

City of Kenmore



City of Kenmore - 18120 68th Avenue NE - PO Box 82607, Kenmore WA 98028 - Phone: 425-398-8900 - Fax: 425-481-3236

City of Kenmore
City Council Executive Session
5:30 p.m., Monday, April 11, 2011
Pursuant to Litigation RCW 42.30.110(1)(i)
Kenmore City Hall - Executive Chambers
18120 68th Ave. NE, Kenmore, WA 98028

City of Kenmore
City Council Town Hall Meeting
Presentation Regarding Transportation Benefit District (TBD)
6:30 p.m., Monday, April 11, 2011
Kenmore City Hall - Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

City of Kenmore
City Council Regular Meeting Agenda
7:30 p.m., Monday, April 11, 2011
Kenmore City Hall - Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

AGENDA ITEMS ARE SUBJECT TO CHANGE up to and including the time of the meeting; items may be added or dropped. Please call the City Clerk if you have any questions or to confirm the agenda items prior to the meeting at (425) 398-8900, or stop by City Hall at 18120 68th Avenue NE, Kenmore. The agendas are also available on our website at: www.kenmorewa.gov. Our public meetings are accessible to all members of the public. If you require special accommodations, please call the City Clerk at least three (3) days prior to the meeting.

I. TRANSPORTATION BENEFIT DISTRICT

A. TBD Materials

II. CALL TO ORDER REGULAR MEETING - 7:30 p.m.

III. ROLL CALL

IV. FLAG SALUTE

V. AGENDA APPROVAL

VI. CONSENT AGENDA

- A. Approval of Claim Nos. 23677-23728 in the Amount of \$194,659.43 for the Period Ending March 30, 2011.
- B. Accept December 2010 Financial Reports for the City of Kenmore.

VII. CITIZEN COMMENTS

This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

VIII. BUSINESS AGENDA

- A. Review and Discussion of the Proposed 2011-2016 Capital Improvement Program.

IX. COUNCILMEMBER COMMENTS/REPORTS

X. ADJOURNMENT

Upcoming Meetings:

April 18, 2011 7:00 p.m. Regular Council Meeting
April 25, 2011 7:00 p.m. Regular Council Meeting

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Transportation Benefit District Legislation in Effect

Through the cooperative efforts of the Association of Washington Cities (AWC) and the Washington State Associations of Counties (WSAC), significant legislation went into effect in 2007, which resulted in the most important local transportation tool for cities and counties in sixteen years – Transportation Benefit Districts (TBDs). Newly enacted 2010 legislation enhanced the TBD's authority.

TBDs are independent taxing districts that can impose an array of taxes or fees either through a vote of the people or through district board action. TBDs are flexible-- they allow cities and counties to work independently or cooperatively on addressing both local and regional transportation challenges.

Frequently Asked Questions

Background

In 1987, the Legislature created TBDs as an option for local governments to fund transportation improvements. In 2005, the Legislature amended the TBD statute to expand its uses and revenue authority. In 2007, the Legislature amended the TBD statute to authorize the imposition of vehicle fees and transportation impact fees without a public vote. In 2010, the Legislature amended the TBD statute again to clarify project eligibility, the use of impact fees, and sales tax expenditures, and make TBD governance more flexible.

What is a Transportation Benefit District (TBD)?

A TBD is a quasi-municipal corporation and independent taxing district created for the sole purpose of acquiring, constructing, improving, providing, and funding transportation improvements within the district.

Who may create a TBD?

The legislative authority of a county or city may create a TBD by ordinance following the procedures set forth in Chapter 36.73 RCW. The county or city proposing to create a TBD may include other counties, cities, port districts, or transit districts through interlocal agreements.

Who governs the TBD?

The members of the legislative authority (county or city) proposing to establish a TBD serves as the governing body of the TBD. The legislative authority is acting ex officio and independently as the TBD governing body. If a TBD includes

additional jurisdictions through interlocal agreements, then the governing body must have at least five members, including at least one elected official from each of the participating jurisdictions, or may be the governing body of a metropolitan planning organization if the TBD boundaries are identical to the boundaries of the metropolitan planning organization serving the district.

What are the boundaries of a TBD?

The boundaries of a TBD may be less than the boundaries of those jurisdictions participating in the TBD. For example, a county or city may choose to have the TBD boundaries identical with the county or city, or it may choose just to include a portion of the county or city. However, if a TBD chooses to exercise the tax authority that does not require a public vote (e.g. vehicle and impact fees), the boundaries of the TBD must be countywide, citywide, or unincorporated countywide.

Why create a TBD if the county or city legislative authority is the governing board?

A TBD is an independent legal creature. Although a TBD has many of the powers of a county and city (impose taxes, eminent domain powers, can contract and accept gifts, etc.), - it is a separate taxing district. Additionally, by being a separate legal and taxing entity, TBDs have more flexibility. For example, more than one type of jurisdiction can be part of a TBD and the boundaries can be less than countywide or citywide.

continued

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Can a TBD be created without imposing fees or proposing voter approved revenue options?

Yes. A county or city takes legislative action through the ordinance process to create a TBD. The ordinance must include a finding that the creation of a TBD is in the public's interest, describe the boundaries of the TBD, and specify the activities or functions to be implemented or funded by the district. The county or city ordinance creating the TBD may also specify and authorize what fees or revenues that the TBD may pursue. The TBD, acting in its own official capacity, has the authority to identify proposed fees or revenue options.

Are TBD revenues required to be spent as they are collected?

No. The governing body which creates a TBD must develop a plan that specifies the transportation improvements to be provided or funded by the TBD. As part of this plan, the TBD's governing board can indicate if the funds will be used immediately, or if they will be collected for a specified period, prior to spending the accumulated funds. Typically, funds that are collected for a specified period before being expended are used to fully fund large projects, when bonding, or serve as a match for state or federal funds that may only become available in a specified time frame.

Does a TBD have to meet certain tests?

There are three threshold tests for transportation improvements in a TBD: 1) the type of transportation improvement contained within the boundaries of the TBD, 2) whether the improvements are identified in any existing state, regional, county, city or eligible TDB jurisdiction's (port or transit) transportation plan and that the improvements are 3) necessitated by existing or reasonably foreseeable congestion levels. The definition of "congestion" does not have a set standard in law; each TBD has the discretion to tailor and make its own determination of congestion levels when implementing its TBD ordinance.

What transportation improvements can be funded by a TBD?

The definition of transportation improvements is broad. This can include maintenance and improvements to city streets, county roads, state highways, investments in high capacity transportation, public transportation, transportation demand management and other transportation projects identified in a regional transportation planning organization plan or state plan.

In developing criteria for a transportation improvement, it can include one or more of the following: reduced risk of transportation facility failure and improved safety; improved travel time; improved air quality; increases in daily and peak period trip capacity; improved modal connectivity; improved freight mobility; cost-effectiveness of the investment; optimal performance of the system through time; and other criteria, as adopted by the governing body.

Note: In 2010, cities within King County are specifically authorized to provide or contract for supplemental

public transportation improvements to meet the mobility needs of the city, and may contract for such improvements with private and nonprofit entities and may also form public-private partnerships.

If a jurisdiction uses the SEPA process to collect impact fees, would this preclude a TBD from using impact fees?

No. However, the law requires the jurisdiction to provide a credit to commercial or industrial developments that are subject to SEPA, or transportation impact fees authorized under GMA. This is commonly called a "no double-dipping" provision.

continued

What revenue options do TBD's have?

TBD's have several revenue options subject to voter approval:

- Property taxes – a 1-year excess levy or an excess levy for capital purposes;
- Up to 0.2% sales and use tax;
- Up to \$100 annual vehicle fee per vehicle registered in the district; and
- Vehicle tolls.

Please Note: There are exemptions or unique requirements when using the vehicle fee or vehicle tolls.

TBD's have two revenue options that do not require voter approval, but are subject to additional conditions:

1. Annual vehicle fee up to \$20. This fee is collected at the time of vehicle renewal and cannot be used to fund passenger-only ferry service improvements.
2. Transportation impact fees on commercial and industrial buildings. Residential buildings are excluded. In addition, a county or city must provide a credit for a commercial or industrial transportation impact if the respective county or city has already imposed a transportation impact fee.

Please Note: Foregoing a vote is an option only. A county or city still has the option of placing either the annual fee of up to \$20 or the impact fees to the vote of the people as an advisory vote or an actual requirement of imposition.

What are the additional conditions required to impose revenue options not subject to voter approval?

To impose either fee, the TBD's boundaries must be countywide or citywide, or if applicable, in the unincorporated county.

Vehicle Fees:

When the Legislature revised the TBD authority in 2007 to enable councilmanic vehicle fees, it was intended to ensure a county-wide or regional approach for first consideration of this new option. That is why counties had the exclusive authority of the \$20 vehicle fee for the first six months

after enactment of the 2007 legislation. Today, a county that creates a countywide TBD (incorporated and unincorporated areas) and proposes to impose up to a \$20 non-voted vehicle fee should first attempt to impose a countywide fee to be shared with cities by interlocal agreement. Sixty percent (60%) of the cities representing seventy-five (75%) of the incorporated population must approve the interlocal agreement for it to be effective. The Legislative expectation is that if an interlocal agreement cannot be reached between a county and city or cities, the county is authorized to create a TBD and impose the fee only in the unincorporated area of the county.

Credits must be provided for previously imposed TBD vehicle fees. Credits are not required for voter approved vehicle fees.

Commercial and Industrial Transportation Impact Fees:

A TBD that is either countywide or citywide must provide a credit for a commercial or industrial transportation impact fee if the respective county or city has already imposed a transportation impact fee. This is commonly called a "no double-dipping" provision.

If we create a countywide TBD for the up to \$20 vehicle fee, how is the revenue distributed to cities?

The revenue must be shared according to the interlocal agreement. The law does not prescribe what the interlocal agreement contains. Consequently, the revenue can be shared by population, number of vehicles within each jurisdiction, project list, a combination of these, or whatever the county and cities can reach agreement on.

What happens if a city imposes the up to \$20 vehicle fee and then the county imposes a countywide fee without voter approval?

The law requires TBDs to provide a credit for vehicle fees previously imposed by a TBD.

continued

For example, if a city was the first to create a TBD and impose a \$20 vehicle fee and subsequently its county creates a countywide TBD imposing a \$20 vehicle fee, the county TBD must provide a \$20 credit against its fee for vehicles registered within the city. As a result, no fee would be collected by the county TBD from vehicles registered within the city. Additionally, the city would not be part of the interlocal agreement with the county or be included in the number/percentages needed for the interlocal agreement to be effective.

However, if in the same example, the city TBD imposed only \$10 of the \$20 vehicle fee and the county TBD imposed a countywide \$20 vehicle fee, only a \$10 credit would be provided for vehicles registered within the city. The county TBD would collect \$10 from vehicles registered in the city. Consequently, the county TBD would need to include the city in the interlocal agreement discussions and the city is included in the number/percentages needed for the interlocal agreement to be effective.

If a county or city is considering the \$20 vehicle fee, how does a county or city estimate revenues?

Currently, no TBD has been in effect for an entire year and therefore revenue estimates and histories are incomplete. What TBDs around the state have learned to date: vehicles per household calculations vary significantly around the state. Statistical data shows that there tends to be about one vehicle per person in rural areas and 0.8 vehicles per person in urban areas. Another factor to strongly consider is seasonality; vehicles sales are not evenly distributed throughout the year and this will affect monthly receipts. Finally, a city or county must understand and recognize that other factors such as people failing to register their vehicles, and data accuracy can affect actual revenues when compared to forecasted revenues.

What other requirements should I be aware of?

Revenue rates, once imposed, may not be increased, unless authorized by voter approval.

If project costs exceed original costs by more than 20 percent, a public hearing must be held to solicit public comment regarding how the cost change should be resolved. This is typically called a material change policy.

The TBD must issue an annual report to include the status of project costs, revenues, expenditures, and construction schedules.

The TBD must be dissolved upon completion of the project(s) and the payment of debt service.

Who has imposed a TBD?

The cities of Lake Forest Park, Edmonds, Des Moines, Olympia, Prosser, and Shoreline imposed the \$20 vehicle fee. Ridgefield and Sequim passed the 2/10% sales tax. Point Roberts and Liberty Lake formed TBD's prior to the legislative changes in 2005.

Checklist

For a checklist that highlights many of the important considerations when creating a Transportation Benefit District (TBD), please see www.awcnet.org/tbd.

Eligibility requirements vary. For additional questions on Transportation Districts, please contact AWC staff Ashley Probart at ashleyp@awcnet.org Sheri Sawyer at sheris@awcnet.org.



Transportation Benefit District

April 11, 2011



Overview

- Authorized by RCW 36.73
- Created 1987; updated in 2005, 2007 and 2010
- Quasi-municipal corporation
- Independent Taxing District
- If exclusively within City of Kenmore then will be governed by City Council



Historical Transportation Revenue

- General Fund Transfers will likely decline
- Transportation Impact fees decline in slow development years
- Motor Fuel tax appears to have peaked and is in a downward trend
- License Tab fees are no longer collected
- Motor Vehicle Excise Tax (MVET) was eliminated
- State and Federal grants have become smaller and more competitive



Project Requirements

- Capital or preservation project
- Consistency: “Contained in the transportation plan”
- Arterial: “Principal arterials of regional significance”
- Congestion: “Necessitated by existing or reasonably foreseeable congestion levels”





Regional Arterials

Must be designated an arterial in City's Comprehensive Plan and meet at least one of the following:

- 80% regional traffic
- Alternate route to major regional facilities
- Provide a regional connection to regional destinations



Congestion

- No definition provided in RCW
- Local system is oriented to intersections
- Florida uses a volume based system to define corridor congestion
- Recommend using 704 hourly one-way directional vehicle volume

[illegible]



Projects

- Capital
 - SR 522 West Segment: \$23 million
 - 68th Ave NE & NE 175th to Sammamish Bridge: \$3.1 million
 - 61st Ave NE & NE 181st Signal: \$1.8 million
- Preservation
 - Principal arterials of regional significance - Asphalt Overlays: \$2.1 million (10-year total)



Revenue Options

- Up to \$100 vehicle fee
- Up to 0.2% sales and use tax
- A 1-year excess property tax levy
- Tolls



Revenue

- Recommend vehicle licenses fees:
 - Up to \$20 could be imposed by District (no voter approval required)
 - From \$21 to \$100 requires voter approval

District Examples

District	Fee	Effective Date
Burien	\$10	Feb. 1, 2011
Des Moines	\$20	Sept. 1, 2009
Edmonds	\$20	Sept. 1, 2009
Lake Forest Park	\$20	Sept. 1, 2009
Olympia	\$20	Oct. 1, 2009
Prosser	\$20	Nov. 1, 2009
Seattle	\$20	Nov. 1, 2011
Shoreline	\$20	Feb. 1, 2010
Snoqualmie	\$20	Mar. 1, 2011

Source: Washington Dept of Licensing, 2010

Potential License Fee Revenue

- Currently 14,260 licensed vehicles that would be subject to the fee in Kenmore
- If adopted it would be 6 months before the City would begin to receive revenue

TBD License Renewal Fee	Estimated Revenue Generated	10 years*	20 years*	30 years*
\$20.00	\$285,000	\$2,852,000	\$5,704,000	\$8,556,000
\$50.00**	\$713,000	\$7,130,000	\$14,260,000	\$21,390,000
\$100.00**	\$1,426,000	\$14,260,000	\$28,520,000	\$42,780,000

* assumes static renewal rate of 14,260 annually

** would need voter approval



Implementation

- Call for public hearing
- Hold public hearing
- Adopt ordinance creating Transportation Benefit District
 - Functions
 - Boundaries
 - Identify capital/preservation projects
- District authorizes funding



Questions?

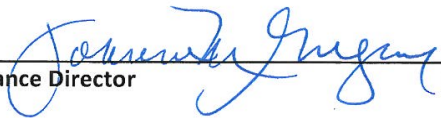
City of Kenmore

Voucher Certification and Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the following claims, paid by checks 23677 - 23728 which total \$194,659.43 are just, due, and unpaid obligations against the City of Kenmore/King County/Washington, and that I am authorized to authenticate and certify to said claims.


City Manager

Date

 3/31/11
Finance Director

Date

Check	Name	Description	Net amount
23677	BAKER, DAVID	Mtgs. Mileage & Meals Reimbursement	\$ 125.87
23678	OUSLEY, NANCY	Business Mtgs. Mileage & Conference	364.14
23679	KING COUNTY DEPT OF CONST PROP SVCS	SR 522 Burke Gilman Permit Fee	1,217.96
23680	NATIONWIDE FINANCIAL 401a	Payroll Entry	9,392.32
23681	NATIONWIDE RETIREMENT SOLUTIONS 457	Payroll Entry	320.00
23682	ICMA RETIREMENT TRUST 457 - 304745	Payroll Entry	2,219.22
23683	DRS 457	Payroll Entry	1,706.66
23684	AFLAC	Payroll Entry	742.87
23685	CITY OF KENMORE FS	Payroll Entry	176.96
23686	BANK OF AMERICA 941	Payroll Entry	10,511.37
23687	AWC EMPLOYEE BENEFITS	Payroll Entry	29,736.22
23688	WA GUARANTEED EDUCATION TUITION	Payroll Entry	415.00
23689	DEPARTMENT OF RETIREMENT SYSTEMS	Payroll Entry	6,721.22
23690	DEPARTMENT OF LABOR AND INDUSTRIES	Payroll Entry	1,372.12
23691	UNITED WAY OF KING COUNTY	Payroll Entry	92.00
23692	NATIONAL LIFE OF VERMONT	Payroll Entry	328.34
23693	AMERICAN GENERAL	Payroll Entry	348.43
23694	CARLSON, THOMAS G.	Q4 2010 Sales Tax Data Conversion	320.92
23695	OFFICE TEAM	Temp. Receptionist-2/10/11	578.00
23696	SEATTLE TIMES	Feb. 2011 Legal Notices	138.82
23697	WASHINGTON STATE DEPT OF INFO SERV	Feb. 2011 List Serv	210.00
23698	VAN NESS, ALLAN	NLC & ETP Mileage Reimb. & Taxi Cabs	64.88
23699	BANNER BANK JG	Registration & Acctg. Materials	367.00
23700	COMCAST	March 2011 CH Internet Service	109.90
23701	INTEGRA TELECOM	March 2011 CH Phone Services	755.98
23702	COX PRINTING & SIGNS	Land Use Sign-61st Ave. Culvert	202.58
23703	FRONTIER	Feb. 2011 CH & 6700 Bldg Phone Service	860.01
23704	INTERNATIONAL INST OF MUNI CLERKS	IIMC Annual Conf. Registration	560.00
23705	VAN NESS, ALLAN	NLC Conf. Mileage Reimb. & Cabs	151.76
23706	ROGERS, GLENN	NLC Conf. Meals, Airfare, Hotel	2,173.48
23707	ESA ADOLFSON	Shoreline Management Program	973.33
23708	CASCADE PEST CONTROL	March 2011 Pest Control	125.93
23709	CITY OF BELLEVUE	Q2 2011 ARCH Contributions & eGov	25,416.75

VIA. Approval of Claim Nos. 23677-23728 in the Amount of \$194,659.43 for the Period Ending March 30, 2011.

23710 EVERGREEN PRINT SOLUTIONS	Receipt Book Printing	372.41
23711 CALPORTLAND COMPANY	ROW Materials	101.08
23712 GOVERNMENT FINANCE OFFICERS ASSOC	2011 Membership Dues	190.00
23713 INSLEE, BEST, DOEZIE & RYDER, P.S.	Jan. 2011 Attorney Fees	17,024.82
23714 JET CITY PRINTING	SR 522 Flyers Printing	104.02
23715 KING COUNTY FINANCE	Jan. 2011 Adult Detention	55,625.78
23716 OTAK	Kenmore SWM Planning/Permits	3,067.50
23717 PUGET SOUND ENERGY	Electricity Bills	2,746.83
23718 STEWART BEALL MACNICHOLS	Feb. 2011 Public Defender	3,000.00
23719 TOTAL LANDSCAPE CORP	Q1 2011 Park & Ride Maintenance	6,864.11
23720 URBAN LAND INSTITUTE	Annual Membership Dues	225.00
23721 WA STATE DEPT OF TRANSPORTATION	Feb. 2011 Signal Maintenance	556.56
23722 COLUMBIA RIDGE LANDFILL	March 2011 Mid-Month Landfill	1,861.82
23723 ANDONIADIS INC	Jr. High School Dance Pizza	330.96
23724 MOBILE ELECTRICAL DISTRIBUTORS INC	Park Restroom Light bulbs	12.13
23725 QUALITY BUSINESS SYSTEMS	Feb. 2011 Photocopier Usage	1,563.42
23726 BIS	March 2011 Web Hosting	175.00
23727 SHATTUCK, NANCY	Feb. 2011 DV Advocate	800.00
23728 WARDS NATURAL SCIENCE	Stormwater Floodplain Simulation	1,237.95
		<u>\$ 194,659.43</u>

PRIOR VENDOR ACTIVITY

	Previous YTD
3CMA	\$ 375.00
A+ CONFERENCING	69.53
AA PARTY RENTALS	379.96
ACTION ENTERTAINMENT	395.00
ADT SECURITY SERVICES	531.76
AFLAC	3,309.64
ALCALDE & FAY	25,077.04
ALLIED WASTE SERVICES #172	3,557.30
AM TEST, INC	600.00
AMERICAN GENERAL	1,393.72
AMERICAN PLANNING ASSOCIATION	1,070.00
AMERICAN PUBLIC WORKS ASSOCIATION	503.42
AMERICAN SOCIETY OF COMPOSERS	305.00
ANDERSON, LAURI	27.94
ANDONIADIS INC	495.21
ASSOCIATION OF WA CITIES	13,970.00
AT WORK	605.25
AURORA RENTS	215.47
AWC EMPLOYEE BENEFITS	120,020.23
BAKER, DAVID	1,051.74
BANK OF AMERICA 941	96,835.63
BANNER BANK CS	2,050.19
BANNER BANK DB	695.49
BANNER BANK JG	1,247.57

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BANNER BANK	JGORDON	4,482.51
BANNER BANK	KENMORE	11,417.55
BANNER BANK	LB	216.67
BANNER BANK	LD	2,174.06
BANNER BANK	NO	2,266.09
BASTYR UNIVERSITY		59,494.20
BAYLES, GREGORY		50.00
BEKINS NORTHWEST		303.45
BIS		2,550.00
BLACKBAUD		4,956.23
BRAVO ENVIRONMENTAL SERVICE		68,420.57
C. ANDERSON & CO.		1,209.98
CALIBRE HOMES, INC		7,500.00
CALPORTLAND COMPANY		1,667.78
CARLSON, THOMAS G.		303.74
CASCADE PEST CONTROL		503.72
CATHOLIC COMMUNITY SERVICES		1,512.75
CEMEX		1,781.31
CENTER FOR HUMAN SERVICES		8,240.00
CHAMPION COURIER		15.14
CHILDERS, MARK		401.00
CITY OF BELLEVUE		342,138.75
CITY OF CLYDE HILL		583.00
CITY OF KENMORE FS		1,310.59
CITY OF LAKE FOREST PARK		240,458.61
CITY OF RENTON		980.00
CITY OF SHORELINE		310.55
CLARITY SIGNS		338.36
CLYDE/WEST		1,215.87
COASTAL WEAR PRODUCTS INC		1,350.51
COASTWIDE LABORATORIES		3,240.54
CODE 4 PUBLIC SAFETY EDUCATION		198.00
CODE PUBLISHING COMPANY		547.50
COFFMAN, JON		183.00
COLUMBIA RIDGE LANDFILL		8,940.05
COMCAST		439.60
COMMERCIAL SOUND, INC.		1,444.26
CONSEJO COUNSELING & REF		1,250.00
CONSOLIDATED PRESS		3,729.67
CORNERSTONE ROOFING		98.50
COSTCO RETAIL SERVICES		27.62
COX PRINTING & SIGNS		197.10
CROWN PRODUCTS		940.86
CSAT, LLC		1,600.00
CURRY, ROSS		183.00
DAILY JOURNAL OF COMMERCE		703.00
DANSOUND INC		657.00
DELL MARKETING L.P.		4,275.06
DEPARTMENT OF ECOLOGY		5,082.52
DEPARTMENT OF LABOR AND INDUSTRIES		10,346.02
DEPARTMENT OF RETIREMENT SYSTEMS		60,851.09

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DIGITAL REPROGRAPHICS SERVICES INC.	852.97
DOWL HKM	8,180.00
DRS 457	12,694.78
DURRANT, JEFF	879.25
EARTHCORPS	15,204.18
EFFICIENCY INC	949.37
EMERGENCY FEEDING PROGRAM	1,875.00
EMERGENCY SERVICE COORDINATING AGCY	56,137.00
ESA ADOLFSON	7,265.69
EVANS, C. WILLIAM	5,247.00
EVERGREEN SAFETY COUNCIL	175.00
EVER-MARK, LLC	1,099.25
FAZZARI MARKETING	1,411.18
FEDEX OFFICE	26.61
FERGUSON ENTERPRISES INC	7,788.93
FRONTIER	3,453.64
FRUHLING SAND & TOPSOIL	928.28
FULL MAINTENANCE GARDENING	1,567.10
GEOENGINEERS INC	5,320.50
GIBBONS & RIELY, PLLC	750.00
GORDON DERR	4,266.00
GORDON THOMAS HONEYWELL	15,431.98
GREGORY, JOANNE	235.72
H.W. LOCHNER, INC.	92,183.05
HAMMOND COLLIER WADE LIVINGSTONE	1,050.00
HANSON CONSULTING SERVICES	1,269.00
HDR	35,565.15
HEARTLAND	4,402.96
HEATERMEALS	1,193.21
HERO HOUSE	386.25
HOME DEPOT	172.22
HONEY BUCKET	125.00
HOPELINK	14,284.00
ICMA RETIREMENT TRUST 457 - 304745	17,003.76
iCOMPASS TECHNOLOGIES, INC.	8,000.00
INDEPENDENT STATIONERS	1,802.81
INSLEE, BEST, DOEZIE & RYDER, P.S.	52,331.23
INSTITUTE FOR FAMILY DEVELOPMENT	3,938.00
INSTRUMENTATION NORTHWEST INC.	1,560.58
INTEGRA TELECOM	2,966.18
INTERNATIONAL CITY/CNTY MGMT ASSOC	2,154.43
iWORQ SYSTEMS	4,800.00
J. MURPHEY CONSTRUCTION	42.67
JBS INSTRUMENTS	3,360.75
JET CITY PRINTING	350.39
JONES & STOKES	129.31
KCDA PURCHASING COOP	8,771.33
KELLY PRINTING & GRAPHICS	3,520.43
KENMORE ELEMENTARY PTA	1,666.67
KENMORE HERITAGE SOCIETY	25.00
KENYON DISEND, PLLC	13,166.87

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KEY EQUIPMENT FINANCE	2,697.00
KING COUNTY	200.00
KING COUNTY W.L.R.D.	154,394.93
KING COUNTY ANIMAL SVCS	1,855.00
KING COUNTY FINANCE	216,260.64
KING COUNTY FIRE DISTRICT	850.00
KING COUNTY LIBRARY SYS	33,440.00
KING COUNTY PARKS	814.34
KING COUNTY PUBLIC DEFENSE	3,218.12
KING COUNTY RADIO COMM SERVICES	8,982.46
KING COUNTY RECORDER'S OFFICE	280.00
KING COUNTY SHERIFF	719,279.16
KONICA MINOLTA BUSINESS SOLUTIONS	2,042.46
KUKER-RANKEN INC	59.59
KUSTOM SIGNALS, INC.	263.09
LACHAPPELLE, NATALIE	300.00
LIGHTHOUSE CONSULTING INC	7,935.74
LONGFELLOW, JONATHAN	420.00
LORBIECKI, GLENN	50.00
LYONS, KEN	6,687.40
MAACO	368.96
MAAS, NORMAN	2,520.00
MAIL FINANCE	1,015.58
MATRIX CONSULTING GROUP	6,475.00
MIDMOUNTAIN CONTRACTORS, INC	78,868.17
MILNE ELECTRIC, INC	24,187.00
MINZGHOR, NICHOLAS	1,411.92
MR. T'S TROPHIES	660.29
NATIONAL ALLIANCE ON MENTAL ILLNESS	1,081.50
NATIONAL ASSOC OF PARLIAMENTARIANS	85.00
NATIONAL BARRICADE CO	1,582.27
NATIONAL LEAGUE OF CITIES	3,849.00
NATIONAL LIFE OF VERMONT	1,535.41
NATIONWIDE FINANCIAL 401a	75,097.50
NATIONWIDE RETIREMENT SOLUTIONS 457	7,560.00
NEBC	195.00
NEXTEL COMMUNICATIONS	3,964.24
NORTHSHORE FIRE DEPT	5,762.60
NORTHSHORE PAVING INC	537.90
NORTHSHORE SENIOR CENTER	5,750.00
NORTHSHORE UTILITY DIST	40,201.76
NORTHSHORE YOUTH & FAMILY SERVICES	10,000.00
OAC SERVICES, INC	43,659.71
OFFICE DEPOT	842.99
OFFICE TEAM	8,996.21
OLYMPIC ENVIRONMENTAL RESOURCES	1,470.00
OM WORKSPACE	744.43
OSTROM DRUGS	557.40
OTAK	108,689.14
OUSLEY, NANCY	670.50
PACE ENGINEERS, INC.	3,057.50

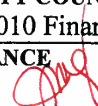
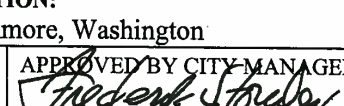
VIA. Approval of Claim Nos. 23677-23728 in the Amount of \$194,659.43 for the Period Ending March 30, 2011.

PACIFIC NW TITLE CO OF WA, INC	1,095.00
PACIFIC TOPSOILS	5,356.29
PASSPORT TRAVEL AND TOURS	625.80
PAWS	3,625.00
PENDLETON CONSULTING LLC	6,529.46
PEOPLES STORAGE	850.00
PETTY CASH CUSTODIAN	351.17
PHOTOTAINMENT	876.00
PHSI PURE WATER FINANCE	603.78
PRIME PACIFIC BANK	60.00
PRSA	277.00
PRUDENTIAL	373.13
PUGET SOUND CLEAN AIR AGENCY	10,989.00
PUGET SOUND ENERGY	550,480.43
PUGET SOUND FINANCE OFFICERS ASSOC	50.00
PUGET SOUND REFRIGERATION	1,471.68
PURE WATER TECH OF PUGET SOUND	136.88
QUALITY BUSINESS SYSTEMS	6,002.29
ROGERS, GLENN	292.39
ROUNDY, CASSANDRA	50.00
SAFRIN, PATTY	227.69
SARAH ROBERTS	27,000.00
SCHINDLER ELEVATOR CORPORATION	380.73
SCHLOTZHAUER FIRM PS	13,080.00
SEATTLE TIMES	1,811.54
SECRETARY OF STATE	55.00
SEES TREES AND EXCAVATION INC	1,007.40
SEMAIHMUO RESORT	520.56
SERVICE ELECTRIC	869.08
SHATTUCK, NANCY	2,400.00
SHRED-IT	198.00
SOUND LAW CENTER	4,739.00
SOUND PUBLISHING, INC.	1,296.00
STAPLES ADVANTAGE	3,605.71
STEWART BEALL MACNICHOLS	12,300.00
STOUDER, FRED	1,091.76
SUBURBAN CITIES ASSOC	11,649.87
SUNBELT	69.59
SUSSMAN/PREJZA & CO, INC	38,248.24
TELESYSTEMS WEST	257.33
THE KIPLINGER TAX LETTER	89.00
THE PIN CENTER	920.00
TIGER CONSTRUCTION & EXCAVATION	5,950.00
TITAN OUTDOOR, LLC	862.00
TOTAL LANDSCAPE CORP	26,076.74
TOWN & COUNTRY FENCE, INC	427.05
TOWNE CENTRE HARDWARE	207.88
TRAFFIC COUNT CONSULTANTS, INC	1,600.00
TRAN, SHAUN & DINH LIEU	415.80
T-TRAN LANDSCAPING & CONCRETE	8,760.00
ULI/SEATTLE DISTRICT CNCL	45.00

VIA. Approval of Claim Nos. 23677-23728 in the Amount of \$194,659.43 for the Period Ending March 30, 2011.

UNITED STATES POSTMASTER	1,336.35
UNITED WAY OF KING COUNTY	529.00
UNIVERSAL FIELD SERVICES	6,286.52
UNIVERSITY OF WASHINGTON	645.00
US POSTAL SERVICE (HASLER)	4,450.82
VAN NESS, ALLAN	1,260.16
VAUGHAN, KENT	76.00
WA CITIES INSURANCE AUTHORITY	124,502.00
WA FINANCE OFFICERS ASSOCIATION	100.00
WA GUARANTEED EDUCATION TUITION	1,660.00
WA RECREATION & PARK ASSOCIATION	129.00
WA STATE DEPARTMENT OF AGRICULTURE	33.00
WA STATE DEPT OF TRANSPORTATION	3,174.39
WA STATE PARKS & RECREATION	2,700.00
WASHINGTON CITY/COUNTY MGMT ASSOC	160.00
WASHINGTON ENERGY SERVICES	120.70
WASHINGTON MILITARY DEPARTMENT	5,009.34
WASHINGTON STATE DEPT OF INFO SERV	840.00
WASHINGTON STATE DEPT OF REVENUE	5,003.62
WASHINGTON STATE OFFICE CASH MGMT	270.00
WEINSTEIN AU	22,005.11
WONDERLAND DEVELOPMENT	5,665.00
YAKIMA COUNTY DEPT OF CORRECTIONS	59,400.05
ZONAR SYSTEMS	525.33
	<u>\$ 4,179,394.72</u>

VIA. Approval of Claim Nos. 23677-23728 in the Amount of \$194,659.43 for the Period Ending March 30, 2011.

CITY OF KENMORE, WASHINGTON			
AGENDA BILL SUMMARY			
AGENDA TITLE			MEETING DATE
Accept December 2010 Financial Reports for the City of Kenmore, Washington			April 11, 2011
DEPARTMENT	DIRECTOR	CONTACT PERSON	PHONE
Finance	Joanne Gregory	Joanne Gregory	425-398-8900
COST OF PROPOSAL: N/A		ACCOUNT NUMBER: Various	
AMOUNT BUDGETED: 2009-2010 Amended City Budget \$80,765,626		NAME AND FUND #: All Funds	
ATTACHMENT(S) TO AGENDA PACKET ITEM:			
1. December 2010 Financial Reports for the City of Kenmore, Washington 2. March 28, 2011 Memorandum and Attachments Re: Councilmember John Hendrickson's Spread Sheet and Questions Distributed At Meeting of March 21 st , 2011.			
SUMMARY STATEMENT:			
The December monthly financial report is submitted for Council review and adoption. This provides the opportunity for the City Council and the community to receive information on the City of Kenmore's year to date revenues and expenditures in comparison to the City's 2009-2010 adopted biennial budget. It also provides an early opportunity to identify any potential variances or fluctuations from the adopted budget. Nationally, the unemployment rate fell to 9.4% in December from 9.8% in November, the lowest rate since May, 2009. The Dow Jones closed at 11,577, up slightly from 11,006 in November. December 2010 is the last month of the second year of the two year biennium, and General Fund revenues overall tracked closely with the budget (at 99.97%). However development related revenues exhibited significant declines in 2010 and sales taxes are flat. On the positive side property tax collections slightly exceeded the budgeted amounts. Overall sales tax revenues for the last 12 month period decreased 3.37%, (\$63,260), when compared to the previous 12 month period. When Brightwater construction sales tax revenues (which will not be ongoing) are not considered, these revenues are .6%, or \$9,543 more than the previous 12 month period. On a historical perspective, sales tax revenues (without Brightwater) were as follows: 2010: \$1,592,960; 2009: \$1,583,417; 2008: \$1,711,023; 2007: \$1,739,963. Real estate excise taxes are still below projections but not as dramatically as in 2009. For December, the total value of real estate transactions was \$7.2M which represents 20 transactions. Real estate excise taxes received in 2010 were \$763,689 which is \$179,297 more than was received in 2009. General Fund expenditures closed at 12% below budget (\$2,499,180) due in part to not transferring \$2,100,000 to the Capital Projects Fund, reducing contractual services, and not filling a budgeted engineering position. The unaudited year end reserve is \$4,929,789.			
CONSISTENT WITH OR COMPARISON TO PAST COUNCIL POLICIES, ORDINANCES, DIRECTION:			
Kenmore Budget Policy 9a: A revenue/expenditure report will be produced monthly so that it can be directly compared to the actual results of the fiscal year to date. Kenmore Budget Policy 9b: All budget amendments, both revenues and expenditures, will be noted in the monthly report.			
RECOMMENDED CITY COUNCIL ACTION/SUGGESTED MOTION:			
Accept December 2010 Financial Report for the City of Kenmore, Washington			
REVIEWED BY FINANCE DIRECTOR: JMG 		REVIEWED BY CITY ATTORNEY:	APPROVED BY CITY-MANAGER: 
TODAY'S DATE: March 8, 2011	REVISION DATE(S): March 29, 2011		FILE NAME & PATH (HYPERLINK)

I:\Admin & Finance\Monthly Reports\2010\Dec AB Summary.docx



The City of Kenmore

6700 NE 181ST STREET PO Box 82607
KENMORE, WASHINGTON 98028

MEMORANDUM

TO: Frederick C. Stouder, City Manager
FROM: Joanne Gregory, Finance Director
DATE: March 8, 2011
RE: December 2010 Financial Reports for the City of Kenmore, Washington

December 2010 financial information is presented for your review and delivery to the City Council. Attached you will find the following reports:

- General Fund Summary
- General Fund Revenue Graphs
- General Fund Expenditure Graphs
- All Funds Cash Summary
- Other Funds Monthly Activity
- Cash and Investment Report
- Schedule of Investments
- Sales Tax Receipts by Business Type
- Retail Sales and Use Tax Distribution
- Real Estate Excise Tax Report
- Monthly Report for Kenmore Village
- SR 522 Phase I Revenue and Expenditure History
- SR 522 Phase II Revenue and Expenditure History

If you would like additional information or have any questions regarding the financial reports, please feel free to contact me.

GENERAL FUND

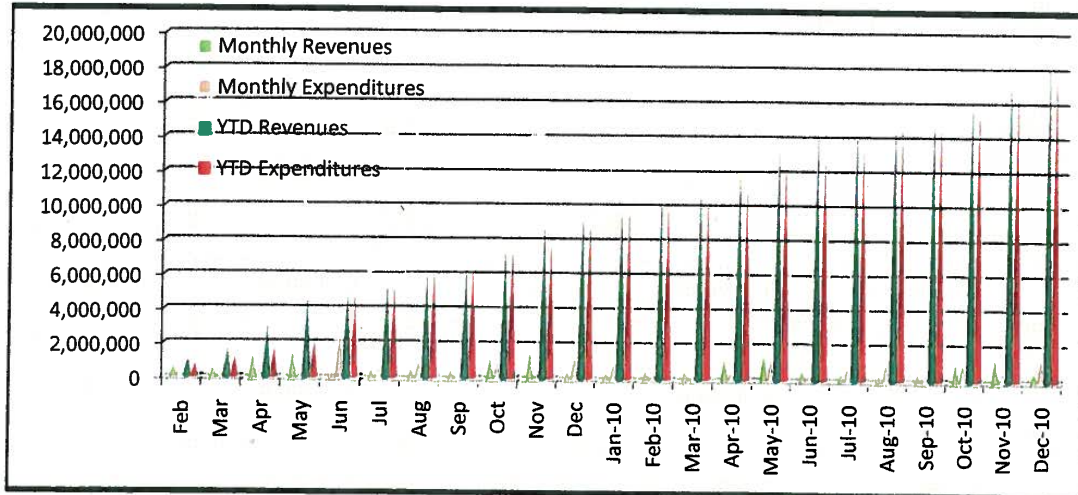
The first section of the monthly financial report is a review of the General Fund. This fund accounts for operational activities and includes all financial resources except those required or elected to be accounted for in another fund. Revenues include various taxes, per capita distributions from the State, fines and forfeitures, permits and licenses, and fees for service.

In the context of the biennial budget, this is the final month and the end of the 2009-2010 biennial budget period.

For the month of December, expenditures exceeded revenue in the General Fund by **\$787,042**. For the biennium, total **revenues exceeded expenditures by \$681,531**.

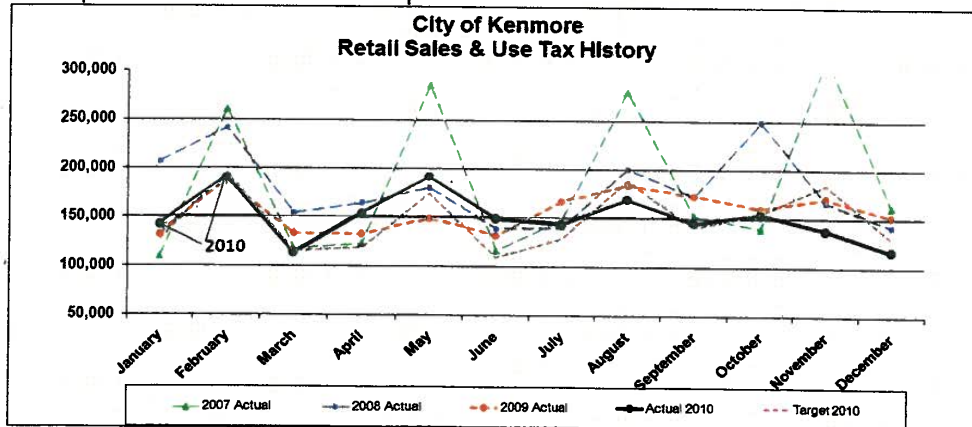
City of Kenmore, Washington
Monthly Financial Report
December 2010

The following chart illustrates the revenue and expenditure activity for the two year period ending December, 2010.



Total **revenues** for the month were **\$592,776** bringing biennium to date revenues to **\$18,944,234** which is 99.97% of the biennial budgeted revenues of **\$18,950,806**. Primary sources of revenue for the month included retail sales and use taxes in the amount of **\$117,183**, and utility taxes in the amount of **\$156,907**. Also in December **\$55,090** from Comcast was moved from franchise fees to SR 522 reimbursements to correct a posting misclassification; and investment interest earnings receipted into the General Fund were allocated out to the other funds in the amount of **\$93,983**. Transfers of **\$256,014** were received into the General Fund for staff overhead reimbursements from the Arterial Street Fund and the Surface Water Management Fund.

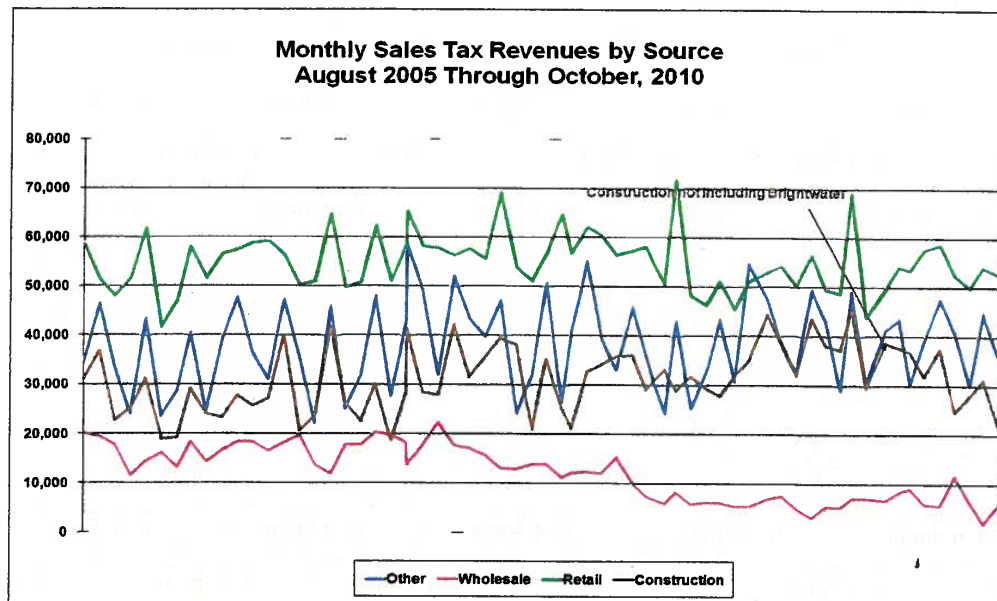
A summary of sales tax revenues received in December is attached. These receipts are based on October sales activity. The chart below gives a historical perspective of monthly sales tax receipts over the last several years. The red target 2010 line is a monthly average of actual receipts by month during 2007, 2008, and 2009. The black line represents 2010 actual receipts.



City of Kenmore, Washington
Monthly Financial Report
December 2010

Total sales tax revenues for 2010 declined \$63,260 from 2009, most notably in construction (\$86,552), manufacturing (\$11,848), and services (\$17,772). Year over year increases were noted in retail, \$25,111; wholesale \$9,826; and other categories \$17,975.

The following chart illustrates the historical trends of sales tax receipts from the major segments: construction, retail, wholesale, other (agriculture, services, manufacturing, transportation and utilities) from August, 2005 through October, 2010. Construction sales taxes are shown without the benefit of the Brightwater construction project. This category had the benefit of the city hall, Bastyr dorms, and fire station construction projects which have been completed or are near completion. Other segments have not yet experienced significant, prolonged downturns; however wholesale related receipts have definitely fallen off and retail sales tax revenues are weak compared to several years ago.



December 2010 expenditures were **\$1,379,818** bringing the biennium to date expenditures to \$18,262,703 which is 88% of the biennial budget expenditures of \$20,761,883. December activity included 4th quarter community service payments and three month's (Oct, Nov, Dec) charges for the police services contract.

The General Fund 2009-2010 biennial budget was based on a beginning fund balance of **\$3,683,966**. However, 2008 revenues were greater than projected which produced a 2009 beginning fund balance \$4,129,927. An additional year end adjustment to account for interest earnings on Certificates of Deposit resulted in a final audited 2008 year end fund balance of **\$4,248,258**, which carries over as the 2009 beginning fund balance. Out of this balance, \$1,500,000 was loaned to the Street and Arterial Street Funds, as of

December 31, 2008, resulting in an actual beginning **cash** balance of **\$2,748,258**. As a benchmark, the beginning fund balance of \$4,248,258, compared to the budgeted 2009 expenditures of \$10,627,370, was a healthy reserve of 40%.

The 2009-2010 budget period ends with a closing, unaudited fund balance of **\$4,929,789**, an **increase to the General Fund reserve of \$682,829** over the two year period. This increase is generally attributable to the final unbudgeted gambling tax receipts from the card room, a budgeted but unfilled engineering position, and a significant reduction in contractual services during 2010. The "budgeted" ending fund balance was projected to be \$1,872,888 which anticipated that \$2,100,000 would be transferred out of the General Fund to the Capital Projects Fund. It was later determined to retain the \$2,100,000 in the General Fund pending further direction. As a percentage of 2011 budgeted expenditures of \$9,281,526, a fund balance of \$4,929,789 provides a **53% reserve**.

OTHER FUNDS

The December 2010 cash activity for all funds is presented on the attached All Funds Cash Summary. Total City cash and investments, at the end of December, totaled \$17,508,016. This balance does not include cash of \$443,417 held as retainage on the city hall construction project. The Other Funds Monthly Activity graphs compare biennium to date revenues and expenditures to the 2009-2010 biennial budget.

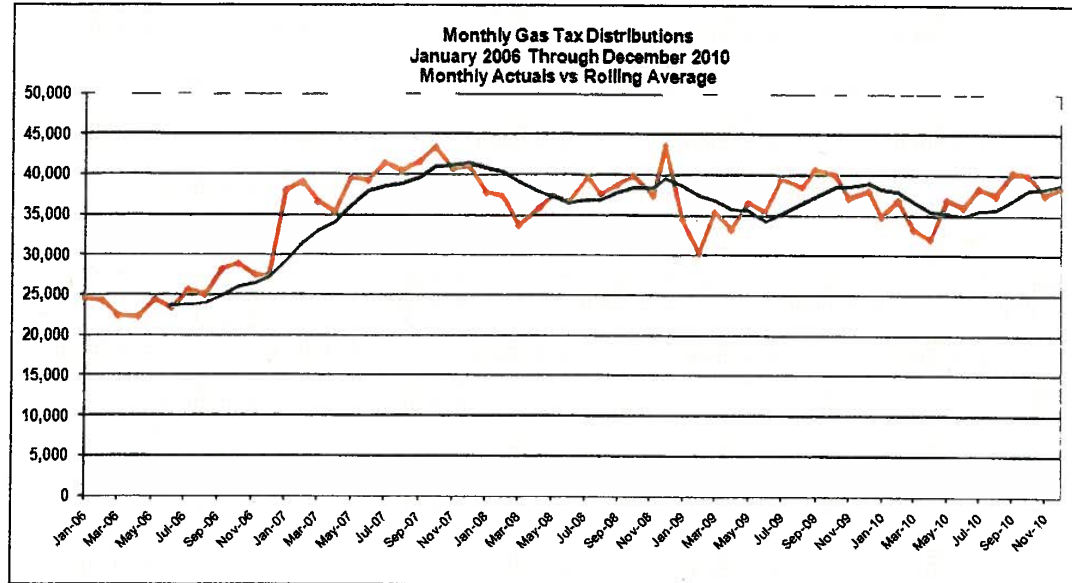
Other than the following, there were no significant transactions or unusual activities noted during the month of December.

In the **Arterial Street Fund**, there were no grant reimbursement revenues although \$55,090 was reimbursed to Phase II from Comcast. Budgeted interfund transfers were recorded which brought \$5,261,870 into the fund from the Street Fund, Transportation Impact Fee Fund, and Real Estate Excise Taxes from the Municipal Capital Fund. Expenditures toward the **SR522 project** were \$131,742 for the month of December. The Arterial Street Fund had a cash balance of \$1,209,197 at year end.

In the **Street Fund** revenue from gas tax distributions was \$38,531.

The following chart shows recent gas tax receipts through December, 2010. As the price of gas is again on the rise, expect to see a reduction of gas tax revenues due to economizing by the public and increased use of fuel efficient vehicles.

City of Kenmore, Washington
Monthly Financial Report
December 2010

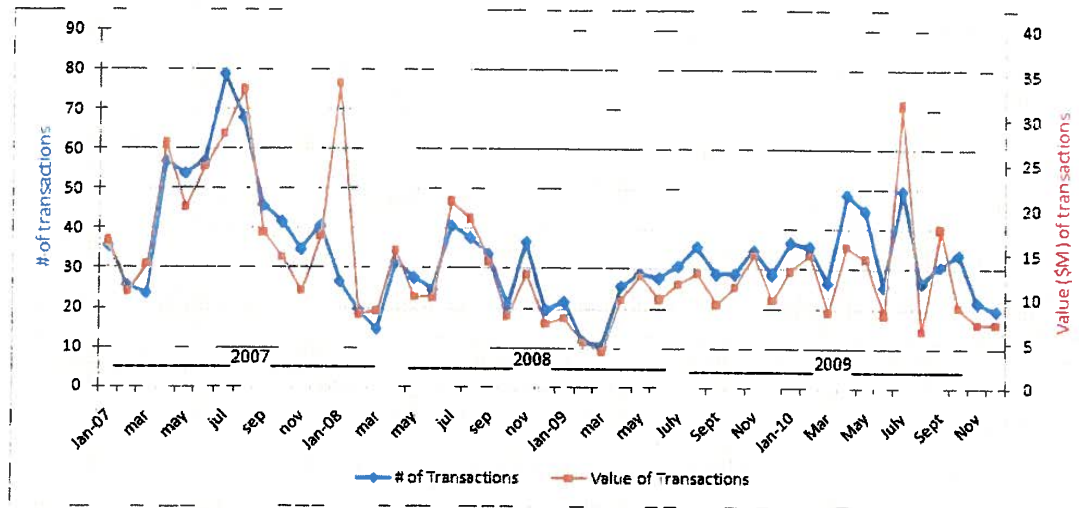


Park impact fees of \$9,652 and **transportation impact fees** of \$32,088 were received in December. Biennium to date receipts, in these funds, are: parks \$380,049, transportation \$1,274,733. Due to the slow pace of residential and commercial building activity earlier last year, the revenue budgets for both funds were reduced; however revenues improved over the course of the year.

The **Municipal Capital Fund** received \$32,962 of real estate excise taxes (REET) in December from sales activity that occurred in November. Twenty transactions were reported this month.

The attached Real Estate Excise Tax Report shows the monthly activity since 2007. Below is a chart that shows both the number of real estate transactions and the value of those transactions for the years 2007, 2008, 2009, through November 2010. It is evident that there are a stable number of monthly transactions but not at the peak level experienced in 2007.

City of Kenmore, Washington
Monthly Financial Report
December 2010



The single expenditure in this fund in December was a budgeted transfer to the Arterial Street Fund in the amount of \$3,290,000. The fund supports transportation and park capital projects. Real estate excise taxes received in 2010 were \$763,689 which is \$179,297 more than was received in 2009.

In the **Capital Projects Fund**, \$50,000 was received per the downtown development agreement, and City Hall expenditures were \$32,765 bringing the biennium to date total project expenditures, including financing costs, to \$12,129,354.

Also, in December, **the \$4,000,000 note to Banner Bank was repaid** with interest of \$79,097 (3.89%). The total interest cost, for the period of time the City held the \$4M, was \$93,792.

SUMMARY

This concludes the financial report for the City of Kenmore as of **December 31, 2010**. Thank you for taking the time to review the materials. I appreciate your feedback and encourage you to contact me at 425-398-8900 if you have any questions prior to the City Council meeting.

