



City of Kenmore - 18120 68th Avenue NE - P.O. Box 82607 - Kenmore, WA 98028
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City of Kenmore
City Council Regular Meeting Agenda

7:00 p.m., Monday, July 14, 2014

Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. FLAG SALUTE

IV. AGENDA APPROVAL

V. CITIZEN COMMENTS

- A. This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

VI. CONSENT AGENDA

- A. Adopt Minutes for the June 9, 2014 and June 16, 2014 City Council Meetings
[Draft 06 16 2014 Minutes](#)
[Draft 06 09 2014 Minutes](#)
- B. Adopt Amended Minutes for the May 19, 2014 City Council Meeting
[Amended 05 19 2014 Minutes](#)
- C. Approve Check Nos. 30133 - 30208 in the Amount of \$240,780.17 and Payroll Check Nos. 211428 and 211429 in the Amounts of \$82.72 and \$276.79 and Electronically Transferred Payroll Funds Totaling \$72,770.12 for the Period Ending June 20, 2014
[Checks for Approval](#)
- D. Receive and File May 2014 Financial Report for the City of Kenmore, Washington
[Agenda Bill & Attachment](#)
- E. Adopt Resolution No. 14-242, Authorizing Investment of City of Kenmore Monies in the State Treasurer Local Government Investment Pool

[Agenda Bill & Attachments](#)

- F. Approve June 2, 2014 City Council Retreat Report, including City Council Goals
[Agenda Bill & Attachment](#)
- G. Approve Contract No. 14-C1296 with Welwest Construction for Dredging of Swamp Creek Park Sediment Pond
[Agenda Bill](#)

VII. BUSINESS AGENDA

- A. Pedestrian and Bicycle Safety Discussion - Kris Overleese, Engineering & Environmental Services Director with Rob Karlinsey, City Manager; Jennifer Gordon, Public Works Operations Manager; Cliff Sether, Police Chief; and Keith Brown, King County Traffic Engineer
[Agenda Bill & Attachments](#)
- B. Capital Improvement Plan Status Update - Joanne Gregory, Finance & Administration Director
[Agenda Bill & Attachments](#)

VIII. STAFF REPORT

IX. COUNCILMEMBER REPORTS & COMMENTS

X. COUNCILMEMBER INITIATIVES

XI. ADJOURNMENT

Upcoming Meetings:

Tuesday, July 15, 2014	Planning Commission Regular Meeting	7:00 p.m.
Monday, July 21, 2014	City Council Regular Meeting	7:00 p.m.
Wednesday, July 23, 2014	Town Green Public Workshop	7:00 p.m.

**City of Kenmore, Washington
City Council Regular & Special Joint Planning Commission Meeting
Minutes
June 16, 2014**

CALL TO ORDER – The regular meeting of the Kenmore City Council was called to order by Mayor David Baker at 7:00 p.m.

Councilmembers present: Mayor David Baker and Councilmembers Brent Smith (arriving at 7:17 p.m), Laurie Sperry, Milton Curtis, Nigel Herbig, Allan Van Ness and Stacey Denuski

Planning Commissioners present: Chairperson Doug Nugent, Vice Chairperson Angela Kugler, and Commissioners Dennis Mendrey, Doug Huxtable, Jim Howard, Mark Ohrenschall, and Mike Vanderlinde

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Engineering & Environmental Services Director; Debbie Bent, Community Development Director; Bryan Hampson, Development Services Director; Cliff Sether, Police Chief; Lauri Anderson, Senior Planner; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

It was Council consensus to modify the agenda by adding a Presentation after the Proclamation.

It was Council consensus to approve the agenda as modified.

PROCLAMATION

In Recognition of Helen C. Warburton on the Occasion of Her 100th Birthday.

Mayor Baker read the proclamation into the record, and Mrs. Warburton was present to receive an official framed copy of the proclamation. Mrs. Warburton said a few words.

PRESENTATION

In Recognition of Officer Woody Heath for Protecting a Group of Ducklings Who Were Crossing the Street in Traffic While He Was on Patrol – Police Chief Sether and City Manager Karlinsey thanked Officer Heath and presented to him the book, Make Way for Ducklings, and a picture of his deed which had been snapped by a citizen.

CITIZEN COMMENTS

Don Swanson, 7036 NE 175th Street, Kenmore, was present to submit a letter to the City Council, the Planning Commission and the City Manager summarizing the issues and concerns that some business owners have regarding the current zoning of Regional Business Zone (RBZ) Subarea 6, including the P-Suffixes.

Craig Hopkins, 1932 Blenheim Drive E, Seattle, was present to state his concerns about the recommendations for Regional Business Zone Subarea 6. He requested that the City Council and Planning Commission not take any further action on Subarea 6 and direct the City Attorney to continue to work with their attorney.

Bob Hensel, 19301 65th Place NE, Kenmore, was present to speak in support of the efforts of the RBZ Subarea 6 business owners to work with the City to come up with a mutually agreeable solution.

Dave Crawford, 7534 NE 175th Street, Kenmore, was present to state his concern about the RBZ recommendations being too restrictive.

Mayor Baker thanked the citizens for their comments.

CONSENT AGENDA

Councilmember Curtis moved to approve the consent agenda as submitted. Mayor Baker seconded the motion to approve the Interlocal Agreements with King County Regarding the Community Development Block Grant (CDBG) Program and Regional Affordable Housing Program (RAHP). The motion passed unanimously.

STAFF REPORT

City Gateway Signs – Rob Karlinsey, City Manager, and Kris Overleese, Engineering & Environmental Services Director, gave a PowerPoint presentation detailing the new designs for the gateway signs. They were also available to answer any questions.

JOINT PLANNING COMMISSION AGENDA

Preliminary Recommendations on Development Standards for the Regional Business Zone – Debbie Bent, Community Development Director, and Lauri Anderson, Senior Planner, distributed a map of the Regional Business Zone (RBZ) and its Subareas. Doug Nugent, Chair of the Planning Commission, gave a brief introduction to the presentation. Director Bent stated that this is the third joint meeting between City Council and Planning Commission regarding the Regional Business Zone. She noted that on June 26th the Planning Commission will have their second public open house on this topic.

Lauri Anderson, Senior Planner, was present to provide a PowerPoint presentation. She reviewed the Planning Commission's accomplishments thus far. She noted that there are eight subareas, which were chosen for their unique characteristics, and that the subareas continue to be

used as a framework for their discussions. She gave a brief overview of some of the highlights of the development standards recommendations. She detailed the next steps in the process, including a public hearing tentatively scheduled for September 2nd. She was available to answer any questions.

The Planning Commission members were available to discuss their recommendations and answer any questions.

CITY COUNCILMEMBER REPORTS & COMMENTS

Councilmember Van Ness reported on the Eastside Transportation Partnership (ETP) meeting that he and Mayor Baker attended last week.

Councilmember Denuski stated that she enjoyed meeting with the National League of Cities "Let's Move" people, who were here last week.

Mayor Baker stated that three people from Washington, DC, and two from Health and Human Services, were here and toured our City, including looking at our parks, visiting Kenmore Elementary School, and talking with City Management Analyst Leslie Harris about our summer lunch program. He noted that he and Councilmember Van Ness will be going to Spokane for the Association of Washington Cities (AWC) meeting. He mentioned that a recent issue of Northwest Yachting magazine contains a picture and story about some of Kenmore's waterfront issues and our recreational boating activities.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 8:42 p.m.

David Baker, Mayor

ATTEST:

Patty Safrin, City Clerk

**City of Kenmore, Washington
City Council Special & Regular Meeting
Minutes
June 9, 2014**

CALL TO ORDER – The special meeting of the Kenmore City Council was called to order by Mayor David Baker at 6:00 p.m.

EXECUTIVE SESSION

Mayor Baker recessed the special meeting to an executive session at 6:00 p.m. to discuss Potential Litigation, pursuant to RCW 42.30.110(1)(i). He stated that the executive session will last for approximately 60 minutes and that no action is anticipated when the meeting is reconvened.

Mayor Baker extended the executive session by ten minutes at 7:00 p.m.

CALL TO ORDER – Mayor Baker called the regular meeting to order at 7:10 p.m.

Councilmembers present: Mayor David Baker and Councilmembers Laurie Sperry, Milton Curtis, Nigel Herbig, Allan Van Ness and Stacey Denuski

Councilmembers excused: Councilmember Brent Smith

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Engineering & Environmental Services Director; Debbie Bent, Community Development Director; Bryan Hampson, Development Services Director; Richard Sawyer, Surface Water Program Manager; Zack Richardson, Civil Engineer; Brett Lee, Management Intern; Rod Kaseguma, City Attorney; Dawn Reitan, City Attorney and Janice Gates, Executive Assistant

SWEARING-IN CEREMONY FOR COUNCIL POSITION NO. 7

Mayor Baker administered the Oath of Office to new Councilmember Stacey Denuski.

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

Councilmember Curtis moved to approve the agenda as submitted. Councilmember Sperry seconded the motion. The motion passed unanimously.

PROCLAMATION

Proclamation Honoring Inglemoor High School DECA – Mayor Baker read the proclamation into the record.

CITIZEN COMMENTS

Dave Crawford, 7534 NE 175th Street, Kenmore, was present to state his concerns regarding City financial priorities and policies.

Debra Srebnik, 18521 63rd Avenue NE, Kenmore, was present to congratulate Stacey Denuski on being selected to serve as temporary Councilmember.

Mayor Baker thanked the citizens for their comments.

CONSENT AGENDA

Councilmember Curtis moved to approve the consent agenda as submitted. Councilmember Sperry seconded the motion to Adopt the Minutes of the April 28, 2014; May 12, 2014; and May 19, 2014 City Council Meetings; Approve Check Nos. 29975 - 30071 in the Amount of \$779,449.99 and Payroll Check No. 211342 in the Amount of \$658.73 and Electronically Transferred Payroll Funds Totaling \$71,532.81 for the Period Ending May 23, 2014; Receive and File the April 2014 Financial Report for the City of Kenmore, Washington; Approve Amendment No. 3 to Contract No. 11-C971 with Frause Full Spectrum Communications; Adopt Resolution No. 14-240 Approving Trust Fund Awards for A Regional Coalition of Housing (ARCH) Projects; and Adopt Resolution No. 14-241 Granting Final Plat Approval for Northlake Landing. The motion passed unanimously.

BUSINESS AGENDA

Priority-Based Budgeting Presentation and Exercise – Joanne Gregory, Finance & Administration Director, and Chris Fabian and Jon Johnson, Co-Founders of Center for Priority-Based Budgeting, were present to provide a PowerPoint presentation and training exercises. They gave some background and overview of the development, theory and process of priority-based budgeting. They were also available to answer any questions.

STAFF REPORT

City Manager Karlinsey announced that the Ad Hoc Committee on Pedestrian & Bicycle Safety is asking for an online survey and also will conduct an open house on June 24th to get citizen input. The due date for the online survey is June 13th, and there is a link to the survey both in the press release and on the City website.

CITY COUNCILMEMBER REPORTS & COMMENTS

Councilmember Van Ness welcomed Councilmember Denuski to the Council.

Mayor Baker gave the results of the County Council vote on the transportation plan, which has been vetoed by Dow Constantine. He reported on the Sound Cities Association networking dinner, where Kenmore gave a 5-minute presentation on our business incubator program and showed a 5-minute video on the slough races.

CITY COUNCILMEMBER INITIATIVES

Mayor Baker stated that, if there are no objections, he would like to ask the City Manager to set up joint meetings with the Northshore School District and the cities of Lake Forest Park, Bothell and Woodinville, such as we did last year.

Councilmember Herbig suggested including the City of Kirkland in a joint meeting as well, since it is now abutting Kenmore.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 9:33 p.m.

David Baker, Mayor

ATTEST:

Patty Safrin, City Clerk

**City of Kenmore, Washington
City Council Special & Regular Meeting
Amended Minutes
May 19, 2014**

CALL TO ORDER – The special meeting of the Kenmore City Council was called to order by Mayor David Baker at 6:00 p.m.

EXECUTIVE SESSION

Mayor Baker recessed the special meeting to an executive session at 6:00 p.m. to discuss Potential Litigation, pursuant to RCW 42.30.110(1)(i), and Property Disposition, pursuant to RCW 42.30.110(1)(c). He stated that the executive session will last for approximately one hour and that no action is anticipated when the meeting is reconvened.

ADJOURNMENT – Mayor Baker adjourned the special meeting at 7:00 p.m.

CALL TO ORDER – Mayor Baker called the regular meeting to order at 7:00 p.m.

Councilmembers present: Mayor David Baker and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Nigel Herbig and Allan Van Ness

Councilmember on leave of absence: Deputy Mayor Glenn Rogers

Staff present: Rob Karlinsey, City Manager; Kris Overleese, Engineering & Environmental Services Director; Debbie Bent, Community Development Director; Jennifer Gordon, Public Works Operations Manager; Brett Lee, Management Intern; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

It was Council consensus to approve the agenda as submitted.

PROCLAMATION

Proclaiming June 2014 Art Awareness Month in Kenmore – Mayor Baker read the proclamation into the record. Julien Loh, District Director of Congresswoman Suzan DelBene's Bothell office, was present to thank the City for recognizing the two Inglemoor High School students, Sonny Hong and Zhanpei Fang, for their awards from the 35th Congressional Art Competition, "An Artistic Discovery." He stated that it is the people who really make a community and that these students have contributed to the community. Mayor Baker asked him to thank Congresswoman DelBene for everything she has done for our community. The students and their teacher will receive framed copies of the proclamation.

CITIZEN COMMENTS

Ben Shoop, 5533 NE 195th Street, Kenmore, was present to thank the City for the extra patrol presence on our streets and crosswalks.

Mayor Baker thanked him for his comments.

CONSENT AGENDA

Councilmember Sperry moved to approve the consent agenda as submitted. Mayor Baker seconded the motion to Adopt the Minutes for the May 5, 2014 City Council Special Meeting; Approve Check Nos. 29904 - 29974 in the Amount of \$257,711.20 and Payroll Check No. 211299 in the Amount of \$1,256.28 and Electronically Transferred Payroll Funds Totaling \$66,894.29 for the Period Ending May 9, 2014; Approve Interlocal Agreement, Contract No. 14-C1277, with Washington State Patrol for Weight Limit Enforcement of the West Sammamish River Bridge; Approve Amendment No. 1 to Contract No. 12-C1082 with Pertteet for Traffic Engineering, Transportation, and Parks On-Call Services; and Receive and File the final City Council Vacancy & Leave of Absence Policy, Attachment to Resolution No. 14-238. The motion passed unanimously.

BUSINESS AGENDA

Adopt Ordinance No. 14-0383 Amending the 2013-2018 Capital Improvement Program (CIP) to Allocate Funding for the West Sammamish River Bridge Project – Kris Overleese, Engineering & Environmental Services Director, was present to give a brief report. She stated that this ordinance takes the same numbers that have been approved for the West Sammamish River Bridge Project and plugs them into the CIP. She was also available to answer any questions.

Councilmember Curtis moved to Adopt Ordinance No. 14-0383 Amending the 2013-2018 Capital Improvement Program (CIP) to Allocate Funding for the West Sammamish River Bridge Project. Councilmember Herbig seconded the motion. The motion passed 6-0.

STAFF REPORT

Pedestrian & Bicycle Safety Update – Rob Karlinsey, City Manager; Kris Overleese, Engineering & Environmental Services Director; and Jennifer Gordon, Public Works Operations Manager, were present to give a brief report. City Manager Karlinsey stated that they want to update the Council at least monthly on the City's progress on the pedestrian and bicycle safety next steps and longer term steps. He stated that the first project will be the rechannelization and restriping of 61st Avenue NE. He and Director Overleese detailed other planned projects and goal dates. Karlinsey noted that an internal staff team is working hard on a communications and outreach program for pedestrian and bicycle safety, and the City is implementing it. They were also available to answer any questions.

City Manager Karlinsey stated that the Log Boom Park pier is getting a new float, approximately 42' long by 10' wide, installed as of today. The last piece is the removal of the creosote pilings, which is a Fish & Wildlife mitigation requirement that will probably happen in July.

CITY COUNCILMEMBER REPORTS & COMMENTS

Councilmember Sperry reported on last weekend's Employment Education & Resource Fair.

Councilmembers Curtis, Smith, Herbig and Van Ness commented on the Northshore Summit Park dedication and opening ceremonies.

Mayor Baker stated that there is hope for some type of ferry service to and from Kenmore.

COUNCILMEMBER INITIATIVES

Mayor Baker noted that the Council now has procedures in place to appoint a temporary person to fill Councilmember Rogers' leave of absence vacancy. He stated that Councilmember Rogers has specifically requested that the City fill the vacancy.

Councilmember Curtis moved that Council find a temporary person to fill the vacancy, using the processes as outlined in the new policy. Councilmember Herbig seconded the motion. The motion passed 5-1, with Councilmember Smith voting no.

Councilmember Curtis moved to make the length of the process two weeks from the publication of the vacancy. Mayor Baker seconded the motion. The motion passed 5-1, with Councilmember Smith voting no.

EXECUTIVE SESSION

Mayor Baker recessed the regular meeting to an executive session at 8:00 p.m. to discuss Potential Litigation, pursuant to RCW 42.30.110(1)(i), and Property Disposition, pursuant to RCW 42.30.110(1)(c). He stated that the executive session will last for approximately 15 minutes and that no action is anticipated when the meeting is reconvened.

Mayor Baker extended the Executive Session for 30 minutes at 8:30 p.m.; for an additional 15 minutes at 9:00 p.m.; and for an additional 15 minutes at 9:15 p.m.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 9:30 p.m.

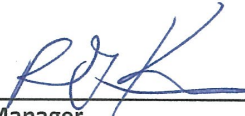
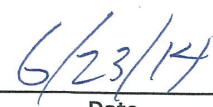
David Baker, Mayor

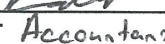
ATTEST:

Patty Safrin, City Clerk

City of Kenmore Voucher Certification and Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the following claims, paid by checks 30133-30208 which total \$240,780.17, and payroll check #211428 & #211429 in the amounts of \$82.72 & \$276.79 and electronically transferred payroll funds totalling \$72,770.12, are just, due and unpaid obligations against the City of Kenmore/King County/Washington, and that I am authorized to authenticate and certify to said claims.



 City Manager Date



 Finance Director Accountant Date

Check #	Vendor Name	Description	Check Amount
30133	UNITED STATES POSTMASTER	Newsletter Postage	1,565.63
30134	NATIONWIDE FINANCIAL 401a	Social Security Replacement Plan	10,206.98
30135	NATIONWIDE RETIREMENT SOLUTIONS 457	Deferred Comp Payroll Deduction	285.00
30136	ICMA RETIREMENT TRUST 457 - 304745	Deferred Comp Payroll Deduction	2,892.81
30137	DRS 457	Deferred Comp Payroll Deduction	875.00
30138	CITY OF KENMORE FS	Flexible Spending Medical Plans	232.15
30139	BANK OF AMERICA 941	Payroll Taxes	16,263.12
30140	DEPARTMENT OF RETIREMENT SYSTEMS	WA State Retirement	13,160.66
30141	STATE OF FLORIDA DISBURSEMENT UNIT	Payroll Deduction	275.00
30142	CITY OF BELLEVUE	3rd Qtr 2014 ARCH Contribution	6,489.00
30143	COASTWIDE LABORATORIES	City Hall & Parks Maintenance Supplies	834.07
30144	FRUHLING SAND & TOPSOIL	Tree/Brush Debris & Dirt Dumping	120.00
30145	GEOENGINEERS INC	Kenmore Vill. Prof. Svcs 5/10-5/30/14	2,269.75
30146	HOME DEPOT CREDIT SERVICES	Public Works Supplies	84.05
30147	HOUGH BECK & BAIRD INC	Professional Svcs through 5/25	192.50
30148	KING COUNTY FINANCE	May Road Svcs/Signs/Striping/Overlay	44,795.07
30149	KING COUNTY FINANCE	May Dump Fees	55.00
30150	SOUND PUBLISHING, INC.	Advertising May, 2014	831.10
30151	LIGHTHOUSE CONSULTING INC	May IT Svcs & Software/Server Storage	2,994.03
30152	MR. T'S TROPHIES	Nameplates & Name Tags	81.14
30153	NORTHSHORE FIRE DEPT	May Fire Marshal Plan Review	2,475.00
30154	NORTHSHORE UTILITY DIST	May Fuel/Vehicle Maint. & Utility Bills	8,013.64
30155	OFFICE DEPOT	Office Supplies	111.63
30156	OFFICE TEAM	Temporary Svcs Week Ending 5/23	305.28
30157	OLYMPIC ENVIRONMENTAL RESOURCES INC	March-June Recycling Event Mgmt.	15,820.35
30158	PEOPLES STORAGE	#C304 July Storage Unit Rent	184.00
30159	PETTY CASH CUSTODIAN	Replenish Petty Cash Fund	422.06
30160	PUGET SOUND ENERGY	Street Lights/Signals/Electric/Gas Chgs	11,337.15
30161	CEMEX	Asphalt Material for Potholes/Bridge Repairs	209.42
30162	STEWART MACNICHOLS HARMELL, INC.	April & May Public Defender Svcs	11,500.00

VI. C. Approve Check Nos. 30133 - 30208 in the Amount of \$2...

30163	TOTAL LANDSCAPE CORP	Parks & City Hall Landscaping	5,703.41
30164	WA STATE CONSOLIDATED TECH SVCS	May ListServ	175.00
30165	WA STATE DEPT OF TRANSPORTATION	May Traffic Signal Maintenance	157.21
30166	ACF WEST INC	NS Summit Park Drainage Materials	355.88
30167	KONICA MINOLTA BUSINESS SOLUTIONS	May Business Incubator Copier Chgs	209.32
30168	SOUND LAW CENTER	Hearing Examiner Services	528.50
30169	BANNER BANK LD	Supplies/Event Reg./Social Media	421.51
30170	QUALITY BUSINESS SYSTEMS	4/2-5/1 1st & 2nd Floor Xerox Copy Chgs	1,492.34
30171	BANNER BANK JG	Registration/Lodging/Wellness	1,592.47
30172	BEEGEE TOLPA	Summer Concerts Poster Design	700.00
30173	BANNER BANK KENMORE	Meals/Supplies/Registration	349.60
30174	BANNER BANK KENMORE	Digital Camera/Amazon Server/Supplies	563.52
30175	BANNER BANK JGORDON	Tool Cart/Tree Gators for Watering	741.55
30176	SHRED-IT	5/29 Shredding Svc	55.44
30177	COMCAST	6/14-7/13 City Hall Phone/Internet	130.80
30178	CLARITY SIGNS	Signs for Concerts	164.25
30179	GORDON THOMAS HONEYWELL	May Govt. Affairs Consulting	3,560.46
30180	TOWNE CENTRE HARDWARE	Public Works Supplies/Equipment	179.48
30181	ASP, DANIEL	4th of July Poster & Flyer	210.00
30182	INTEGRA TELECOM	6/8-7/7 City Hall Phone Svc	809.79
30183	FRONTIER	5/28-6/27 City Hall Phone & Elevator Phone	979.21
30184	FAZZARI MARKETING	"City of Kenmore" Table Cover	302.22
30185	PAWS	May Animal Sheltering Services	165.00
30186	INDEPENDENT STATIONERS	Office Supplies	60.36
30187	BANNER BANK BH	Field Supplies/ Conference Registration	721.11
30188	CANTEEN REFRESHMENT SERVICES	Coffee Supplies	396.00
30189	VERIZON WIRELESS	5/27-6/26 Cell Phones/I-Pad Chgs	963.42
30190	JOYCE ZIKER PARKINSON	May Legal Advice/Lk WA Sed./Kenmore Vill.	862.50
30191	BANNER BANK PS	Supplies for 5/19 Council Award Event	61.28
30192	WAGE WORKS	May Administrative Fee	50.00
30193	KENMORE COMMERCIAL LLC	July Incubator Bldg. Lease Payment	3,281.00
30194	ALPHAGRAPHICS US718	Business Cards for New Hires	134.42
30195	UTILITIES UNDERGROUND LOCATION CTR	May Utility Locate Services	150.93
30196	OSBORN CONSULTING INC.	Apr. Consulting Svcs 12-C1081	18,916.02
30197	PUBLIC HEALTH DEPT. OF KING COUNTY	Health Permit for Summer Concerts	100.00
30198	SKAGIT GARDENS	Hanging Flower Baskets	1,318.20
30199	G & H PRINTING	Fireworks & Concert Poster/Flyer Printing	292.95
30200	NORTHWEST LANDSCAPE SERVICES	June Landscaping /SR522 ROW	1,199.81
30201	FASTSIGNS	Decals for Fireworks Banners	37.23
30202	SCORE	May Inmate Housing	31,020.00
30203	WEIGEL, JON	Refund of Plan Review Fees	83.85
30204	NORTHWEST PLAYGROUND EQUIPMENT INC.	NS Summit Park Engineered Woodcarpet	1,053.94
30205	GIPSON FOOD COMPANY, LLC	Refund Vending Application Fee	360.00
30206	GSC PRODUCTION	MC Services for July 4th Event	300.00
30207	MICRONET, INC.	Member Zone Business Directory Setup Fee	450.00
30208	SOUND EMPLOYMENT SOLUTIONS, INC.	Organizational Development Training	4,539.60
211428	ANDREW CALKINS	Payroll Check	82.72
211429	STACEY DENUSKI	Payroll Check	276.79
6/13/2014	PAYROLL	Direct Deposit	72,770.12
			<u>313,909.80</u>

2014	PRIOR VENDOR ACTIVITY	TOTAL	FOR 2014
	6270 BOTHELL WAY LLC		10,000.00
	A+ CONFERENCING		51.42
	AA PARTY RENTALS		190.53
	ACADEMI TRAINING CENTER, LLC		800.00
	ACF WEST INC		113.88
	ACTION ENTERTAINMENT		395.00
	ADVANCE TESTING & SERVICE INC		540.00
	AFLAC		2,561.35
	ALCALDE & FAY		20,540.26
	ALPHAGRAPHICS US718		162.47
	AMERICAN GENERAL		2,175.30
	AMERICAN PLANNING ASSOCIATION		1,990.00
	AMERICAN PUBLIC WORKS ASSOCIATION		780.00
	ANDERSON, LAURI		142.38
	ARTS OF KENMORE		200.00
	ASSOCIATION OF WA CITIES		17,456.62
	AURORA RENTS		794.63
	AV CAPTURE ALL, INC.		2,176.87
	AWC EMPLOYEE BENEFITS		195,255.49
	BAKER, DAVID		1,424.20
	BANK OF AMERICA 941		143,303.01
	BANNER BANK BAKER		7,133.68
	BANNER BANK BH		1,473.75
	BANNER BANK CS		1,969.11
	BANNER BANK DB		972.95
	BANNER BANK JG		3,983.88
	BANNER BANK JGORDON		7,333.45
	BANNER BANK KENMORE		11,525.81
	BANNER BANK LD		2,880.07
	BANNER BANK NO		3,894.80
	BANNER BANK PS		1,238.13
	BANNER BANK ROGERS		2,536.68
	BANNER BANK VAN NESS		3,966.71
	BASTYR UNIVERSITY		50,200.00
	BAYE ENTERPRISES, INC.		833.30
	BETHANY BIBLE CHURCH		35,850.00
	BINW		1,138.63
	BIOBAG AMERICAS INC.		710.83
	BRIEN, GAYLYNN		250.00
	BUENA VISTA SERVICES, INC.		2,475.00
	BUILDERS EXCHANGE OF WASHINGTON INC		45.70
	BULGER SAFE & LOCK, INC.		356.48
	CALPORTLAND COMPANY		513.13
	CAMPOS APPRAISALS, INC.		3,200.00
	CANTEEN REFRESHMENT SERVICES		1,624.00
	CASCADE PEST CONTROL		1,138.80
	CEMEX		1,117.22

CENTER FOR HUMAN SERVICES	6,250.00
CHARLENE COLLINS FREEMAN	50.00
CHICAGO TITLE	10,000.00
CITY OF BELLEVUE	50,205.20
CITY OF KENMORE	988,899.41
CITY OF KENMORE FS	2,321.50
CITY OF LAKE FOREST PARK	356,678.60
CITY OF SHORELINE	974.15
CITYWORKS/ AZTECA SYSTEMS INC.	9,995.00
CLARITY SIGNS	394.20
CLK CONSTRUCTION LLC	3,171.48
COASTAL WEAR PRODUCTS INC	1,356.71
COASTWIDE LABORATORIES	2,564.64
CODE PUBLISHING COMPANY	350.00
COLUMBIA BANK	9,863.82
COLUMBIA RIDGE LANDFILL	2,096.74
COMCAST	1,519.74
COMPUCOM	1,164.14
CONSOLIDATED PRESS	3,814.84
CONTOUR FENCE CO. INC.	2,318.12
CPS CONSTRUCTION LLC	4,000.00
CROWN PRODUCTS LLC	811.32
CULLEY, AMBERLY	4,000.00
CUNNINGHAM, ED	250.00
CURTIS, DR. MILTON	67.76
DAILY JOURNAL OF COMMERCE	1,608.40
DAY WIRELESS SYSTEMS	229.32
DEPARTMENT OF ECOLOGY	20,012.74
DEPARTMENT OF LABOR AND INDUSTRIES	11,405.86
DEPARTMENT OF RETIREMENT SYSTEMS	125,223.46
DEVELOPMENTAL RESOURCES, INC.	350.00
DIGITAL REPROGRAPHICS SERVICES INC.	192.05
DRS 457	7,875.00
DURRANT, JEFF	167.75
EMERGENCY SERVICE COORDINATING AGCY	48,964.00
ENVIRONMENTAL SYSTEMS RESEARCH INST	7,675.95
EVERGREEN PRINT SOLUTIONS	741.14
EVERGREEN SAFETY COUNCIL	199.00
FABULOUS CLEANERS	16.42
FASTSIGNS	105.12
FAZZARI MARKETING	1,551.53
FERGUSON ENTERPRISES INC #1539	2,125.51
FIRE PROTECTION, INC	5,278.18
FIRST AMERICAN TITLE	2,704.15
FRAUSE	7,218.75
FRONTIER	3,911.61
FRUHLING SAND & TOPSOIL	1,701.70
GEOENGINEERS INC	8,017.75
GLOCK PROFESSIONAL, INC	390.00

