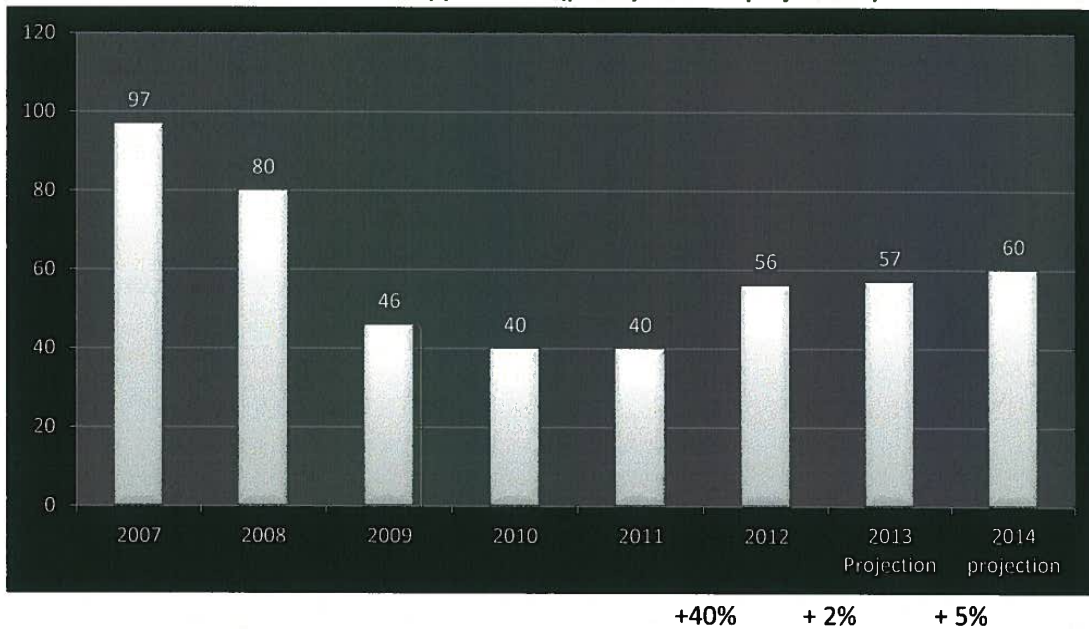
Land-Use Applications

Land-Use applications are used to review and determine if the proposed uses and redevelopment of the land are consistent with codes and regulations.

New Land-Use Applications per Year:

	2007	2008	2009	2010	2011	2012
Accessory Dwelling Unit	4	2	5	8	4	7
Boundary Line Adjustment	5	6	3	4	2	7
Commercial Site Development	4	7	1	1	2	0
New Multi-Family Development	6	1	1	0	0	0
Long Plat	4	3	1	0	0	1
Short Plat	12	9	3	1	1	3
Shoreline Substantial Development	9	5	12	10	6	9
Variance/Modification	10	3	2	1	1	4
Notices of Applications Published	28	28	10	7	9	15
SEPA	15	16	8	8	15	10
Total	97	80	46	40	40	56

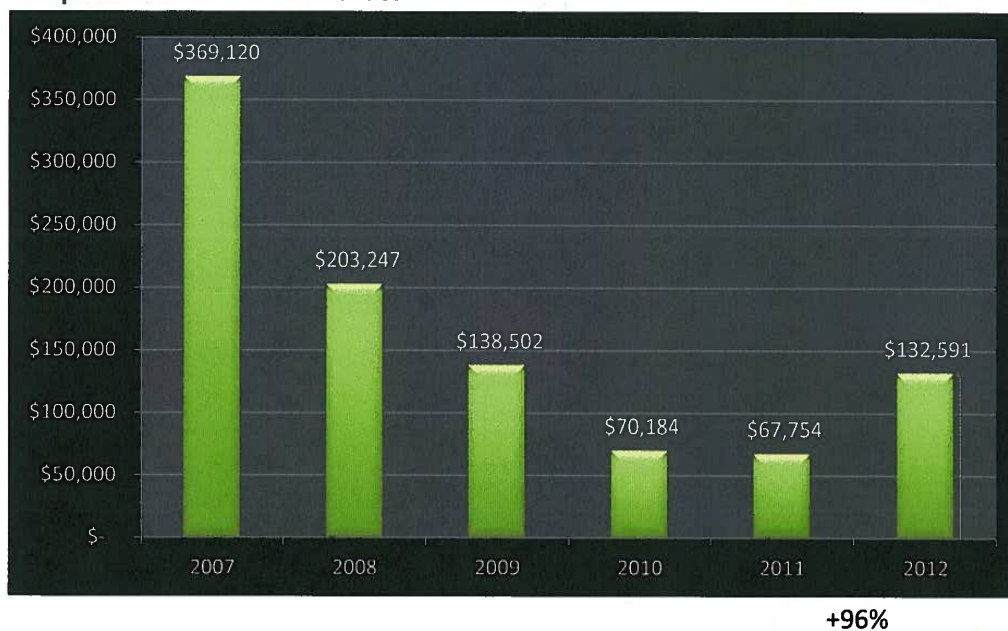
Comparison of Total New Land-Use Applications (prior years and projections)