**City of Kenmore, Washington
General Fund Summary Report
December 31, 2010**



	2009-2010					
	<u>DECEMBER</u>	<u>YEAR END 2009</u>	<u>December-2010</u>	<u>BIENNIUM TO DATE 2009-2010</u>	<u>% of BUDGET</u>	<u>BIENNIUM BUDGET 2009-2010</u>
REVENUES						
Beginning Fund Balance		2,748,258			74.6%	3,683,966
Property Taxes	724	3,949,177	35,324	8,026,595	102.0%	7,870,521
Sales and Use Taxes	184,355	2,278,780	148,796	4,482,157	99.9%	4,486,179
Utility Taxes	118,666	1,491,433	156,907	2,897,263	96.5%	3,001,932
Other Taxes	222	279,775	100	310,327	212.7%	145,900
Development Fees & Permits	42,295	901,980	40,554	1,415,401	78.5%	1,803,313
Franchise Fees	0	243,206	-47,786	385,488	82.6%	466,900
Intergovernmental and Grants	50,815	436,267	56,775	888,792	116.8%	760,841
Investment Interest	-17,057	99,675	-54,165	62,345	34.6%	180,000
Fines and Forfeitures	30,924	54,723	1	41,102	n/a	0
Transfers and Other Revenues	378	32,706	256,270	434,762	184.8%	235,220
Total Revenues	411,322	9,767,721	592,776	18,944,234	100.0%	18,950,806
Interfund Loan Received		6,850,000		6,850,000	n/a	n/a
Total Revenues & Beginning Fund Balance		19,365,979		28,542,492		22,634

	2009-2010					
	<u>DECEMBER</u>	<u>YEAR END 2009</u>	<u>December-2010</u>	<u>BIENNIUM TO DATE 2009-2010</u>	<u>% of BUDGET</u>	<u>BIENNIUM BUDGET 2009-2010</u>
EXPENDITURES						
<u>Cost Center</u>						
City Council	10,936	92,767	14,518	228,334	123.9%	184,307
City Manager	66,901	783,292	115,578	1,712,085	108.6%	1,576,240
City Clerk	20,419	248,775	34,448	500,668	99.5%	503,323
Finance	20,901	244,729	26,210	498,290	102.8%	484,516
Legal	19,885	243,117	50,081	514,919	124.1%	415,000
Non-Departmental	47,032	856,806	114,395	1,779,573	100.3%	1,774,827
Interfund Transfers	250,000	1,371,095	-162,500	1,208,595	36.7%	3,296,095
Public Safety	572,195	3,216,950	870,037	7,075,237	101.5%	6,969,090
Engineering	14,757	333,046	87,565	807,793	67.4%	1,197,788
Community Development	152,254	1,428,577	111,113	2,744,028	81.7%	3,358,755
Parks & Facility Maintenance	82,199	402,516	118,373	1,193,181	119.1%	1,001,942
Total Expenditures	1,257,479	9,221,670	1,379,818	18,262,703	88.0%	20,761,883
Interfund Loan Disbursed	0	5,350,000		5,350,000	n/a	n/a
Ending Fund Balance		4,794,309		4,929,789	263.2%	1,872,888
Total Expenditures and Ending Fund Balance		19,365,979		28,542,492		22,634

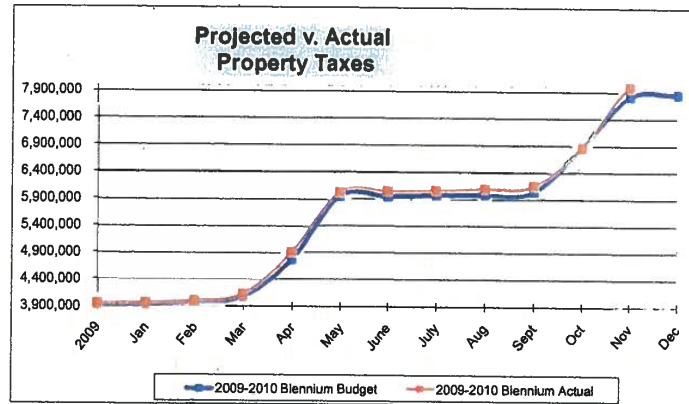
**City of Kenmore, Washington
General Fund Revenue Graphs
December 31, 2010**

PROPERTY TAXES

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	3,915,682	3,949,177
Jan	3,932,777	3,959,962
Feb	3,989,383	4,002,469
Mar	4,088,581	4,125,987
Apr	4,780,812	4,919,583
May	5,963,910	6,038,500
June	5,962,757	6,062,904
July	5,991,216	6,075,198
Aug	6,001,312	6,112,286
Sept	6,061,643	6,167,478
Oct	6,886,232	6,867,502
Nov	7,835,519	7,991,271
Dec	7,870,521	8,026,595
2009-2010	7,870,521	8,026,595

Biennium To Date
Actual v. Projected

102%

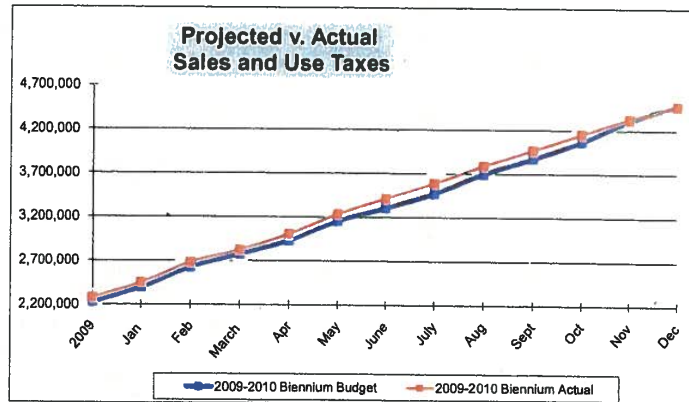


SALES, USE, CRIM JUSTICE TAXES

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	2,231,930	2,278,780
Jan	2,399,675	2,452,294
Feb	2,633,219	2,684,380
March	2,784,297	2,827,303
Apr	2,941,889	3,011,442
May	3,162,830	3,236,658
June	3,312,892	3,416,016
July	3,479,105	3,589,285
Aug	3,706,022	3,793,945
Sept	3,884,086	3,973,069
Oct	4,079,327	4,159,152
Nov	4,318,045	4,333,361
Dec	4,486,179	4,482,157
2009-2010	4,486,179	4,482,157

Biennium To Date
Actual v. Projected

100%

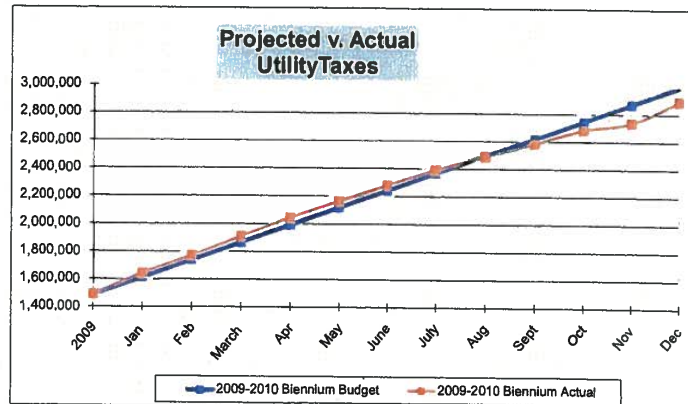


UTILITY TAXES

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	1,491,179	1,491,433
Jan	1,617,075	1,643,887
Feb	1,742,971	1,772,257
March	1,868,867	1,910,597
Apr	1,994,763	2,045,899
May	2,120,659	2,165,752
June	2,246,556	2,282,588
July	2,372,452	2,392,526
Aug	2,498,348	2,492,055
Sept	2,624,244	2,587,707
Oct	2,750,140	2,687,123
Nov	2,876,036	2,740,357
Dec	3,001,932	2,897,264
2009-2010	3,001,932	2,897,264

Biennium To Date
Actual v. Projected

97%



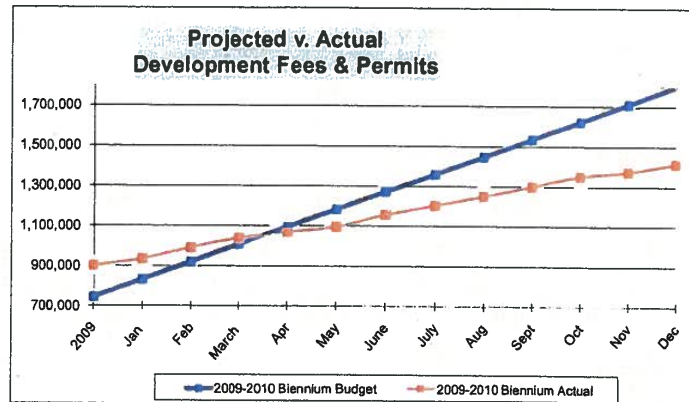
**City of Kenmore, Washington
General Fund Revenue Graphs
December 31, 2010**

DEVELOPMENT FEES & PERMITS

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	748,704	901,980
Jan	836,588	935,794
Feb	924,472	992,701
March	1,012,356	1,041,412
Apr	1,100,240	1,070,501
May	1,188,124	1,097,891
June	1,276,009	1,158,792
July	1,363,893	1,205,641
Aug	1,451,777	1,251,944
Sept	1,539,661	1,301,500
Oct	1,627,545	1,352,444
Nov	1,715,429	1,374,847
Dec	1,803,313	1,415,401
2009-2010	1,803,313	1,415,401

Biennium To Date
Actual v. Projected

78%

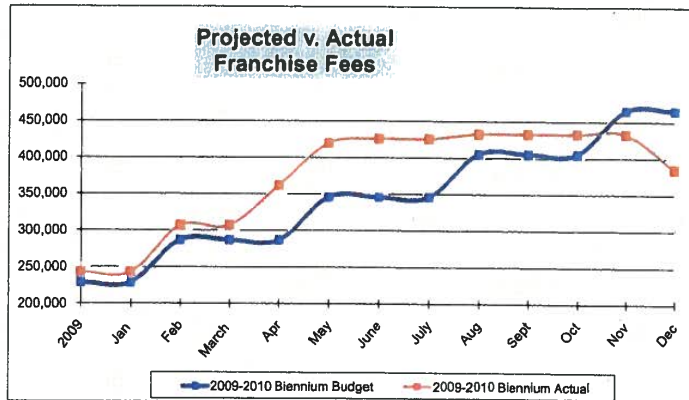


FRANCHISE FEES

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	230,000	243,206
Jan	230,000	243,206
Feb	288,182	307,302
March	288,182	307,302
Apr	288,182	362,392
May	347,334	420,231
June	347,334	426,382
July	347,334	426,382
Aug	406,843	433,274
Sept	406,843	433,274
Oct	406,843	433,274
Nov	466,900	433,274
Dec	466,900	385,488
2009-2010	466,900	385,488

Biennium To Date
Actual v. Projected

83%

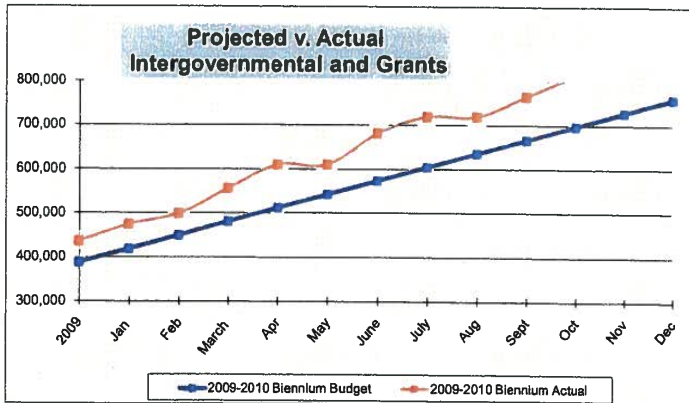


INTERGOVERNMENTAL & GRANTS

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	389,168	436,267
Jan	420,141	475,046
Feb	451,114	499,424
March	482,086	556,576
Apr	513,059	610,847
May	544,032	610,847
June	575,005	682,074
July	605,977	720,071
Aug	636,950	720,071
Sept	667,923	765,748
Oct	698,896	811,944
Nov	729,868	832,017
Dec	760,841	888,792
2009-2010	760,841	888,792

Biennium To Date
Actual v. Projected

117%

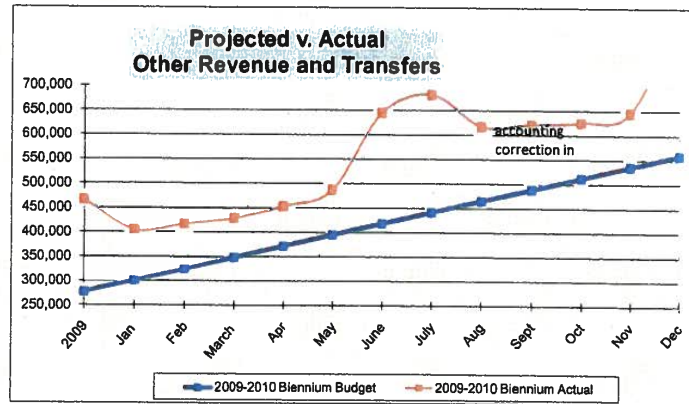


**City of Kenmore, Washington
General Fund Revenue Graphs
December 31, 2010**

OTHER REVENUES AND TRANSFERS

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	279,209	466,879
Jan	302,702	406,055
Feb	326,194	417,500
March	349,687	429,290
Apr	373,179	453,425
May	396,672	487,178
June	420,165	644,912
July	443,657	682,335
Aug	467,150	618,109
Sept	490,642	622,495
Oct	514,135	626,367
Nov	537,627	646,331
Dec	561,120	848,537
2009-2010	561,120	848,537

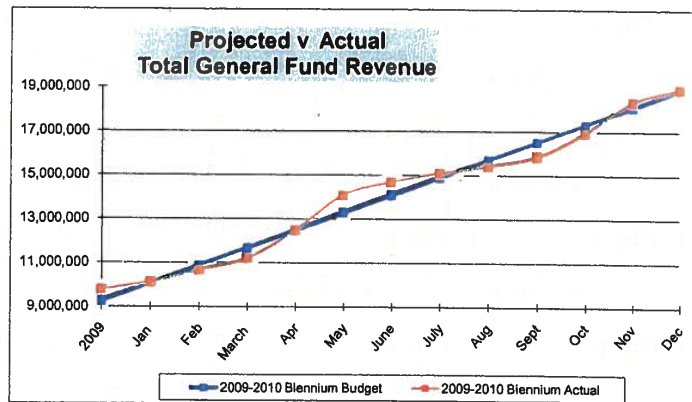
Biennium To Date
Actual v. Projected 151%



TOTAL GENERAL FUND REVENUE

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	9,285,873	9,767,721
Jan	10,091,284	10,116,244
Feb	10,896,695	10,676,033
March	11,702,107	11,198,467
Apr	12,507,518	12,474,089
May	13,312,929	14,057,058
June	14,118,340	14,673,669
July	14,923,751	15,091,438
Aug	15,729,162	15,421,685
Sept	16,534,574	15,851,272
Oct	17,339,985	16,937,807
Nov	18,145,396	18,351,459
Dec	18,950,807	18,944,235
2009-2010	18,950,807	18,944,235

Biennium To Date
Actual v. Projected 99.97%



**City of Kenmore, Washington
General Fund Expenditure Graphs
December 31, 2010**

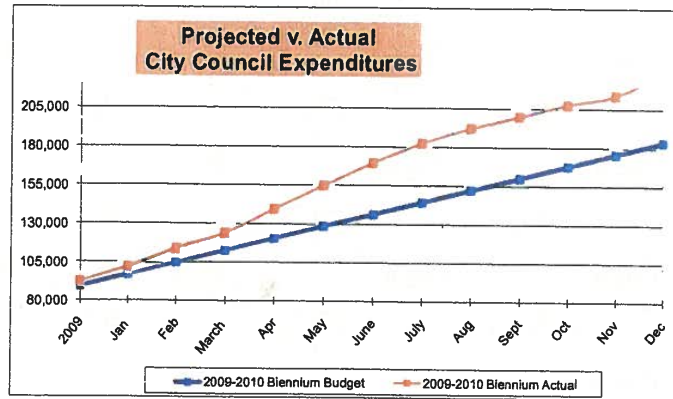
CITY COUNCIL

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	89,833	92,767
Jan	97,706	102,358
Feb	105,579	114,420
March	113,452	124,323
Apr	121,324	139,806
May	129,197	155,221
June	137,070	170,017
July	144,943	182,714
Aug	152,816	192,343
Sept	160,689	200,030
Oct	168,561	207,893
Nov	176,434	213,816
Dec	184,307	228,334
2009-2010	184,307	228,334

Biennium To Date

Actual v. Projected

124%



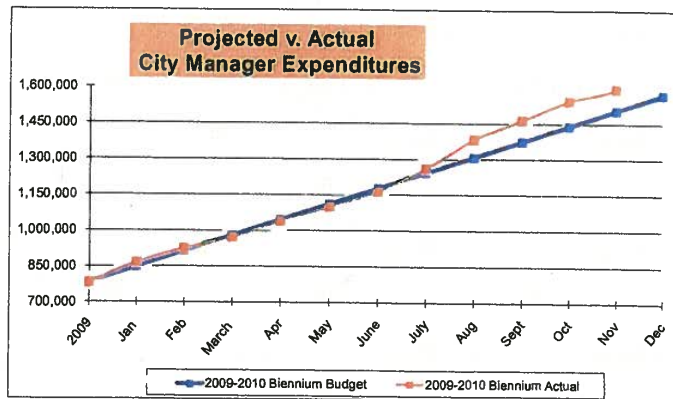
CITY MANAGER

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	787,002	783,292
Jan	852,772	868,008
Feb	918,542	926,354
March	984,312	974,816
Apr	1,050,081	1,042,529
May	1,115,851	1,102,995
June	1,181,621	1,166,184
July	1,247,391	1,262,671
Aug	1,313,161	1,384,735
Sept	1,378,931	1,464,736
Oct	1,444,700	1,546,183
Nov	1,510,470	1,596,507
Dec	1,576,240	1,712,085
2009-2010	1,576,240	1,712,085

Biennium To Date

Actual v. Projected

109%



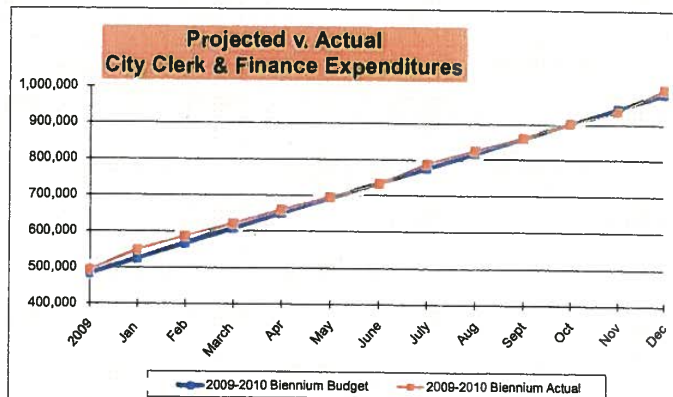
CITY CLERK & FINANCE

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	484,184	493,504
Jan	526,155	549,397
Feb	568,127	586,370
March	610,098	622,715
Apr	652,069	661,102
May	694,040	696,839
June	736,012	734,561
July	777,983	789,150
Aug	819,954	826,934
Sept	861,925	863,239
Oct	903,897	903,670
Nov	945,868	938,299
Dec	987,839	998,957
2009-2010	987,839	998,957

Biennium To Date

Actual v. Projected

101%



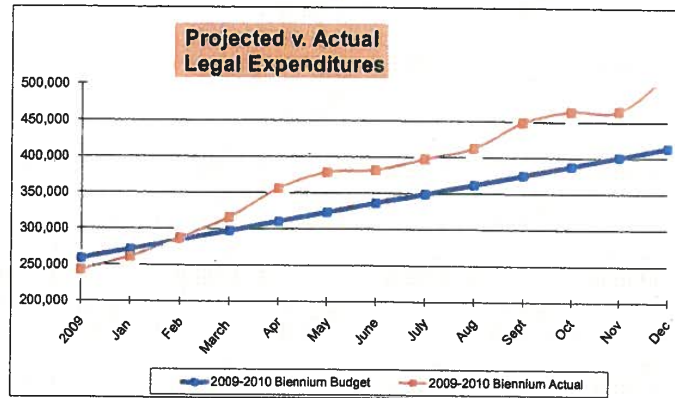
**City of Kenmore, Washington
General Fund Expenditure Graphs
December 31, 2010**

LEGAL

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	260,000	243,117
Jan	272,917	261,579
Feb	285,833	287,713
March	298,750	316,375
Apr	311,667	356,415
May	324,583	378,789
June	337,500	382,094
July	350,417	398,160
Aug	363,333	413,097
Sept	376,250	448,892
Oct	389,167	464,014
Nov	402,083	464,839
Dec	415,000	514,920
2009-2010	415,000	514,920

Biennium To Date
Actual v. Projected

124%

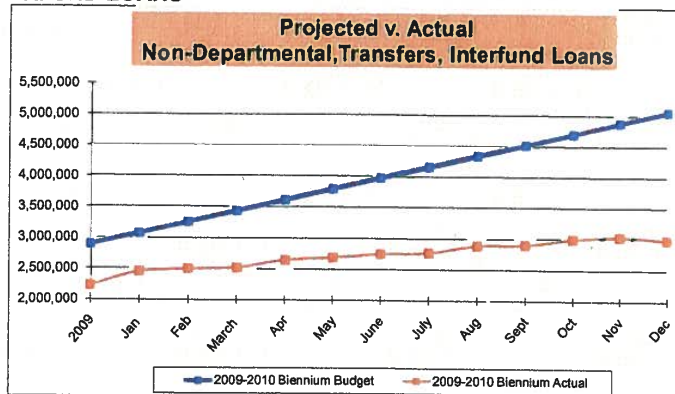


NON-DEPARTMENTAL, TRANSFERS, INTERFUND LOANS

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	2,908,814	2,227,901
Jan	3,088,990	2,451,943
Feb	3,269,165	2,496,174
March	3,449,341	2,518,511
Apr	3,629,517	2,642,470
May	3,809,692	2,687,884
June	3,989,868	2,744,857
July	4,170,044	2,769,702
Aug	4,350,219	2,886,102
Sept	4,530,395	2,901,376
Oct	4,710,571	2,995,716
Nov	4,890,746	3,036,273
Dec	5,070,922	2,988,168
2009-2010	5,070,922	2,988,168

Biennium To Date
Actual v. Projected

59%

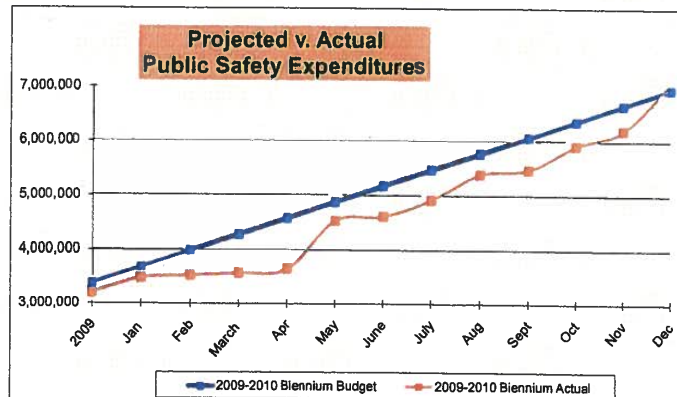


PUBLIC SAFETY

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	3,395,205	3,216,950
Jan	3,693,029	3,486,817
Feb	3,990,852	3,534,175
March	4,288,676	3,576,714
Apr	4,586,500	3,650,281
May	4,884,323	4,539,227
June	5,182,147	4,617,166
July	5,479,971	4,924,681
Aug	5,777,794	5,396,714
Sept	6,075,618	5,479,295
Oct	6,373,442	5,919,686
Nov	6,671,265	6,205,199
Dec	6,969,089	7,075,236
2009-2010	6,969,090	7,075,236

Biennium To Date
Actual v. Projected

102%



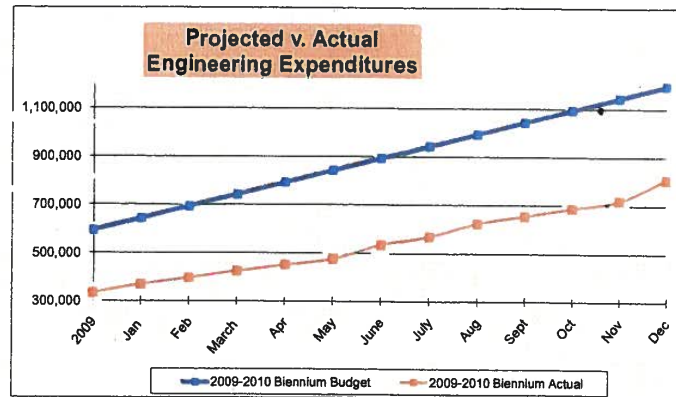
**City of Kenmore, Washington
General Fund Expenditure Graphs
December 31, 2010**

ENGINEERING

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	596,936	333,046
Jan	647,007	368,819
Feb	697,078	396,903
March	747,149	425,571
Apr	797,220	451,972
May	847,291	476,641
June	897,362	535,182
July	947,433	569,791
Aug	997,504	624,708
Sept	1,047,575	655,807
Oct	1,097,646	687,926
Nov	1,147,717	720,228
Dec	1,197,788	807,793
2009-2010	1,197,788	807,793

Biennium To Date
Actual v. Projected

67%

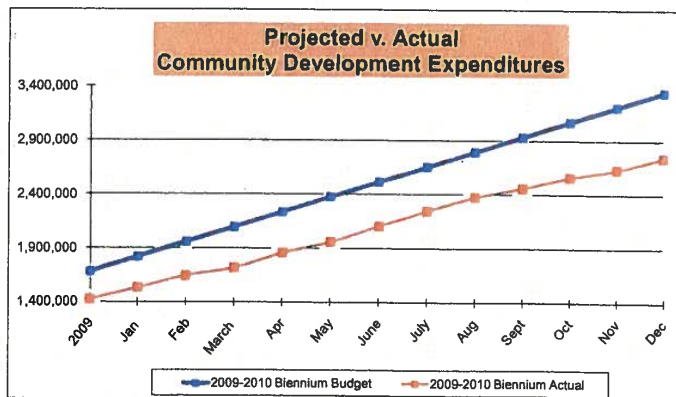


COMMUNITY DEVELOPMENT

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	1,688,782	1,428,577
Jan	1,827,946	1,534,303
Feb	1,967,111	1,647,343
March	2,106,275	1,721,973
Apr	2,245,440	1,859,847
May	2,384,604	1,961,630
June	2,523,769	2,107,074
July	2,662,933	2,249,317
Aug	2,802,097	2,376,221
Sept	2,941,262	2,462,035
Oct	3,080,426	2,561,281
Nov	3,219,591	2,632,915
Dec	3,358,755	2,744,028
2009-2010	3,358,755	2,744,028

Biennium To Date
Actual v. Projected

82%

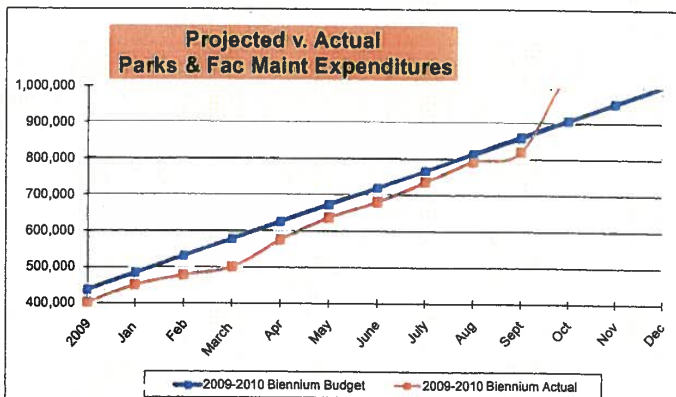


PARKS & FACILITY MAINT

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	438,714	402,516
Jan	485,650	451,141
Feb	532,585	478,768
March	579,521	501,737
Apr	626,457	576,229
May	673,392	637,832
June	720,328	680,748
July	767,264	735,949
Aug	814,199	792,890
Sept	861,135	821,038
Oct	908,071	1,035,149
Nov	955,006	1,074,809
Dec	1,001,942	1,193,182
2009-2010	1,001,942	1,193,182

Biennium To Date
Actual v. Projected

119%



**City of Kenmore, Washington
General Fund Expenditure Graphs
December 31, 2010**

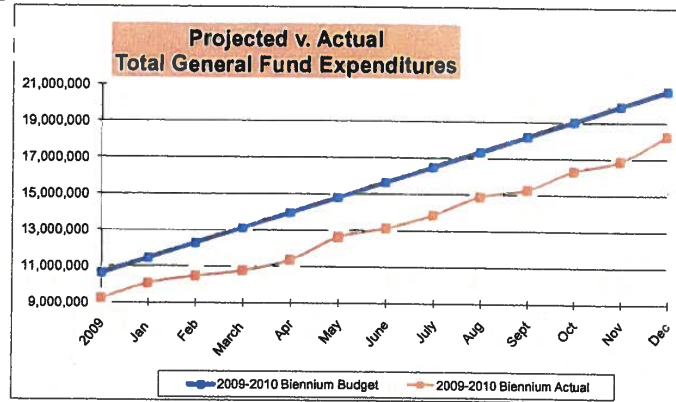
TOTAL GENERAL FUND EXPENDITURES

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	10,649,470	9,221,670
Jan	11,492,171	10,074,365
Feb	12,334,872	10,468,220
March	13,177,573	10,782,735
Apr	14,020,274	11,380,651
May	14,862,975	12,637,058
June	15,705,677	13,137,883
July	16,548,378	13,882,135
Aug	17,391,079	14,893,744
Sept	18,233,780	15,296,448
Oct	19,076,481	16,321,518
Nov	19,919,182	16,882,885
Dec	20,761,883	18,262,703
2009-2010	20,761,883	18,262,703

Biennium To Date

Actual v. Projected

88%



**City of Kenmore, Washington
All Funds Cash Summary
December 31, 2010**



	2008		2009-2010		
	BUDGET	ACTUAL	BUDGET	DECEMBER	BIENNIUM TO DATE
GENERAL FUND					
Beginning Cash	3,272,032	2,529,775	3,683,966		2,748,258
Interfund Loan Repayment	0	5,005,000			6,850,000
Revenues	9,452,756	10,457,437	18,950,806	582,776	18,944,234
Total Sources	12,724,788	17,992,212	22,634,772		28,542,492
Interfund Loans	0	5,500,000	0		5,350,000
Expenditures	10,279,083	9,731,454	20,761,883	1,379,818	18,262,703
Ending Cash	2,445,705	2,748,258	1,872,888		4,929,789
Total Uses	12,724,788	17,979,712	22,634,771		28,542,492
STREET FUND					
Beginning Cash	2,143,354	1,824,860	(2,371,433)		228,568
Interfund Loan		2,600,000	0		3,550,000
Revenues	15,469,881	5,609,342	2,869,797	860,036	8,568,320
Total Sources	17,613,235	10,034,202	498,364		12,346,888
Interfund Loan Repaid					6,150,000
Expenditures	17,428,310	9,805,634	4,331,754	1,729,323	4,156,306
Ending Cash	184,925	228,568	(3,833,390)		2,040,582
Total Uses	17,613,235	10,034,202	498,364		12,346,888
ARTERIAL STREET FUND					
Beginning Cash	508,306	1,743	(767,728)		1,432,272
Interfund Loan	0	8,200,000	0		8,300,000
Revenues	15,155,532	16,306,984	30,486,515	5,337,994	23,393,136
Total Sources	15,663,838	24,508,727	29,718,787		33,125,408
Interfund Loan Repaid	0	11,905,000			10,500,000
Expenditures	15,608,274	11,171,455	22,610,350	294,880	21,416,211
Ending Cash	55,564	1,432,272	7,108,437		1,209,197
Total Uses	15,663,838	24,508,727	29,718,787		33,125,408
PUBLIC ART FUND					
Beginning Cash	64,877	65,238	67,379		67,378
Revenues	3,244	2,640	263,384	483	130,857
Total Sources	68,121	67,878	330,763		198,235
Expenditures	500	500	130,000	(1,298)	129,991
Ending Cash	67,621	67,378	200,763		68,244
Total Uses	68,121	67,878	330,763		198,235
PARK IMPACT FEE FUND					
Beginning Cash	640,501	842,539	976,339		976,339
Revenues	179,923	140,084	206,630	15,434	396,799
Total Sources	820,424	982,623	1,182,969		1,373,138
Expenditures	470,000	6,284	817,000	18,683	18,683
Ending Cash	350,424	976,339	365,969		1,354,455
Total Uses	820,424	982,623	1,182,969		1,373,138
TRANSPORTATION IMPACT FEE FUND					
Beginning Cash	833,963	988,063	146,087		146,087
Revenues	210,540	158,024	889,284	34,792	1,280,266
Total Sources	1,044,503	1,146,087	1,035,371		1,426,353
Expenditures	1,000,000	1,000,000	880,698	450,000	880,698
Ending Cash	44,503	146,087	154,673		545,655
Total Uses	1,044,503	1,146,087	1,035,371		1,426,353
SWAMP CREEK BASIN FUND					
Beginning Cash	0	0	0		0
Revenues	0	0	1,619,255	8,084	1,762,640
Total Sources	0	0	1,619,255		1,762,640
Expenditures	0	0	0	0	0
Ending Cash	0	0	1,619,255		1,762,640
Total Uses	0	0	1,619,255		1,762,640

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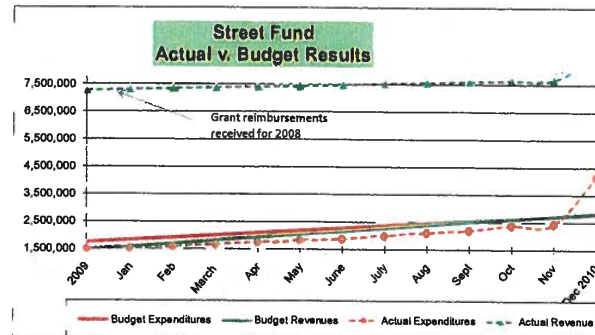
City of Kenmore, Washington
All Funds Cash Summary
December 31, 2010



	2008		2009-2010		
	BUDGET	ACTUAL	BUDGET	DECEMBER	BIENNIUM TO DATE
<u>MUNICIPAL CAPITAL RESERVE FUND</u>					
Beginning Cash	7,403,784	2,716,023	5,702,042		2,402,043
Interfund Loan Repayment	0	6,900,000			8,800,000
Revenues	<u>1,529,660</u>	<u>1,104,760</u>	<u>2,210,668</u>	60,211	<u>1,493,254</u>
Total Sources	<u>8,933,444</u>	<u>10,720,783</u>	<u>7,912,710</u>		<u>12,695,297</u>
Interfund Loan		5,300,000			5,500,000
Expenditures	<u>5,143,112</u>	<u>3,018,740</u>	<u>7,663,000</u>	3,290,000	<u>5,328,980</u>
Ending Cash	<u>3,790,332</u>	<u>2,402,043</u>	<u>249,710</u>		<u>1,866,318</u>
Total Uses	<u>8,933,444</u>	<u>10,720,783</u>	<u>7,912,710</u>		<u>12,695,297</u>
<u>CAPITAL PROJECTS FUND</u>					
Beginning Cash	11,150,886	11,598,181	12,004,085		12,016,588
Revenues	<u>2,060,158</u>	<u>2,140,079</u>	<u>6,626,878</u>	(592,476)	<u>4,693,262</u>
Total Sources	<u>13,211,044</u>	<u>13,738,260</u>	<u>18,630,963</u>		<u>16,709,850</u>
Expenditures	<u>5,950,800</u>	<u>1,734,172</u>	<u>17,525,189</u>	4,120,855	<u>16,636,626</u>
Ending Cash	<u>7,260,244</u>	<u>12,016,588</u>	<u>1,105,774</u>		<u>73,223</u>
Total Uses	<u>13,211,044</u>	<u>13,750,760</u>	<u>18,630,963</u>		<u>16,709,850</u>
<u>SURFACE WATER MANAGEMENT FUND</u>					
Beginning Cash	3,877,397	4,113,562	3,865,039		3,865,039
Revenues	<u>877,480</u>	<u>1,100,269</u>	<u>2,736,912</u>	261,797	<u>2,824,196</u>
Total Sources	<u>4,754,877</u>	<u>5,213,831</u>	<u>6,601,951</u>		<u>6,689,235</u>
Expenditures	<u>1,501,093</u>	<u>1,348,792</u>	<u>5,715,901</u>	631,369	<u>5,098,954</u>
Ending Cash	<u>3,253,784</u>	<u>3,865,039</u>	<u>886,050</u>		<u>1,590,280</u>
Total Uses	<u>4,754,877</u>	<u>5,213,831</u>	<u>6,601,951</u>		<u>6,689,235</u>
<u>STRATEGIC RESERVE FUND</u>					
Beginning Cash	955,582	946,345	1,060,504		1,057,632
Interfund Loan Repayment					1,000,000
Revenues	<u>104,922</u>	<u>111,287</u>	<u>237,693</u>	0	<u>206,832</u>
Total Sources	<u>1,060,504</u>	<u>1,057,632</u>	<u>1,298,197</u>		<u>2,264,464</u>
Interfund Loans					1,000,000
Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	0	<u>0</u>
Ending Cash	<u>1,060,504</u>	<u>1,057,632</u>	<u>1,298,197</u>		<u>1,264,464</u>
Total Uses	<u>1,060,504</u>	<u>1,057,632</u>	<u>1,298,197</u>		<u>2,264,464</u>
<u>EQUIPMENT REPLACEMENT FUND</u>					
Beginning Cash	429,718	440,823	510,358		510,358
Revenues	<u>80,995</u>	<u>79,220</u>	<u>142,220</u>	15,476	<u>111,198</u>
Total Sources	<u>510,713</u>	<u>520,043</u>	<u>652,578</u>		<u>621,556</u>
Expenditures	<u>92,950</u>	<u>9,685</u>	<u>329,850</u>	0	<u>97,246</u>
Ending Cash	<u>417,763</u>	<u>510,358</u>	<u>322,728</u>		<u>524,310</u>
Total Uses	<u>510,713</u>	<u>520,043</u>	<u>652,578</u>		<u>621,556</u>
<u>TRUST AND AGENCY (NON BUDGETED FUND)*</u>					
Beginning Cash	0	291,199	269,109		269,109
Revenues	<u>0</u>	<u>27,626</u>	<u>0</u>	3,370	<u>144,107</u>
Total Sources	<u>0</u>	<u>318,825</u>	<u>269,109</u>		<u>413,216</u>
Expenditures	<u>0</u>	<u>49,716</u>	<u>0</u>	8,504	<u>134,357</u>
Ending Cash	<u>0</u>	<u>269,109</u>	<u>269,109</u>		<u>278,859</u>
Total Uses	<u>0</u>	<u>318,825</u>	<u>269,109</u>		<u>413,216</u>
<u>TOTALS</u>					
Beginning Cash	31,280,400	26,358,351	25,145,747		25,719,671
Interfund Loan	0	22,705,000	0	0	28,500,000
Revenues	<u>45,125,090</u>	<u>37,237,752</u>	<u>67,240,042</u>	6,579,893	<u>63,949,101</u>
Total Sources	<u>76,405,490</u>	<u>86,301,103</u>	<u>92,385,789</u>	<u>6,579,893</u>	<u>118,168,772</u>
Interfund Loan	0	22,705,000	0	0	28,500,000
Expenditures	<u>57,474,122</u>	<u>37,876,432</u>	<u>80,765,625</u>	11,922,134	<u>72,160,756</u>
Ending Cash	<u>18,931,368</u>	<u>25,719,671</u>	<u>11,620,163</u>		<u>17,508,016</u>
Total Uses	<u>76,405,490</u>	<u>86,301,103</u>	<u>92,385,788</u>	<u>11,922,134</u>	<u>118,168,772</u>

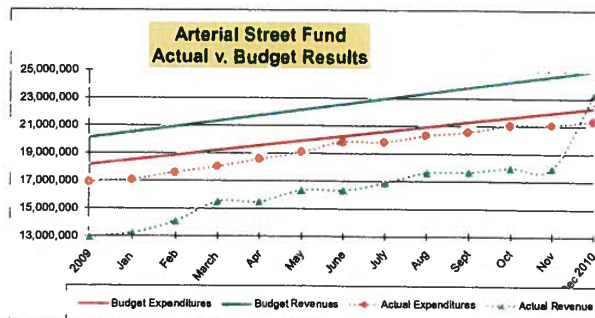
**City of Kenmore, Washington
Other Funds Monthly Activity
December 31, 2010**

STREET FUND				
	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	1,748,149	1,505,137	1,503,320	7,304,004
Jan	1,836,627	1,529,355	1,617,193	7,348,600
Feb	1,925,105	1,601,376	1,731,066	7,385,480
March	2,013,583	1,679,482	1,844,939	7,418,832
Apr	2,102,061	1,750,691	1,958,812	7,450,953
May	2,190,539	1,833,028	2,072,685	7,487,930
June	2,279,017	1,915,191	2,186,559	7,524,083
July	2,367,494	2,010,996	2,300,432	7,562,529
Aug	2,455,972	2,117,674	2,414,305	7,600,077
Sept	2,544,450	2,198,898	2,528,178	7,640,517
Oct	2,632,928	2,375,177	2,642,051	7,680,589
Nov	2,721,406	2,426,983	2,755,824	7,718,284
Dec 2010	2,809,884	4,156,306	2,869,797	8,568,320
2009-2010	4,331,754		2,869,797	
Total Actual to Date vs Total Budget		96%		299%



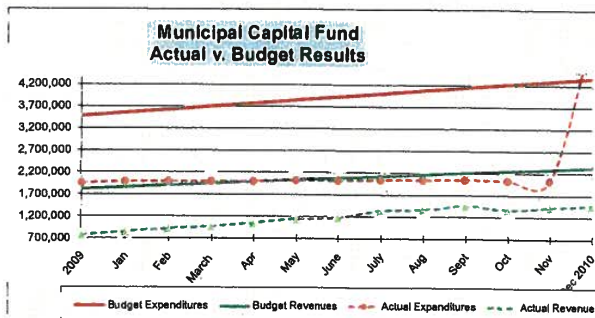
The Street Fund accounts for street maintenance operations, funded by the State's fuel tax and transfers from other funds. Before 2009, Phase I of the SR 522 highway project was accounted for in this fund including capital expenditures and grant revenues. Beginning in 2009, all of this capital project is accounted for in the Arterial Street Fund. There are still grant reimbursements due to this fund to repay 2008 expenditures.

ARTERIAL STREET FUND				
	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	16,189,566	16,985,800	20,210,460	13,017,214
Jan	18,534,433	17,135,142	20,615,017	13,311,527
Feb	18,879,300	17,652,759	21,019,574	14,171,674
March	19,224,167	18,064,519	21,424,131	15,589,783
Apr	19,569,034	18,605,714	21,828,688	15,589,783
May	19,913,901	19,101,894	22,233,245	16,415,665
June	20,258,769	19,839,648	22,637,803	16,415,305
July	20,603,636	19,860,390	23,042,360	16,944,816
Aug	20,948,503	20,342,103	23,446,917	17,696,296
Sept	21,293,370	20,594,543	23,851,474	17,741,642
Oct	21,638,237	21,088,454	24,256,031	18,055,142
Nov	21,983,104	21,121,331	24,660,588	18,055,142
Dec 2010	22,327,971	21,416,211	25,065,145	23,393,136
2009-2010	22,610,350		30,486,515	
Total Actual to Date vs Total Budget		95%		77%



The Arterial Street Fund accounts for capital improvements to the City's streets and SR 522, funded by various grants plus City resources from real estate excise tax and transportation impact fees. All phases of improvements to SR 522 are now accounted for in this fund. There is a time lag between project expenditures and reimbursements from grants; this accounts for the lower revenues compared to the expenditures.

MUNICIPAL CAPITAL FUND				
	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	3,489,000	1,969,275	1,830,383	790,632
Jan	3,562,667	2,001,855	1,873,823	867,331
Feb	3,636,333	2,005,283	1,917,264	940,894
March	3,710,000	2,005,662	1,960,704	983,320
Apr	3,783,667	2,010,027	2,004,145	1,065,978
May	3,857,333	2,033,284	2,047,585	1,155,137
June	3,931,000	2,035,452	2,091,026	1,194,231
July	4,004,667	2,043,273	2,134,466	1,352,664
Aug	4,078,333	2,047,784	2,177,906	1,376,381
Sept	4,152,000	2,051,555	2,221,347	1,464,365
Oct	4,225,667	2,038,980	2,264,787	1,383,245
Nov	4,299,333	2,038,980	2,308,228	1,433,043
Dec 2010	4,373,000	5,328,980	2,351,668	1,493,254
2009-2010	7,663,000		2,210,668	
Total Actual to Date vs Total Budget		70%		68%

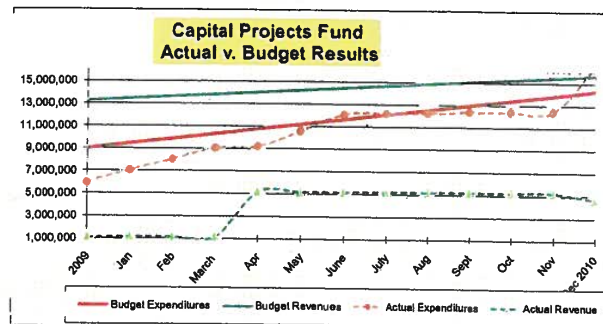


The Municipal Capital Fund accounts for the 1/2% real estate excise taxes levied by the City which are restricted to capital projects and improvements. Expenditures include park improvements and transfers to the Arterial Street Fund for transportation improvements.

**City of Kenmore, Washington
Other Funds Monthly Activity
December 31, 2010**

CAPITAL PROJECTS FUND

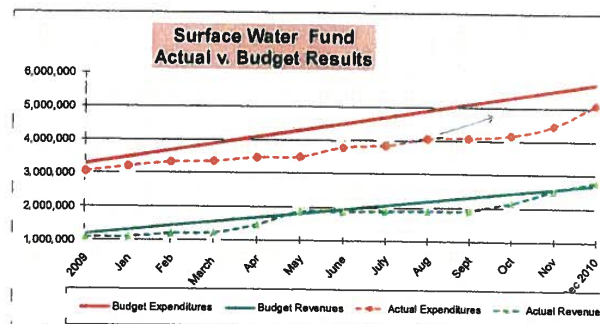
	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	9,026,582	6,065,563	13,314,535	1,196,612
Jan	9,466,834	7,155,605	13,516,303	1,236,600
Feb	9,907,086	8,095,982	13,718,071	1,237,350
March	10,347,337	9,094,777	13,919,838	1,252,218
Apr	10,787,589	9,256,042	14,121,606	5,254,200
May	11,227,841	10,618,352	14,323,374	5,256,619
June	11,668,093	12,145,703	14,525,142	5,280,416
July	12,108,344	12,243,928	14,728,909	5,273,547
Aug	12,548,596	12,277,771	14,928,677	5,277,523
Sept	12,988,848	12,423,185	15,130,445	5,278,273
Oct	13,429,100	12,474,533	15,332,213	5,281,011
Nov	13,869,351	12,515,771	15,533,980	5,285,737
Dec 2010	14,309,603	16,636,626	15,735,748	4,693,261
2009-2010	17,525,189		6,626,878	
Total Actual to Date vs Total Budget		95%		71%



The Capital Projects Fund accounts for leasing activity of Kenmore Village, the City Hall construction project, the scheduled purchase and sale of Kenmore Village, proceeds of debt financing and transfers from the General Fund. The majority of the expenditures for construction of city hall are expected over the next 12 month period, the sale of Kenmore Village was budgeted to occur in December of 2009.

SURFACE WATER MANAGEMENT FUND

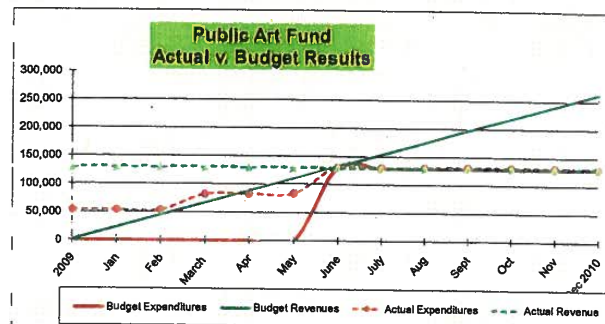
	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	3,293,966	3,075,522	1,215,087	1,118,317
Jan	3,495,794	3,218,817	1,341,906	1,126,927
Feb	3,697,622	3,346,389	1,468,725	1,233,099
March	3,899,450	3,374,566	1,595,543	1,267,229
Apr	4,101,278	3,483,456	1,722,362	1,506,712
May	4,303,106	3,508,612	1,849,181	1,901,208
June	4,504,934	3,790,944	1,976,000	1,906,613
July	4,706,761	3,866,859	2,102,818	1,929,519
Aug	4,908,589	4,071,537	2,229,637	1,939,996
Sept	5,110,417	4,101,859	2,356,456	1,953,337
Oct	5,312,245	4,190,400	2,483,275	2,193,101
Nov	5,514,073	4,467,585	2,610,093	2,562,398
Dec 2010	5,715,901	5,098,954	2,736,912	2,824,195
2009-2010	5,715,901		2,736,912	
Total Actual to Date vs Total Budget		89%		103%



This fund accounts for receipts from surface water assessments. The assessments are collected through the property tax billings; the majority of the receipts are collected in May and November. Expenditures are for surface water maintenance activities such as sweeping and drainage as well as capital improvements. Funds remaining from King County that are reserved for activities in the Swamp Creek Basin will be transferred and accounted for in a new fund known as the Swamp Creek Basin Fund.

PUBLIC ART FUND

	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	0	53,994	2,012	129,920
Jan	0	53,994	23,793	130,374
Feb	0	53,994	45,574	130,374
March	0	82,494	67,355	130,374
Apr	0	82,494	89,136	130,374
May	0	83,589	110,917	130,374
June	129,000	130,680	132,698	130,374
July	129,000	130,680	154,479	130,374
Aug	129,000	130,789	176,260	130,374
Sept	129,000	131,289	196,041	130,374
Oct	129,000	131,289	219,822	130,374
Nov	129,000	131,289	241,603	130,374
Dec 2010	129,000	129,991	263,384	130,857
2009-2010	130,000		263,384	
Total Actual to Date vs Total Budget		100%		50%

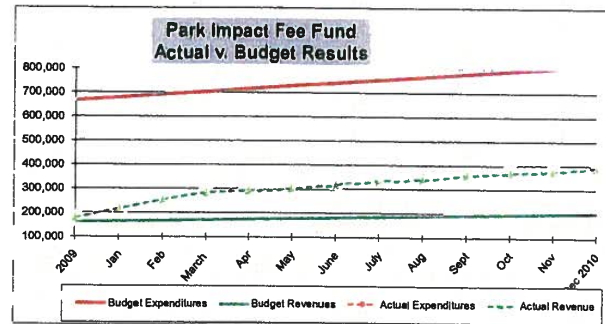


This fund accounts for public art authorized by Ordinance 01-0115. One percent (1%) of public project construction contracts is contributed to this fund to provide for public art displays or performing arts events as authorized by the City Council.

**City of Kenmore, Washington
Other Funds Monthly Activity
December 31, 2010**

PARK IMPACT FEE FUND

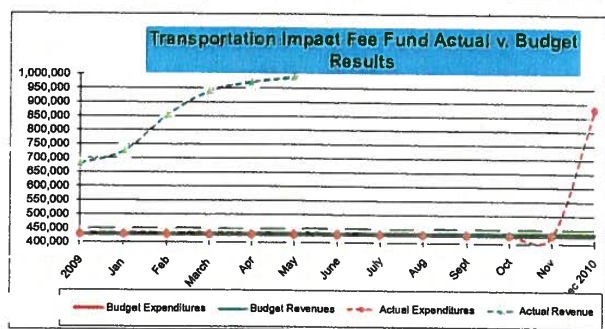
	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	667,000	0	164,230	181,277
Jan	679,500	0	167,753	220,024
Feb	692,000	0	171,297	258,634
March	704,500	0	174,830	287,424
Apr	717,000	0	178,363	297,076
May	729,500	0	181,897	306,561
June	742,000	0	185,430	325,866
July	754,500	0	188,963	340,345
Aug	767,000	0	192,497	347,584
Sept	779,500	0	196,030	364,476
Oct	792,000	0	199,563	374,128
Nov	804,500	0	203,097	381,367
Dec 2010	817,000	18,683	206,630	396,801
2009-2010	817,000		206,630	
Total Actual to Date vs Total Budget		2%		192%



This fund accounts for City imposed park impact fees on new development. Expenditures are for public park acquisitions and improvements. In the 2009-2010 budget, expenditures are projected for improvements to six City parks.

TRANSPORTATION IMPACT FEE FUND

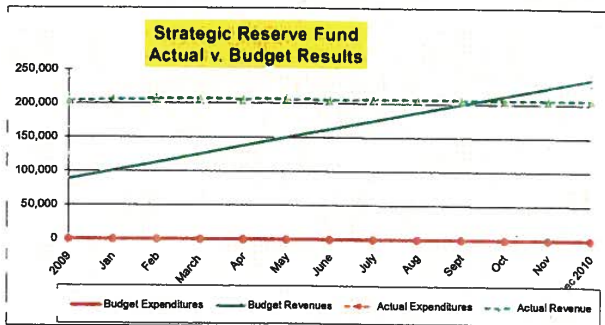
	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	429,609	430,698	433,550	682,955
Jan	429,700	430,698	434,028	729,670
Feb	429,791	430,698	434,506	858,024
March	429,881	430,698	434,984	943,450
Apr	429,972	430,698	435,461	975,539
May	430,063	430,698	435,939	996,788
June	430,154	430,698	436,417	1,060,965
July	430,244	430,698	436,895	1,109,098
Aug	430,335	430,698	437,373	1,133,164
Sept	430,426	430,698	437,851	1,189,319
Oct	430,517	430,698	438,328	1,221,408
Nov	430,607	430,698	438,806	1,245,474
Dec 2010	430,698	880,698	439,284	1,280,266
2009-2010	880,698		889,284	
Total Actual to Date vs Total Budget		100%		144%



This fund accounts for City imposed transportation impact fees on new development. Expenditures are for public transportation improvements. In the 2009-2010 budget, funds are budgeted for SR 522 construction costs.

STRATEGIC RESERVE FUND

	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	0	0	89,058	203,821
Jan	0	0	101,444	206,832
Feb	0	0	113,831	206,832
March	0	0	126,217	206,832
Apr	0	0	138,603	206,832
May	0	0	150,989	206,832
June	0	0	163,376	206,832
July	0	0	175,762	206,832
Aug	0	0	188,148	206,832
Sept	0	0	200,534	206,832
Oct	0	0	212,921	206,832
Nov	0	0	225,307	206,832
Dec 2010	0	0	237,693	206,832
2009-2010	0		237,693	
Total Actual to Date vs Total Budget		0%		87%

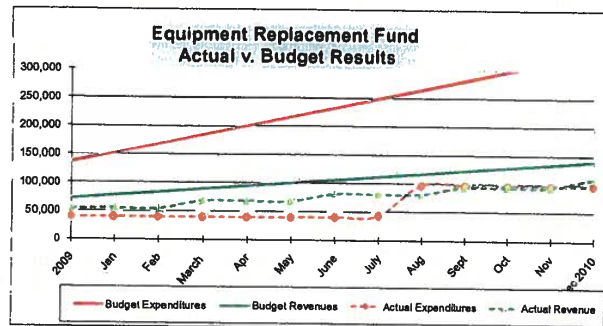


This fund serves as an emergency reserve and is fully funded, by transfers from the General Fund, to the maximum allowed by State law which is \$.375 per \$1,000 of City wide assessed value.

**City of Kenmore, Washington
Other Funds Monthly Activity
December 31, 2010**

EQUIPMENT REPLACEMENT FUND

	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	136,250	39,469	72,690	55,275
Jan	162,383	39,469	78,484	56,791
Feb	168,517	39,469	84,278	56,791
March	184,650	39,469	90,073	69,768
Apr	200,783	39,469	95,867	69,768
May	216,917	39,469	101,661	69,768
June	233,050	40,348	107,455	82,745
July	249,183	43,288	113,249	82,745
Aug	265,317	97,246	119,043	82,745
Sept	281,450	97,246	124,838	95,722
Oct	297,583	97,246	130,632	95,722
Nov	313,717	97,246	136,426	95,722
Dec 2010	329,850	97,246	142,220	111,198
2009-2010	329,850		142,220	
Total Actual to Date vs Total Budget		29%		78%



This fund is used to maintain a reserve for future replacement of equipment and receives payments from the various department and funds that benefit from or use the assets.

**City of Kenmore, Washington
Cash and Investment Report
December 31, 2010**



Fund	Beg. Cash & Inv.	Monthly	Monthly	End. Cash & Inv.
	from Prev. Mo.	Revenues	Expenditures	Current Month
General	\$5,729,330	\$592,776	\$1,379,818	\$4,942,288
Street	\$2,919,869	850,035	1,729,323	2,040,581
Arterial Street	(\$3,833,914)	5,337,992	294,880	1,209,198
Public Art	\$66,463	484	-1,298	68,245
Park Impact Fee	\$1,357,706	15,434	18,683	1,354,457
Transp Impact Fee	\$960,863	34,792	450,000	545,655
Swamp Creek Basin	\$1,754,557	8,083	0	1,762,640
Municipal Capital	\$5,096,105	60,211	3,290,000	1,866,316
Capital Projects	\$4,774,055	-592,478	4,120,855	60,722
Capital Projects-Retainage	\$443,378	39	0	443,417
Surface Water Mgt.	\$1,959,853	261,796	631,369	1,590,280
Strategic Reserve	\$1,264,465	0	0	1,264,465
Equipment Replacement	\$508,835	15,476	0	524,311
Trust & Agency	\$283,989	3,371	8,504	278,856
Totals	\$23,285,554	\$6,588,011	\$11,922,134	\$17,951,431

updated:

Fund	Cash, Savings,	(> One Year)	
	Local Govt Investment Pool	Fixed Investments	Total
General	\$4,159,334	\$782,955	\$4,942,289
Street	1,190,581	850,000	2,040,581
Arterial Street	1,209,198	0	1,209,198
Public Art	53,245	15,000	68,245
Park Impact Fee	424,457	930,000	1,354,457
Transp Impact Fee	515,655	30,000	545,655
Swamp Creek Basin	362,640	1,400,000	1,762,640
Municipal Capital	1,866,316	0	1,866,316
Capital Projects	54,139	450,000	504,139
Surface Water Mgt.	1,080,280	510,000	1,590,280
Strategic Reserve	414,465	850,000	1,264,465
Equipment Replacement	74,311	450,000	524,311
Trust & Agency	178,856	100,000	278,856
Totals	\$11,583,477	\$6,367,955	\$17,951,432

City of Kenmore, Washington
Schedule of Investments
December 31, 2010



		Average Yield to Maturity Securities					Overall Average Yield		0.58%
Report by Security	Investment #	Type	Maturity Date	Purchase Date	Rate	Yield	Possible Call Date	Principal or Balance	Yield Equivalents
Piper Jaffray									
	313371WR3	FHLB	12/10/2012	12/10/2010	0.70%	0.70%	3/10/2011	1,000,000.00	7,000.00
CALLED 12/8/10	3133XYP26	FHLB	6/8/2012	6/8/2010	1.10%	1.10%			
Total Piper Jaffrey Purchases								1,000,000.00	7,000.00
Time Value Investments									
	3134G1K60	FHLMC	12/28/2015	12/28/2010	2.05%	2.05%	12/28/2011	1,000,000.00	20,500.00
	31388A4N8	FHLB	10/15/2013	12/8/2010	1.00%	1.00%	4/15/2011	999,999.00	9,999.90
Total TVI Purchases								1,999,999.00	30,499.90
Bank of America									
	3183XTV45	FHLB	6/3/2011	6/16/2009	1.13%	1.45%		995,270.00	14,431.42
Total Bank of America Purchases								995,270.00	14,431.42
Banner Bank CD's									
	5740005425	CD	2/6/2011	2/6/2010	1.44%	1.45%		1,132,694.88	16,424.08
Total Banner Bank CD's								1,132,694.88	16,424.08
Sound Community Bank CD's									
	39780029	MoneyMarket	2/1/2011	2/1/2010	0.20%	0.20%		1,000,000.00	2,000.00
Total Sound Community Bank CD's								1,000,000.00	2,000.00
Cascade Bank CD's									
	280128104	CD	3/16/2011	3/16/2010	1.49%	1.50%		90,000.00	1,350.00
	280128112	CD	3/10/2011	3/10/2010	0.99%	1.00%		150,000.00	1,500.00
Total Cascade Bank CD's								240,000.00	2,850.00
TOTAL ALL SECURITIES								\$ 6,367,954.88	\$ 73,205.39
Banner Checking and Savings						0.25% Banner		\$607,268.72	1,518.17
Cascade Savings						0.25%		11,034.96	27.59
Cash								1,005.18	-
Local Government Investment Pool						0.25% LGIP		\$10,964,168	28,508.84
Total Accounts								\$ 17,951,432.19	103,257.99

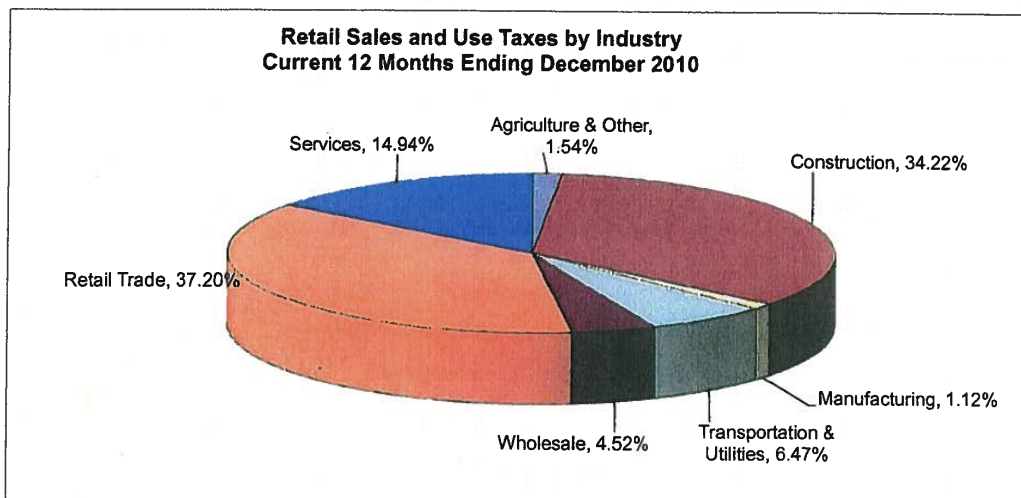
City of Kenmore, Washington
SALES TAX RECEIPTS BY BUSINESS TYPE
 December 2010

	SALES TAX	USE TAX	TOTAL	PERCENT
AGRICULTURE & OTHER	2,421.52	4.40	2,425.92	2.1%
CONSTRUCTION	21,776.80	466.53	22,243.32	19.0%
MANUFACTURING	1,252.43	17.00	1,269.43	1.1%
TRANSPORTATION & UTILITIES	7,896.19	472.03	8,368.22	7.1%
WHOLESALE	5,744.75	53.40	5,798.16	4.9%
RETAIL TRADE	52,073.30	745.64	52,818.95	45.1%
SERVICES	22,339.84	765.47	23,105.31	19.7%
PUBLIC SERVICES	79.55	1,075.52	1,155.06	1.0%
	<u>113,584.38</u>	<u>3,599.99</u>	<u>117,184.37</u>	<u>100.0%</u>

**City of Kenmore, Washington
Retail Sales and Use Tax Distribution
December 31, 2010**



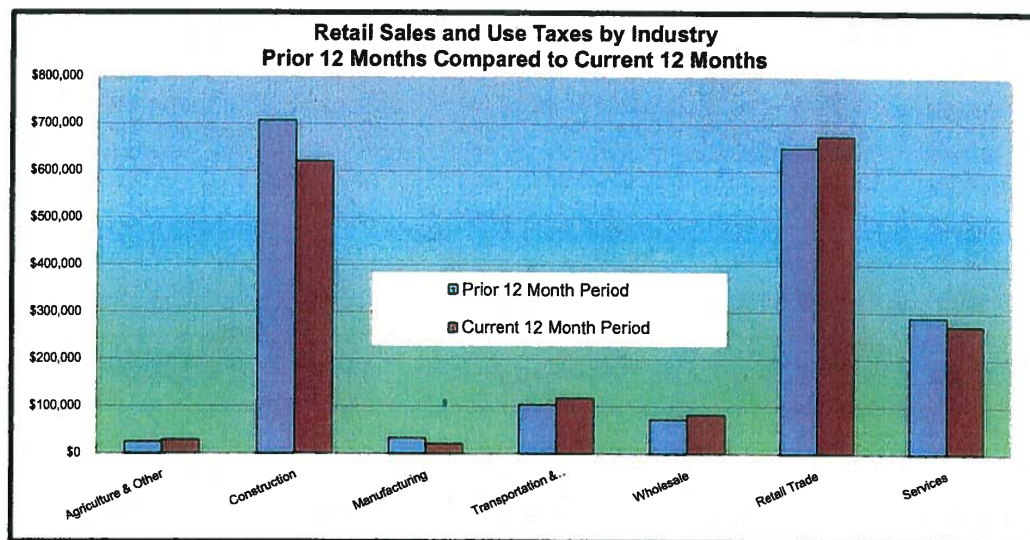
Industry	Prior 12 Months ending December 2009	Current 12 Months ending December 2010	% Increase/ (Decrease)	% of Total
Agriculture & Other (Landscaping, Animal Hospitals)	\$23,890	\$27,816	16.43%	1.54%
Construction	706,387	619,835 *	-12.25%	34.22%
Manufacturing (Printing, Publishing, Other Manuf.)	32,112	20,264	-36.89%	1.12%
Transp/Comm/Utilities (Telecomm., Air Transport.)	103,195	117,244	13.61%	6.47%
Wholesale (Lumber, Other Wholesale)	72,129	81,955	13.62%	4.52%
Retail Trade (Eating, Merchandise, Food Stores)	648,722	673,833	3.87%	37.20%
Services (Auction, Recreation, Auto Repair, Financial)	288,319	270,547	-6.16%	14.94%
Totals	\$1,874,755	\$1,811,495	-3.37%	100%
Increase/(Decrease)		(\$63,260)	-3.37%	



NOTE: Due to the City's Confidentiality Agreement with the Department of Revenue, specific business information cannot be disclosed.