GOODSELL POWER EQUIPMENT #2 INC.	26.21
GORDON THOMAS HONEYWELL	14,732.31
GOVERNMENT FINANCE OFFICERS ASSOC	190.00
GOVERNMENTAL ACCT STANDARDS BOARD	225.00
GRAINGER	103.00
GRAY & OSBORNE, INC	5,053.30
GREATER BOTHELL CHAMBER OF COMMERCE	175.00
GREGORY, JOANNE	358.11
HARRIS COMPUTER SYSTEMS	7,105.83
HARRIS, LESLIE	2,759.60
HDR	185,104.81
HERBIG, NIGEL	149.79
HERO HOUSE	350.00
HESTON VISUAL ARTS	700.80
HIGHWIRE	5,439.96
HOFFMAN, GAYLE	1,500.00
HOME DEPOT CREDIT SERVICES	205.24
HOPELINK	11,437.50
HORIZON DISTRIBUTORS INC	56.11
HOUGH BECK & BAIRD INC	8,321.25
HWA GEOSCIENCES INC.	900.00
ICMA RETIREMENT TRUST 457 - 304745	28,928.10
INDEPENDENT STATIONERS	870.59
INGLEMOOR HIGH SCHOOL MUSIC BOOSTER	100.00
INNOVAC	12,686.18
INSLEE, BEST, DOEZIE & RYDER, P.S.	68,712.05
INTEGRA TELECOM	3,940.94
iWORQ SYSTEMS	1,000.00
JACOBS ENGINEERING GROUP	100,639.26
JET CITY PRINTING	505.89
JOHN E. REID & ASSOCIATES	420.00
JOYCE ZIKER PARKINSON	14,657.50
KARLINSEY, ROB	612.50
KCDA PURCHASING COOP	95,358.31
KENMORE COMMERCIAL LLC	16,405.00
KENMORE ELEMENTARY PTA	4,000.00
KING COUNTY ANIMAL SVCS	2,015.00
KING COUNTY FINANCE	295,790.46
KING COUNTY FINANCE W.L.R.D.	2,182.00
KING COUNTY MUNICIPAL CLERKS ASSOC	25.00
KING COUNTY OFFICE OF FINANCE	4,443.47
KING COUNTY RADIO COMM SERVICES	543.90
KING COUNTY RECORDER'S OFFICE	549.00
KING COUNTY SHERIFF	1,294,561.70
KING COUNTY TREASURY	33,246.11
KING CTY EASTSIDE TRANSP PARTNERSH	200.00
KOMPAN, INC	605.93
KONICA MINOLTA BUSINESS SOLUTIONS	839.73
KUSTOM SIGNALS, INC.	9,260.26

LANGUAGE LINE SERVICES, INC.	182.22
LIGHTHOUSE CONSULTING INC	18,298.60
MACDONALD MILLER FACILITY SOLUTIONS	6,178.79
MAIL FINANCE	1,504.56
MARINE FLOATS CORPORATION	68,748.76
MILLER STEPHENS, MARY	5,000.00
MILLER'S EQUIPMENT & RENT ALL INC.	46.81
MINZGHOR, NICHOLAS	343.75
MOBILE MINI, INC.	1,039.92
MR. T'S TROPHIES	322.86
MULVIHILL, MARJORIE	250.00
NATIONAL BUSINESS INCUBATION ASSOC.	525.00
NATIONAL LIFE OF VERMONT	1,174.45
NATIONWIDE FINANCIAL 401a	99,931.67
NATIONWIDE RETIREMENT SOLUTIONS 457	2,710.00
NEW PIG	3,440.64
NEWELL, HEATHER	1,519.05
NORTH COAST ELECTRIC	1,154.78
NORTHSHORE FIRE DEPT	1,520.00
NORTHSHORE PARK & REC SERVICE AREA	1,360.00
NORTHSHORE PAVING INC	6,099.11
NORTHSHORE ROTARY CLUB	202.00
NORTHSHORE SENIOR CENTER	10,450.00
NORTHSHORE UTILITY DIST	176,359.99
NORTHSHORE YOUTH & FAMILY SERVICES	6,250.00
NORTHWEST LANDSCAPE SERVICES	25,949.95
NORTHWEST VENTURES, LLC	9,500.00
OFFICE DEPOT	3,548.39
OFFICE TEAM	338.67
OLYMPIC ENVIRONMENTAL RESOURCES INC	5,995.89
OLYMPUS PURSUITS/ SHAWN JOHNSON	600.00
OSBORN CONSULTING INC.	81,473.53
OUSLEY, NANCY	907.43
OVERLEESE, KRISTEN	103.86
PACIFIC TOPSOILS	5,249.54
PART WORKS INC	810.73
PASSPORT TRAVEL AND TOURS	540.00
PAWS	2,475.00
PENDLETON, MICHAEL	3,253.14
PEOPLES STORAGE	920.00
PERTEET INC.	97,041.06
PETTY CASH CUSTODIAN	435.07
PHAM, NY THI	500.00
PHSI PURE WATER FINANCE	855.33
PUGET SOUND BUSINESS JOURNAL	97.00
PUGET SOUND CLEAN AIR AGENCY	11,500.00
PUGET SOUND ENERGY	69,064.20
PUGET SOUND FINANCE OFFICERS ASSOC	50.00
PURE WATER TECHNOLOGY OF PUGET SOUND	224.26

QUALITY BUSINESS SYSTEMS	2,030.24
RAZZ CONSTRUCTION	23,077.53
REPUBLIC SERVICES	4,252.55
RNR CONSULTING	15,532.00
ROAD CONSTRUCTION NW, INC.	206,153.81
ROD STEVENS	950.00
ROGERS, GLENN	64.96
RONGERUDE, JOHN	300.00
SAMYN, DR. JEFFREY	250.00
SARAH ROBERTS	51,510.00
SCHINDLER ELEVATOR CORPORATION	950.94
SCHUMACHER, JAMIE	2,710.25
SCHWARZWALTER, MARK	180.00
SEATTLE TIMES	6,045.96
SEES TREES AND EXCAVATION INC	941.70
SESAC	343.00
SHARAM FAMILY	3,484.30
SHELTON, CINDY	34.72
SHRED-IT	259.88
SMITH, BRENT	68.32
SNOHOMISH COUNTY	4,180.00
SNOHOMISH COUNTY SHERIFF'S OFFICE	9,761.31
SNOHOMISH COUNTY TREASURER/ SHERIFF	44,513.99
SOUND CITIES ASSOC	11,850.97
SOUND LAW CENTER	3,573.50
SOUND PUBLISHING, INC.	2,347.57
SPERRY, LAURIE	63.84
ST OF WA DEPT OF FISH & WILDLIFE	29,897.00
STATE OF FLORIDA DISBURSEMENT UNIT	2,750.00
STATE OF WA DEPT. OF LICENSING	30.00
STEWART MACNICHOLS HARMELL, INC.	11,000.00
SUSSMAN/PREJZA & CO, INC	2,455.75
TELESYSTEMS WEST	1,042.99
THE KIPLINGER LETTER	99.00
TIMEMARK INCORPORATED	111.58
TITAN OUTDOOR, LLC	1,505.95
TOPIA TECHNOLOGY/ BIS	1,200.00
TOTAL LANDSCAPE CORP	25,932.85
TOWNE CENTRE HARDWARE	879.54
TRAILER BOSS	2,933.81
TRANE U.S. INC.	6,156.62
TRINITY CONTRACTORS, INC.	141,225.28
UNITED RENTALS NW, INC	1,232.03
UNITED STATES POSTMASTER	1,665.71
UNITED WAY OF KING COUNTY	2,508.00
UNIVERSAL FIELD SERVICES	12,087.52
UPS STORE	367.68
URBAN LAND INSTITUTE	215.00
US POSTAL SERVICE (HASLER)	5,118.83

UTILITIES UNDERGROUND LOCATION CTR	486.33
VAN NESS, ALLAN	695.80
VERIZON WIRELESS	4,686.89
VERTICAL VISUAL SOLUTIONS INC.	15,795.37
WA ASSOC OF BUILDING OFFICIALS	600.00
WA ASSOC OF PUBLIC RECORDS OFFICERS	140.00
WA CITIES INSURANCE AUTHORITY	186,543.00
WA FINANCE OFFICERS ASSOCIATION	150.00
WA GUARANTEED EDUCATION TUITION	500.00
WA STATE CONSOLIDATED TECH SVCS	700.00
WA STATE DEPT OF LABOR & INDUSTRIES	125.30
WA STATE DEPT OF TRANSPORTATION	3,345.35
WA WILDLIFE & RECREATION COALITION	125.00
WAGE WORKS	250.00
WALL, JOHN	1,792.84
WANG, YU SHENG & HUI KUAN	8,850.00
WASHINGTON MUNICIPAL CLERKS ASSOC	75.00
WASHINGTON STATE DEPT OF REVENUE	1.56
WASHINGTON TOURISM ALLIANCE	500.00
WEISBAND, BARRY	12,258.74
WELLS FARGO FINANCIAL	6,751.09
WESTERBECK ARCHITECTURE LLC	704.47
WILDCLIFFE MANOR, LLC	7,956.00
WINDOW CLEANING & MORE	2,400.00
WONDERLAND DEVELOPMENT	4,500.00
ZONAR SYSTEMS	525.33
ZUMAR	1,736.09
	<u>\$ 6,152,277.63</u>

Subject/Topic: May 2014 Financial Report Presentation

Approved by Department Head: _____
 Approved by City Attorney: _____
 Approved by Finance Director: _____
 Approved by City Manager: _____

Initial & Date
 June 6, 2014
 June 6, 2014
 June 6, 2014
 June 6, 2014

Exhibits/Attachments:
May 2014 Financial Report for the City of Kenmore,
Washington.

Expenditure Required N/A	Amount Budgeted	Appropriation Required N/A
	\$53,651,122 Revenues, as amended	
	\$55,617,808 Expenditures, as amended	

The May 2014 monthly financial report is presented for Council review. This provides the opportunity for the City Council and the community to receive information on the City of Kenmore's biennium to date revenues and expenditures in comparison to the City's 2013-2014 amended biennial budget. The adopted budget was amended on March 25, 2013, December 2, 2013, and May 12, 2014 and this report reflects the amended appropriations. It also provides an opportunity to identify any potential variances or fluctuations from the budget.

This May marks the 17th month of the 24 month 2013-2014 biennium and, as a benchmark, the City is 70.8% through the budget period. The monthly schedules attached include the Transportation Benefit District Fund for informational purposes although it is a separate entity. As of the end of May, the unemployment rate remained steady at 6.3% and the Dow Jones closed higher than April, at 16,867.

Kenmore Budget Policy 9a: A revenue/expenditure report will be produced monthly so that it can be directly compared to the actual results of the fiscal year to date. Kenmore Budget Policy 9b: All budget amendments, both revenues and expenditures, will be noted in the monthly report.



The City of Kenmore

PO Box 82607
KENMORE, WASHINGTON 98028

MEMORANDUM

TO: Rob Karlinsey, City Manager
FROM: Joanne Gregory, Finance Director
DATE: June 24, 2014
RE: May 2014 Financial Reports for the City of Kenmore, Washington

May 2014 financial information is presented for your review and delivery to the City Council. Attached you will find the following reports:

- General Fund Summary
- General Fund Revenue Graphs
- General Fund Expenditure Graphs
- All Funds Cash Summary
- Street Fund Summary - New
- Other Funds Monthly Activity
- Cash and Investment Report
- Schedule of Investments
- Sales Tax Receipts by Business Type
- Retail Sales and Use Tax Distribution
- Real Estate Excise Tax Report
- Monthly Report for Kenmore Village
- Monthly Report for Transportation Benefit District

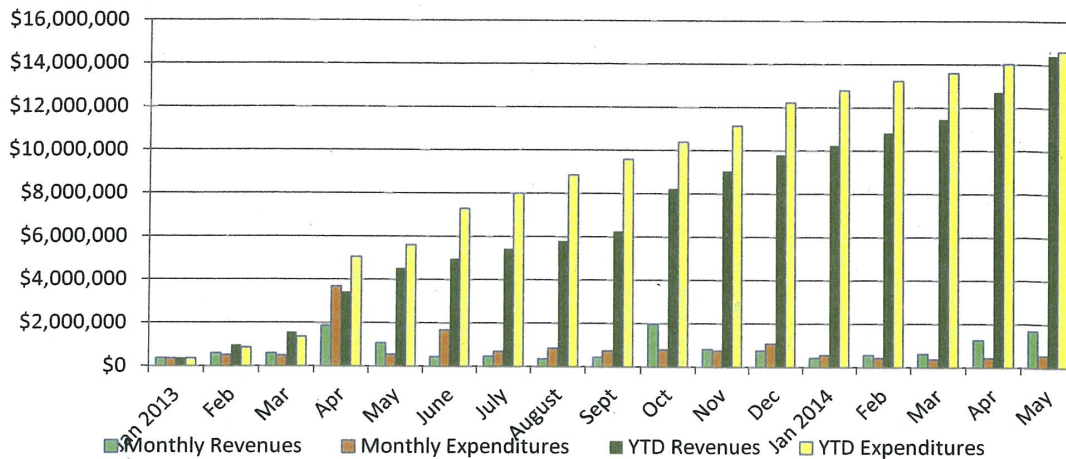
If you would like additional information or have any questions regarding the financial reports, please feel free to contact me.

GENERAL FUND

The first section of the monthly financial report is a review of the General Fund. This fund accounts for operational activities and includes all financial resources except those required or elected to be accounted for in another fund. Revenues include various taxes, per capita distributions from the State, fines and forfeitures, permits and licenses, and fees for service. In the context of the biennial budget, May is the seventeenth month (70%) of the 2013-2014 biennial budget period. For the month of May, revenues exceeded expenditures in the General Fund by \$1,135,374. Biennium expenditures exceed revenue by \$181,049, however removing the one-time \$2.5M transfer to the Strategic Opportunities Fund from the comparison shows that biennium to date revenues exceed expenditures by \$2,318,951.

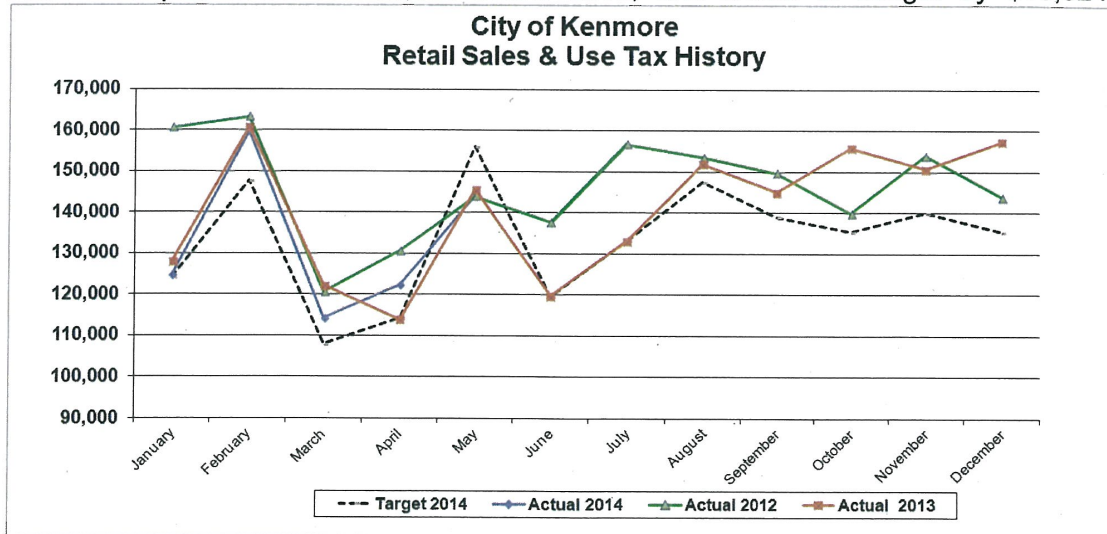
The following chart illustrates the monthly revenue and expenditure activity in the General Fund through May 2014.

City of Kenmore, Washington
Monthly Financial Report
May 2014



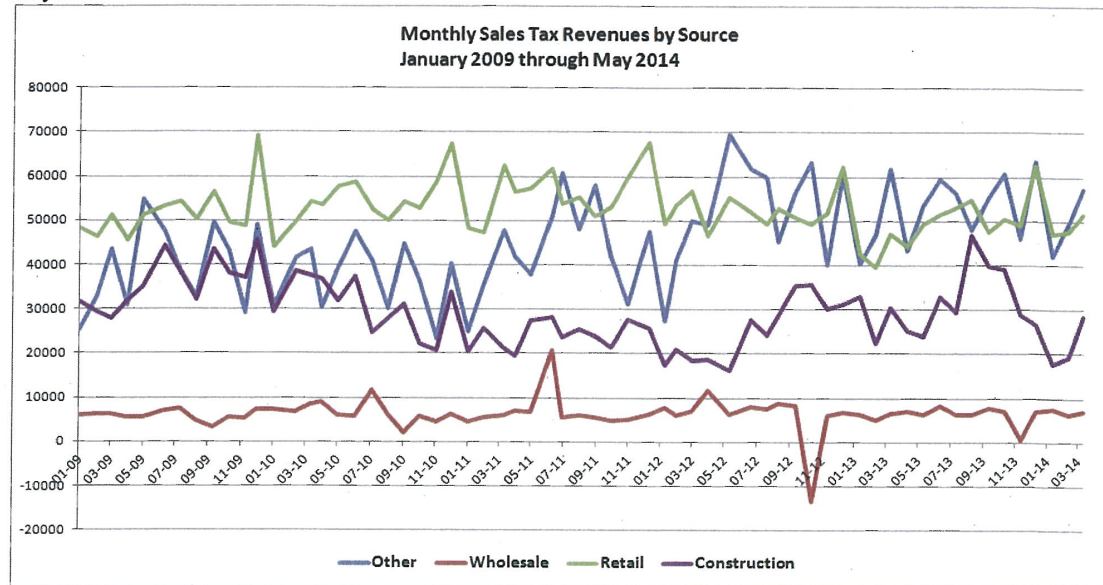
Total **revenues** for the month were **\$1,691,328**. Biennium to date revenues are \$14,420,853 which is 75% of the budgeted revenues of \$19,234,471. Primary sources of revenue for the month included property taxes in the amount of \$1,219,852 development fees & permits in the amount of \$139,961, retail sales and use taxes in the amount of \$144,256, and utility taxes in the amount of \$116,094.

A summary of sales tax revenues received in May is attached. These receipts are based on March sales activity. The chart below gives a historical perspective of monthly sales tax receipts over the last several years. The black dotted Target 2014 line is a monthly average of actual receipts during 2011, 2012, and 2013. The blue line represents 2014 actual receipts, which are \$5,159 below 2013, and ahead of budget by \$15,324.

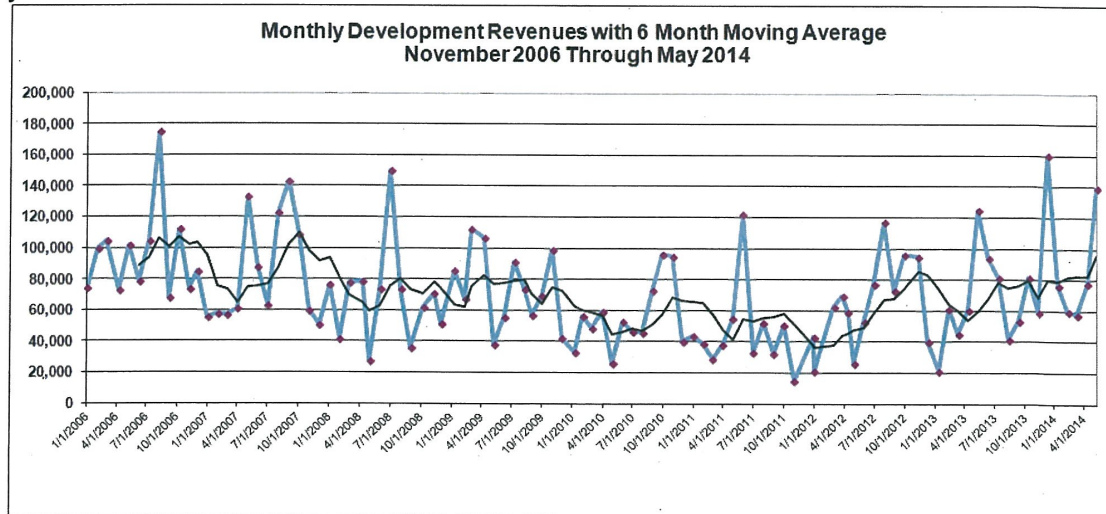


The following chart illustrates the historical trends of sales tax receipts from the major segments: construction, retail, wholesale, other (agriculture, services, manufacturing, transportation and utilities) from January 2009 through May 2014.

City of Kenmore, Washington
Monthly Financial Report
May 2014



The following chart illustrates the development revenue activity over the last seven years.



May 2014 expenditures were \$555,954. Biennium to date expenditures are \$14,601,902, which is 65.9% of the amended budget expenditures of \$22,156,570, a high percentage due to the \$3M interfund transfers recorded in April 2013. Removing the one-time \$2.5M transfer to the Strategic Opportunities Fund from the expenditure balance indicates that expenditures are right at 55% of the biennial budget.

City of Kenmore, Washington
Monthly Financial Report
May 2014

OTHER FUNDS

The May cash activity for all funds is presented on the attached All Funds Cash Summary. Total City cash (\$11,263,574) and investments (\$11,091,032), at the end of May, totaled \$22,354,606. The Other Funds Monthly Activity graphs compare biennium to date revenues and expenditures to the 2013-2014 biennial budget.

Total non-General Fund revenues were \$3,886,244 and total non-General Fund expenditures were \$744,661.

In the **Street Fund** revenue from gas tax distributions was \$36,159. The attached Street Fund Summary Report is a new report that illustrates the monthly and budget-to-date activity of the fund.

There were no revenues for the **Park Impact Fee** fund during the month of May. Revenues are not meeting budget projections and are presently at 52% of the biennial budget or about \$64,157 less than expected for biennium. This fund has a significant fund balance that is supporting current park projects so the shortfall does not have an immediate impact.

There was \$15,335 in revenues for the **Transportation Impact Fee** fund during the month of May. The revenues are at 66% of the budget or about \$39,906 less than the expected amount for the biennium. There are adequate funds available for the projects currently budgeted and proposed in the CIP.

The **Real Estate Excise Tax** Fund received \$102,257 of real estate excise taxes (REET) in May from sales activity that occurred in April. 44 transactions were reported this month. Biennial to date revenue exceeds the 2013-14 budget by \$387,905.

The **Kenmore Village** Fund received \$3,130,888 (\$90K received previously) for the sale of the residential portion of Kenmore Village.

The **Transportation Benefit District** Fund received \$31,838 in vehicle license fees during the month bringing the biennium to date revenues to \$282,106 which is 53% of the \$535,000 budgeted for biennium.

The **Surface Water Fund** revenues are tracking ahead of budget (78%) and operating expenditures are at 47%.

SUMMARY

This concludes the financial report for the City of Kenmore as of **May 31, 2014**. I appreciate your feedback and encourage you to contact me if you have any questions prior to the City Council meeting.

City of Kenmore, Washington
General Fund Summary Report
May 31, 2014



	CURRENT PERIOD 2013-2014				PRIOR PERIOD 2011-2012			
	MONTH May 2014	BIENNIUM TO DATE 2013-2014	% of BUDGET	BUDGET 2013-2014	CURRENT May 2012	BIENNIUM TO DATE 2011-2012	% of BUDGET	BIENNIUM BUDGET 2011-2012
REVENUES								
Beginning Fund Balance		5,539,954		5,338,942				4,941,884
Property Taxes	1,219,852	6,589,052	77.1%	8,542,053	542,260	6,317,049	76.5%	8,254,387
Sales and Use Taxes	184,816	3,017,826	76.2%	3,960,331	180,033	3,024,245	69.7%	4,339,202
Utility Taxes	116,094	2,019,052	68.6%	2,942,395	117,882	2,098,659	69.9%	3,002,082
Other Taxes	11,610	72,566	118.4%	61,300	7,601	43,239	41.5%	104,104
Development Fees & Permits	139,961	1,301,298	88.8%	1,465,185	26,646	798,314	55.5%	1,439,095
Franchise Fees	0	458,320	46.2%	992,405	6,565	530,694	81.6%	650,588
Intergovernmental and Grants	3,350	482,627	75.4%	639,866	0	483,518	63.5%	761,476
Investment Interest	11,116	71,792	122.9%	58,400	7,046	70,909	126.6%	56,000
Fines and Forfeitures	0	-1,910	0.0%	0	0	667	n/a	0
Transfers and Other Revenues	4,528	410,231	71.7%	572,536	5,146	210,087	62.0%	338,662
Total Revenues	1,691,328	14,420,853	75.0%	19,234,471	893,179	13,577,380	71.7%	18,945,596
Total Revenues & Beginning Fund Balance		19,960,807		24,573,413				23,887,480

	CURRENT PERIOD 2013-2014				PRIOR PERIOD 2011-2012			
	MONTH May	BIENNIUM TO DATE 2013-2014	% of BUDGET	BUDGET 2013-2014	CURRENT May	BIENNIUM TO DATE 2011-2012	% of BUDGET	BIENNIUM BUDGET 2011-2012
EXPENDITURES								
<u>Cost Center</u>								
City Council	10,288	154,451	72.2%	213,950	9,436	175,268	80.5%	217,644
City Manager	96,369	1,495,261	68.7%	2,176,804	123,203	1,338,183	74.5%	1,796,600
City Clerk	10,442	144,900	59.6%	243,139	19,573	362,057	67.5%	536,261
Finance	36,271	458,075	59.2%	773,929	26,509	431,129	67.4%	639,213
Legal	13,491	323,121	67.3%	480,000	62,387	397,117	80.3%	494,285
Non-Departmental	53,899	1,238,891	77.8%	1,592,487	71,683	1,398,718	91.3%	1,532,818
Interfund Transfers*	0	3,316,000	81.8%	4,056,101	0	600,000	38.4%	1,564,000
Public Safety	44,358	4,002,792	52.7%	7,600,348	35,791	3,585,765	49.9%	7,179,563
Engineering	109,902	960,053	70.5%	1,361,385	52,144	737,839	70.6%	1,045,741
Planning & Community Dev	60,714	680,520	72.4%	939,441	25,378	458,553	64.3%	712,632
Land Dev & Permitting	72,687	897,667	65.9%	1,361,715	46,238	778,692	51.9%	1,501,147
Parks & Facility Maintenance	47,534	930,174	68.5%	1,357,271	32,440	944,684	55.7%	1,695,042
Total Expenditures	555,954	14,601,902	65.9%	22,156,570	504,781	11,208,004	59.3%	18,914,946
Ending Fund Balance		5,358,905		2,416,843			0.0%	4,972,534
Total Expenditures and Ending Fund Balance		19,960,807		24,573,413				23,887,480

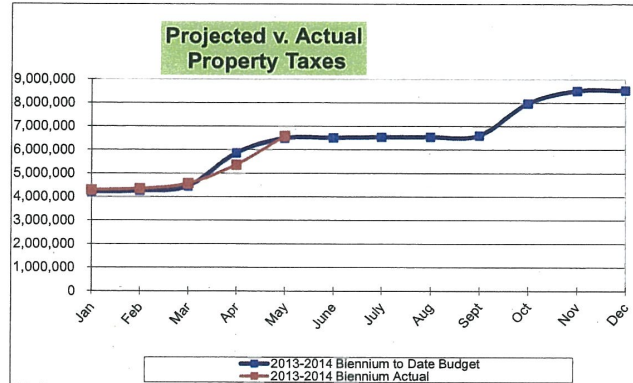
*Interfund Transfers in 2013 include one time \$2.5M transfer to Strategic Opportunities Fund.