Land-Use Revenue:

	2007	2008	2009	2010	2011	2012
Land-Use Revenue:	\$369,120	\$203,247	\$138,502	\$70,184	\$67,754	\$132,591

Comparison of Land-Use Revenues



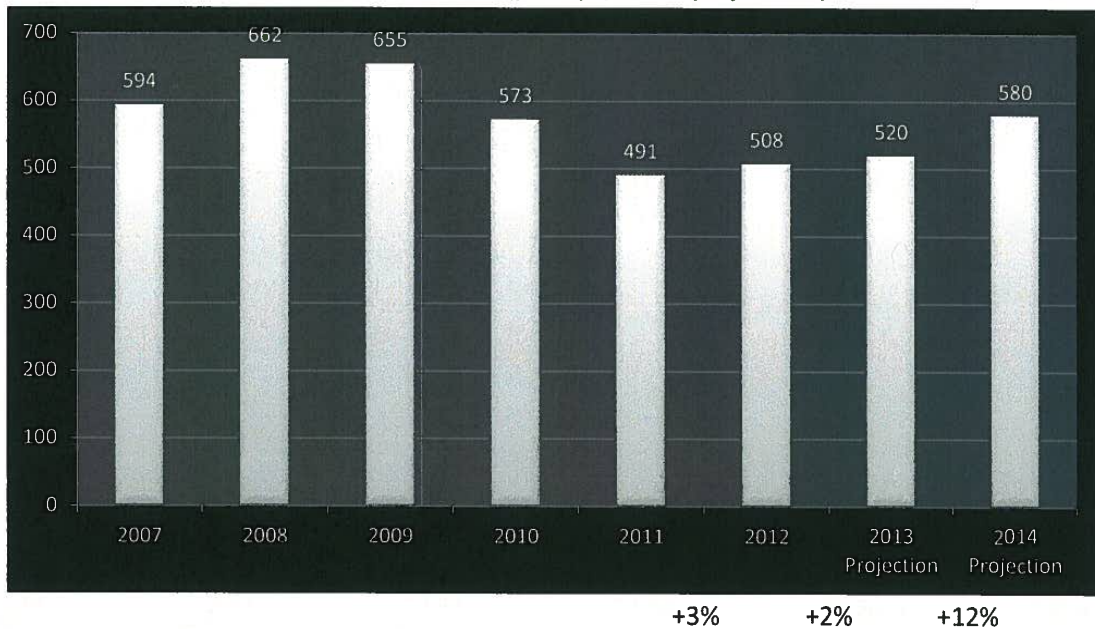
Building Permits

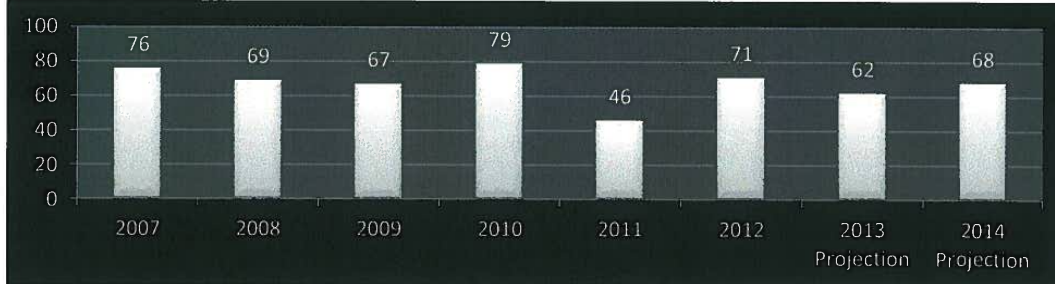
Building permits are the construction related permits associated with a building or structure.