* Approximately 40% of this is due to the Brightwater project.

There is a sixty-day lag between sales taxes collected and when they are remitted to the City



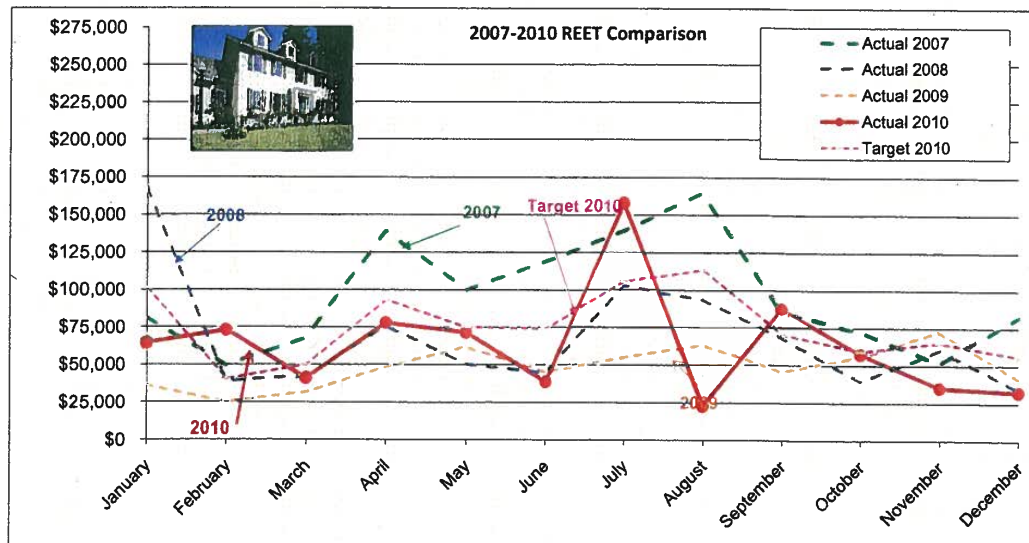
**City of Kenmore, Washington
Real Estate Excise Tax Report
December 31, 2010**



	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Target 2010
January	81,719	167,796	36,640	64,792	101,351
February	50,090	39,354	25,466	73,383	40,699
March	68,059	42,409	31,468	41,445	50,271
April	139,045	75,958	48,355	78,233	93,276
May	100,264	50,369	61,743	71,622	75,219
June	119,079	45,084	45,639	38,919	74,308
July	139,843	102,721	55,328	158,221	105,507
August	164,569	93,364	63,161	23,033	113,725
September	85,510	68,457	46,508	87,734	71,004
October	72,764	39,607	55,905	57,761	59,600
November	52,238	60,295	72,456	35,585	65,520
December	83,245	34,608	41,723	32,962	56,519
	\$1,156,425	\$820,021	\$584,392	\$763,689	\$906,999

For 2010, Taxes are \$179,297
more than the same period
last year and below 2010
target by \$143,310

Sales actually occur in the prior month; there is a 30 day lag between sales and when the City receives the receipt					Taxes from > \$500,000 Sale Amounts			
	2007	2008	2009	2010	2007	2008	2009	2010
January	7,171,467	28,479,285	3,809,950	3,790,500	35,499	140,972	18,859	18,763
February	5,891,350	4,994,900	2,819,838	4,805,000	29,162	24,725	13,958	23,785
March	10,285,427	6,016,500	2,923,000	1,149,000	50,913	29,782	14,469	5,688
April	14,724,236	9,089,830	3,942,750	1,779,000	72,885	44,995	19,517	8,806
May	8,942,849	4,285,470	7,254,950	1,859,000	44,267	21,213	35,912	9,202
June	12,961,701	5,868,926	560,000	540,000	64,160	29,051	2,772	2,673
July	12,612,050	15,533,779	3,739,900	18,013,000	62,430	76,892	18,513	89,164
August	18,632,675	12,492,130	3,857,600	1,020,000	92,232	61,836	19,095	5,049
September	5,456,869	6,504,602	2,275,000	11,276,760	27,012	32,198	11,261	55,820
October	5,285,500	3,397,877	5,949,213	610,000	26,163	16,819	29,449	3,020
November	3,507,980	5,851,865	6,393,000	1,020,000	17,365	28,967	31,645	5,049
December	7,815,900	619,950	1,855,348	2,178,000	38,689	3,069	9,184	10,781
	\$113,288,004	\$103,135,114	\$45,380,549	\$48,040,260	\$560,777	\$510,519	\$224,634	237,800



* NOTE THE TARGETS ARE BASED ON A 3-YEAR AVERAGE (2007-2009) OF ACTUAL RECEIPTS.

City of Kenmore, Washington
Monthly Report for Kenmore Village
December 31, 2010



Revenues

Lease Income USPS (6700 Building)
 Lease Income
 Landlord Expense (CAM*) Reimbursement
 Leasehold Excise Tax (31% of paid taxes)

Total Revenues

**Received in
December** **Biennium-to-
Date**

\$1,988 \$16,234
 0 356,927
 0 66,303
 0 31,521

Biennium Budget

\$
 226,06
 C
 C

\$1,988 \$470,985 \$226,067

Expenditures

6700 Building Improvements
 Property Management
 Utilities and Insurance
 Repairs, Maintenance, Other Services
 Surface Water and Fire Benefit Fees
 Legal Services (One-Time for New Leases)
 Leasehold Tax (12.84% of Lease Income)

Total Expenditures

Net Income (Loss)

\$3,998 \$108,032
 0 41,204
 0 38,439
 0 133,523
 0 4,026
 0 4,853
 0 34,466

\$
 87,357
 102,806
 C
 C
 C
 C

\$3,998 \$364,542 \$190,163

(\$2,011) \$106,443 \$35,904

NOTES: *CAM is Common Area Maintenance

**City of Kenmore, Washington
Contingency Account Status
December 31, 2010**



2009 Contingency Account Budget	\$74,859
2010 Contingency Account Budget	\$77,105
Less: Mid Biennium Adjustment	<u>(\$94,810)</u>
Adjusted Balance	\$57,154

City of Kenmore, Washington
SR 522 Phase I Revenue and Expenditure History
as of December 31, 2010

Phase I

Stage 3 Burke Gilman Trail @73rd Ave NE-nearing completion
Stage 1 SR 522 Central Segment 65th to 73rd and other improvements, in construction
Stage 2 SR 522 West Segment 57th to 65th and other improvements, pending funding

****Actuals Received on Cash Basis****

		Cumulative through 2008	2009	Dec-10 Transactions	2010	Life to Date
Revenues:						
Secured:						
Wa State Transportation Improve. Board:						
to Street Fund	5,047,000	851,786	0	0	0	851,786
to Arterial Street Fund	0	148,214	2,545,308	0	1,501,692	4,195,214
Wa State Gas Tax	4,663,620	3,119,047	1,765,416	0	0	4,884,463
Federal Surface Transportation Prog	12,045,444	1,708,895	8,535,460	0	1,781,817	12,026,172
Brightwater	15,000	15,000	0	0	0	15,000
Federal: Wa State Dept of Trans Signal	357,914	0	0	0	546,862	546,862
King County Parks	906,600	514,616	201,467	0	0	716,083
King County Roads	350,000	350,000	0	0	0	350,000
Northshore Utility District Reimb	432,400	80,559	0	0	0	80,559
Puget Sound Energy Reimb	264,100	0	0	0	0	0
Northshore School Dist Reimb	22,258	0	0	0	0	0
Library Reimb	10,000	0	0	0	0	0
mcast Reimb	168,800	88,620	0	0	0	88,620
Urban Partners	75,000	0	25,000	0	54,438	79,438
Fire District Reim	49,000	0	0	0	0	0
City Art Fund	126,486	0	0	0	0	0
City Funds:	5,607,250	0	0	0	0	0
Transfer from REET Muni Cap		1,083,250	0	3,290,000	3,290,000	4,373,250
Transfer from Street Fund		0	0	521,870	521,870	521,870
Stage 1/181st		0	334,000	0	0	334,000
Stage 2		0	700,000	0	0	700,000
Transfer from Trans Impact Fees		900,000	0	0	0	900,000
Total Revenues	30,840,772	8,859,987	14,106,651	3,811,870	7,696,679	30,663,317
Expenditures:						
Street Fund		15,148,961	1,090	0	0	15,150,051
Street-Interfund Loan Interest		0	0	0	0	0
1% Art Fund		0	0	0	0	0
Arterial Street Fund		253,860	11,708,313	165,113	2,874,519	14,836,692
Stage 2			483,830	4,267	435,358	919,185
Muni Cap Fund		46,782	0	0	0	46,782
Total Expenditures		15,449,603	12,193,233	169,380	3,309,877	30,952,714

City of Kenmore, Washington
SR 522 Phase II Revenue and Expenditure History
as of December 31, 2010

Phase II

SR 522 East Segment, 73rd to 83rd, nearing completion

****Actuals Received on Cash Basis****

Revenues:

	<u>Secured:</u>	<u>Cumulative through 2008</u>	<u>2009</u>	<u>Dec-10 Transactions</u>	<u>2010</u>	<u>Life to Date</u>
Wa State Transportation Improve. Board:	3,450,000	3,145,975	131,526	0	172,500	3,450,000
Sound Transit	8,192,307	8,192,307	0	0	0	8,192,307
Brightwater	250,000	0	0	0	0	250,000
Federal Grant via WSDOT	697,312	578,381	91,120	0	0	669,501
Federal: WSDOT Signal/Overlay	683,608	185,272	498,322	0	0	683,594
Regional Mobility WSDOT	1,800,000	1,441,827	358,173	0	0	1,800,000
King County Metro	400,000	0	0	0	400,000	400,000
Wa State Gas Tax Grant	8,336,380	4,636,717	2,951,182	0	439,620	8,027,519
Comcast Reimb	147,770	92,680	0	55,090	55,090	147,770
Northshore Utility District Reimb	1,621,486	1,024,376	441,836	0	0	1,466,212
Northshore School District Reimb	28,914	0	0	0	0	28,914
PSE Reimbursement	150,000	0	0	0	0	150,000
City: Art Fund	161,006	0	0	0	0	161,006
City:	2,870,793				0	2,870,793
Investment Earnings		92,191	15,331	2,532	2,532	110,054
Fuel Tax		274,153	0	0	0	274,153
Transfer of Trans Impact Fees		512,000	430,698	450,000	450,000	1,392,698
Transfer from Street Fund		0	0	1,000,000	1,000,000	1,000,000
Transfer of REET		1,096,420	0	0	0	1,096,420
<u>Total Revenues</u>	28,789,576	21,272,299	4,918,188	1,507,622	2,519,742	28,710,229

Expenditures:

Arterial Street	22,497,211	4,671,626	108,247	1,068,152	28,236,988
Interfund Loan Interest	127,175	0	0	0	127,175
Art 1%	0	0	0	0	0
Transportation Impact Fee Fund	100,000	0	0	0	100,000
<u>Total Expenditures</u>	22,724,386	4,671,626	108,247	1,068,152	28,464,163



City Of Kenmore, Washington

Memorandum

Date: March 28, 2011

To: Mayor, Members of the City Council

From: Fred Stouder, City Manager

Subject: Councilmember John Hendrickson's Spread Sheet and Questions Distributed At Meeting of March 21st, 2011

On March 21st, Councilmember John Hendrickson distributed the attached spread sheet with questions of a deficit in the City's finances and the status of the City's reserve funds.

As Finance Director Gregory states, the City's General Fund Reserve City Council adopted policy establishes by formula the current adopted cash reserve of \$1,876,990 plus a Strategic Reserve defined by State law that is also at its maximum amount of \$1,264,465. The City in addition to these cash reserves at year end has an additional cash reserve of \$ 3,052,799. The total General Fund Reserves therefore are \$6,194,254.

The comment by Councilmember Hendrickson regarding a deficit of \$34,000 is based on his comment that \$765,440 is an unfunded overlay expense item. This is not accurate. This amount of \$765,440 was not expended, was not budgeted or adopted for expenditure by the City Council. It was not budgeted, was not expended, and therefore no budget deficit exists. A budget deficit cannot exist, if the amount so identified by Councilmember Hendrickson was not the Council's adopted budgeted amount or Council policy to budget that amount. It may be Councilman Hendrickson's policy proposal that the number should have been budgeted and approved by the Council, but it was not.

Other figures in Councilmember Hendrickson's spread sheet are those from the City adopted budget documents or reports. He has only altered what he views as what should have been budgeted and expended, and then, states there is a deficit as if it had.

18120 68th Ave NE · PO Box 82607 · Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov · www.kenmorewa.gov



The City of Kenmore

MEMORANDUM

Date: March 24, 2011

To: Fred Stouder, City Manager

From: Joanne Gregory, Finance Director *JG*

Re: City Council Meeting March 21, 2011
Questions Regarding Operating Surplus

At the March 21, 2011 City Council meeting a Councilmember distributed a draft schedule CITY OF KENMORE ACTUAL OPERATING SURPLUS/DEFICIT (attached). The Councilmember asked several questions regarding the December 2010 financial reports and 2010 year end operating surplus:

As I understand the questions, my response is as follows:

1. **Question:** What is the actual operating surplus or deficit?

Answer: As reported on the December 31, 2010 financial report included in the March 21, 2011 City Council agenda packet (attached), the pre-audit year end operating surplus for the General Fund is \$4,929,789. The 2011-2012 adopted budget projected a year end operating surplus of \$6,219,691. However, a decline in development revenues (85% less than projected during the budget preparation for year end 2010) accounted for \$876,000 of this difference and expenditures were \$246,000 greater than projected.

The 2011 minimum General Fund reserve, as defined by the City's financial policy, is \$1,876,990. The City Council has expressed interest in establishing a policy requirement for the use of the surplus reserves (the \$4,929,789 less \$1,876,990). These reserves are in addition to the Strategic Reserve Funds that are adopted in the budget at the maximum allowed amount of \$1,264,465.

The results of operations (revenues less expenditures) during the 2009-2010 budget period created a surplus of 681,531 which added to the December 31, 2008 existing reserve (or surplus) as follows:

Reserve (Surplus) Balance 12/31/08		\$4,248,258
2009-2010 Budget Period Revenues	18,944,234	
2009-2010 Budget Period Expenditures	-18,262,703	
2009-2010 Surplus	\$681,531	
Reserve (Surplus) Balance 12/31/10		\$4,929,789

The Reserve (Surplus) Balance at 12/31/08 of \$4,248,258 (above) was reported for cash purposes as \$2,748,258 on the Monthly Financial Report because \$1,500,000 was on loan

to the Street and Arterial Street Funds for cash flow purposes. These loans were repaid in 2009.

2. **Question:** The December expenditure transactions for the Street Fund were \$1,729,323 which is higher than expected monthly expenditures; is this an SR522 expense?
Answer: The December expenditures included a year end transfer of \$1,521,870 to the Arterial Street Fund which was approved by the City Council as part of the budget amendment process at the November 22, 2010 City Council meeting. This is the basis for that transfer:

When the 2008 City budget was prepared and presented, Phase 1 of the SR522 transportation project was accounted for in the City Street Fund. The 2008 Street Fund budget included revenue from transfers of Transportation Impact Fees of \$350,000, REET of \$1,083,250 and Comcast reimbursements of \$88,620 to pay for non grant reimbursable expenditures for undergrounding private utility service connections. The expenditures for that work did not occur until after 2008. By that time, the expenses were accounted for in the Arterial Street Fund. As a result, the revenues are still in the Street Fund and should be transferred to the Arterial Street Fund, where the expenditures were paid. This adjustment would accomplish that and needs to be made to both funds.

3. **Question:** Confirm or review the adjusted deficit of (\$34,000) on the schedule that was handed out by Councilmember Hendrickson.
Answer: There is not a deficit of \$34,000. The reserves (surplus) in the combined General Fund and Street Fund as of December 31, 2010 are:

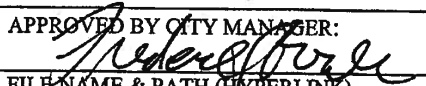
Reserve (Surplus) Balance 12/31/10	\$4,929,789	General Fund
Reserve (Surplus) Balance 12/31/10	2,040,581	Street Fund
	\$6,970,370	Total

The Councilmember's statement that there is a deficit of \$34,000 assumes an unfunded overlay expense of \$765,440 for the 2009-2010 budget period which is not an assumption validated by City Council action or provided for in the prior or current budget period. Stated another way, since \$765,440 was not spent, there is no deficit created by it. \$700,000 was budgeted and approved for overlay in the 2009-2010 biennial budget and \$1,200,000 has been budgeted for overlay in the 2011-2012 biennial budget. The ability to continue to fund overlay expenditures at this level is and will be a financial challenge in the future without a new or improved revenue source or reduction in other services.

Please let me know if you have any additional questions.

Attachments:

- o November 22, 2010 Agenda Bill, with attachments, to Adopt Budget Amendment Ordinance No.10-0314
- o City of Kenmore, Washington, Monthly Finance Report as of December 31, 2010
- o Draft prepared by Councilman John Hendrickson 3-21-2011 City of Kenmore Actual Operating Surplus/Deficit 2009-2010

CITY OF KENMORE, WASHINGTON			
AGENDA BILL SUMMARY			
AGENDA TITLE			MEETING DATE
Adopt Budget Amendment Ordinance No. 10-0314, Amending Ordinance No. 08-0290 Adopting the 2009-2010 Biennial Budget on December 8, 2008, Amended by Ordinance No. 09-0298 Adopted by the City Council on November 16, 2009			November 22, 2010
DEPARTMENT	DIRECTOR	CONTACT PERSON	PHONE
Finance	Joanne Gregory	Joanne Gregory	425-398-8900
COST OF PROPOSAL: \$8,760,835 Increase in Budgeted Expenditures (\$3,378,500) Decrease in Budgeted Revenues		ACCOUNT NUMBER: Various	
AMOUNT BUDGETED: All Funds Expenditure Budget: \$72,004,791 All Funds Projected Revenues: \$70,618,543		NAME AND FUND #: All Funds	
ATTACHMENT(S) TO AGENDA PACKET ITEM: Attachment 1. Memorandum of November 9, 2010 regarding Recommended Year End Budget Amendments; Attachment 2. Ordinance No. 10-0314 which would amend the 2009-2010 biennial budget; Attachment 3. Previously adopted Ordinance No. 09-0298 which amended the originally adopted 2009-2010 Biennial Budget during the mid-biennium review November 16, 2009.			
SUMMARY STATEMENT: On December 8, 2008, the City of Kenmore adopted its first biennial budget. The 2009 and 2010 budget included, for all funds, revenue, \$75,912,826, and expenditure, \$77,825,557, estimates for both years which support the City Council priorities, departmental work programs, various municipal obligations, as well as Federal and State mandates. On November 16, 2009, the budget was amended following a public hearing and the prescribed mid biennium review process. Prior to the close of 2010, which will be the end of the 2009-2010 biennial budget period, it is important to review all funds' budgets, consider actions taken by the City Council since the mid biennium review, and adjust budgets accordingly so as not to exceed approved fund appropriations. Even in these uncertain economic times, no adjustments are recommended to the General Fund. In all other funds, the proposed expenditure adjustments represent an increase of \$8,760,835 to the 2009-2010 total amended biennial expenditure budget of \$72,004,791, bringing the amended expenditure budget to \$80,765,626 with \$5,261,870 being interfund transactions. The proposed revenue adjustments represent a net decrease of \$3,378,500 from the total 2009-2010 amended revenues of \$70,618,543, bringing the amended revenues, for all funds, to \$67,240,043. Interfund transactions of \$5,261,870 and removing projected revenue from the budget that would have been due from the 2010 sale of Kenmore Village comprise 86% of the proposed revenue adjustments.			
CONSISTENT WITH OR COMPARISON TO PAST COUNCIL POLICIES, ORDINANCES, DIRECTION: Per RCW 35A the budget is the legal authority to expend public funds and controls those expenditures by setting the amount of the appropriation at the fund level by ordinance.			
RECOMMENDED CITY COUNCIL ACTION/SUGGESTED MOTION: Adopt Budget Amendment Ordinance No. 10-0314, Amending Ordinance No. 08-0290 Adopting the 2009-2010 Biennial Budget on December 8, 2008, Amended by Ordinance No. 09-0298 Adopted by the City Council on November 16, 2009			
REVIEWED BY FINANCE DIRECTOR: JMG 		APPROVED BY CITY MANAGER: 	
TODAY'S DATE November 9, 2010		REVISION DATE(S): FILE NAME & PATH (HYPERLINK)	



The City of Kenmore

6700 NE 181ST STREET PO BOX 82607
KENMORE, WASHINGTON 98028

MEMORANDUM

TO: Mayor, Members of the City Council

FROM: Frederick Stouder, City Manager;
Joanne Gregory, Finance Director

DATE: November 9, 2010

RE: Recommended Year End Budget Amendments

On December 8, 2008, the City of Kenmore adopted its first biennial budget. The 2009 and 2010 budget included, for all 12 funds, revenue (\$75,912,826) and expenditure (\$77,825,557) estimates for both years which support the City Council priorities, departmental work programs, various municipal obligations, as well as Federal and State mandates. On November 16, 2009, the budget was amended following a public hearing and the prescribed mid biennium review. Prior to the close of 2010, which will be the end of the 2009-2010 biennial budget period, it is important to review all funds' budgets, consider actions taken by the City Council since the mid biennium review, and adjust budgets accordingly so as not to exceed approved fund appropriations.

Even in these uncertain economic times, no adjustments are recommended to the General Fund. That is, the General Fund budget as adopted on December 9, 2008, requires no changes since the mid biennium review in 2009.

In 6 of the 11 other funds, interfund transfers and an appropriation to pay off debt comprise 97% of the proposed expenditure adjustments which total \$8,760,835. This amount is 12% of the 2009-2010 total amended biennial expenditure budget of \$72,004,791, bringing the amended expenditure budget to \$80,765,626 with \$5,261,870 being interfund transactions.

Interfund transactions and removing projected revenue from the budget that would have been due from the 2010 sale of Kenmore Village comprise 86% of the proposed revenue adjustments which are a net decrease of \$3,378,500. This amount is 4.75% of the total 2009-2010 amended revenues of \$70,618,543, bringing the amended revenues, for all funds, to \$67,240,043 with \$5,261,870 being interfund transactions.

All adjustments recommended at this time are presented in the tables that follow and include these funds: the Arterial Street Fund, the Transportation Impact Fee Fund, the Municipal Capital Reserve Fund, the Street Fund, the Public Art Fund, and the Capital Projects Fund.

Those adjustments already authorized for action at a City Council meeting are identified by an asterisk * and 7 of the 15 noted adjustments proposed below fall into this category. This

Final Budget Amendment
November 9, 2010
Page 2

formal adoption process, prior to the close of the biennium period just completes, for municipal accounting and budgeting purposes, actions the Council has already approved. \$5,261,870 of the proposed adjustments are interfund transactions. Also, each adjustment indicates if the item is a one-time or ongoing adjustment. A one-time adjustment means the expenditure is not expected to occur or affect future budgets; an ongoing adjustment generally means the increase or decrease will have a lasting impact on future budgets (as an example: ongoing salaries and benefits). The adjustments in the charts below are line item adjustments only in the particular fund and are not meant to equal or balance out.

ARTERIAL STREET FUND

The following adjustments are proposed for the Arterial Street Fund. An asterisk * identifies adjustments already authorized for action at a City Council meeting.

1. *In July 2009 Bastyr University and the City of Kenmore entered into a Settlement and Release Agreement in which Bastyr paid the City \$141,000 to mitigate for past traffic growth on campus. This payment was received in December 2009. The City agreed to allocate the funds toward a new traffic signal at NE 145th St and Juanita Drive. A revenue budget was established in the Municipal Capital Reserve Fund during the mid biennium review; however it is more appropriate to budget the revenue in the Arterial Street Fund where the project expenditures will be accounted for and adjustments need to be made to both funds. The first of ten annual payments of \$18,500 by Bastyr toward the signal will be received in 2010 and should also be recognized in the Arterial Street Fund. See letter of intent Exhibit C.

On May 24, 2010, the City Council authorized a contract with H.W. Lochner for design of the traffic signal in the amount of \$59,849. This amendment will establish the budget for the design work. The funding source in 2010 is \$159,500 (noted above) resulting from the settlement agreement with Bastyr University. The project has also been included in the proposed 2011-2012 biennial budget. See agenda bill and meeting minutes on Exhibit A.

2. *On September 27, 2010, the City Council authorized staff to proceed with design and right of way acquisition for the 61st Avenue NE and NE 181st Street signal project in the amount of \$2,058,550. On November 15, 2010, the City Council will be requested to authorize a contract in the amount of \$222,530 to design the signal improvements. The amendment will establish the budget for this work which may begin in 2010. The funding source in 2010 is real estate excise tax. The project has also been included in the proposed 2011-2012 biennial budget. See agenda bill and meeting minutes on Exhibit B.
3. The original adopted 2009-2010 revenue budget for this fund included a transfer of \$880,698 from the Transportation Impact Fee fund. As a result of economic conditions which contributed to less development activity, the impact fee revenues declined significantly in early 2009 and the mid biennium adjustment of November 16, 2009 reduced the budgeted revenue from \$880,698 to \$430,698. Since that time, transportation impact fee revenues have increased and it is possible to transfer the full \$880,698, an increase of \$450,000. Adjustments need to be made to both funds.

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November 9, 2010
Page 3

4. The Transportation Improvement Plan (TIP) adopted on December 8, 2008 included \$3,290,000 of real estate excise tax (REET) to support transportation projects in the Arterial Street Fund. That amount was not included in the 2009-2010 biennial budget; however the funds are needed to support the transportation project costs for SR522. This adjustment would provide for that transfer of REET from the Municipal Capital Reserve Fund. Adjustments need to be made to both funds. See agenda bill, TIP, and minutes Exhibit D.
5. When the 2008 City budget was prepared, Phase 1 of the SR522 transportation project was accounted for in the City Street Fund. The 2008 Street Fund budget included revenue from transfers of Transportation Impact Fees of \$350,000, REET of \$1,083,250 and Comcast reimbursements of \$88,620 to pay for non grant reimbursable expenditures for undergrounding private utility service connections. The expenditures for that work did not take place until after 2008. By that time, the expenses were accounted for in the Arterial Street Fund. As a result, the revenues are still in the Street Fund and should be transferred to the Arterial Street Fund, where the expenditures were paid. This adjustment would accomplish that and needs to be made to both funds.

Note	Arterial Street Fund Expenditures:	Original 2009-2010 Budget as Amended	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2009-2010 Budget
1.*	NE 145 th St/Juanita Dr Signal Design	\$0	\$59,849	One-time	\$59,849
2.*	61 st Ave NE/NE181st St Signal Project Design	\$0	\$222,530	One-time	\$222,530
	Net Expenditure Change		\$282,379		
	Arterial Street Fund Revenues:				
1.*	Bastyr University Contribution to 145 th Street Signal	\$0	\$141,000	One-time	\$141,000
1.*	Bastyr University Contribution to 145 th Street Signal	\$0	\$18,500	Ongoing	\$18,500
3.	Transfer from Impact Fee Fund	\$430,698	\$450,000	One-time	\$880,698
4.	Transfer from Municipal Capital Reserve Fund	\$1,034,000	\$3,290,000	One-time	\$4,324,000
5.	Transfer from Street Fund	\$0	\$1,521,870	One-time	\$1,521,870
	Net Revenue Change		\$5,421,370		

TRANSPORTATION IMPACT FEE FUND

Proposed adjustments to the Transportation Impact Fee Fund are as follows:

Final Budget Amendment
November 9, 2010
Page 4

3. Refer to Note 3. above in the Arterial Street Fund.

Note	Transportation Impact Fee Fund Revenues:	Original 2009-2010 Budget as Amended	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2009-2010 Budget
3.	Transportation Impact Fees	\$430,698	\$450,000	One-time	\$880,698
	Transportation Impact Fee Fund Expenditures:				
3.	Transfer to Arterial Street Fund	\$430,698	\$450,000	One-time	\$880,698

MUNICIPAL CAPITAL RESERVE FUND

Proposed adjustments to the Municipal Capital Fund are as follows. An asterisk * identifies adjustments already authorized for action at a City Council meeting.

1. *Refer to Note 1. above in the Arterial Street Fund.
4. Refer to Note 4. above in the Arterial Street Fund.

Note	Municipal Capital Fund Revenues:	Original 2009-2010 Budget as Amended	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2009-2010 Budget
1.*	Bastyr Contribution to Street Signal	\$141,0000	(\$141,000)	One-time	\$0
	Municipal Capital Fund Expenditures:				
4.	Transfer to Arterial Street Fund	\$0	\$3,290,000	One-time	\$3,290,000

STREET FUND

Proposed adjustments to the Street Fund are as follows. An asterisk * identifies adjustments already authorized for action at a City Council meeting.

5. Refer to Note 5. above in the Arterial Street Fund.

Note	Street Fund Expenditures:	Original 2009-2010 Budget as Amended	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2009-2010 Budget
5.	Transfer to Arterial Street Fund	\$0	\$1,521,870	One-time	\$1,521,870

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November 9, 2010
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PUBLIC ART FUND

Proposed adjustments to the Public Art Fund are as follows:

6. The 2009-2010 expenditure budget was \$129,000 which provided for art associated with the City Hall construction project and did not include an appropriation for the annual \$500 acquisition from the Kenmore Arts Show. Two purchases were made during the biennium for a total of \$1,000 which should be provided for in the budget. The adjustment is included below.

Note	Public Art Fund Expenditures:	Original 2009-2010 Budget	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2009-2010 Budget
6.	1% for Arts Acquisition	\$0	\$1,000	One-time	\$1,000

CAPITAL PROJECT FUND

Proposed adjustments to the Capital Project Fund are as follows. An asterisk * identifies adjustments already authorized for action at a City Council meeting.

7. *On May 24, 2010, the City Council approved Amendment 7 to the Disposition and Development Agreement (DDA) that provides for an extension of the closing date of Phase I to December 15, 2014. Therefore the budgeted revenue of \$9,108,870 for the sale of Kenmore Village in 2010 should be removed. See agenda bill, minutes, and page 20 of Amendment 7 to the DDA on Exhibit E.
8. *On April 6, 2009, the City Council authorized a general obligation bond in an amount not to exceed \$4,000,000 for financing a portion of the construction costs of the new city hall. This would be a five-year obligation (or less) through Banner Bank. During the 2011-2012 budget review, Council gave direction to pay back or return the bond amount as the City Hall project was completed under budget which saves interest expense of over \$297,000. See amortization schedule Exhibit F.

Note	Capital Projects Fund Revenues:	Original 2009-2010 Budget as Amended	Change: Increase or (Decrease)	One Time or Ongoing	Proposed 2009-2010 Budget
7.*	Sale of Property-Kenmore Village	\$9,108,870	(\$9,108,870)	One-time	\$0
	Capital Projects Fund Expenditures:				
8.*	Debt Financing Repayment	\$878,206	\$3,215,586	One-time	\$4,093,792

Final Budget Amendment
November 9, 2010
Page 6

The proposed expenditure adjustments above represent an increase of \$8,760,835 to the 2009-2010 amended biennial expenditure budget of \$72,004,791, bringing the total amended expenditure budget, for all funds, to \$80,765,626. No adjustments are proposed to the General Fund.

Of the \$8,760,835 proposed expenditure adjustments, \$5,261,870 are interfund transactions.

The proposed revenue adjustments above represent a net decrease of \$3,378,500 from the 2009-2010 amended biennial revenues of \$70,618,543, bringing the total amended revenues, for all funds, to \$67,240,043. No adjustments are proposed to the General Fund.

Of the \$3,378,500 net proposed revenue adjustments, \$5,261,870 are interfund transactions.

This represents the second and final amendment to the adopted 2009-2010 biennial budget.

If there are questions that can be addressed prior to the November 22, 2010 City Council meeting, please email City Manager Fred Stouder at: fstouder@kenmorewa.gov

CITY OF KENMORE, WASHINGTON			
AGENDA BILL SUMMARY			
AGENDA TITLE			MEETING DATE
Authorize the City Manager to sign a contract with H.W. Lochner, Inc. for the design of a traffic signal at NE 145 th St. & Juanita Dr. (Bastyr) in the amount of \$59,849.			May 24 th , 2010
DEPARTMENT	DIRECTOR	MEETING ATTENDEES	PHONE
Engineering	Ron Loewen <i>Ron</i>	Ron Loewen	(425) 398-8900
COST OF PROPOSAL: Traffic Signal Design Costs: \$59,849 Staff Salary & Wages: \$6,000		ACCOUNT NUMBER: 31 00 70xx Capital 01 32 5001 Regular Salary & Wages	
AMOUNT BUDGETED: 2009-2010 Budget: \$0 Proposed costs will be funded by Bastyr University's Settlement and Release Agreement payment of \$141,000, earmarked by City Council for a new traffic signal at NE 145 th Street and Juanita Drive NE (Bastyr / St. Edwards State Park entrance).		NAME AND FUND #: Municipal Capital Reserve Fund	
ATTACHMENT(S) TO AGENDA PACKET ITEM: Contract 10-C878			
SUMMARY STATEMENT: <u>Background:</u> In July, 2009 Bastyr University and the City of Kenmore entered into a Settlement and Release Agreement in which Bastyr paid the City \$141,000 to mitigate for past traffic growth on campus. In December, 2009 the City received the final payment of these funds. In accordance with the settlement agreement, City Council agreed to allocate these funds to the cost of a new traffic signal at NE 145th Street and Juanita Drive NE. Upon the City's adoption of the Bastyr Master Plan, Bastyr also agreed to pay the City ten (10) annual payments of \$18,500 or a total of \$185,000 as an additional contribution towards the traffic signal at NE 145th Street and Juanita Drive NE. Ordinance 09-304 was adopted by City Council on December 14, 2009 (effective date of ordinance December 24, 2009), which included the adoption of the Bastyr Master Plan and related amendments to the City's Comprehensive Plan and development regulations. Bastyr's first annual payment of \$18,500 towards the traffic signal will be received in 2010. Per the terms of the agreement, the City of Kenmore has committed to complete design and installation of the traffic signal improvements by 2012. <u>Discussion:</u> In late February, 2010, City Staff advertised for professional engineering services to design the new traffic signal improvements at NE 145th Street and Juanita Drive NE. Six (6) qualified engineering firms responded to the City's Request for Qualifications (RFQ). Staff reviewed and ranked each proposal based on the following criteria: Firm Experience, Key Personnel, and Past Performance and References. H.W. Lochner, Inc. ranked highest amongst the submittals and was selected for the contract work based on their credentials.			

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May 24, 2010

John Reiher, 18802 68th Ave. NE, #J103, Kenmore was present to state that the performance goals need to be sufficient and clearly outlined in the DDA.

Carl Michelman, 18023 62nd Ave. NE, Kenmore, was present to state his concerns relating to the adoption of the DDA.

James Lupori, 19721 82nd Lane NE, Kenmore, was present to state his concerns relating to the DDA.

Hearing no further testimony, Mayor David Baker closed the public hearing at 7:34 p.m.

Matt Burton, RECP/UP, was present to respond to some of the questions.

BUSINESS AGENDA

Discussion and Possible Authorization to Enter into Contract with ORB Architects to Conduct an Assessment of Carole Ann Wald Memorial Pool, at Saint Edward State Park, in the Amount not to Exceed \$25,000 (with Possible Addition of an Assessment of the St. Edward State Park Gymnasium in an Additional Amount of \$4,785) – Fred Stouder, City Manager, was present to provide a brief report. He was also available to answer any questions.

Geoff Anderson, ORB, was present to answer any questions.

Councilmember Glenn Rogers moved to authorize the City Manager to Enter into a Contract with ORB Architects to Conduct an Assessment of Carole Ann Wald Memorial Pool, at Saint Edward State Park, in the Amount not to Exceed \$25,000 and authorize the Addition of an Assessment of the St. Edward State Park Gymnasium in an Additional Amount of \$4,785. Deputy Mayor Milton Curtis seconded the motion. The motion passed unanimously.

Authorize the City Manager to Sign Contract No. 10-C878 with H.W. Lochner for the Design of a Traffic Signal at NE 145th St. & Juanita Drive (Bastyr) in the Amount of \$59,849 - Ron Loewen, City Engineer, was present to provide a staff report. He was also available to answer any questions.

→ **Councilmember Laurie Sperry moved to Authorize the City Manager to Sign Contract No. 10-C878 with H.W. Lochner for the Design of a Traffic Signal at NE 145th St. & Juanita Drive (Bastyr) in the amount of \$59,849. Councilmember Bob Hensel seconded the motion. The motion passed unanimously.**

Discussion and Possible Authorization for the City Manager to Execute the Ground Lease Agreement No. 10-C879 Between the City of Kenmore and RECP/UP Kenmore, LP for the Kenmore Village Shopping Center - Fred Stouder, City Manager, was present to provide a brief report. He was also available to answer any questions.

Councilmember Laurie Sperry moved to authorize the City Manager to execute the Ground Lease Agreement No. 10-C879 Between the City of Kenmore and RECP/UP Kenmore, LP for the

CITY OF KENMORE, WASHINGTON			
AGENDA BILL SUMMARY			
AGENDA TITLE			MEETING DATE
61 st Avenue NE and NE 181 st Street Signal Improvements discussion of project scope of work and right-of-way requirements.			September 27, 2010
DEPARTMENT	DIRECTOR	CONTACT PERSON	PHONE
Engineering	Ron Loewen	Ron Loewen	425 398 8900
COST OF PROPOSAL: <u>Staff Cost:</u> Preparing agenda bill 5 hours Administering design agreement 240 hours <u>Contract Services:</u> Design: \$ 81,497 Right-of-way: \$1,118,200 Construction: \$ 858,853 Total: \$2,058,550		ACCOUNT NUMBER: 09 00 7088 SR 522 Phase I Stage 2 Design/Adm	
AMOUNT BUDGETED: Current 2010 budget only includes funds for Design of SR 522 Phase I Stage 2 (last section) improvements. 2011-2016 Transportation Improvement Program (TIP) includes: 61st Avenue Traffic Signal - \$1,200,000 (assumes unsecured grants totaling \$300,000) 61st Avenue Improvements - \$3,897,900 (assumes unsecured grants totaling \$2,393,000) The following City funds have been allocated to the SR 522 projects in the 2011-2016 Transportation Improvement Program (TIP) \$ 8,781,000. Of these funds only \$589,000 have been obligated.		NAME AND FUND #: Arterial Street Fund No. 09	
ATTACHMENT(S) TO AGENDA PACKET ITEM: • Table: 61st Avenue NE Project Options • 4 Sketches of alternative project scopes of work • 4 Project cost estimates consistent with sketches • July 26, 2010 Agenda Bill • February 8, 2010 Agenda Bill			
SUMMARY STATEMENT: The City Council discussed this project on July 26th. It is being brought back for further clarification and consideration of additional alternatives. BACKGROUND The proposed SR 522 Phase I Stage 2 Corridor Improvement Project, from 57 th Avenue NE to 65 th Avenue NE (the last section) was divided into segments to allow more favorable funding proposals. In July the Council received word that Senator Murray intended to sponsor the direct allocation of \$600,000 to the SR 522 project. On July 26 th the Council authorized the design of the signal improvements at NE 181 st Street and 61 st Avenue NE with the provision that right-of-way acquisition and improvements be consistent with			

the overall SR 522 project and to avoid dealing with property owners a second time.

ALTERNATIVES

City staff have prepared 4 alternative project scopes of works and cost estimates to meet the City Council's objectives. Several of the alternatives have the same right-of-way acquisition but all vary the extent of construction, see attached table, sketches, and cost estimates.

Alternative 1 - This alternative would construct only the traffic signal at 61st Avenue NE and NE 181st Street and acquire right-of-way for future improvements. Under this alternative, right-of-way would be acquired from 3 parcels and construction would only include the traffic signal and ADA ramps. Total cost is estimated at \$855,375. This estimate is higher than the original proposal of \$600,000 due to the acquisition of additional right-of-way.

Alternative 2 - This alternative would construct the traffic signal and left turn pockets at NE 181st Street and some curbs along 61st Avenue NE. Aerial facilities would remain; however, conduit and vaults would be installed for undergrounding as part of a later project. Under this alternative right-of-way would be acquired from 3 parcels and construction would include the traffic signal, storm drainage, sidewalks, landscaping, ADA ramps, and pavement. Total cost is estimated at \$1,262,850. A variation on this alternative would be to acquire right-of-way from three additional parcels (Jack in the Box, Uplake Town Center, and Burke-Gilman Trail). This would increase the cost estimate to \$2,058,550.

Alternative 3 - This alternative would construct the traffic signal and left turn pockets at NE 181st Street and the curbs on 61st Avenue NE consistent with the future widening. This would likely allow a dual southbound right turn lane onto SR 522. One of the SR 522 signal poles would need to be relocated.

Aerial facilities would remain; however, conduit and vaults would be installed for undergrounding as part of a later project. Under this alternative right-of-way would be acquired from 5 parcels and construction would include the traffic signal, storm drainage, sidewalks, landscaping, ADA ramps, and pavement. Total cost is estimated at \$2,880,224.

Alternative 4 - This alternative would construct the traffic signal and left turn pockets at NE 181st Street, the curbs on 61st Avenue NE between SR 522 and NE 181st Street consistent with the future widening, and the roadway improvements south of SR 522. This would allow a dual southbound right turn lane onto SR 522. All of the signal poles on SR 522 would need to be relocated. Aerial facilities would remain; however, conduit and vaults would be installed for undergrounding as part of a later project. Under this alternative right-of-way would be acquired from 6 parcels and construction would include traffic signals, storm drainage, sidewalks, landscaping, ADA ramps, and pavement. Total cost is estimated at \$5,097,900.

DISCUSSION

During the City Council discussion authorizing the project there was some confusion over the right-of-way to be acquired and whether the curbs to be installed would need to be removed as part of future construction. The alternatives presented in this agenda bill provide the City Council with 4 distinct project scopes of work with increasing right-of-way acquisition and improvements.

Alternative 1 is a minimal project and would provide a traffic signal but no left turn pockets. This would improve circulation and use of NE 181st Street and possibly allow the closure of the 60th Avenue NE left turn from SR 522.

Alternative 2 matches the City Council's stated project scope. Circulation along NE 181st Street would be improved and the left turn at 60th Avenue NE on SR 522 could be eliminated. This project would require \$662,850 of City funds which is \$362,850 more than programmed in the TIP. These additional funds are available by reprogramming funds from one of the other SR 522 segments. A variation on this alternative is to acquire additional right-of-way for the remainder of the 61st Avenue NE improvements. This would make the 61st Avenue NE improvements (Alternative 4) "shovel

ready" if future funding becomes available. This variation on Alternative 2 would raise the total project cost estimate to \$2,058,550 and would require \$1,458,550 of City funds.

Alternative 3 expands the City Council's direction to include improvements on 61st Avenue NE. Circulation along NE 181st Street would be improved and the left turn at 60th Avenue NE on SR 522 could be eliminated. The improvements would also provide improved capacity at the SR 522 intersection especially in the southbound direction and complete all of the improvements north of SR 522 along 61st Avenue NE. This project would require \$2,280,224 of City funds to be completed. These additional funds are available by reprogramming funds from one of the other SR 522 segments but increase the chance that additional City funds will be required in later years to provide grant matching funds.

Alternative 4 expands the City Council's direction to include improvements on 61st Avenue NE. Circulation along NE 181st Street would be improved and the left turn at 60th Avenue NE on SR 522 could be eliminated. The improvements would also provide improved capacity at the SR 522 intersection especially in the northbound and southbound direction, complete all of the improvements north and south of SR 522 along 61st Avenue NE and improve vehicle safety at the SR 522 intersection. This project would require \$4,497,900 of City funds to be completed. These additional funds are available by reprogramming funds from other SR 522 segments but increase the chance that additional City funds will be required in later years to provide grant matching funds. This project was recently submitted to the Transportation Improvement Board (TIB) as part of the Arterial Improvement program. TIB Grant funds totaling \$2,693,000 were requested. If these funds become available the required City funding would be \$1,804,900.

RECOMMENDATION

City staff recommends Alternative 2 with the variation of acquiring additional right-of-way and raising the project budget to \$2,058,550 be pursued. This will allow the City to have a "shovel ready" project if funds become available.

CONSISTENT WITH OR COMPARISON TO PAST COUNCIL POLICIES, ORDINANCES, DIRECTION:

Council set a priority for SR 522 in 2008 and reaffirmed in 2009 with council action on December 1, 2008- Agenda title: consider Projects for Federal Stimulus Package and Potential Action for Authorization to Design and Right-of-way Acquisition for SR 522 Phase I Stage 2. Council action on July 26th, authorizing the design and right-of-way acquisition for the 61st Avenue NE and NE 181st Street signal.

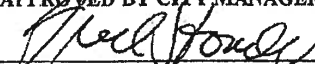
RECOMMENDED CITY COUNCIL ACTION/SUGGESTED MOTION:

Amend the budget for the 61st Avenue NE and NE 181st Street signal project from \$1,200,000 to \$2,058,550 and authorize City staff to proceed with the design and acquisition of right of way from 6 parcels along 61st Avenue NE.

REVIEWED BY FINANCE
DIRECTOR:

REVIEWED BY CITY
ATTORNEY:

APPROVED BY CITY MANAGER:



TODAY'S DATE:
Sept 14, 2010

REVISION DATE(S):

FILE NAME & PATH (HYPERLINK):
S:\0050.50 SR 522 Phase 1, Stage 2\Council
Items\100927_Project Scope\100927_agenda_bill.doc

City of Kenmore - Regular Council Meeting Minutes
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Hearing no further public testimony, Mayor David Baker closed the public hearing at 7:56 p.m.

BUSINESS AGENDA

61st Avenue NE and 181st Street Signal Improvements Discussion of Project Scope of Work and Right-of-Way Requirements – Ron Loewen, City Engineer, was present to give a staff report in which he reviewed that Council discussed this project on July 26th and is being brought back for further clarification and consideration of additional alternatives. He stated that staff is recommending Alternative No. 2 with the variation of acquiring additional right of way and raising the project budget to \$2,058,550 be pursued. This will allow the City to have a shovel ready project if funds become available. He was also available to answer any questions.

Discussion followed.

→ **Councilmember Laurie moved to amend the budget for the 61st Avenue NE and NE 181st Street signal project from \$1,200,000 to \$2,058,550 and authorize staff to proceed with the design and acquisition of right of way from 6 parcels along 61st Avenue NE. Councilmember Allan Van Ness seconded the motion. The motion passed 4-2 with Mayor David Baker and Deputy Mayor Milton Curtis voting no.**

COUNCILMEMBER COMMENTS/REPORTS

Councilmember Allan Van Ness discussed an article on cities adopting ordinances that require banks to maintain foreclosed homes. He also provided an update the National League of Cities (NLC) conference he attended.

Councilmember John Hendrickson distributed and reviewed a letter he had received from the Attorney General's (AG) Office regarding restrictions on his public comments. He stated that according to the AG letter, he has a right and does want a public hearing so he can face his accusers. He stated that he had finally received the information from his Public Record Request No. 315. He requested a written explanation as to why the City made a payment to West Coast Aquatics when he was told that we could not pay them. He stated that we need to be transparent and honest as to where we are financially during our 2011/2012 budget discussions. He stated that we had been told that when we do our street overlays that we cannot do seal coats. He said that the seal coats in Shoreline look good.

Mayor David Baker stated that the AG's Office only had Councilmember John Hendrickson's information and did not have all the facts from the rest of the Council and our City Attorney when they drafted the letter. He reiterated that all Council's questions go through the City Manager's office. He gave an example of how the process had been breached when Councilmember John Hendrickson could not reach City Manager Stouder last



Contract No. 09-C800
Letter of Intent

The City Of Kenmore



P.O. Box 82607 • Kenmore, Washington 98028-0607

CITY OF KENMORE

Fred Stouder
City Manager
City of Kenmore

Daniel K. Church
President
Bastyr University

July 27, 2009

The City of Kenmore and Bastyr University understand it is a priority by both institutions to design and construct a traffic signal at the entrance to the University and St. Edwards Park from Juanita Drive NE. To do so, the University agrees to support the design process and installation of the signal, and to contribute to the funding of the signal.

The City and the University are entering into a Settlement Agreement and Release ("Agreement") providing for a University payment to the City of \$141,000. That payment to the City is not allocated in the Agreement to a specific project. The City Council agrees to allocate these funds to the cost of the traffic signal at NE 145th Street and Juanita Drive NE. Neither the Agreement nor this commitment letter limits the City's imposition of impact fees or traffic mitigation measures (other than related to NE 145th Street and its intersection with Juanita Drive NE) that may be otherwise lawful and tied to approval of future University development proposals.

On adoption by the City of Kenmore of the Bastyr Master Plan (currently subject to review by the Planning Commission and scheduled for City Council consideration later in 2009 or early 2010), the University agrees to pay to the City ten annual payments of \$18,500, or a total of \$185,000, as an additional contribution for the traffic signal on Juanita Drive NE at the entrance to the University and St. Edward State Park.

The City will complete design and installation of the signal improvements at NE 145th Street and Juanita Drive NE by 2012.

The understandings in this letter between the City and the University for the traffic signal improvement of the intersection of NE 145th Street and Juanita Drive NE may need to be followed by other necessary agreements to be acted upon by the City Council and the University in conjunction with the City Council's consideration of the Master Plan.

Signed: *Frederick Stouder*
Frederick Stouder

Daniel K. Church
Daniel K. Church

Date: *July 27, 2009*

Date: *27 July 2009*

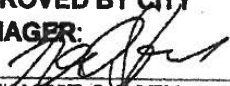
6700 NE 181st Street

Office: 425-398-8900

FAX: 425-481-3236

Email: cityhall@ci.kenmore.wa.us

website: www.cityofkenmore.com

CITY OF KENMORE, WASHINGTON			
AGENDA BILL SUMMARY			
AGENDA TITLE			MEETING DATE
Six-Year Transportation Improvement Plan/Program (TIP)			December 1, 2008
DEPARTMENT	DIRECTOR	CONTACT PERSON	PHONE
Community Development	Debbie Bent	Debbie Bent	425-398-8900
COST OF PROPOSAL: If adopted in present form, could cost \$56,810,767 from 2009 thru 2014			
AMOUNT BUDGETED: N/A		NAME AND FUND #: arterial street fund #9, street fund #10, impact fee fund #13	
ATTACHMENT(S) TO AGENDA PACKET ITEM: Resolution to adopt the Six-Year 2009-2014 Transportation Improvement Program (TIP).			
SUMMARY STATEMENT: Council held a public hearing 11/24/08 on the draft Transportation Improvement Program (TIP). Council passed a motion (6-1) 11/24/08 to bring back a resolution for adoption of the TIP. The City Council annually reviews, amends as needed, and adopts the Six-Year TIP based on current priorities and available resources. The preliminary costs are for planning purposes only and should be viewed as a starting point when determining a final cost estimate for a proposed project. The preliminary costs were created to help the Council prioritize projects for the transportation element of the comprehensive plan. The preliminary costs are in 2007 dollars, are planning level and not based on detailed engineering analysis. They may not account for potential environmental mitigation, rising material costs or other unforeseen expenditures that may occur during design or construction. These factors may change the final costs of individual projects. At the 10/20/08 a draft TIP was presented based on direction from the 9/15/08 Council Study Session. It was Council direction 10/20/08 to proceed with hearings on the draft transportation element, TIP and traffic impact fees.			
CONSISTENT WITH OR COMPARISON TO PAST COUNCIL POLICIES, ORDINANCES, DIRECTION: The Transportation Improvement Plan is a State and Federal requirement and is part of the Growth Management Act process. The City has current adopted documents.			
RECOMMENDED CITY COUNCIL ACTION/SUGGESTED MOTION: Council make a motion 12/8/08 to adopt the attached resolution adopting the 2009-2014 six-year transportation improvement program.			
REVIEWED BY FINANCE DIRECTOR:	REVIEWED BY CITY ATTORNEY:	APPROVED BY CITY MANAGER:	
			
TODAY'S DATE: December 2, 2008	REVISION DATE(S):	FILE NAME & PATH (HYPERLINK):	

**CITY OF KENMORE
WASHINGTON**

RESOLUTION NO. 08-163

**A RESOLUTION OF THE CITY OF KENMORE,
WASHINGTON, ADOPTING THE 2009-2014 SIX-YEAR
TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, Revised Code of Washington (RCW) Section 35.77.010 requires the legislative body of each city to adopt a revised and extended comprehensive Transportation Program for the ensuing six calendar years before July 1st of each year; and

WHEREAS, RCW Section 35.77.010 requires that each one-year extension and revision of the comprehensive transportation program be filed with the State Secretary of Transportation not more than thirty days after its adoption; and

WHEREAS, the City Council has determined current and future City Transportation needs and based on these findings has prepared a Six-Year Transportation Improvement Program for calendar years 2008 through 2014; and

WHEREAS, on November 24, 2008 the City Council held a public hearing to receive public input on the aforementioned 2009-2014 Six Year Transportation Improvement Program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Program Adopted. The 2009-2014 Six Year Transportation Improvement Program for the City of Kenmore is hereby adopted and is attached hereto as an Exhibit and incorporated herein by this reference as if fully set forth.