**City of Kenmore, Washington
General Fund Revenue Graphs
May 31, 2014**

PROPERTY TAXES

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	4,213,917	4,286,383
Jan	4,225,990	4,303,470
Feb	4,273,536	4,360,664
Mar	4,467,727	4,576,272
Apr	5,875,364	5,369,199
May	6,501,422	6,589,051
June	6,526,310	
July	6,554,092	
Aug	6,561,697	
Sept	6,622,547	
Oct	7,984,205	
Nov	8,521,972	
Dec	8,542,053	

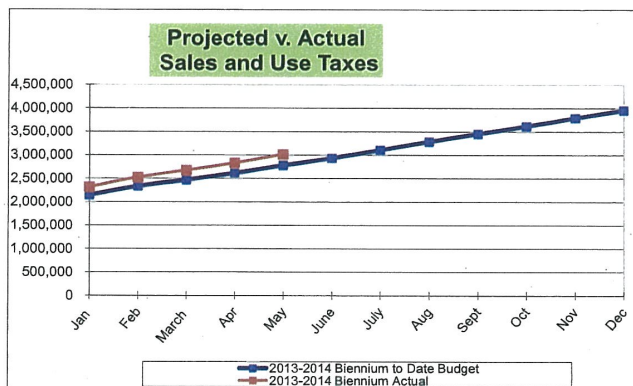
Year To Date
Actual v. Projected 101%



SALES, USE, CRIM JUSTICE TAXES

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	1,975,227	2,151,641
Jan	2,151,044	2,315,482
Feb	2,338,721	2,524,411
March	2,475,114	2,675,389
Apr	2,621,639	2,833,010
May	2,785,165	3,017,826
June	2,939,366	
July	3,114,057	
Aug	3,288,505	
Sept	3,458,591	
Oct	3,620,443	
Nov	3,796,178	
Dec	3,960,331	

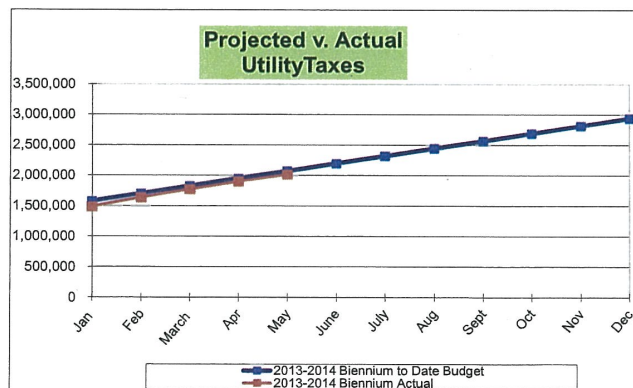
Year To Date
Actual v. Projected 108%



UTILITY TAXES

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	1,458,389	1,352,891
Jan	1,582,056	1,489,689
Feb	1,705,723	1,639,874
March	1,829,391	1,776,666
Apr	1,953,058	1,902,958
May	2,076,725	2,019,052
June	2,200,392	
July	2,324,059	
Aug	2,447,726	
Sept	2,571,394	
Oct	2,695,061	
Nov	2,818,728	
Dec	2,942,395	

Year To Date
Actual v. Projected 97%

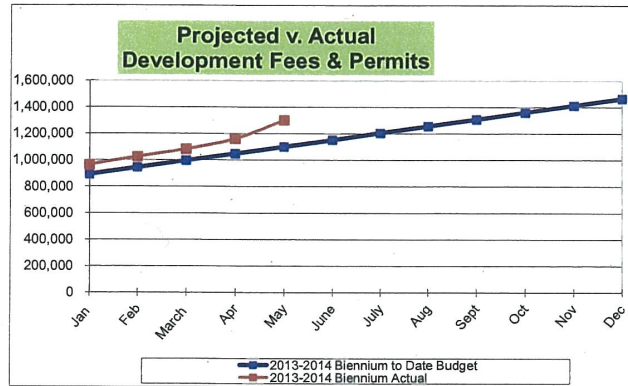


**City of Kenmore, Washington
General Fund Revenue Graphs
May 31, 2014**

DEVELOPMENT FEES & PERMITS

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	842,335	888,463
Jan	894,239	965,292
Feb	946,143	1,025,424
March	998,048	1,083,266
Apr	1,049,952	1,161,337
May	1,101,856	1,301,298
June	1,153,760	
July	1,205,664	
Aug	1,257,568	
Sept	1,309,473	
Oct	1,361,377	
Nov	1,413,281	
Dec	1,465,185	

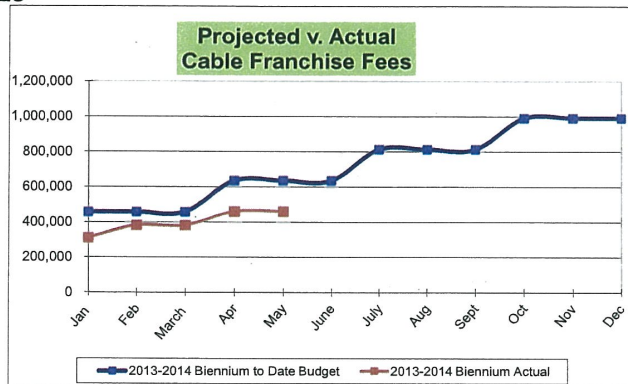
Year To Date
Actual v. Projected 118%



CABLE/WATER/SEWER FRANCHISE FEES

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	280,537	303,218
Jan	458,504	309,382
Feb	458,504	380,667
March	458,504	380,667
Apr	636,471	458,319
May	636,471	458,319
June	636,471	
July	814,438	
Aug	814,438	
Sept	814,438	
Oct	992,405	
Nov	992,405	
Dec	992,405	

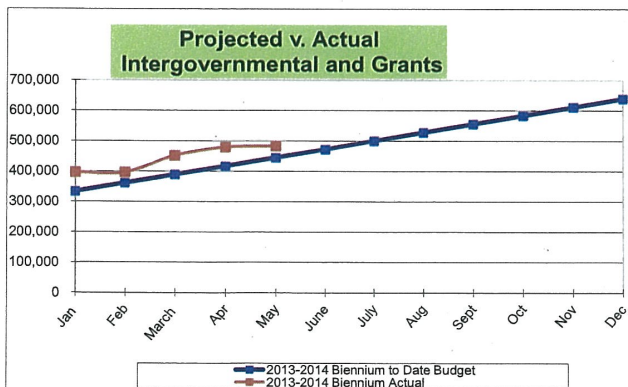
Year To Date
Actual v. Projected 72%



INTERGOVERNMENTAL & GRANTS

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	305,882	366,889
Jan	333,714	396,495
Feb	361,546	396,495
March	389,378	451,412
Apr	417,210	479,277
May	445,042	482,627
June	472,874	
July	500,706	
Aug	528,538	
Sept	556,370	
Oct	584,202	
Nov	612,034	
Dec	639,866	

Year To Date
Actual v. Projected 108%

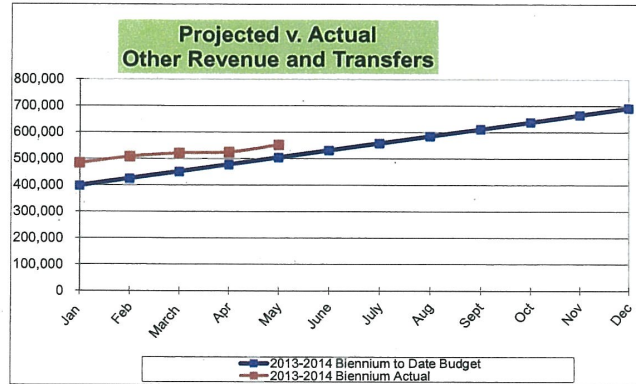


**City of Kenmore, Washington
General Fund Revenue Graphs
May 31, 2014**

OTHER REVENUES AND TRANSFERS

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	371,901	472,991
Jan	398,596	483,827
Feb	425,290	507,647
March	451,985	521,850
Apr	478,679	525,425
May	505,374	552,680
June	532,069	
July	558,763	
Aug	585,458	
Sept	612,152	
Oct	638,847	
Nov	665,541	
Dec	692,236	

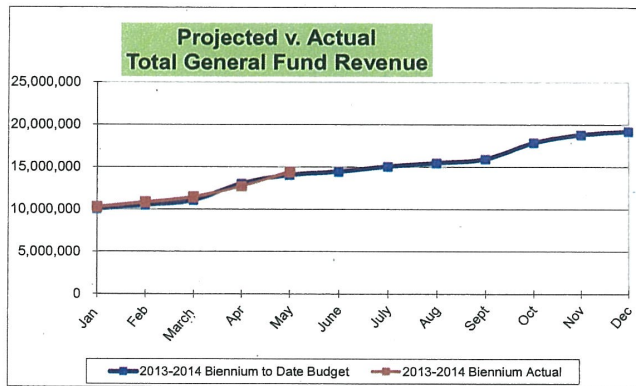
Year To Date
Actual v. Projected 109%



TOTAL GENERAL FUND REVENUE

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	10,044,143	10,263,636
Feb	10,509,463	10,835,183
March	11,070,146	11,465,523
Apr	13,032,373	12,729,526
May	14,052,055	14,420,853
June	14,461,242	
July	15,071,779	
Aug	15,483,930	
Sept	15,944,965	
Oct	17,876,540	
Nov	18,820,139	
Dec	19,234,470	

Year To Date
Actual v. Projected 103%

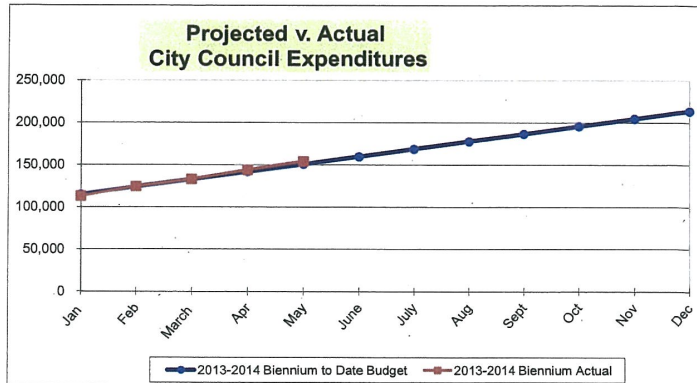


**City of Kenmore, Washington
General Fund Expenditure Graphs
May 31, 2014**

CITY COUNCIL

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	106,114	105,395
Jan	115,100	113,127
Feb	124,087	124,585
March	133,073	133,214
Apr	142,059	144,162
May	151,046	154,451
June	160,032	
July	169,018	
Aug	178,005	
Sept	186,991	
Oct	195,977	
Nov	204,964	
Dec	213,950	

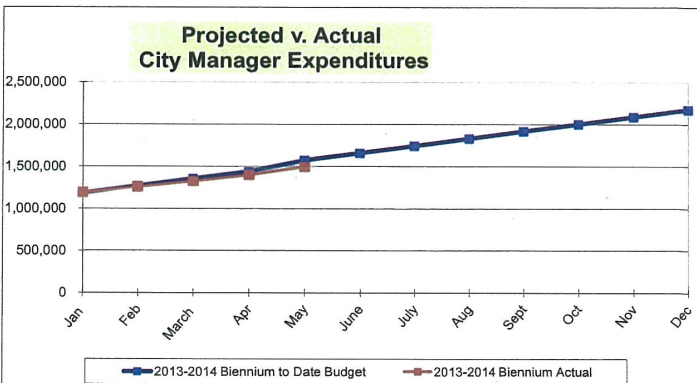
Year To Date
Actual v. Projected 102%



CITY MANAGER

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	1,097,895	1,130,965
Jan	1,183,852	1,189,496
Feb	1,269,809	1,257,866
March	1,355,766	1,324,359
Apr	1,441,723	1,398,892
May	1,575,105	1,495,261
June	1,661,062	
July	1,747,019	
Aug	1,832,976	
Sept	1,918,933	
Oct	2,004,890	
Nov	2,090,847	
Dec	2,176,804	

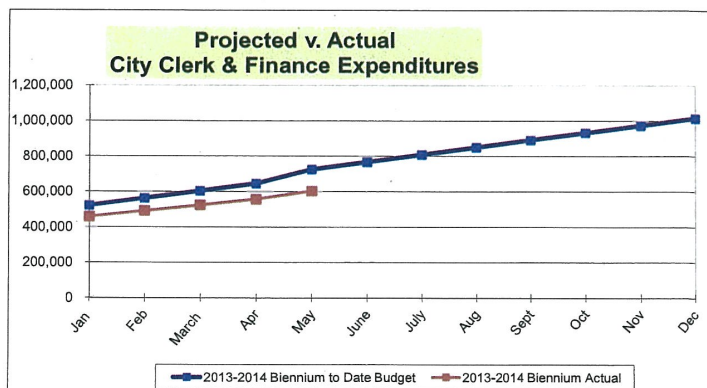
Year To Date
Actual v. Projected 95%



CITY CLERK & FINANCE

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	480,650	425,025
Jan	522,143	457,052
Feb	563,636	490,739
March	605,130	523,431
Apr	646,623	556,263
May	726,616	602,975
June	768,109	
July	809,602	
Aug	851,095	
Sept	892,589	
Oct	934,082	
Nov	975,575	
Dec	1,017,068	

Year To Date
Actual v. Projected 83%



**City of Kenmore, Washington
General Fund Expenditure Graphs
May 31, 2014**

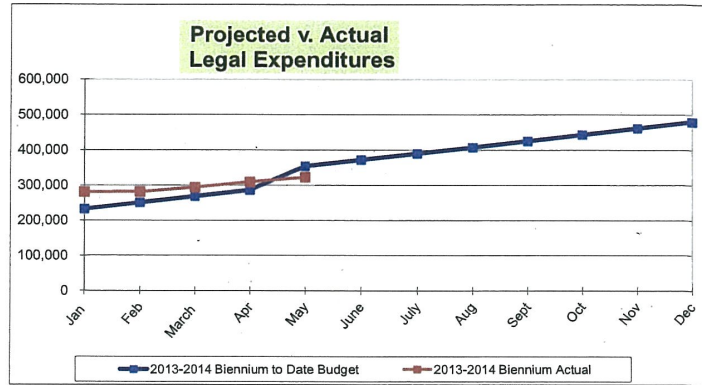
LEGAL

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	215,000	281,017
Jan	232,917	281,092
Feb	250,833	281,317
March	268,750	294,026
Apr	286,667	309,629
May	354,583	323,120
June	372,500	
July	390,417	
Aug	408,333	
Sept	426,250	
Oct	444,167	
Nov	462,083	
Dec	480,000	

Year To Date

Actual v. Projected

91%



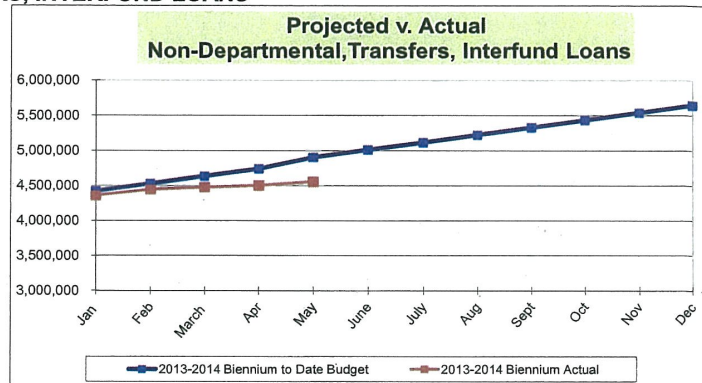
NON-DEPARTMENTAL, TRANSFERS, INTERFUND LOANS

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	4,318,276	4,104,765
Jan	4,424,219	4,357,541
Feb	4,530,161	4,443,879
March	4,636,104	4,475,316
Apr	4,742,047	4,500,992
May	4,906,989	4,554,891
June	5,012,932	
July	5,118,875	
Aug	5,224,817	
Sept	5,330,760	
Oct	5,436,703	
Nov	5,542,645	
Dec	5,648,588	

Year To Date

Actual v. Projected

93%



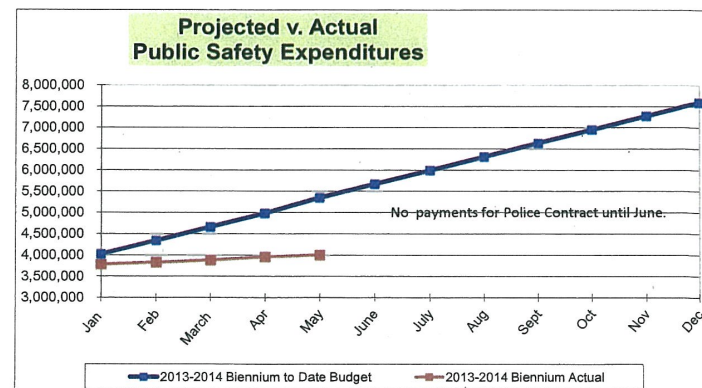
PUBLIC SAFETY

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	3,707,398	3,758,635
Jan	4,027,894	3,779,350
Feb	4,348,390	3,826,193
March	4,668,886	3,879,765
Apr	4,989,381	3,958,434
May	5,356,877	4,002,791
June	5,677,373	
July	5,997,869	
Aug	6,318,365	
Sept	6,638,861	
Oct	6,959,356	
Nov	7,279,852	
Dec	7,600,348	

Year To Date

Actual v. Projected

75%

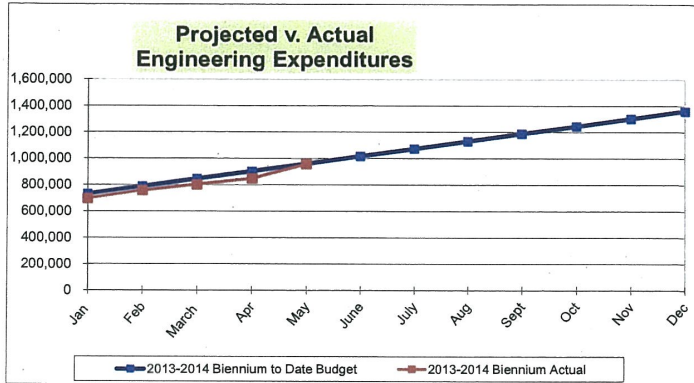


**City of Kenmore, Washington
General Fund Expenditure Graphs
May 31, 2014**

ENGINEERING

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	676,151	654,546
Jan	733,254	698,559
Feb	790,357	759,345
March	847,460	803,854
Apr	904,562	850,150
May	961,665	960,052
June	1,018,768	
July	1,075,871	
Aug	1,132,974	
Sept	1,190,077	
Oct	1,247,179	
Nov	1,304,282	
Dec	1,361,385	

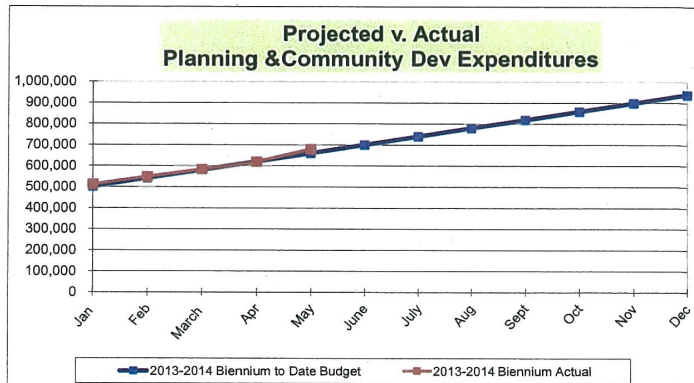
Year To Date
Actual v. Projected 100%



PLANNING & COMMUNITY DEV

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	462,482	477,890
Jan	502,229	512,492
Feb	541,975	549,038
March	581,722	583,810
Apr	621,468	619,806
May	661,215	680,519
June	700,962	
July	740,708	
Aug	780,455	
Sept	820,201	
Oct	859,948	
Nov	899,694	
Dec	939,441	

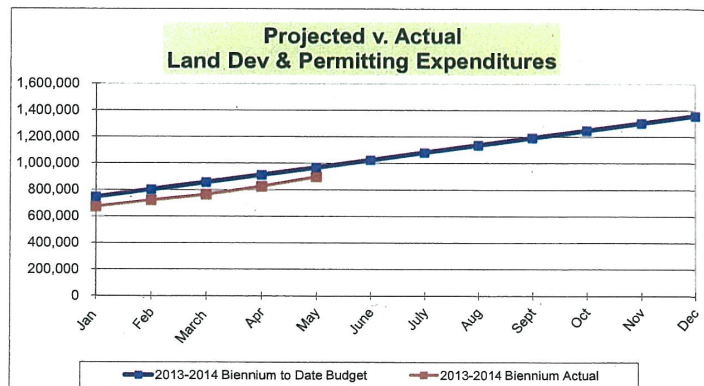
Year To Date
Actual v. Projected 103%



LAND DEV & PERMITTING

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	691,577	629,252
Jan	747,422	672,655
Feb	803,267	721,497
March	859,112	764,921
Apr	914,956	824,980
May	970,801	897,667
June	1,026,646	
July	1,082,491	
Aug	1,138,336	
Sept	1,194,181	
Oct	1,250,025	
Nov	1,305,870	
Dec	1,361,715	

Year To Date
Actual v. Projected 92%

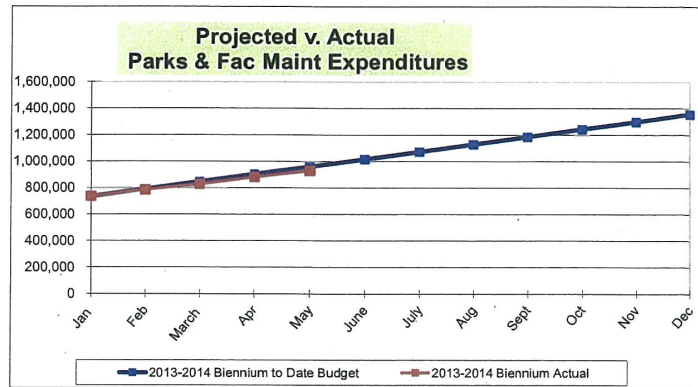


City of Kenmore, Washington
General Fund Expenditure Graphs
May 31, 2014

PARKS & FACILITY MAINT

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
2013	678,530	671,352
Jan	735,092	738,323
Feb	791,654	787,241
March	848,215	828,858
Apr	904,777	882,640
May	961,339	930,174
June	1,017,901	
July	1,074,462	
Aug	1,131,024	
Sept	1,187,586	
Oct	1,244,148	
Nov	1,300,709	
Dec	1,357,271	

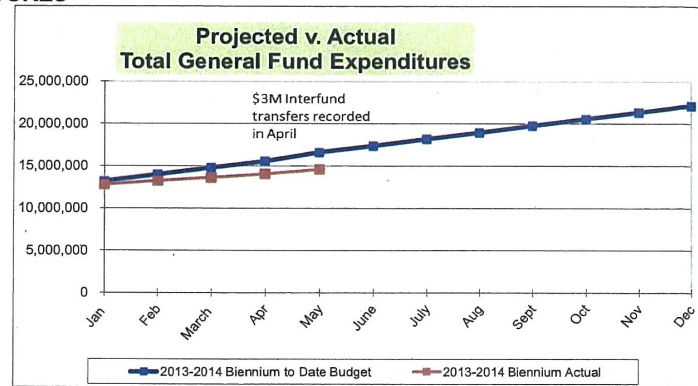
Year To Date
 Actual v. Projected 97%



TOTAL GENERAL FUND EXPENDITURES

	2013-2014 Biennium to Date Budget	2013-2014 Biennium Actual
Jan	13,224,121	12,799,687
Feb	14,014,168	13,241,700
March	14,804,216	13,611,555
Apr	15,594,264	14,045,948
May	16,626,236	14,601,902
June	17,416,284	
July	18,206,332	
Aug	18,996,379	
Sept	19,786,427	
Oct	20,576,475	
Nov	21,366,522	
Dec	22,156,570	
2013-2014	21,914,645	

Year To Date
 Actual v. Projected 90%



City of Kenmore, Washington
All Funds Cash Summary
May 31, 2014



	2011-2012			2013-2014
	BIENNIUM TO DATE	BUDGET	May	BIENNIUM TO DATE
GENERAL FUND				
Beginning Cash	4,941,884	4,337,249		4,337,249
Interfund Loan Repayment	0	0		1,200,000
Revenues	18,860,927	19,234,470	1,691,328	14,420,853
Total Sources	23,802,811	23,571,719	1,691,328	19,958,102
Interfund Loans	1,200,000	0		0
Expenditures	18,262,857	22,156,570	555,954	14,601,902
Ending Cash	4,339,954	1,415,149		5,356,200
Total Uses	23,802,811	23,571,719	555,954	19,958,102
STREET FUND				
Beginning Cash	2,040,582	1,513,938		1,513,938
Interfund Loan	0	0		0
Revenues	2,144,716	3,514,173	36,159	2,005,214
Total Sources	4,185,298	5,028,111	36,159	3,519,152
Expenditures	2,672,835	3,534,126	94,080	1,548,277
Ending Cash	1,512,463	1,493,985		1,970,875
Total Uses	4,185,298	5,028,111	94,080	3,519,152
TRANSPORTATION CAPITAL FUND				
Beginning Cash	1,209,197	427,539		427,539
Revenues	4,657,682	12,656,875	38,724	2,166,383
Total Sources	5,866,879	13,084,414	38,724	2,593,922
Expenditures	4,447,557	12,246,837	375,150	2,365,172
Ending Cash	1,419,322	837,577		228,750
Total Uses	5,866,879	13,084,414	375,150	2,593,922
PUBLIC ART FUND				
Beginning Cash	68,244	68,540		68,540
Revenues	1,296	600	0	447
Total Sources	69,540	69,140	0	68,987
Expenditures	1,000	1,766	50	1,557
Ending Cash	68,540	67,374		67,430
Total Uses	69,540	69,140	50	68,987
PARK IMPACT FEE FUND				
Beginning Cash	1,354,455	1,610,440		1,610,440
Revenues	285,604	346,567	0	180,704
Total Sources	1,640,059	1,957,007	0	1,791,144
Expenditures	29,620	1,105,000	0	659,000
Ending Cash	1,610,439	852,007		1,132,144
Total Uses	1,640,059	1,957,007	0	1,791,144
TRANSPORTATION IMPACT FEE FUND				
Beginning Cash	545,655	240,535		240,535
Revenues	916,135	876,670	15,335	581,691
Total Sources	1,461,790	1,117,205	15,335	822,226
Expenditures	1,221,255	822,500	0	248,000
Ending Cash	240,535	294,705		574,226
Total Uses	1,461,790	1,117,205	0	822,226
SWAMP CREEK BASIN FUND				
Beginning Cash	1,762,640	1,581,067		1,581,067
Revenues	16,536	16,000	0	10,057
Total Sources	1,779,176	1,597,067	0	1,591,124
Expenditures	198,109	160,000	0	109,873
Ending Cash	1,581,067	1,437,067		1,481,251
Total Uses	1,779,176	1,597,067	0	1,591,124
TRANSPORTATION BENEFIT DISTRICT FUND				
Beginning Cash	0	0		0
Revenues	0	535,000	31,838	282,106
Total Sources	0	535,000	31,838	282,106
Expenditures	0	535,000	0	7,500
Ending Cash	0	0		274,606
Total Uses	0	535,000	0	282,106
SAMMAMISH BRIDGE REPLACEMENT FUND				
Beginning Cash	0	0		0
Revenues	0	80,000	0	80,264
Total Sources	0	80,000	0	80,264
Expenditures	0	80,000	0	0
Ending Cash	0	0		80,264
Total Uses	0	80,000	0	80,264

City of Kenmore, Washington
All Funds Cash Summary
May 31, 2014



	2011-2012 BIENNIUM TO DATE	BUDGET	May	2013-2014 BIENNIUM TO DATE
REAL ESTATE EXCISE TAX FUND				
Beginning Cash	1,866,318	1,965,806		1,965,806
Revenues	1,497,557	1,147,317	102,257	1,198,143
Total Sources	3,363,874	3,113,123	102,257	3,163,949
Expenditures	2,386,812	2,757,050	0	1,181,929
Ending Cash	977,062	356,073		1,982,020
Total Uses	3,363,874	3,113,123	0	3,163,949
KENMORE VILLAGE FUND				
Beginning Cash	60,725	163,588		163,588
Interfund Loan	1,200,000			0
Revenues	555,153	4,576,500	3,130,888	4,626,943
Total Sources	1,815,878	4,740,088	3,130,888	4,790,531
Interfund Loans	0	0		1,200,000
Expenditures	1,663,002	2,500,646	12,824	300,610
Ending Cash	152,875	2,239,442		3,289,921
Total Uses	1,815,878	4,740,088	12,824	4,790,531
PARK CAPITAL FUND				
Beginning Cash	0	0		0
Revenues	0	1,916,534	0	814,763
Total Sources	0	1,916,534	0	814,763
Expenditures	0	1,873,000	113,330	867,757
Ending Cash	0	43,534		(52,994)
Total Uses	0	1,916,534	113,330	814,763
SURFACE WATER MANAGEMENT FUND				
Beginning Cash	1,590,280	1,419,392		1,419,392
Revenues	3,739,336	3,824,176	514,477	2,975,029
Total Sources	5,329,616	5,243,568	514,477	4,394,421
Expenditures	3,908,437	4,908,887	114,616	2,328,898
Ending Cash	1,421,179	334,681		2,065,523
Total Uses	5,329,616	5,243,568	114,616	4,394,421
SURFACE WATER CAPITAL FUND				
Beginning Cash	0	0		0
Revenues	0	1,988,261	0	493,045
Total Sources	0	1,988,261	0	493,045
Expenditures	0	1,988,261	24,318	249,095
Ending Cash	0	0		243,951
Total Uses	0	1,988,261	24,318	493,045
STRATEGIC RESERVE FUND				
Beginning Cash	1,264,464	1,264,464		1,264,464
Interfund Loan Repayment	0			0
Revenues	0	0	0	0
Total Sources	1,264,464	1,264,464	0	1,264,464
Interfund Loans	0			0
Expenditures	0	0	0	0
Ending Cash	1,264,464	1,264,464		1,264,464
Total Uses	1,264,464	1,264,464	0	1,264,464
STRATEGIC OPPORTUNITIES FUND				
Beginning Cash	0	0		0
Revenues	0	3,301,862	1,150	2,529,084
Total Sources	0	3,301,862	1,150	2,529,084
Expenditures	0	1,190,900	5,291	957,848
Ending Cash	0	2,110,962		1,571,235
Total Uses	0	3,301,862	5,291	2,529,084
EQUIPMENT REPLACEMENT FUND				
Beginning Cash	524,310	490,603		490,603
Revenues	188,365	155,142	0	52,858
Total Sources	712,675	645,745	0	543,461
Expenditures	222,072	276,250	4,237	66,341
Ending Cash	490,603	369,495		477,119
Total Uses	712,675	645,745	4,237	543,461
TRUST AND AGENCY (NON BUDGETED FUND)*				
Beginning Cash	278,859	247,209		247,209
Revenues	122,994	0	15,416	125,828
Total Sources	401,854	247,209	15,416	373,037
Expenditures	154,645	0	765	25,819
Ending Cash	247,209	247,209		347,218
Total Uses	401,854	247,209	765	373,037
TOTALS				
Beginning Cash	17,507,613	15,330,369		15,330,369
Interfund Loan	0	0		1,200,000
Revenues	32,986,301	54,170,147	5,577,572	32,543,413
Total Sources	50,493,914	69,500,516	5,577,572	49,073,782
Interfund Loans	1,200,000	0		1,200,000
Expenditures	34,970,092	56,136,793	1,300,615	25,519,578
Ending Cash	15,325,713	13,363,723		22,354,204
Total Uses	51,495,805	69	1,300,615	49,073,782