Building Permit Applications for Per Year:

	2007	2008	2009	2010	2011	2012
New Single-family Residence	76	69	67	79	46	71
Single-family addition	57	43	28	36	21	22
Single-family remodel	39	36	41	47	33	23
Single-family reroof	42	60	49	30	31	18
Mechanical	168	227	269	243	179	205
Plumbing	72	93	84	60	66	64
New Multi-family	5	12	0	0	0	0
Multi-family alteration	16	11	0	2	2	8
New Commercial	2	2	2	1	13	5
Commercial Tenant Imp	12	14	15	16	16	16
Communications Facility	1	3	2	1	5	4
Demolition	17	13	10	8	9	9
Sign	25	22	20	22	16	12
Other	62	57	68	28	54	51
Total	594	662	655	573	491	508

Comparison of Building Permit Applications (prior years and projections)

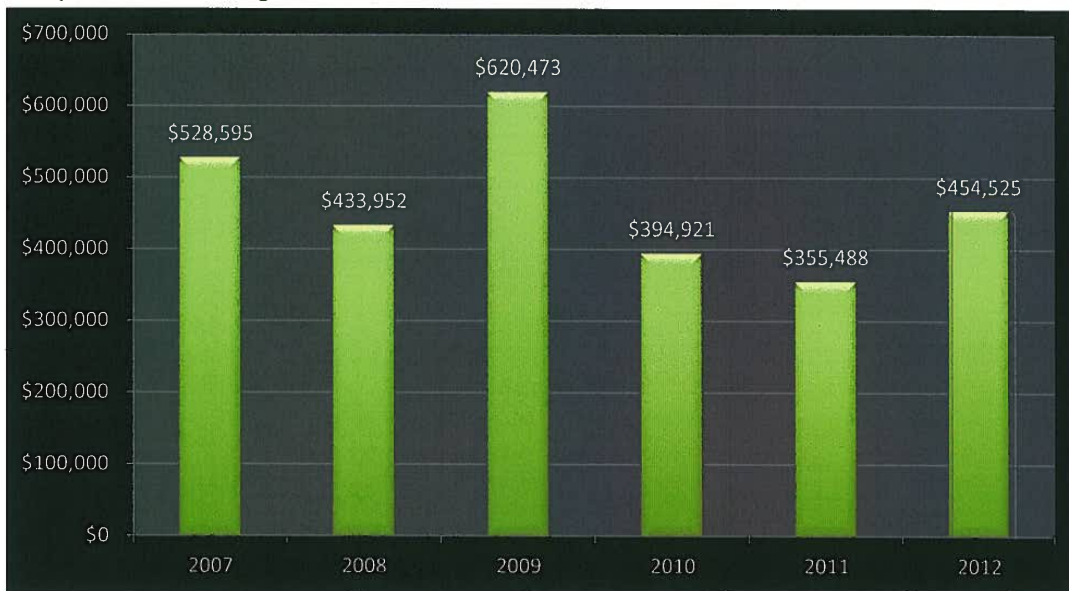


New Single-family Residential Applications Per Year (prior years and projections):

+54%

Building Permit Revenue

	2007	2008	2009	2010	2011	2012
Building Permit	\$310,358	\$227,619	\$378,720	\$218,483	\$172,527	\$265,106
Mechanical Permit	\$24,084	\$34,303	\$34,768	\$29,111	\$37,988	\$25,620
Plumbing Permit	\$21,925	\$25,490	\$30,817	\$25,225	\$17,019	\$22,481
Plan Review Building	\$161,229	\$143,239	\$162,633	\$120,494	\$100,836	\$118,081
Plan Review Mechanical	\$1,189	\$1,882	\$8,294	\$1,390	\$13,229	\$4,548
Plan Review Plumbing	\$9,810	\$1,419	\$5,241	\$218	\$3,477	\$1,047
Technology Fee 3%					\$10,412	\$17,642
Total	\$528,595	\$433,952	\$620,473	\$394,921	\$355,488	\$454,525

Comparison of Building Permit Revenues

+28%

Engineering Permits

Engineering permits are site construction and infrastructure construction within a site associated with a redevelopment. Prior to October 2010 the right of way processes and utility inspections were contracted through King County and the grading permits were lumped in with the land-use permits.

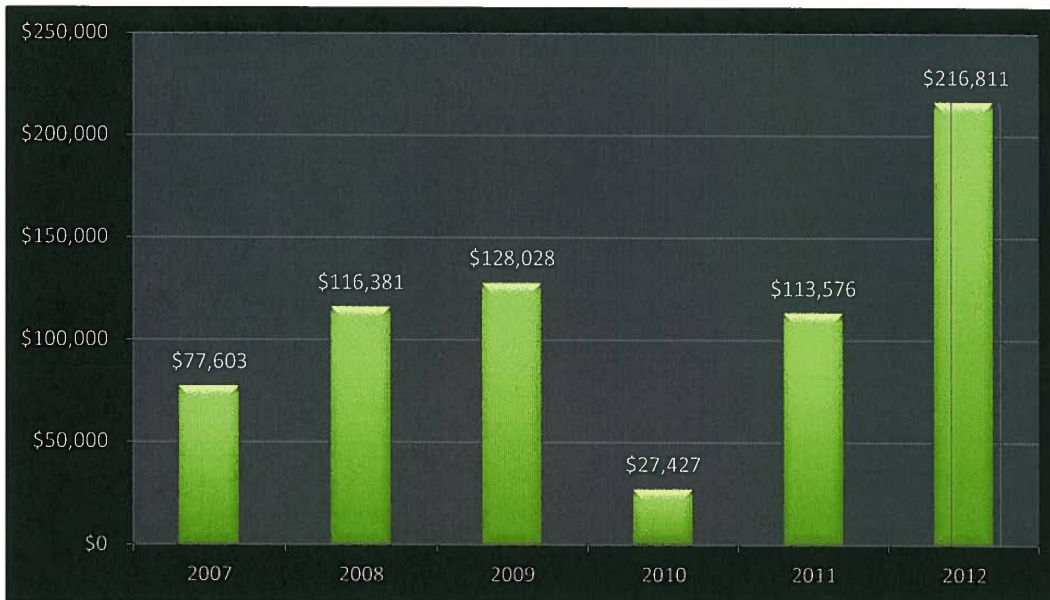
Engineering Permits Applications per Year:

	2010	2011	2012
Engineering	1	13	9
Grading	27	10	4
Right-of-Way	3	24	21
Total	31	47	34

Engineering Permit Revenue

	2007	2008	2009	2010	2011	2012
Clearing Permit	\$1,107	\$10,399	\$1,130	\$16,019	\$4,420	\$2,138
Grading Permit	\$28					\$16,474
Inspection/Investigation Fee	\$39,475	\$ 70,962	\$ 66,426	\$11,056	\$2,461	\$1,095
Engineering & Traffic Review Fee	\$36,862	\$43,806	\$60,752	\$15,721	\$89,165	\$59,444
Right-of-Way permit	\$131	\$1,613	\$850	\$650	\$3,950	\$9,090
Utility Inspections					\$17,580	\$128,570
Total	\$77,603	\$116,381	\$128,028	\$27,427	\$113,576	\$216,811

Comparison of Engineering Permit Revenues

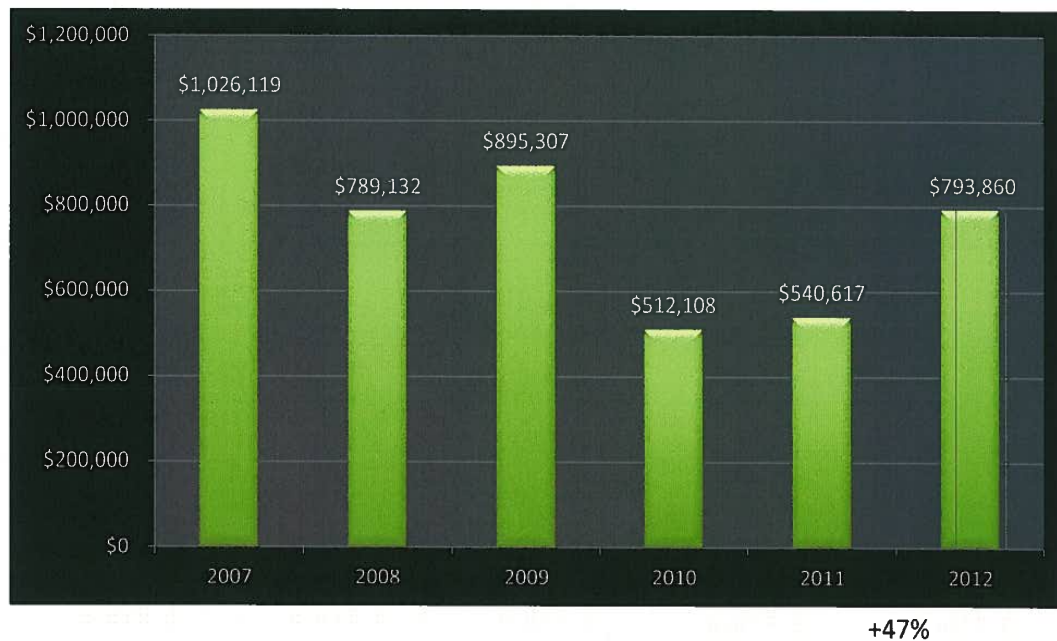


Inspections

The inspections include all inspections performed by the building inspector, planning inspector, engineering inspector and code enforcement officer.

Inspections Performed in 2012:	2011	2012	
Residential Building	1026	1492	
Residential Plumbing	300	359	
Residential Mechanical	457	419	
Commercial Building	207	248	
Commercial Plumbing	61	35	
Commercial Mechanical	79	46	
Re-roof	63	47	
Sign	16	11	
No permit	25	35	
Landscape	19	26	
Accessibility	1	0	
Engineering	176	122	
Grading	20	15	
Right-of-Way	45	49	
Total	2495	2904	16% increase

Summary of Total Revenues



Trend of Land-use and Construction Permits