Section 2. Filing of Program. Pursuant to RCW Section 35.77.010, the City Manager or his/her designee is hereby authorized and directed to file a copy of this resolution, together with the Exhibit attached hereto, with the State Secretary of Transportation.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
8th DAY OF DECEMBER, 2008

CITY OF KENMORE

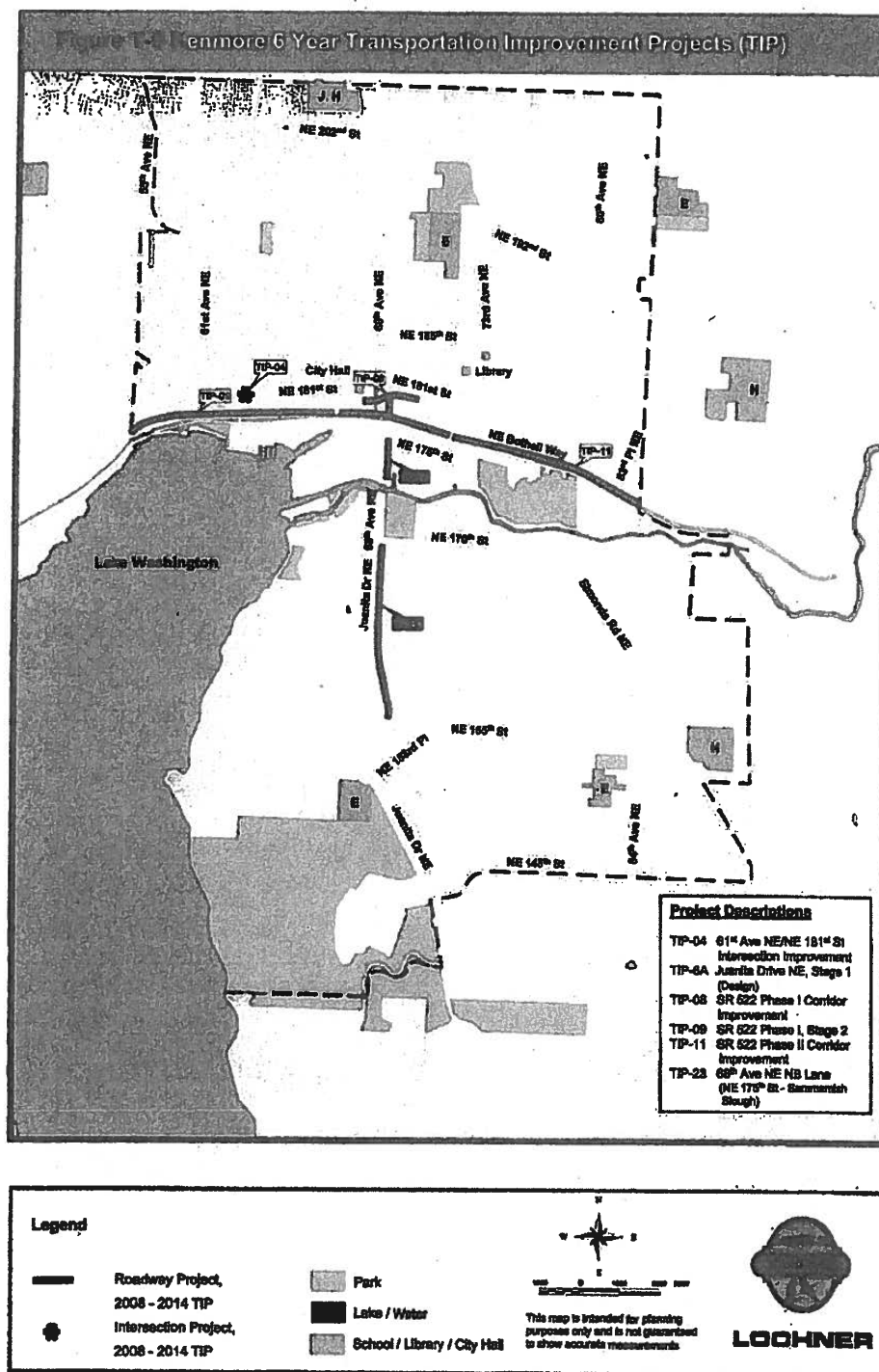
Mayor David Baker

ATTEST/AUTHENTICATED:

Lynn Batchelor, City Clerk

Approved as to form:

Rod Kaseguma, City Attorney



[illegible]

* A \$1 million dollar cost was included in the lowest bid submitted. Cost included with a \$2.4 million modification.

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2.1.2 and Figure LU-3 of the Comprehensive Plan; Amending KMC Chapters 18.15, 18.20, 18.25, 18.28, 18.30, 18.50, 18.52, 18.60, 18.75, 18.80, 18.82, 19.10, 19.25; Adding New Chapters KMC 18.28A, 18.28B, 19.23; and Amending the Official Zoning Map - Debbie Bent, Director of Community Development, was present to give a brief staff report in which she stated that on February 4, 2008 the Council direction was to consider the proposed amendments as part of the 2008 annual docket. She stated that the proposed amendments include updating the public private facilities designation on the comprehensive plan land use map and designate new and amended implementing zones and regulations. She reviewed that the docket provides for a process for annual amendments to the comprehensive plan and development regulations. She was also available to answer any questions.

Councilmember Glenn Rogers moved to Ordinance No. 08-0293 - An Ordinance of the City of Kenmore, Washington, Adopting Annual Docketing Amendments to the City's Comprehensive Plan and Development Regulations Relating to Public and Private Facilities Designation; Amending Policy LU-2.1.2 and Figure LU-3 of the Comprehensive Plan; Amending KMC Chapters 18.15, 18.20, 18.25, 18.28, 18.30, 18.50, 18.52, 18.60, 18.75, 18.80, 18.82, 19.10, 19.25; Adding New Chapters KMC 18.28A, 18.28B, 19.23; and Amending the Official Zoning Map. Councilmember Randy Eastwood seconded the motion. The motion passed 6-1 with Councilmember John Hendrickson voting no.

RESOLUTION(s)

Resolution No. 08-163 - A Resolution of the City of Kenmore, Washington, Adopting the 2009-2014 Six-Year Transportation Improvement Program - Debbie Bent, Director of Community Development, was present to give a brief staff report in which she stated that Council held a public hearing on November 24, 2008 on the draft Transportation Improvement Program (TIP). She reviewed that Council annually reviews, amends as needed, and adopts the Six-Year TIP based on current priorities and available resources. She stated that the preliminary costs were created to help the Council prioritize projects for the transportation element of the comprehensive plan. She stated that the TIP is a State and Federal requirement and is part of the Growth Management Act process. She was also available to answer any questions.

Councilmember Randy Eastwood moved to adopt Resolution No. 08-163 - A Resolution of the City of Kenmore, Washington, Adopting the 2009-2014 Six-Year Transportation Improvement Program. Councilmember Laurie Sperry seconded the motion. The motion passed 6-1 with Councilmember John Hendrickson voting no.

Resolution No. 08-162 - A Resolution Adopting the City of Kenmore, Washington, Fee Schedule Effective January 1, 2009 - Joanne Gregory, Director of Finance, was present to give a brief staff report. She was also available to answer any questions.

Councilmember Glenn Rogers moved to adopt Resolution No. 08-162 - A Resolution Adopting the City of Kenmore, Washington, Fee Schedule Effective January 1, 2009. Deputy Mayor Milton Curtis seconded the motion. The motion passed 6-1 with Councilmember John Hendrickson voting no.

MOTION(s)

CITY OF KENMORE, WASHINGTON			
AGENDA BILL SUMMARY			
AGENDA TITLE			MEETING DATE
Public Hearing on a proposed amended and restated Disposition and Development Agreement (DDA) between the City of Kenmore and RECP/UP Kenmore, LP (formerly Kenmore Partners) for development of the downtown site (known as Kenmore Village) followed by Council deliberation and potential adoption of Ordinance 10-0309 that provides approval of the DDA and authorizes the City Manager to execute the DDA.			May 24, 2010
DEPARTMENT	DIRECTOR	CONTACT PERSON	PHONE
City Manager	Fred Stouder	Fred Stouder	425-398-8900
COST OF PROPOSAL: Attorney time to prepare amendment draft. Consultant and staff time to review draft.		ACCOUNT NUMBER: 01 58 5456	
AMOUNT BUDGETED: 2010 budget includes \$60,000 for Heartland and \$50,000 for the City attorney related to DDA negotiations and document preparation. Staff time included within general fund.		NAME AND FUND #: General Fund	
ATTACHMENT(S) TO AGENDA PACKET ITEM: 1. Ordinance 10-309 with the attached Amended and Restated Disposition and Development Agreement (DDA) between the City of Kenmore and RECP/UP Kenmore, LP.			
SUMMARY STATEMENT: A Public Hearing is scheduled for 5/24/10 to provide the opportunity for public comment on a proposed amended and restated Disposition and Development Agreement (DDA) between the City of Kenmore and RECP/UP Kenmore, LP (formerly Kenmore Partners). Substantial amendments to the DDA require a Public Hearing, and Council authorization of the City Manager to execute the amended DDA agreement. Following the public hearing, Council will deliberate and may potentially adopt Ordinance 10-309 that provides approval of the DDA and authorizes the City Manager to execute the DDA. The City Manager and Jim Reinhardsen (Heartland) will be available to address questions. On 5/17/10 the City Manager and Jim Reinhardsen (Heartland) presented an outline of the terms of the proposed amended and restated DDA.			
CONSISTENT WITH OR COMPARISON TO PAST COUNCIL POLICIES, ORDINANCES, DIRECTION: On 6/1/06 the City and Kenmore Partners executed an Exclusive Negotiating and Plan Preparation agreement to provide for planning, design and development of the 9.6 acre downtown site and possible acquisition of the site. Ordinance 07-0262 passed by Council 7/9/07 (following a public hearing 6/18/07 regarding the surplus sale and development of the site) authorized the City Manager to execute the Disposition and Development Agreement (DDA) with Kenmore Partners LLC. The DDA is the document that outlines the terms and conditions for the sale and development of the 9.6 acre downtown site known as Kenmore Village. The DDA was executed 7/9/07. A motion was passed by Council 1/7/08 authorizing the City Manager to execute an administrative amendment (#1) to the DDA. A motion was passed by Council 3/24/08 authorizing the City Manager to execute an administrative amendment (#2) to the DDA. Following a public hearing 5/12/08 the Council approved and authorized the City Manager to execute substantive amendments (#3) to the DDA (executed 5/20/08). A motion passed by Council 11/3/08 authorizing the City Manager to execute an administrative amendment (#4) to the DDA. A motion passed by Council 2/9/09 authorizing the City Manager to execute an administrative amendment (#5) to the DDA. A motion passed by Council 6/15/09 authorizing the City Manager to execute an administrative amendment (#6) to the DDA. A motion passed by Council 10/26/09 authorizing the City Manager to execute an agreement between the City of Kenmore and Kenmore Partners LLC (Contract 09-C817) that gives assurances that neither party will take any actions to exercise any rights or remedies under the Disposition and Development Agreement until 3/31/10. A motion passed by Council 3/22/10 authorizing the City Manager to execute amendment #1 to the agreement between the City of Kenmore and Kenmore Partners LLC (Contract 09-C817) that gives assurances that neither party will take any actions to exercise any rights or remedies under the Disposition and Development Agreement until 6/21/10.			

Exhibit E

RECOMMENDED CITY COUNCIL ACTION/SUGGESTED MOTION: Council motion to approve Ordinance 10-309 that approves an amended and restated Disposition and Development Agreement (DDA) between the City of Kenmore and RECP/UP Kenmore, LP and authorizes the City Manager to execute the DDA.		
REVIEWED BY FINANCE DIRECTOR: 	REVIEWED BY CITY ATTORNEY:	APPROVED BY CITY MANAGER:
TODAY'S DATE: May 7, 2010	REVISION DATE(S):	FILE NAME & PATH (HYPERLINK):

Regular Council Meeting Minutes
May 24, 2010

Kenmore Village Shopping Center pending legal counsel approval. Councilmember Glenn Rogers seconded the motion.

Councilmember Allan Van Ness moved to amend the main motion by removing the section relating to the mortgage from the agreement in its entirety. Councilmember Bob Hensel seconded the motion. The amendment passed unanimously.

The main motion, as amended, to authorize the City Manager to execute the Ground Lease Agreement No. 10-C879 Between the City of Kenmore and RECP/UP Kenmore, LP for the Kenmore Village Shopping Center pending legal counsel approval passed unanimously.

Adopt Ordinance No. 10-0309 the Amended and Restated Disposition and Development Agreement (DDA) Between the City of Kenmore and RECP/UP Site (known as Kenmore Village) Provides Approval of the DDA and Authorizes the City Manager to Execute the DDA – Fred Stouder was available to answer any questions.

Matt Burton, RECP/UP and Doug Larsen, Heartland, were also available to answer any questions.

→ Councilmember Bob Hensel moved to adopt Ordinance No. 10-0309, the Amended and Restated Disposition and Development Agreement (DDA) Between the City of Kenmore and RECP/UP Site (known as Kenmore Village) that Provides Approval of the DDA and Authorizes the City Manager to Execute the DDA. Deputy Mayor Milton Curtis seconded the motion. The motion passed unanimously.

Adopt Ordinance No. 10-0308 Extending the Franchise Agreement for Cable Services Between the City of Kenmore and Comcast of Washington IV, Inc. and Comcast of California/Colorado/Texas/Washington, Inc. and Jointly Known as Comcast Cable, Inc. to December 31, 2010 and Establishing an Effective Date – Fred Stouder, City Manager, was present to provide a brief report in which he reviewed that the intent of adopting the ordinance is to keep the agreement from expiring and at the same time extending the expiration date to December 31, 2010. He, along with Assistant City Manager Nancy Ousley, were available to answer any questions.

Councilmember Glenn Rogers moved to adopt Ordinance No. 10-0308 Extending the Franchise Agreement for Cable Services Between the City of Kenmore and Comcast of Washington IV, Inc. and Comcast of California/Colorado/Texas/Washington, Inc. and Jointly Known as Comcast Cable, Inc. to December 31, 2010 and Establishing an Effective Date. Councilmember or Deputy Councilmember Bob Hensel seconded the motion. The motion passed unanimously.

CITY COUNCILMEMBER COMMENTS/INITIATIVES

The Council unanimously agreed that the May 24th New City Hall Dedication/Ribbon-Cutting Ceremony was a great success. They praised staff and City Manager Stouder for the great job they did in the successful move into the New City Hall and for coordinating the Dedication/Ribbon-Cutting Ceremony all at the same time.

→ 10.1.1 Phase I. The Closing of Phase I will occur on a date mutually agreed upon between City and Developer upon satisfaction of the closing conditions applicable to Phase I but in no event later than December 15, 2014 (except as such date may be extended under the terms of this Agreement, including, without limitation, the extension resulting from an appeal of the CSDP as set forth in Section 12.2).

10.1.2 Phase II. The Closing of Phase II will be no later than the second anniversary of the Closing of Phase I.

10.1.3 Phase III. The Closing of Phase III will be no later than the second anniversary of the Closing of Phase I.

Closing shall take place in the offices of the Escrow Agent. In the event either the City or Developer has been unable, despite its reasonable, good faith efforts to satisfy all of the conditions set forth in Sections 8 and 9, as applicable, by the Closing Dates set forth above (as such dates may be extended by Developer under Section 10.1.1, 10.1.2 or 12.2 of this Agreement) then, unless the City and Developer agree to a further extension of the Closing Date, this Agreement shall automatically terminate and the parties shall record a termination of any Memorandum of this Agreement previously recorded in the real property records. If the failure to close is a Default on the part of City and provided Developer is not in default under this Agreement the Deposits shall be refunded to Developer; otherwise City shall have the right to retain the Deposits. As used in this Agreement, "Closing" and "Closing Date" mean the date on which all appropriate documents are recorded and proceeds of the sale are available for disbursement to the City. In no event shall Developer have any right to purchase any interest in the Property after December 15, 2016.

10.2 Delivery to Escrow Agent. On or before the Closing Date, the following documents and moneys shall be delivered to Escrow Agent:

10.2.1 By City. The City shall deliver the following original documents, duly executed and acknowledged by the City:

- (a) the Boundary Line Adjustment (if not previously recorded);
- (b) the Deed;
- (c) a real estate excise tax affidavit;
- (d) FIRPTA Affidavit;
- (e) if this is a Closing of Phase I, the CC&Rs for the Downtown Site Project;
- (f) intentionally deleted;
- (g) if requested by the Construction Lender, a subordination of the City Mortgage in accordance with Section 4.6;

AMORTIZATION SCHEDULE

Principal	Loan Date	Maturity	Loan No	Call / Coll	Account	Officer	Initials
\$4,000,000.00	04-28-2010	05-01-2014		101		9203	

References in the boxes above are for Lender's use only and do not limit the applicability of this document to any particular loan or item.
Any item above containing "****" has been omitted due to text length limitations.

Borrower: City of Kenmore, Washington
P O Box 82607
Kenmore, WA 98028-0607

Lender: Banner Bank
Seattle Corporate Banking Center
2815 2nd Ave., Suite 370
Seattle, WA 98121

Disbursement Date: April 28, 2010
Interest Rate: 3.890

Repayment Schedule: Irregular
Calculation Method: 365/360 U.S. Rule

Payment Number	Payment Date	Payment Amount	Interest Paid	Principal Paid	Remaining Balance
1	06-01-2010	14,695.56	14,695.56	0.00	4,000,000.00
2	12-01-2010	79,096.67	79,096.67	0.00	4,000,000.00
3	12-01-2010	800,000.00	0.00	800,000.00	3,200,000.00
2010 TOTALS:		893,792.23	93,792.23	800,000.00	
4	06-01-2011	62,931.56	62,931.56	0.00	3,200,000.00
5	12-01-2011	63,277.34	63,277.34	0.00	3,200,000.00
6	12-01-2011	800,000.00	0.00	800,000.00	2,400,000.00
2011 TOTALS:		926,208.90	126,208.90	800,000.00	
7	06-01-2012	47,458.00	47,458.00	0.00	2,400,000.00
8	12-01-2012	47,458.00	47,458.00	0.00	2,400,000.00
9	12-01-2012	800,000.00	0.00	800,000.00	1,600,000.00
2012 TOTALS:		894,916.00	94,916.00	800,000.00	
10	06-01-2013	31,465.78	31,465.78	0.00	1,600,000.00
11	12-01-2013	31,638.67	31,638.67	0.00	1,600,000.00
12	12-01-2013	800,000.00	0.00	800,000.00	800,000.00
2013 TOTALS:		863,104.45	63,104.45	800,000.00	
13	05-01-2014	813,053.11	13,053.11	800,000.00	0.00
2014 TOTALS:		813,053.11	13,053.11	800,000.00	
TOTALS:		4,391,074.69	391,074.69	4,000,000.00	

NOTICE: This is an estimated loan amortization schedule. Actual amounts may vary if payments are made on different dates or in different amounts.

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**CITY OF KENMORE
WASHINGTON
ORDINANCE NO. 10-0314**

AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON, AMENDING ORDINANCE NUMBER 08-0290, ADOPTING THE 2009-2010 BIENNIAL BUDGET ON DECEMBER 9, 2008, AS AMENDED BY ORDINANCE 09-0298 ADOPTED BY THE CITY COUNCIL ON NOVEMBER 16, 2009, TO ADJUST REVENUES AND APPROPRIATIONS FOR THE STREET FUND, THE ARTERIAL STREET FUND, THE PUBLIC ART FUND, THE TRANSPORTATION IMPACT FEE FUND, THE MUNICIPAL CAPITAL FUND, AND THE CAPITAL PROJECT FUND, AND PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council (the "Council") of the City of Kenmore, Washington (the "City"), is required by applicable state law to finalize its biennial budget prior to the commencement of the first fiscal year of the biennium; and

WHEREAS, the amount of revenue and appropriations can only be estimated at the time of finalization of the budget and subsequent budget amendments; and

WHEREAS, the City Council finds it in the best interest of the City of Kenmore to adjust revenues and appropriations in the Street Fund, the Arterial Street Fund, the Public Art Fund, the Transportation Impact Fee Fund, the Municipal Capital Fund, and the Capital Projects Fund;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Funds Appropriated. The 2009-2010 biennial budget, adopted by Ordinance No. 08-0290, for the period January 1, 2009 through December 31, 2010, and amended by Ordinance No. 09-0298 on November 16, 2009, is hereby amended by fund to reflect the adjustments to revenues and appropriations as follows:

FUND	2009-2010 Budgeted Revenues as Amended 11/16/09	Change	Amended 2009- 2010 Budgeted Revenues
General Fund	\$ 18,950,806	0	\$18,950,806
Street Fund	2,869,797	0	2,869,797
Arterial Street Fund	25,065,145	5,421,370	30,486,515
Public Art Fund	263,384	0	263,384
Park Impact Fee Fund	206,630	0	206,630
Transportation Impact Fee Fund	439,284	450,000	889,284

Swamp Creek Basin Fund	1,619,255		1,619,255
Municipal Capital Reserve Fund	2,351,668	(141,000)	2,210,668
Capital Projects Fund	15,735,748	(9,108,870)	6,626,878
Surface Water Management Fund	2,736,913	0	2,736,913
Strategic Reserve Fund	237,693	0	237,693
Equipment Replacement Fund	142,220	0	142,220
Total Budget	\$70,618,543	(\$3,378,500)	\$67,240,043

FUND	2009-2010 Budgeted Expenditures as Amended 11/16/09	Change	Amended 2009- 2010 Budgeted Expenditures
General Fund	\$ 20,761,883	0	\$20,761,883
Street Fund	2,809,884	1,521,870	4,331,754
Arterial Street Fund	22,327,972	282,379	22,610,351
Public Art Fund	129,000	1,000	130,000
Park Impact Fee Fund	817,000	0	817,000
Transportation Impact Fee Fund	430,698	450,000	880,698
Swamp Creek Basin Fund	0	0	0
Municipal Capital Reserve Fund	4,373,000	3,290,000	7,663,000
Capital Projects Fund	14,309,603	3,215,586	17,525,189
Surface Water Management Fund	5,715,091	0	5,715,901
Strategic Reserve Fund	0	0	0
Equipment Replacement Fund	329,850	0	329,850
Total Budget	\$72,004,791	\$8,760,835	\$80,765,626

The City Manager is hereby authorized and instructed to effectuate the necessary changes to the 2009-2010 biennial budget, adopted by Ordinance Number 08-0290, for the period January 1, 2009 through December 31, 2010, and amended by Ordinance No. 09-0298 on November 16, 2009; and make any necessary and appropriate line item entries and adjustments in order to reflect the amendments in this ordinance.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of the publication.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 22nd DAY OF NOVEMBER, 2010.

CITY OF KENMORE

David Baker, Mayor

ATTEST/AUTHENTICATED:

Lynn Suskin, City Clerk

Approved as to form:

Rod Kaseguma, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.:
Date of Publication:
Effective Date:

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CITY OF KENMORE
WASHINGTON
ORDINANCE NO. 09-0298

AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON, AMENDING ORDINANCE NUMBER 08-0290, ADOPTING THE 2009-2010 BIENNIAL BUDGET, TO ADJUST REVENUES AND APPROPRIATIONS FOR THE GENERAL FUND, THE STREET FUND, THE ARTERIAL STREET FUND, THE PUBLIC ART FUND, THE PARK IMPACT FEE FUND, THE TRANSPORTATION IMPACT FEE FUND, THE MUNICIPAL CAPITAL FUND, THE CAPITAL PROJECT FUND, THE SURFACE WATER MANAGEMENT FUND, THE STRATEGIC RESERVE FUND, AND THE EQUIPMENT REPLACEMENT FUND; AND ESTABLISHING POSITIONS AND SALARY SCHEDULES FOR 2010; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council (the "Council") of the City of Kenmore, Washington (the "City"), is required by applicable state law to finalize its biennial budget prior to the commencement of the first fiscal year of the biennium; and

WHEREAS, the City is required by applicable state law to conduct a mid-biennial review of the budget prior to the end of the first fiscal year of the biennium; and

WHEREAS the amount of revenue and appropriations can only be estimated at the time of finalization of the budget; and

WHEREAS, the City Council scheduled and held a Public Hearing on the amendments to the 2009-2010 Biennial Budget on November 9, 2009; and

WHEREAS, the City Council finds it in the best interest of the City of Kenmore to adjust revenues and appropriations in the General Fund, the Street Fund, the Arterial Street Fund, the Public Art Fund, the Park Impact Fee Fund, the Transportation Impact Fee Fund, the Municipal Capital Fund, the Capital Projects Fund, the Surface Water Management Fund, the Strategic Reserve Fund, and the Equipment Replacement Fund;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Funds Appropriated. The 2009-2010 biennial budget, adopted by Ordinance No. 08-0290, for the period January 1, 2009 through December 31, 2010, is hereby amended by fund to reflect the adjustments to revenues and appropriations as follows:

FUND	Original Adopted 2009-2010 Revenues	Change	Amended 2009- 2010 Budgeted Revenues
General Fund	\$ 18,950,806	\$0	\$18,950,806
Street Fund	2,834,797	35,000	2,869,797
Arterial Street Fund	25,500,454	(435,309)	25,065,145
Public Art Fund	133,084	130,300	263,384
Park Impact Fee Fund	335,130	(128,500)	206,630
Transportation Impact Fee Fund	889,284	(450,000)	439,284
Swamp Creek Basin Fund	1,619,255	0	1,619,255
Municipal Capital Reserve Fund	3,034,583	(682,915)	2,351,668
Capital Projects Fund	19,735,748	(4,000,000)	15,735,748
Surface Water Management Fund	2,636,913	100,000	2,736,913
Strategic Reserve Fund	100,553	137,140	237,693
Equipment Replacement Fund	142,220	0	142,220
Total Budget	\$75,912,827	(\$5,294,284)	\$70,618,543

FUND	Original Adopted 2009-2010 Expenditures	Change	Amended 2009- 2010 Budgeted Expenditures
General Fund	\$ 20,761,883	\$0	\$20,761,883
Street Fund	3,223,573	(413,689)	2,809,884
Arterial Street Fund	24,053,972	(1,726,000)	22,327,972
Public Art Fund	129,000	0	129,000
Park Impact Fee Fund	817,000	0	817,000
Transportation Impact Fee Fund	880,698	(450,000)	430,698
Swamp Creek Basin Fund	0	0	0
Municipal Capital Reserve Fund	4,039,000	334,000	4,373,000
Capital Projects Fund	18,080,000	(3,770,397)	14,309,603
Surface Water Management Fund	5,545,581	170,320	5,715,901
Strategic Reserve Fund	0	0	0
Equipment Replacement Fund	294,850	35,000	329,850
Total Budget	\$77,825,557	(\$5,820,766)	\$72,004,791

The City Manager is hereby authorized and instructed to effectuate the necessary changes to the 2009-2010 biennial budget, adopted by Ordinance Number 08-0290, and make any necessary and appropriate line item entries and adjustments in order to reflect the amendments in this ordinance.

Section 2. Positions and Salary Schedule. The various positions and salary ranges for City officials and employees for 2010 are attached to this Ordinance as Exhibit A.

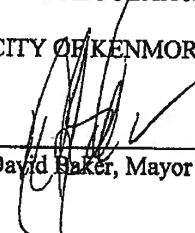
Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or

federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of the publication.

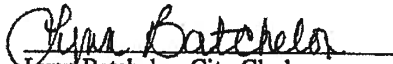
PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 16th DAY OF NOVEMBER, 2009.

CITY OF KENMORE



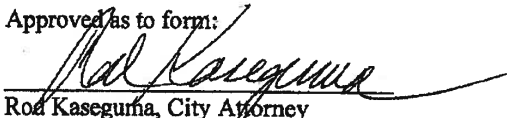
David Baker, Mayor

ATTEST/AUTHENTICATED:



Lynn Batchelor, City Clerk

Approved as to form:



Rod Kaseguma, City Attorney

Filed with the City Clerk:	November 12, 2009
Passed by the City Council:	November 16, 2009
Ordinance No.:	09-0298
Date of Publication:	November 20, 2009
Effective Date:	November 26, 2009

**EXHIBIT A
EMPLOYEE AND CITY OFFICIAL
MONTHLY SALARY SCHEDULE FOR 2010**

The 2010 Salary Schedule is based on the 2009 Salary Schedule approved by the City Council with no Cost of Living Adjustment for 2010. The Cost of Living Adjustments are indexed to the Consumer Price Index-Urban Wage Earners and Clerical Workers (Seattle CPI-W) as of June 30, 2009. This schedule is salary only and does not include fringe benefits which average approximately 30%.

Classification	Approved FTE Positions	2010 Monthly Salary-Entry	2010 Monthly Salary-Top
City Manager	1	Unclassified	Unclassified
Assistant City Manager	1	\$8,310	\$10,583
Director of Community Development	1	\$8,249	\$10,486
Finance Director	1	\$8,257	\$10,462
City Engineer	1	\$7,754	\$9,693
Public Works Operations Manager	1	\$6,251	\$7,813
Senior Engineer	1	\$6,090	\$7,634
City Clerk	1	\$5,772	\$7,262
Senior Planner, Surface Water Program Specialist	2	\$5,639	\$7,048
Code Compliance Officer	1	\$5,099	\$6,387
Accountant	1	\$4,687	\$5,898
Associate Planner	1	\$4,692	\$5,891
Parks Project Planner	1	\$4,692	\$5,891
Building Inspector/Plans Examiner	1	\$4,676	\$5,791
Streets/Parks - Skilled Labor	0	\$4,094	\$5,458
PIO/Special Events Coordinator	1	\$4,356	\$5,258
Permit Specialist	1	\$3,859	\$4,777
Administrative Assistant	2	\$3,769	\$4,654
Accounting Technician	0	\$3,672	\$4,608
Office Assistant II	1	\$3,372	\$4,207
Office Assistant I	2	\$3,065	\$3,824
		City Council Members (Per RCW 35A.13.040)	City Council Members (Per RCW 35A.13.040)
Mayor*	1	\$700	\$700
Council Member**	6	\$400/\$600	\$400/\$600
* The Mayor Salary will be \$700 at the start of the term of office after the next election (effective 2010); per Ordinance No. 07-0270 adopted December 10, 2007. ** The Council Member Salary will be \$600 at the start of the term of office after the next election of each council position (effective 2010); per Ordinance No. 07-0270 adopted December 10, 2007.			

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CITY OF KENMORE, WASHINGTON			
AGENDA BILL SUMMARY			
AGENDA TITLE			MEETING DATE
Accept December 2010 Financial Reports for the City of Kenmore, Washington			March 21, 2011
DEPARTMENT	DIRECTOR	CONTACT PERSON	PHONE
Finance	Joanne Gregory	Joanne Gregory	425-398-8900
COST OF PROPOSAL: N/A		ACCOUNT NUMBER: Various	
AMOUNT BUDGETED: 2009-2010 Amended City Budget \$80,765,626		NAME AND FUND #: All Funds	
ATTACHMENT(S) TO AGENDA PACKET ITEM:			
December 2010 Financial Reports for the City of Kenmore, Washington			
SUMMARY STATEMENT: The December monthly financial report is submitted for Council review and adoption. This provides the opportunity for the City Council and the community to receive information on the City of Kenmore's year to date revenues and expenditures in comparison to the City's 2009-2010 adopted biennial budget. It also provides an early opportunity to identify any potential variances or fluctuations from the adopted budget. Nationally, the unemployment rate fell to 9.4% in December from 9.8% in November, the lowest rate since May, 2009. The Dow Jones closed at 11,577, up slightly from 11,006 in November. December 2010 is the last month of the second year of the two year biennium, and General Fund revenues overall tracked closely with the budget (at 99.97%). However development related revenues exhibited significant declines in 2010 and sales taxes are flat. On the positive side property tax collections slightly exceeded the budgeted amounts. Overall sales tax revenues for the last 12 month period decreased 3.37%, (\$63,260), when compared to the previous 12 month period. When Brightwater construction sales tax revenues (which will not be ongoing) are not considered, these revenues are .6%, or \$9,543 more than the previous 12 month period. On a historical perspective, sales tax revenues (without Brightwater) were as follows: 2010: \$1,592,960; 2009: \$1,583,417; 2008: \$1,711,023; 2007: \$1,739,963. Real estate excise taxes are still below projections but not as dramatically as in 2009. For December, the total value of real estate transactions was \$7.2M which represents 20 transactions. Real estate excise taxes received in 2010 were \$763,689 which is \$179,297 more than was received in 2009. General Fund expenditures closed at 12% below budget (\$2,499,180) due in part to not transferring \$2,100,000 to the Capital Projects Fund, reducing contractual services, and not filling a budgeted engineering position. The unaudited year end reserve is \$4,929,789.			
CONSISTENT WITH OR COMPARISON TO PAST COUNCIL POLICIES, ORDINANCES, DIRECTION: Kenmore Budget Policy 9a: A revenue/expenditure report will be produced monthly so that it can be directly compared to the actual results of the fiscal year to date. Kenmore Budget Policy 9b: All budget amendments, both revenues and expenditures, will be noted in the monthly report.			
RECOMMENDED CITY COUNCIL ACTION/SUGGESTED MOTION: Accept December 2010 Financial Report for the City of Kenmore, Washington			
REVIEWED BY FINANCE DIRECTOR: JMG		REVIEWED BY CITY ATTORNEY:	APPROVED BY CITY MANAGER:
TODAY'S DATE: March 8, 2011		REVISION DATE(S):	FILE NAME & PATH (HYPERLINK)

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The City of Kenmore

6700 NE 181ST STREET PO Box 82607
KENMORE, WASHINGTON 98028

MEMORANDUM

TO: Frederick C. Stouder, City Manager
FROM: Joanne Gregory, Finance Director
DATE: March 8, 2011
RE: December 2010 Financial Reports for the City of Kenmore, Washington

December 2010 financial information is presented for your review and delivery to the City Council. Attached you will find the following reports:

- General Fund Summary
- General Fund Revenue Graphs
- General Fund Expenditure Graphs
- All Funds Cash Summary
- Other Funds Monthly Activity
- Cash and Investment Report
- Schedule of Investments
- Sales Tax Receipts by Business Type
- Retail Sales and Use Tax Distribution
- Real Estate Excise Tax Report
- Monthly Report for Kenmore Village
- SR 522 Phase I Revenue and Expenditure History
- SR 522 Phase II Revenue and Expenditure History

If you would like additional information or have any questions regarding the financial reports, please feel free to contact me.

GENERAL FUND

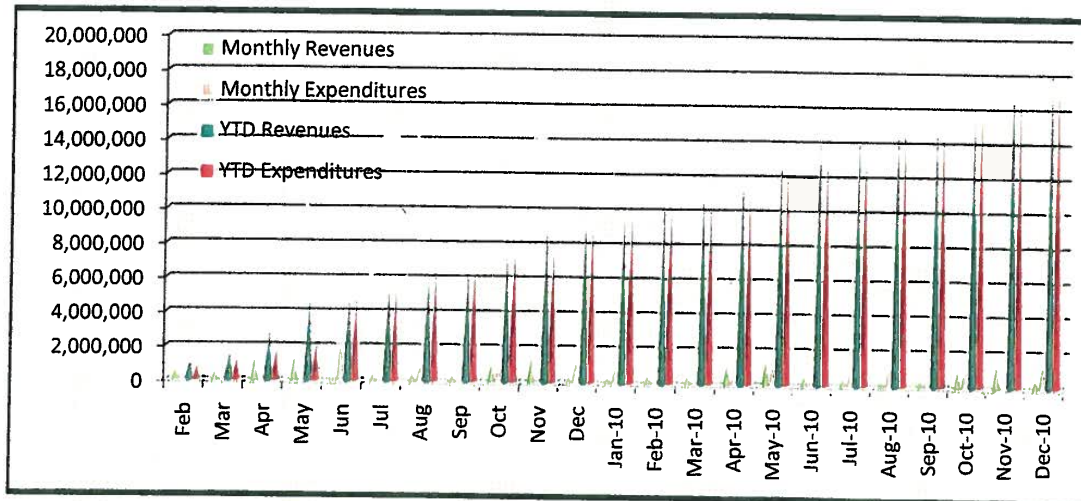
The first section of the monthly financial report is a review of the General Fund. This fund accounts for operational activities and includes all financial resources except those required or elected to be accounted for in another fund. Revenues include various taxes, per capita distributions from the State, fines and forfeitures, permits and licenses, and fees for service.

In the context of the biennial budget, this is the final month and the end of the 2009-2010 biennial budget period.

For the month of December, expenditures exceeded revenue in the General Fund by **\$787,042**. For the biennium, total **revenues exceeded expenditures by \$681,531**.

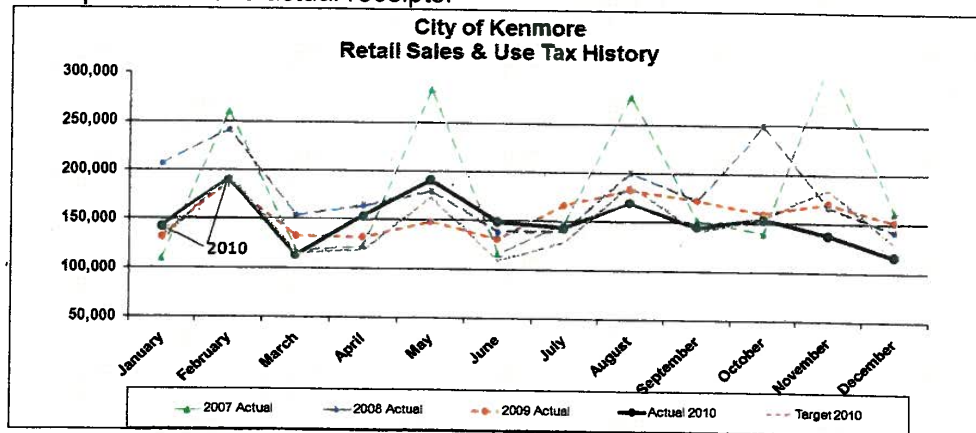
City of Kenmore, Washington
Monthly Financial Report
December 2010

The following chart illustrates the revenue and expenditure activity for the two year period ending December, 2010.



Total **revenues** for the month were **\$592,776** bringing biennium to date revenues to \$18,944,234 which is 99.97% of the biennial budgeted revenues of \$18,950,806. Primary sources of revenue for the month included retail sales and use taxes in the amount of \$117,183, and utility taxes in the amount of \$156,907. Also in December \$55,090 from Comcast was moved from franchise fees to SR 522 reimbursements to correct a posting misclassification; and investment interest earnings receipted into the General Fund were allocated out to the other funds in the amount of \$93,983. Transfers of \$256,014 were received into the General Fund for staff overhead reimbursements from the Arterial Street Fund and the Surface Water Management Fund.

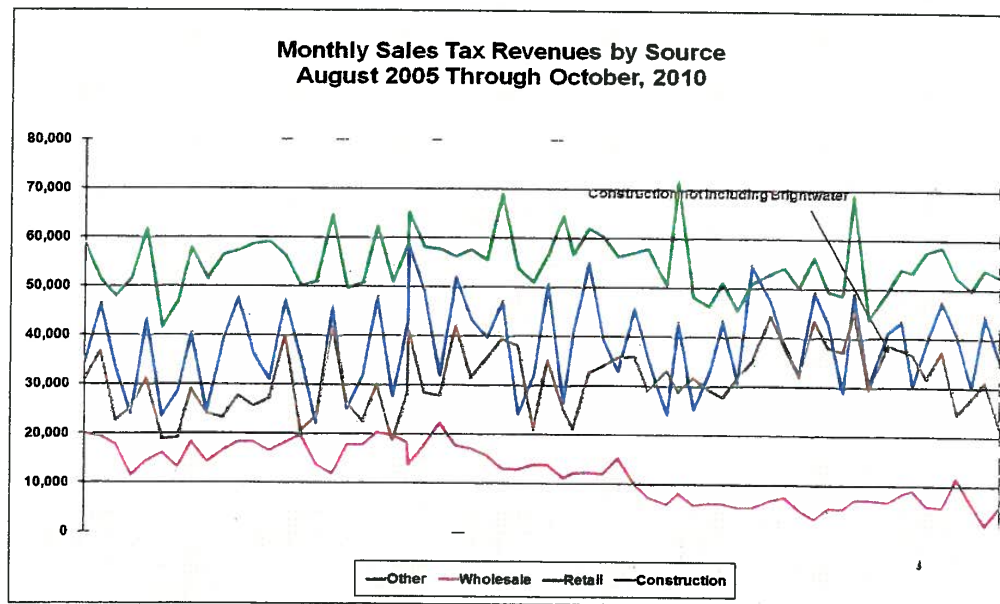
A summary of sales tax revenues received in December is attached. These receipts are based on October sales activity. The chart below gives a historical perspective of monthly sales tax receipts over the last several years. The red target 2010 line is a monthly average of actual receipts by month during 2007, 2008, and 2009. The black line represents 2010 actual receipts.



City of Kenmore, Washington
Monthly Financial Report
December 2010

Total sales tax revenues for 2010 declined \$63,260 from 2009, most notably in construction (\$86,552), manufacturing (\$11,848), and services (\$17,772). Year over year increases were noted in retail, \$25,111; wholesale \$9,826; and other categories \$17,975.

The following chart illustrates the historical trends of sales tax receipts from the major segments: construction, retail, wholesale, other (agriculture, services, manufacturing, transportation and utilities) from August, 2005 through October, 2010. Construction sales taxes are shown without the benefit of the Brightwater construction project. This category had the benefit of the city hall, Bastyr dorms, and fire station construction projects which have been completed or are near completion. Other segments have not yet experienced significant, prolonged downturns; however wholesale related receipts have definitely fallen off and retail sales tax revenues are weak compared to several years ago.



December 2010 expenditures were **\$1,379,818** bringing the biennium to date expenditures to \$18,262,703 which is 88% of the biennial budget expenditures of \$20,761,883. December activity included 4th quarter community service payments and three month's (Oct, Nov, Dec) charges for the police services contract.

The General Fund 2009-2010 biennial budget was based on a beginning fund balance of **\$3,683,966**. However, 2008 revenues were greater than projected which produced a 2009 beginning fund balance \$4,129,927. An additional year end adjustment to account for interest earnings on Certificates of Deposit resulted in a final audited 2008 year end fund balance of **\$4,248,258**, which carries over as the 2009 beginning fund balance. Out of this balance, \$1,500,000 was loaned to the Street and Arterial Street Funds, as of

December 31, 2008, resulting in an actual beginning **cash** balance of **\$2,748,258**. As a benchmark, the beginning fund balance of \$4,248,258, compared to the budgeted 2009 expenditures of \$10,627,370, was a healthy reserve of 40%.

The 2009-2010 budget period ends with a closing, unaudited fund balance of **\$4,929,789**, an **increase to the General Fund reserve of \$682,829** over the two year period. This increase is generally attributable to the final unbudgeted gambling tax receipts from the card room, a budgeted but unfilled engineering position, and a significant reduction in contractual services during 2010. The "budgeted" ending fund balance was projected to be \$1,872,888 which anticipated that \$2,100,000 would be transferred out of the General Fund to the Capital Projects Fund. It was later determined to retain the \$2,100,000 in the General Fund pending further direction. As a percentage of 2011 budgeted expenditures of \$9,281,526, a fund balance of \$4,929,789 provides a **53% reserve**.

OTHER FUNDS

The December 2010 cash activity for all funds is presented on the attached All Funds Cash Summary. Total City cash and investments, at the end of December, totaled \$17,508,016. This balance does not include cash of \$443,417 held as retainage on the city hall construction project. The Other Funds Monthly Activity graphs compare biennium to date revenues and expenditures to the 2009-2010 biennial budget.

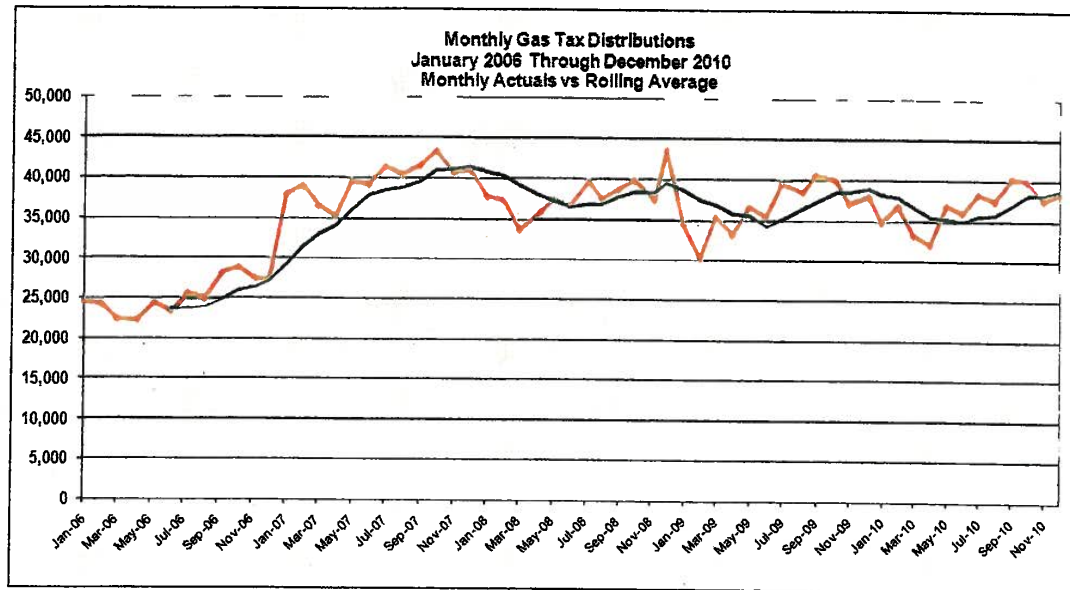
Other than the following, there were no significant transactions or unusual activities noted during the month of December.

In the **Arterial Street Fund**, there were no grant reimbursement revenues although \$55,090 was reimbursed to Phase II from Comcast. Budgeted interfund transfers were recorded which brought \$5,261,870 into the fund from the Street Fund, Transportation Impact Fee Fund, and Real Estate Excise Taxes from the Municipal Capital Fund. Expenditures toward the **SR522 project** were \$131,742 for the month of December. The Arterial Street Fund had a cash balance of \$1,209,197 at year end.

In the **Street Fund** revenue from gas tax distributions was \$38,531.

The following chart shows recent gas tax receipts through December, 2010. As the price of gas is again on the rise, expect to see a reduction of gas tax revenues due to economizing by the public and increased use of fuel efficient vehicles.

City of Kenmore, Washington
Monthly Financial Report
December 2010

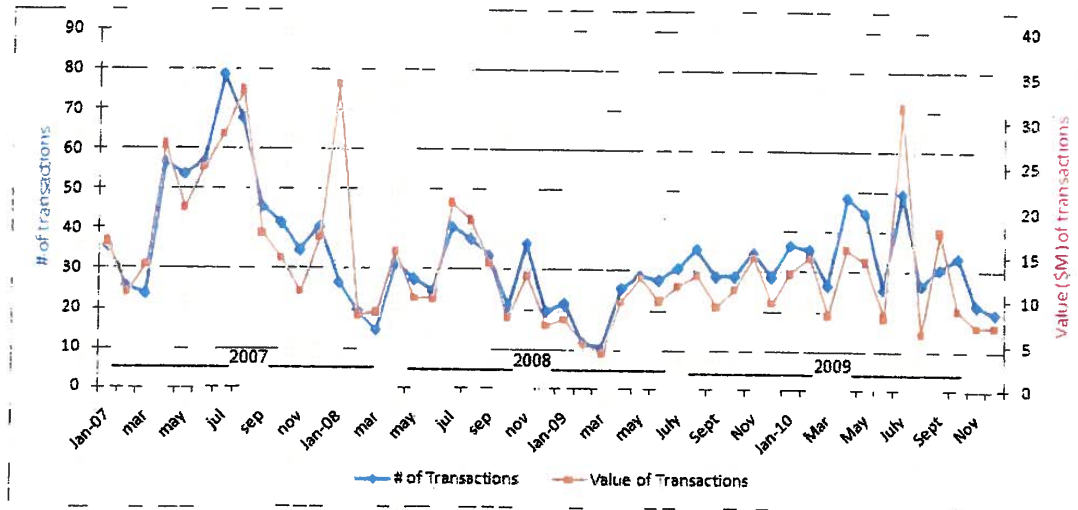


Park impact fees of \$9,652 and **transportation impact fees** of \$32,088 were received in December. Biennium to date receipts, in these funds, are: parks \$380,049, transportation \$1,274,733. Due to the slow pace of residential and commercial building activity earlier last year, the revenue budgets for both funds were reduced; however revenues improved over the course of the year.

The **Municipal Capital Fund** received \$32,962 of real estate excise taxes (REET) in December from sales activity that occurred in November. Twenty transactions were reported this month.

The attached Real Estate Excise Tax Report shows the monthly activity since 2007. Below is a chart that shows both the number of real estate transactions and the value of those transactions for the years 2007, 2008, 2009, through November 2010. It is evident that there are a stable number of monthly transactions but not at the peak level experienced in 2007.

City of Kenmore, Washington
Monthly Financial Report
December 2010



The single expenditure in this fund in December was a budgeted transfer to the Arterial Street Fund in the amount of \$3,290,000. The fund supports transportation and park capital projects. Real estate excise taxes received in 2010 were \$763,689 which is \$179,297 more than was received in 2009.

In the **Capital Projects Fund**, \$50,000 was received per the downtown development agreement, and City Hall expenditures were \$32,765 bringing the biennium to date total project expenditures, including financing costs, to \$12,129,354.

Also, in December, **the \$4,000,000 note to Banner Bank was repaid** with interest of \$79,097 (3.89%). The total interest cost, for the period of time the City held the \$4M, was \$93,792.

SUMMARY

This concludes the financial report for the City of Kenmore as of **December 31, 2010**. Thank you for taking the time to review the materials. I appreciate your feedback and encourage you to contact me at 425-398-8900 if you have any questions prior to the City Council meeting.

**City of Kenmore, Washington
General Fund Summary Report
December 31, 2010**



2009-2010						
	DECEMBER	YEAR END 2009	December-2010	BIENNIUM TO DATE 2009-2010	% of BUDGET	BIENNIUM BUDGET 2009-2010
REVENUES						
Beginning Fund Balance		2,748,258			74.6%	3,683,961
Property Taxes	724	3,949,177	35,324	8,026,595	102.0%	7,870,527
Sales and Use Taxes	184,355	2,278,780	148,796	4,482,157	99.9%	4,486,171
Utility Taxes	118,666	1,491,433	156,907	2,897,263	96.5%	3,001,932
Other Taxes	222	279,775	100	310,327	212.7%	145,900
Development Fees & Permits	42,295	901,980	40,554	1,415,401	78.5%	1,803,312
Franchise Fees	0	243,206	-47,786	385,488	82.6%	466,900
Intergovernmental and Grants	50,815	436,267	56,775	888,792	116.8%	760,841
Investment Interest	-17,057	99,675	-54,165	62,345	34.6%	180,000
Fines and Forfeitures	30,924	54,723	1	41,102	n/a	0
Transfers and Other Revenues	378	32,706	256,270	434,762	184.8%	235,220
Total Revenues	411,322	9,767,721	592,776	18,944,234	100.0%	18,950,800
Interfund Loan Received		6,850,000		6,850,000	n/a	n/a
Total Revenues & Beginning Fund Balance		19,365,979		28,542,492		22,634,000

2009-2010						
	DECEMBER	YEAR END 2009	December-2010	BIENNIUM TO DATE 2009-2010	% of BUDGET	BIENNIUM BUDGET 2009-2010
EXPENDITURES						
Cost Center						
City Council	10,936	92,767	14,518	228,334	123.9%	184,307
City Manager	66,901	783,292	115,578	1,712,085	108.6%	1,576,240
City Clerk	20,419	248,775	34,448	500,668	99.5%	503,323
Finance	20,901	244,729	26,210	498,290	102.8%	484,516
Legal	19,885	243,117	50,081	514,919	124.1%	415,000
Non-Departmental	47,032	856,806	114,395	1,779,573	100.3%	1,774,827
Interfund Transfers	250,000	1,371,095	-162,500	1,208,595	36.7%	3,296,095
Public Safety	572,195	3,216,950	870,037	7,075,237	101.5%	6,969,090
Engineering	14,757	333,046	87,565	807,793	67.4%	1,197,788
Community Development	152,254	1,428,577	111,113	2,744,028	81.7%	3,358,755
Parks & Facility Maintenance	82,199	402,516	118,373	1,193,181	119.1%	1,001,942
Total Expenditures	1,257,479	9,221,670	1,379,818	18,262,703	88.0%	20,761,883
Interfund Loan Disbursed	0	5,350,000		5,350,000	n/a	n/a
Ending Fund Balance		4,794,309		4,929,789	263.2%	1,872,888
Total Expenditures and Ending Fund Balance		19,365,979		28,542,492		22,634,000

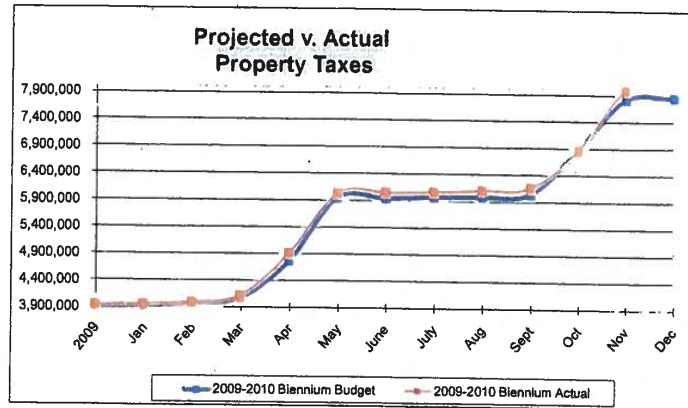
**City of Kenmore, Washington
General Fund Revenue Graphs
December 31, 2010**

PROPERTY TAXES

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	3,915,682	3,949,177
Jan	3,932,777	3,959,962
Feb	3,989,383	4,002,469
Mar	4,088,581	4,125,987
Apr	4,780,812	4,919,583
May	5,963,910	6,038,500
June	5,962,757	6,062,904
July	5,991,216	6,075,198
Aug	6,001,312	6,112,286
Sept	6,061,643	6,167,478
Oct	6,886,232	6,867,502
Nov	7,835,519	7,991,271
Dec	7,870,521	8,026,595
2009-2010	7,870,521	8,026,595

Biennium To Date
Actual v. Projected

102%

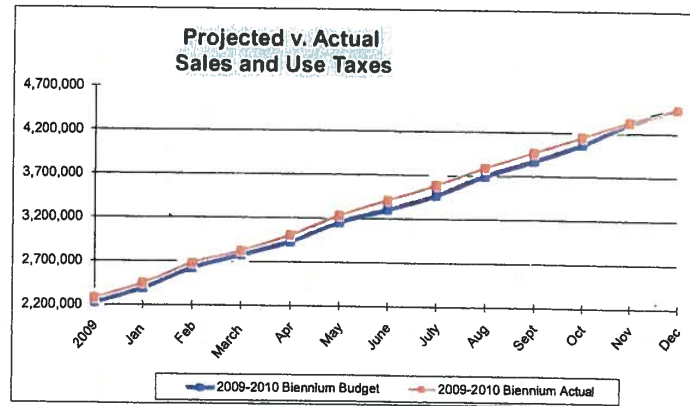


SALES, USE, CRIM JUSTICE TAXES

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	2,231,930	2,278,780
Jan	2,399,675	2,452,294
Feb	2,633,219	2,684,380
March	2,784,297	2,827,303
Apr	2,941,889	3,011,442
May	3,162,830	3,236,658
June	3,312,892	3,416,016
July	3,479,105	3,589,285
Aug	3,706,022	3,793,945
Sept	3,884,086	3,973,069
Oct	4,079,327	4,159,152
Nov	4,318,045	4,333,361
Dec	4,486,179	4,482,157
2009-2010	4,486,179	4,482,157

Biennium To Date
Actual v. Projected

100%

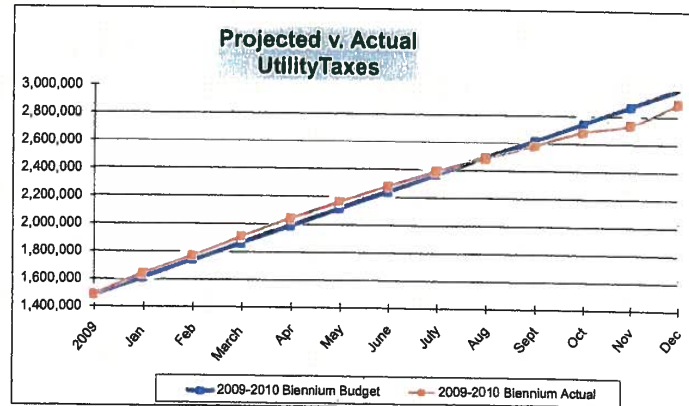


UTILITY TAXES

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	1,491,179	1,491,433
Jan	1,617,075	1,643,887
Feb	1,742,971	1,772,257
March	1,868,867	1,910,597
Apr	1,984,763	2,045,899
May	2,120,659	2,165,752
June	2,246,556	2,282,588
July	2,372,452	2,392,526
Aug	2,498,348	2,492,055
Sept	2,624,244	2,587,707
Oct	2,750,140	2,687,123
Nov	2,876,036	2,740,357
Dec	3,001,932	2,897,264
2009-2010	3,001,932	2,897,264

Biennium To Date
Actual v. Projected

97%



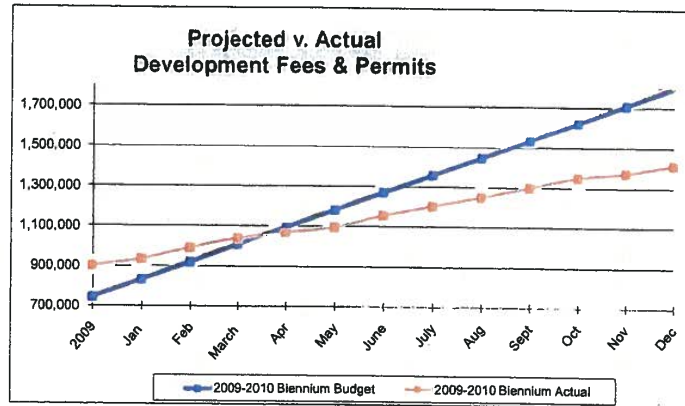
**City of Kenmore, Washington
General Fund Revenue Graphs
December 31, 2010**

DEVELOPMENT FEES & PERMITS

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	748,704	901,980
Jan	836,588	935,794
Feb	924,472	992,701
March	1,012,356	1,041,412
Apr	1,100,240	1,070,501
May	1,188,124	1,097,891
June	1,276,009	1,158,792
July	1,363,893	1,205,641
Aug	1,451,777	1,251,944
Sept	1,539,661	1,301,500
Oct	1,627,545	1,352,444
Nov	1,715,429	1,374,847
Dec	1,803,313	1,415,401
2009-2010	1,803,313	1,415,401

Biennium To Date
Actual v. Projected

78%

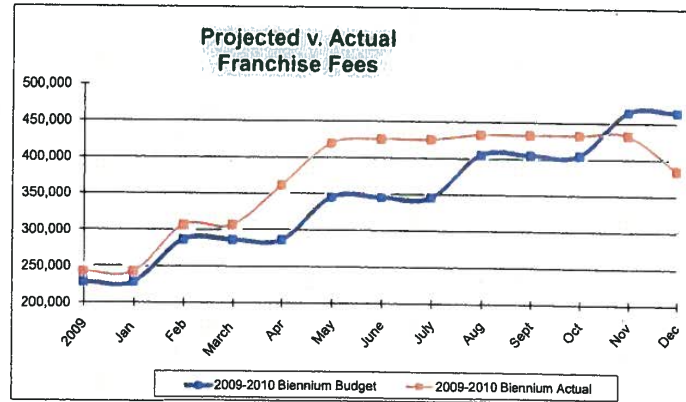


FRANCHISE FEES

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	230,000	243,206
Jan	230,000	243,206
Feb	288,182	307,302
March	288,182	307,302
Apr	288,182	362,392
May	347,334	420,231
June	347,334	426,382
July	347,334	426,382
Aug	406,843	433,274
Sept	406,843	433,274
Oct	406,843	433,274
Nov	466,900	433,274
Dec	466,900	385,488
2009-2010	466,900	385,488