I:\Admin & Finance\Monthly Reports\2014\May.xlsx All Funds

**City of Kenmore, Washington
Street Fund Summary Report
May 31, 2014**



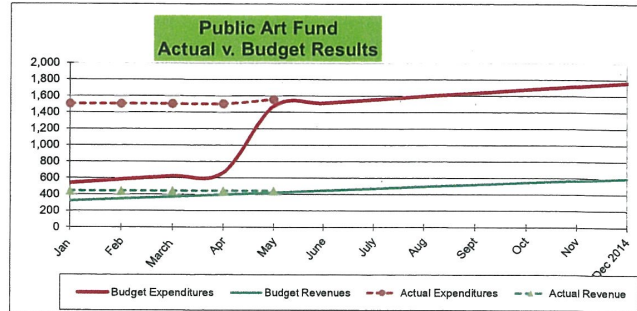
	MONTH	BIENNIUM TO DATE	% of	BUDGET
	<u>May 2014</u>	<u>2013-2014</u>	<u>BUDGET</u>	<u>2013-2014</u>
REVENUES				
Beginning Fund Balance		1,512,154		1,513,938
Fuel Tax	36,159	606,711	72.0%	843,072
FEMA Assistance	0	100	-	0
Brightwater Mitigation	0	250,000	-	250,000
Investment Interest	0	11,941	59.7%	20,000
Miscellaneous	0	462	-	0
Transfer from General Fund	0	736,000	49.9%	1,476,101
Transfer from REET	0	400,000	100.0%	400,000
Transfer from TBD	0	0	0.0%	525,000
Total Revenues	36,159	2,005,214	57.1%	3,514,173
Total Revenues & Beginning Fund Balance		3,517,368		5,028,111

	MONTH	BIENNIUM TO DATE	% of	BUDGET
	<u>May</u>	<u>2013-2014</u>	<u>BUDGET</u>	<u>2013-2014</u>
EXPENDITURES				
Salary and Benefits	19,484	253,681	67.5%	375,821
Maintenance & Operations	72,356	953,199	60.3%	1,581,305
Overlay	2,240	291,493	21.0%	1,386,000
Capital (Wayfinding and Banners)	0	24,904	62.3%	40,000
Transfer to Transportation Capital	0	0	0.0%	86,000
Transfer to Surface Water Mgt.	0	25,000	100.0%	25,000
Total Expenditures	94,080	1,548,277	44.3%	3,494,126
Ending Fund Balance		1,969,091		1,533,985
Total Expenditures and Ending Fund Balance		3,517,368		5,028,111

**City of Kenmore, Washington
Other Funds Monthly Activity
May 31, 2014**

PUBLIC ART FUND

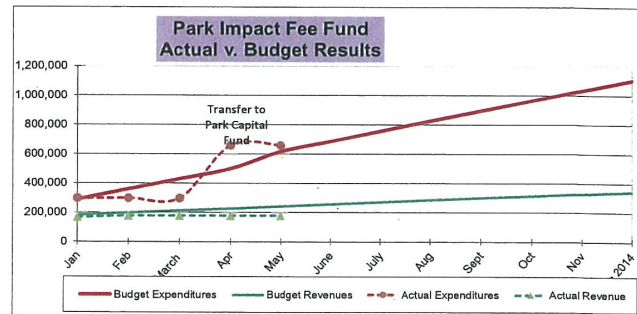
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	500	1,507	300	447
Jan	542	1,507	325	447
Feb	583	1,507	350	447
March	625	1,507	375	447
Apr	667	1,507	400	447
May	1,474	1,557	425	447
June	1,516		450	
July	1,558		475	
Aug	1,599		500	
Sept	1,641		525	
Oct	1,683		550	
Nov	1,724		575	
Dec 2014	1,766		600	
2013-2014	1,000		600	
Total Actual to Date vs Total Budget		156%		75%



This fund accounts for public art authorized by Ordinance 01-0115. One percent (1%) of public project construction contracts is contributed to this fund to provide for public art displays or performing arts events as authorized by the City Council.

PARK IMPACT FEE FUND

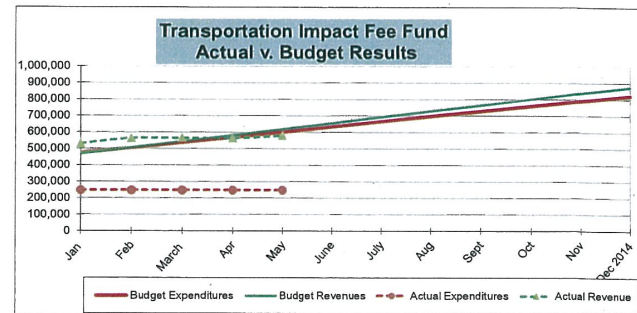
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	220,000	297,921	172,214	145,576
Jan	289,917	297,921	186,743	170,556
Feb	359,833	297,921	201,273	180,704
March	429,750	297,921	215,802	180,704
Apr	499,667	659,000	230,332	180,704
May	615,583	659,000	244,861	180,704
June	685,500		259,391	
July	755,417		273,920	
Aug	825,333		288,449	
Sept	895,250		302,979	
Oct	965,167		317,508	
Nov	1,035,083		332,038	
Dec 2014	1,105,000		346,567	
2013-2014	1,059,000		346,567	
Total Actual to Date vs Total Budget		62%		52%



This fund accounts for City imposed park impact fees on new development. Expenditures are for public park acquisitions and improvements. In the 2011-2012 budget, expenditures represent transfers to Municipal Capital Fund for improvements to City parks.

TRANSPORTATION IMPACT FEE FUND

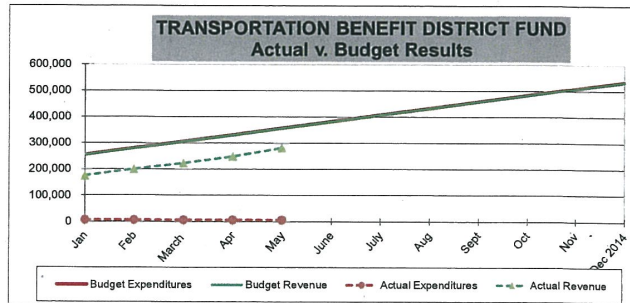
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	442,500	248,000	435,973	423,858
Jan	474,167	248,000	472,698	532,620
Feb	505,833	248,000	509,423	566,356
March	537,500	248,000	546,147	566,356
Apr	569,167	248,000	582,872	566,356
May	600,833	248,000	619,597	581,691
June	632,500		656,322	
July	664,167		693,046	
Aug	695,833		729,771	
Sept	727,500		766,496	
Oct	759,167		803,221	
Nov	790,833		839,945	
Dec 2014	822,500		876,670	
2013-2014	822,500		876,670	
Total Actual to Date vs Total Budget		30%		66%



This fund accounts for City imposed transportation impact fees on new development. Expenditures are for public transportation improvements.

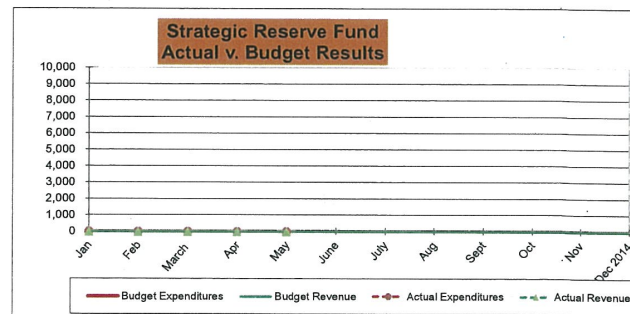
**City of Kenmore, Washington
Other Funds Monthly Activity
May 31, 2014**

TRANSPORTATION BENEFIT DISTRICT FUND				
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	230,000	5,000	230,000	151,178
Jan	255,417	7,500	255,417	175,714
Feb	280,833	7,500	280,833	201,632
March	306,250	7,500	306,250	224,211
Apr	331,667	7,500	331,667	250,268
May	357,083	7,500	357,083	282,106
June	382,500		382,500	
July	407,917		407,917	
Aug	433,333		433,333	
Sept	458,750		458,750	
Oct	484,167		484,167	
Nov	509,583		509,583	
Dec 2014	535,000		535,000	
2013-2014	535,000		535,000	
Total Actual to Date vs Total Budget		1%		53%



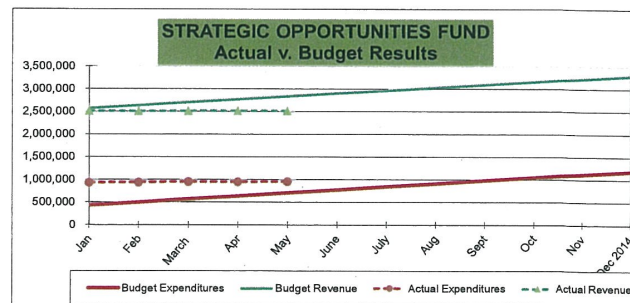
The Transportation Benefit District fund accounts for the \$20 vehicle license tab fees levied on vehicles located in the Kenmore city limits. The revenue generated will be used in maintaining the City's transportation system.

STRATEGIC RESERVE FUND				
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	0	0	0	0
Jan	0	0	0	0
Feb	0	0	0	0
March	0	0	0	0
Apr	0	0	0	0
May	0	0	0	0
June	0	0	0	0
July	0	0	0	0
Aug	0	0	0	0
Sept	0	0	0	0
Oct	0	0	0	0
Nov	0	0	0	0
Dec 2014	0	0	0	0
2013-2014	0	0	0	0
Total Actual to Date vs Total Budget		0%		0%



This fund was created to serve as the City's emergency reserve fund. Per State Statute, the fund cannot exceed \$.375 per \$1,000 of the City's assessed value and is fully funded at \$1,264,464 for 2011. No expenditures are anticipated or have been budgeted at this time.

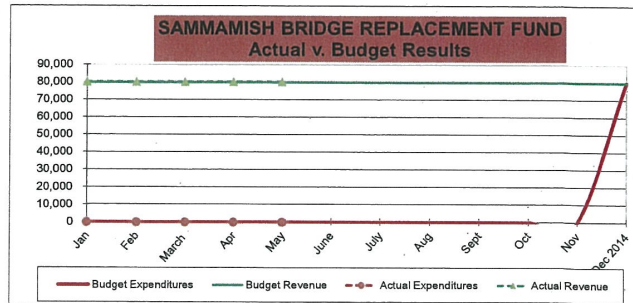
STRATEGIC OPPORTUNITIES FUND				
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	364,100	928,553	2,512,500	2,521,694
Jan	433,000	932,712	2,578,280	2,522,844
Feb	501,900	941,850	2,644,060	2,523,544
March	570,800	953,684	2,709,841	2,525,634
Apr	639,700	952,558	2,775,621	2,527,724
May	708,600	957,849	2,841,401	2,528,874
June	777,500		2,907,181	
July	846,400		2,972,961	
Aug	915,300		3,038,741	
Sept	984,200		3,104,522	
Oct	1,053,100		3,170,302	
Nov	1,122,000		3,236,082	
Dec 2014	1,190,900		3,301,862	
2013-2014	1,190,900		3,301,862	
Total Actual to Date vs Total Budget		80%		77%



The purpose of the Strategic Opportunities Fund is to have funds available for the City to make key investments or take advantage of strategic opportunities as they present themselves. For 2013-14, the Business Incubator expenditures are budgeted in this fund.

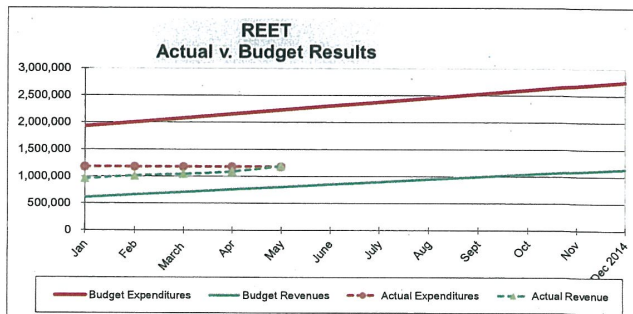
**City of Kenmore, Washington
Other Funds Monthly Activity
May 31, 2014**

SAMMAMISH BRIDGE REPLACEMENT FUND				
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	0	0	80,000	80,264
Jan	0	0	80,000	80,264
Feb	0	0	80,000	80,264
March	0	0	80,000	80,264
Apr	0	0	80,000	80,264
May	0	0	80,000	80,264
June	0		80,000	
July	0		80,000	
Aug	0		80,000	
Sept	0		80,000	
Oct	0		80,000	
Nov	0		80,000	
Dec 2014	80,000		80,000	
2013-2014	80,000		80,000	
Total Actual to Date vs Total Budget		0%		100%



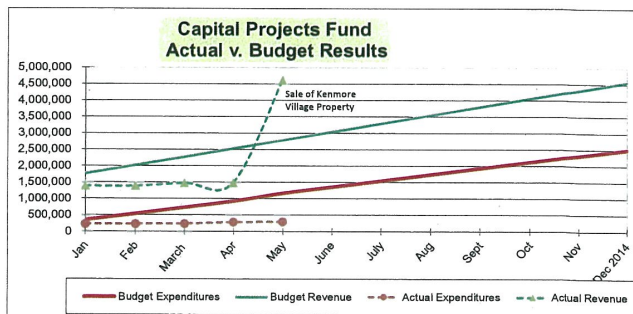
The Sammamish Bridge Replacement fund is a fund used to put money aside for the replacement of the West Sammamish bridge.

REAL ESTATE EXCISE TAX FUND				
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	1,852,050	1,181,929	569,468	894,198
Jan	1,927,467	1,181,929	617,622	966,304
Feb	2,002,883	1,181,929	665,776	1,020,343
March	2,078,300	1,181,929	713,930	1,050,769
Apr	2,153,717	1,181,929	762,084	1,095,886
May	2,229,133	1,181,929	810,238	1,198,143
June	2,304,550		858,393	
July	2,379,967		906,547	
Aug	2,455,383		954,701	
Sept	2,530,800		1,002,855	
Oct	2,606,217		1,051,009	
Nov	2,681,633		1,099,163	
Dec 2014	2,757,050		1,147,317	
2013-2014	2,757,050		1,147,317	
Total Actual to Date vs Total Budget		43%		104%



The Real Estate Excise Tax Fund accounts for the 1/2% real estate excise taxes levied by the City which are restricted to capital projects and improvements. Expenditures include transfers to the Park Capital Fund for park improvements and Transportation Capital Fund for transportation improvements.

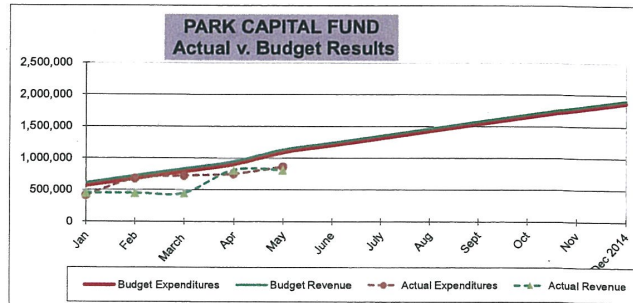
KENMORE VILLAGE FUND				
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	161,600	223,689	1,523,020	1,403,543
Jan	352,357	228,343	1,777,477	1,403,543
Feb	543,114	232,785	2,031,933	1,404,293
March	733,872	240,111	2,286,390	1,495,043
Apr	924,629	287,786	2,540,847	1,496,055
May	1,165,346	300,610	2,795,303	4,626,943
June	1,356,103		3,049,760	
July	1,546,860		3,304,217	
Aug	1,737,617		3,558,673	
Sept	1,928,375		3,813,130	
Oct	2,119,132		4,067,587	
Nov	2,309,889		4,322,043	
Dec 2014	2,500,646		4,576,500	
2013-2014	2,450,686		4,576,500	
Total Actual to Date vs Total Budget		12%		101%



The Kenmore Village Fund accounts for leasing activity and property transactions within Kenmore Village

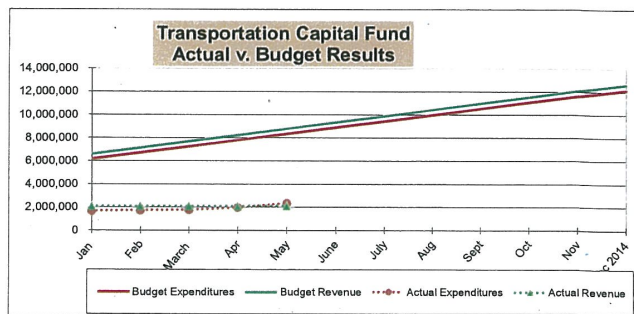
**City of Kenmore, Washington
Other Funds Monthly Activity
May 31, 2014**

PARK CAPITAL FUND				
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	460,000	416,605	503,534	435,869
Jan	571,417	416,605	614,951	453,684
Feb	682,833	681,756	726,367	453,684
March	794,250	727,532	837,784	453,684
Apr	905,667	754,427	949,201	814,763
May	1,093,083	867,757	1,136,617	814,763
June	1,204,500		1,248,034	
July	1,315,917		1,359,451	
Aug	1,427,333		1,470,867	
Sept	1,538,750		1,582,284	
Oct	1,650,167		1,693,701	
Nov	1,761,583		1,805,117	
Dec 2014	1,873,000		1,916,534	
2013-2014	1,797,000		1,840,534	
Total Actual to Date vs Total Budget		48%		44%



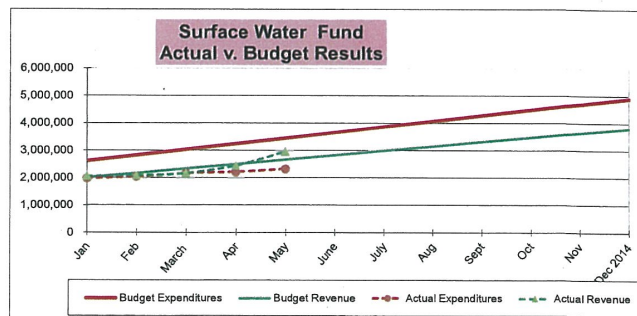
The Park Capital fund will account for Park Capital Projects formerly included in the Municipal Capital fund. In addition, distributions from the King County Proposition 2 Parks Expansion Levy will be receipted into this fund

TRANSPORTATION CAPITAL FUND				
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	5,635,750	1,671,348	6,081,950	2,127,659
Jan	6,179,174	1,679,339	6,629,860	2,127,659
Feb	6,722,598	1,739,110	7,177,771	2,127,659
March	7,266,022	1,794,315	7,725,681	2,127,659
Apr	7,809,446	1,990,022	8,273,592	2,127,659
May	8,352,870	2,365,172	8,821,502	2,166,383
June	8,896,294		9,369,413	
July	9,439,717		9,917,323	
Aug	9,983,141		10,465,233	
Sept	10,526,565		11,013,144	
Oct	11,069,989		11,561,054	
Nov	11,613,413		12,108,965	
Dec 2014	12,156,837		12,656,875	
2013-2014	12,156,837		12,656,875	
Total Actual to Date vs Total Budget		19%		17%



The Transportation Capital Fund accounts for capital improvements to the City's streets and SR 522, funded by various grants plus City resources from real estate excise tax and transportation impact fees. All phases of improvements to SR 522 are now accounted for in this fund. There is a time lag between project expenditures and reimbursements from grants; this accounts for the lower revenues compared to the expenditures.

SURFACE WATER MANAGEMENT FUND				
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	2,407,615	1,947,517	1,859,138	2,068,281
Jan	2,616,054	1,984,043	2,022,891	2,072,887
Feb	2,824,494	2,048,468	2,186,644	2,100,032
March	3,032,933	2,174,549	2,350,398	2,180,736
Apr	3,241,372	2,214,282	2,514,151	2,460,553
May	3,449,812	2,328,898	2,677,904	2,975,029
June	3,658,251		2,841,657	
July	3,866,690		3,005,410	
Aug	4,075,130		3,169,163	
Sept	4,283,569		3,332,917	
Oct	4,492,008		3,496,670	
Nov	4,700,448		3,660,423	
Dec 2014	4,908,887		3,824,176	
2013-2014	4,908,887		3,824,176	
Total Actual to Date vs Total Budget		47%		78%

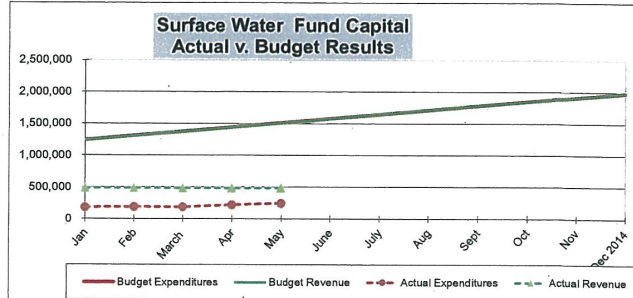


This fund accounts for receipts from surface water assessments. The assessments are collected through the property tax billings; the majority of the receipts are collected in May and November. Expenditures are for surface water maintenance activities such as sweeping and drainage as well as capital improvements.

**City of Kenmore, Washington
Other Funds Monthly Activity
May 31, 2014**

SURFACE WATER CAPITAL FUND

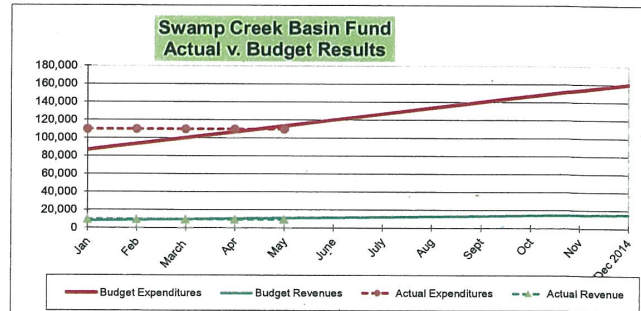
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	1,175,250	178,118	1,175,250	493,045
Jan	1,243,001	186,350	1,243,001	493,045
Feb	1,310,752	192,993	1,310,752	493,045
March	1,378,503	193,047	1,378,503	493,045
Apr	1,446,254	224,776	1,446,254	493,045
May	1,514,005	249,094	1,514,005	493,045
June	1,581,756		1,581,756	
July	1,649,506		1,649,506	
Aug	1,717,257		1,717,257	
Sept	1,785,008		1,785,008	
Oct	1,852,759		1,852,759	
Nov	1,920,510		1,920,510	
Dec 2014	1,988,261		1,988,261	
2013-2014	1,988,261		1,988,261	
Total Actual to Date vs Total Budget		13%		25%



This fund accounts for the expenditures for Surface Water Capital Improvements. Revenue sources for this fund include a variety of federal, state, or local grants, surface water management fees transferred from the Surface Water Management Fund and real estate excise taxes.

SWAMP CREEK BASIN FUND

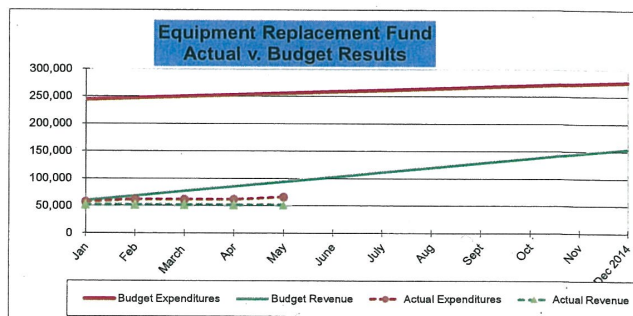
	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	80,000	109,873	8,200	10,057
Jan	86,667	109,873	8,850	10,057
Feb	93,333	109,873	9,500	10,057
March	100,000	109,873	10,150	10,057
Apr	106,667	109,873	10,800	10,057
May	113,333	109,873	11,450	10,057
June	120,000		12,100	
July	126,667		12,750	
Aug	133,333		13,400	
Sept	140,000		14,050	
Oct	146,667		14,700	
Nov	153,333		15,350	
Dec 2014	160,000		16,000	
2013-2014	160,000		16,000	
Total Actual to Date vs Total Budget		69%		63%



This fund accounts for the Memorandum of Agreement with King County which provided funds reserved for surface water projects, improvements, and maintenance within the Swamp Creek Basin.

EQUIPMENT REPLACEMENT FUND

	2013-2014 Budget Expenditures	2013-2014 Actual Expenditures	2013-2014 Budget Revenue	2013-2014 Actual Revenue
2013	241,250	57,389	51,850	52,858
Jan	244,167	57,389	60,458	52,858
Feb	247,083	61,687	69,065	52,858
March	250,000	61,687	77,673	52,858
Apr	252,917	62,104	86,281	52,858
May	255,833	66,341	94,888	52,858
June	258,750		103,496	
July	261,667		112,104	
Aug	264,583		120,711	
Sept	267,500		129,319	
Oct	270,417		137,927	
Nov	273,333		146,534	
Dec 2014	276,250		155,142	
2013-2014	276,250		155,142	
Total Actual to Date vs Total Budget		24%		34%



This fund is used to maintain a reserve for future replacement of equipment, including, but not limited to furniture, computers and vehicles. Payments are received from various operating departments and funds that benefit from or use the assets.