Biennium To Date
Actual v. Projected

83%

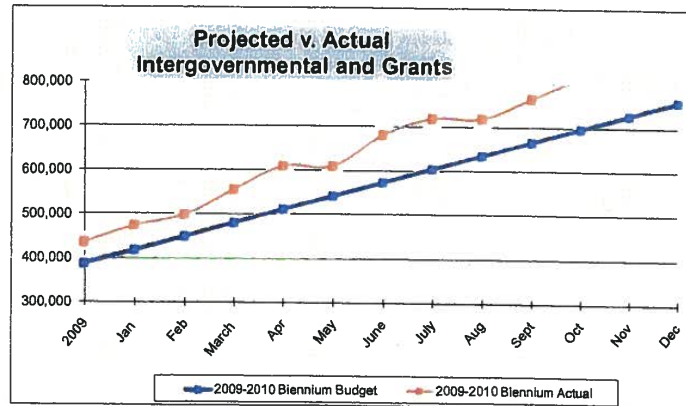


INTERGOVERNMENTAL & GRANTS

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	389,168	436,267
Jan	420,141	475,046
Feb	451,114	499,424
March	482,086	556,576
Apr	513,059	610,847
May	544,032	610,847
June	575,005	682,074
July	605,977	720,071
Aug	636,950	720,071
Sept	667,923	765,748
Oct	698,896	811,944
Nov	729,868	832,017
Dec	760,841	888,792
2009-2010	760,841	888,792

Biennium To Date
Actual v. Projected

117%



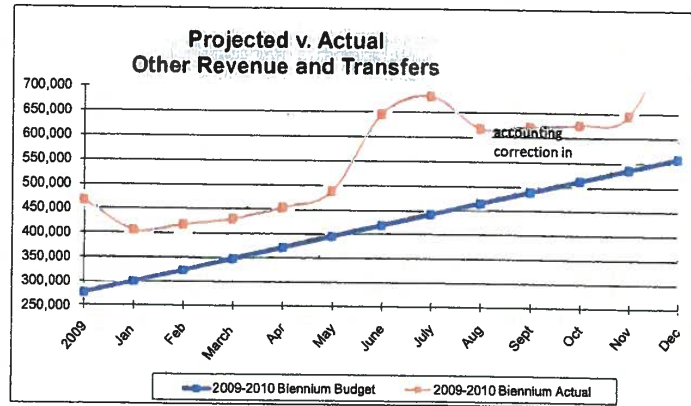
**City of Kenmore, Washington
General Fund Revenue Graphs
December 31, 2010**

OTHER REVENUES AND TRANSFERS

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	279,209	466,879
Jan	302,702	406,055
Feb	326,194	417,500
March	349,687	429,290
Apr	373,179	453,425
May	396,672	487,178
June	420,165	644,912
July	443,657	682,335
Aug	467,150	618,109
Sept	490,642	622,495
Oct	514,135	626,367
Nov	537,627	646,331
Dec	561,120	848,537
2009-2010	561,120	848,537

Biennium To Date
Actual v. Projected

151%

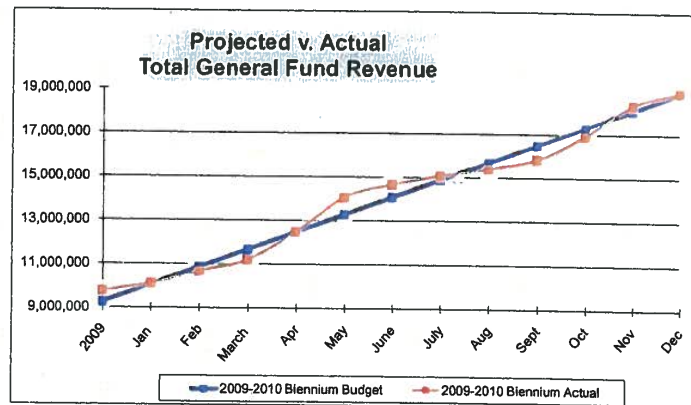


TOTAL GENERAL FUND REVENUE

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	9,285,873	9,767,721
Jan	10,091,284	10,116,244
Feb	10,896,695	10,676,033
March	11,702,107	11,198,467
Apr	12,507,518	12,474,089
May	13,312,929	14,057,058
June	14,118,340	14,673,669
July	14,923,751	15,091,438
Aug	15,729,162	15,421,685
Sept	16,534,574	15,851,272
Oct	17,339,985	16,937,807
Nov	18,145,396	18,351,459
Dec	18,950,807	18,944,235
2009-2010	18,950,807	18,944,235

Biennium To Date
Actual v. Projected

99.97%



**City of Kenmore, Washington
General Fund Expenditure Graphs
December 31, 2010**

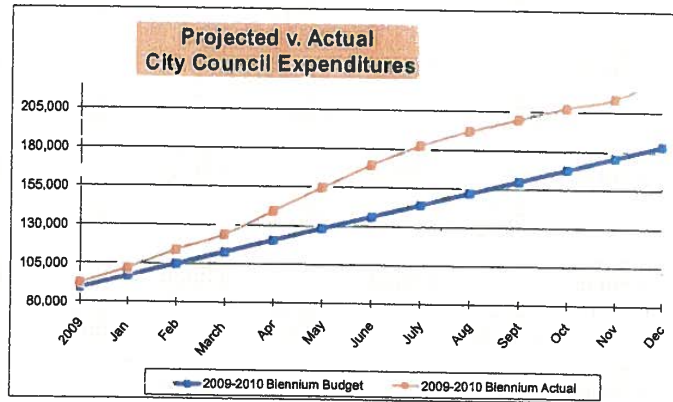
CITY COUNCIL

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	89,833	92,767
Jan	97,706	102,358
Feb	105,579	114,420
March	113,452	124,323
Apr	121,324	139,806
May	129,197	155,221
June	137,070	170,017
July	144,943	182,714
Aug	152,816	192,343
Sept	160,689	200,030
Oct	168,561	207,893
Nov	176,434	213,816
Dec	184,307	228,334
2009-2010	184,307	228,334

Biennium To Date

Actual v. Projected

124%



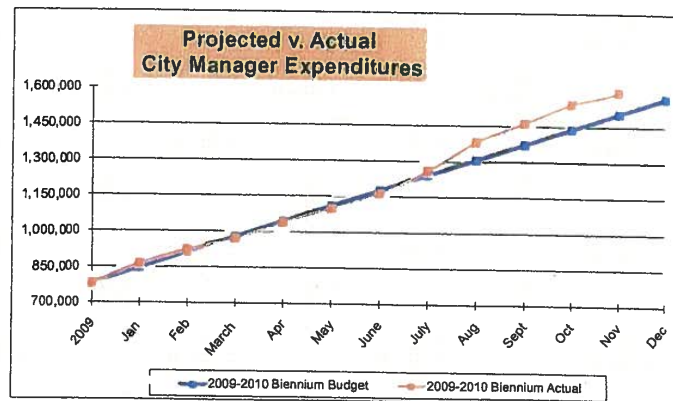
CITY MANAGER

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	787,002	783,292
Jan	852,772	868,008
Feb	918,542	926,354
March	984,312	974,816
Apr	1,050,081	1,042,529
May	1,115,851	1,102,995
June	1,181,621	1,166,184
July	1,247,391	1,262,671
Aug	1,313,161	1,384,735
Sept	1,378,931	1,464,736
Oct	1,444,700	1,546,183
Nov	1,510,470	1,596,507
Dec	1,576,240	1,712,085
2009-2010	1,576,240	1,712,085

Biennium To Date

Actual v. Projected

109%



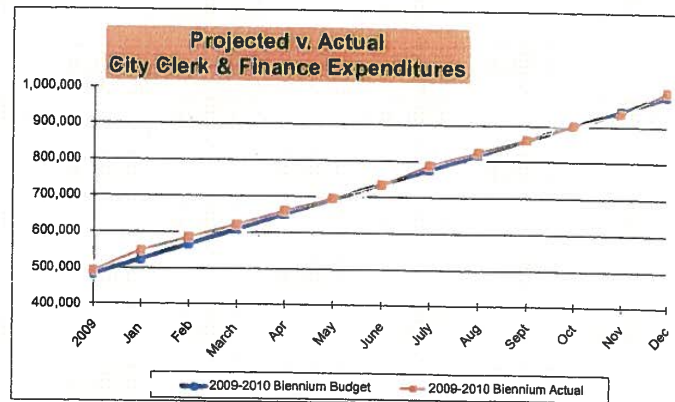
CITY CLERK & FINANCE

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	484,184	493,504
Jan	526,155	549,397
Feb	568,127	586,370
March	610,098	622,715
Apr	652,069	661,102
May	694,040	696,839
June	736,012	734,561
July	777,983	789,150
Aug	819,954	826,934
Sept	861,925	863,239
Oct	903,897	903,670
Nov	945,868	938,299
Dec	987,839	998,957
2009-2010	987,839	998,957

Biennium To Date

Actual v. Projected

101%



**City of Kenmore, Washington
General Fund Expenditure Graphs
December 31, 2010**

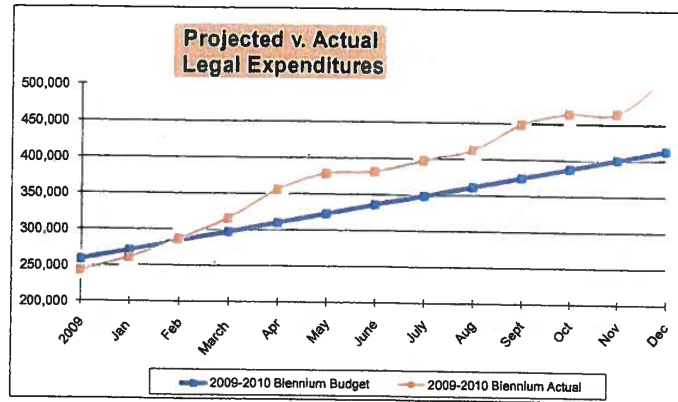
LEGAL

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	260,000	243,117
Jan	272,917	261,579
Feb	285,833	287,713
March	298,750	316,375
Apr	311,667	356,415
May	324,583	378,789
June	337,500	382,094
July	350,417	398,160
Aug	363,333	413,097
Sept	376,250	448,892
Oct	389,167	464,014
Nov	402,083	464,839
Dec	415,000	514,920
2009-2010	415,000	514,920

Biennium To Date

Actual v. Projected

124%



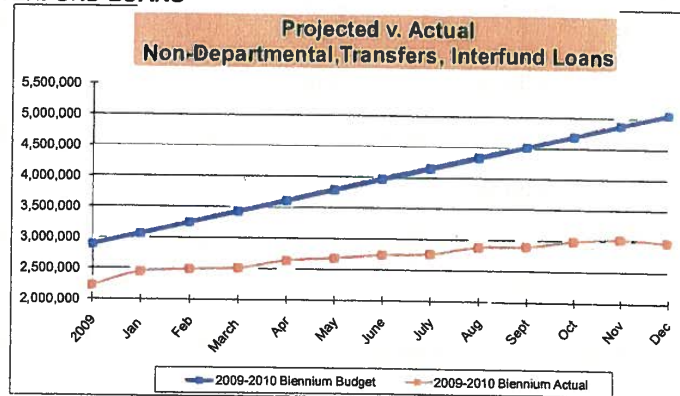
NON-DEPARTMENTAL, TRANSFERS, INTERFUND LOANS

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	2,908,814	2,227,901
Jan	3,088,990	2,451,943
Feb	3,269,165	2,496,174
March	3,449,341	2,518,511
Apr	3,629,517	2,642,470
May	3,809,692	2,687,884
June	3,989,868	2,744,857
July	4,170,044	2,769,702
Aug	4,350,219	2,886,102
Sept	4,530,395	2,901,376
Oct	4,710,571	2,995,716
Nov	4,890,746	3,036,273
Dec	5,070,922	2,988,168
2009-2010	5,070,922	2,988,168

Biennium To Date

Actual v. Projected

59%



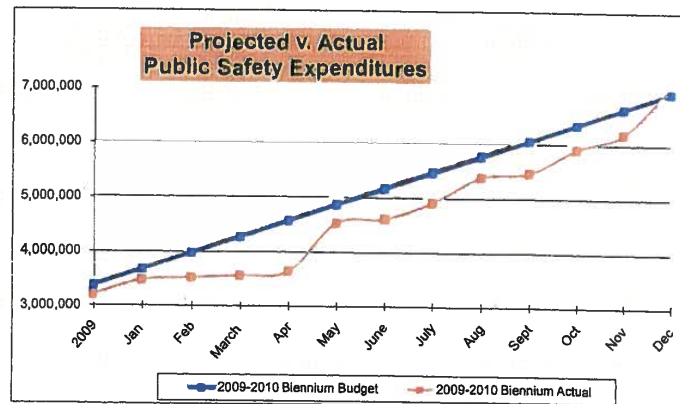
PUBLIC SAFETY

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	3,395,205	3,216,950
Jan	3,693,029	3,486,817
Feb	3,990,852	3,534,175
March	4,288,676	3,576,714
Apr	4,586,500	3,650,281
May	4,884,323	4,539,227
June	5,182,147	4,617,166
July	5,479,971	4,924,681
Aug	5,777,794	5,396,714
Sept	6,075,618	5,479,295
Oct	6,373,442	5,919,686
Nov	6,671,265	6,205,199
Dec	6,969,089	7,075,236
2009-2010	6,969,090	7,075,236

Biennium To Date

Actual v. Projected

102%



**City of Kenmore, Washington
General Fund Expenditure Graphs
December 31, 2010**

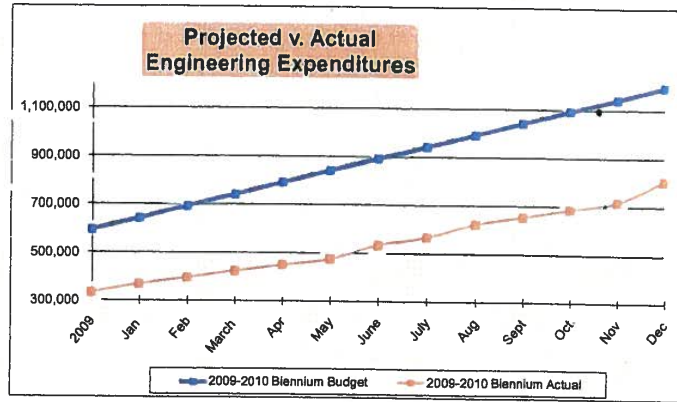
ENGINEERING

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	596,936	333,046
Jan	647,007	368,819
Feb	697,078	396,903
March	747,149	425,571
Apr	797,220	451,972
May	847,291	476,641
June	897,362	535,182
July	947,433	569,791
Aug	997,504	624,708
Sept	1,047,575	655,807
Oct	1,097,646	687,926
Nov	1,147,717	720,228
Dec	1,197,788	807,793
2009-2010	1,197,788	807,793

Biennium To Date

Actual v. Projected

67%



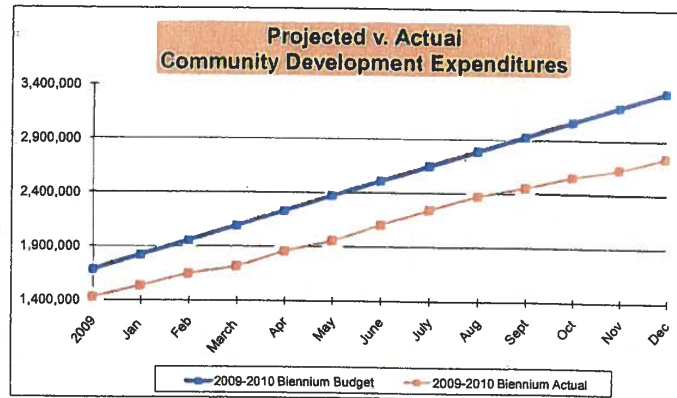
COMMUNITY DEVELOPMENT

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	1,688,782	1,428,577
Jan	1,827,946	1,534,303
Feb	1,967,111	1,647,343
March	2,106,275	1,721,973
Apr	2,245,440	1,859,847
May	2,384,604	1,961,630
June	2,523,769	2,107,074
July	2,662,933	2,249,317
Aug	2,802,097	2,376,221
Sept	2,941,262	2,462,035
Oct	3,080,426	2,561,281
Nov	3,219,591	2,632,915
Dec	3,358,755	2,744,028
2009-2010	3,358,755	2,744,028

Biennium To Date

Actual v. Projected

82%



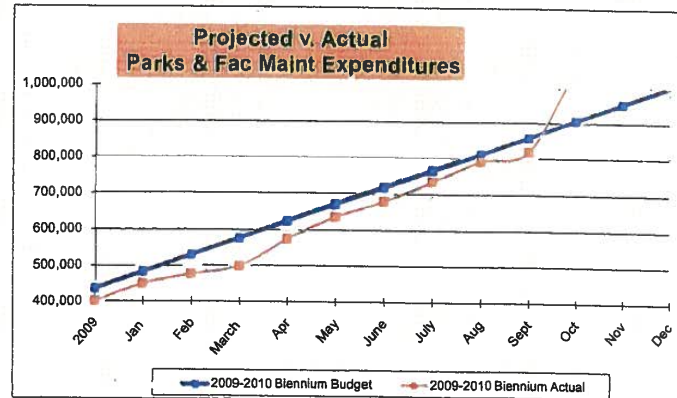
PARKS & FACILITY MAINT

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	438,714	402,516
Jan	485,650	451,141
Feb	532,585	478,768
March	579,521	501,737
Apr	626,457	576,229
May	673,392	637,832
June	720,328	680,748
July	767,264	735,949
Aug	814,199	792,890
Sept	861,135	821,038
Oct	908,071	1,035,149
Nov	955,006	1,074,809
Dec	1,001,942	1,193,182
2009-2010	1,001,942	1,193,182

Biennium To Date

Actual v. Projected

119%



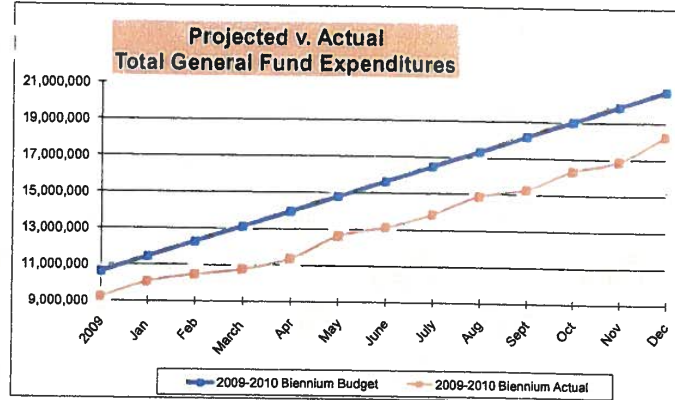
**City of Kenmore, Washington
General Fund Expenditure Graphs
December 31, 2010**

TOTAL GENERAL FUND EXPENDITURES

	2009-2010 Biennium Budget	2009-2010 Biennium Actual
2009	10,649,470	9,221,670
Jan	11,492,171	10,074,365
Feb	12,334,872	10,468,220
March	13,177,573	10,782,735
Apr	14,020,274	11,380,651
May	14,862,975	12,637,058
June	15,705,677	13,137,883
July	16,548,378	13,882,135
Aug	17,391,079	14,893,744
Sept	18,233,780	15,296,448
Oct	19,076,481	16,321,518
Nov	19,919,182	16,882,885
Dec	20,761,883	18,262,703
2009-2010	20,761,883	18,262,703

Biennium To Date
Actual v. Projected

88%



City of Kenmore, Washington
All Funds Cash Summary
December 31, 2010



	2008		2009-2010		
	BUDGET	ACTUAL	BUDGET	DECEMBER	BIENNIUM TO DATE
GENERAL FUND					
Beginning Cash	3,272,032	2,629,775	3,683,966		2,748,258
Interfund Loan Repayment	0	5,005,000			6,850,000
Revenues	9,452,756	10,457,437	18,950,806	582,776	18,944,234
Total Sources	12,724,788	17,992,212	22,634,772		28,542,492
Interfund Loans	0	5,500,000	0		5,350,000
Expenditures	10,279,083	9,731,454	20,761,883	1,379,818	18,262,703
Ending Cash	2,445,705	2,748,258	1,872,888		4,929,789
Total Uses	12,724,788	17,979,712	22,634,771		28,542,492
STREET FUND					
Beginning Cash	2,143,354	1,824,860	(2,371,433)		228,568
Interfund Loan		2,600,000	0		3,550,000
Revenues	15,469,881	5,609,342	2,869,797	850,036	8,568,320
Total Sources	17,613,235	10,034,202	498,364		12,346,888
Interfund Loan Repaid					6,150,000
Expenditures	17,428,310	9,805,634	4,331,754	1,729,323	4,156,306
Ending Cash	184,925	228,568	(3,833,390)		2,040,582
Total Uses	17,613,235	10,034,202	498,364		12,346,888
ARTERIAL STREET FUND					
Beginning Cash	508,306	1,743	(767,728)		1,432,272
Interfund Loan	0	8,200,000	0		8,300,000
Revenues	15,155,532	16,306,984	30,486,515	5,337,994	23,393,136
Total Sources	15,663,838	24,508,727	29,718,787		33,125,408
Interfund Loan Repaid	0	11,905,000			10,500,000
Expenditures	15,608,274	11,171,455	22,610,350	294,880	21,416,211
Ending Cash	55,564	1,432,272	7,108,437		1,209,197
Total Uses	15,663,838	24,508,727	29,718,787		33,125,408
PUBLIC ART FUND					
Beginning Cash	64,877	65,238	67,379		67,378
Revenues	3,244	2,640	263,384	483	130,857
Total Sources	68,121	67,878	330,763		198,235
Expenditures	500	500	130,000	(1,298)	129,991
Ending Cash	67,621	67,378	200,763		68,244
Total Uses	68,121	67,878	330,763		198,235
PARK IMPACT FEE FUND					
Beginning Cash	640,501	842,539	976,339		976,339
Revenues	179,923	140,084	206,630	15,434	396,799
Total Sources	820,424	982,623	1,182,969		1,373,138
Expenditures	470,000	6,284	817,000	18,683	18,683
Ending Cash	350,424	976,339	365,969		1,354,455
Total Uses	820,424	982,623	1,182,969		1,373,138
TRANSPORTATION IMPACT FEE FUND					
Beginning Cash	833,963	988,063	146,087		146,067
Revenues	210,540	158,024	889,284	34,792	1,280,266
Total Sources	1,044,503	1,146,087	1,035,371		1,426,353
Expenditures	1,000,000	1,000,000	880,698	450,000	880,698
Ending Cash	44,503	146,087	154,673		545,655
Total Uses	1,044,503	1,146,087	1,035,371		1,426,353
SWAMP CREEK BASIN FUND					
Beginning Cash	0	0	0		0
Revenues	0	0	1,619,255	8,084	1,762,640
Total Sources	0	0	1,619,255		1,762,640
Expenditures	0	0	0	0	0
Ending Cash	0	0	1,619,255		1,762,640
Total Uses	0	0	1,619,255		1,762,640

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City of Kenmore, Washington
All Funds Cash Summary
December 31, 2010

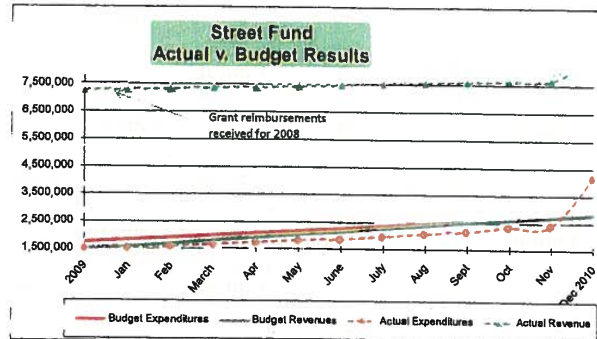


	2008		2009-2010		
	BUDGET	ACTUAL	BUDGET	DECEMBER	BIENNIUM TO DATE
<u>MUNICIPAL CAPITAL RESERVE FUND</u>					
Beginning Cash	7,403,784	2,716,023	5,702,042		2,402,043
Interfund Loan Repayment	0	6,900,000			8,800,000
Revenues	<u>1,529,660</u>	<u>1,104,760</u>	2,210,668	60,211	1,493,254
Total Sources	<u>8,933,444</u>	<u>10,720,783</u>	<u>7,912,710</u>		<u>12,695,297</u>
Interfund Loan		5,300,000			5,500,000
Expenditures	<u>5,143,112</u>	<u>3,018,740</u>	7,663,000	3,290,000	5,328,980
Ending Cash	3,790,332	2,402,043	249,710		1,866,316
Total Uses	<u>8,933,444</u>	<u>10,720,783</u>	<u>7,912,710</u>		<u>12,695,297</u>
<u>CAPITAL PROJECTS FUND</u>					
Beginning Cash	11,150,886	11,598,181	12,004,585		12,016,588
Revenues	<u>2,060,158</u>	<u>2,140,079</u>	6,626,878	(592,476)	4,693,262
Total Sources	<u>13,211,044</u>	<u>13,738,260</u>	<u>18,630,963</u>		<u>16,709,850</u>
Expenditures	<u>5,950,800</u>	<u>1,734,172</u>	17,525,189	4,120,855	16,636,626
Ending Cash	7,260,244	12,016,588	1,105,774		73,223
Total Uses	<u>13,211,044</u>	<u>13,750,760</u>	<u>18,630,963</u>		<u>16,709,850</u>
<u>SURFACE WATER MANAGEMENT FUND</u>					
Beginning Cash	3,877,397	4,113,562	3,865,039		3,865,039
Revenues	<u>877,480</u>	<u>1,100,269</u>	2,736,912	261,797	2,824,196
Total Sources	<u>4,754,877</u>	<u>5,213,831</u>	<u>6,601,951</u>		<u>6,689,235</u>
Expenditures	<u>1,501,093</u>	<u>1,348,792</u>	5,715,901	631,369	5,098,984
Ending Cash	3,253,784	3,865,039	886,050		1,590,280
Total Uses	<u>4,754,877</u>	<u>5,213,831</u>	<u>6,601,951</u>		<u>6,689,235</u>
<u>STRATEGIC RESERVE FUND</u>					
Beginning Cash	955,582	946,345	1,060,504		1,057,632
Interfund Loan Repayment					1,000,000
Revenues	<u>104,922</u>	<u>111,287</u>	237,693	0	206,832
Total Sources	<u>1,060,504</u>	<u>1,057,632</u>	<u>1,298,197</u>		<u>2,264,464</u>
Interfund Loans					1,000,000
Expenditures	<u>0</u>	<u>0</u>	0	0	0
Ending Cash	1,060,504	1,057,632	1,298,197		1,264,464
Total Uses	<u>1,060,504</u>	<u>1,057,632</u>	<u>1,298,197</u>		<u>2,264,464</u>
<u>EQUIPMENT REPLACEMENT FUND</u>					
Beginning Cash	429,718	440,823	510,358		510,358
Revenues	<u>80,995</u>	<u>79,220</u>	142,220	15,476	111,198
Total Sources	<u>510,713</u>	<u>520,043</u>	<u>652,578</u>		<u>621,556</u>
Expenditures	<u>92,950</u>	<u>9,685</u>	329,850	0	97,246
Ending Cash	417,763	510,358	322,728		524,310
Total Uses	<u>510,713</u>	<u>520,043</u>	<u>652,578</u>		<u>621,556</u>
<u>TRUST AND AGENCY (NON BUDGETED FUND)*</u>					
Beginning Cash	0	291,199	269,109		269,109
Revenues	<u>0</u>	<u>27,626</u>	0	3,370	144,107
Total Sources	<u>0</u>	<u>318,825</u>	<u>269,109</u>		<u>413,216</u>
Expenditures	<u>0</u>	<u>49,716</u>	0	8,504	134,357
Ending Cash	0	269,109	269,109		278,859
Total Uses	<u>0</u>	<u>318,825</u>	<u>269,109</u>		<u>413,216</u>
<u>TOTALS</u>					
Beginning Cash	31,280,400	26,358,351	25,145,747		25,719,671
Interfund Loan	0	22,705,000	0	0	28,500,000
Revenues	<u>45,125,090</u>	<u>37,237,752</u>	67,240,042	6,576,893	63,949,101
Total Sources	<u>76,405,490</u>	<u>86,301,103</u>	<u>92,385,789</u>	<u>6,579,893</u>	<u>118,168,772</u>
Interfund Loan	0	22,705,000	0	0	28,500,000
Expenditures	<u>57,474,122</u>	<u>37,876,432</u>	80,765,625	11,922,134	72,160,756
Ending Cash	18,931,368	25,719,671	11,620,163		17,508,016
Total Uses	<u>76,405,490</u>	<u>86,301,103</u>	<u>92,385,788</u>	<u>11,922,134</u>	<u>118,168,772</u>

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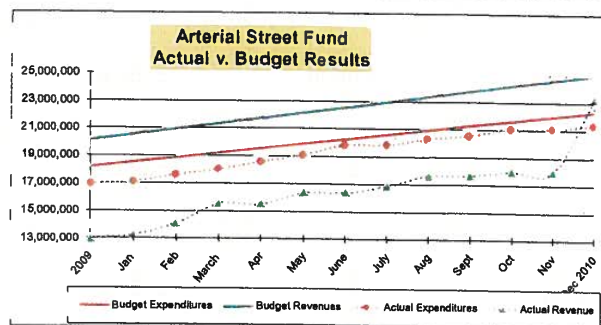
**City of Kenmore, Washington
Other Funds Monthly Activity
December 31, 2010**

STREET FUND				
	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	1,748,149	1,505,137	1,503,320	7,304,004
Jan	1,836,627	1,529,355	1,617,183	7,348,600
Feb	1,925,105	1,601,376	1,731,066	7,385,480
March	2,013,583	1,679,482	1,844,938	7,418,832
Apr	2,102,061	1,750,691	1,958,812	7,460,953
May	2,190,539	1,833,028	2,072,685	7,487,830
June	2,279,017	1,915,191	2,186,559	7,524,083
July	2,367,494	2,010,996	2,300,432	7,562,529
Aug	2,455,972	2,117,674	2,414,305	7,600,077
Sept	2,544,450	2,198,898	2,528,178	7,640,517
Oct	2,632,928	2,375,177	2,642,051	7,680,589
Nov	2,721,406	2,426,983	2,755,924	7,718,284
Dec 2010	2,809,884	4,166,306	2,869,797	8,568,320
2009-2010	4,331,764			
Total Actual to Date vs Total Budget		96%		299%



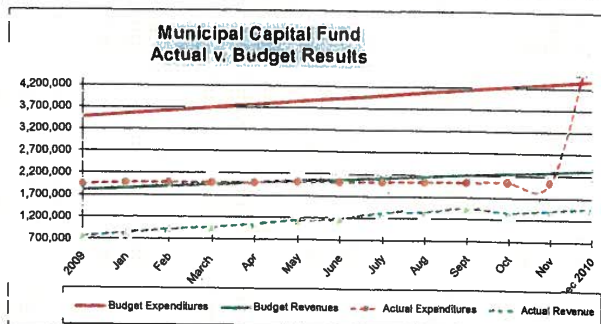
The Street Fund accounts for street maintenance operations, funded by the State's fuel tax and transfers from other funds. Before 2009, Phase I of the SR 522 highway project was accounted for in this fund including capital expenditures and grant revenues. Beginning in 2009, all of this capital project is accounted for in the Arterial Street Fund. There are still grant reimbursements due to this fund to repay 2008 expenditures.

ARTERIAL STREET FUND				
	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	18,189,566	16,885,800	20,210,460	13,017,214
Jan	18,534,433	17,135,142	20,615,017	13,311,527
Feb	18,879,300	17,652,759	21,019,574	14,171,674
March	19,224,167	18,064,519	21,424,131	15,589,783
Apr	19,569,034	18,605,714	21,828,688	15,589,783
May	19,913,901	19,101,894	22,233,245	16,415,665
June	20,258,769	19,839,648	22,637,803	16,415,305
July	20,603,636	19,860,390	23,042,360	16,944,816
Aug	20,948,503	20,342,103	23,446,917	17,696,296
Sept	21,293,370	20,594,543	23,851,474	17,741,642
Oct	21,638,237	21,088,454	24,256,031	18,055,142
Nov	21,983,104	21,121,331	24,660,588	18,055,142
Dec 2010	22,327,971	21,416,211	25,065,145	23,393,136
2009-2010	22,610,350		30,486,515	
Total Actual to Date vs Total Budget		95%		77%



The Arterial Street Fund accounts for capital improvements to the City's streets and SR 522, funded by various grants plus City resources from real estate excise tax and transportation impact fees. All phases of improvements to SR 522 are now accounted for in this fund. There is a time lag between project expenditures and reimbursements from grants; this accounts for the lower revenues compared to the expenditures.

MUNICIPAL CAPITAL FUND				
	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	3,489,000	1,969,275	1,830,383	790,632
Jan	3,662,667	2,001,865	1,873,823	867,331
Feb	3,636,333	2,005,283	1,917,264	940,894
March	3,710,000	2,005,562	1,960,704	983,320
Apr	3,783,667	2,010,027	2,004,145	1,065,978
May	3,857,333	2,033,284	2,047,585	1,155,137
June	3,931,000	2,035,452	2,091,026	1,194,231
July	4,004,667	2,043,273	2,134,466	1,352,664
Aug	4,078,333	2,047,784	2,177,906	1,376,381
Sept	4,152,000	2,051,555	2,221,347	1,464,365
Oct	4,225,667	2,038,980	2,264,787	1,383,245
Nov	4,299,333	2,038,980	2,308,228	1,433,043
Dec 2010	4,373,000	5,328,980	2,351,668	1,499,254
2009-2010	7,663,000		2,210,668	
Total Actual to Date vs Total Budget		70%		68%



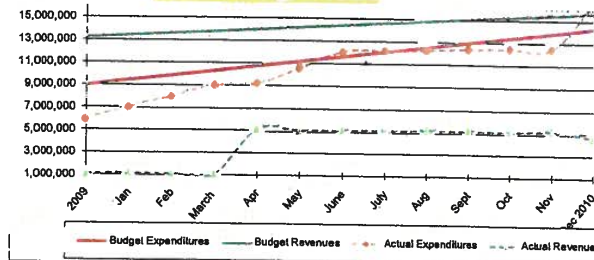
The Municipal Capital Fund accounts for the 1/2% real estate excise taxes levied by the City which are restricted to capital projects and improvements. Expenditures include park improvements and transfers to the Arterial Street Fund for transportation improvements.

**City of Kenmore, Washington
Other Funds Monthly Activity
December 31, 2010**

CAPITAL PROJECTS FUND

	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	9,026,582	8,065,563	13,314,535	1,198,612
Jan	9,486,834	7,155,805	13,516,303	1,236,600
Feb	9,907,086	8,095,982	13,718,071	1,237,350
March	10,347,337	9,094,777	13,919,838	1,252,218
Apr	10,787,589	9,256,042	14,121,606	5,254,200
May	11,227,841	10,618,352	14,323,374	5,256,519
June	11,668,093	12,145,703	14,525,142	5,260,416
July	12,108,344	12,243,928	14,726,909	5,273,547
Aug	12,548,596	12,277,771	14,928,677	5,277,523
Sept	12,988,848	12,423,185	15,130,445	5,278,273
Oct	13,429,100	12,474,533	15,332,213	5,281,011
Nov	13,869,351	12,515,771	15,533,980	5,285,737
Dec 2010	14,309,603	16,636,626	15,735,748	4,683,261
2009-2010	17,525,189		6,628,878	
Total Actual to Date vs Total Budget		95%		71%

**Capital Projects Fund
Actual v. Budget Results**

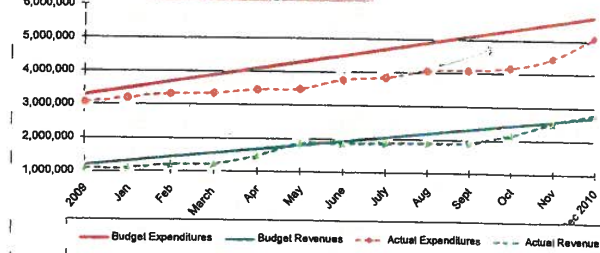


The Capital Projects Fund accounts for leasing activity of Kenmore Village, the City Hall construction project, the scheduled purchase and sale of Kenmore Village, proceeds of debt financing and transfers from the General Fund. The majority of the expenditures for construction of city hall are expected over the next 12 month period, the sale of Kenmore Village was budgeted to occur in December of 2009.

SURFACE WATER MANAGEMENT FUND

	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	3,293,866	3,075,522	1,215,087	1,118,317
Jan	3,495,794	3,218,817	1,341,906	1,126,827
Feb	3,697,622	3,346,389	1,468,725	1,233,099
March	3,899,450	3,374,566	1,595,543	1,267,229
Apr	4,101,278	3,483,456	1,722,362	1,506,712
May	4,303,106	3,508,612	1,849,181	1,901,208
June	4,504,934	3,790,944	1,976,000	1,906,613
July	4,706,761	3,866,859	2,102,818	1,929,519
Aug	4,908,589	4,071,537	2,229,637	1,939,996
Sept	5,110,417	4,101,859	2,356,456	1,953,337
Oct	5,312,245	4,190,400	2,483,275	2,193,101
Nov	5,514,073	4,467,585	2,610,093	2,562,398
Dec 2010	5,715,901	5,098,954	2,736,912	2,824,195
2009-2010	5,715,901		2,736,912	
Total Actual to Date vs Total Budget		89%		103%

**Surface Water Fund
Actual v. Budget Results**

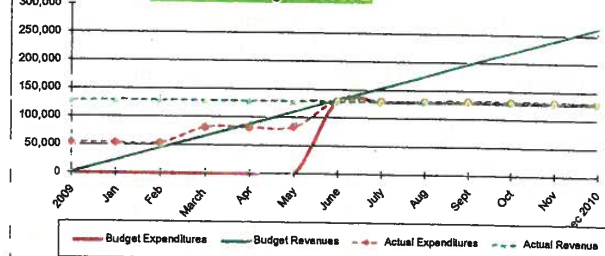


This fund accounts for receipts from surface water assessments. The assessments are collected through the property tax billings; the majority of the receipts are collected in May and November. Expenditures are for surface water maintenance activities such as sweeping and drainage as well as capital improvements. Funds remaining from King County that are reserved for activities in the Swamp Creek Basin will be transferred and accounted for in a new fund known as the Swamp Creek Basin Fund.

PUBLIC ART FUND

	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	0	53,994	2,012	128,920
Jan	0	53,994	23,793	130,374
Feb	0	53,994	45,574	130,374
March	0	82,494	67,355	130,374
Apr	0	82,494	89,136	130,374
May	0	83,589	110,917	130,374
June	129,000	130,680	132,698	130,374
July	129,000	130,680	154,479	130,374
Aug	129,000	130,789	176,260	130,374
Sept	129,000	131,289	198,041	130,374
Oct	129,000	131,289	219,822	130,374
Nov	129,000	131,289	241,603	130,374
Dec 2010	129,000	129,991	263,384	130,857
2009-2010	130,000		263,384	
Total Actual to Date vs Total Budget		100%		50%

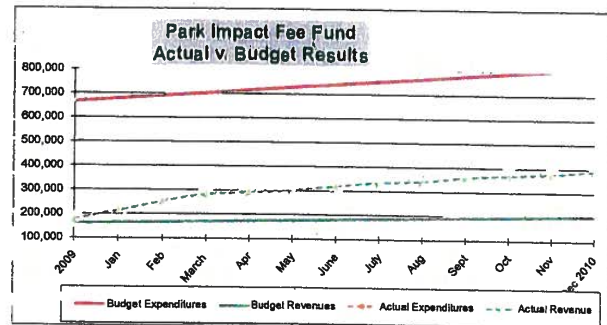
**Public Art Fund
Actual v. Budget Results**



This fund accounts for public art authorized by Ordinance 01-0115. One percent (1%) of public project construction contracts is contributed to this fund to provide for public art displays or performing arts events as authorized by the City Council.

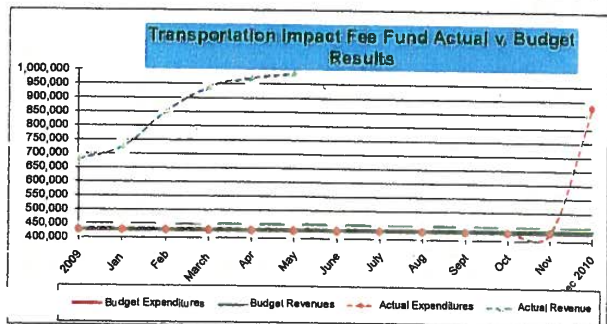
**City of Kenmore, Washington
Other Funds Monthly Activity
December 31, 2010**

PARK IMPACT FEE FUND				
	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	667,000	0	164,230	181,277
Jan	679,500	0	167,763	220,024
Feb	682,000	0	171,297	258,634
March	704,500	0	174,830	287,424
Apr	717,000	0	178,363	297,076
May	729,500	0	181,897	306,561
June	742,000	0	185,430	325,866
July	754,500	0	188,963	340,345
Aug	767,000	0	192,497	347,584
Sept	779,500	0	196,030	364,476
Oct	792,000	0	199,563	374,128
Nov	804,500	0	203,097	381,367
Dec 2010	817,000	18,683	206,630	396,801
2009-2010	817,000		206,630	
Total Actual to Date vs Total Budget		2%		192%



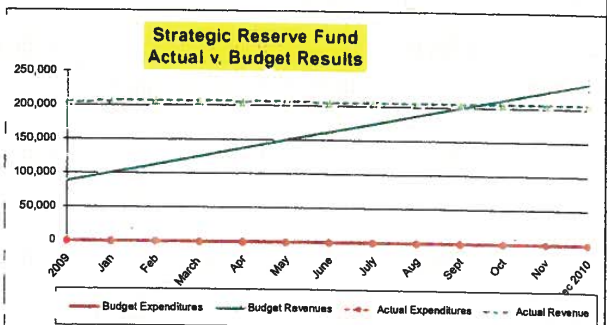
This fund accounts for City imposed park impact fees on new development. Expenditures are for public park acquisitions and improvements. In the 2009-2010 budget, expenditures are projected for improvements to six City parks.

TRANSPORTATION IMPACT FEE FUND				
	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	429,609	430,698	433,550	682,955
Jan	429,700	430,698	434,028	729,670
Feb	429,791	430,698	434,506	858,024
March	429,881	430,698	434,984	943,450
Apr	429,972	430,698	435,461	975,539
May	430,063	430,698	435,939	996,788
June	430,154	430,698	436,417	1,060,965
July	430,244	430,698	436,895	1,109,098
Aug	430,335	430,698	437,373	1,133,164
Sept	430,426	430,698	437,851	1,189,319
Oct	430,517	430,698	438,328	1,221,408
Nov	430,607	430,698	438,806	1,245,474
Dec 2010	430,698	880,698	439,284	1,280,266
2009-2010	880,698		889,284	
Total Actual to Date vs Total Budget		100%		144%



This fund accounts for City imposed transportation impact fees on new development. Expenditures are for public transportation improvements. In the 2009-2010 budget, funds are budgeted for SR 522 construction costs.

STRATEGIC RESERVE FUND				
	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	0	0	89,058	203,821
Jan	0	0	101,444	206,832
Feb	0	0	113,831	206,832
March	0	0	126,217	206,832
Apr	0	0	138,603	206,832
May	0	0	150,989	206,832
June	0	0	163,376	206,832
July	0	0	175,762	206,832
Aug	0	0	188,148	206,832
Sept	0	0	200,534	206,832
Oct	0	0	212,921	206,832
Nov	0	0	225,307	206,832
Dec 2010	0	0	237,693	206,832
2009-2010	0		237,693	
Total Actual to Date vs Total Budget		0%		87%

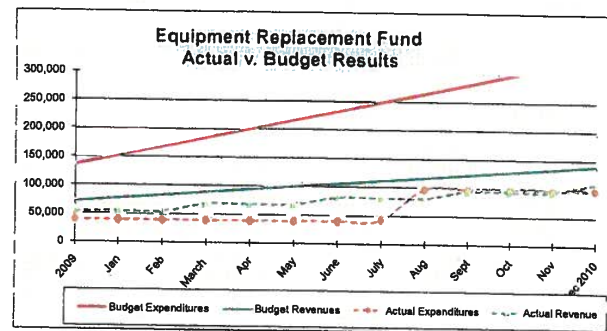


This fund serves as an emergency reserve and is fully funded, by transfers from the General Fund, to the maximum allowed by State law which is \$.375 per \$1,000 of City wide assessed value.

**City of Kenmore, Washington
Other Funds Monthly Activity
December 31, 2010**

EQUIPMENT REPLACEMENT FUND

	2009-2010 Budget Expenditures	2009-2010 Actual Expenditures	2009-2010 Budget Revenue	2009-2010 Actual Revenue
2009	136,250	39,469	72,690	55,275
Jan	152,383	39,469	78,484	56,791
Feb	168,517	39,469	84,278	56,791
March	184,650	39,469	90,073	69,768
Apr	200,783	39,469	95,867	69,768
May	216,917	39,469	101,661	69,768
June	233,050	40,348	107,455	82,745
July	249,183	43,288	113,249	82,745
Aug	265,317	97,246	119,043	82,745
Sept	281,450	97,246	124,838	95,722
Oct	297,583	97,246	130,632	95,722
Nov	313,717	97,246	136,426	95,722
Dec 2010	329,850	97,246	142,220	111,198
2009-2010	329,850		142,220	
Total Actual to Date vs Total Budget		29%		78%



This fund is used to maintain a reserve for future replacement of equipment and receives payments from the various department and funds that benefit from or use the assets.

City of Kenmore, Washington
Cash and Investment Report
December 31, 2010



Fund	Beg. Cash & Inv.	Monthly	Monthly	End. Cash & Inv.
	from Prev. Mo.	Revenues	Expenditures	Current Month
General	\$5,729,330	\$592,776	\$1,379,818	\$4,942,288
Street	\$2,919,869	850,035	1,729,323	2,040,581
Arterial Street	(\$3,833,914)	5,337,992	294,880	1,209,198
Public Art	\$66,463	484	-1,298	68,245
Park Impact Fee	\$1,357,706	15,434	18,683	1,354,457
Transp Impact Fee	\$960,863	34,792	450,000	545,655
Swamp Creek Basin	\$1,754,557	8,083	0	1,762,640
Municipal Capital	\$5,096,105	60,211	3,290,000	1,866,316
Capital Projects	\$4,774,055	-592,478	4,120,855	60,722
Capital Projects-Retainage	\$443,378	39	0	443,417
Surface Water Mgt.	\$1,959,853	261,796	631,369	1,590,280
Strategic Reserve	\$1,264,465	0	0	1,264,465
Equipment Replacement	\$508,835	15,476	0	524,311
Trust & Agency	\$283,989	3,371	8,504	278,856
Totals	\$23,285,554	\$6,588,011	\$11,922,134	\$17,951,431

updated:

Fund	Cash, Savings,	(> One Year)	Total
	Local Govt Investment Pool	Fixed Investments	
General	\$4,159,334	\$782,955	\$4,942,289
Street	1,190,581	850,000	2,040,581
Arterial Street	1,209,198	0	1,209,198
Public Art	53,245	15,000	68,245
Park Impact Fee	424,457	930,000	1,354,457
Transp Impact Fee	515,655	30,000	545,655
Swamp Creek Basin	362,640	1,400,000	1,762,640
Municipal Capital	1,866,316	0	1,866,316
Capital Projects	54,139	450,000	504,139
Surface Water Mgt.	1,080,280	510,000	1,590,280
Strategic Reserve	414,465	850,000	1,264,465
Equipment Replacement	74,311	450,000	524,311
Trust & Agency	178,856	100,000	278,856
Totals	\$11,583,477	\$6,367,955	\$17,951,432

City of Kenmore, Washington
Schedule of Investments
December 31, 2010



		Average Yield to Maturity-Securities						Overall Average Yield	0.58%
Report by Security	Investment #	Type	Maturity Date	Purchase Date	Rate	Yield	Possible Call Date	Principal or Balance	Yield Equivalents
Piper Jaffray									
	313371WR3	FHLB	12/10/2012	12/10/2010	0.70%	0.70%	3/10/2011	1,000,000.00	7,000.00
CALLED 12/8/10	3133XXP26	FHLB	6/8/2012	6/8/2010	1.10%	1.10%			
Total Piper Jaffrey Purchases								1,000,000.00	7,000.00
Time Value Investments									
	3134G1K60	FHLMC	12/28/2015	12/28/2010	2.05%	2.05%	12/28/2011	1,990,900.00	20,500.00
	91388A4N9	FHLMC	10/15/2013	12/8/2010	1.00%	1.00%	4/15/2011	999,990.00	9,999.90
Total TVI Purchases								1,990,890.00	30,499.90
Bank of America									
	3133XTV45	FHLB	6/3/2011	6/16/2009	1.13%	1.45%		995,270.00	14,431.42
Total Bank of America Purchases								995,270.00	14,431.42
Banner Bank CD's									
	5740005425	CD	2/6/2011	2/6/2010	1.44%	1.45%		1,132,694.88	16,424.08
Total Banner Bank CD's								1,132,694.88	16,424.08
Sound Community Bank CD's									
	38700029	Money Market	2/1/2011	2/1/2010	0.20%	0.20%		1,000,000.00	2,000.00
Total Sound Community Bank CD's								1,000,000.00	2,000.00
Cascade Bank CD's									
	280128104	CD	3/16/2011	3/16/2010	1.49%	1.50%		90,000.00	1,350.00
	280128112	CD	3/10/2011	3/10/2010	0.99%	1.00%		150,000.00	1,500.00
Total Cascade Bank CD's								240,000.00	2,850.00
TOTAL ALL SECURITIES								\$ 6,367,954.88	\$ 73,205.39
Banner Checking and Savings						0.25% Banner		\$607,268.72	1,518.17
Cascade Savings						0.25%		11,034.96	27.69
Cash								1,005.18	-
Local Government Investment Pool						0.25% LGIP		\$10,984,168	28,608.84
Total Accounts								\$ 17,951,432.18	103,257.99

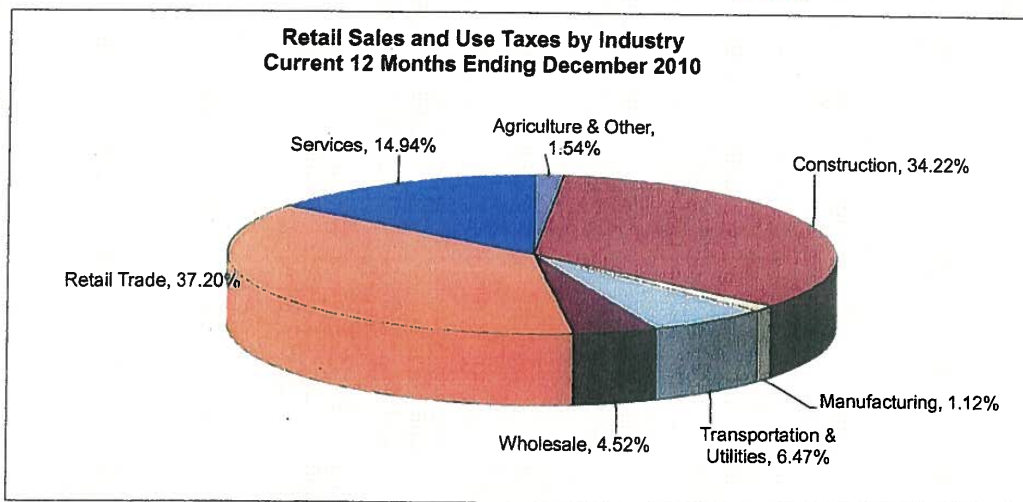
City of Kenmore, Washington
SALES TAX RECEIPTS BY BUSINESS TYPE
 December 2010

	SALES TAX	USE TAX	TOTAL	PERCENT
AGRICULTURE & OTHER	2,421.52	4.40	2,425.92	2.1%
CONSTRUCTION	21,776.80	466.53	22,243.32	19.0%
MANUFACTURING	1,252.43	17.00	1,269.43	1.1%
TRANSPORTATION & UTILITIES	7,896.19	472.03	8,368.22	7.1%
WHOLESALE	5,744.75	53.40	5,798.16	4.9%
RETAIL TRADE	52,073.30	745.64	52,818.95	45.1%
SERVICES	22,339.84	765.47	23,105.31	19.7%
PUBLIC SERVICES	79.55	1,075.52	1,155.06	1.0%
	<u>113,584.38</u>	<u>3,599.99</u>	<u>117,184.37</u>	<u>100.0%</u>

City of Kenmore, Washington
Retail Sales and Use Tax Distribution
December 31, 2010



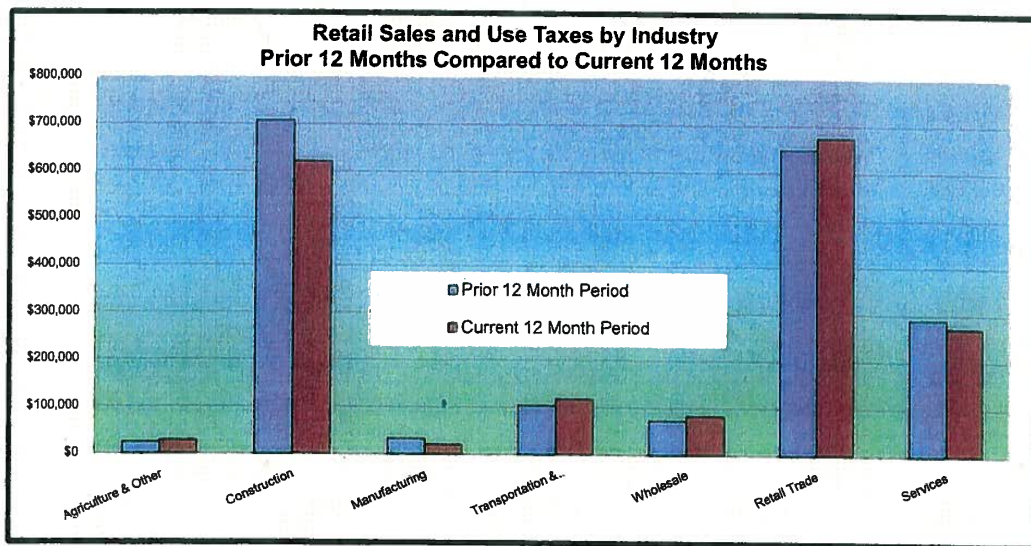
<u>Industry</u>	<u>Prior 12 Months ending December 2009</u>	<u>Current 12 Months ending December 2010</u>	<u>% Increase/ (Decrease)</u>	<u>% of Total</u>
Agriculture & Other (Landscaping, Animal Hospitals)	\$23,890	\$27,816	16.43%	1.54%
Construction	706,387	619,835 *	-12.25%	34.22%
Manufacturing (Printing, Publishing, Other Manuf.)	32,112	20,264	-36.89%	1.12%
Transp/Comm/Utilities (Telecomm., Air Transport.)	103,195	117,244	13.61%	6.47%
Wholesale (Lumber, Other Wholesale)	72,129	81,955	13.62%	4.52%
Retail Trade (Eating, Merchandise, Food Stores)	648,722	673,833	3.87%	37.20%
Services (Auction, Recreation, Auto Repair, Financial)	288,319	270,547	-6.16%	14.94%
Totals	\$1,874,755	\$1,811,495	-3.37%	100%
Increase/(Decrease)		(\$63,260)	-3.37%	



NOTE: Due to the City's Confidentiality Agreement with the Department of Revenue, specific business information cannot be disclosed.

* Approximately 40% of this is due to the Brightwater project.

There is a sixty-day lag between sales taxes collected and when they are remitted to the City



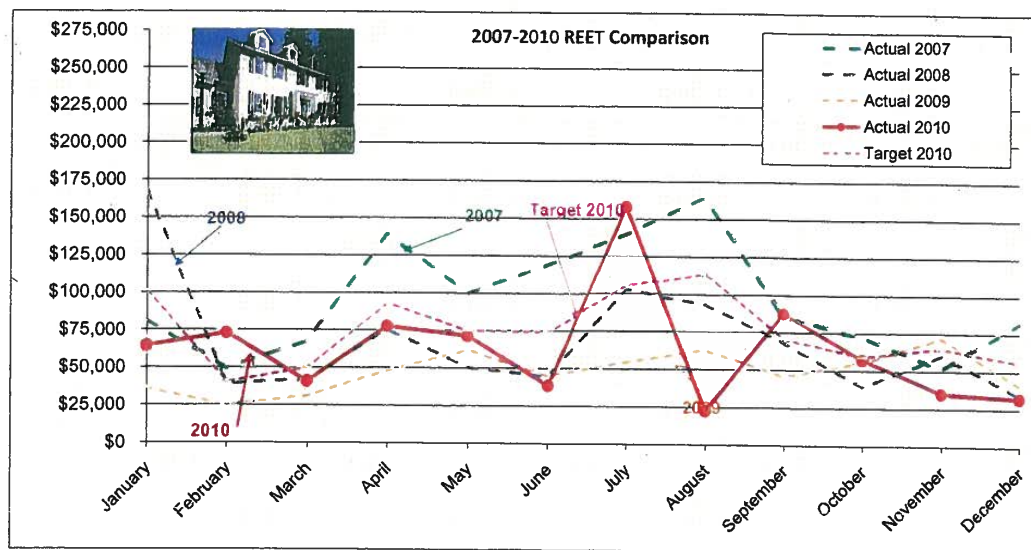
**City of Kenmore, Washington
Real Estate Excise Tax Report
December 31, 2010**



Real Estate Excise Taxes (REET) 2007 - 2010 Monthly Receipts					
	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Target 2010
January	81,719	167,796	36,640	64,792	101,351
February	50,090	39,354	25,466	73,383	40,699
March	68,059	42,409	31,468	41,445	50,271
April	139,045	75,958	48,355	78,233	93,276
May	100,264	50,369	61,743	71,622	75,219
June	119,079	45,084	45,639	38,919	74,308
July	139,843	102,721	55,328	158,221	105,507
August	164,569	93,364	63,161	23,033	113,725
September	85,510	68,457	46,508	87,734	71,004
October	72,764	39,607	55,905	57,761	59,600
November	52,238	60,295	72,456	35,585	65,520
December	83,245	34,608	41,723	32,962	56,519
	\$1,156,425	\$820,021	\$584,392	\$763,689	\$906,999

For 2010, Taxes are \$179,297 more than the same period last year and below 2010 target by \$143,310

Real Estate Excise Taxes (REET) 2007 - 2010 Property Sales > \$500,000					
Sales actually occur in the prior month; there is a 30 day lag between sales and when the City receives the tax					
	2007	2008	2009	2010	Taxes from > \$500,000 Sale Amounts
	2007	2008	2009	2010	2007 2008 2009 2010
January	7,171,467	28,479,285	3,809,950	3,790,500	35,499 140,972 18,859 18,763
February	5,891,350	4,994,900	2,819,838	4,805,000	29,162 24,725 13,958 23,785
March	10,285,427	6,016,500	2,923,000	1,149,000	50,913 29,782 14,469 5,688
April	14,724,236	9,089,830	3,942,750	1,779,000	72,885 44,995 19,517 8,806
May	8,942,849	4,285,470	7,254,950	1,859,000	44,267 21,213 35,912 9,202
June	12,961,701	5,868,926	560,000	540,000	64,160 29,051 2,772 2,673
July	12,612,050	15,533,779	3,739,900	18,013,000	62,430 76,892 18,513 89,164
August	18,632,675	12,492,130	3,857,600	1,020,000	92,232 61,836 19,095 5,049
September	5,456,869	6,504,602	2,275,000	11,276,760	27,012 32,198 11,261 55,820
October	5,285,500	3,397,877	5,949,213	610,000	26,163 16,819 29,449 3,020
November	3,507,980	5,851,865	6,393,000	1,020,000	17,365 28,967 31,645 5,049
December	7,815,900	619,950	1,855,348	2,178,000	38,689 3,069 9,184 10,781
	\$113,288,004	\$103,135,114	\$45,380,549	\$48,040,260	\$560,777 \$510,519 \$224,634 237,800



* NOTE THE TARGETS ARE BASED ON A 3-YEAR AVERAGE (2007-2009) OF ACTUAL RECEIPTS.