City of Kenmore, Washington
Cash and Investment Report
May 31, 2014



Fund	Beg. Cash & Inv.	Monthly	Monthly	End. Cash & Inv.
	from Prev. Mo.	Revenues	Expenditures	Current Month
General	\$4,221,523	\$1,691,328	\$555,954	5,356,897
Street	2,027,320	36,159	94,080	1,969,399
Transportation Capital	1,556,960	38,724	375,150	1,220,535
Public Art	67,481	0	50	67,431
Park Impact Fee	1,136,802	0	0	1,136,802
Transportation Impact Fee	558,893	15,335	0	574,227
Swamp Creek Basin	1,481,252	0	0	1,481,252
Transportation Benefit District	242,767	31,838	0	274,606
Sammamish Bridge Replacement	80,264	0	0	80,264
Real Estate Excise Tax	891,018	102,257	0	993,275
Kenmore Village	161,141	3,130,888	12,824	3,279,205
Park Capital	60,336	0	113,330	(52,994)
Surface Water Management	1,667,450	514,477	114,616	2,067,311
Surface Water Capital	268,269	0	24,318	243,951
Strategic Reserve	1,264,465	0	0	1,264,465
Strategic Opportunities	1,575,376	1,150	5,291	1,571,235
Equipment Replacement	481,356	0	4,237	477,118
Trust & Agency	332,564	15,416	765	347,215
Totals	\$18,075,236	\$5,577,572	\$1,300,615	\$22,352,193

Fund	Cash, Savings,	(> One Year)	Total
	Local Govt Investment Pool	Fixed Investments	
General	-\$135,454	\$5,506,032	5,370,578
Street	1,119,400	850,000	1,969,400
Transportation Capital	228,752	0	228,752
Public Art	52,431	15,000	67,431
Park Impact Fee	202,146	930,000	1,132,146
Transportation Impact Fee	544,228	30,000	574,228
Swamp Creek Basin	81,252	1,400,000	1,481,252
Transportation Benefit District	274,606	0	274,606
Sammamish Bridge Replacement	80,264	0	80,264
Real Estate Excise Tax	1,982,018	0	1,982,018
Kenmore Village	2,827,418	450,000	3,277,418
Park Capital	-52,994	0	(52,994)
Surface Water Management	1,555,524	510,000	2,065,524
Surface Water Capital	243,951	0	243,951
Strategic Reserve	414,465	850,000	1,264,465
Strategic Opportunities	1,571,235	0	1,571,235
Equipment Replacement	27,119	450,000	477,119
Trust & Agency	247,214	100,000	347,214
Totals	\$11,263,576	\$11,091,032	\$22,354,608

City of Kenmore, Washington
Schedule of Investments
May 31, 2014



		Average Yield to Maturity-Securities					Overall Average Yield		0.49%
Report by Security	Investment #	Type	Maturity Date	Purchase Date	Rate	Yield	Possible Call Date	Principal or Balance	Yield Equivalents
Piper Jaffray									
	313371PC4	FHLB	12/12/2014	6/7/2011	0.88%	0.88%	no call	991,238.90	8,722.90
	3136G0QY0	FNMA	7/25/2017	7/25/2012	0.75%	0.75%	7/25/2013	1,000,000.00	7,500.00
	31771J4M9	FICO	9/26/2017	8/14/2012	1.13%	1.13%	non callable	894,731.88	10,137.31
Total Piper Jaffrey Purchases								2,885,970.78	26,360.21
Time Value Investments									
	313586QR3	FNMA	7/5/2014	6/7/2011	1.00%	compounds	no call	998,858.37	9,988.58
	3136G1BT5	FNMA	8/7/2017	7/2/2013	1.30%	1.30%	8/7/2013	982,099.00	12,767.29
	3135G0XK4	FNMA	5/25/2018	11/25/2013	1.38%	1.38%	2/25/2014	985,750.00	13,583.64
	3135G0XK4	FNMA	5/25/2018	2/27/2014	1.30%	1.30%	2/25/2014	989,691.00	12,865.98
	31359MEL3	FNMA	4/22/2017	10/22/2012	0.86%	0.86%	no call	999,468.08	8,595.43
Total TVI Purchases								4,955,866.45	57,800.91
Banner Bank CD's									
	5740005425	CD	2/6/2016	2/6/2014	0.32%	0.32%		1,000,000.00	3,200.00
Total Banner Bank CD's								1,000,000.00	3,200.00
Sound Community Bank CD's									
	18299229	CD	2/11/2016	2/14/2014	0.80%	0.80%		1,000,000.00	8,000.00
Total Sound Community Bank CD's								1,000,000.00	8,000.00
Opus Bank CD's									
	280140042	CD	3/16/2015	3/15/2011	1.15%	1.15%		249,194.49	2,865.74
	11495975	CD	8/10/2015	2/10/2014	0.35%	0.35%		1,000,000.00	3,500.00
Total Cascade Bank CD's								1,249,194.49	6,365.74
TOTAL ALL SECURITIES								\$ 11,091,031.72	\$ 101,726.87
Banner Checking and Savings						0.07% Banner		10,020,532.51	7,014.37
Cash								1,005.00	-
Local Government Investment Pool						0.13% LGIP		1,242,036.62	1,665.57
Total Accounts								\$ 22,354,605.85	110,406.81

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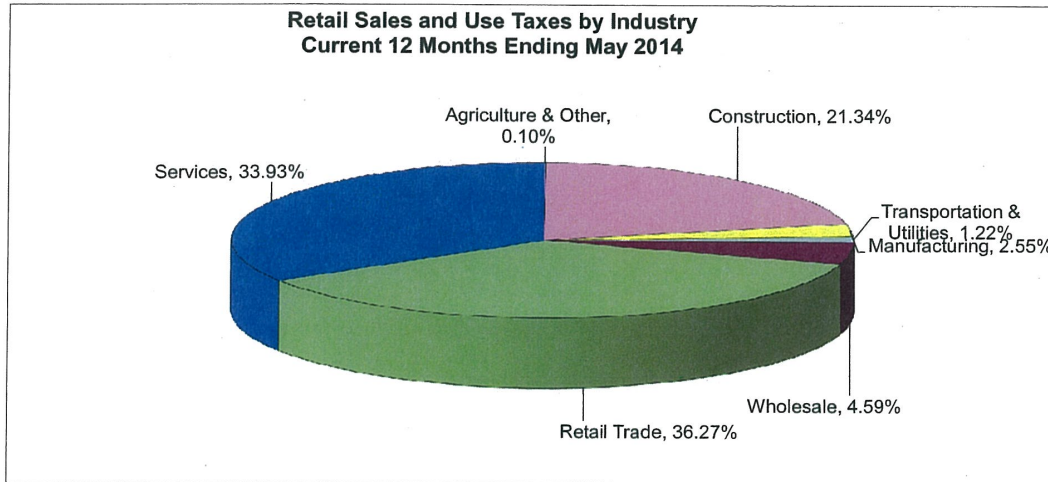
City of Kenmore, Washington
SALES TAX RECEIPTS BY BUSINESS TYPE
 May 2014

	SALES TAX	USE TAX	TOTAL	PERCENT
AGRICULTURE & OTHER	78.97	0.00	78.97	0.1%
CONSTRUCTION	27,943.64	477.52	28,421.16	19.7%
MANUFACTURING	2,729.46	18.54	2,748.00	1.9%
TRANSPORTATION & UTILITIES	569.27	405.53	974.80	0.7%
WHOLESALE	6,734.95	236.18	6,971.14	4.8%
RETAIL TRADE	50,615.75	896.42	51,512.17	35.7%
SERVICES	42,931.79	501.23	43,433.02	30.1%
INFORMATION	8,099.52	114.61	8,214.13	5.7%
PUBLIC SERVICES	7.32	1,895.62	1,902.94	1.3%
	<u>139,710.67</u>	<u>4,545.66</u>	<u>144,256.33</u>	<u>100.0%</u>

City of Kenmore, Washington
Retail Sales and Use Tax Distribution
May 31, 2014

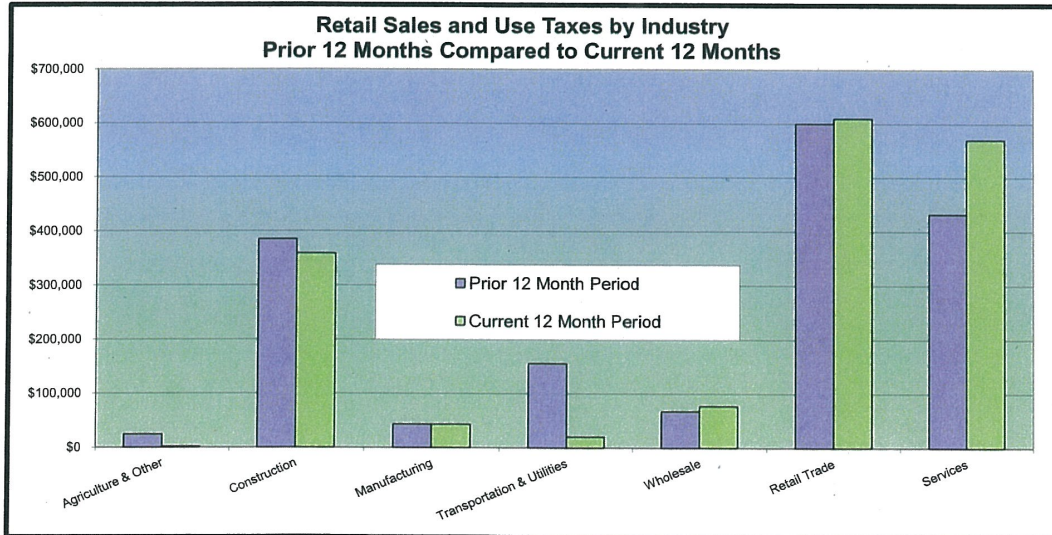


Industry	Prior 12 Months ending May 2013	Current 12 Months ending May 2014	% Increase/ (Decrease)	% of Total
Agriculture & Other (Landscaping, Animal Hospitals)	\$24,233	\$1,715	-92.92%	0.10%
Construction	384,856	358,402 *	-6.87%	21.34%
Manufacturing (Printing, Publishing, Other Manuf.)	43,115	42,880	-0.55%	2.55%
Transp/Comm/Utilities (Telecomm., Air Transport.)	155,591	20,523	-86.81%	1.22%
Wholesale (Lumber, Other Wholesale)	67,419	77,080	14.33%	4.59%
Retail Trade (Eating, Merchandise, Food Stores)	599,668	609,266	1.60%	36.27%
Services (Auction, Recreation, Auto Repair, Financial)	432,139	570,006	31.90%	33.93%
Totals	\$1,707,021	\$1,679,872	-1.59%	100%
Increase/(Decrease)		(\$27,150)	-1.59%	



NOTE: Due to the City's Confidentiality Agreement with the Department of Revenue, specific business information cannot be disclosed.

There is a sixty-day lag between sales taxes collected and when they are remitted to the City



**City of Kenmore, Washington
Real Estate Excise Tax Report
May 31, 2014**

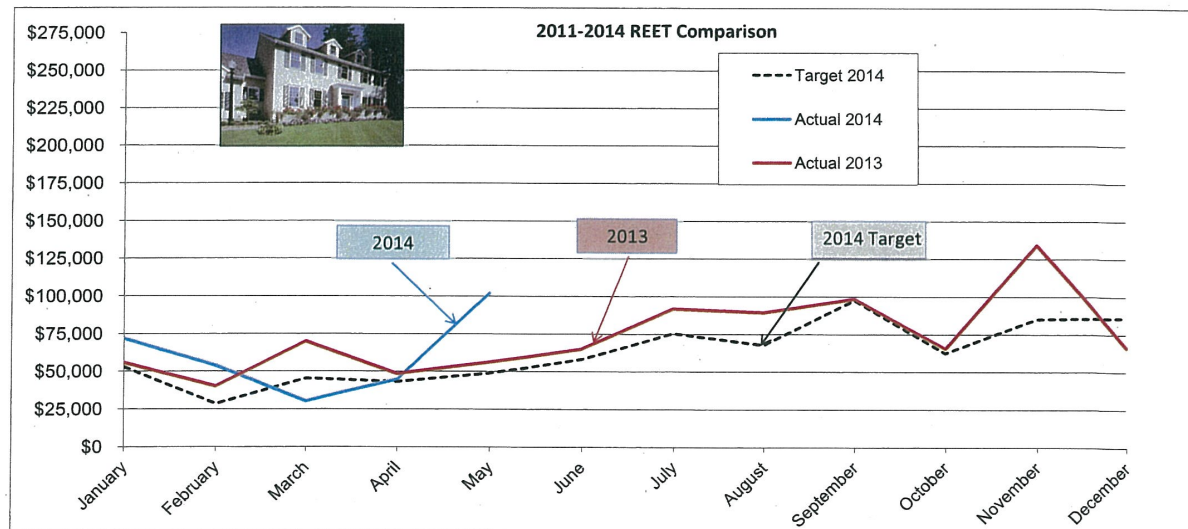


Real Estate Excise Taxes (REET) 2011 - 2014 Monthly Receipts					
	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Target 2014
January	48,679	54,359	55,801	72,106	52,921
February	27,294	18,064	40,281	54,038	28,533
March	36,507	29,691	69,946	30,426	45,360
April	50,463	30,662	48,671	45,118	43,245
May	37,671	52,575	56,178	102,257	67,832
June	48,938	60,408	64,938		58,067
July	53,012	81,316	91,779		75,333
August	57,471	56,626	89,496		67,832
September	111,107	82,785	98,573		97,442
October	61,805	60,265	65,596		62,525
November	33,475	88,057	134,286		85,232
December	39,510	152,262	66,342		85,997
	\$605,931	\$767,070	\$881,886		\$751,629

For 2014, REET is \$33,067 more than the same period last year and more than the 2014 target by \$85,101

* NOTE THE 2014 target is computed on a 3 year average (2011-2013) of actual receipts

Real Estate Excise Taxes (REET) 2011 - 2014 Property Sales > \$500,000 (The sales actually occur in the prior month; there is a 30 day lag between sales and when the City receives the revenue)								
Taxes from > \$500,000 Sale Amounts								
	2011	2012	2013	2014	2011	2012	2013	2014
January	1,046,085	5,515,283	3,380,165	4,699,850	5,178	27,301	16,732	23,264
February	547,257	1,152,000	3,417,500	3,930,920	2,709	5,702	16,917	19,458
March	1,100,000	750,000	3,514,000	2,175,430	5,445	3,713	17,394	10,768
April	1,075,000	870,000	1,570,450	4,266,725	5,321	4,307	7,774	21,120
May	2,372,000	2,796,250	3,634,210	12,347,730	11,741	13,841	17,989	61,121
June	2,605,000	1,215,000	2,761,500		12,895	6,014	13,669	0
July	3,354,950	4,196,500	8,478,706		16,607	20,773	41,970	0
August	3,045,950	1,756,200	6,131,455		15,077	8,693	30,351	0
September	15,691,044	4,859,500	10,911,500		77,671	24,055	54,012	0
October	7,873,950	3,087,500	5,568,400		38,976	15,283	27,564	0
November	875,000	8,334,960	18,620,230		4,331	41,258	92,170	0
December	2,189,000	23,033,200	4,606,450		10,836	114,014	22,802	0
	\$41,775,236	\$57,566,393	\$72,594,566	\$27,420,655	206,787	284,954	359,344	135,731



City of Kenmore, Washington
Monthly Report for Kenmore Village Fund
May 31, 2014



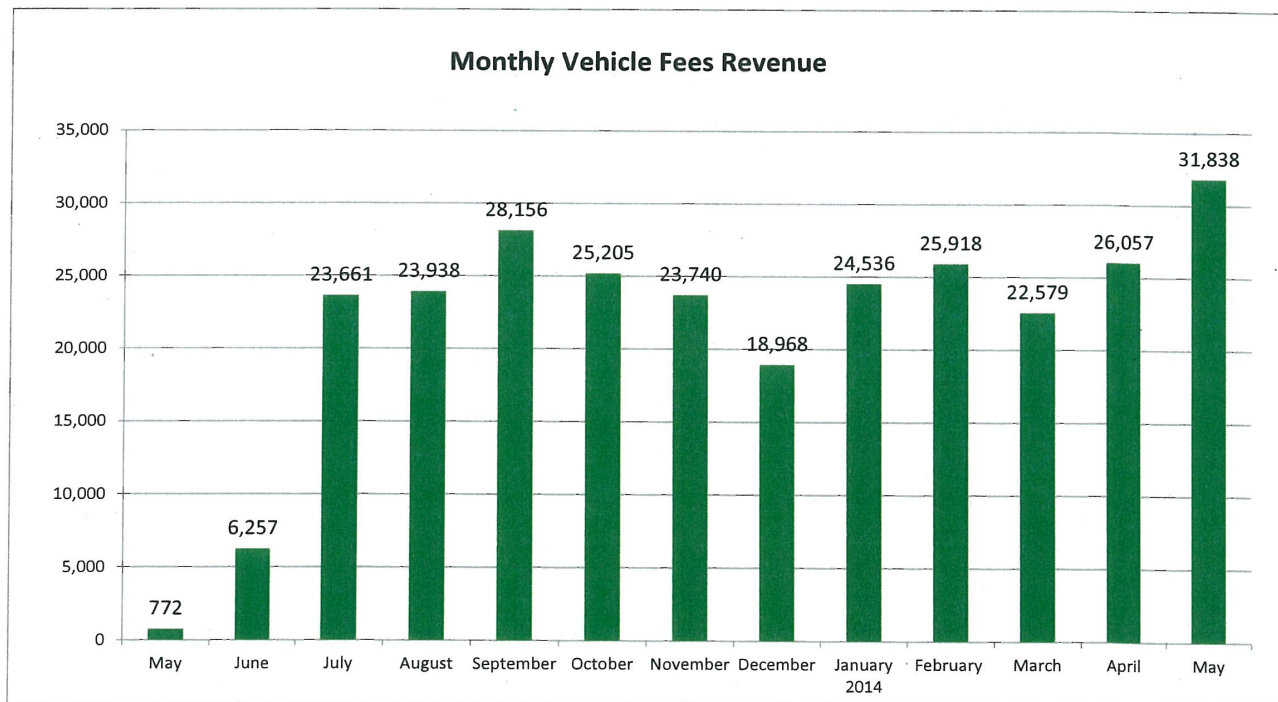
<u>Revenues</u>	<u>May 2014</u>	<u>Biennium-to- Date</u>	<u>Biennium Budget</u>
Lease Income (USPS & Kenmore Village)	0	50,750	102,100
Return of Security Deposit	0	0	0
Other Rent Income	0	15,100	15,000
Landlord Expense (CAM*) Reimbursement	0	0	0
Investment Interest	0	933	4,500
Sale of Property	3,130,888	4,555,922	4,440,000
Leasehold Excise Returned	0	4,238	14,900
Total Revenues	3,130,888	4,626,944	4,576,500
<u>Expenditures</u>			
6700 Building Improvements	0	0	11,000
Downtown Plan Services	9,255	212,108	228,168
Property Management	0	3,263	43,200
Utilities and Insurance - Kenmore Village	0	44,965	6,600
Repairs, Maintenance, Other Services	3,569	23,852	34,918
Transfers to Other Funds	0	0	926,800
Total Expenditures	12,824	284,188	1,250,686
Net Income (Loss)	3,118,064	4,342,757	3,325,814

NOTE: This schedule only reflects activity occurring on the City books and does not include the lease revenue and expenditures accounted for by the property management firm.

Kenmore Transportation Benefit District
Monthly Report
May 31, 2014



<u>Revenues</u>	<u>May 2014</u>	<u>Biennium-to- Date</u>	<u>Biennium Budget</u>
Vehicle Fees			
Total Revenues	<u>\$ 31,838</u>	<u>\$223,730</u>	<u>\$535,000</u>
<u>Expenditures</u>			
WCIA Insurance	0	7,500	10,000
Reimbursement to Street Fund	<u>0</u>	<u>0</u>	<u>525,000</u>
Total Expenditures	<u>0</u>	<u>7,500</u>	<u>535,000</u>
Net Income (Loss)	<u>\$ 31,838</u>	<u>\$216,230</u>	<u>\$0</u>





**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Local Government Investment Pool Prospectus and Resolution	For Council Meeting Agenda of: July 14, 2014										
	Department: Finance and Administration										
	Prepared by: Joanne Gregory										
	<table border="0"> <tr> <td></td> <td align="right"><u>Initial & Date</u></td> </tr> <tr> <td>Approved by Department Head:</td> <td align="right"><i>[Signature]</i> 7/24/14</td> </tr> <tr> <td>Approved by City Attorney:</td> <td></td> </tr> <tr> <td>Approved by Finance Director:</td> <td align="right"><i>[Signature]</i> 7/23/14</td> </tr> <tr> <td>Approved by City Manager:</td> <td align="right"><i>[Signature]</i> for RK</td> </tr> </table>		<u>Initial & Date</u>	Approved by Department Head:	<i>[Signature]</i> 7/24/14	Approved by City Attorney:		Approved by Finance Director:	<i>[Signature]</i> 7/23/14	Approved by City Manager:	<i>[Signature]</i> for RK
	<u>Initial & Date</u>										
Approved by Department Head:	<i>[Signature]</i> 7/24/14										
Approved by City Attorney:											
Approved by Finance Director:	<i>[Signature]</i> 7/23/14										
Approved by City Manager:	<i>[Signature]</i> for RK										
Proposed Council Action/Motion: Pass Resolution No. 14-0242 Authorizing Investment of City of Kenmore Monies in the Local Government Investment Pool	Exhibits/Attachments: Resolution No. 14-0242 Local Government Investment Pool Transaction Authorization Form Prospectus Previous Resolution No. 98-012										
Expenditure Required N/A	Amount Budgeted N/A										
Appropriation Required N/A											
<u>INFORMATION/BACKGROUND:</u> In an effort to provide more clarity with respect to how the Local Government Investment Pool operates, and as a result of recently amended WACs, the Office of the State Treasurer (OST) has created a prospectus which has been distributed to all investors in the Local Government Investment Pool (LGIP). As a result of the release of this prospectus the OST has determined it is important that each local government investing in the LGIP complete an updated Resolution which acknowledges that the governmental body responsible for overseeing or making investment decisions has read and understands the prospectus. The updated Resolution should be approved by June 30, 2014 or as soon as possible thereafter. The City of Kenmore passed Resolution 98-012 on July 6, 1998 which originally authorized the City to invest in the LGIP and the City currently has approximately \$7.2M on deposit. Excess cash is deposited there as it earns a higher rate of return than the City's checking account and is highly liquid, meaning funds can be transferred in and out as needed.											
<u>FISCAL CONSIDERATION:</u> There is no fiscal consideration or cost to this action other than potential investment earnings on money deposited in the LGIP. The current earnings rate is 0.09%.											
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Effective and Efficient Services											

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CITY OF KENMORE
WASHINGTON

RESOLUTION NO. 14-0242

A RESOLUTION OF THE CITY COUNCIL OF KENMORE, WASHINGTON,
AUTHORIZING INVESTMENT OF CITY OF KENMORE MONIES IN THE
LOCAL GOVERNMENT INVESTMENT POOL AND REPEALING
RESOLUTION NO. 98-012

WHEREAS, pursuant to Chapter 294, Laws of 1986, the Legislature created a trust fund to be known as the public funds investment account (commonly referred to as the Local Government Investment Pool (LGIP)) for the contribution and withdrawal of money by an authorized governmental entity for purposes of investment by the Office of the State Treasurer; and

WHEREAS, from time to time it may be advantageous to the authorized governmental entity, the City of Kenmore, the "governmental entity", to contribute funds available for investment in the LGIP; and

WHEREAS, the investment strategy for the LGIP is set forth in its policies and procedures; and

WHEREAS, any contributions or withdrawals to or from the LGIP made on behalf of the governmental entity shall be first duly authorized by the City of Kenmore, the "governing body" or any designee of the governing body pursuant to this resolution or a subsequent resolution; and

WHEREAS, the governmental entity will cause to be filed a certified copy of said resolution with the Office of the State Treasurer; and

WHEREAS, the governing body and any designee appointed by the governing body with authority to contribute or withdraw funds of the governmental entity has received and read a copy of the prospectus and understands the risks and limitations of investing in the LGIP; and

WHEREAS, the governing body attests by the signature of its members that it is duly authorized and empowered to enter into this agreement, to direct the contribution or withdrawal of governmental entity monies, and to delegate certain authority to make adjustments to the incorporated transactional forms, to the individuals designated herein; and

WHEREAS, on July 8, 1998, the City Council adopted Resolution No. 98-012, which authorized the deposit and withdrawal of monies to the LGIP by certain officers, and the Council desires to repeal the same;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF KENMORE does hereby authorize the contribution and withdrawal of governmental entity monies in the LGIP in the manner prescribed by law, rule, and prospectus.

BE IT FURTHER RESOLVED that the governing body has approved the Local Government Investment Pool Transaction Authorization Form (Form) as completed by the Director of Finance and Administration and incorporates said form into this resolution by reference and does hereby attest to its accuracy.

BE IT FURTHER RESOLVED that the governmental entity designates the Director of Finance and Administration, the "authorized individual" to authorize all amendments, changes, or alterations to the Form or any other documentation including the designation of other individuals to make contributions and withdrawals on behalf of the governmental entity.

BE IT FURTHER RESOLVED that this delegation ends upon the written notice, by any method set forth in the prospectus, of the governing body that the authorized individual has been terminated or that his or her delegation has been revoked. The Office of the State Treasurer will rely solely on the governing body to provide notice of such revocation and is entitled to rely on the authorized individual's instructions until such time as said notice has been provided.

BE IT FURTHER RESOLVED that the Form as incorporated into this resolution or hereafter amended by delegated authority, or any other documentation signed or otherwise approved by the authorized individual shall remain in effect after revocation of the authorized individual's delegated authority, except to the extent that the authorized individual whose delegation has been terminated shall not be permitted to make further withdrawals or contributions to the LGIP on behalf of the governmental entity. No amendments, changes, or alterations shall be made to the Form or any other documentation until the entity passes a new resolution naming a new authorized individual; and

BE IT FURTHER RESOLVED that the governing body acknowledges that it has received, read, and understood the prospectus as provided by the Office of the State Treasurer. In addition, the governing body agrees that a copy of the prospectus will be provided to any person delegated or otherwise authorized to make contributions or withdrawals into or out of the LGIP and that said individuals will be required to read the prospectus prior to making any withdrawals or contributions or any further withdrawals or contributions if authorizations are already in place; and

BE IT FURTHER RESOLVED that Resolution No. 98-012 is hereby repealed.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, AT A REGULAR MEETING THEREOF THIS 14th DAY OF JULY, 2014.

CITY OF KENMORE

David Baker, Mayor

ATTEST/AUTHENTICATED:

Patty Safrin, City Clerk

TRANSACTION AUTHORIZATION FORM

Please fill out this form completely, including any existing information, as this form will replace the previous form.

Name of Entity: <u>City of Kenmore</u>	Mailing Address: <u>PO Box 82607</u>
Fax Number: <u>(425) 481-3236</u>	<u>Kenmore, WA 98028</u>
E-mail Contact: <u>jgregory@kenmorewa.gov</u>	

Do you wish to have your monthly LGIP statements faxed to the number listed above?

Please note – if you choose to receive statements via fax, you will not receive another copy via U.S. mail.

☒ **YES**, please fax statements

☐ **No**, please send statements via U.S. mail

Bank account where funds will be wired when a withdrawal is requested.

(Note: Funds **will not** be transferred to any account other than that listed).

Bank Name: <u>Banner Bank</u>
Branch Location: <u>Everett (Evergreen Way)</u>
Bank Routing Number: <u> </u>
Account Number: <u> </u>
Account Name: <u> </u>

Persons authorized to make deposits and withdrawals for the entity listed above.

Name	Title	Signature	Telephone Number
<u>Joanne Gregory</u>	<u>Finance Director</u>	<u>[Signature]</u>	<u>425-398-8900</u>
<u>Brian Randall</u>	<u>Accountant</u>	<u>[Signature]</u>	<u>(425) 398-8900</u>

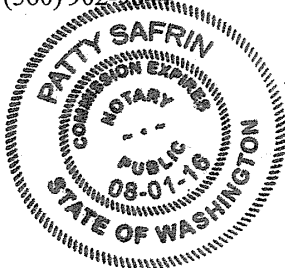
By signature below, I certify I am authorized to represent the institution/agency for the purpose of this transaction.

<u>[Signature]</u> (Authorized Signature)	<u>Finance Director</u> (Title)	<u>5-30-14</u> (Date)
<u>Joanne Gregory</u> (Print Authorized Signature)	<u>jgregory@kenmorewa.gov</u> (E-mail Address)	<u>425-398-8900</u> (Telephone number)

Any changes to these instructions must be submitted in writing to the Office of the State Treasurer. Please mail this form to the address listed below:

OFFICE OF THE STATE TREASURER
LOCAL GOVERNMENT INVESTMENT POOL
PO BOX 40200
OLYMPIA, WA 98504-0200
FAX: (360) 902-9044

Date Received: / /
Fund Number:
(for LGIP use only)



State of Washington)
County of King) ss.

Signed or attested before me by Joanne Gregory

Dated this 30th day of May, 20 14

SEAL OR STAMP

[Signature]
Signature of Notary

Patty Safrin
Typed or printed name of Notary

Notary Public in and for the State of Wash.

My appointment expires: 08-01-16

**LOCAL GOVERNMENT
INVESTMENT POOL**

Prospectus

January 2014



James L. McIntire
Washington State Treasurer

Contents

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IV.	Miscellaneous	9-10

I. The LGIP

The Local Government Investment Pool (the "LGIP") is an investment pool of public funds placed in the custody of the Office of the Washington State Treasurer (the "State Treasurer") for investment and reinvestment as defined by RCW 43.250.020. The purpose of the LGIP is to allow eligible governmental entities to participate with the state in the investment of surplus public funds, in a manner that optimizes liquidity and return on such funds. In establishing the LGIP, the legislature recognized that not all eligible governmental entities are able to maximize the return on their temporary surplus funds, and therefore it provided a mechanism whereby they may, at their option, utilize the resources of the State Treasurer to maximize the potential of their surplus funds while ensuring the liquidity of those funds.

The State Treasurer has established a sub-pool within the LGIP whose shares are offered by means of this Prospectus: The LGIP-Money Market Fund (the "LGIP-MMF" or the "Fund"). The State Treasurer has the authority to establish additional sub-pools in the future.

The Fund offered in this Prospectus seeks to provide current income by investing in high-quality, short term money market instruments. These standards are specific to the Fund, as illustrated in the following table. The LGIP-MMF offers daily contributions and withdrawals.

FUND SNAPSHOT

The table below provides a summary comparison of the Fund's investment types and sensitivity to interest rate risk. This current snapshot can be expected to vary over time.

Fund	Investment Types	Maximum Dollar-Weighted Average Maturity for LGIP-MMF
LGIP-Money Market Fund	Cash	60 days
Current Investments (as of November 1, 2013)	Bank Deposits US Treasury bills Repurchase agreements US Government agency obligations	

Fees and Expenses

Administrative Fee. The State Treasurer charges pool participants a fee representing administration and recovery costs associated with the operation of the Fund. The administrative fee accrues daily from pool participants' earnings prior to the earnings being posted to their account. The administrative fee will be paid monthly. In the event that there are no earnings, the administrative fee will be deducted from principal.

The chart below illustrates the operating expenses of the LGIP-MMF for past years, expressed in basis points as a percentage of fund assets.

Local Government Investment Pool-MMF
Operating Expenses by Fiscal Year (in Basis Points)

	2006	2007	2008	2009	2010	2011	2012	2013
<i>Total Operating Expenses</i>	<i>1.12</i>	<i>0.96</i>	<i>0.84</i>	<i>0.88</i>	<i>0.64</i>	<i>0.81</i>	<i>0.68</i>	<i>0.87</i>

(1 basis point = 0.01%)

Because most of the expenses of the LGIP-MMF are fixed costs, the fee (expressed as a percentage of fund assets) will be affected by: (i) the amount of operating expenses; and (ii) the assets of the LGIP-MMF. The table below shows how the fee (expressed as a percentage of fund assets) would change as the fund assets change, assuming an annual fund operating expenses amount of \$800,000.

Fund Assets	\$6.0 bn	\$8.0 bn	\$10.0 bn
Total Operating Expenses (in Basis Points)	1.33	1.0	.80

Portfolio Turnover: The Fund does not pay a commission or fee when it buys or sells securities (or “turns over” its portfolio). However, debt securities often trade with a bid/ask spread. Consequently, a higher portfolio turnover rate may generate higher transaction costs that could affect the Fund’s performance.

II. Local Government Investment Pool – Money Market Fund

Investment Objective

The LGIP-MMF will seek to effectively maximize the yield while maintaining liquidity and a stable share price of \$1.