**City of Kenmore, Washington
Monthly Report for Kenmore Village
December 31, 2010**



Revenues

Lease Income USPS (6700 Building)
Lease Income
Landlord Expense (CAM*) Reimbursement
Leasehold Excise Tax (31% of paid taxes)

Total Revenues

**Received In
December** **Biennium-to-
Date**

\$1,988 \$16,234
0 356,927
0 66,303
0 31,521

Biennium Budget

226,000

\$1,988 \$470,985

\$226,000

Expenditures

6700 Building Improvements
Property Management
Utilities and Insurance
Repairs, Maintenance, Other Services
Surface Water and Fire Benefit Fees
Legal Services (One-Time for New Leases)
Leasehold Tax (12.84% of Lease Income)

Total Expenditures

\$3,998 \$108,032
0 41,204
0 38,439
0 133,523
0 4,026
0 4,853
0 34,466

87,350
102,800

\$3,998 \$364,542

\$190,150

Net Income (Loss)

(\$2,011) \$106,443

\$35,900

NOTES: *CAM is Common Area Maintenance

**City of Kenmore, Washington
Contingency Account Status
December 31, 2010**



2009 Contingency Account Budget	\$74,859
2010 Contingency Account Budget	\$77,105
Less: Mid Biennium Adjustment	<u>(\$94,810)</u>
Adjusted Balance	\$57,154

City of Kenmore, Washington
SR 522 Phase I Revenue and Expenditure History
as of December 31, 2010

Phase I

Stage 3 Burke Gilman Trail @73rd Ave NE-nearing completion
 Stage 1 SR 522 Central Segment 66th to 73rd and other improvements, in construction
 Stage 2 SR 522 West Segment 57th to 66th and other improvements, pending funding

****Actuals Received on Cash Basis****

		Cumulative through 2008	2009	Dec-10 Transactions	2010	Life to Date
Revenues:						
<u>Secured:</u>						
Wa State Transportation Improve. Board:						
to Street Fund	5,047,000	851,786	0	0	0	851,7
to Arterial Street Fund	0	148,214	2,545,308	0	1,501,692	4,195,2
Wa State Gas Tax	4,663,820	3,119,047	1,765,416	0	0	4,884,4
Federal Surface Transportation Prog	12,045,444	1,708,895	8,535,460	0	1,781,817	12,026,1
Brightwater	15,000	15,000	0	0	0	15,0
Federal: Wa State Dept of Trans Signal	357,914	0	0	0	546,862	546,8
King County Parks	906,500	514,616	201,467	0	0	716,0
King County Roads	350,000	350,000	0	0	0	350,0
Northshore Utility District Reimb	432,400	80,559	0	0	0	80,5
Puget Sound Energy Reimb	264,100	0	0	0	0	
Northshore School Dist Reimb	22,256	0	0	0	0	
Library Reimb	10,000	0	0	0	0	
mcast Reimb	168,800	88,620	0	0	0	88,6
Urban Partners	75,000	0	25,000	0	54,438	79,4
Fire District Reim	49,000	0	0	0	0	
City Art Fund	126,486	0	0	0	0	
City Funds:	5,607,250	0	0	0	0	
Transfer from REET Muni Cap		1,083,250	0	3,290,000	3,290,000	4,373,2
Transfer from Street Fund		0	0	521,870	521,870	521,8
Stage 1/181st Transfer from REET Muni Cap		0	334,000	0	0	334,0
Stage 2 Transfer from REET Muni Cap	700,000	0	700,000	0	0	700,0
Transfer from Trans Impact Fees		900,000	0	0	0	900,0
Total Revenues	30,840,772	8,859,987	14,106,651	3,811,870	7,696,679	30,663,3

Expenditures:

		15,148,961	1,090	0	0	15,150,0
Street Fund		0	0	0	0	
Street-Interfund Loan Interest		0	0	0	0	
1% Art Fund		253,860	11,708,313	165,113	2,874,519	14,836,6
Arterial Street Fund			483,830	4,267	435,358	919,1
Stage 2 Arterial Street Fund		46,782	0	0	0	46,7
Muni Cap Fund						
Total Expenditures		15,449,603	12,193,233	169,380	3,309,877	30,952,7

City of Kenmore, Washington
SR 522 Phase II Revenue and Expenditure History
as of December 31, 2010

Phase II

SR 522 East Segment, 73rd to 83rd, nearing completion

****Actuals Received on Cash Basis****

Revenues:

	<u>Secured:</u>	<u>Cumulative through 2008</u>	<u>2009</u>	<u>Dec-10 Transactions</u>	<u>2010</u>	<u>Life to Date</u>
Wa State Transportation Improve. Board:	3,450,000	3,145,975	131,526	0	172,500	3,450,000
Sound Transit	8,192,307	8,192,307	0	0	0	8,192,307
Brightwater	250,000	0	0	0	0	250,000
Federal Grant via WSDOT	697,312	578,381	91,120	0	0	669,501
Federal: WSDOT Signal/Overlay	683,608	185,272	498,322	0	0	683,594
Regional Mobility WSDOT	1,800,000	1,441,827	358,173	0	0	1,800,000
King County Metro	400,000	0	0	0	400,000	400,000
Wa State Gas Tax Grant	8,336,380	4,636,717	2,951,182	0	439,620	8,027,519
Comcast Reimb	147,770	92,680	0	55,090	55,090	147,770
Northshore Utility District Reimb	1,621,486	1,024,376	441,836	0	0	1,466,212
Northshore School District Reimb	28,914	0	0	0	0	28,914
PSE Reimbursement	150,000	0	0	0	0	150,000
City: Art Fund	161,006	0	0	0	0	161,006
City:	2,870,793					
Investment Earnings		92,191	15,331	2,532	2,532	110,056
Fuel Tax		274,153	0	0	0	274,153
Transfer of Trans Impact Fees		512,000	430,698	450,000	450,000	1,392,698
Transfer from Street Fund		0	0	1,000,000	1,000,000	1,000,000
Transfer of REET		1,096,420	0	0		1,096,420
Total Revenues	28,789,576	21,272,299	4,918,188	1,507,622	2,519,742	28,710,221

Expenditures:

Arterial Street	22,497,211	4,671,626	108,247	1,068,152	28,236,98
Interfund Loan Interest	127,175	0	0	0	127,175
Art 1%	0	0	0	0	0
Transportation Impact Fee Fund	100,000	0	0	0	100,000
Total Expenditures	22,724,386	4,671,626	108,247	1,068,152	28,464,163

CITY OF KENMORE
ACTUAL OPERATING SURPLUS / DEFICIT
2009 - 2010

(Prepared by Councilman John Hendrickson 03-21-2011)

DRAFT

*received
3-21-2011
J. Hendrickson
cc: FS
neg team*

	General Fund 2009 - 2010	Street Fund 2009 - 2010	Total Operating Funds 2009 - 2010
<u>PER DECEMBER 2010 FIN. REPORT (03-21-2011)</u>			
<u>REVENUE:</u>			
General Fund (Page 7)	18,944,234		18,944,234
Street Fund (Page 17)		8,568,320	8,568,320
Total Revenue	18,944,234	8,568,320	27,512,554
<u>EXPENSE:</u>			
General Fund (Page 7)	18,262,703		18,262,703
Street Fund (Page 17)		4,156,306	4,156,306
Total Expense	18,262,703	4,156,306	22,419,009
REPORTED TOTAL SURPLUS	681,531	4,412,014	5,093,545

	General Fund 2009 - 2010	Street Fund 2009 - 2010	Total Operating Funds 2009 - 2010
<u>LESS SR 522 REVENUE & EXPENSE:</u>			
<u>REVENUE:</u>			
General Fund (Page 7)	0		0
Street Fund (Page 17)		(6,007,624)	(6,007,624)
Total Beginning Cash 01/01/2011	0	(6,007,624)	(6,007,624)
<u>EXPENSE:</u>			
General Fund (Page 7)	0		0
Street Fund (Page 15) ??????		(1,645,519)	(1,645,519)
Total Expense	0	(1,645,519)	(1,645,519)
REPORTED SR 522 REVENUE & EXPENSE	0	(4,362,105)	(4,362,105)

	General Fund 2009 - 2010	Street Fund 2009 - 2010	Total Operations 2009 - 2010
<u>TOTAL OPERATING REVENUE & EXPENSE:</u>			
<u>REVENUE:</u>			
General Fund (Page 7)	18,944,234		18,944,234
Street Fund (Page 17)		2,560,696	2,560,696
Total Revenue	18,944,234	2,560,696	21,504,930
<u>EXPENSE:</u>			
General Fund (Page 7)	18,262,703		18,262,703
Street Fund (Page 17)		2,510,787	2,510,787
Total Expense	18,262,703	2,510,787	20,773,490
TOTAL REPORTED OPERATING SURPLUS	681,531	49,909	731,440

<u>Add unfunded overlay expense (670,270 Per YR:)</u>		
(1,340,540 - 575,100 = 765,440)	(765,440)	(765,440)
Adjusted Deficit	681,531	(34,000)

**City of Kenmore, Washington
General Fund Summary Report
December 31, 2010**



	2009-2010		2009-2010		% of	BIENNIUM BUDG
	DECEMBER	YEAR END	December-2010	BIENNIUM TO DATE	% of	BIENNIUM BUDG
		2009		2009-2010	BUDGET	2009-2010
REVENUES						
Beginning Fund Balance		2,748,258			74.6%	3,683,91
Property Taxes	724	3,949,177	35,324	8,026,595	102.0%	7,870,52
Sales and Use Taxes	184,355	2,278,780	148,796	4,482,157	99.9%	4,486,11
Utility Taxes	118,666	1,491,433	156,907	2,897,263	96.5%	3,001,92
Other Taxes	222	279,775	100	310,327	212.7%	145,90
Development Fees & Permits	42,295	901,980	40,554	1,415,401	78.5%	1,803,31
Franchise Fees	0	243,206	-47,786	385,488	82.6%	466,90
Intergovernmental and Grants	50,815	436,267	56,775	888,792	116.8%	760,84
Investment Interest	-17,057	99,675	-54,165	62,345	34.6%	180,00
Fines and Forfeitures	30,924	54,723	1	41,102	n/a	
Transfers and Other Revenues	378	32,708	256,270	434,762	184.8%	235,22
Total Revenues	411,322	9,767,721	592,776	18,944,234	100.0%	18,950,80
Interfund Loan Received		6,850,000		6,850,000	n/a	n/a
Total Revenues & Beginning Fund Balance		19,365,979		28,542,492		22,634,000

	2009-2010					
	YEAR END	BIENNIUM TO DATE		% of	BIENNIUM BUDGE	
	DECEMBER	2009	December-2010	2009-2010	BUDGET	2009-2010
<u>EXPENDITURES</u>						
<u>Cost Center</u>						
City Council	10,936	92,767	14,518	228,334	123.9%	184,30
City Manager	66,901	783,292	115,578	1,712,085	108.6%	1,576,24
City Clerk	20,419	248,775	34,448	500,668	99.5%	503,32
Finance	20,901	244,729	26,210	498,290	102.8%	484,51
Legal	19,885	243,117	50,081	514,919	124.1%	415,00
Non-Departmental	47,032	856,806	114,395	1,779,573	100.3%	1,774,82
Interfund Transfers	250,000	1,371,095	-182,500	1,208,595	36.7%	3,296,09
Public Safety	572,195	3,216,950	870,037	7,075,237	101.5%	6,969,09
Engineering	14,757	333,046	87,565	807,793	67.4%	1,197,78
Community Development	152,254	1,428,577	111,113	2,744,028	81.7%	3,358,75
Parks & Facility Maintenance	82,199	402,516	118,373	1,193,181	119.1%	1,001,94
Total Expenditures	1,257,479	9,221,670	1,379,818	18,262,703	88.0%	20,761,88
Interfund Loan Disbursed	0	5,350,000		5,350,000	n/a	n/a
Ending Fund Balance		4,794,309		4,929,789	263.2%	1,872,88
Total Expenditures and Ending Fund Balance		19,365,979		28,542,492		22,634,00

City of Kenmore, Washington
All Funds Cash Summary
December 31, 2010



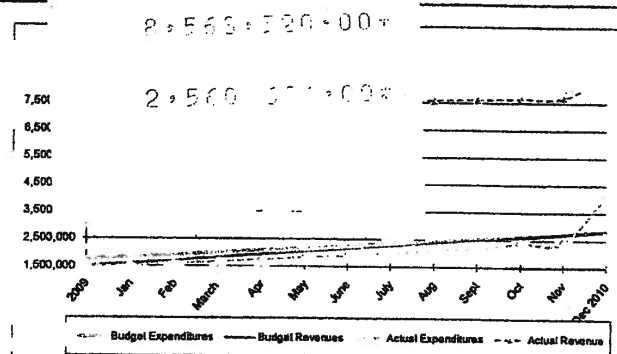
	2008		2009-2010		
	BUDGET	ACTUAL	BUDGET	DECEMBER	BIENNIUM TO DATE
GENERAL FUND					
Beginning Cash	3,272,032	2,529,775	3,683,966		2,748,266
Interfund Loan Repayment	0	5,005,000			8,850,000
Revenues	9,452,756	10,457,437	18,950,806	592,776	18,944,234
Total Sources	12,724,788	17,992,212	22,634,772		28,542,492
Interfund Loans	0	5,500,000	0		5,350,000
Expenditures	10,279,083	9,731,454	20,761,883	1,379,818	18,262,703
Ending Cash	2,445,705	2,748,258	1,872,888		4,929,789
Total Uses	12,724,788	17,979,712	22,634,771		28,542,492
STREET FUND					
Beginning Cash	2,143,354	1,824,860	2,374,435		226,566
Interfund Loan	0	2,600,000	0		3,550,000
Revenues	15,469,881	5,609,342	2,869,787	860,036	8,568,320
Total Sources	17,613,235	10,034,202	498,364		12,346,888
Interfund Loan Repaid					6,150,000
Expenditures	17,428,310	9,805,634	4,331,754	1,728,323	4,156,306
Ending Cash	184,925	228,568	3,833,390		2,040,582
Total Uses	17,613,235	10,034,202	498,364		12,346,888
ARTERIAL STREET FUND					
Beginning Cash	508,306	1,743	767,328		
Interfund Loan	0	8,200,000	0		
Revenues	15,155,832	16,306,984	30,486,515	5,337,994	
Total Sources	15,663,838	24,508,727	29,718,787		
Interfund Loan Repaid	0	11,905,000			
Expenditures	15,608,274	11,171,455	22,610,350	294,880	
Ending Cash	55,564	1,432,272	7,108,437		
Total Uses	15,663,838	24,508,727	29,718,787		
PUBLIC ART FUND					
Beginning Cash	64,877	65,238	67,379		
Revenues	3,244	2,640	263,384	483	
Total Sources	68,121	67,878	330,763		
Expenditures	500	500	130,000		
Ending Cash	67,621	67,378	200,763		
Total Uses	68,121	67,878	330,763		
PARK IMPACT FEE FUND					
Beginning Cash	640,501	842,539	976,339		976,339
Revenues	179,923	140,084	206,830	15,434	396,799
Total Sources	820,424	982,623	1,182,969		1,373,136
Expenditures	470,000	6,284	817,000	18,683	18,683
Ending Cash	350,424	976,339	365,969		1,354,455
Total Uses	820,424	982,623	1,182,969		1,373,136
TRANSPORTATION IMPACT FEE FUND					
Beginning Cash	833,963	988,063	146,087		146,087
Revenues	210,540	158,024	889,284	34,792	1,280,266
Total Sources	1,044,503	1,146,087	1,035,371		1,426,353
Expenditures	1,000,000	1,000,000	880,698	450,000	880,698
Ending Cash	44,503	146,087	154,673		545,655
Total Uses	1,044,503	1,146,087	1,035,371		1,426,353
SWAMP CREEK BASIN FUND					
Beginning Cash	0	0	0		0
Revenues	0	0	1,619,255	8,084	1,762,640
Total Sources	0	0	1,619,255		1,762,640
Expenditures	0	0	0	0	0
Ending Cash	0	0	1,619,255		1,762,640
Total Uses	0	0	1,619,255		1,762,640

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**City of Kenmore, Washington
Other Funds Monthly Activity
December 31, 2010**

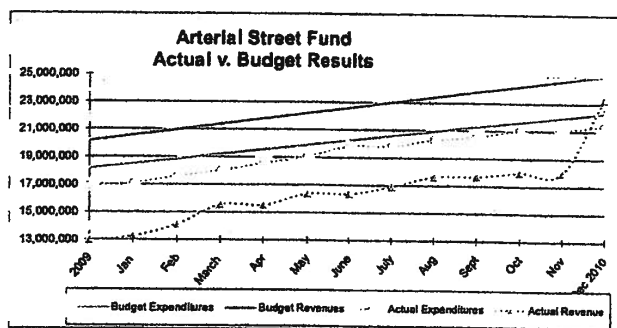
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	2009-2010	2009-2010	2009-2010	2009-2010
	Budget Expenditures	Actual Expenditures	Budget Revenue	Actual Revenue
2009	1,748,149	1,505,137	1,603,320	7,304,004
Jan	1,636,627	1,529,385	1,617,193	7,348,600
Feb	1,925,105	1,801,376	1,731,066	7,385,480
March	2,013,583	1,879,482	1,844,939	7,418,832
Apr	2,102,081	1,760,691	1,858,812	7,450,953
May	2,190,539	1,833,028	2,072,685	7,487,830
June	2,279,017	1,815,191	2,188,659	7,524,063
July	2,367,494	2,010,998	2,300,432	7,562,529
Aug	2,455,972	2,117,874	2,414,305	7,600,077
Sept	2,544,450	2,188,898	2,528,178	7,640,517
Oct	2,632,928	2,375,177	2,642,051	7,680,589
Nov	2,721,406	2,426,983	2,755,824	7,718,284
Dec 2010	2,809,884	4,156,306	2,869,797	8,688,220
2009-2010	4,331,754		2,869,797	
Total Actual to Date vs Total Budget		96%		299%



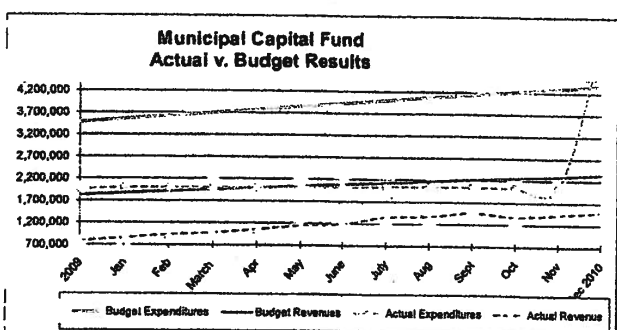
The Street Fund accounts for street maintenance operations, funded by the State's fuel tax and transfers from other funds. Before 2009, Phase I of the SR 522 highway project was accounted for in this fund including capital expenditures and grant revenues. Beginning in 2009, all of this capital project is accounted for in the Arterial Street Fund. There are still grant reimbursements due to this fund to repay 2008 expenditures.

	2009-2010	2009-2010	2009-2010	2009-2010
	Budget Expenditures	Actual Expenditures	Budget Revenue	Actual Revenue
2009	18,189,586	16,985,800	20,210,460	13,017,214
Jan	18,634,433	17,135,142	20,615,017	13,311,527
Feb	18,879,300	17,652,769	21,019,574	14,171,674
March	19,224,167	18,064,519	21,424,131	15,689,783
Apr	19,569,034	18,605,714	21,828,698	15,589,783
May	19,913,901	19,101,894	22,233,245	16,415,665
June	20,258,769	19,639,648	22,637,803	16,415,306
July	20,603,636	19,860,390	23,042,360	16,844,818
Aug	20,948,503	20,342,103	23,446,917	17,696,298
Sept	21,293,370	20,694,543	23,851,474	17,741,642
Oct	21,638,237	21,088,454	24,256,031	18,055,142
Nov	21,983,104	21,121,331	24,660,588	18,055,142
Dec 2010	22,327,971	21,416,211	25,065,145	23,393,136
2009-2010	22,610,350		30,486,515	
Total Actual to Date vs Total Budget		95%		77%



The Arterial Street Fund accounts for capital improvements to the City's streets and SR 522, funded by various grants plus City resources from real estate excise tax and transportation impact fees. All phases of improvements to SR 522 are now accounted for in this fund. There is a time lag between project expenditures and reimbursements from grants; this accounts for the lower revenues compared to the expenditures.

	2009-2010	2009-2010	2009-2010	2009-2010
	Budget Expenditures	Actual Expenditures	Budget Revenue	Actual Revenue
2009	3,489,000	1,969,276	1,830,383	790,632
Jan	3,582,667	2,001,855	1,873,823	867,331
Feb	3,636,333	2,005,283	1,917,264	940,894
March	3,710,000	2,005,562	1,960,704	983,320
Apr	3,783,667	2,010,027	2,004,145	1,065,978
May	3,857,333	2,033,284	2,047,585	1,155,137
June	3,931,000	2,035,492	2,091,026	1,194,231
July	4,004,667	2,043,273	2,134,466	1,332,684
Aug	4,078,333	2,047,784	2,177,906	1,376,381
Sept	4,152,000	2,051,555	2,221,347	1,494,365
Oct	4,225,667	2,038,980	2,264,787	1,383,245
Nov	4,299,333	2,038,980	2,308,228	1,433,043
Dec 2010	4,373,000	5,328,980	2,351,668	1,493,254
2009-2010	7,663,000		2,210,668	
Total Actual to Date vs Total Budget		70%		68%



The Municipal Capital Fund accounts for the 1/2% real estate excise taxes levied by the City which are restricted to capital projects and improvements. Expenditures include park improvements and transfers to the Arterial Street Fund for transportation improvements.

Run date: 03/16/2010 @ 13:16
Bus date: 03/16/2010

City of Kenmore (Live)
Revenues

Select...: AX.XX.XX.
GLMONTH.L20 Page

10 00 Street Fund

Fiscal year thru period ending 12/31/201

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
4331 Federal STP (SR 522 Ph I)	.00	3,320,118.07	156,077.00	127.2%	3,164,041.07
4337 Street Fuel Tax - Unrestricted	.00	439,877.78	899,023.00	48.9%	(459,145.22)
4352 State Gas Tax	.00	1,589,992.36	.00	.0%	1,589,992.36
4363 NUD Reimbursement	.00	.00	1,081.00	.0%	(1,081.00)
4368 FEMA Emergency Assistance	.00	12,843.77	.00	.0%	12,843.77
4369 State Emergency Assistance	.00	2,140.63	.00	.0%	2,140.63
4370 SR 522 Ph 1 KC Parks	.00	201,466.85	53,000.00	380.1%	148,466.85
4375 SR 522 Ph 1 St 1 Federal #35	.00	896,046.72	.00	.0%	896,046.72
43XX Intergovernmental	.00	6,462,486.18	1,109,181.00	582.6%	5,353,305.18
4601 Investment Interest	.00	18,033.39	137,190.00	13.1%	(119,156.61)
4706 Miscellaneous Revenue	.00	40.00	.00	.0%	40.00
4801 Beginning Fund Balance	.00	.00	4,542,492.00	.0%	(4,542,492.00)
4832 Interfund Loan from Gen Fund	.00	3,550,000.00	.00	.0%	3,550,000.00
48XX Non-Revenues	.00	3,550,000.00	4,542,492.00	78.2%	(992,492.00)
4901 Oper Transfer from Gen Fund	.00	500,000.00	1,000,000.00	50.0%	(500,000.00)
4905 Oper Transfer from SMM Fund	.00	288,444.00	588,426.00	49.0%	(299,982.00)
4911 Oper Transfer from Equip Renta	.00	35,000.00	35,000.00	100.0%	.00
49XX Transfers - In	.00	823,444.00	1,623,426.00	50.7%	(799,982.00)
Total Revenue	.00	10,854,003.57	7,412,289.00	146.4%	3,441,714.57

2009 ACTUAL
NET OPER REV.
0.00

SR 522
TOTAL 7,317,645.57
NET 1,106,019.57

PROOF
0.00
CRS TAX 439,711.00
FR { 12,843.77 + 2,140.63 +
INT 18,033.39 + 40.00 +
TOTAL 927,114.00
1,206,795.57
2,679,000.00
1,106,019.57

date: 03/16/2010 @ 12:16
 date: 03/16/2010

City of Kenmore (Live) - 2009 Actual
 Expenditures

Exp.

Select...: AXX.XX.XX
 GLEXP.L20 Page ;

1000 Street Fund

Fiscal year thru period ending 12/31/2010

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
00 5001 Regular Salaries & Wages	.00	102,909.08	198,607.00	51.8%	95,697.92
00 5101 Benefits	.00	39,200.07	65,385.00	60.0%	26,184.93
00 5203 Travel - Mileage	.00	95.04	.00	.0%	(95.04)
00 5205 Registration - Training	.00	1,091.00	1,700.00	64.2%	609.00
00 52XX Subtotal	.00	1,186.04	1,700.00	69.8%	513.96
00 5301 Office & Operating Supplies	.00	766.33	1,500.00	51.1%	733.67
00 5303 Supplies - Paper/Forms	.00	31.95	.00	.0%	(31.95)
00 5304 Small Tools & Minor Equip	.00	207.75	1,000.00	20.8%	792.25
00 5315 Materials - Roadway	.00	9,462.64	15,000.00	63.1%	5,537.36
00 5317 Materials - Traffic/Pedestrian	.00	894.31	6,000.00	14.9%	5,105.69
00 5318 Materials - Neighborhood Traff	.00	.00	40,000.00	.0%	40,000.00
00 5319 Materials - Right of Way	.00	4,398.39	10,000.00	44.0%	5,601.61
00 53XX Subtotal	.00	15,761.37	73,500.00	21.4%	57,738.63
00 5401 Consulting - General	.00	3,066.00	22,000.00	13.9%	18,934.00
00 5421 Vehicle Maintenance	.00	2,627.08	2,000.00	131.4%	(627.08)
00 5470 Services - Roadway	.00	7,494.40	30,000.00	25.0%	22,505.60
00 5473 Services - Traffic/Pedestrian	.00	12,126.73	20,000.00	60.6%	7,873.27
00 5475 Services - Right of Way	.00	11,599.26	40,000.00	29.0%	28,400.74
00 54XX Subtotal	.00	36,913.47	114,000.00	32.4%	77,086.53
00 5602 Telecommunications	.00	906.99	2,000.00	45.3%	1,093.01
00 5701 Advertising	.00	.00	1,000.00	.0%	1,000.00
00 5751 Postage	.00	71.62	.00	.0%	(71.62)
00 57XX Subtotal	.00	71.62	1,000.00	7.2%	928.38
00 5901 WCIA Premiums	.00	5,098.00	9,000.00	56.6%	3,902.00
00 6001 Utilities - Electric	.00	68,111.44	130,000.00	52.4%	61,888.56
00 6101 Fuel	.00	670.63	2,000.00	33.5%	1,329.37
00 6102 Equipment Replacement	.00	6,896.00	13,792.00	50.0%	6,896.00
00 61XX Fuel/Equipment Replacement	.00	7,566.63	15,792.00	47.9%	8,225.37
00 6207 Street Maint Contract (KC)	.00	7,541.03	206,100.00	3.7%	198,558.97
00 6208 Traffic Contract (KC)	.00	101,491.27	180,000.00	56.4%	78,508.73
00 6210 Street Overlay	.00	575,099.14	700,000.00	82.2%	124,900.86
00 6211 Street Admin Contract (LFP)	.00	491,751.69	1,057,500.00	46.5%	565,748.31
00 62XX Repairs/Maintenance	.00	1,175,883.13	2,143,600.00	54.9%	967,716.87

OVERLAY EXP S/B - \$670,270 PER YEAR.

Run date: 03/16/2010 @ 12:16
Bus date: 03/16/2010

City of Kenmore (Live)
Expenditures

Select...: AXX.X,
GLEXP.L20 Page

1000 Street Fund

Fiscal year thru period ending 12/31/20

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
00 6304 Dues & Memberships	.00	130.00	300.00	43.3%	170.00
00 7006 Vehicles	.00	37,072.06	35,000.00	105.9%	(2,072.06)
00 7007 Other Equipment	.00	14,328.08	20,000.00	71.6%	5,671.92
00 7017 SR 522 Phase I Construction	.00	.00	.00	.0%	.00
00 70XX Capital	.00	51,400.14	55,000.00	93.5%	3,599.86
00 7522 Loan Repayment Issued	.00	6,150,000.00	.00	.0%	(6,150,000.00)
00 8001 Ending Fund Balance	.00	.00	4,602,405.00	.0%	4,602,405.00
00 9008 Transfer Out - General Fund	.00	.00	.00	.0%	.00
00 Subtotal	.00	7,655,137.98	7,412,289.00	103.3%	(242,848.98)
Total Expenditure	.00	7,655,137.98	7,412,289.00	103.3%	(242,848.98)

<6,150,000.00>

1,505,137.98

CITY OF KENMORE, WASHINGTON			
AGENDA BILL SUMMARY			
AGENDA TITLE			MEETING DATE
Review and Discussion of the Proposed 2011-2016 Capital Improvement Program.			April 11, 2011
DEPARTMENT	DIRECTOR	CONTACT PERSON	PHONE
Engineering, Public Works, Parks, & Finance	Ron Loewen Jennifer Gordon Joanne Gregory Debbie Bent	Fred Stouder City Manager	
COST OF PROPOSAL: Previous Development Costs: Staff Time 190 hours Contracted \$1,000 Additional Development Costs: Staff Time 40 hours 2011-2016 Program Costs: \$32,203,631		ACCOUNT NUMBER: Various	
AMOUNT BUDGETED 2011-2012: \$7,565,998		NAME AND FUND #: Various	
ATTACHMENT(S) TO AGENDA PACKET ITEM: • 2011-2016 Proposed Capital Improvement Program • 2009-2010 Budget Capital Improvement Program			
SUMMARY STATEMENT: The City Council reviewed the Draft 2011-2016 Capital Improvement Program (CIP) in July of last year but it was not adopted. The CIP provides a plan for capital improvements through the next 6 years. During adoption of the biennial budget, City funds are appropriated for each project based on current needs and available resources. The attached revised CIP reflects changes requested by the City Council during the July study session, revisions made based on more current information, and projects approved as part of the 2011-12 Biennial Budget.			
<u>Council Requested Revisions</u> • The Project Summary Sheet was revised to clearly show the projects that were selected for funding, highlighting was added and funded projects were moved to the top of the category, Transportation, Parks, Surface Water, and Facilities/Equipment. • The Project Description Sheets were revised to indicate the status of project funding. Four boxes are available for checking. The first "Funds Available" when checked indicates City Staff is recommending the project. The second box, "Obligated" means the project has received dedicated funds. These could either be a grant or developer contribution. The third box, "Funded" means the City Council has either funded the project in a previous CIP, as part of the current budget or a budget amendment. The fourth box, "Unfunded" means the project has not received endorsement from City Staff or previous City Council action. Only project description sheets for funded projects have been included in the CIP binders. • The summary expense and revenue sheets at the beginning of each category have been revised to reflect the total maintenance costs for the category summarized from the Project Description Sheets. • Several minor changes requested were also incorporated.			
<u>Project Changes</u> Transportation: • The SR 522 project cost estimates have been updated based on a 95% plans. The entire Phase 1 Stage 2, west end, project cost remains at \$26 million as presented in February			

VIIIA. Review and Discussion of the Proposed 2011-2016 Capital Improvement Program.

2009. This has been accomplished even with the addition of the 61st Avenue and NE 181st Street signal. However individual project costs have been adjusted based on more accurate estimating and changes in project scopes.

- The 61st Place NE Retaining Wall project has been added to the CIP. This project will construct a retaining wall to stabilize and protect the roadway in the 15300 block of 61st Place NE. The City Council has approved this project under a declaration of emergency.
- A Wayfinding/Banners project has been recommended for funding. This project was previously only funded for design. Estimates for installation of signs and banners have now been included.

Parks:

- The Wallace Swamp Creek Park project cost estimate remains the same however construction has been delayed until 2017 to reduce total expenditures over the 6 year period.
- Under current staffing levels there are inadequate personnel available to manage or design these park projects. In order to pursue these projects the City will need to retain a project manager as a contract employee and retain consultants to design the improvements; these costs have been included.

Surface Water:

- The Tributary 0057 sediment vault replacement project on NE 170th Street project cost estimates have been increased to allow for box culvert rather than an open channel as previously discussed with the City Council.
- The NE 181st Street culvert replacement project cost estimate has been increased to extend the proposed box culvert to allow for future SR 522 improvements on 61st Avenue NE as previously discussed with the City Council.
- The Swamp Creek Property Acquisition costs have been reduced to reflect the acquisition of two parcels in 2010 rather than the one anticipated in the previous CIP, the current acquisition of one parcel in 2011 and one additional acquisition over the next six years.
- Several minor adjustments were made to projects.
- Several projects have been deleted from the July draft 6-year period. This was required to balance the Surface Water Fund when operational expenses were projected at a higher level than assumed in the July draft.

Facilities/Equipment:

- Some adjustments were made based on more current cost estimates.

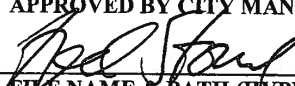
CONSISTENT WITH OR COMPARISON TO PAST COUNCIL POLICIES, ORDINANCES, DIRECTION:

City of Kenmore 2011 City Council Goals:

- To seek funds and move forward on the 522 project.
- To implement the Economic Development Plan
- To implement a parks improvement and financing plan
- To establish a 20 to 30 year sidewalk plan
- To address Swamp Creek flooding and restoration (inter-jurisdictional relationships, purchasing property, diagnosis and treatment) To address watershed issues affecting the City
- To establish a six year financial plan

RECOMMENDED CITY COUNCIL ACTION/SUGGESTED MOTION:

Discussion of proposed 2011-2016 Capital Improvement Program with adoption at a future meeting.

REVIEWED BY FINANCE DIRECTOR:	REVIEWED BY CITY ATTORNEY:	APPROVED BY CITY MANAGER:
		
TODAY'S DATE: March 28, 2011	REVISION DATE(S):	FILE NAME & PATH (HYPERLINK): S:\TIP\February 2011 CIP\110404_Agenda Bill.doc

City of Kenmore Washington

Capital Improvement Program

Introduction

In March 2001, the City Council adopted the City's first Comprehensive Plan. This Plan was amended by the City Council in April 2003, in conjunction with adoption of the Parks and Downtown Master Plans. Comprehensive Plan revisions through 2009 included General Government, Parks, Surface Water Facilities, and Transportation Capital Improvements. The City Council reviewed a draft document in July of 2010. The Capital Improvement Program has been updated in this document based on requested changes in July and the 2011-12 City Budget.

Upon adoption, this Capital Improvement Program description of revenues, expenditures and tables amends and updates the narrative and six year financing program contained in the Capital Facilities Element of the City's Comprehensive Plan.

Process

The Capital Improvement Program was developed through a multiple step process. The individual projects were identified through analysis of past capital project requests, previously proposed improvements, currently funded projects and recently identified projects. Once projects were identified, a Project Description Sheet, see enclosed Project Description Sheet Guide, was prepared describing the project scope of work and current status. Project costs were updated and known funding identified. Using a collaborative effort City Staff identified the highest priority projects using a priority matrix, see enclosed Priority Matrix Guide, and available funding allocated to the highest priority projects.

Project Revenues

Revenue sources currently used in capital financing consist of:

Pay-As-You-Go: Funds currently available include Arterial Street Fund, motor vehicle fuel tax moneys, Street Fund, interfund transfers from the General Fund, Municipal Capital Reserve (real estate excise taxes), and Transportation and Park Impact fees.

Grants: These may include, but are not limited to Recreation and Conservation Office (RCO), Pedestrian Safety Mobility Program (PSMP), School District contributions, Surface Transportation Program (STP), Hazard Elimination Safety Program (HES), Transportation Enhancement Program (TE), Transportation Improvement Board (TIB), Regional Transit, Washington State Department of Transportation (WSDOT), and Congestion Management and Air Quality (CMAQ), Department of Ecology, and King

County Conservation grants. Please see the Appendix section for more detail on each grant.

Bonds/Levies: These are General Obligation Bonds that are either voter-approved or non-voter approved (Councilmanic). Voter-approved bonds will be paid from an increase in the property tax rate; Non-voter approved bond debt service will be paid from general government operating revenues.

Impact Fees: This revenue source includes impact fees designated for transportation and park improvements. This funding is to partially finance improvements that shall mitigate cumulative impacts of growth and development within the City. These revenues include contributions from private developers. The use of these funds for park improvements will increase the capacity of existing parks to accommodate increased use from growth in the community.

King County Memorandum of Agreement (KC MOA): The KC MOA stipulates that King County provided Kenmore with \$10.75 million as partial mitigation for surface water projects within the Swamp Creek Basin. This agreement was finalized in 2000.

Local Improvement District (LID): This revenue source requires financing by entities other than the City of Kenmore.

User Fees: This revenue source is defined as a payment of a fee for direct receipt of a public service by the person benefiting from the service. Currently, these revenues only include surface water charges.

Expenditures

The City defines a capital improvement project to be any project that possesses all of the following characteristics:

- Cost exceeds \$15,000; and
- Involves construction or remodel of any City building, decorative or commemorative structure; park improvement; renovation of public streets, sidewalks, parking facilities, and water, sewer and storm drainage improvements; and
- Is financed in whole or in part by the City.

Project cost is an estimate of the resources required to take a project from design through construction, generally consisting of the following activities:

- Administration
- Pre-Design/Special Studies
- Design

- Environmental Review
- Right of Way/Property Acquisition
- Construction Management
- Construction Contract
- Construction Other
- Debt Service
- Contingency

Capital Budget Fiscal Policies

- Capital project proposals should include as complete, reliable and attainable cost estimates as possible. Project cost estimates for the Capital Budget should be based upon a thorough analysis of the project and are expected to be as reliable as the level of detail known about the project. Project cost estimates for a six year plan should be as reliable as possible, recognizing that earlier project cost estimates will be more reliable than cost estimates in the later years.
- Capital projects should include a comprehensive resource plan. This plan should include the amount and type of resources required, and the funding and financing strategies to be employed. The specific fund and timing should be outlined. The plan should indicate resources necessary to complete any given phase of the project, e.g., design, rights-of-way acquisition, construction, project management, etc.
- All proposals for capital projects will be presented to Council within the framework of a Capital Budget. No consideration will be given to the commitment of capital funds outside the presentation of the entire Capital Budget, except that emergency capital projects may be committed outside the normal review procedure.
- Major changes in project cost estimates should be presented to Council for review and approval. Major changes are defined as fifteen percent (15%) for capital projects up to \$999,999, two percent (2%) for projects over \$1,000,000.
- Capital project proposals shall include operating and maintenance costs necessary for the project over the estimated project life.
- At the time of project award, each project shall have reasonable contingencies also budgeted:
 - The amount set aside for contingencies shall correspond with industry standards and shall not exceed ten percent (10%), or a percentage of the contract as otherwise determined by Council.

- Project contingencies may, unless otherwise determined by Council, be used only to compensate for unforeseen circumstances requiring additional funds to complete the project within the original project scope and identified needs.
- For budgeting purposes, project contingencies are a reasonable estimating tool. At the time of contract award, the project cost will be replaced with an appropriation that includes the contingency as developed above.
- City Staff shall seek ways of ensuring administrative costs of implementing the Capital Budget are kept at appropriate levels.
- The Capital Budget shall contain only those projects that can be reasonably expected to be accomplished during the budget period. The detail sheet for each project shall contain a project schedule with milestones indicated.
- Capital projects that are neither expensed nor encumbered during budget period will be re-budgeted or carried over to the next fiscal period except as reported to Council for its approval. Multi-year projects with unencumbered or unexpended funds will be carried over to the next fiscal period.
- If a proposed capital project will have a direct negative effect on other publicly owned facilities and/or property, mitigation of the negative impact will become part of the proposed capital projects cost.
- A capital project will not be budgeted unless there is a reasonable expectation that a funding source(s) is available to finance the project.

Capital Project Summary

The Capital Improvement Program summary sheets identify the projects that were recommended for funding as part of the evaluation process. The projects are categorized by type: Parks, Transportation, Surface Water, and Facilities/Equipment. The first three columns provide the project number and project title. The next seven columns describe the priority criteria that were used to identify the highest priority projects. A description of each priority criteria is included in the Priority Matrix Guide. A check mark is provided where a priority criteria was satisfied. The next column provides the current project cost estimate and the next series of columns identify potential funding sources. If a project was funded it is identified in the last column where the total funding amount is included.

City of Kenmore
Capital Improvement Program
Project Description Sheet Guide

Title: Provide a project title that is descriptive of the project location and improvements.

Location: Provide a description of the location. Provide neighborhood if appropriate or significant nearby landmarks.

Background: Describe the history of the project. Describe the impetus for the proposed work, previous City Council actions, legislative or administrative actions by other jurisdictions or State and County agencies. Provide some information on previous public involvement, public testimony, public meetings, and citizen petitions. Describe how this project is consistent with the Comprehensive Plan and particular whether the project is required to meet a level of service deficiency.

Funding Status: Four boxes have been provided to summarize the funding status. The box labeled "Funds Available" designates a project that City Staff is recommending. The box labeled "Obligated" designates a project with dedicated funds through a grant, has received project specific (dedicated) developer contributions, or the City has entered into a development agreement. The box labeled "Funded" designates a project that the City Council has funded in previous CIP or through other City Council action. The box labeled "Unfunded" designates a project that was not funded in the previous Capital Improvement Program (CIP) or is not recommended for funding. The space below the boxes describes the available funds, how they were acquired, and fund restrictions such as time constraints or match requirements.

Environmental Review Status: Three boxes have been provided to summarize the environmental process. These boxes should represent the known or most likely environmental process. The Exempt box should be checked if the project is exempt from the environmental process (even though an environmental checklist may be required). The MDNS should be checked if the process will either result in a Declaration of Non Significance or a Declaration of Non Significance that will require mitigation. The EIS box should be checked if an Environmental Impact Statement is contemplated or completed. Below the boxes describe the status of the environmental process, whether a checklist has been completed or any of other environmental documents. Describe who will approve the environmental process and the time frame if known.

Potential Project Issues: This section should be used to describe potential issues that may significantly delay or alter the scope of work. Examples might include permitting issues, right of way acquisition difficulties, existing conditions that may make it difficult to construct the project, permitting and environmental appeals that may affect scheduling, escalating cost estimates, and potential additions to the scope of work.

Operations: Describe the current maintenance requirements and how these would be altered by the proposed project. Pay particular attention to describing operations or safety benefits that may result from completion of the project.

S:\TIP\February 2011 CIP\Project Description Sheet_022711.docx

City of Kenmore
Capital Improvement Program
Project Prioritization Guide

The following criteria were considered in determining the highest priority projects. Generally evaluation of the criteria was based on City Staff knowledge of the projects rather than substantive data collection.

Concurrency: Is the project required to meet the concurrency requirements of the Comprehensive Plans. These projects are often included in determining the appropriate development impact fees.

Prior Commitment: Does this project required based on a prior commitment such as an agreement with a developer or another agency.

Infrastructure: Will this project provide a replacement for damaged or failed infrastructure. Especially restore a capital facility to its intended use. Examples might include park lavatories that no longer function or bridge structures that have failed or are in need of complete restoration or replacement.

Maintenance: Will the project reduce maintenance costs.

Secured Funds: Has the project been funded with grants or developer agreements.

Safety: Will the project improve safety or reduce liability to the City. Are there known accidents occurring that would be reduced with this implementation of this project.

Comprehensive Plan: Is this project included in the Comprehensive Plan or has a comprehensive site plan been completed.

Capital Improvement Program Glossary of Terms

AHBL	Engineering Consultant
CBD	Central Business District
CIP	Capital Improvement Program
CMP	Corrugated Metal Pipe
DNS	Declaration of Non Significance
EIS	Environmental Impact Statement
FHWA	Federal Highway Administration
HPA	Hydraulic Permit Approval
LID	Low Impact Design
LOS	Level of Service
MDNS	Mitigated Determination of Non Significance
NLW	North Lake Washington
NPDES	National Pollutant Discharge Elimination System
NUD	Northshore Utility District
PAUE	Public Agency Utility Exemption
PS & E	Plans, Specifications and Estimate
REET	Real Estate Excise Tax
ROW	Right of Way
SW	Surface Water
SWM	Surface Water Management
TIB	Transportation Improvement Board
TBD	Transportation Benefit District
TMDL	Total Maximum Daily Load
WDFW	Washington State Department of Fish and Wildlife
WSDOT	Washington State Department of Transportation

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM - PROGRAM SUMMARY
FOR THE YEARS 2011-2016**

EXPENDITURES	2011 Proposed	2012 Proposed	2013 Proposed	2014 Proposed	2015 Proposed	2016 Proposed	2011-2016 Total
<u>PARKS</u>							
Twin Springs Neighborhood Park (Portal 44)	\$0	\$0	\$0	\$45,000	\$360,000	\$0	\$405,000
Tolt Pipeline Trail	110,000	210,000	50,000	0	0	0	370,000
Squires Landing Park Restoration	50,000	0	0	0	0	0	50,000
Wallace Swamp Creek Park Improvements	0	0	0	0	35,000	10,000	45,000
Northshore Summit Park	30,000	300,000	0	0	0	0	330,000
Park Land Acquisition	0	300,000	0	0	0	0	300,000
Rhododendron Park Playground Amenities	25,000	0	0	0	0	0	25,000
0056 Outfall and Shoreline Restoration	150,000	0	0	0	0	0	150,000
Total Parks	\$365,000	\$810,000	\$50,000	\$45,000	\$395,000	\$10,000	\$1,675,000
<u>TRANSPORTATION</u>							
SR 522 Phase I Stages I & 3	\$578,798	\$0	\$0	\$0	\$0	\$0	\$578,798
SR 522 Phase I Stage II Design	261,000	0	0	0	0	0	261,000
SR 522 Phase II	854,000	0	0	0	0	0	854,000
SR 522 61st Ave NE (NE 175th -NE 181st)	0	0	0	0	165,700	2,500,600	2,666,300
61st Ave NE & 181st Traffic Signal and Left Turn	1,607,600	1,730,700	0	0	0	0	3,338,300
SR 522 57th to 61st with BGT Wall	0	0	523,000	421,100	11,535,700	0	12,479,800
SR 522 63rd to 65th	0	0	0	0	0	0	0
SR 522 61st to 63rd	0	0	0	100,000	366,700	3,341,500	3,808,200
NE 145th St Traffic Signal	315,000	0	0	0	0	0	315,000
T 26 Wayfinding Signage and Banners	84,000	20,000	20,000	20,000	20,000	20,000	184,000
Sidewalk Program	100,000	550,000	0	0	100,000	650,000	1,400,000
T 32 61st Pl NE Landslide	665,500	0	0	0	0	0	665,500
T 33 NE 181st St Frontage Improvements	307,000	0	0	0	0	0	307,000
Total Transportation	\$4,772,898	\$2,300,700	\$543,000	\$541,100	\$12,188,100	\$6,512,100	\$26,857,898
<u>SURFACE WATER</u>							
Tributary 0057 Channel Relocation	\$80,000	\$574,320	\$0	\$0	\$0	\$0	\$654,320
Juanita Drive Ditch Grading Ph I-NE 153rd-NE 15	0	0	0	0	76,500	197,500	274,000
Little Swamp Creek Basin Plan	0	0	100,000	65,000	0	0	165,000
NE 181st St Culvert Replacement	926,613	0	0	0	0	0	926,613
NE 187th Street Bypass Improvements	0	0	0	0	40,000	71,000	111,000
61st Ave NE Sidewalk Embankment Repair	0	80,000	0	0	0	0	80,000
Swamp Creek Regional Basin Study	0	0	41,800	41,000	0	0	82,800
Swamp Creek Property Acquisition	418,000	0	300,000	0	0	0	718,000
74th Avenue NE Culvert Replacement	0	80,000	0	0	0	0	80,000
NE 192nd ST Culvert Replacement	0	0	0	93,400	223,600	0	317,000
Small Works Projects	172,000	0	0	0	0	0	172,000
Total Surface Water	\$1,596,613	\$734,320	\$441,800	\$199,400	\$340,100	\$268,500	\$3,580,733
<u>FACILITIES and EQUIPMENT</u>							
Public Works Interim Facility	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000
Parks Small Engine Equipment	0	15,000	0	0	0	0	15,000
Spill response vehicle	50,000	0	0	0	0	0	50,000
Engineering vehicles	0	0	30,000	0	0	0	30,000
Parks truck	0	30,000	0	0	0	0	30,000
Sign Truck	0	0	0	40,000	0	0	40,000
Total Facilities and Equipment	\$50,000	\$45,000	\$130,000	\$40,000	\$0	\$0	\$265,000
TOTAL EXPENDITURES	\$6,784,511	\$3,890,020	\$1,164,800	\$825,500	\$12,923,200	\$6,790,600	\$32,378,631

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM - PROGRAM SUMMARY
FOR THE YEARS 2011-2016**

REVENUES	2011 Proposed	2012 Proposed	2013 Proposed	2014 Proposed	2015 Proposed	2016 Proposed	2011-2016 Total
Real Estate Excise Tax (Trans)	2,541,568	1,290,950	20,000	100,000	846,170	1,039,500	5,838,118
Transportation Impact Fee Revenue	1,667,532	389,750	200,000	200,000	123,698	510,250	3,091,230
Park Impact Fee Revenue	140,000	600,000	0	45,000	360,000	0	1,145,000
Real Estate Excise Tax (Parks)	175,000	0	0	0	35,000	10,000	220,000
King County Conservation Grant	50,000	0	0	0	0	0	50,000
King County Parks Levy	0	210,000	50,000	0	0	0	260,000
Surface Water Utility Funds	1,596,613	654,320	441,800	199,400	340,100	268,500	3,500,733
State/Transportation Improvement Board	0	0	303,000	221,100	1,475,900	0	2,000,000
Federal Grants/Allocations	0	0	0	0	5,208,200	0	5,208,200
SR 520 Tolling Mitigation	0	0	0	0	2,444,200	3,076,156	5,520,356
SR 522 Federal Allocation	0	600,000	0	0	2,071,932	1,864,194	4,536,126
Contributions	18,500	18,500	18,500	18,500	18,500	18,500	111,000
General Fund	134,000	65,000	150,000	60,000	20,000	20,000	449,000
TOTAL REVENUES	\$6,323,213	\$3,828,520	\$1,183,300	\$844,000	\$12,943,700	\$6,807,100	\$31,929,833

ESTIMATED ANNUAL MAINTENANCE ON COMPLETED PROJECTS	2011 Proposed	2012 Proposed	2013 Proposed	2014 Proposed	2015 Proposed	2016 Proposed	2011-2016 Total
Parks	\$0	\$7,500	\$20,500	\$30,500	\$30,500	\$45,500	\$134,500
Transportation	44,000	48,100	55,700	56,700	56,700	76,450	337,650
Surface Water	1,000	2,500	3,000	3,000	3,000	32,000	44,500
Facilities and Equipment	0	660	2,880	6,660	7,860	7,860	25,920
TOTAL ANNUAL MAINTENANCE	\$45,000	\$58,760	\$82,080	\$96,860	\$98,060	\$161,810	\$542,570

[illegible]

Transportation

[illegible]

Projects	Funding Considerations						Funding Source (6 Year Total)														Funded		
	Concurrency	Prio Commt	Infrastructure	Maintenance	Secured Funds	Safety	Comp Plan	Total Project Estimated Cost	REET	Park Impact Fees	Traffic Impact Fees	King County Trail Levy	King Conserva- District	Local TBD	General Fund	TIB	Developer Contribution	Other (NUD, Comcast, etc)	State Gas Tax	Federal STP		Surface Water Utility	Federal Allocation
Surface Water																							
SW 1 Tributary 0057 Channel Relocation			✓	✓			✓	\$ 654,320													\$ 654,320		\$ 654,320
SW 3 Juanita Ditch Rehab - 153rd to 155th Crt				✓			✓	\$ 274,000													\$ 274,000		\$ 274,000
SW 5 Little Swamp Creek Basin Plan								\$ 165,000													\$ 165,000		\$ 165,000
SW 6 NE 181st Street Storm Drain Replacement		✓	✓	✓			✓	\$ 926,613													\$ 926,613		\$ 926,613
SW 7 NE 187th Street Tightline								\$ 111,000													\$ 111,000		\$ 111,000
SW 8 NE 190th Street Sidewalk Embankment Repair			✓	✓			✓	\$ 80,000	\$ 80,000														\$ 80,000
SW 9 Swamp Creek Basin Study							✓	\$ 82,800													\$ 82,800		\$ 82,800
SW 10 Swamp Creek Property Acquisition								\$ 718,000													\$ 718,000		\$ 718,000
SW 12 74th Avenue Culvert Replacement			✓				✓	\$ 80,000													\$ 80,000		\$ 80,000
SW 19 NE 192nd Culvert Replacement			✓	✓			✓	\$ 317,000													\$ 317,000		\$ 317,000
SW 20 Small Works Projects			✓	✓			✓	\$ 172,400													\$ 172,000		\$ 172,000
SW 2 80th Ave Ditch Rehab at 203rd				✓			✓	\$ 115,000															\$ 115,000
SW 4 Juanita Ditch Rehab - 155th Crt to 155th				✓			✓	\$ 712,000															\$ 712,000
SW 6 NE 181st Street Storm Drain Replacement		✓	✓	✓			✓	\$ 926,613															\$ 926,613
SW 11 Wallace Park Channel Restoration							✓	\$ 280,000															\$ 280,000
SW 13 NE 155th Outfall Revision								\$ 50,000															\$ 50,000
SW 14 61st Ave NE Conveyance Rerouting								\$ 293,000															\$ 293,000
SW 15 83rd Place Conveyance Improvements								\$ 174,000															\$ 174,000
SW 16 Arrowhead Drive Conveyance Improvements			✓				✓	\$ 222,100															\$ 222,100
SW 17 Little Swamp Creek Relocation - 195th to 198th		✓	✓				✓	\$ 707,000															\$ 707,000
SW 18 Muck Creek Culvert Replacement			✓	✓			✓	\$ 534,000															\$ 534,000
SW 21 Decant Facility Upgrade								\$ 50,000															\$ 50,000
Facilities/Equipment																							
FE 2 Interim Public Works Facility				✓				\$ 100,000							\$ 100,000								\$ 100,000
FE 3 Parks Small Engine Equipment			✓	✓				\$ 15,000							\$ 15,000								\$ 15,000
FE 4 Spill response vehicle								\$ 50,000													\$ 50,000		\$ 50,000
FE 5 Engineering vehicles								\$ 30,000							\$ 30,000								\$ 30,000
FE 6 Parks truck				✓				\$ 30,000							\$ 30,000								\$ 30,000
FE 7 Sign truck				✓				\$ 40,000							\$ 40,000								\$ 40,000
FE 1 Public Works Facility			✓	✓				\$ 1,000,000															\$ 1,000,000
Total Program								\$ 185,379,944	\$ 6,138,188	\$ 1,145,000	\$ 3,091,230	\$ 260,000	\$ 50,000	\$ -	\$ 399,000	\$ 2,000,000	\$ 111,000	\$ 193,798	\$ 5,520,356	\$ 5,208,200	\$ 3,550,733	\$ 4,536,126	\$ 32,203,631

**CITY OF KENMORE, WASHINGTON
PARK CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2011-2016**

Project Description	2011 Proposed	2012 Proposed	2013 Proposed	2014 Proposed	2015 Proposed	2016 Proposed	2011-2016 Total
P 1 Twin Springs(Portal 44)	\$0	\$0	\$0	\$45,000	\$360,000	\$0	\$405,000
P 2 Tolt Pipeline Trail	110,000	210,000	50,000	0	0	0	370,000
P 4 Wallace Swamp Creek Park	0	0	0	0	35,000	10,000	45,000
P 5 Squire's Landing Restoration	50,000	0	0	0	0	0	50,000
P 9 Northshore Summit Design	30,000	300,000	0	0	0	0	330,000
P 10 Park Land Acquisition	0	300,000	0	0	0	0	300,000
P 15 Rhododendron Park Playground Amenities	25,000	0	0	0	0	0	25,000
P 16 0056 Outfall and Shoreline Restoration	150,000	0	0	0	0	0	150,000
Total Project Costs	\$365,000	\$810,000	\$50,000	\$45,000	\$395,000	\$10,000	\$1,675,000
SUMMARY							
Master Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Park Acquisition	0	300,000	0	0	0	0	300,000
Trail Acquisition	0	0	0	0	0	0	0
Unallocated Park Funds	0	0	0	0	0	0	0
Trail Development	110,000	210,000	50,000	0	0	0	370,000
Park Development	255,000	300,000	0	45,000	395,000	10,000	1,005,000
Total Project Costs	\$365,000	\$810,000	\$50,000	\$45,000	\$395,000	\$10,000	\$1,675,000
Funding:							
Park Impact Fees	\$140,000	\$600,000	\$0	\$45,000	\$360,000	\$0	\$1,145,000
Real Estate Excise Tax	175,000	0	0	0	35,000	10,000	220,000
King County Grant Carryover in Surface Water Fund	50,000	0	0	0	0	0	50,000
King County Levy	0	210,000	50,000	0	0	0	260,000
Total Project Funding	\$365,000	\$810,000	\$50,000	\$45,000	\$395,000	\$10,000	\$1,675,000
Estimated Annual Maintenance on Completed Park Projects:							
Twin Springs Park	\$0	\$0	\$0	\$0	\$0	\$15,000	\$15,000
Tolt Pipeline Trail	0	0	0	10,000	10,000	10,000	30,000
Squire's Landing	0	5,000	5,000	5,000	5,000	5,000	25,000
Rhododendron Park	0	500	500	500	500	500	2,500
0056 Outfall and Shoreline Restoration	0	2,000	0	0	0	0	2,000
Northshore Summit	0	0	15,000	15,000	15,000	15,000	60,000
Total Annual Maintenance	\$0	\$7,500	\$20,500	\$30,500	\$30,500	\$45,500	\$134,500



City of Kenmore Capital Improvement Program Twin Springs Neighborhood Park (Portal 44) – Phase One Project No. P-1

Project Location: Brightwater Portal site east of 80th Ave NE just north of NE 192nd Street.