Principal Investment Strategies

The LGIP-MMF will seek to invest primarily in high-quality, short term money market instruments. Typically, at least 55% of the Fund’s assets will be invested in US government securities and repurchase agreements collateralized by those securities. The LGIP-MMF means a sub-pool of the LGIP whose investments will primarily be money market instruments. The LGIP-MMF will only invest in eligible investments permitted by state law. The LGIP-MMF will not be an SEC-registered money market fund and will not be required to follow SEC Rule 2a-7. Investments of the LGIP-MMF will conform to the LGIP Investment Policy, the most recent version of which will be posted on the LGIP website and will be available upon request.

Principal Risks of Investing in the LGIP-Money Market Fund

Counterparty Credit Risk. A party to a transaction involving the Fund may fail to meet its obligations. This could cause the Fund to lose the benefit of the transaction or prevent the Fund from selling or buying other securities to implement its investment strategies.

Interest Rate Risk. The LGIP-MMF’s income may decline when interest rates fall. Because the Fund’s income is based on short-term interest rates, which can fluctuate significantly over short periods, income risk is expected to be high. In addition, interest rate increases can cause the price of a debt security to decrease and even lead to a loss of principal.

Liquidity Risk. Liquidity risk is the risk that the Fund will experience significant net withdrawals of Fund shares at a time when it cannot find willing buyers for its portfolio securities or can only sell its portfolio securities at a material loss.

Management Risk. Poor security selection or an ineffective investment strategy could cause the LGIP-MMF to underperform relevant benchmarks or other funds with a similar investment objective.

Issuer Risk. The LGIP-MMF is subject to the risk that debt issuers and other counterparties may not honor their obligations. Changes in an issuer's credit rating (e.g., a rating downgrade) or the market's perception of an issuer's creditworthiness could also affect the value of the Fund's investment in that issuer. The degree of credit risk depends on both the financial condition of the issuer and the terms of the obligation. Also, a decline in the credit quality of an issuer can cause the price of a money market security to decrease.

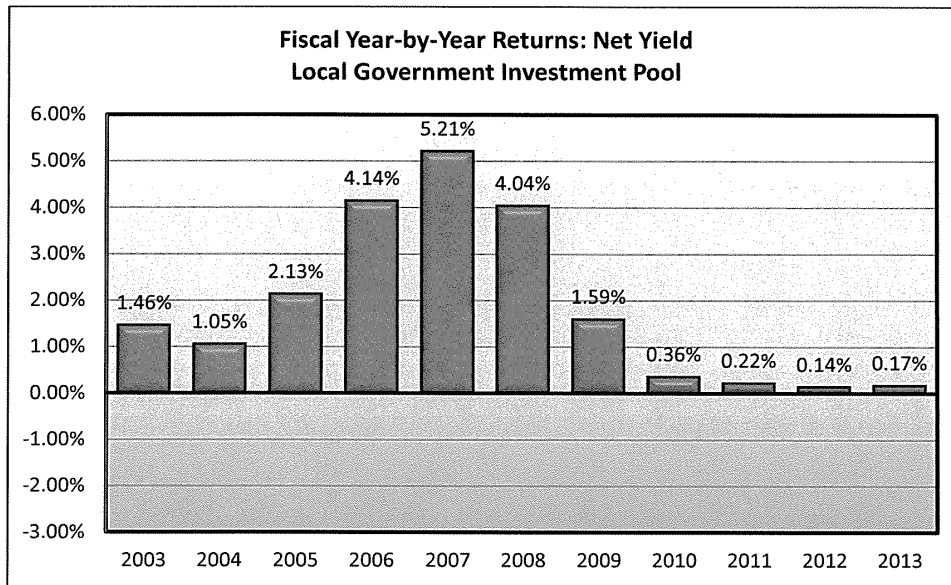
Securities Lending Risk and Reverse Repurchase Agreement Risk. The LGIP-MMF may engage in securities lending or in reverse repurchase agreements. Securities lending and reverse repurchase agreements involve the risk that the Fund may lose money because the borrower of the Fund's securities fails to return the securities in a timely manner or at all or the Fund's lending agent defaults on its obligations to indemnify the Fund, or such obligations prove unenforceable. The Fund could also lose money in the event of a decline in the value of the collateral provided for loaned securities or a decline in the value of any investments made with cash collateral.

Risks Associated with use of Amortized Cost. The use of amortized cost valuation means that the LGIP-MMF's share price may vary from its market value NAV per share. In the unlikely event that the State Treasurer were to determine that the extent of the deviation between the Fund's amortized cost per share and its market-based NAV per share may result in material dilution or other unfair results to shareholders, the State Treasurer may cause the Fund to take such action as it deems appropriate to eliminate or reduce to the extent practicable such dilution or unfair results.

An investment in the LGIP-MMF is not a bank deposit and is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Fund seeks to preserve the value of investments at \$1 per share, pool participants could lose money by investing in the LGIP-MMF. There is no assurance that the LGIP-MMF will achieve its investment objective.

Performance

The following information is intended to address the risks of investing in the LGIP-MMF. The information illustrates changes in the performance of the LGIP-MMF's shares from year to year. Returns are based on past results and are not an indication of future performance. Updated performance information may be obtained on our website at www.tre.wa.gov or by calling the LGIP toll-free at 800-331-3284.



<u>Local Government Investment Pool-Money Market Fund</u>			
<u>Average Accrued Net Yield</u>			
<u>1 Year</u>	<u>3 years</u>	<u>5 years</u>	<u>10 years</u>
0.17%	0.19%	.52%	1.94%

Transactions: LGIP-MMF

General Information

The minimum transaction size (contributions or withdrawals) for the LGIP-MMF will be five thousand dollars. The State Treasurer may, in its sole discretion, allow for transactions of less than five thousand dollars.

Valuing Shares

The LGIP-MMF will be operated using a net asset value (NAV) calculation based on the amortized cost of all securities held such that the securities will be valued at their acquisition cost, plus accrued income, amortized daily.

The Fund's NAV will be the value of a single share. NAV will normally be calculated as of the close of business of the NYSE, usually 4:00 p.m. Eastern time. If the NYSE is closed on a particular day, the Fund will be priced on the next day the NYSE is open.

NAV will not be calculated and the Fund will not process contributions and withdrawals submitted on days when the Fund is not open for business. The time at which shares are priced and until which contributions and withdrawals are accepted is specified below and may be changed as permitted by the State Treasurer.

To the extent that the LGIP-MMF's assets are traded in other markets on days when the Fund is not open for business, the value of the Fund's assets may be affected on those days. In addition, trading in some of the Fund's assets may not occur on days when the Fund is open for business.

Transaction Limitation

The State Treasurer reserves the right at its sole discretion to set a minimum and/or maximum transaction amount from the LGIP-MMF and to limit the number of transactions, whether contribution, withdrawal, or transfer permitted in a day or any other given period of time.

The State Treasurer also reserves the right at its sole discretion to reject any proposed contribution, and in particular to reject any proposed contribution made by a pool participant engaged in behavior deemed by the State Treasurer to be abusive of the LGIP-MMF.

A pool participant may transfer funds from one LGIP-MMF account to another subject to the same time and contribution limits as set forth in WAC 210.10.060.

Contributions

Pool participants may make contributions to the LGIP-MMF on any business day. All contributions will be effected by electronic funds transfer to the account of the LGIP-MMF designated by the State Treasurer. It is the responsibility of each pool participant to pay any bank charges associated with such electronic transfers to the State Treasurer. Failure to wire funds by a pool participant after notification to the State Treasurer of an intended transfer will result in penalties. Penalties for failure to timely wire will be assessed to the account of the pool participant responsible.

Notice. To ensure same day credit, a pool participant must inform the State Treasurer of any contribution over one million dollars no later than 9 a.m. on the same day the contribution is made. Contributions for one million dollars or less can be requested at any time prior to 10 a.m. on the day of contribution. For all other contributions over one million dollars that are requested prior to 10 a.m., a pool participant may receive same day credit at the sole discretion of the State Treasurer. Contributions that receive same day credit will count, for earnings rate purposes, as of the day in which the contribution was made. Contributions for which no notice is received prior to 10:00 a.m. will be credited as of the following business day.

Notice of contributions may be given by calling the Local Government Investment Pool (800-331-3284) OR by logging on to State Treasurer's Treasury Management System ("TMS"). Please refer to the [LGIP-MMF Operations Manual](#) for specific instructions regarding contributions to the LGIP-MMF.

Direct deposits from the State of Washington will be credited on the same business day.

Pricing. Contribution requests received in good order will receive the NAV per unit of the LGIP-MMF next determined after the order is accepted by the State Treasurer on that contribution date.

Withdrawals

Pool participants may withdraw funds from the LGIP-MMF on any business day. Each pool participant shall file with the State Treasurer a letter designating the financial institution at which funds withdrawn from the LGIP-MMF shall be deposited (the "Letter"). This Letter shall contain the name of the financial institution, the location of the financial institution, the account name, and the account number to which funds will be deposited. This Letter shall be signed by local officials authorized to receive and disburse funds, as described in WAC 210-10-020.

Disbursements from the LGIP-MMF will be effected by electronic funds transfer. Failure by the State Treasurer to wire funds to a pool participant after proper notification to the State Treasurer to disburse funds to a pool participant may result in a bank overdraft in the pool participant's bank account. The State Treasurer will reimburse a pool participant for such bank overdraft penalties charged to the pool participant's bank account.

Notice. In order to withdraw funds from the LGIP-MMF, a pool participant must notify the State Treasurer of any withdrawal over one million dollars no later than 9 a.m. on the same day the withdrawal is made. Withdrawals for one million dollars or less can be requested at any time prior to 10 a.m. on the day of withdrawal. For all other withdrawals from the LGIP-MMF over one million dollars that are requested prior to 10 a.m., a pool participant may receive such withdrawal on the same day it is requested at the sole discretion of the State Treasurer. No earnings will be credited on the date of withdrawal for the amounts withdrawn. Notice of withdrawals may be given by calling the Local Government Investment Pool (800-331-3284) OR by logging on to TMS. Please refer to the LGIP-MMF Operations Manual for specific instructions regarding withdrawals from the Fund.

Pricing. Withdrawal requests with respect to the LGIP-MMF received in good order will receive the NAV per unit of the LGIP-MMF next determined after the order is accepted by the State Treasurer on that withdrawal date.

Suspension of Withdrawals. If the State Treasurer has determined that the deviation between the Fund's amortized cost price per share and the current net asset value per share calculated using available market quotations (or an appropriate substitute that reflects current market conditions) may result in material dilution or other unfair results, the State Treasurer may, if it has determined irrevocably to liquidate the Fund, suspend withdrawals and payments of withdrawal proceeds in order to facilitate the permanent termination of the Fund in an orderly manner. The State Treasurer will distribute proceeds in liquidation as soon as practicable, subject to the possibility that certain assets may be illiquid, and subject to subsequent distribution, and the possibility that the State Treasurer may need to hold back a reserve to pay expenses.

The State Treasurer also may suspend redemptions if the New York Stock Exchange suspends trading or closes, if US bond markets are closed, or if the Securities and Exchange Commission declares an emergency. If any of these events were to occur, it would likely result in a delay in the pool participants' redemption proceeds.

The State Treasurer will notify pool participants within five business days of making a determination to suspend withdrawals and/or irrevocably liquidate the fund and the reason for such action.

Earnings and Distribution

LGIP-MMF Daily Factor

The LGIP-MMF daily factor is a net earnings figure that is calculated daily using the investment income earned (excluding realized gains or losses) each day, assuming daily amortization and/or accretion of income of all fixed income securities held by the Fund, less the administrative fee. The daily factor is reported on an annualized 7-day basis, using the daily factors from the previous 7 calendar days. The reporting of a 7-day annualized yield based solely on investment income which excludes realized gains or losses is an industry standard practice that allows for the fair comparison of funds that seek to maintain a constant NAV of \$1.00.

LGIP-MMF Actual Yield Factor

The LGIP-MMF actual yield factor is a net daily earnings figure that is calculated using the total net earnings including realized gains and losses occurring each day, less the administrative fee.

Dividends

The LGIP-MMF's dividends include any net realized capital gains or losses, as well as any other capital changes other than investment income, and are declared daily and distributed monthly.

Distribution

The total net earnings of the LGIP-MMF will be declared daily and paid monthly to each pool participant's account in which the income was earned on a per-share basis. These funds will remain in the pool and earn additional interest unless withdrawn and sent to the pool participant's designated bank account as specified on the Authorization Form. Interest earned will be distributed monthly on the first business day of the following month.

Monthly Statements and Reporting

On the first business day of every calendar month, each pool participant will be sent a monthly statement which includes the pool participant's beginning balance, contributions, withdrawals, transfers, administrative charges, earnings rate, earnings, and ending balance for the preceding calendar month. Also included with the statement will be the monthly enclosure. This report will contain information regarding the maturity structure of the portfolio and balances broken down by security type.

III. Management

The State Treasurer is the manager of the LGIP-MMF and has overall responsibility for the general management and administration of the Fund. The State Treasurer has the authority to offer additional sub-pools within the LGIP at such times as the State Treasurer deems appropriate in its sole discretion.

Administrator and Transfer Agent. The State Treasurer will serve as the administrator and transfer agent for the Fund.

Custodian. A custodian for the Fund will be appointed in accordance with the terms of the LGIP Investment Policy.

IV. Miscellaneous

Limitation of Liability

All persons extending credit to, contracting with or having any claim against the Fund offered in this Prospectus shall look only to the assets of the Fund that such person extended credit to, contracted with or has a claim against, and none of (i) the State Treasurer, (ii) any subsequent sub-pool, (iii) any pool participant, (iv) the LGIP, or (v) the State Treasurer's officers, employees or agents (whether past, present or future), shall be liable therefor. The determination of the State Treasurer that assets, debts, liabilities, obligations, or expenses are allocable to the Fund shall be binding on all pool participants and on any person extending credit to or contracting with or having any claim against the LGIP or the Fund offered in this Prospectus. There is a remote risk that a court may not enforce these limitation of liability provisions.

Amendments

This Prospectus and the attached Investment Policy may be amended from time to time. Pool participants shall receive notice of changes to the Prospectus and the Investment Policy. The amended and restated documents will be posted on the State Treasurer website: www.tre.wa.gov.

Should the State Treasurer deem appropriate to offer additional sub-pools within the LGIP, said sub-pools will be offered by means of an amendment to this prospectus.

LGIP-MMF Contact Information

Internet: www.tre.wa.gov Treasury Management System/TMS

Phone: 1-800-331-3284 (within Washington State)

Mail:

Office of the State Treasurer
Local Government Investment Pool
PO Box 40200
Olympia, Washington 98504
FAX: 360-902-9044

Resolution No. 98-012

RESOLUTION AUTHORIZING INVESTMENT
OF CITY OF KENMORE MONIES IN THE
LOCAL GOVERNMENT INVESTMENT POOL

WHEREAS, pursuant to Chapter 294, Laws of 1986, a Local Government Investment Pool in the State Treasury was created for the deposit of money of a political subdivision for purposes of investment by the State Treasurer; and

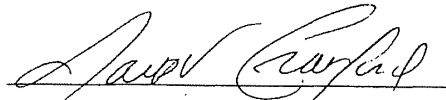
WHEREAS, the City of Kenmore does hereby find that the deposit and withdrawal of money in the Local Government Investment Pool in accordance with the provisions of this chapter for the purpose of investment as stated therein are in the best interests of the City of Kenmore; and

WHEREAS, I (we) attest by my (our) signature that I (we) have been duly authorized and empowered to enter into this agreement.

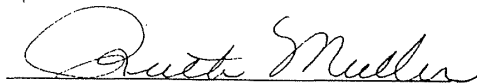
NOW THEREFORE, BE IT RESOLVED that the City of Kenmore does hereby authorize the deposit and withdrawal of City of Kenmore monies in the Local Government Investment Pool in the State Treasury in accordance with this chapter for the purpose of investment as stated therein.

BE IT FURTHER RESOLVED that pursuant to the attached form the following City of Kenmore officers shall be authorized to order the deposit or withdrawal of monies in the Local Government Investment Pool.

PASSED AND ADOPTED by the City Council of the City of Kenmore State of Washington of this 6th day of July 1998.



NAME: Jack V. Crawford TITLE: Mayor



NAME: Ruth Muller TITLE: Interim City Clerk

Subject/Topic:	For Council Meeting Agenda of: July 14, 2014	
June 2, 2014 City Council Retreat Report, Including City Council Goals	Department:	City Manager's Office
	Prepared by:	Rob Karlinsey
		<u>Initial & Date</u>
	Approved by Department Head:	_____
	Approved by City Attorney:	_____
	Approved by Finance Director:	_____ <i>[Signature]</i> 7/3/14 <i>[Checkmark]</i>
	Approved by City Manager:	_____
Move to:		
Approve June 2, 2014 City Council Retreat Report, including City Council Goals		
	Exhibits/Attachments:	
	June 2, 2014 City Council Retreat Report, including Council Goals	
Expenditure Required N/A	Amount Budgeted \$	Appropriation Required \$
<u>INFORMATION/BACKGROUND:</u>		
The Kenmore City Council held its mid-year retreat on June 2, 2014. At the retreat, the City Council discussed updates to its Goals for 2014-2015 and added multimodal safety, with an emphasis on pedestrian and bicycle safety, as the number one goal. These goals are found in the attached report.		

KENMORE CITY COUNCIL 2014 MID-YEAR RETREAT REPORT

Introduction

The Kenmore City Council mid-year retreat was held on June 2nd, 2014 at the Bastyr University Board Room in Kenmore, Washington. The retreat is located and structured to provide an uninterrupted forum for in-depth discussion of selected issues. The purpose of this retreat was to discuss key projects and policy issues identified by the participants during a pre-retreat interview to establish the agenda. The following agenda guided the discussions during this council retreat:

1. Review and clarification of 2014-2015 City Council Goals
2. 2015-2016 Biennial Budget Outlook, Process and Schedule
3. St. Edward Seminary Building
4. Multimodal Funding Options
5. Park Funding Options
6. Downtown Next Steps
7. Industrial Uses
8. Lakepointe Water Front Access
9. Department work plan review

The following report is a summary of the discussions and outcomes of the retreat (a complete recording of this retreat was made and is retained by City officials):

Review and Clarification of City Council Goals

The first session of the retreat focused on a review and clarification of the goals that the City Council drafted at their January retreat. During the period between this mini Retreat and the Annual Retreat, both the council and staff have assessed the goals for cost, clarification and adjustment due to intervening events. During this period the City witnessed two very tragic traffic fatalities that shocked and alarmed the community. As a result of these events, the Council and staff specifically highlighted community safety, particularly as it pertains to pedestrian, bike and other means of transportation. After a long discussion, the Council agreed to the following reordering of the 2014-2015 Goals:

2014-2015 Council Goals Long List

1. **To focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bike and other means of travel.**

2. To continue to implement the Economic Development Plan with an emphasis on four key points:
 - a. -Promote the Image of Kenmore
 - b. -Develop Downtown
 - c. -Support Existing Businesses
 - d. -Advance the City's Connection to the Waterfront.
3. To continue to seek transportation funding and mitigation for State impacts on the City's transportation system, air and water quality, and noise to include but not limited to SR 522, Sammamish River Bridge, local roads and Lake Washington sediment depths.
4. To accelerate implementation of the Sidewalk Plan by determining various funding options.
5. To advance the public's access and connection to the waterfront.
6. To continue to seek opportunities to complete a successful Lakepointe development.
7. To implement a Parks Improvement and Financial Plan.
8. To continue to establish a contemporary Information Technology Program.
9. To establish a 6-year financial plan for the future.
10. To conduct a comprehensive review of the Regional Business Zone.
11. To address watershed issues affecting the City.
12. To emphasize the importance of Cultural Diversity through participation, celebration, outreach, and other City activities.

2015-2016 Biennial Budget Outlook, Process and Schedule

The City Manager provided a brief overview of material included for the participants in the retreat notebook. Once again it was noted that the city plans to take the next steps in learning and implementing the priority-based budgeting model. This review included the financial outlook and fund balances, Capital funds and the process and schedule for the budgeting process. It was noted that the Council will be involved

throughout the entire process. In addition there will be a role for the community, with specific opportunities for citizens to be involved in the process.

Saint Edward Seminary Building

The next session focused on the future use of the Saint Edward Seminary Building. As part of the State Parks system, the building is languishing from lack of funding. The staff reviewed the outcomes of a meeting with the State Parks staff. A member of the Pacific Law Group made a presentation on various ways to approach working with the State to seek ways to reach common deal points and secure a future for the building. One possibility would be to form a Public Development Authority. Various concerns were discussed, including lack of funding, the need for building maintenance, and the hope for a more productive use within the community.

Multimodal Safety Funding Options

The participants next discussed a range of funding options that the Council may wish to consider to address their number one goal of safety within the community as it relates primarily to travel. The staff reviewed several funding options that are available including Councilmanic funding options as well as voter-approved revenue sources. The nature and pros and cons of several options were discussed. Finally, staff recommended funding sources for both operational and capital aspects of funding safety programs and improvements. It was noted that there is a plan to conduct a citizen survey that would provide more information on the interests of the community related to funding various improvements to the City that would impact safety. After a long discussion, the participants did not agree on funding sources but instead agreed to the following:

Agreement One: To construct the Citizen Survey to obtain clear information on citizen interests on a range of key City issues, including those that would impact safety.

Agreement Two: To use the results of the Citizen Survey to aid in the decision to select funding sources to address safety.

Park Funding Options

The participants next focused their discussion on funding for parks. It was noted that the parks plan provided a list of parks that needed funding. It was also noted that the last discussion laid the groundwork for the various options available. It was also noted that funding of parks would be among a number of key items in the City that the

priority-based budgeting process would address. Finally, it was noted that the funding of parks should be part of the citizen survey discussed above.

Downtown Development

The participants had a brief update and discussion of the progress on downtown development. It was noted that the project is moving forward on several fronts, including the Town Green and possible development of office space.

Industrial Uses

The participants next discussed the impacts of various industrial activities within the City. Concern with environmental impacts, damage to roads, and the impacts on waterfront use were discussed. Various ways to mitigate negative impacts were discussed. In addition, ways to encourage redevelopment were discussed. After a discussion the participants agreed to the following:

Agreement Three: To have staff conduct a workshop on all the options available to the City Council to address the impacts of industrial activities.

Lakepointe Waterfront Access

The next session focused on an update and further considerations of the ongoing interest in the development of the Lakepointe waterfront. Several ways the City might improve the area to create incentives for development were discussed. Linking the area to the parks plan and funding was also noted.

Department Work Plan Review

The final session was devoted to a systematic review and update of each of the City department work plans and key budget areas for the year.

**Appendix One
Retreat Participants**

Mayor
David Baker

Councilmember
Milton Curtis

Councilmember
Stacey Denuski

Councilmember
Nigel Herbig

Councilmember
Brent Smith

Councilmember
Laurie Sperry

Councilmember
Alan Van Ness

City Manager
Rob Karlinsey

Assistant City Manger
Nancy Ousley

Finance and Administration Director
Joanne Gregory

Community Development Director
Debbie Bent

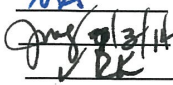
Public Works Operations Manager
Jennifer Gordon

Engineering and Environmental Services Director
Kris Overleese

Development Services Director
Bryan Hampson

City Clerk
Patty Safrin

Facilitator: Michael Pendleton

Subject/Topic: Dredging of Wallace Swamp Creek Park Sediment Pond. Proposed Council Action/Motion: Authorize the City Manager to execute Contract 14-C1296 with Welwest Construction, Inc. in the amount of \$101,561.25 for the dredging of Wallace Swamp Creek Park Sediment Pond and include a 10% contingency (\$10,156) in the project budget.	For Council Meeting Agenda of: July 14, 2014 Department: Engineering Prepared by: Richard Sawyer To Be Presented By: NA <u>Initial & Date</u> KMD 7/3/14 NA  ✓ PK Approved by Department Head: Approved by City Attorney: Approved by Finance Director: Approved by City Manager: Exhibits/Attachments: NA
Expenditure Required \$111,717 Amount Budgeted \$160,000 Appropriation Required \$61,589.85 Budget Remaining \$50,127	
<u>INFORMATION/BACKGROUND:</u> The Wallace Swamp Creek Park sediment pond requires dredging each year. Dredging of the pond is required per Chapter 13.35 Kenmore Municipal Code and the City's 2007 Western Washington Phase II Municipal Stormwater Permit. The City's maintenance standards require sediment removal from typical ponds when sediment accumulation exceeds 10%, however, the Wallace Swamp Creek Park pond was designed to hold up to 50% sediment accumulation before requiring dredging. Staff currently estimates 100% sediment accumulation in the Wallace Swamp Creek Park pond. The low bid on July 2, 2014 was from Welwest Construction, Inc. in the amount of \$101,561.25. A 10% contingency has been added to the requested project budget amount in case unforeseen issues arise during the project. The work must be conducted between July 1, 2014 and September 30, 2014 per the City's Hydraulic Project Approval (HPA) 114255-3, which was issued by the Washington State Department of Fish and Wildlife.	
<u>FISCAL CONSIDERATION:</u> The City budgeted \$160,000 in the 2013-2014 biennium budget for dredging in 2013 and 2014. To date, dredging costs are \$109,872.85 and costs incurred this year will increase that to \$221,589.85. The budgeted amount will be exceeded and an appropriation of \$61,589.85 will be needed from the surface water management fund.	
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Consistent with Kenmore Mission Statement to provide effective and efficient services. Consistent with 2013-2014 Biennium Budget.	



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Pedestrian & Bicycle Safety Update Proposed Council Action/Motion: NA	For Council Meeting Agenda of: July 14, 2014 Departments: City Manager, Public Works, Engineering & Environmental Services Prepared by: Kris Overleese, Rob Karlinsey, Jennifer Gordon, Leslie Harris, Cliff Sether Approved by Department Head: Approved by City Attorney: Approved by Finance Director: Approved by City Manager: <u>Initial & Date</u> <i>KMO 7/13/14</i> NA <i>Jmf 7/13/14</i> <i>for EK</i> Exhibits/Attachments: Attachment A: Simonds Road Draft Rechannelization Attachment B: Community Education Plan Attachment C: Arterial Speed Study Results memo
Expenditure Required N/A Amount Budgeted \$215,000 Appropriation Required N/A	
<u>INFORMATION/BACKGROUND:</u> The City is in the process of implementing many safety improvements and this report is an update of the following: • Rectangular Rapid Flashing Beacon (RRFB) installation update • Police Enforcement: Additional Patrol Officer (1-2 days/week) • Rechannelization: 61st Avenue NE, Simonds Rd/NE 170th Street, 68th Avenue/Juanita • Pedestrian & Bicycle Safety Committee • Community Education • Arterial Speed Studies • Lighting evaluation • Sidewalk Grants • SR 522 West A Update RRFB Installation: Installation is underway and the RRFB installation at several crosswalks is complete. RRFBs are a good addition to our safety toolbox, but they do not guarantee that drivers will yield. Pedestrians should continue to use extreme caution when crossing a street. It is anticipated that all eleven RRFBs will be installed by the end of July. RRFBs will no longer be installed at the 67th Avenue/Ne 181st intersection as there is now a four way stop. The 61st RRFB location will stay at NE 190th Street and not be moved north due to the planned loss of bus route 306. Police Enforcement: In addition to ongoing citywide police enforcement activities, the City has utilized a motorcycle officer 1-2 days per week for targeted enforcement of crosswalks, bicycle and pedestrian activity, and	

driver inattention. Police Chief Sether has provided the following statistics from the traffic motorcycle officer since April:

• Pedestrian violations	11
• Fail to Yield to Pedestrians	8
• Moving Violations	2
• Speeding	6
• Cell phone violations	8
• Avoidance of intersection	1
• Red light violations	1
• Stop sign violations	17
• No valid operator license	<u>1</u>
• Total	55

This additional patrol will continue for the next several months.

Rechannelizations: Rechannelization of 61st Avenue NE nears completion. As of the writing of this report, only bicycle symbols needed to be added. Approximately 900 linear feet of two lane “storage” was left on the north side of the signal at NE 181st for vehicles traveling southbound. As anticipated, the line of cars waiting to turn west onto SR 522 can extend past this 900 feet and makes the vehicles that want to turn onto SR 522 wait in line. Staff will monitor this situation to determine if this situation has increased traffic in adjacent neighborhoods. The draft Simonds/NE 170th Street rechannelization can be found in Attachment A. The recommended plan adds:

- Bicycle lanes from approximately 68th Avenue NE to 75th Avenue NE
- Bicycle lane uphill and sharrows downhill from 75th Avenue NE to 79th Pl NE to protect business parking on the north side, and
- Bicycle lanes on both sides from 79th Pl NE to just south of NE 157th Street.

Ad Hoc Pedestrian & Bicycle Safety Committee: The Committee has seven members that were appointed by Council: Mark Abersold, Victoria Chaussee, Bob Greene, Doug Levy, Katrina Rose, Andrea Laltoo, and David Maehren. The committee is to create a Pedestrian & Bicycle Strategy for City Council review in September. The Committee has met five times, sponsored and facilitated a Town Hall meeting and produced a citizen survey to gather community input to educate their work. The Committee has been focused on barriers and solutions to bicycle and pedestrian safety in the City. The committee has also discussed prioritization of their recommended solutions. Staff will draft the Strategy document in July and finalize the document with the Committee in August so the document can be brought to Council in September.