Project Manager: Contract Employee

Project Description: Completion of master plan and Phase One development of the 23-acre site.

Background: King County is estimating completion of the Portal 44 project in Summer 2015. They will retain approximately 1 acre of the site for their facilities and deed the remaining property to the City for future development as a park. Transfer of ownership was discussed as part of the Brightwater Mitigation Agreement. At the completion of their work, they will do a final grading of the site and leave the property in a suitable condition for future park development. The wetlands on the western portion of the property and the steep slopes on the eastern portion of the property will remain. A level graded bench will remain in the middle of the property for future park improvements. A conceptual plan for future improvements was prepared and discussed with the Council in 2007. See attached drawing. The next step will be to complete the master plan in 2014 and prepare construction plans and begin construction in 2015, subject to available funding. Proposed improvements would include site access, trails, play area, restrooms, and picnic facilities.



Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☐	☐

This project was recommended for funding in the preliminary CIP last July. However the 2011-2012 Budget did not include funding. City Staff recommends that Park Impact Fees be used to design and construct these improvements.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☒	☐

If impacts to wetlands or buffers can be avoided then the project will be exempt under SEPA.

Potential Project Issues: The Park Impact Fee ordinance will need to be modified to allow the use of these funds.

Operations: New park facility will require ongoing maintenance.



City of Kenmore Capital Improvement Program
Twin Springs Neighborhood Park (Portal 44) – Phase One
Project No. P- 1

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total 2011-2016
Expenses								
Pre-Design/ Master Plan	\$ 11,000				\$ 12,000			\$ 12,000
Design					\$ 33,000			\$ 33,000
Construction						\$ 360,000		\$ 360,000
Total	\$ 11,000				\$ 45,000	\$ 360,000		\$ 405,000
Revenue								
Park Impact Fees	\$ 11,000				\$ 45,000	\$ 360,000		\$ 405,000
Total	\$ 11,000				\$ 45,000	\$ 360,000		\$ 405,000
Operations								
Maintenance							\$ 15,000	\$ 15,000
Total							\$ 15,000	\$ 15,000

SCHEDULE

	2014												2015												2016				
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Retain Project Manager																													
Select Project																													
Consultant Selection																													
30% Design																													
SEPA																													
100% Design																													
Specifications																													
Contract Ad																													
Contract Adward																													
Construction																													
Closeout																													



City of Kenmore Capital Improvement Program
Tolt Pipeline Trail – Phase One
Project No. P-2

Project Location: From 68th Avenue NE to 73rd Avenue NE or 73rd Avenue NE to 80th Avenue NE at NE 185th Street.

Project Manager: Contract Employee

Project Description: 10' to 12' wide pedestrian trail from 68th Avenue to 73rd Avenue or 73rd Avenue to 80th Avenue.

Background: This project would construct a section of the Tolt Pipeline Trail as described above. An agreement with the City of Seattle is required to utilize the right-of-way. The section of trail from 73rd to 80th would cross Swamp Creek and associated wetlands, requiring significant permitting and construction costs. The City allocation of the King County Proposition 2 Park Expansion Levy Funds of approximately \$250,000 could be utilized for this project. The King County funds must be expended by December 2014.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☐	☒	☒	☐

This project was funded in the 2011-12 Budget. King County open space and trail bond issue funds are available for this project. These funds are primarily targeted for trails.

Environmental Review Status:

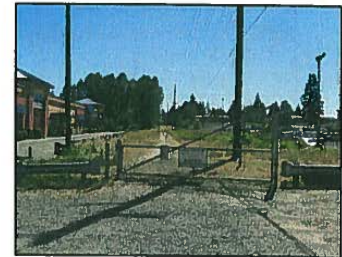
Exempt	Mitigated DNS	EIS
☐	☒	☐

The area has several wetlands. If these areas are affected or the buffers an environmental checklist will need to be prepared with possible mitigation required.

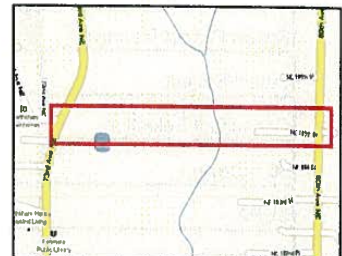
Potential Project Issues: The project will require an easement from the City of Seattle.

Operations: Maintenance of trail surface, trash collection, and weed control.

68th Ave NE to 73rd Ave NE



73rd Ave NE to 80th Ave NE





City of Kenmore Capital Improvement Program

Tolt Pipeline Trail – Phase One

Project No. P-2

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Design		\$ 110,000						\$ 110,000
Construction			\$ 210,000	\$ 50,000				\$ 260,000
Total		\$ 110,000	\$ 210,000	\$ 50,000				\$ 370,000
Revenue								
Park Impact Fees		\$ 110,000						\$ 110,000
Park Levy*			\$ 210,000	\$ 50,000				\$ 260,000
Total		\$ 110,000	\$ 210,000	\$ 50,000				\$ 370,000
Operations								
Maintenance					\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000
Total					\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000

*King County Proposition 2 Parks Expansion Levy Funds

SCHEDULE

	2011												2012												2013							
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug			
Retain Project Manager																																
Select Project																																
Consultant Selection																																
30% Design																																
SEPA																																
95% Design																																
Specifications																																
Contract Ad																																
Contract Adward																																
Construction																																
Closeout																																



City of Kenmore Capital Improvement Program

Wallace Swamp Creek Park – Phase One

Project No. P-4

Project Location: Wallace Swamp Creek Park north of NE 192nd Street between 68th Avenue NE and 73rd Avenue NE.

Project Manager: Contract Employee

Project Description: Phase One improvements to include wetland enhancement, stream restoration improvements, passive meadow area with picnic facilities, natural play area, trail improvements, and interpretive signage.

Background: The master plan was approved in 2006. Phase One improvements were to be constructed in 2007-2008 but were delayed due to opposition of a youth sports field and requirement for a PAUE.

Proposed project scope has been revised to include only passive park improvements (youth sports field was removed).

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☐	☐	☐	☒

Only design is funded in 2015 and 2016. Capital construction estimated at \$265,000 would occur in 2017 if Impact Fee ordinance is modified to allow capital construction.

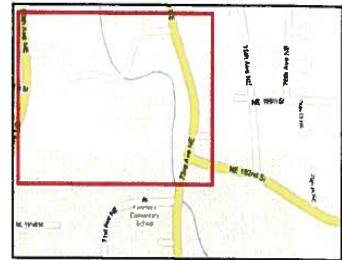
Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☒	☐

The area proposed for development includes wetlands which will require some environmental review.

Potential Project Issues: None at this time.

Operations: Limited site maintenance ongoing. Additional maintenance will be required as park is developed.





City of Kenmore Capital Improvement Program
Wallace Swamp Creek Park – Phase One
Project No. P-4

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Design						\$ 35,000	\$ 10,000	\$ 45,000
Total						\$ 35,000	\$ 10,000	\$ 45,000
Revenue								
REET						\$ 35,000	\$ 10,000	\$ 45,000
Total						\$ 35,000	\$ 10,000	\$ 45,000
Operations								
Energy								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2015												2016												2013				
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Retain Project Manager																													
Select Project																													
Consultant Selection																													
30% Design																													
SEPA																													
95% Design																													



City of Kenmore Capital Improvement Program Squire's Landing Park Restoration – Phase One Project No. P-5

Project Location: South of NE 175th Street in the 7900 block

Project Manager: Contract Employee

Project Description: This project will restore wetland habitat adjacent to Swamp Creek within the park. The project will rely on volunteer labor for clearing debris and vegetation and planting appropriate vegetation.

Background: The master plan identifies significant buffer and wetland enhancements, stream restoration work, and upland improvements. Two restoration efforts have been completed and one additional one is proposed for 2011.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

Funds were included in the 2011-12 Budget for these enhancements. Grants have been obtained from the King County Flood Control District and King Conservation District.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

The project was considered exempt from SEPA as it involved simply plant restoration and no improvements.

Potential Project Issues: None at this time.

Operations: City park maintenance efforts to be supported with the Stewardship Volunteer Plan.





City of Kenmore Capital Improvement Program
Squire's Landing Park Restoration – Phase One
Project No. P-5

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Design	\$ 31,204	\$ 10,000						\$ 41,204
Construction	\$ 18,796	\$ 40,000						\$ 58,796
Total	\$ 50,000	\$ 50,000						\$ 100,000
Revenue								
King County Conservation Grant	\$ 50,000	\$ 50,000						\$ 100,000
Total	\$ 50,000	\$ 50,000						\$ 100,000
Operations								
Energy								
Maintenance			\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
Water								
Solid Waste								
Total			\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000

SCHEDULE

	2011										2012										2013										
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Construction																															
Project Closeout																															



City of Kenmore Capital Improvement Program
Northshore Summit Park – Phase One
Project No. P- 9

Project Location: Northshore Summit neighborhood in the 6200 block of NE 193rd Street.

Project Manager: Contract Employee

Project Description: Phase One improvements to include site grading, trails, play equipment, landscaping, and signage.

Background: The master plan was adopted by Council on March 27, 2006. \$200,000 was allocated in the Parks CIP for construction of Phase One improvements in 2009. The project was put on hold due to the economic downturn. The project would develop an unimproved park that is primarily open space.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

The project was funded as part of the 2011-12 Budget.

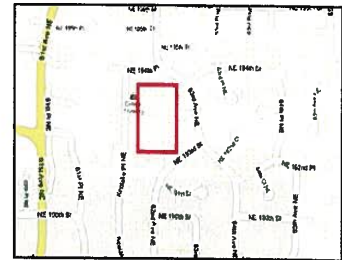
Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☒	☐

The project has not been evaluated for environmental impacts. Some wetlands may exist on the site which would require mitigation.

Potential Project Issues: None at this time.

Operations: Limited maintenance of site ongoing. Additional maintenance will be required as park is developed.





City of Kenmore Capital Improvement Program
Northshore Summit Park – Phase One
Project No. P- 9

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design/ Master Plan								
Design		\$ 30,000	\$ 10,000					\$ 40,000
ROW/ Acquisition								
Construction			\$ 290,000					\$ 290,000
Total		\$ 30,000	\$ 300,000					\$ 330,000
Revenue								
REET								
TIB								
Federal								
Private								
Park Impact Fees		\$ 30,000	\$ 300,000					\$ 330,000
Total		\$ 30,000	\$ 300,000					\$ 330,000
Operations								
Energy								
Maintenance				\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 60,000
Water								
Solid Waste								
Total				\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 60,000

SCHEDULE

	2011												2012												2013											
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug							
Retain Project Manager																																				
Select Project																																				
Consultant Selection																																				
30% Design																																				
SEPA																																				
95% Design																																				
Specifications																																				
Contract Ad																																				
Contract Award																																				
Construction																																				
Closeout																																				



PROPOSED MASTER PLAN
NORTHSHORE SUMMIT PARK • CITY OF KENMORE
 1/10/06

MAILED
 01/10/06
 RECORD



City of Kenmore Capital Improvement Program

Park Land Acquisition

Project No. P-10

Project Location: Various

Project Manager: Contract Employee

Project Description: Acquisition of additional active and passive park lands within the City.

Background: There is potential to acquire land to expand existing parks and create new parks. Grant funding is available to assist with acquisition costs. City funds would serve as local match for future grant applications. Two locations that have been proposed are adjacent to Squire's Landing and Moorlands parks.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☐	☒

Park Impact Fees would be used for these acquisitions and they may also be eligible for King County Conservation District grants. Funds were included in the 2011-12 Budget for this project.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

Acquisition of land is exempt from the SEPA process.

Potential Project Issues: None at this time.

Operations: Additional land will require increased park maintenance as the sites are developed.





City of Kenmore Capital Improvement Program

Park Land Acquisition

Project No. P-10

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Acquisition			\$ 300,000					\$ 300,000
Total			\$ 300,000					\$ 300,000
Revenue								
Park Impact Fees			\$ 300,000					\$ 300,000
Total			\$ 300,000					\$ 300,000
Operations								
Energy								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2011												2012												2013											
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct					
Select Property																																				
Acquisition																																				
Project Closeout																																				



City of Kenmore Capital Improvement Program

Rhododendron Park Playground Amenities

Project No. P-15

Project Location: Rhododendron Park located adjacent to 68th Avenue NE south of the Sammamish River

Project Manager: Contract Employee

Project Description: This project would install single set play equipment in Rhododendron Park.

Background: The recent improvements to Rhododendron Park originally anticipated installation of play equipment. Because of budget restraints the equipment was deleted from the project. An evaluation of Park usage indicates the equipment is desirable. The area the equipment is to be installed is still available and the previous plans will be used for purchase and installation of the equipment.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

Funds were included in the 2011-12 Budget for these improvements.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

The permitting and environmental process was completed for the originally designed project and additional permitting is unlikely.

Potential Project Issues: None known at this time.

Operations: This project will require annual inspection to ensure the equipment is safe to use and some long term maintenance as equipment wears from usage.





City of Kenmore Capital Improvement Program

Rhododendron Park Playground Amenities

Project No. P-15

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Construction		\$ 25,000						\$ 25,000
Total		\$ 25,000						\$ 25,000
Revenue								
REET		\$ 25,000						\$ 25,000
Total		\$ 25,000						\$ 25,000
Operations								
Maintenance			\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,500
Total			\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,500

SCHEDULE

	2011										2012												2013								
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Select Equipment																															
Request Proposals																															
Installation																															
Project Closeout																															



City of Kenmore Capital Improvement Program
0056 Outfall and Shoreline Restoration
Project No. P- 16

Project Location: Log Boom Park

Project Manager: Contract Employee

Project Description: This project will stabilize the Lake Washington shoreline where Tributary 0056 currently enters the lake. Approximately 100 feet of shoreline will be stabilized with the installation of large rocks that will be covered with fish habitable gravel and Willows.

Background: Tributary 0056 over the past year has diverted from its normal outfall to the overflow channel into Log Boom Park. The continuous use of the overflow channel has resulted in the stream eroding the hardened lake bank which exposed softer soils to wave action resulting in a loss of shoreline. To avoid further bank erosion and reduce the amount of sediment entering the Lake the shoreline will be stabilized. The project will also attempt to restore a portion of the lost park and shoreline.

Stabilization of the shoreline will allow the future restoration of the foot bridge that previously spanned the overflow channel. With the bridge restored public access to the west end of Harbor Marina would be restored.

The channel and bank restoration was completed in March of 2011 and only landscaping remains.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

The use of REET funds is proposed however if the project is considered a maintenance activity then General Fund or some other fund source will be required.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☒	☐

The project was declared an emergency and SEPA was waived for the immediate improvements. An environmental checklist will need to be completed and if considered with a possible requirement for mitigation. Permits from the Corps and WDFW were obtained.

Potential Project Issues: Possible need for additional mitigation.

Operations: The project will prevent the further loss of the park's irrigation system, landscaping, and sidewalks. This will reduce future maintenance costs. Some landscaping and rock maintenance will be required the first year after construction.





City of Kenmore Capital Improvement Program

0056 Outfall and Shoreline Restoration

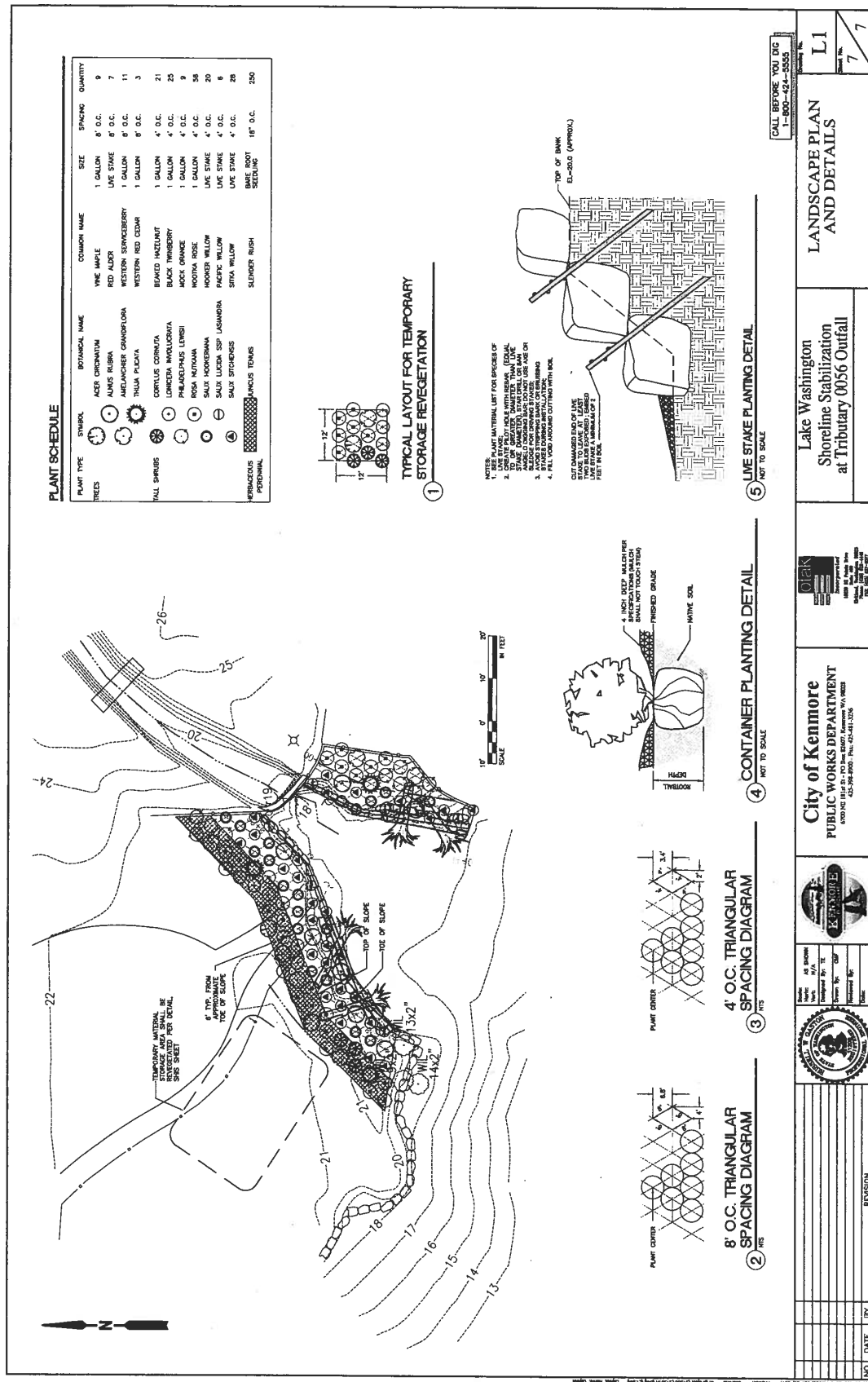
Project No. P- 16

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Design		\$ 25,000						\$ 25,000
Construction		\$ 125,000						\$ 125,000
Total		\$ 150,000						\$ 150,000
Revenue								
REET		\$ 150,000						\$ 150,000
Total		\$ 150,000						\$ 150,000
Operations								
Maintenance			\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000
Total			\$ 2,000					\$ 2,000

SCHEDULE

	2011												2012												2013											
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep						
Construction																																				
Project Closeout																																				



**CITY OF KENMORE, WASHINGTON
TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2011-2016**

Project Description	2011 Proposed	2012 Proposed	2013 Proposed	2014 Proposed	2015 Proposed	2016 Proposed	2011-2016 Totals
T 1 SR 522 Phase I Stages I & 3	\$578,798	\$0	\$0	\$0	\$0	\$0	\$578,798
T 2 SR 522 Phase I Stage II Design	261,000	0	0	0	0	0	261,000
T 3 SR 522 Phase II	854,000	0	0	0	0	0	854,000
T 6 SR 522 61st Ave NE (NE 175 to NE 181)	0	0	0	0	165,700	2,500,600	2,666,300
T 7 61st Ave NE & 181st Traffic Signal and NB Left turn Lane	1,607,600	1,730,700	0	0	0	0	3,338,300
T 8 SR 522 57th to 61st with BGT Wall	0	0	523,000	421,100	11,535,700	0	12,479,800
T 10 SR 522 61st to 63rd	0	0	0	100,000	366,700	3,341,500	3,808,200
T 12 NE 145th St Traffic Signal	315,000	0	0	0	0	0	315,000
T 26 Wayfinding Signage and Banners	84,000	20,000	20,000	20,000	20,000	20,000	184,000
T 27 Sidewalk Program	100,000	550,000	0	0	100,000	650,000	1,400,000
T 32 61st Pl NE Landslide	665,500	0	0	0	0	0	665,500
T 33 NE 181st St Frontage Improvements	307,000	0	0	0	0	0	307,000
Total Project Costs	\$4,772,898	\$2,300,700	\$543,000	\$541,100	\$12,188,100	\$6,512,100	\$26,857,898

Funding:

Real Estate Excise Tax	\$2,441,568	\$740,950	\$20,000	\$100,000	\$746,170	\$389,500	\$4,438,188
Real Estate Excise Tax - Set Aside Sidewalks	100,000	550,000	0	0	100,000	650,000	1,400,000
Impact Fee Revenue	1,667,532	389,750	200,000	200,000	123,698	510,250	3,091,230
State/TIB	0	0	303,000	221,100	1,475,900	0	2,000,000
General Fund	84,000	20,000	20,000	20,000	20,000	20,000	184,000
Other Agencies	193,798	0	0	0	0	0	193,798
Contributions	18,500	18,500	18,500	18,500	18,500	18,500	111,000
Federal STP	0	0	0	0	5,208,200	0	5,208,200
SR 520 Tolling Mitigation	0	0	0	0	2,444,200	3,076,156	5,520,356
SR 522 Federal Allocation	0	600,000	0	0	2,071,932	1,864,194	4,536,126

Total Project Funding	\$4,505,398	\$2,319,200	\$561,500	\$559,600	\$12,208,600	\$6,528,600	\$26,682,898
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Estimated Annual Maintenance on

Completed Projects:

T 1 SR 522 Phase I Stages I & 3	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$132,000
T 3 SR 522 Phase II	22,000	12,000	12,000	12,000	12,000	12,000	82,000
T 7 61st Ave NE & 181st Traffic Signal	0	0	600	1,600	1,600	1,600	5,400
T 8 SR 522 57th to 61st with BGT Wall	0	0	0	0	0	19,750	19,750
T 12 NE 145th St Traffic Signal	0	1,100	1,100	1,100	1,100	1,100	5,500
T 26 Wayfinding Signage and Banners		13,000	20,000	20,000	20,000	20,000	93,000
Total Annual Maintenance	\$44,000	\$48,100	\$55,700	\$56,700	\$56,700	\$76,450	\$337,650



City of Kenmore Capital Improvement Program

SR 522 Phase I, Stages 1 & 3

Project No. T-1

Project Location: SR 522 between 65th Avenue NE and 73rd Avenue NE (middle of the corridor)

Project Manager: Ron Loewen

Project Description: The project will widen and improve SR522 between 65th Avenue NE and 73rd Avenue NE to ease congestion through Kenmore, increase pedestrian and vehicular safety, improve the appearance of the corridor and improve the function of the major intersections within the project limits. The proposed improvements include:

- Modifications and capacity improvements to the SR522 intersections at 68th Ave NE and 73rd Ave NE
- Realignment of NE181st Street to a single intersection at 68th Ave NE
- New sidewalk along the north side of SR522 from 65th Avenue NE to 73rd Avenue NE
- Construct an underpass for the Burke-Gilman Trail at 73rd Ave NE
- Access management improvements to improve safety
- Improvements to 68th Ave NE from NE 175th to NE 182nd Street
- Addition of landscaping, curb, gutter and street lighting within the corridor
- Conversion of overhead utilities to underground

The major construction portion of the project reached substantial completion during the spring of 2010. Remaining work items include restoration of sidewalk areas.

Background: The project was initiated in 2000 with Stage 3 construction starting in 2008 and Stage 1 construction starting in 2009. The project includes a number of significant regional and State grants.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☒	☒	☐

The project is funded with various fund sources. At this time all grant funds have been received.

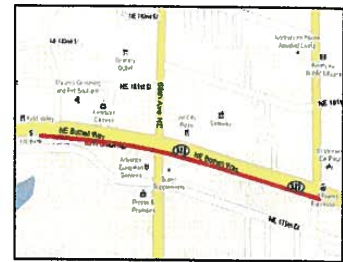
Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☐	☒

The environmental process is complete.

Potential Project Issues: None known at this time.

Operations: This project will result in increased street lighting electrical and maintenance costs, landscaping maintenance and storm water maintenance.





City of Kenmore Capital Improvement Program

SR 522 Phase I, Stages 1 & 3

Project No. T-1

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Design	\$ 3,569,550							\$ 3,569,550
ROW/ Acquisition	\$ 5,211,123							\$ 5,211,123
Construction	\$21,762,627	\$ 578,798						\$22,341,425
Total	\$30,543,300	\$ 578,798						\$31,122,098
Revenue								
REET	\$ 5,549,782	\$ 157,468						\$ 5,707,250
Impact Fees	\$ 900,000	\$ 267,532						\$ 1,167,532
City	\$ 126,490							\$ 126,490
County	\$ 1,271,500							\$ 1,271,500
Federal	\$12,045,450							\$12,045,450
State	\$ 9,628,520							\$ 9,628,520
Other*	\$ 1,021,558	\$ 153,798						\$ 1,175,356
Total	\$30,543,300	\$ 578,798						\$31,122,098
Operations								
Energy		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 12,000
Maintenance		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 90,000
Water		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 30,000
Solid Waste								
Total		\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 132,000

*Notes: Reimbursements from PSE and NUD.

SCHEDULE

	2011										2012												2013								
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Punch List																															
Mis. Items																															
Project Closeout																															



City of Kenmore Capital Improvement Program

SR 522 Phase I, Stage 2 Design

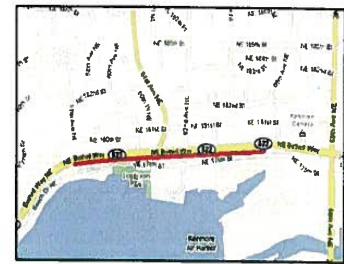
Project No. T-2

Project Location: SR 522 from 57th Avenue NE to 65th Avenue NE

Project Manager: Phil Thordarson

Project Description: This project completes the design of the SR 522 improvements within the City of Kenmore, the western end. The design includes the following elements:

- Widening the eastbound approach to 61st Avenue to provide a second left turn lane
- Widening all traffic lanes
- Installing a sidewalk along the north side of the roadway
- Landscaping
- Undergrounding overhead utility wires
- Widening the 61st Avenue NE approaches to increase capacity and improve safety
- Street lighting
- Storm drainage



Background: This is the last remaining portion of the SR 522 corridor requiring improvement. The project design was initially included in the SR 522 Phase I project however the design was never completed nor construction funds secured. In 2009 completion of design was initiated to make the project shovel ready for potential Federal stimulus funding. During recent discussions with grant agencies the total cost of right of way and construction, approximately, \$ 23,100,000 would be difficult to fund and the construction project has been split into several segments:

- 61st Avenue NE 175th to 181st Street
- SR 522 from 57th Avenue NE to 61st Avenue with the Burke-Gilman Trail Wall
- SR 522 from 61st Avenue NE to 63rd Avenue NE
- SR 522 from 63rd Avenue NE to 65th Avenue NE
- 61st Avenue NE and NE 181st Traffic Signal

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

The design effort is fully funded with City of Kenmore resources.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

No environmental review is required for design.

Potential Project Issues: A noise wall may need to be added to the design, which was not included in the original design scope of work. The project scope has been increased by the City Council to include the traffic signal at 61st Avenue NE and NE 181st Street

Operations: See specific construction project description sheets for operational impacts.



City of Kenmore Capital Improvement Program

SR 522 Phase I, Stage 2 Design

Project No. T-2

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design								
Design	\$ 878,000	\$ 261,000						\$ 1,139,000
ROW								
Construction								
Total	\$ 878,000	\$ 261,000						\$ 1,139,000
Revenue								
REET	\$ 438,000	\$ 261,000						\$ 699,000
Impact Fees								
Gas Tax	\$ 440,000							\$ 440,000
Private								
Other								
Total	\$ 878,000	\$ 261,000						\$ 1,139,000
Operations								
Energy								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2011												2012												2013						
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul			
Right of Way																															



City of Kenmore Capital Improvement Program

SR 522 Phase II

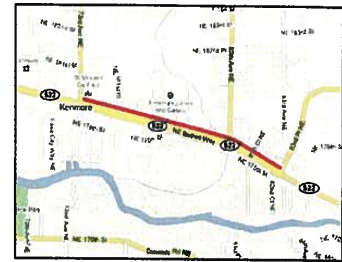
Project No. T-3

Project Location: SR 522 between 73rd Avenue NE and the City's eastern city limits.

Project Manager: Ron Loewen

Project Description: The project will widen and improve SR522 between 73rd Avenue NE and the City's eastern city limits to ease congestion through Kenmore, improve transit access, increase pedestrian and vehicular safety, improve the appearance of the corridor and improve the function of the major intersections within the project limits. The proposed improvements include:

- Widen roadway to provide Business Access and Transit Lanes
- Install traffic signals at 77th Court NE and 83rd Place NE
- New sidewalk along the north side of SR522
- Access management improvements to improve safety
- Addition of landscaping, curb, gutter and street lighting within the corridor
- Conversion of overhead utilities to underground
- Replace the bridge over Swamp Creek
- Realign the Burke-Gilman Trail
- Realign the Swamp Creek Channel beneath the bridge



The major construction portion of the project was completed in the spring of 2009.

The remaining expenditures are payments to PSE for undergrounding overhead wires.

Background: The project was initiated in 2003 when Sound Transit agreed to fund the installation of the Business Access and Transit Lanes. Construction started in 2008.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☒	☒	☐

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☐	☒

An environmental impact statement was prepared by the City and approved by WSDOT and FHWA.

Potential Project Issues: There have been two claims filed by the contractor for reimbursement for additional expenses.

Operations: This project will result in increased street lighting electrical and maintenance costs, landscaping maintenance and storm water maintenance.



City of Kenmore Capital Improvement Program

SR 522 Phase II

Project No. T-3

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design								
Design	\$2,929,520							\$ 2,929,520
ROW	\$ 1,892,180							\$ 1,892,180
Construction	\$ 23,704,300	\$854,000						\$ 24,558,300
Total	\$ 28,526,000	\$854,000						\$ 29,380,000
Revenue								
REET	\$ 961,870	\$414,000						\$ 1,375,870
Impact Fees	\$ 1,792,700	\$400,000						\$ 2,192,700
City	\$ 542,680							\$ 542,680
County	\$ 650,000							\$ 650,000
State	\$ 12,469,980							\$ 12,469,980
Federal	\$ 2,497,300							\$ 2,497,300
Sound Transit	\$ 8,192,300							\$ 8,192,300
Other	\$ 1,948,170	\$ 40,000						\$ 1,988,170
Total	\$ 29,055,000	\$854,000						\$ 29,909,000
Operations								
Energy		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 6,000
Maintenance		\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 42,000
Water		\$ 14,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 34,000
Solid Waste								
Total		\$ 22,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$ 82,000

SCHEDULE

	2011											2012												2013						
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul		
Punch List																														
Mis. Items																														
South Curb																														
Project Closeout																														



City of Kenmore Capital Improvement Program

Project Name: SR 522 – 61st Ave NE (NE 175th to NE 181st)

Project No. T- 6

Project Location: 61st Avenue NE from NE 181st Street, south thru the SR 522 intersection to NE 175th Street.

Project Manager: Phil Thordarson

Project Description: The project will widen the 61st Avenue NE approaches to SR 522. The southbound approach will be widened from 4 lanes to 5 lanes (two northbound lanes and one southbound left turn lane, a southbound thru and right turn lane and a southbound right turn lanes). The northbound approach will be widened from two lanes to three lanes (one southbound lane and one northbound thru and right turn lane and one northbound left turn lane).

In addition the northbound approach grade will be reduced from the existing 20% grade to 16% and the approach realigned to improve sight distance at the SR 522 intersection. A direct pedestrian link will be provided from NE 175th Street and the Burke-Gilman Trail to the transit stop on SR 522. This leg crosses the Burke-Gilman Trail and additional safety measures will be installed.

Background: This project is one of the segments of the larger SR 522 Phase 1, Stage 2 Corridor Improvement Project. The improvements would improve vehicle and pedestrian safety and reduce signal delays. Safety at the Burke-Gilman trail crossing would also be improved. The improvements would significantly reduce AM peak hour signal delays and improve vehicle and pedestrian safety. The asphalt pavement between SR 522 and NE 181st Street is need of an overlay. This project must be completed with or prior to the SR 522 widening west of 61st Avenue NE (T-8). The 61st Avenue NE and NE 185th Traffic Signal project would construct all of the improvements originally contemplated at the NE 181st Street intersection.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

The City Council has funded this project in the past with a small amount of Transportation Impact Fees, REET and significant grants from the State and Federal Government. A TIB grant application was submitted in 2010 but was unsuccessful.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☐	☒

An environmental impact statement has been completed and approved by WSDOT and FHWA. However if the project is not funded in the next several years the EIS may not be adequate and preparation of a new document required.

Potential Project Issues: The project will require a permit and right of way from the Burke-Gilman Trail, which is being acquired with project T-7.

Operations: This project will result in increased street lighting electrical and maintenance costs, landscaping maintenance and storm water maintenance.





City of Kenmore Capital Improvement Program
Project Name: SR 522 – 61st Ave NE (NE 175th to NE 181st)
Project No. T- 6

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design/ Basin Plan								
Design						\$ 165,700		\$ 165,700
ROW/ Acquisition								
Construction							\$ 2,500,600	\$ 2,500,600
Total						\$ 165,700	\$ 2,500,600	\$ 2,666,300
Revenue								
REET								
General Fund								
Impact Fees							\$ 510,250	\$ 510,250
State								
Tolling						\$ 165,700	\$ 1,990,350	\$ 2,156,050
Total						\$ 165,700	\$ 2,500,600	\$ 2,666,300
Operations								
Energy								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2015												2016											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Select Consultant																								
Update Plans																								
Right of Way																								
SEPA																								
100% Plans																								
Specifications																								
Contract Advertisement																								
Contract Award																								
Construction																								
Close Out																								



City of Kenmore Capital Improvement Program
Project Name: 61st Ave NE & NE 181st St Traffic Signal and
NB Left-turn Lane
Project No. T-7

Project Location: 61st Avenue NE and NE 181st Street intersection.

Project Manager: Phil Thordarson

Project Description: The project will install a traffic signal at the intersection of NE 181st NE and 61st Avenue NE. The northbound approach to NE 181st street will be widened from 4 lanes to 5 lanes (two northbound thru lanes, one northbound left turn lane and two southbound thru lanes) and widen the southbound approach from 4 lanes to 5 lanes (two southbound thru lanes, one southbound left turn lane and two northbound thru lanes).

Improvements will include street lighting, landscaping, sidewalks, storm drainage, retaining wall, and undergrounding of aerial utility lines.

Background: The installation of a traffic signal at 61st Avenue NE and NE 181st Street will improve traffic safety and circulation within the City of Kenmore's commercial district.

This project will help stimulate downtown redevelopment in Kenmore, including "Kenmore by the Lake" which is a public-private partnership development that will provide 300 to 400 new residential units plus at least 80,000 sq. ft. of commercial space.

The City Council authorized as part of this project the acquisition of additional right of way for the SR 522 Stage 2 project on September 27, 2011. Design was authorized on November 15, 2011.

Recently the need for the construction of a retaining wall along the east side of the roadway north of NE 181st Street has been identified. This has significantly increased the project costs, \$864,000. In addition right of way costs have been updated and have increased by approximately \$400,000.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

The City Council has used funded this project in the past with significant amounts of Transportation Impact Fees, REET and a small State or Federal grant. Additional Transportation Impact Fees and REET funds have been recommended to fund the additional retaining wall and right of way costs. It does not appear that a Federal grant will be available this year however a State grant is still possible.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

This project is considered exempt from SEPA, however if Federal Funds are provided FHWA and WSDOT will need to approve the environmental process.





City of Kenmore Capital Improvement Program

Project Name: 61st Ave NE & NE 181st St Traffic Signal and NB Left-turn Lane

Project No. T-7

Potential Project Issues: The addition of a retaining wall has added significant cost to the project. Also because of the short length of the project undergrounding may not occur at this time.

Operations: This project will result in increased street lighting electrical and maintenance costs, landscaping maintenance and storm water maintenance.

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design/ Basin Plan								
Design		\$ 165,000						\$ 165,000
ROW/ Acquisition		\$ 1,442,600						\$ 1,442,600
Construction			\$ 1,730,700					\$ 1,730,700
Total		\$ 1,607,600	\$ 1,730,700					\$ 3,338,300
Revenue								
REET		\$ 607,600	\$ 740,950					\$ 1,348,550
General Fund								
Impact Fees		\$ 1,000,000	\$ 389,750					\$ 1,389,750
State								
Federal			\$ 600,000					\$ 600,000
Total		\$ 1,607,600	\$ 1,730,700					\$ 3,338,300
Operations								
Energy				\$ 600	\$ 600	\$ 600	\$ 600	\$ 2,400
Maintenance					\$ 1,000	\$ 1,000	\$ 1,000	\$ 3,000
Storm Water								
Solid Waste								
Total				\$ 600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 5,400

SCHEDULE

	2011											2012												2013			
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr		
Right of Way																											
SEPA																											
100% Plans																											
Specifications																											
Contract Advertisement																											
Contract Adward																											
Construction																											
Close Out																											



City of Kenmore Capital Improvement Program

Project Name: SR 522 from 57th to 61st including Burke-Gilman Trail Wall

Project No. T-8

Project Location: SR 522 from 57th Avenue NE to 61st Avenue NE.

Project Manager: Phil Thordarson

Project Description: The work on this segment would primarily widen the roadway west of 61st Avenue to the south to provide dual eastbound to northbound left turn lanes and install a new traffic signal. The widening would require construction of a retaining wall along the north side of the Burke-Gilman Trail. Noise walls along north side of the roadway where the roadway abuts residential properties would be constructed if warranted.

Background: This project is one of the segments of the larger SR 522 Phase 1, Stage 2 Corridor Improvement Project. Improvements in this segment would significantly reduce traffic signal delays for westbound traffic specifically and to some extent all approaches. Project T-6, improvement of the 61st Avenue NE approaches to SR 522 must be completed prior to this project or at the same time.

The project cost estimate has been significantly increased based on 95% plan cost estimate.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

The City Council has funded this project with small amounts of Transportation Impact Fees and REET and substantial State and Federal grants. The additional costs have been absorbed through additional State and Federal grants.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☐	☒

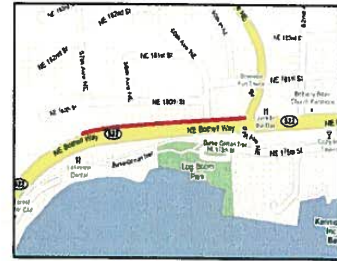
An environmental impact statement has been completed and approved by WSDOT and FHWA. However if the project is not funded in the next several years the EIS may not be adequate and preparation of a new document required.

Potential Project Issues:

The project may require a sound wall which is has been included in the cost estimate but has not been designed. A permit to temporarily occupy the Burke-Gilman Trail and utility easements will be required from King County Parks. These are being acquired under project T-7, the NE 181st Street Traffic signal.

Operations:

This project will result in increased street lighting electrical and maintenance costs, landscaping maintenance and storm water maintenance.





City of Kenmore Capital Improvement Program

Project Name: SR 522 from 57th to 61st including Burke-Gilman Trail Wall

Project No. T-8

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design/ Basin Plan								
Design				\$ 523,000	\$ 290,300			\$ 813,300
ROW/ Acquisition					\$ 130,800			\$ 130,800
Construction						\$ 11,535,700		\$ 11,535,700
Total				\$ 523,000	\$ 421,100	\$ 11,535,700		\$ 12,479,800
Revenue								
REET				\$ 20,000		\$ 655,970		\$ 675,970
TBD						\$ -		
Impact Fees				\$ 200,000	\$ 200,000	\$ 123,698		\$ 523,698
TIB				\$ 303,000	\$ 221,100	\$ 1,475,900		\$ 2,000,000
Tolling						\$ 2,000,000		\$ 2,000,000
Federal Direct						\$ 2,071,932		\$ 2,071,932
Federal Grant						\$ 5,208,200		\$ 5,208,200
Total				\$ 523,000	\$ 421,100	\$ 11,535,700		\$ 12,479,800
Operations								
Energy							\$ 750	\$ 750
Maintenance							\$ 16,000	\$ 16,000
Water							\$ 3,000	\$ 3,000
Solid Waste								
Total							\$ 19,750	\$ 19,750

SCHEDULE

	2013												2014												2015											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Select Consultant																																				
Update Plans																																				
Right of Way																																				
SEPA																																				
100% Plans																																				
Specifications																																				
Contract Advertisement																																				
Contract Adward																																				
Construction																																				
Close Out																																				



City of Kenmore Capital Improvement Program

Project Name: SR 522 from 61st to 63rd Avenue NE

Project No. T-10

Project Location: SR 522 from 61st Avenue NE to 63rd Avenue NE.

Project Manager: Phil Thordarson

Project Description: This segment would widen SR 522 by several feet to provide wider travel lanes, install a landscaped median, improve the SR 522 street approaches of 62nd and 63rd Avenues, construct curb, gutter and sidewalk along the north margin of the roadway, and upgrade the storm water and illumination systems.

Background: This project is one of the segments of the larger SR 522 Phase 1, Stage 2 Corridor Improvement Project. Improvements would significantly improve safety by restricting left turns into driveways and installing a sidewalk where none now exist.

The project estimate has been significantly reduced based on 95% plan cost estimate.

Funding Status:

	Funds Available	Obligated	Funded	Unfunded
	☒	☐	☒	☐

The City Council has funded this project with REET funds and State and Federal grants in the past. City Staff is recommending the allocation of Transportation Impact Fees.

Environmental Review Status:

	Exempt	Mitigated DNS	EIS
	☐	☐	☒

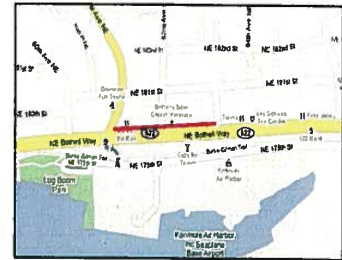
An environmental impact statement has been completed and approved by WSDOT and FHWA. However if the project is not funded in the next several years the EIS may not be adequate and preparation of a new document required.

Potential Project Issues:

Acquisition of right of way from several businesses will have negative impacts.

Operations:

This project will result in increased street lighting electrical and maintenance costs, landscaping maintenance and storm water maintenance.





City of Kenmore Capital Improvement Program

Project Name: SR 522 from 61st to 63rd

Project No. T-10

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design/ Basin Plan								
Design					\$ 100,000	\$ 90,200		\$ 190,200
ROW/ Acquisition						\$ 276,500		\$ 276,500
Construction							\$ 3,341,500	\$ 3,341,500
Total					\$ 100,000	\$ 366,700	\$ 3,341,500	\$ 3,808,200
Revenue								
REET					\$ 100,000	\$ 90,200	\$ 389,500	\$ 579,700
Tolling						\$ 276,500	\$ 1,087,806	\$ 1,364,306
Impact Fees								
State								
Federal Direct							\$ 1,864,194	\$ 1,864,194
Total					\$ 100,000	\$ 366,700	\$ 3,341,500	\$ 3,808,200
Operations								
Energy								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2014												2015												2016											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Select Consultant																																				
Update Plans																																				
Right of Way																																				
SEPA																																				
100% Plans																																				
Specifications																																				
Contract Advertisement																																				
Contract Adward																																				
Construction																																				
Close Out																																				



City of Kenmore Capital Improvement Program
NE 145th Street Traffic Signal
Project No. T-12

Project Location: Entrance to St. Edward State Park on Juanita Drive NE.

Project Manager: Kent Vaughan

Project Description: This project will install a traffic signal at the NE 145th Street and Juanita Drive intersection to facilitate vehicles entering and exiting Juanita Drive NE and pedestrians crossing the roadway.

Background: The proposed Bastyr University education facility expansion will generate additional traffic volumes resulting in significant delays to vehicles entering the Juanita Drive NE. The construction of a traffic signal will interrupt traffic flows on Juanita Drive allowing vehicles to enter the roadway and facilitate pedestrian crossings of the roadway from residential neighborhoods to the east. Bastyr University agreed to contribute to the cost of the traffic signal in a July 27, 2009 memorandum of agreement.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☒	☒	☐

The City Council funded this project from Bastyr donations and REET funds. The Bastyr funds will be provided in annual installment over a period of years. A payment of \$159,500 was made in 2010 and annual payments of \$18,500 will be made over several years for an additional amount of \$176,500.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

This project is exempt from SEPA.

Potential Project Issues: The project will require a construction and permanent easement from State Parks for sidewalk improvements and loop detectors. An easement for a retaining wall will also be required on the east side of the roadway for the signal pole and pedestrian landing area.

Operations: The signal will be operated by King County under contract with the City. The signal and illumination system will result in additional power consumption.





City of Kenmore Capital Improvement Program
NE 145th Street Traffic Signal
Project No. T-12

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design								
Design	\$ 50,000	\$ 15,000						\$ 65,000
ROW		\$ 10,000						\$ 10,000
Construction		\$ 290,000						\$ 290,000
Total	\$ 50,000	\$ 315,000						\$ 365,000
Revenue								
REET		\$ 29,000						\$ 29,000
TIB								
Federal								
Private								
Other	\$ 159,500	\$ 18,500	\$ 18,500	\$ 18,500	\$ 18,500	\$ 18,500	\$ 18,500	\$ 270,500
Total	\$ 159,500	\$ 47,500	\$ 18,500	\$ 18,500	\$ 18,500	\$ 18,500	\$ 18,500	\$ 299,500
Operations								
Energy			\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 3,000
Maintenance			\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,500
Water								
Solid Waste								
Total			\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 5,500

Note: Bastyr University's annual payments of \$18,500 will continue until 2020, an additional \$65,500. This will provide full funding for the project.

SCHEDULE

	2011										2012												2013											
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov		
Right of Way																																		
SEPA																																		
100% Plans																																		
Specifications																																		
Contract Advertisement																																		
Contract Award																																		
Construction																																		
Close Out																																		



City of Kenmore Capital Improvement Program Wayfinding Signage and Banners Project No. T-26

Project Location: Multiple locations throughout the City see attached map.

Project Manager: Nancy Ousley

Project Description: This project would provide signing directing motorists to major destinations within the City. The signs would be fabricated and installed over a 6 year period. Sign size, message and logos would vary based on location and message. In addition the project would provide 3 sets of banners to be installed along SR 522 NE, 181st Street in downtown and 68th Avenue NE from NE 170 Street to SR 522 at various times of the year.

Background: During 2010 and 2011 the City worked with Sussman/Prejza & Company to develop text, mounting, logos, coloring and locations where these signs would be placed. They will provide a distinctive identity for the City of Kenmore and provide acknowledgement of major destinations. Banners will enhance the streetscape and reflect seasonal activity and events. Entry signs would be fabricated and installed in 2011 and banners in 2012. In subsequent years additional entry and Wayfinding signs would be installed.



Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☐	☐

The Sussman/Prejza & Company current approved contract is \$73,000 for sign and banner design through fabrication.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

Potential Project Issues: None

Operations: Operations cost would include changing the banners 3 times per year and replacing damaged banners.



City of Kenmore Capital Improvement Program
Wayfinding Signage and Banners
Project No. T-26

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design								
Design	\$ 15,000	\$ 57,000						\$ 72,000
ROW								
Construction		\$ 27,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 127,000
Total	\$ 15,000	\$ 84,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 199,000
Revenue								
General Fund		\$ 84,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 184,000
TIB								
Federal								
Private								
Other								
Total		\$ 84,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 184,000
Operations								
Energy								
Maintenance				\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 80,000
Water								
Solid Waste								
Total				\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 80,000

SCHEDULE

	2011										2012												2013			
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	
Council Approval																										
Request for Proposals																										
Select Contractor																										
Sign Fabrication																										
Sign Installation																										
Banner Fabrication																										
Banner Instalation																										



City of Kenmore Capital Improvement Program

Project Name: Sidewalk Program

Project No. T-27

Project Location: Various

Project Manager: Kent Vaughan

Project Description: This project will construct sidewalks along various city streets segments. Project elements will include installation of curb, gutters, retaining walls where required, and storm drainage. No specific locations have been identified.

Background: The program was established when estimated costs for typical improvements exceeded expectations. City staff have prepared a list of potential street segments and prioritized them based on guidance contained in the Comprehensive Plan. The City Council will need to review this list of segments and approve projects for funding.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

The City Council has allocated \$124,000 of REET funds on annually to this program for several years.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☒	☐

The projects may result in the filling of some ditches or widening of roadways.

Potential Project Issues: None known at this time.

Operations: These projects may result in the loss of ditches and roadway shoulders. These changes will have minimal reduction in maintenance costs. Maintenance of the sidewalk is a responsibility of property owners. Additional City maintenance would include new catch basins installed when ditches are filled.





City of Kenmore Capital Improvement Program

Project Name: Sidewalk Program

Project No. T-27

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design/ Basin Plan								
Design		\$ 100,000	\$ 30,000			\$ 100,000	\$ 30,000	\$ 260,000
ROW/ Acquisition								
Construction			\$ 520,000				\$ 620,000	\$1,140,000
Total		\$ 100,000	\$ 550,000			\$ 100,000	\$ 650,000	\$1,400,000
Revenue								
REET		\$ 100,000	\$ 550,000			\$ 100,000	\$ 650,000	\$1,400,000
TIB								
Federal								
Private								
Other								
Total		\$ 100,000	\$ 550,000			\$ 100,000	\$ 650,000	\$1,400,000
Operations								
Energy								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2011												2012												2013											
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov				
Select Project																																				
Select Consultant																																				
Base Maps																																				
30% Plans																																				
SEPA																																				
100% Plans																																				
Specifications																																				
Contract Advertisment																																				
Contract Adward																																				
Construction																																				



City of Kenmore Capital Improvement Program

61st Place NE Landslide

Project No. T-32

Project Location: 15301 61st Place NE

Project Manager: Kent Vaughan

Project Description: This project would construct a retaining wall along the west side of the roadway for approximately 120 feet and restore the curb and gutter. The retaining wall would be constructed of steel columns with timber lagging between columns. A guard rail would be constructed at the top of the wall. Some property easements will be required for continued wall maintenance.

Background: A landslide occurred on December 10, 2010 taking a portion of the right of way behind the curb. A wall needs to be constructed for long term roadway stability. The roadway is the only access for approximately 22 homes and buried utilities include power and gas.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☐	☐

This project was not included in the draft 2011 CIP or in the 2011-12 City Budget. City Staff recommends the General Fund revenue for funding this project.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

This project will be exempt from SEPA.

Potential Project Issues: The slide has also affected improvements on the adjacent property.

Operations: The timber lagging will begin to fail after 10 to 15 years and will require annual maintenance. Costs will rise over the following 15 years as more lagging fails.





City of Kenmore Capital Improvement Program

61st Place NE Landslide

Project No. T- 32

CURRENT DOLLARS

Year	Estimate	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design								
Design		\$ 160,000						\$ 160,000
ROW		\$ 72,000						\$ 72,000
Construction		\$ 433,500						\$ 433,500
Total		\$ 665,500						\$ 665,500
Revenue								
REET		\$ 665,500						\$ 665,500
General Fund								
Federal								
Private								
Other								
Total		\$ 665,500						\$ 665,500
Operations								
Energy								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2011										2012												2013						
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
100% Design																													
Right of Way																													
Contract Neg.																													
Construction																													
Mis. Items																													
Project Closeout																													



City of Kenmore Capital Improvement Program
NE 181st Street Frontage Improvements
Project No. T- 33

Project Location: NE 181st Street at 67th Avenue NE

Project Manager: Kent Vaughan

Project Description: This project will provide curb, gutter, sidewalk improvements for approximately 200 feet west of 67th Avenue NE. Improvements will include undergrounding of overhead utilities along NE 181st Street and 67th Avenue NE from SR 522 to NE 181st Street NE.

Background: This project is being done in conjunction with the King County Library improvements along NE 181st Street from approximately 200 feet west of 67th Avenue NE to almost 65th Avenue NE. Undergrounding aerial facilities along 67th Avenue NE will also be completed.

The work will be completed in the spring of 2011.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

This City Council funded this project with REET.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

This project is exempt from SEPA.

Potential Project Issues: None at this time.

Operations: This project will result in a slight increase in street lighting maintenance and electrical costs and landscape maintenance costs.





City of Kenmore Capital Improvement Program
NE 181st Street Frontage Improvements
Project No. T- 33

CURRENT DOLLARS

Year	Estimate	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design								
Design								
ROW								
Construction								
Total								
Revenue								
REET		\$ 307,000						\$ 307,000
TIB								
Federal								
Private								
Other								
Total		\$ 307,000						\$ 307,000
Operations								
Energy								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2011												2012												2013											
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug							
Construction																																				
Mis. Items																																				
Project																																				
Closeout																																				

**CITY OF KENMORE, WASHINGTON
SURFACE WATER CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2011-2016**

Project Description	2011	2012	2013	2014	2015	2016	2011-2016
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Total
SW 1 Tributary 0057 Channel Relocation	\$80,000	\$574,320	\$0	\$0	\$0	\$0	\$654,320
SW 3 Juanita Dr NE Ditch Grading Ph 1	0	0	0	0	76,500	197,500	274,000
SW 5 Little Swamp Creek Basin Plan	0	0	100,000	65,000	0	0	165,000
SW 6 NE 181st Street Culvert Replacement	926,613	0	0	0	0	0	926,613
SW 7 NE 187th Street Bypass	0	0	0	0	40,000	71,000	111,000
SE 8 61st Ave NE Sidewalk Embankment Repair	0	80,000	0	0	0	0	80,000
SE 9 Swamp Creek Regional Basin Study	0	0	41,800	41,000	0	0	82,800
SW 10 Swamp Creek Property Acquisition	418,000	0	300,000	0	0	0	718,000
SW 12 74th Avenue NE Culvert Replacement	0	80,000	0	0	0	0	80,000
SW 19 NE 192nd ST Culvert Replacement	0	0	0	93,400	223,600	0	317,000
SW 20 Small Works Projects	172,000	0	0	0	0	0	172,000
Total Project Costs	\$1,596,613	\$734,320	\$441,800	\$199,400	\$340,100	\$268,500	\$3,580,733

Funding:

Real Estate Excise Tax - Sidewalks	\$0	\$80,000	\$0	\$0	\$0	\$0	\$80,000
Surface Water Utility Funds	1,596,613	654,320	441,800	199,400	340,100	268,500	3,500,733
Total Project Funding	\$1,596,613	\$734,320	\$441,800	\$199,400	\$340,100	\$268,500	\$3,580,733

Estimated Annual Maintenance on Completed Projects:

SW 1 Tributary 0057 Channel Relocation	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$25,000	\$29,000
SW 6 NE 181st Street Culvert Replacement	0	0	500	500	500	500	2,000
SW 10 Swamp Creek Property Acquisition	1,000	1,500	1,500	1,500	1,500	1,500	8,500
SW 19 NE 192nd ST Culvert Replacement	0	0	0	0	0	5,000	5,000
Total Annual Maintenance	\$1,000	\$2,500	\$3,000	\$3,000	\$3,000	\$32,000	\$44,500



City of Kenmore Capital Improvement Program

Tributary 0057 – Channel Relocation Project

Project No. SW-1

Project Location: NE 170th Street right-of-way (just east of 72nd Avenue NE), and ~250 feet north of public right-of-way in future public drainage easement.

Project Manager: Kent Vaughan

Project Description: Remove the existing sediment vault in NE 170th Street and existing overflow pipe running north from the vault, and abandon the pipe to the west of the vault. Construct a 75-foot, 8'x8' box culvert in the NE 170th Street right-of-way, ~250 feet of open channel lined with ecology blocks north of the right-of-way, and a natural sediment trap within Tract C of Wildcliffe Shores Condominiums to capture sediment from the stream. The existing Tributary 0057 channel will be abandoned north of NE 170th Street right-of-way. Off-site access and public drainage easements will be necessary to complete the project. Discussions with property owners have revised this proposal by extending the box culvert to the sediment trap.



Background: During the December 3rd, 2007 storm event, the existing sediment vault in NE 170th Street became filled with sediment and the vault inlet pipe became obstructed with loose debris. Tributary 0057 jumped its banks and flooded Simonds Road NE, and downstream areas such as 72nd Avenue NE (private) and the Wildcliffe Shores Condominiums. Simonds Road NE was closed to traffic for 3-days while City maintenance crews removed flood waters and sediment accumulation from the right-of-way. Currently the City has a programmatic HPA permit to clean the sediment vault once a year during the fish window. The existing system is undersized however, and becomes impacted with sediment again shortly after cleaning.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

The Tributary 0057 Sediment Study was identified in the 2008 Surface Water Management Capital Improvement Plan. A placeholder amount of \$250,000 was included in the 2009-2010 Budget to study the sediment and flooding issues in the drainage basin. Final contract documents and permitting are scheduled for completion in 2011-2012 and have been included in the budget. Construction is anticipated for 2012, with in-stream work planned for the 2012 fish window (August – October).