Community Education: The Community Education Plan (Attachment B) highlights various strategies and tactics to promote pedestrian and bicycle safety. On April 28, 2014, City Council adopted “Target Zero,” a resolution that sets a goal of zero pedestrian and bicycle fatalities by 2025 or sooner. This goal will guide our messaging throughout the development of content for brochures, presentations, articles, and other strategies and tactics outlined in the plan. Currently, the communications and outreach team is creating brochures for motorist, bicyclist, and pedestrian safety. The brochures are intended to be our main source of quick education, as we will distribute these at summer events such as the concerts, National Night Out, Play Day, and other avenues. This information will also serve as the main content generator for our website, presentations, and other communications materials.

In addition, the communications and outreach team is in the process of creating a safety pledge that encourages our target audiences to briefly write about how they will be a safer motorist, bicyclist and pedestrian; researching and reviewing reflective gear to potentially purchase; and compiling a list of potential events and outreach efforts for the remainder of the year. The City is also working in partnership with the Northshore Fire Department on

promoting and selling safety helmets at summer events and with the Northshore Utility District on adding an educational component to the distribution of their youth reflective vests at summer events.

Arterial Speed Studies: Our King County traffic engineer Keith Brown has gathered data and evaluated speed limits on the City's arterial streets with the goal of ensuring the speed limits are appropriate for existing street conditions. The following arterials were evaluated: 61st Avenue NE, 68th Avenue NE, 73rd Avenue NE, 80th Avenue NE (the City changed the speed limit on this arterial to 35 mph from 40 mph in 2013), NE 170th/Simonds Road and 68th Avenue NE/Juanita Avenue N.

Speed studies are quite uniform throughout the United States and detailed evaluation (refined evaluation) includes the following factors: street classification (arterial, collector, etc), actual vehicle speeds, number of commercial & non commercial driveways, driveways per mile, lane width, average shoulder width, pedestrian activity, vertical & horizontal alignment (hills & curves), parking activity, and accident rate. Engineering judgement is utilized in evaluation of the data to input into a formula and the recommended speed is produced. The 85th Percentile Speed is the speed at which 85% of the vehicles are driving at or below.

See Attachment C for a summary of the Traffic Engineer's recommendations.

Street	Existing Speed Limit (mph)	85 th Percentile Speed (mph)	Traffic Engineer's Recommended Speed (mph)
61 st Avenue NE (north of SR 522)	35	39.6	35
68 th Avenue NE (north of SR 522)	35	36.5	35
73 rd Avenue NE (north of SR 522)	35	39.4	35
80 th Avenue NE (north of SR 522)	35	42.3	35
NE 170 th /Simonds Road	35	40.2	35
68 th Avenue NE/Juanita Drive	35	40	25 mph from SR 522 to NE 170 th (else 35)

Note that in the fall of 2013 the City lowered the speed limit on 80th Avenue NE from 40 mph to 35 mph. Traffic data shows that the 85th Percentile speed change on 80th Avenue NE has lowered by approximately 1 mph which is low and is consistent with the premise that lowering speed limit alone does not lower vehicle speed.

The Staff recommendation is consistent with our traffic engineer's but for Juanita/Simonds Avenue. Staff recommends lowering the speed limit to 30 miles per hour with the re-channelization of the roadway late this summer. However, as noted with 80th Avenue NE, changing speed limits will require concentrated police enforcement to attain the desired outcome of lower speeds. Staff does not recommend a lower speed limit on Juanita Avenue N unless additional police patrol is approved.

Lighting Evaluation: Our Traffic Engineer is working on the street light at crosswalk evaluation. At the time of this report, the evaluation was not complete. It is estimated the evaluation will be complete by mid July.

Sidewalk/Safety Grants: The Citywide (Juanita) Safety Improvement Project nears completion. This project upgraded ADA ramps and completed a short segment of sidewalk, updated pedestrian push buttons, and added improvements to signal heads at the NE 170th & NE 153rd intersections. During construction, there was so much trouble with the vehicle detection loops that operations & engineering staff authorized the installation of cameras for detection (signal operation, not for red light or speed enforcement). Detection cameras are better for bicycle detection than in-pavement loops.

Similar to 2013, Staff continues to aggressively apply for sidewalk grants. Two Safe Routes to Schools applications were submitted in May for NE 155th Street between Moorlands and Inglemoor and also along 202nd

Street near Kenmore Junior High. Staff also applied for a Pedestrian & Bicycle grant for sidewalk on 68th Avenue NE along Rhododendron Park. We will find out about these grants in 2015.

A new funding opportunity, the Highway Safety Improvement Program (HSIP), provides resources for locations with severe accidents. Staff is planning to apply for sidewalk on 62nd Avenue NE (north of NE 181st Street) and also for a roundabout at 61st Avenue NE & NE 190th Street. Staff is in the process of evaluating whether a roundabout at this location is geometrically and traffic flow feasible. As part of the roundabout project, we would apply for funds to replace the Stream 0056 culvert under the roadway (if eligible).

Great sidewalk news – the City has been notified that we will receive \$91,000 in federal funds from the Transportation Alternatives Program (TAP) for the design of the NE 181st Sidewalk (south side - between 68th and 73rd Avenues NE). The City was on the contingency list and as we can immediately move forward with design now that the funds were awarded to Kenmore. Planning staff completed the Puget Sound Regional Council (PSRC) paperwork to get the project listed within their program and engineering staff is working to obligate the funds with the Washington State Department of Transportation (WSDOT). Design would begin later this year or early next year and Planning staff is currently requesting construction funding from the Community Development Block Grant (CDBG) program.

SR 522 West A (65th to 61st Avenues NE) Update: The design of this segment of SR 522 will be complete late summer and solid progress is being made on right of way acquisition. Staff anticipates construction advertisement this fall with construction starting early 2015. This project will add sidewalk on both sides of SR 522, improve lighting, reconstruct the SR 522/61st Avenue intersection with signal and pedestrian improvements, and improve bus stops. The project will also reconstruct the south leg of the SR 522/61st Avenue intersection (hill down to the trail) to add improved pedestrian facilities and pedestrian level lighting. The reconstruction of this south leg will slightly improve how it functions for vehicles, but it will still be far from ideal. Construction of West A will continue the City's legacy of SR 522 safety improvements for all transportation modes. It is estimated that accidents on the completed segments of the corridor have been reduced by approximately 40% and completion of West A will also significantly improve safety.

FISCAL CONSIDERATION:

The RRFBs, traffic engineering evaluations, 61st Avenue & Simonds Road rechannelizations, Ad Hoc Citizen Committee, and education efforts are being funded through previous Council authorization of \$215,000 on March 24, 2014. No additional funds are needed at this time.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council Goal 1: To focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle and other means of travel.



NE 170th St / Simonds Rd
Sheet 1

TL H:\Teresa\ArcMap\Simonds sharrows.mxd
The information included on this map has been compiled by King County staff from a variety of sources and is subject to change without notice. King County makes no representations or warranties, express or implied, as to accuracy, completeness, timeliness, or rights to the use of such information. This document is not intended for use as a survey product. King County shall not be liable for any general, special, indirect, incidental, or consequential damages including, but not limited to, lost revenues or lost profits resulting from the use or reliance of the information contained on this map. Any sale of this map or information on this map is prohibited except by written permission of King County.

50 25 0 50 100 Feet

May 12, 2014



King County
Department of Transportation
Road Services Division
Engineering Services Section



NE 170th St / Simonds Rd
Sheet 2

TL: H:\Teresa\ArcMap\Simonds sharrows.mxd
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50 25 0 50 100 Feet

May 12, 2014



NE 170th St / Simonds Rd
Sheet 3

TL: H:\Teresa\ArcMap\Simonds sharrows.mxd
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50 25 0 50 100 Feet

May 12, 2014



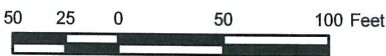
King County
Department of Transportation
Road Services Division
Engineering Services Section

Attachment A



NE 170th St / Simonds Rd
Sheet 4

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May 12, 2014



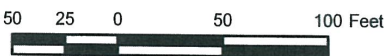
King County
Department of Transportation
Road Services Division
Engineering Services Section

Attachment A



NE 170th St / Simonds Rd
Sheet 5

TL: H:\Teresa\WrcMap\Simonds sharrows.mxd
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May 12, 2014



King County
Department of Transportation
Road Services Division
Engineering Services Section

Attachment A



NE 170th St / Simonds Rd
Sheet 6

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May 12, 2014



Attachment A



Community Education Plan: Pedestrian and Bicyclist Safety

2014 Community Education Plan Goal and Objectives

Goal:

- To increase awareness of pedestrian and bicycle safety to positively influence human behavior
- Target Zero: Achieve zero pedestrian and bicycle fatalities and serious injuries within our community by 2025.

Objectives:

- Create a sustainable community education program
- Recruit and train at least four (4) key volunteers for Pedestrian and Bicycle Safety Education Team
- Give at least four (4) presentations to community groups
- Participate in at least six (6) events
- Supply at least five (5) safety kits
- Receive at least one hundred (100) safety pledges
- Increase motorist yield rate (% TBD)
- Increase use of reflective gear (% TBD)
- Increase use of pedestrian crossing flags (% TBD)

Target Audiences

- Residents (seniors, adults, kids, families, students)
- Local business employees
- Bastyr University community
- Nonresidents
- Transit Users
- Motorists
- Bicyclists
- Pedestrians
- City employees and volunteers

Key Messages

- The City is taking a zero tolerance approach to enforcing pedestrian and bicycle safety laws for all road users – motorists, pedestrians, and bicyclists.
- It is important for all of us to be reminded of our individual responsibilities as a pedestrian, bicyclist, and motorist.
- (Additional key messages will be created during brochure content development)

5/13/2014

Community Education Strategies and Tactics

1. **Target Zero:** Adopt Target Zero resolution as a goal and message to send to the community. Include Target Zero in our messaging.
2. **Brochure:** The brochure will serve as the main content generator. Develop a brochure that highlights ways to excel as a motorist, pedestrian and bicyclist. Display the brochure in the city hall lobby, hand out at events, link on website, include in pedestrian safety kits, and make available for other opportunities.
3. **Website:** Develop a single web page on the City's website for pedestrian and bicycle safety information. Main content will remain static but add items published by the City such as advertisements.
4. **Newsletter:** Highlight safety tips and laws in the City's printed newsletter.
5. **Advertising:** Publish advertisements in the Kenmore Reporter. Research other avenues such as online, high school newspaper, and buses.
6. **Presentation:** Create a canned presentation that could be presented to groups.
7. **Events:** The following is a breakdown of three types of events.
 - **Safety Fair:** The Northshore Fire Department hosts an annual open house and safety fair. The City can assist the fire department with securing safety related vendors to display information at a booth.
 - **City Events:** Have pedestrian and bicycle safety materials on display at City events. Or, have a custom booth specifically to promote pedestrian and bicycle safety.
 - **External Events:** The City will create a pedestrian safety kit that groups can use to promote pedestrian and bicycle safety. The kit may include a reflective bag, brochures, safety pledges, and a giveaway item.
8. **Pedestrian and Bicycle Safety Education Team:** This volunteer team would be trained by city staff to promote pedestrian and bicycle safety at events, community or business presentations, and special tasks.
9. **Safety Pledge:** Create a safety pledge form that encourages our target audiences to commit to being a safe pedestrian, bicyclist, and motorist. By signing the pledge, participants will receive a free reflective item. Request email address to allow for future follow-up communications.
10. **Schools:** Provide safety messages for school presentations and home room announcements. Utilize school PTA's to help.
11. **Social Media:** The City's Facebook page will be used to promote pedestrian and bicycle safety.

Attachment B

- 12. Reward Program for Children:** Recognize children under the age of 18 for wearing a safety helmet when riding their bicycle or skateboard or using a pedestrian crossing flag. Research potential rewards such as a McDonald's ice cream cone coupon.
- 13. Police Department:** The Kenmore Police Department organizes several activities with a focus on safety. These activities include 6th grade classroom visits, Junior High School Academy, bike rodeo, and National Night Out Against Crime.
- 14. Fire Department:** The Northshore Fire Department sells safety helmets for child bicycle helmets, toddler helmets and dual sport helmets at a subsidized rate. The City will promote the program via communication materials and website, and ask the fire department to sell safety helmets at city events.
- 15. Volunteers:** Utilize volunteers to execute tasks. A separate list of tasks will be created for this strategy. City staff will submit a volunteer request form to the City's Volunteer Coordinator for recruitment. See attached list for contact information.
 - Northshore School District PTA parents
 - Girl Scouts
 - Boy Scouts
 - Kenmore Business Alliance
 - Kenmore Senior Center
 - Northshore Rotary
 - Bastyr University
 - Neighborhood Associations
 - Other interested groups and individuals

Potential Additional Community Education Strategies and Tactics for 2015

- 1. Video:** Create a crosswalk safety video to include on the web page, play at events, share through Facebook, and other outlets. Ask high school students to help produce a video.
- 2. Safety Mascot:** Research the possibility of creating a safety mascot to be present at community events

Resources

The City has allocated resources from the street fund to support community education and the hiring of a graduate student intern during the calendar year 2014. The graduate student intern will assist with the Pedestrian & Bicycle Safety Citizen Ad Hoc Committee and implementation of the community education plan.

5/13/2014

Memo

Date: 6/30/2014

To: Kris Overleese, Director, Engineering and Environmental Services, Kenmore

From: Keith Brown, King County Traffic Engineering

RE: Kenmore Arterial Speed Limit evaluation

Kris, Here is a summary of the findings for each of the arterials in Kenmore

80th Avenue NE: The 85th Percentile speed, the speed at which 85 percent of the cars are traveling or below, is 42.3 mph. This is a little higher than optimal, but the average speed is 36.2 mph. Taking into account the existing pedestrian and bicycle volumes and the available paved shoulders the existing speed limit is appropriate.

NE Simonds Rd: The 85th Percentile speed is 40.2 mph, with the proposed channelization revision narrowing the roadway and providing bike lanes for a significant portion of the roadway, the existing speed limit is appropriate.

61st Avenue NE: The 85th Percentile speed is 39.6 mph, the majority of the accidents on the roadway are associated with the signals at Bothell Way and NE 18st St. The existing speed limit is appropriate.

73rd Avenue NE: The 85th Percentile speed is 39.4 mph, the majority of the accidents are focused around the traffic signals at Bothell Way and NE 18st St. The existing speed limit is appropriate.

68th Avenue NE: The 85th Percentile speed is 36.5 mph which is excellent. However, the accident rate is a little high, with the majority of the accents occurring south of NE 185th St. This area is currently posted 25 mph. The speed limit increases to 35 mph at NE 185 St near the Northshore Utility District Offices. The Speed limit in the 35 mph section is appropriate.

Juanita Drive NE: The 85th Percentile speed is 40 mph. Again the majority of the accidents are concentrated in the small area between NE 170th St (Simonds Rd) and Bothell Way. It is my recommendation to reduce the speed limit in this congested area to 25 mph. For the remainder of the roadway, from NE 170th St south to the city limits, the speed limit is appropriate.

Subject/Topic:

Proposed Council Action/Motion:

For Council Meeting Agenda of: July 14, 2014

City Manager, Finance and Administration,
Community Development, Engineering &
Environmental Services,
Public Works Operations

Joanne Gregory, Finance and Administration Director
Debbie Bent, Community Development Director
Kris Overleese, Engineering and Environmental
Services Director
Jennifer Gordon, Public Works Operations Manager

Initial & Date

Attachment 5: Business Agenda Item Dated May 19,
2014: Ordinance 14-0383 Amending the
2013-2018 Capital Improvement Program

Appropriation Required	\$0
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On May 19, 2014 the City Council adopted Ordinance 14-0383 which amended the transportation portion of the Capital Improvement Program (CIP) to allocate funds for the West Sammamish River Bridge Project. The agenda bill is provided for reference as Attachment 5 and includes the most recently adopted CIP for Parks, Transportation, and Surface Water.

A review of the entire CIP is now presented for the City Council's review and discussion with updates and changes to the status of projects based on staff recommendations; however an amendment is not requested at this time.

A summary of the changes include inserting the 2013 actual expenditures, updating the 2014 forecast of expected expenditures, and updating or revising projects and budgets proposed for 2015-2018 based on new information. A list of potential unfunded park projects has also been added.

Since the transportation and surface water elements of the comprehensive plan are under review and revision, and the update to the surface water master plan is also underway, few revisions or additions to the transportation and surface water sections of the CIP have been proposed, pending the outcome of those efforts. As a result, an amendment and update to the CIP may be presented to the City Council in the fall.

FISCAL CONSIDERATION:

The City's goal is to adopt and maintain a fiscally balanced Capital Improvement Program that can be used by staff to prioritize and pursue projects. The CIP balances City resources including Park and Transportation Impact Fees, Real Estate Excise Tax, General Fund revenues, Surface Water Utility fees, and grant funds. While a project may show need in future years for grant funds to complete, the project and budget is considered "balanced" and provides a tool to pursue outside funding. The CIP should be considered a programming document with the City of Kenmore adopted budget being the document that actually appropriates funds for project expenditures.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

The proposed Capital Improvement Program is consistent with Council Goals, specifically:

- Seek funds to move forward on SR 522 project.
- Implement a parks improvement and financial plan
- Establish a 20 - to 30 year Sidewalk Plan
- Move the City Council's interconnectivity vision forward toward implementation (parks, trails, open space, institutions, and shuttle bus)

**CITY OF KENMORE, WASHINGTON
PARK CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2013-2018**

Status and Updates June 2014

Project Description	2013 Actual	2014 Forecast	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2013-2018 Totals
P 1 Twin Springs Feasibility Study	\$0	\$0	\$60,000	\$0	\$0	\$0	\$60,000
P 2 Tolt Pipeline Trail Phase One	11,306	108,694	0	0	0	0	120,000
P 6 Moorlands Park Improvements	0	60,000	450,000	500,000	300,000	0	1,310,000
P 9 Northshore Summit Park	304,776	400,224	0	0	0	0	705,000
P 11 Log Boom Park Pedestrian Bridge Replacement	0	95,000	185,000	0	0	0	280,000
P 13 City Hall Park Ph I: Skate Park Improvements	0	20,000	220,000	0	0	0	240,000
P 18 Rhododendron Park Boardwalk and Boathouse Foundati	76,821	15,000	390,179	0	0	0	482,000
P 18a Rhododendron Park Float	0	0	130,000	0	0	0	130,000
P 19a Log Boom Park Float	0	77,126	0	0	0	0	77,126
P 21 Kenmore Village Public Square	0	150,000	800,000	0	0	0	950,000
P 24 Sammamish River Boat Launch Restroom	23,701	41,299	0	0	0	0	65,000
NEW Log Boom Park Shoreline Restoration (Grant)	0	30,000	0	0	0	0	30,000
NEW Twedt Property	0	735,000	0	0	0	0	735,000

Unfunded Park Needs:

P 1 Twin Springs ~ \$1,000,000
P 17 Tolt Pipeline Trail Phase Two ~ \$220K
P 19 Log Boom Park Waterfront TBD
P 22 City Hall Park Plaza TBD
P 23 Squires Landing Trail& Restoration TBD
Park Land Opportunity ~ TBD
Rhododendron Boat Storage Facility ~ \$640 - \$920,000
Lakepointe Park ~ TBD
Water Walk Conceptual Plan ~ \$200K
Linwood Park Improvements ~ \$76MP, \$511 Const
Rhododendron Park Irrigation System Revamp \$100K

Total Project Costs	\$416,604	\$1,732,343	\$2,235,179	\$500,000	\$300,000	\$0	\$5,184,126
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Funding As Proposed:

Park Impact Fees	\$304,776	\$1,150,224	\$743,179	\$0	\$0	\$0	\$2,198,179
Real Estate Excise Tax	100,522	216,299	457,000	0	300,000	0	1,073,821
Kenmore Village Sale Proceeds	0	150,000	500,000	0	0	0	650,000
Strategic Opportunity Fund	0	77,126	130,000	0	0	0	207,126
Grants	0	30,000	405,000	500,000	0	0	935,000
King County Levy *	11,306	108,694	0	0	0	0	120,000

Total Project Funding As Proposed	\$416,604	\$1,732,343	\$2,235,179	\$500,000	\$300,000	\$0	\$5,184,126
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*The recent voter approved Proposition 1 levy will provide additional funds over a six year period with distributions to Kenmore expected to be about \$265,000.

These funds are not included in the CIP as they have not yet been committed to a specific project:

0	\$44,000	\$44,000	\$44,000	\$44,000	\$44,000	\$220,000
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Attachment 2

**CITY OF KENMORE, WASHINGTON
TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2013-2018**

Status and Updates June, 2014

Project Description	2013 Actual	2014 Forecast	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2013-2018 Totals
T 6 SR 522 West A 61st to 65th	391,809	8,901,691	2,000,000	0	0	0	11,293,500
T 7 61st Ave NE & 181st Traffic Signal	935,875	1,000 (done)		0	0	0	936,875
T 8 SR 522 West B 57th to 61st with BGT Wall	0	0	0	410,000	8,285,000	315,000	9,010,000
T 26 Wayfinding Signage and Banners	11,218	28,782	20,000	20,000	20,000	20,000	120,000
T 27 Sidewalk Program	36,377	208,573	100,000	100,000	100,000	100,000	644,950
T 31 City Safety Improvements	38,607	331,393	0	0	0	0	370,000
T 35 Juanita Drive/68th Ave NE Overlay	63,439	573,286	0	0	0	0	636,725
T 36 City Gateways	18,147	281,853	0	0	0	0	300,000
T 37 West Samm Bridge	60,514	400,486	1,270,000	2,280,000	1,140,000	7,630,000	12,781,000
Total Project Costs	\$1,555,986	\$10,727,064	\$3,390,000	\$2,810,000	\$9,545,000	\$8,065,000	\$36,093,050
Funding as Proposed:							
Real Estate Excise Tax	\$304,022	\$777,853	\$250,000	\$0	\$0	\$300,000	\$1,631,875
Real Estate Excise Tax - Set Aside Sidewalks	36,377	147,573	100,000	100,000	100,000	100,000	583,950
Impact Fee Revenue	235,500	574,500	400,000	0	250,000	0	1,460,000
State/TIB	170,323	3,929,677	1,100,000	0	2,000,000	0	7,200,000
Federal Transportation Funding 61st Signal	0	1,100,000	0	0	0	0	1,100,000
Street Fund-Juanita Overlay	63,439	573,286	0	0	0	0	636,725
Street Fund - City Safety Improvements	0	90,000	0	0	0	0	90,000
Street Fund - West Samm Bridge	0	86,000	0	0	0	0	86,000
Sammamish River Bridge Fund	60,514	19,486	0	0	0	0	80,000
General Fund	11,218	28,782	20,000	20,000	20,000	20,000	120,000
Surface Water Fund	0	108,375	250,000	0	0	0	358,375
Other Agencies Reimbursements	0	0	0	0	0	0	0
Federal Allocation 61st and 181st Signal	328,662	321,338	0	0	0	0	650,000
Federal Allocation City Safety Improvements	38,607	211,393	0	0	0	0	250,000
Federal Grant	0	0	0	354,650	0	0	354,650
DOE Grant SR 522 West A	0	475,125	0	0	0	0	475,125
Federal TAPP Grant-Sidewalk	0	91,000	0	0	0	0	91,000
State Transportation Package	0	0	0	55,350	6,035,000	15,000	6,105,350
SR 522 Federal Allocation ROW	221,486	2,278,514	0	0	0	0	2,500,000
Transportation Impact Fee Revenue for West Samm Bridge	0	0	100,000	200,000	200,000	330,000	830,000
Real Estate Excise Tax for West Samm Bridge	0	0	174,000	307,000	78,000	0	559,000
Unfunded West Samm Bridge Replacement Resources**	0	0	996,000	1,773,000	862,000	7,300,000	10,931,000
Total Project Funding	\$1,470,148	\$10,812,902	\$3,390,000	\$2,810,000	\$9,545,000	\$8,065,000	\$36,093,050

CITY OF KENMORE, WASHINGTON
SURFACE WATER CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2013-2018
Status and Updates June 2014

Project Description	2013	2014	2015	2016	2017	2018	2013-2018
	Actual	Forecast	Proposed	Proposed	Proposed	Proposed	Totals
SW 1 Tributary 0057 Channel Relocation	\$23,548	\$981,202	\$0	\$0	\$0	\$0	1,004,750
SW 2 80th Ave NE Ditch Improvements	0	0	40,000	75,000	0	0	115,000
SW 3 Juanita Dr NE Ditch Grading Ph 1	32,818 done		0	0	0	0	32,818
SW 6 NE 181st Street Culvert Replacement	110,817	20,000 done		0	0	0	130,817
SW 7 NE 187th Street Bypass	0	40,000	71,000	0	0	0	111,000
SW 8 61st Ave NE Sidewalk Embankment Repair	4,287	50,713 on hold		0	0	0	55,000
SW 9 Swamp Creek Regional Basin Study	0	0	0	0	0	0	0
SW 12 74th Avenue NE Culvert Replacement	4,060 on hold		0	0	0	0	4,060
SW 13 NE 155th Street Outfall Revision	0	0	50,000	0	0	0	50,000
SW 16 Arrowhead Dr. Conveyance Improvements	0	0	0	106,000	116,100	0	222,100
SW 17 Little Swamp Creek Relocation Project	0	0	0	0	56,500	50,000	106,500
SW 19 NE 192nd ST Culvert Replacement (grant application)	0	35,000	106,000	0	0	0	141,000
SW 20 Small Works Projects	2,588	97,412	50,000	50,000	50,000	50,000	300,000
SW X 185th St LID Project Design	0	120,000	0	0	0	0	120,000
SW X Swamp Creek Channel ReEstablishment TBD							
Total Project Costs	\$178,118	\$1,344,327	\$317,000	\$231,000	\$222,600	\$100,000	\$2,393,045
Funding As Proposed:							
Real Estate Excise Tax - Sidewalks	\$0	\$55,000	\$0	\$0	\$0	\$0	\$55,000
King County Flood District Grant	0	150,000	0	0	0	0	\$150,000
DOE Grant	0	120,000	0	0	0	0	\$120,000
Reimbursement from Utilities	0	25,000	20,000	0	0	0	\$45,000
Transfer from Street Fund	25,000	0	0	0	0	0	\$25,000
Surface Water Utility Funds	467,011	680,434	297,000	231,000	222,600	100,000	\$1,998,045
Total Project Funding As Proposed	\$492,011	\$1,030,434	\$317,000	\$231,000	\$222,600	\$100,000	\$2,393,045

CITY OF KENMORE, WASHINGTON
Park Impact Fee Fund Projection
For the Years 2013 - 2018
July 2014 Update

DESCRIPTION	Actual 2013	Projection 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018
Beginning Cash	\$1,676,056	\$1,516,856	\$730,393	\$128,727	\$268,609	\$409,241
Revenues:						
Interest Earnings	10,432	4,984	3,652	644	0	2,046
Park Impact Fees: Spencer68 Ph I	0	222,282	0	0	0	0
Parks Impact Fees-based on lower rev est	135,144	136,495	137,860	139,239	140,631	142,038
Total Revenues	145,576	363,761	141,512	139,883	140,631	144,084
Transfers Out for Parks :						
P 1 Twin Springs Feasibility Study	0	0	60,000	0	0	0
P 6 Moorlands Park Improvements	0	0	375,000	0	0	0
P 9 Northshore Summit Park	304,776	400,224	0	0	0	0
P 18 Rhododendron Park Boardwalk and Boathouse Foundation	0	15,000	308,179	0	0	0
P XX Twedt Property	0	735,000	0	0	0	0
Subtotal - Transfers for Parks	304,776	1,150,224	743,179	0	0	0
Net Income/(Loss)	(\$159,200)	(\$786,463)	(\$601,667)	\$139,883	\$140,631	\$144,084
Ending Cash Balance	\$1,516,856	\$730,393	\$128,727	\$268,609	\$409,241	\$553,325

CITY OF KENMORE, WASHINGTON
Transportation Impact Fee Fund Projection
For The Years 2013-2018
July 2014 Update

DESCRIPTION	Actual 2013	Projection 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018
Beginning Cash	\$240,536	\$416,394	\$818,610	\$756,973	\$999,021	\$997,836
Revenues:						
Interest Earnings	2,157	364	8,186	7,570	9,990	9,978
Trans Impact Fees: Spencer68 Ph I	0	537,934	0	0	0	0
Transp. Impact Fees	421,701	425,918	430,177	434,479	438,824	443,212
Total Revenues	\$423,858	\$964,216	\$438,363	\$442,049	\$448,815	\$453,192
Transfers Out for Roads:						
T 6 SR 522 West A 61st Ave NE	248,000	562,000	400,000	0	0	0
T 8 SR 522 West B 57th to 61st with BGT	0	0	0	0	250,000	0
T 37 West Samm Bridge	0	0	100,000	200,000	200,000	330,000
Subtotal - Transfers for Roads	\$248,000	\$562,000	\$500,000	\$200,000	\$450,000	\$330,000
Net Income/(Loss)	\$175,858	\$402,216	(\$61,637)	\$242,049	(\$1,185)	\$123,192
Ending Cash	\$416,394	\$818,610	\$756,973	\$999,021	\$997,836	\$1,121,029

CITY OF KENMORE, WASHINGTON
REET Fund Projection
For The Years 2013-2018
July 2014 Update

DESCRIPTION	Actual 2013	Projected 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018
Beginning Cash	\$1,965,805	\$2,007,775	\$1,367,929	\$729,409	\$657,201	\$211,864
Revenues:						
REET 1	440,943	390,000	393,900	397,839	401,817	405,836
REET 2	440,943	390,000	393,900	397,839	401,817	405,836
Interest Earnings	12,312	5,573	13,679	7,294	6,572	2,119
Total Revenues	\$894,198	\$785,573	\$801,479	\$802,972	\$810,207	\$813,790
Transfers Out for Parks :						
P 6 Moorlands Park Imp	0	60,000	75,000	0	300,000	0
P 11 Log Boom Park Ped Bridge Repl	0	95,000	80,000	0	0	0
P 13 Skate Park	0	20,000	220,000	0	0	0
P 18 Rhody Park Boat Shed & Boardwalk Trail	76,822	0	82,000	0	0	0
P 24 Samm River Boat Launch Restroom	23,701	41,299	0	0	0	0
Transfer Levy to Park Improvement-Tolt	11,306	108,694	0	0	0	0
Subtotal - Transfers for Parks	111,829	324,993	457,000	0	300,000	0
Transfers Out for Roads:						
SR 522 Ph II Slip-lining	0	120,000	0	0	0	0
T6 SR 522 West A 61st to 65th	0	400,000	250,000	0	0	0
T7 61st Ave & 181st St Signal, Left turn	285,875	1,000	0	0	0	0
T8 SR522 West B 57th to 61st with BGT Wall	0	0	0	0	300,000	0
T27 Sidewalks	36,377	117,573	100,000	100,000	100,000	100,000
T 31 City Safety Improvements	0	30,000	0	0	0	0
T36 City Gateways	18,147	281,853	0	0	0	0
T37 New West Samm Bridge	0	95,000	174,000	307,000	78,000	0
Street Fund (overlays)	400,000	0	459,000	468,180	477,544	487,094
Subtotal - Transfers for Roads	740,399	1,045,426	983,000	875,180	955,544	587,094
Transfers Out for SWM:						
SW 8 61st Ave NE Sidewalk Embankment Rep	0	55,000	0	0	0	0
Subtotal - Transfers for SWM	\$0	\$55,000	\$0	\$0	\$0	\$0
Net Income/(Loss)	\$41,970	(\$639,846)	(\$638,521)	(\$72,208)	(\$445,337)	\$226,695
Ending Cash	\$2,007,775	\$1,367,929	\$729,409	\$657,201	\$211,864	\$438,559



**Business of the City Council
City of Kenmore, WA**

Subject/Topic:

Ordinance Amending the Capital Improvement Program to Allocate Funds for West Sammamish River Bridge Project

For Council Meeting Agenda of: May 19, 2014

Department: Finance & Engineering

Prepared by: Joanne Gregory/Kris Overleese, PE

Proposed Council Action/Motion:

Adoption of Ordinance 14-0383 Amending the 2013-2018 Capital Improvement Program to Allocate Funding for the West Sammamish River Bridge Project

Approved by Department Head:

Approved by City Attorney:

Approved by Finance Director:

Approved by City Manager:

Initial & Date

KNO 5/8/14

via email

JP 5/8/14

JK

Exhibits/Attachments:

Attachment A: February 24, 2014 Agenda item

Attachment B: Ordinance 14-0383

Expenditure Required \$0

Amount Budgeted \$461,000

Appropriation Required \$1,389,000

INFORMATION/BACKGROUND:

On February 24, 2014, staff presented options for the West Sammamish River Bridge replacement and Council took action creating a Capital Improvement Project for bridge replacement (T-37). Attachment A is the agenda bill information for that item. The adopted Ordinance 14-0376 creating the project showed an overall City contribution budget of \$461,000 (preliminary engineer studies) but showed design, right of way and construction in the later years as unfunded. Staff did provide backup documentation for a recommended City match for design, right of way, and first year of construction (2018) but this was not included in the amended CIP ordinance (see Attachment A, Exhibit E).