The cost estimate has been revised to reflect current design contract amount and the use of a box culvert rather than an open trench.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☒	☐

The project will require an HPA and possibly a Corps permit for the wetland impacts. WDFW may not be in agreement with the extension of the box culvert north from NE 170th Street to the sediment trap and require additional mitigation. A SEPA checklist will be prepared once discussions have been completed with property owners and WDFW.



City of Kenmore Capital Improvement Program

Tributary 0057 – Channel Relocation Project

Project No. SW-1

Potential Project Issues: Public drainage / access easement must be acquired. Open channel concept would create 100-foot stream buffers, which may be undesirable for adjacent property owners.

Operations: The removal and replacement of the undersized sediment vault in NE 170th Street with a combined box culvert / open channel / natural sediment trap system will alleviate the potential for future flooding of Simonds Road NE right-of-way and road closures, and associated maintenance and clean-up costs. The new system will also decrease the frequency of sediment removal from twice a year (at \$12,000 annually) to roughly once every 5 years (\$25,000), which will further reduce maintenance costs.

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Basin Plan	\$ 161,100							\$ 161,100
Design		\$ 80,000	\$ 25,000					\$ 105,000
Right of Way		\$ -	\$ 43,000					\$ 43,000
Construction		\$ -	\$ 506,320					\$ 506,320
Total	\$ 161,100	\$ 80,000	\$ 574,320					\$ 815,420
Revenue								
SWM Utility	\$ 227,850	\$ 80,000	\$ 574,320					\$ 882,170
Other								
Total	\$ 227,850	\$ 80,000	\$ 574,320					\$ 882,170
Operations								
Energy								
Maintenance			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 25,000	\$ 29,000
Water								
Solid Waste								
Total			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 25,000	\$ 29,000

SCHEDULE

	2011												2012												2013											
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov				
Base Maps																																				
30% Plans																																				
SEPA																																				
Right of Way																																				
100% Plans																																				
Specifications																																				
Contract Ad																																				
Contract Adward																																				
Construction																																				
Close Out																																				



City of Kenmore Capital Improvement Program
Juanita Drive NE Ditch Grading Project – Phase 1
(NE 153rd Place to NE 154th Court)
Project No. SW-3

Project Location: Juanita Drive NE between NE153rd PL and NE 154th Court

Project Manager: Zack Richardson

Project Description: Construct a ditch along east side of Juanita Drive NE and a 4-foot high wall along 180 feet of existing road embankment to accommodate the ditch and stabilize slope.

Background: Storm water runoff generated from the roadway and adjacent developed parcels erodes the shoulder along Juanita Drive NE in this area, which creates on-going maintenance issues for City crews.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

Phase 1 of the Juanita Drive NE Ditch Grading Project was identified in the 2008 Surface Water Management Plan Capital Improvement Plan. A placeholder amount of \$274,000 was included in the 2009-2010 Budget. Due to a reprioritization of projects in the surface water management budget, this project did not move forward in the last budget cycle as originally intended.

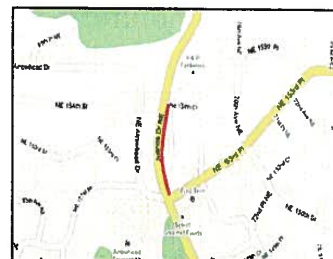
Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

Because this project would expand an existing ditch the project should be exempt from SEPA.

Potential Project Issues: None identified.

Operations: The ditch construction along Juanita Drive NE would stabilize the roadside area and prevent future undermining of the roadway shoulder due to erosion. Ditch maintenance costs were estimated to be \$1,000 every five years.





City of Kenmore Capital Improvement Program
Juanita Drive NE Ditch Grading Project – Phase I (NE 153rd Place to NE 154th Court)
Project No. SW-3

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design/ Basin Plan								
Design						\$ 76,500		\$ 76,500
ROW/ Acquisition								
Construction							\$ 197,500	\$ 197,500
Total						\$ 76,500	\$ 197,500	\$ 274,000
Revenue								
SWM Utility						\$ 76,500	\$ 197,500	\$ 274,000
TIB								
Federal								
Private								
Other								
Total						\$ 76,500	\$ 197,500	\$ 274,000
Operations								
Energy								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2015												2016												2013						
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Base Maps																															
30% Plans																															
SEPA																															
Right of Way																															
100% Plans																															
Specifications																															
Contract Ad																															
Contract Adward																															
Construction																															
Close Out																															



City of Kenmore Capital Improvement Program

Little Swamp Creek Basin Plan

Project No. SW-5

Project Location: Little Swamp Creek Drainage Sub-Basin

Project Description: This study of Little Swamp Creek and surrounding basin will include hydrologic and hydraulic analysis for future development, CIP development, and Water Quality and Habitat Assessment and integration.

Project Manager: Kent Vaughan

Background: This sub-basin area consists of numerous large undeveloped parcels. Several large developments occurred in this area after the City's incorporation in 1998. At the time the 2008 Surface Water Management Plan was prepared, the existing storm water system in this area had not yet been mapped. This study is intended to survey the existing storm water system and analyze future surface water impacts with the basin fully developed.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

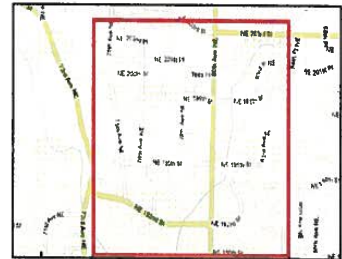
The Little Swamp Creek Basin Plan was identified in the 2008 Surface Water Management Capital Improvement Plan. The draft CIP anticipated completing this study in 2011-12 however to balance the 2011-12 budget the project has been scheduled for 2013-14.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

Potential Project Issues: None identified.

Operations: N/A





City of Kenmore Capital Improvement Program
Little Swamp Creek Basin Plan
Project No. SW-5

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design/ Basin Plan				\$ 100,000	\$ 65,000			\$ 165,000
Design								
ROW/ Acquisition								
Construction								
Total				\$ 100,000	\$ 65,000			\$ 165,000
Revenue								
SWM Utility				\$ 100,000	\$ 65,000			\$ 165,000
TIB								
Federal								
Private								
Other								
Total				\$ 100,000	\$ 65,000			\$ 165,000
Operations								
Energy								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2013												2014												2015						
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Project Description																															
Consultanat Selection																															
Existing Conditions																															
Modeling																															
Plan Development																															
Plan Approval																															



City of Kenmore Capital Improvement Program

Tributary 0056 – NE 181st Street Culvert Replacement

Project No. SW-6

Project Location: NE 181st Street right-of-way at intersection with 61st Avenue NE

Project Manager: Kent Vaughan

Project Description: Replace approximately 60 feet of existing Tributary 0056 culvert within the NE 181st Street right-of-way with a new 16'x8' fish passable box culvert system.

Background: In May 2008, a sink hole developed in the NE 181st Street roadway over the Tributary 0056 culvert crossing. It was determined thru field investigation that the sink hole was caused by structural deficiencies in the culvert. The Washington State Department of Fish and Wildlife issued an emergency Hydraulic Permit Approval (HPA) to the City of Kenmore to fix the damaged culvert on the condition that the stream crossing is made fish-passable when permanent repairs were programmed for implementation.

Recently the project scope has been expanded to include an additional 75 feet to accommodate future SR 522 improvements along 61st Avenue NE.

Final contract documents and permitting are scheduled for completion in 2010-2011. Construction is anticipated for the 2011 fish window (August – October).

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

The Tributary 0056 – NE 181st Street Culvert Replacement project was identified in the 2008 Surface Water Management Plan Capital Improvement Plan. A placeholder amount of \$500,000 was included in the 2009-2010 Budget. The City hired consultants Otak, Inc. in late 2009 to begin preparing Plans, specifications, and estimate (PS&E) for the project.

The cost estimate has been revised to reflect the need to replace more of the culvert in anticipation of the NE181st Traffic signal project.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

The project is exempt from SEPA however a HPA permit will be required.

Potential Project Issues: The depth of the pipe at the southern end has not been determined. If exceeds 6 feet as we suspect it will affect the construction costs and viability of a fish passable culvert.

Operations: The replacement of the failed culvert crossing in NE 181st Street right-of-way will negate additional temporary emergency repairs in the future. It will also prevent future sink holes from forming in NE 181st Street at this location. Maintenance costs to clean additional access structures have been estimated at \$500 every four years.





City of Kenmore Capital Improvement Program
Tributary 0056 – NE 181st Street Culvert Replacement
Project No. SW-6

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design/ Basin Plan	\$ 140,000							\$ 140,000
Design	\$ 90,000	\$ 46,971						\$ 136,971
ROW/ Acquisition		\$ 30,000						\$ 30,000
Construction		\$ 849,642						\$ 849,642
Total	\$ 230,000	\$ 926,613						\$1,156,613
Revenue								
SWM Utility	\$ 230,000	\$ 926,613						\$1,156,613
TIB								
Federal								
Private								
Other								
Total	\$ 230,000	\$ 926,613						\$1,156,613
Operations								
Energy								
Maintenance			\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,500
Water								
Solid Waste								
Total			\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,500

SCHEDULE

	2011										2012												2013										
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	
SEPA																																	
Right of Way																																	
100% Plans																																	
Specifications																																	
Contract Ad																																	
Contract Adward																																	
Construction																																	
Close Out																																	



City of Kenmore Capital Improvement Program
NE 187th Street Bypass Improvements
Project No. SW-7

Project Location: NE 187th Street / 61st Place NE intersection

Project Manager: Zack Richardson

Project Description: Tie in to existing system at NE 187th Street / 61st Place NE intersection and replace system with bypass down NE 187th Street. Discharge at same location.

Background:

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

This project was identified in the 2008 Surface Water Management Capital Improvement Plan and was scheduled for implementation in 2011. Project costs were estimated at \$111k.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☒	☐

Potential Project Issues: None identified.

Operations: Little to no maintenance is anticipated upon project completion.





City of Kenmore Capital Improvement Program
NE 187th Street Bypass Improvements
Project No. SW-7

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design/ Basin Plan								
Design						\$ 40,000		\$ 40,000
ROW/ Acquisition								
Construction							\$ 71,000	\$ 71,000
Total						\$ 40,000	\$ 71,000	\$ 111,000
Revenue								
SWM Utility						\$ 40,000	\$ 71,000	\$ 111,000
TIB								
Federal								
Private								
Other								
Total						\$ 40,000	\$ 71,000	\$ 111,000
Operations								
Energy								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2015												2016												2013							
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Base Maps																																
30% Plans																																
SEPA																																
Right of Way																																
100% Plans																																
Specifications																																
Contract Ad																																
Contract Adward																																
Construction																																
Close Out																																



City of Kenmore Capital Improvement Program
Stream 0056 – 61st Avenue NE Sidewalk Embankment Repair
At NE 190th Street
Project No. SW-8

Project Location: East side of 61st Avenue NE at approximately NE 190th Street

Project Manager: Zack Richardson

Project Description: This project would repair the roadway embankment under the sidewalk and stabilize the stream bank.

Background: Over the years, stream flows have eroded the stream bank supporting the sidewalk above, to the point where it has become a maintenance issue.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

A placeholder amount of \$80,000 has been set aside to design and construct stream bank / sidewalk repairs.

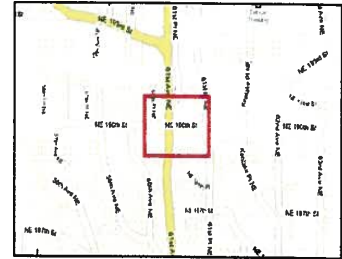
Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☒	☐

A SEPA checklist will need to be prepared and an HPA as the work is in or close to the stream. The work may require some mitigation.

Potential Project Issues: Temporary construction easements will likely be necessary. The project should also be considered for funding under the City's sidewalk program.

Operations: This repair will stabilize the roadside embankment and prevent future sidewalk damage.





City of Kenmore Capital Improvement Program
Stream 0056 – 61st Avenue NE Sidewalk Embankment Repair at NE 190th Street
Project No. SW-8

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design/ Basin Plan								
Design			\$ 10,000					\$ 10,000
ROW/ Acquisition			\$ 15,000					\$ 15,000
Construction			\$ 55,000					\$ 55,000
Total			\$ 80,000					\$ 80,000
Revenue								
SWM Utility								
REET			\$ 80,000					\$ 80,000
Federal								
Private								
Other								
Total			\$ 80,000					\$ 80,000
Operations								
Energy								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2012												2013												2014							
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Base Maps																																
30% Plans																																
SEPA																																
100% Plans																																
Specifications																																
Contract Ad																																
Contract Adward																																
Construction																																
Close Out																																



City of Kenmore Capital Improvement Program
Swamp Creek Regional Basin Study
Project No. SW-9

Project Location: Swamp Creek Drainage Basin

Project Manager: Kent Vaughan

Project Description: Continue on-going efforts to develop a regional, inter-jurisdictional based approach to reduce flooding within the Swamp Creek watershed. Allocate surface water utility funds to pursue the development of a regional Swamp Creek Basin Study in partnership with other governmental jurisdictions in the basin to reduce flooding and bank erosion.

Background: In 2009-2010, the City of Kenmore initiated and formed a working group of technical staff members from other governmental jurisdictions including Bothell, Brier, Lynnwood, Everett, and Snohomish County to discuss Swamp Creek flooding and related habitat and water quality issues in the drainage basin. This project continues this work effort in the hope that it will lead to a partnership to develop a regional solution to the Swamp Creek flooding problem.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

The City set aside \$125,000 to fund this work effort in the 2009-2010 Budget, of which approximately \$42,200 has been allocated for spending. To date, City Staff has held two work sessions with the other jurisdictions in the drainage basin, and one meeting with the City of Lynnwood.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

Potential Project Issues: None identified.

Operations: The long-term goal for this work effort is to develop solutions to reduce flooding and bank erosion in the Swamp Creek drainage basin. The City has spent roughly \$750,000 in 2008-2010 in both emergency and permanent repairs to Swamp Creek and Wallace Park as a result of recent 2006-2007 flood events. Maintenance and operational costs for the Wallace Park Sediment Pond equate to roughly \$50,000 biannually.





City of Kenmore Capital Improvement Program
Swamp Creek Regional Basin Study
Project No. SW-9

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Planning	\$ 42,200			\$ 41,800	\$ 41,000			\$ 125,000
Design								
ROW/ Acquisition								
Construction								
Total	\$ 42,200			\$ 41,800	\$ 41,000			\$ 125,000
Revenue								
SWM Utility	\$ 42,200			\$ 41,800	\$ 41,000			\$ 125,000
TIB								
Federal								
Private								
Other								
Total	\$ 42,200			\$ 41,800	\$ 41,000			\$ 125,000
Operations								
Energy								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2013												2014												2013					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Jurisdiction Contacts																														



City of Kenmore Capital Improvement Program
Swamp Creek Property Acquisition
Project No. SW-10

Project Location: Swamp Creek Drainage Basin in Kenmore

Project Manager: Ron Loewen

Project Description: Allocate surface water utility funds to purchase flood-prone properties along Swamp Creek, as they become available for sale. This program is intended to protect public life and safety and restore the Swamp Creek flood plain to its pre-developed condition.

Background: Swamp Creek has a long history of flooding public right-of-way and private property in Kenmore. The City has completed two major capital improvement projects in the past five years to reduce flooding impacts to the METRO sewer line and improve 73rd Avenue NE (Swamp Creek Flood Reduction Projects Phase 1 and 2). In completing these capital projects, the City purchased several properties along the creek. In 2010, the City negotiated the sale and purchase of two additional flood-prone properties in the Swamp Creek Basin, where Swamp Creek and Muck Creek converge.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

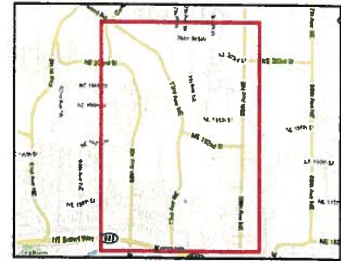
The City will be amending the 2011-2012 Budget to purchase one additional flood-prone property in 2011. Conservative Futures Tax (King County Conservation Funds) were obtained for one of the property purchases in 2010. Additional funds will be requested in 2011 for the other purchase in 2010 and the one proposed for 2011. These funds have not been shown in the CIP as they have not been secured.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

Potential Project Issues: Property acquisitions will only occur with willing sellers.

Operations: Operational costs are estimated at roughly \$500 annually to manage vegetation and provide general upkeep of the purchased properties. As properties along Swamp Creek are restored as flood plain downstream of Wallace Park, the City's long term goal will be to evaluate the potential decommissioning of the existing sediment pond facility in the park. City maintenance and operational costs of the Wallace Park Sediment Pond equate to roughly \$50,000 biannually.





City of Kenmore Capital Improvement Program
Swamp Creek Property Acquisition
Project No. SW-10

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Appraisal	\$ 4,650	\$ 1,000		\$ 5,000				\$ 10,650
Negotiation	\$ 30,000	\$ 15,000		\$ 10,000				\$ 55,000
Acquisition	\$ 484,200	\$ 372,000		\$ 285,000				\$1,141,200
Construction	\$ 30,000	\$ 30,000						\$ 60,000
Total	\$ 548,850	\$ 418,000		\$ 300,000				\$1,266,850
Revenue								
SWM Utility	\$ 249,500	\$ 418,000		\$ 150,000				\$ 817,500
King County				\$ 150,000				\$ 150,000
Federal								
Private								
Other								
Total	\$ 249,500	\$ 418,000		\$ 300,000				\$ 967,500
Operations								
Energy								
Maintenance		\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 8,500
Water								
Solid Waste								
Total		\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 8,500

SCHEDULE

	2011										2012												2013											
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Select Property																																		
Acquisition																																		
Property Restoration																																		
Project Closeout																																		



City of Kenmore Capital Improvement Program

74th Avenue NE Culvert Replacement

Project No. SW-12

Project Location: 74th Avenue NE right-of-way at NE 165th Street

Project Manager: Zack Richardson

Project Description: Replace existing culvert with fish-passable culvert to provide increased flow capacity and sediment transport.

Background: Culvert overtops 74th Ave NE during heavy storm events. Excessive sediment builds up on both the upstream and downstream ends. Sediment is removed under an annual programmatic HPA.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

The project has been funded in the 2011-12 City Budget.

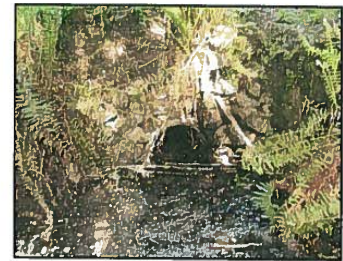
Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☒	☐

This project will require a HPA permit but may be exempt under SEPA as it is a culvert replacement.

Potential Project Issues: None at this time.

Operations: Minimal maintenance anticipated upon project completion. Sediment will be managed further downstream.





City of Kenmore Capital Improvement Program
74th Avenue NE Culvert Replacement
Project No. SW-12

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design/ Basin Plan								
Design			\$ 10,000					\$ 10,000
ROW/ Acquisition								
Construction			\$ 70,000					\$ 70,000
Total			\$ 80,000					\$ 80,000
Revenue								
SWM Utility			\$ 80,000					\$ 80,000
TIB								
Federal								
Private								
Other								
Total			\$ 80,000					\$ 80,000
Operations								
Energy								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2011												2012												2013											
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov				
Project Description																																				
Base Maps																																				
30% Plans																																				
SEPA																																				
Right of Way																																				
100% Plans																																				
Specifications																																				
Contract Ad																																				
Contract Adward																																				
Construction																																				
Close Out																																				



City of Kenmore Capital Improvement Program
NE 192nd Street Culvert Replacement
Project No. SW-19

Project Location: NE 192nd Street, west of 80th Avenue NE

Project Manager: Zack Richardson

Project Description: Replace Little Swamp Creek culvert crossing under NE 192nd Street with fish passable culvert and improve downstream channel conveyance past properties into Wetland #3.

Background: Existing culvert is undersized, which causes flooding along NE 192nd Street.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

The NE 192nd Street Culvert Replacement was identified in the 2008 Surface Water Management Capital Improvement Plan. The project was estimated to cost \$317,000 and was not scheduled for implementation in the 2009-2012 SWM CIP Plan.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☒	☐

This project will require an HPA.

Potential Project Issues: None identified.

Operations: Assume \$2,500 for temporary irrigation of native plantings and \$2,500 for weed control over 5-year maintenance period.





City of Kenmore Capital Improvement Program

NE 192nd Street Culvert Replacement

Project No. SW-19

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design/ Basin Plan								
Design					\$ 57,750			\$ 57,750
ROW/ Acquisition					\$ 35,650			\$ 35,650
Construction						\$ 223,600		\$ 223,600
Total					\$ 93,400	\$ 223,600		\$ 317,000
Revenue								
SWM Utility					\$ 93,400	\$ 223,600		\$ 317,000
TIB								
Federal								
Private								
Other								
Total					\$ 93,400	\$ 223,600		\$ 317,000
Operations								
Energy								
Maintenance							\$ 2,500	\$ 2,500
Water							\$ 2,500	\$ 2,500
Solid Waste								
Total							\$ 5,000	\$ 5,000

SCHEDULE

	2014												2015												2016											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul					
Project Description																																				
Base Maps																																				
30% Plans																																				
SEPA																																				
Right of Way																																				
100% Plans																																				
Specifications																																				
Contract Ad																																				
Contract Adward																																				
Construction																																				
Close Out																																				



City of Kenmore Capital Improvement Program

Small Works Projects

Project No. SW-20

Project Location: Various locations throughout the City.

Project Manager: Zack Richardson

Project Description: This project will resolve various small stormwater problems throughout the City. These improvements will typically be completed by maintenance personnel rather than a construction contract. Current list of locations includes:

- 70th Avenue NE – replace trash rack
- 7010 NE 164th Street – install roadway drain
- NE 167th Street – replace trash rack
- Simonds Road – install 260' of stormwater conveyance adjacent to roadway

Background: The Surface Water Plan identified a number of small improvements that are required to reduce damage being caused by stormwater or prevent potential damage. The scope of work for each of these items is small in nature and can be accomplished by maintenance crews.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

The project has been funded in the City's 2011-12 Budget.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

Potential Project Issues: None at this time.

Operations: These improvements will reduce existing or potential maintenance costs.





City of Kenmore Capital Improvement Program

Small Works Projects

Project No. SW-20

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design/ Basin Plan								
Design		\$ 11,500						\$ 11,500
ROW/ Acquisition		\$ 9,000						\$ 9,000
Construction		\$ 151,500						\$ 151,500
Total		\$ 172,000						\$ 172,000
Revenue								
SWM Utility		\$ 172,000						\$ 172,000
Other								
Total		\$ 172,000						\$ 172,000
Operations								
Maintenance								
Water								
Solid Waste								
Total								

SCHEDULE

	2011												2012												2013											
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
Base Maps																																				
30% Plans																																				
SEPA																																				
100% Plans																																				
Specifications																																				
Issue Work Order																																				
Construction																																				
Close Out																																				

**CITY OF KENMORE, WASHINGTON
FACILITY/EQUIPMENT CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2011-2016**

Project Description	2011 Proposed	2012 Proposed	2013 Proposed	2014 Proposed	2015 Proposed	2016 Proposed	2011-2016 Totals
Public Works Interim Facility	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000
Parks Small Engine Equipment	0	15,000	0	0	0	0	15,000
Spill Response Vehicle	50,000	0	0	0	0	0	50,000
Engineering Vehicle	0	0	30,000	0	0	0	30,000
Parks Truck	0	30,000	0	0	0	0	30,000
Sign Truck	0	0	0	40,000	0	0	40,000
Total Project Costs	\$50,000	\$45,000	\$130,000	\$40,000	\$0	\$0	\$265,000
Funding:							
General Fund	\$50,000	\$45,000	\$130,000	\$40,000	\$0	\$0	\$265,000
Total Project Funding	\$50,000	\$45,000	\$130,000	\$40,000	\$0	\$0	\$265,000
Estimated Annual Maintenance on Completed Projects:							
Public Works Interim Facility	\$0	\$0	\$0	\$2,580	\$2,580	\$2,580	\$7,740
Parks Small Engine Equipment	0	0	840	840	840	840	3,360
Spill Response Vehicle	0	660	840	840	840	840	4,020
Engineering Vehicle	0	0	0	1,200	1,200	1,200	3,600
Parks Truck	0	0	1,200	1,200	1,200	1,200	4,800
Sign Truck	0	0	0	0	1,200	1,200	2,400
Total Annual Maintenance	\$0	\$660	\$2,880	\$6,660	\$7,860	\$7,860	\$25,920



City of Kenmore Capital Improvement Program
Public Works Interim Facility
Project No. F/E-2

Project Location: A new site has not been determined possible locations include modifying current space at city hall or using the southwest corner of the old park and ride lot on 68th Avenue NE. An evaluation of potential sites will be conducted and a final decision made by the City Council.



Project Manager: Jennifer Gordon

Project Description: Provide a site for storage of public works equipment and material used in the maintenance of the City's facilities.

Background: The 2011-2012 Budget will propose the addition of two maintenance personnel for parks and miscellaneous activities. Currently all public works maintenance material and equipment are stored at the City of Lake Forest Park Public Works yard. This facility would allow the equipment to be stored within the city and provide temporary quarters for personnel. Most likely the facility would be a trailer housed on existing City Property.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☐	☐

The project would require funding from the General Fund.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☐	☒	☐

An environmental checklist will be prepared once a site is determined.

Potential Project Issues: Determining a site location could be problematic depending on impacts to adjacent land owners and residents.

Operations: The site will need water for cleaning equipment, electrical power if a temporary trailer is used to house personnel.



City of Kenmore Capital Improvement Program

Public Works Interim Facility

Project No. F/E-2

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design								
Design				\$ 15,000				\$ 15,000
ROW								
Construction				\$ 85,000				\$ 85,000
Total				\$ 100,000				\$ 100,000
Revenue								
General Fund				\$ 100,000				\$ 100,000
TIB								
Federal								
Private								
Other								
Total				\$ 100,000				\$ 100,000
Operations								
Energy					\$ 900	\$ 900	\$ 900	\$ 2,700
Maintenance					\$ 1,000	\$ 1,000	\$ 1,000	\$ 3,000
Water					\$ 200	\$ 200	\$ 200	\$ 600
Solid Waste					\$ 480	\$ 480	\$ 480	\$ 1,440
Total					\$ 2,580	\$ 2,580	\$ 2,580	\$ 7,740

SCHEDULE

	2011												2012												2013					
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Retain Project Manager																														
Select Project																														
Consultant Selection																														
30% Design																														
SEPA Checklist																														
SEPA Review																														
95% Design																														
Prepare Specifications																														
Bid Advertising																														
Contractor Selection																														
Construction																														
Project Closeout																														



City of Kenmore Capital Improvement Program **Parks Small Engine Equipment** **Project No. F/E-3**

Project Location: Not applicable

Project Manager: Jennifer Gordon

Project Description: This project will provide for the purchase of small engine equipment such as weed eaters, lawn mowers, post hole diggers, rototiller, chain saws and generators.



Background: The proposed 2011-2012 Budget includes the addition of park maintenance personnel requiring equipment to assist with maintenance. For personnel to effectively perform their function some small equipment will be necessary.

Funding Status: Funds Available ☒ Obligated ☐ Funded ☒ Unfunded ☐
 This project was funded in the 2011-12 City Budget.

Environmental Review Status: Exempt ☒ Mitigated DNS ☐ EIS ☐
 This project would be exempt from the environmental process.

Potential Project Issues: None known at this time.

Operations: Some equipment maintenance will be required and gasoline for equipment operation.

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design								
Design								
ROW								
Construction			\$ 15,000					\$ 15,000
Total			\$ 15,000					\$ 15,000
Revenue								
General Fund			\$ 15,000					\$ 15,000
Other								
Total			\$ 15,000					\$ 15,000
Operations								
Energy				\$ 240	\$ 240	\$ 240	\$ 240	\$ 960
Maintenance				\$ 600	\$ 600	\$ 600	\$ 600	\$ 2,400
Water								
Solid Waste								
Total				\$ 840	\$ 840	\$ 840	\$ 840	\$ 3,360



City of Kenmore Capital Improvement Program

Spill Response Vehicle

Project No. F/E-4

Project Location: Not applicable

Project Manager: Richard Sawyer

Project Description: The project will purchase a pickup truck and outfit it with emergency spill response equipment installed. The vehicle would be outfitted with a 200 gallon storage tank, small pump, absorbent pads and booms, various size plugs for pipes, and basic tools.



Background: The City quite often learns of spills threatening surface water either in ditches or catch basins. To provide a quick response especially for small spills a vehicle available for City staff use would avoid potential contaminants entering the City's surface waters or Lake Washington.

King County has a similar vehicle and has found it very effective in removing liquid material from inspected sumps and tanks and thus avoiding the need for a commercial vector truck.

Funding Status:

Funds Available	Obligated	Funded	Unfunded
☒	☐	☒	☐

If the vehicle is dedicated to storm water use it is likely a Department of Ecology grant or the Surface Water Fund could be used to finance acquisition and outfitting the vehicle. The 2011-12 City Budget included this equipment.

Environmental Review Status:

Exempt	Mitigated DNS	EIS
☒	☐	☐

This project would be exempt from the environmental process.

Potential Project Issues: None known at this time.

Operations: Some equipment maintenance will be required and gasoline for equipment operation.



City of Kenmore Capital Improvement Program

Spill Response Vehicle

Project No. F/E-4

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design								
Design								
ROW								
Construction		\$ 50,000						\$ 50,000
Total		\$ 50,000						\$ 50,000
Revenue								
DOE Grant								
SWM Utility		\$ 50,000						\$ 50,000
Total		\$ 50,000						\$ 50,000
Operations								
Energy			\$ 60	\$ 240	\$ 240	\$ 240	\$ 240	\$ 1,020
Maintenance			\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 3,000
Water								
Solid Waste								
Total			\$ 660	\$ 840	\$ 840	\$ 840	\$ 840	\$ 4,020



City of Kenmore Capital Improvement Program

Engineering Vehicles

Project No. F/E-5

Project Location: Not applicable

Project Manager: Jennifer Gordon

Project Description: The project will purchase two additional vehicles for Engineering Department personnel.



Background: The Engineering Department currently has two vehicles assigned for personnel field trips which are also available for other City Department use. The Department recently filled a position authorized in the 2009-2010 Budget to inspect roadway and surface water improvements being constructed as part of subdivisions or developments. This position will require a vehicle as most of the time they will be in the field. Two additional positions remain to be filled and when they are a second vehicle will be required.

Funding Status: Funds Available ☒ Obligated ☐ Funded ☐ Unfunded ☐

Environmental Review Status: Exempt ☒ Mitigated DNS ☐ EIS ☐
This project would be exempt from the environmental process.

Potential Project Issues: None known at this time.

Operations: Some equipment maintenance will be required.

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design								
Design								
ROW								
Construction				\$ 30,000				\$ 30,000
Total				\$ 30,000				\$ 30,000
Revenue								
General Fund				\$ 30,000				\$ 30,000
Other								
Total				\$ 30,000				\$ 30,000
Operations								
Energy					\$ 600	\$ 600	\$ 600	\$ 1,800
Maintenance					\$ 600	\$ 600	\$ 600	\$ 1,800
Water								
Solid Waste								
Total					\$ 1,200	\$ 1,200	\$ 1,200	\$ 3,600



City of Kenmore Capital Improvement Program

Parks Truck

Project No. F/E-6

Project Location: Not applicable

Project Manager: Jennifer Gordon

Project Description: This project will provide for the purchase of a vehicle for maintaining parks and miscellaneous other capital facility maintenance.



Background: The proposed 2011-2012 Budget includes the addition of park maintenance personnel for park maintenance. This project will purchase a truck to transport equipment, material, personnel and debris for park maintenance activities.

Funding Status: Funds Available ☒ Obligated ☐ Funded ☒ Unfunded ☐
This vehicle was included in the 2011-12 City Budget.

Environmental Review Status: Exempt ☒ Mitigated DNS ☐ EIS ☐
This project would be exempt from the environmental process.

Potential Project Issues: None known at this time.

Operations: Some equipment maintenance will be required and gasoline for equipment operation.

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design								
Design								
ROW								
Construction			\$ 30,000					\$ 30,000
Total			\$ 30,000					\$ 30,000
Revenue								
General Fund			\$ 30,000					\$ 30,000
Other								
Total			\$ 30,000					\$ 30,000
Operations								
Energy				\$ 600	\$ 600	\$ 600	\$ 600	\$ 2,400
Maintenance				\$ 600	\$ 600	\$ 600	\$ 600	\$ 2,400
Water								
Solid Waste								
Total				\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 4,800



City of Kenmore Capital Improvement Program

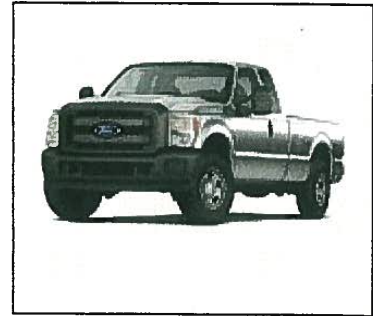
Sign Truck

Project No. F/E-7

Project Location: Not applicable

Project Manager: Jennifer Gordon

Project Description: This project will provide for the purchase of a vehicle to allow maintenance of roadway street signs and other miscellaneous maintenance activities.



Background: The City currently contracts with King County for sign maintenance and new installations. This project would provide a vehicle in 2014 to allow the City to perform these activities.

Funding Status: Funds Available ☒ Obligated ☐ Funded ☐ Unfunded ☐

Environmental Review Status: Exempt ☒ Mitigated DNS ☐ EIS ☐
This project would be exempt from the environmental process.

Potential Project Issues: None known at this time.

Operations: Some equipment maintenance will be required and gasoline for equipment operation.

CURRENT DOLLARS

Year	Prior Years	2011	2012	2013	2014	2015	2016	Total
Expenses								
Pre-Design								
Design								
ROW								
Construction					\$ 40,000			\$ 40,000
Total					\$ 40,000			\$ 40,000
Revenue								
General Fund					\$ 40,000			\$ 40,000
Other								
Total					\$ 40,000			\$ 40,000
Operations								
Energy						\$ 600	\$ 600	\$ 1,200
Maintenance						\$ 600	\$ 600	\$ 1,200
Water								
Solid Waste								
Total						\$ 1,200	\$ 1,200	\$ 2,400

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2009 – 2014**

PARKS CAPITAL PROJECTS

Portal 44 Twin Springs Site

This 23-acre site was acquired by King County to construct the Brightwater Portal 44 project. The portal work is to be completed in 2010, at which time the site will be deeded to the City for future park development. Transfer of ownership is a condition of the Brightwater Mitigation Agreement between the City and King County.

City staff is currently working with the King County staff to provide input into the final grading plan that will be completed by King County when the portal project is complete. Final grading of the site will be beneficial to future development of the park. The majority of the site is wetlands and steep slopes, so future park development will primarily be passive in nature. Funds spent to date have been used for consultant work regarding the final grading plan and development of a conceptual park plan. Remaining funds will be for preparation of a site master plan. Development of the park could begin in 2011; however, no funding has been approved for construction.

Funding Source:	Parks Impact Fees - \$50,000
Cost Estimate / Timeline:	\$50,000 / Master Plan completed by 2010
Project Manager / Consultant:	Parks Planner
Status:	Currently working with King County on final grading plan

Tolt Pipeline Trail, Phase 1

This project is to develop a section of the proposed Tolt Pipeline Trail in 2010. An asphalt trail, 10' to 12' in width for pedestrians and bicycles is recommended. An agreement with Seattle City Light to utilize the right-of-way will be required. Potential sections for Phase One development are 68th to 73rd or 73rd to 80th. Additional funding may be required to complete Phase 1.

Funding Source:	Real Estate Excise Tax - \$350,000 Parks Impact Fees - \$150,000
Cost Estimate / Timeline:	\$500,000 / Begin design work in 2010
Project Manager / Consultant:	Parks Planner
Status:	Begin work in 2010

Log Boom Park, Phase 2 Improvements

Proposed Phase 2 improvements include beach expansion, hand-carry boat launch, bank stabilization, mitigation, landscaping, and art work. Construction on this project could start later in 2009 subject to approval of required permits. * \$110,000 was transferred from this project's original budget of \$1,600,000 to the Log Boom Park restroom project.

Funding Source:	Real Estate Excise Tax - \$1,415,000 Parks Impact Fees - \$75,000
Cost Estimate / Timeline:	\$1,490,000* / 2009
Project Manager / Consultant:	Parks Planner / Hough, Beck & Baird
Status:	In review and permitting

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2009 – 2014**

Log Boom Park Restrooms

This project was to construct new restroom facilities at Log Boom Park.

Funding Source:	Real Estate Excise Tax - \$110,000** Parks Impact Fees - \$80,000 King County Grant - \$25,000 Capital Projects Fund - \$170,000
Cost Estimate / Timeline:	\$385,000 / Estimated to be completed by year-end 2008.
Project Manager / Consultant:	Parks Planner / Hough, Beck & Baird
Status:	Project to be completed in 2008

** \$110,000 was transferred to this project from Log Boom Park, Phase 2 improvement project.

Wallace Swamp Creek Park, Phase 1 Improvements

Proposed improvements would include youth sports field, parking, and mitigation. Approximately \$200,000 in additional funding would be required to complete the project as proposed. Construction documents could be completed in 2008 or early 2009.

Funding Source:	Real Estate Excise Tax - \$350,000 Parks Impact Fees - \$200,000
Cost Estimate / Timeline:	Originally \$300,000; now approximately \$550,000
Project Manager / Consultant:	Parks Planner / Otak
Status:	Awaiting direction from the City Council.

Rhododendron Park, Phase 1 Improvements

Phase 1 improvements include new access/egress, parking lot paving, walkways and trails, play areas with new and existing equipment, irrigation, landscaping, and picnic shelter. Construction documents will be completed in 2008, followed by construction in 2009.

Funding Source:	Real Estate Excise Tax - \$625,000 Parks Impact Fees - \$75,000
Cost Estimate / Timeline:	\$700,000 / 2009 construction
Project Manager / Consultant:	Parks Planner / Berger Partnership
Status:	Estimated project completion in June 2009.

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2009 – 2014**

Moorlands Park, Phase 1 Improvements

Phase 1 improvements include renovation of the existing youth sports field, trail improvements, fencing, and landscaping. Construction documents will be completed in 2008, followed by construction in 2009.

Funding Source:	Real Estate Excise Tax - \$100,000 Parks Impact Fees - \$300,000
Cost Estimate / Timeline:	\$400,000 / 2009 construction
Project Manager / Consultant:	Parks Planner / MacLeod Reckord Architects
Status:	Estimated project completion in September 2009.

Northshore Summit Park, Phase 1

Funds have been approved for Phase 1 improvements on this 3.7 acre open space site. Actual improvements have not yet been determined but will likely include items such as trail development, landscaping, play equipment, and picnic facilities. Construction documents would be prepared in 2009 followed by construction in 2010.

Funding Source:	Parks Impact Fees - \$200,000
Cost Estimate / Timeline:	\$200,000 / 2009 construction
Project Manager / Consultant:	Parks Planner
Status:	Estimated project completion in 2010.

Swamp Creek Park

Funds have been approved in the amount of \$50,000 to begin a master plan for this property transferred from King County to the City in 2008.

Funding Source:	Real Estate Excise Tax - \$50,000
Cost Estimate / Timeline:	\$50,000 / 2009 Master Plan
Project Manager / Consultant:	Parks Planner
Status:	Not begun

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2009 – 2014**

TRANSPORTATION CAPITAL PROJECTS

SR 522 Phase I, Stage I

This is a continuation of improvements to SR 522 from 65th Ave NE to 73rd Ave NE and on 68th Ave NE, 73rd Ave NE and NE 181st, also known as the central segment. The improvements include roadway widening, sidewalks, and signal improvements.

Funding Source:	Various grants and city funds - \$20.5M
Cost Estimate / Timeline:	\$20.5M / Construction summer 2008 through early 2010
Project Manager / Consultant:	City Engineer/HDR Engineering
Status:	In construction.

SR 522 Phase I, Stage II

This is a continuation of improvements to SR 522 from 57th Ave NE to 65th Ave NE; on 61st Ave NE; and to 68th Ave NE from NE 181st Street to NE 185th Street; also known as the west segment. The improvements consist of roadway widening, sidewalk and signal improvements.

Funding Source:	Pending
Cost Estimate / Timeline:	\$24.1M / 2012-2014
Project Manager / Consultant:	City Engineer /None
Status:	Pending funding.

SR 522 Phase I, Stage III

This is a continuation of improvements to SR 522 at 73rd Ave NE where a pedestrian underpass was constructed to enhance the Burke Gilman Trail.

Funding Source:	Various grants and city funds - \$5.9M
Cost Estimate / Timeline:	\$5.9M / 2009 construction
Project Manager / Consultant:	City Engineer /HDR Engineering
Status:	2008 Completion.

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2009 – 2014**

SR 522 Phase II

This is a continuation of improvements to SR 522 from 73rd Ave NE to 83rd Ave NE, also known as the east segment.

Funding Source:	Various grants and city funds - \$27.7M
Cost Estimate / Timeline:	\$27.7M / Construction May 2007 through early 2009
Project Manager / Consultant:	City Engineer /HDR Engineering
Status:	Nearing completion.

68th Avenue NE, NE 175th Street to the Sammamish Slough

This project addresses increased capacity for northbound traffic on 68th Ave NE south of SR 522. The project includes widening the east side of the roadway, sidewalks, signal modifications, and storm drainage.

Funding Source:	Various – Real Estate Excise Tax, Grant
Cost Estimate / Timeline:	\$3,100,000 / 2009-2010 construction
Project Manager / Consultant:	City Engineer /None
Status:	Estimated project completion in 2010.

Juanita Drive, NE 170th Street to NE 153rd Place

This project addresses safety improvements on Juanita Drive. The project includes sidewalks along the east side of the roadway, storm drainage, retaining walls, right of way, street lighting, and bicycle lanes.

Funding Source:	Various - Real Estate Excise Tax, Grant
Cost Estimate / Timeline:	\$11,000,000 / 2013-2016
Project Manager / Consultant:	City Engineer /Otak
Status:	Estimated project completion in 2016.

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2009 – 2014**

SURFACE WATER CAPITAL PROJECTS

Small Works Project SLW1-TC7a

This project will re-grade a portion of the ditch along Juanita Drive just north of NE 153rd PL, add a second inlet in the ditch, add curb cuts to existing curb, and provide curb for flow direction at inlets.

Funding Source:	Surface Water Fees - \$38,000
Cost Estimate / Timeline:	\$38,000/ Design + Construction 2009
Project Manager / Consultant:	Public Works Operations Manager/LFP Public Works
Status:	Planning Stage.

Small Works Project SR2-C2

This project will replace a trash rack and 50-feet of 12-inch CMP pipe near 7012 NE 161st ST and obtain an easement for construction / future maintenance.

Funding Source:	Surface Water Fees - \$36,000
Cost Estimate / Timeline:	\$36,000/ Design + Construction 2009
Project Manager / Consultant:	Public Works Operations Manager /LFP Public Works
Status:	Planning Stage.

Small Works Project SR2-C4

This project will remove an existing trash rack near King County Housing (between NE 167th ST and NE 168th ST) and install a larger modified trash rack.

Funding Source:	Surface Water Fees - \$13,000
Cost Estimate / Timeline:	\$13,000/ Design + Construction 2009
Project Manager / Consultant:	Public Works Operations Manager /LFP Public Works
Status:	Planning Stage.

Stream 0056 Culvert Improvements NLW3RE1

Culvert replacement along Tributary 0056 at 61st/181st under SR 522 (the project scope and agency (DFW) requirements are uncertain for this project; a \$500k placeholder has been inserted into the CIP Plan for design and construction costs).

Funding Source:	Surface Water Fees - \$500,000
Cost Estimate / Timeline:	\$500,000 place holder / 2009 Design - 2010 Construction
Project Manager / Consultant:	<i>New Surface Water Manager Position</i> / Consultant-TBD
Status:	Planning Stage.

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2009 – 2014**

Final Swamp Creek FEMA Repairs

This project will make permanent repairs to Wallace Park & Swamp Creek flooding damage that occurred as a result of the December 2007 Storm Event.

Funding Source:	Surface Water Fees - \$290,000
Cost Estimate / Timeline:	\$290,000 / 2009 Construction
Project Manager / Consultant:	<i>New Surface Water Manager Position</i> / Otak Inc.
Status:	Under Construction.

Sammamish River Basin Study SR3SR4

This study of Tributary 0057 and surrounding basin will include hydrologic and hydraulic analysis, sediment source and transport analysis, geomorphic field assessment, field survey support, water quality and habitat assessment and integration and CIP development to resolve Simonds Road NE flooding / sedimentation issues.

Funding Source:	Surface Water Fees - \$250,000
Cost Estimate / Timeline:	\$250,000/ 2010
Project Manager / Consultant:	<i>New Surface Water Manager Position</i> / Consultant TBD
Status:	Planning Stage.

Water Resource Inventory Area (WRIA) Enhancement

This project will implement habitat enhancements that result from the WRIA #8 Chinook Salmon Conservation Plan.

Funding Source:	Surface Water Fees - \$20,000
Cost Estimate / Timeline:	\$20,000/ 2009 - 2010
Project Manager / Consultant:	<i>New Surface Water Manager Position</i> / Consultant TBD
Status:	Planning Stage.

Swamp Creek Regional Basin Study

This project will pursue an interlocal agreement with Snohomish County and upstream jurisdictions to study the Swamp Creek Basin as a whole and develop potential solution to help control Swamp Creek flooding issues.

Funding Source:	Surface Water Fees - \$125,000
Cost Estimate / Timeline:	\$125,000/ 2009-2010
Project Manager / Consultant:	<i>New Surface Water Manager Position</i> / Consultant TBD
Status:	Planning Stage.

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2009 – 2014**

Swamp Creek NE 175th ST Bridge Rail

This project will install new bridge rail on the NE 175th ST Bridge over Swamp Creek.

Funding Source:	Surface Water Fees - \$75,000
Cost Estimate / Timeline:	\$75,000 / 2009 Design + Construction
Project Manager / Consultant:	Senior Engineer / Consultant TBD
Status:	Planning Stage.

Juanita Ditch/Slope Stability Improvements SLW1-TC7b

This project will reconstruct the ditch along the east side of Juanita Drive between NE 154th CT and NE 155th PL and construct a 4-foot wall approximately 180 ft in length to accommodate ditch and slope stabilization improvements.

Funding Source:	Surface Water Fees - \$274,000
Cost Estimate / Timeline:	\$274,000 / Design + Construction 2010
Project Manager / Consultant:	Senior Engineer / Consultant TBD
Status:	Planning Stage.

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2009 – 2014**

FACILITY CAPITAL PROJECTS

City Hall

This project includes construction of Kenmore City Hall and related site improvements on property acquired by the City in 2007. The facility will provide Council Chambers and community meeting rooms, administrative office area, and expansion space in the 21,600 sf building. Parking for 39 vehicles is in the 18,210sf underground garage, with an additional 22 spaces of surface parking on the site. Sustainable features are incorporated into the design, and the project is expected to achieve LEED Gold rating.

Funding Source:	Capital Projects Fund - \$11.2M Sale of Kenmore Village \$7.5M Nonvoted Bonds - \$8M
Cost Estimate / Timeline:	\$19.2M / 2009-2010
Project Manager / Consultant:	Assistant City Manager/Olympic Associates
Status:	Ready for bid*

*Note: Subsequent to adoption of the 2009/2010 biennial budget, this project was bid and a construction contract awarded in the amount of \$8.6M for a total project cost of \$14.4. Short term construction financing was approved in the amount of \$4M.

**CITY OF KENMORE, WASHINGTON
TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2009-2014**

Project Description	Original Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2009-2014 Totals
SR 522 Phase I Stage I	20,500,000	12,050,837	3,710,406	0	0	0	0	15,761,243
SR 522 Phase I Stage II	23,056,000	0	0	0	2,250,000	9,891,000	10,915,000	23,056,000
SR 522 Phase I Stage III	5,900,000	340,689	0	0	0	0	0	340,689
SR 522 Phase II	27,700,000	4,934,429	0	0	0	0	0	4,934,429
68th Ave NE, NE 175th Street to Sammamish Slough	3,100,000	1,000,000	2,100,000	0	0	0	0	3,100,000
Juanita Drive NE 170th to NE 153rd Place	11,000,000	0	0	0	0	1,500,000	1,500,000	3,000,000
Total Costs		18,325,955	5,810,406	0	2,250,000	11,391,000	12,415,000	50,192,361
Grants		14,606,346	4,450,317	0	234,005	9,151,907	9,910,721	38,353,296
Real Estate Excise Tax		3,290,000	909,000	568,090	927,271	936,544	945,909	7,576,814
Impact Fee Revenue		429,609	451,089	910,000	1,088,724	1,302,549	1,558,370	5,740,341
Total Revenues		18,325,955	5,810,406	1,478,090	2,250,000	11,391,000	12,415,000	51,670,451

**CITY OF KENMORE, WASHINGTON
SURFACE WATER CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2009-2014**

Project Description	Original Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2009-2014 Totals
Small Works Project SLW1-TC7a	38,000	38,000	0	0	0	0	0	38,000
Small Works Project SR2-C2	36,000	36,000	0	0	0	0	0	36,000
Small Works Project SR2-C4	13,000	13,000	0	0	0	0	0	13,000
Stream 0056 Culvert Imp NLW3RE1	500,000	500,000	0	0	0	0	0	500,000
Final Swamp Creek FEMA Repairs	290,000	290,000	0	0	0	0	0	290,000
Sammamish River Basin Study SR3SR4	250,000	0	250,000	0	0	0	0	250,000
WRIA Enhancement	20,000	10,000	10,000	0	0	0	0	20,000
Swamp Creek Regional Basin Study	125,000	25,000	100,000	0	0	0	0	125,000
Swamp Creek NE 175th St Bridge Rail	75,000	75,000	0	0	0	0	0	75,000
Juanita Ditch/Slope Stability SLW1-TC7b	274,000	0	274,000	0	0	0	0	274,000
Sammamish River Basin Drain Impr SR3SR	500,000	0	0	250,000	250,000	0	0	500,000
Wallace Park Channel Restor SC1-R1a & S	268,000	0	0	268,000	0	0	0	268,000
NE 203rd ST Culvert Improvements SC2-T	115,000	0	0	115,000	0	0	0	115,000
61st PL NE - NE 187th ST Drainage Bypass	111,000	0	0	111,000	0	0	0	111,000
Little Swamp Creek Basin Study SC2SC4	165,000	0	0	0	165,000	0	0	165,000
Small Works Project SR2-C3	43,000	0	0	43,000	0	0	0	43,000
Small Works Project SR3-LG1	64,000	0	0	64,000	0	0	0	64,000
Juanita Ditch/Slope Stability Ph 2 SLW1-TC	712,000	0	0	0	140,000	572,000	0	712,000
Little Swamp Creek Stream Relocation SC2	717,000	0	0	0	0	0	550,000	550,000
Total Costs		987,000	634,000	851,000	555,000	572,000	550,000	4,149,000
Surface Water Fees		987,000	634,000	851,000	555,000	572,000	550,000	4,149,000
Total Revenues		987,000	634,000	851,000	555,000	572,000	550,000	4,149,000

**CITY OF KENMORE, WASHINGTON
FACILITY CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2009-2014**

Project Description	Original Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2009-2014 Totals
City Hall	22,448,822	8,594,319	8,594,319	384,000	384,000	384,000	384,000	18,724,638
Total Costs	22,448,822	8,594,319	8,594,319	384,000	384,000	384,000	384,000	18,724,638
Capital Project Fund		8,594,319	594,319	384,000	384,000	384,000	384,000	10,724,638
Bond Anticipation Notes		0	8,000,000	0	0	0	0	8,000,000
Total Revenues		8,594,319	8,594,319	384,000	384,000	384,000	384,000	18,724,638

**CITY OF KENMORE, WASHINGTON
PARK CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2009-2014**

Project Description	Original Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2009-2014 Totals
Twin Springs(Portal 44) Pre Design	\$50,000	\$39,000	\$0	\$0	\$0	\$0	\$0	\$39,000
Park Impact Fees		39,000	0	0	0	0	0	39,000
Tolt Pipeline Trail Construction	500,000	0	150,000	350,000	0	0	0	500,000
Park Impact Fees		0	150,000	0	0	0	0	150,000
Real Estate Excise Tax		0	0	350,000	0	0	0	350,000
Unallocated Park Funds	379,500	0	0	0	0	0	379,500	379,500
Real Estate Excise Tax (2)		0	0	0	0	0	379,500	379,500
Log Boom Park Ph II Design and Construction	1,600,000	1,416,000	0	0	0	0	0	1,416,000
Park Impact Fees		0	0	0	0	0	0	0
Real Estate Excise Tax (1)		1,306,000	0	0	0	0	0	1,306,000
Wallace Swamp Creek Park Design and Construction	550,000	500,000	0	0	0	0	0	500,000
Park Impact Fees		150,000	0	0	0	0	0	150,000
Real Estate Excise Tax		350,000	0	0	0	0	0	350,000
Swamp Creek Park Master Plan	50,000	50,000						50,000
Real Estate Excise Tax		50,000	0	0	0	0	0	50,000
Rhododendron Park Design and Construction	700,000	617,000	0	0	0	0	0	617,000
Park Impact Fees		11,000	0	0	0	0	0	11,000
Real Estate Excise Tax		606,000	0	0	0	0	0	606,000
Moorlands Design and Construction	400,000	367,000	0	0	0	0	0	367,000
Park Impact Fees		267,000	0	0	0	0	0	267,000
Real Estate Excise Tax		100,000	0	0	0	0	0	100,000
Northshore Summit Design and Construction	200,000	200,000	0	0	0	0	0	200,000
Park Impact Fees		200,000	0	0	0	0	0	200,000
Total Projects	\$4,429,500	\$3,189,000	\$150,000	\$350,000	\$0	\$0	\$379,500	\$4,068,500

**CITY OF KENMORE, WASHINGTON
PARK CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2009-2014**

Project Description	Original Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2009-2014 Totals
SUMMARY								
Master Planning		89,000	0	0	0	0	0	89,000
Park Acquisition		0	0	0	0	0	0	0
Trail Acquisition		0	0	0	0	0	0	0
Unallocated Park Funds		0	0	0	0	0	379,500	379,500
Trail Development		0	150,000	350,000	0	0	0	500,000
Park Development		3,100,000	0	0	0	0	0	3,100,000
Total Project Costs		\$3,189,000	\$150,000	\$350,000	\$0	\$0	\$379,500	\$4,068,500
Park Impact Fees		667,000	150,000	0	0	0	0	817,000
Real Estate Excise Tax		2,412,000	0	350,000	0	0	379,500	3,141,500
Grant		0	0	0	0	0	0	0
Capital Projects Fund		0	0	0	0	0	0	0
Total Project Funding		\$3,079,000	\$150,000	\$350,000	\$0	\$0	\$379,500	\$3,958,500
Estimated Annual Maintenance on Completed Park Projects:								
Tolt Pipeline Trail		0	0	0	0	2,000	2,000	4,000
Log Boom Park		0	0	15,000	15,000	20,000	20,000	70,000
Wallace Swamp Creek Park		0	5,000	5,000	5,000	5,000	5,000	25,000
Rhododendron Park		0	10,000	10,000	10,000	10,000	10,000	50,000
Moorlands Park		0	10,000	10,000	10,000	10,000	10,000	50,000
Northshore Summit		0	0	5,000	5,000	5,000	5,000	20,000
Total Annual Maintenance		\$0	\$25,000	\$45,000	\$45,000	\$52,000	\$52,000	\$219,000

(1) \$110,000 REET funding transferred from Log Boom Park Ph II Project to Log Boom Park Restroom Project
(2) Balance of funds from St. Edwards ballfield project which was discontinued. \$50,000 was redirected to Swamp Creek Park, \$250,000 was redirected to Wallace Swamp Creek Park.

CITY OF KENMORE, WASHINGTON
IMPACT OF CAPITAL EXPENDITURES ON THE OPERATING BUDGET

A direct relationship exists between the capital projects and operating budgets. Operating cost estimates are the anticipated added or reduced expenditures to maintain streets, parks or other City asset budgeted for acquisition or improvement. Completed capital projects generally require additional operating budget resources for maintenance and other costs associated with additional acreage, mileage, or square footage.

The following are the City of Kenmore's estimated operating budget impacts due to anticipated completion of specific capital projects:

Street Project: SR-522 Phases I and II

<i>Fund</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>
Street	\$60,250	\$62,100	\$64,000	\$66,000	\$66,000	\$66,000	\$66,000
Surface Water Management	\$0	\$29,700	\$0	\$31,500	\$0	\$0	\$0
Total	\$60,250	\$91,800	\$64,000	\$97,500	\$66,000	\$66,000	\$66,000

Surface Water Management Project: Swamp Creek and Wallace Park Pond Improvements

<i>Fund</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>
General	\$0	\$5,000	\$0	\$5,000	\$0	\$0	\$0
Surface Water Management (MOA)	\$85,000	\$30,000	\$70,000	\$25,000	\$70,000	\$70,000	\$70,000
Total	\$85,000	\$35,000	\$70,000	\$30,000	\$70,000	\$70,000	\$70,000

Surface Water Management Project: Juanita Drive Culvert Replacement

<i>Fund</i>	<i>2007</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>
Surface Water Management	\$2,000	\$2,100	\$2,200	\$2,300	\$2,400	\$2,400	\$2,400	\$2,400

CITY OF KENMORE, WASHINGTON
IMPACT OF CAPITAL EXPENDITURES ON THE OPERATING BUDGET

Park Project: Northshore Summit Park

<i>Fund</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>
General	0	0	0	\$5,000	\$5,000	\$5,000	\$5,000

Park Project: Moorlands Park

<i>Fund</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>
General	0	0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

Park Project: Rhododendron Park

<i>Fund</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>
General	0	0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

Park Project: Portal 44 Project

<i>Fund</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>
General	0	0	0	0	0	0	0

Park Project: Log Boom Park

<i>Fund</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>
General	0	0	0	\$15,000	\$15,000	\$20,000	\$20,000

Park Project: Tolt and Other Trails

<i>Fund</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>
General	0	0	0	0	0	\$2,000	\$2,000

Park Project: Wallace Swamp Creek Park

<i>Fund</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>
General	0	0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000

Facility Project: City Hall

<i>Fund</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>
General	0	0	\$97,000	\$97,000	\$97,000	\$97,000	\$97,000

These represent a preliminary estimate of the **additional** maintenance, landscaping, utility and other costs associated with the new building as well as a higher level of care and service.



VIIIA. Review and Discussion of the Proposed 2011-2016 Capital Improvement Program.