To be the most competitive for grants, it is recommended that matching City funds be programmed and adopted into the Capital Improvement Program. Ordinance 14-0383 allocates the City funds over the years 2015 to 2018 by amending the current Capital Improvement Program (Attachment B). The numbers are the same as previously demonstrated and equal \$1,389,000 between 2015 and 2018. To provide reasonable assurance that the funds will be available over the term of the CIP, it was necessary to remove project T-5: 68th Ave NE, SR522 to Samm Slough Project (the queue jump) from the program. This was also noted in the February 24, 2014 Agenda bill discussion and the current amendment will also include this change. The amendments to the CIP are highlighted in blue on Exhibit A to Ordinance 14-0383.

FISCAL CONSIDERATION:

For the years 2015 through 2018, Ordinance 14-0383 allocates \$1,389,000 in City funds for the West Sammamish River Bridge Project (T37). The revenue exists from Impact Fees (\$830,000) and Real Estate Excise Tax (\$559,000) and relies upon the removal of Project T5: 68th Ave NE, SR522 to Samm Slough Project (the queue jump) from the program. Both revenue sources exist based on staff conservative projections of historical revenue generation.

Programming these funds within the Capital Improvement Program, as we do with all current capital projects (parks, surface water and transportation), will allow staff to demonstrate on grant applications that the funds are reasonably secure.

Cash projections for the Real Estate Excise Tax Fund and the Transportation Impact Fee Fund are attached to the February 24, 2014 agenda item.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Comprehensive Plan - Goal T-1: Develop and Maintain an Efficient, Safe, and Environmentally Sensitive Road System that Supports Desired Development Patterns.

**CITY OF KENMORE
WASHINGTON
ORDINANCE NO. 14-0383**

**AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON,
RELATING TO THE 2013-2018 SIX-YEAR CAPITAL
IMPROVEMENT PROGRAM; AMENDING THE 2013-2018 SIX-
YEAR CAPITAL IMPROVEMENT PROGRAM; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, on November 26, 2012, the City Council adopted Ordinance No. 12-0350, which adopted the 2013-2018 Six-Year Capital Improvement Program ("CIP"); and

WHEREAS, by Ordinance No. 13-0367 and Ordinance No. 14-0376, the City Council amended the 2013-2018 Six-Year Capital Improvement Program to reflect revised amounts of revenue and appropriations; and

WHEREAS, the City Council desires to further amend the 2013-2018 CIP to reflect a change in funding available for Transportation Project T-37 relating to the West Sammamish River Bridge Project;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The 2013-2018 Capital Improvement Program is amended to reflect the adjustments set forth on Exhibit "A," entitled "City of Kenmore, Washington Capital Improvement Program for the Years 2013-2018," attached hereto and incorporated by reference.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 19TH DAY OF MAY, 2014.

CITY OF KENMORE

Mayor David Baker

ATTEST/AUTHENTICATED:

Patty Safrin, City Clerk

Approved as to form:

Rod P. Kaseguma, City Attorney

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.

EXHIBIT A

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2013-2018**

EXPENDITURES	2013 Adopted	2014 Adopted	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2013-2018 Totals
PARKS							
P 1 Twin Springs(Portal 44)	\$0	\$0	\$45,000	\$360,000	\$0	\$0	\$405,000
P 2 Tolt Pipeline Trail Phase One	120,000	0	0	0	0	0	120,000
P 6 Moorlands Park Improvements	60,000	0	450,000	450,000	0	0	960,000
P 9 Northshore Summit Park	659,000	0	0	0	0	0	659,000
P 10 Park Land Acquisition	0	0	0	0	0	0	0
P 11 Log Boom Park Pedestrian Bridge Replacement	0	95,000	150,000	0	0	0	245,000
P 13 Skate Park Relocation & Improvements	0	20,000	250,000	0	0	0	270,000
P 17 Tolt Pipeline Trail Phase Two	0	0	30,000	190,000	0	0	220,000
P 18 Rhododendron Park Boat Shed & Boardwalk Trail	90,000	392,000	0	0	0	0	482,000
P18a Rhododendron Park Float	73,500	0	0	0	0	0	73,500
P 19 Log Boom Park Waterfront	0	0	30,000	75,000	75,000	1,000,000	1,180,000
P 19a Log Boom Park Float	72,500	0	0	0	0	0	72,500
P 21 Kenmore Village Public Square	50,000	100,000	800,000	0	0	0	950,000
P 22 City Hall Plaza Improvements	0	0	75,000	0	0	0	75,000
P 23 Squires Landing Trail	0	0	0	0	40,000	200,000	240,000
P 24 Sammamish River Boat Launch Restroom	65,000	0	0	0	0	0	65,000
Total Parks	\$1,190,000	\$607,000	\$1,830,000	\$1,075,000	\$115,000	\$1,200,000	\$6,017,000
TRANSPORTATION							
T 5 68th Ave NE SR522 to Sammamish Slough	\$0	\$0	\$0	\$110,000	\$320,000	\$2,440,000	\$2,870,000
T 6 SR 522 West A 61st to 65th	4,428,500	4,865,000	2,000,000	0	0	0	11,293,500
T 7 61st Ave NE & 181st Traffic Signal	1,132,387	0	0	0	0	0	1,132,387
T 8 SR 522 West B 57th to 61st with BGT Wall	0	0	0	410,000	8,285,000	315,000	9,010,000
T 22 Simonds Road-Inglemoor HS Right Turn Lane	25,000	0	70,000	445,000	0	0	540,000
T 26 Wayfinding Signage and Banners	20,000	20,000	20,000	20,000	20,000	20,000	120,000
T 27 Sidewalk Program	174,950	100,000	100,000	100,000	100,000	100,000	674,950
T 31 City Safety Improvements	250,000	0	0	0	0	0	250,000
T 35 Juanita Drive/68th Ave NE Overlay	636,725	0	0	0	0	0	636,725
T 36 City Gateways	75,000	225,000	0	0	0	0	300,000
T 37 West Samm Bridge **	461,000	0	1,270,000	2,280,000	1,140,000	7,630,000	12,781,000
Total Transportation	\$7,203,562	\$5,210,000	\$3,460,000	\$3,255,000	\$9,545,000	\$8,065,000	\$36,738,562
** This project extends to 2020 with additional budget of \$7,680,000							
SURFACE WATER							
SW 1 Tributary 0057 Channel Relocation	\$0	\$889,750	\$0	\$0	\$0	\$0	\$889,750
SW 2 80th Ave NE Ditch Improvements	0	0	40,000	75,000	0	0	\$115,000
SW 3 Juanita Dr NE Ditch Grading Ph I	75,000	0	0	0	0	0	\$75,000
SW 7 NE 187th Street Bypass	467,011	40,000	71,000	0	0	0	\$578,011
SW 8 61st Ave NE Sidewalk Embankment Repair	55,000	0	0	0	0	0	\$55,000
SW 9 Swamp Creek Regional Basin Study	0	0	0	0	0	0	\$0
SW 12 74th Avenue NE Culvert Replacement	0	0	0	0	0	0	\$0
SW 13 NE 155th Street Outfall Revision	0	0	50,000	0	0	0	\$50,000
SW 16 Arrowhead Drive Conveyance Improvements	0	0	0	106,000	116,100	0	\$222,100
SW 17 Little Swamp Creek Relocation Project	0	0	0	0	56,500	50,000	\$106,500
SW 19 NE 192nd ST Culvert Replacement	0	20,000	106,000	0	0	0	\$126,000
SW 20 Small Works Projects	50,000	50,000	50,000	50,000	50,000	50,000	\$300,000
Total Surface Water	\$647,011	\$999,750	\$317,000	\$231,000	\$222,600	\$100,000	\$2,517,361
TOTAL EXPENDITURES	\$9,040,573	\$6,816,750	\$5,607,000	\$4,561,000	\$9,882,600	\$9,365,000	\$45,272,923

EXHIBIT A

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2013-2018**

REVENUES	2013 Proposed	2014 Proposed	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2013-2018 Totals
Real Estate Excise Tax (Transportation)	\$987,387	\$290,000	\$250,000	\$0	\$0	\$300,000	\$1,827,387
Real Estate Excise Tax - West Samm Bridge	0	0	174,000	307,000	78,000	0	\$559,000
Real Estate Excise Tax - Set Aside Sidewalks	174,950	100,000	100,000	100,000	100,000	100,000	674,950
Real Estate Excise Tax - Surface Water	55,000	0	0	0	0	0	55,000
Transportation Impact Fee Revenue	442,500	380,000	435,000	222,500	250,000	0	1,730,000
Transportation Impact Fee Revenue - West Samm Bridge	0	0	100,000	200,000	200,000	330,000	830,000
Park Impact Fee Revenue	659,000	310,000	45,000	972,345	0	0	1,986,345
Real Estate Excise Tax (Parks)	215,000	197,000	255,000	75,000	115,000	200,000	1,057,000
Kenmore Village Sale	50,000	100,000	800,000	0	0	0	950,000
King County Levy	120,000	0	30,000	27,655	0	0	177,655
Parks Grants	0	0	700,000	0	0	1,000,000	1,700,000
Surface Water Utility Funds	830,511	1,144,750	547,000	231,000	222,600	100,000	3,075,861
King County Flood District Grant	0	150,000	0	0	0	0	150,000
State/Transportation Improvement Board	0	4,100,000	1,100,000	0	2,000,000	0	7,200,000
Federal Grants/Allocations	3,600,000	0	0	0	0	0	3,600,000
Street Fund	661,725	0	0	0	0	0	661,725
Street Fund - West Samm Bridge	86,000	0	0	0	0	0	86,000
Sammamish River Bridge Fund	80,000	0	0	0	0	0	80,000
Other Agencies Reimbursements	12,500	25,000	55,000	222,500	0	0	315,000
Other Grant Funding	900,000	0	0	354,650	205,000	1,916,250	1,254,650
State Transportation Package	0	0	0	55,350	6,035,000	15,000	6,105,350
General Fund	20,000	20,000	20,000	20,000	20,000	20,000	120,000
Strategic Opportunity Fund	146,000	0	0	0	0	0	146,000
Unfunded West Samm Bridge Replacement Resources**	0	0	996,000	1,773,000	862,000	7,300,000	10,931,000
TOTAL REVENUES	\$9,040,573	\$6,816,750	\$5,607,000	\$4,561,000	\$9,882,600	\$9,365,000	\$45,272,923

** This project extends to 2020 with additional funding requirements of \$7,680,000

Attachment A for 5/19/14 Agenda Item



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: West Sammamish River Bridge Capital Improvement Program Update	For Council Meeting Agenda of: February 24, 2014								
Proposed Council Action/Motion: Adopt Ordinance No. 14-0376 amending the 2013-2018 Capital Improvement Program to modify the West Sammamish River Bridge Project T37	Department: Engineering and Environmental Services Prepared by: Kris Overleese, PE To Be Presented By: Kris Overleese, PE <table border="0"> <tr> <td>Approved by Department Head:</td> <td><u>KMO 2/24/14</u></td> </tr> <tr> <td>Approved by City Attorney:</td> <td><u>DR - and 2/24/14</u></td> </tr> <tr> <td>Approved by Finance Director:</td> <td><u>QMS 2/26/14</u></td> </tr> <tr> <td>Approved by City Manager:</td> <td><u>POK</u></td> </tr> </table> Exhibits/Attachments: Exhibit A: West Samm Bridge Fact Sheet Exhibit B: Alternatives Cost Matrix Exhibit C: Alternative Cross Sections Exhibit D: Ordinance No. 14-0376 Exhibit E: Alternative Expenditure Detail Exhibit F: Transportation Impact Fee Fund Projection Exhibit G: REET Fund Projection	Approved by Department Head:	<u>KMO 2/24/14</u>	Approved by City Attorney:	<u>DR - and 2/24/14</u>	Approved by Finance Director:	<u>QMS 2/26/14</u>	Approved by City Manager:	<u>POK</u>
Approved by Department Head:	<u>KMO 2/24/14</u>								
Approved by City Attorney:	<u>DR - and 2/24/14</u>								
Approved by Finance Director:	<u>QMS 2/26/14</u>								
Approved by City Manager:	<u>POK</u>								
Expenditure Required \$20,000,000	Amount Budgeted \$461,000	Appropriation Required \$19,539,000							
<u>INFORMATION/BACKGROUND:</u> On January 27, 2014 City Council approved a weight restriction for the West Sammamish River Bridge (Bridge). This restriction will go into effect when the street signs are fabricated and installed which is anticipated for early March 2014. Please see the current Bridge Fact Sheet in Exhibit A. Our bridge consultant, Jacobs, continues to evaluate the Bridge and has determined that the Bridge cannot be rehabilitated and must be replaced. The existing bridge is founded on timber piles that appear to have been driven very shallow (1 to 3 feet) into the very dense layer, which leaves the majority of the piles embedded in very soft deposits (peat and alluvial) that provide limited lateral (side to side) resistance during an earthquake. Although possible, we do not believe that retrofitting the existing bridge foundations is cost-effective and practical due to geometric constraints associated with the existing bridge conditions and surrounding environment. The attached Exhibit B outlines four developed replacement alternatives and the alternative "cross sections" are shown in Exhibit C. Common Attributes: all four alternatives All alternatives would provide two lanes southbound and improved pedestrian and bicycle facilities. Jacobs maintains that all four alternatives would allow two lanes of travel southbound during the bulk of construction.									

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Pedestrian facilities on the current Bridge would be closed during construction and bicycles would have to use the car lanes. For all alternatives, a new structure would be built on the "outside" of the existing Bridge. The traffic would then be placed on the new structure and then the old bridge demolished with new structure constructed in the "middle". Also, all alternatives would require fewer piers/pilings in the river which is a good thing environmentally. The actual structure type will be determined once design begins.

All alternative would take approximately two years to construct as two "fish windows" in the water would be needed. The City will have to rent staging area for all alternatives and acquire right of way for all alternatives. None of the alternatives are funded at this time and significant grant assistance will be required.

Differentiating Attributes: how the alternatives are different

The Alternative 1 Bridge deck is the widest at 55 feet and the alternatives narrow to Alternative 4 which is 45 feet. Both the vehicle and pedestrian/bicycle facilities would fit on all bridge decks.

Alternative 1: At 55 feet wide, this bridge deck is the widest and provides for two lanes of traffic, dual bicycle tracks, a three foot buffer between vehicles and bicycles, and 12 foot wide pedestrian walkway. This option would allow for a future lane of traffic if needed by taking away the buffer and bicycle tracks and slightly widening the sidewalk for pedestrians and bicycles. The cost of this alternative is estimated to be \$21.8 Million for design, environmental, right of way and construction.

Alternative 2: At 52 feet wide, this option provides a "trail like" pedestrian and bicycle facility and wider buffers on the inside and outside of the vehicles lanes for traffic. This option would allow for a future lane of traffic if needed by removing buffer from the traffic lanes and reducing pedestrian and bike facilities. The cost of this alternative is estimated at \$20.0 Million.

Alternative 3: This alternative is 48 feet wide and provides two lanes of southbound vehicle traffic and a "trail like" pedestrian and bike facility. There is no future flexibility to add another lane of traffic. The cost of this alternative is estimated to be \$19.0 Million.

Alternative 4: Alternative 4 is 45 feet wide and provides for improved facilities for bicycles and pedestrians from what exists today. There is no future flexibility to add another lane for vehicles. The cost for this alternative is estimated at \$17.8 Million.

Staff Recommendation:

Staff recommends the pursuit of funding for Alternative 2: 52 feet wide, trail like bicycle and pedestrian facility and flexibility in the future for an additional lane of traffic. This recommendation is based on likelihood of grant approval, value for the cost, and ability to accommodate future growth while maintaining adequate bicycle, pedestrian and vehicle facilities. The type of bridge will be determined at a later date once design begins. Staff recommends that an artist and architect be utilized during the design process to add interest to the Bridge for vehicles, pedestrians, bicyclists and boaters. Updated lighting will also be investigated.

The decision to move forward with construction of a new bridge is moving swiftly as it has been recently determined by our structural engineers that a replacement is needed. There are several grant programs in the very near future and we don't want to miss the opportunity to request funding, especially the Puget Sound Regional Council funding.

Staff recommends that Council approve Ordinance 14-0376 to amend the City's Capital Improvement Program and Project T37 West Samm Bridge with a budget based on Alternative 2.

The City will continue to monitor the Bridge and perform needed maintenance until a new structure can be built.

FISCAL CONSIDERATION:

The estimated planning level cost for Alternative 2 is \$20 Million and this includes: design, State Environmental Policy Act (SEPA), National Environmental Policy Act (NEPA), permitting, right of way acquisition, construction, construction management/inspection, Washington State Department of Transportation (WSDOT) support, and City staff. The City will need to hire a temporary engineer to manage this project when design funds are secured.

The West Samm Bridge Project currently has a budget of \$461,000 which was identified in 2013 for evaluation and monitoring. No emergency scour repair work is necessary at this time. Modifying and increasing the project and budget to \$20M will include assumptions for significant funding by grants which staff will begin pursuing now. It is assumed that federal funds will be utilized on the project which requires a significant amount of resources for paperwork and documentation and the need for NEPA completion and right of way acquisition per Federal guidelines.

The grants that staff recommend pursuing include: Federal bridge funds administered through the state Bridge Rehabilitation Advisory Committee (BRAC), Transportation Improvement Board (TIB), federal funds through the Puget Sound Regional Council, the State of Washington legislature, and potentially the Freight Mobility Strategic Investment Board. All of these funding cycles exist in 2014. Staff believes that an appropriate City contribution at the planning level to begin applying for grants is 10%. The typical federal matching funds required is 13.5% and BRAC match is typically 20% unless we can demonstrate project completion by 2018 which will be challenging.

State funds and Federal funds can match each other. See the attached budget spreadsheet in Exhibit E that demonstrates a City match under \$2.0 Million, which may not be adequate, but is a reasonable planning level assumption. Projections of Transportation Impact Fees and Real Estate Excise Taxes indicate that funds should be available for the match with the elimination of project T5: 68th Ave NE, SR 522 to Samm Slough (the queue jump). See Exhibits F and G.

Staff will begin applying for grants this spring and as the next City budget is put together, the numbers will be adjusted as appropriate. No budget amendment is needed at this time.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

12. To continue to seek transportation funding and mitigation for State impacts on the city's transportation system, air-water quality, and noise to include but not limited to SR 522, Sammamish River Bridge, local roads and Lake Washington sediment depths.

Exhibit A**FACT SHEET****West Sammamish River Bridge (southbound traffic)**

Kenmore's 68th Avenue crossing of the Sammamish River is two bridges—the bridge carrying southbound traffic is known as the West Sammamish River Bridge. This bridge was constructed in 1938, crosses the Sammamish River on 68th Avenue NE (.2 miles south of SR 522), carries southbound traffic only and is located within the City of Kenmore. Over 13,000 vehicles a day (week day traffic) use this Bridge. The adjacent northbound, East Sammamish River Bridge was built in the 1970s and carries over 12,000 vehicles per day. The West and East bridges are the only Kenmore crossing of the Sammamish River and it connects the north and south parts of the City. Over 25,000 vehicles per day cross the Sammamish River on these bridges and Kenmore's population is 21,000 residents. The Sammamish crossing is part of the popular Lake Washington bicycle loop. Traffic volumes have increased at the crossing as a direct result of the tolling of SR 520 across Lake Washington.



What is the current condition of the West (southbound) Sammamish River Bridge?

The live loads (vehicles) and dead loads (asphalt, concrete barriers) on the Bridge are greater than the bridge was designed for and the bridge is showing signs of deterioration such as cracking, leaching, and spalling. Traffic volumes on the bridge continue to increase. The bridge is structurally deficient and Kenmore City Council imposed a weight restriction on the bridge in January of 2014. The bridge does not currently have adequate pedestrian and bicycle facilities.

Does the East (northbound) Sammamish River Bridge on 68th Ave NE have problems?

No, the East Sammamish River Bridge carries northbound traffic (over 12,000 vehicles a day during the week) across the river, was built in the 1970s, and is currently in good condition. The City will continue regular inspections and maintenance of this bridge as it does all City Bridges.

What has the City done to evaluate the West Sammamish River Bridge?

In 2013, the City conducted an engineering study of scour, load limits and geotechnical condition of the West Sammamish River Bridge. The bridge is at the end of its functional life. The City's

engineering team has been evaluating replacement vs. rehabilitation and has determined that the bridge must be replaced in the near future and currently has a Sufficiency Rating of 2.5 (out of 100).

What is the cost to replace the West Sammamish River Bridge?

The cost to replace the bridge is estimated to be \$20 Million. The bridge is critical to local and regional traffic circulation and it connects the Kenmore community. The City does not currently have the resources to replace this bridge and significant funding assistance will be necessary.



City of Kenmore
Department of Engineering
18120 68th Ave NE
Kenmore, WA 98028
Phone: 425-398-8900

01/14

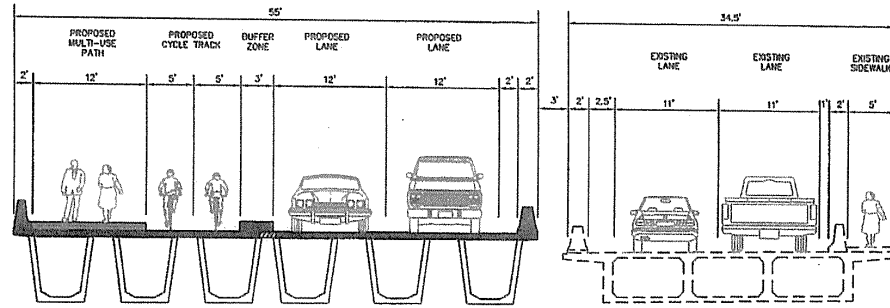
City of Kenmore, WA.

West Sammamish River Bridge Replacement

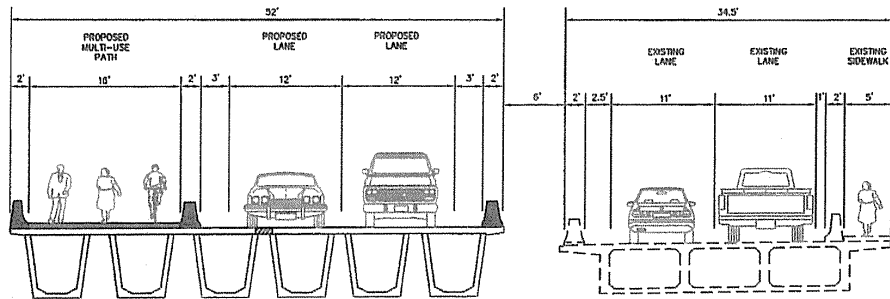
Replacement Alternatives Evaluation Matrix

Category	Alternative 1	Alternative 2	Alternative 3	Alternative 4
Bridge Length (ft)	600	600	600	600
Bridge Width (ft, out to out)	55	52	48	45
Sidewalk Width (ft)	12	16	16	8
Bike Lane Width (ft)	10	-	-	5
Combined Ped & Bike Facilities?	No	Yes	Yes	No
Supplements northbound Ped/Bike Surfaces (Safety)	Yes	Yes	Yes	No
Provides for a future 3rd traffic lane?	Yes	Yes	No	No
Maintains 2 traffic lanes during construction?	Yes	Yes	Yes	Yes
Impacts WDFW property?	Yes	Yes	Yes	Yes
Estimated Construction Duration	20 - 24 months	20 - 24 months	18 - 22 months	18 - 22 months
Cost of Bridge without Ped & Bike Facilities	\$ 4,780,000	\$ 5,340,000	\$ 4,860,000	\$ 4,970,000
Cost of Ped & Bike Facilities on Bridge	\$ 3,190,000	\$ 2,370,000	\$ 2,430,000	\$ 2,020,000
Total Bridge Construction Cost	\$ 7,970,000	\$ 7,710,000	\$ 7,290,000	\$ 6,990,000
Cost of North Approach (Roadway Only)	\$ 400,000	\$ 400,000	\$ 340,000	\$ 360,000
Cost of North Approach (Ped/Bike Only)	\$ 280,000	\$ 170,000	\$ 170,000	\$ 160,000
Cost of South Approach (Roadway Only)	\$ 890,000	\$ 740,000	\$ 710,000	\$ 580,000
Cost of South Approach (Ped/Bike Only)	\$ 660,000	\$ 310,000	\$ 310,000	\$ 160,000
Total Approach Construction Cost	\$ 2,230,000	\$ 1,620,000	\$ 1,530,000	\$ 1,260,000
Subtotal - Construction Cost	\$ 10,200,000	\$ 9,330,000	\$ 8,820,000	\$ 8,250,000
Planning Level Contingency (30% of const cost)	\$ 3,100,000	\$ 2,800,000	\$ 2,600,000	\$ 2,500,000
Cost Escalation (2yrs - 6% total)	\$ 800,000	\$ 730,000	\$ 690,000	\$ 650,000
Total Construction Cost	\$ 14,100,000	\$ 12,860,000	\$ 12,110,000	\$ 11,400,000
R/W Area North Approach (SF) --4 parcels	19,350	18,100	18,100	14,010
R/W Area South Approach (SF) - WDFW parcel	4,800	4,800	4,800	4,800
Total R/W Area (SF)	24,150	22,900	22,900	18,810
Right-of-Way Acquisition Cost (Est. \$45/SF)	\$ 1,090,000	\$ 1,030,000	\$ 1,030,000	\$ 850,000
Staging Area (Rental) Cost (20,000 sf for 2 yrs.)	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
Design Engineering (20% Total Construction Cost)	\$ 2,820,000	\$ 2,570,000	\$ 2,420,000	\$ 2,280,000
Construction Admin & Management (18% of Const. Cost)	\$ 2,540,000	\$ 2,310,000	\$ 2,180,000	\$ 2,050,000
Agency Administration Cost	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000
WSDOT Administration Cost	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
TOTAL PROJECT COST	\$ 21,800,000	\$ 20,000,000	\$ 19,000,000	\$ 17,800,000
FUNDING STRATEGY (in \$1,000,000)				
BRAC (FHWA)				
PSRC (Federal)				
TIB (State)				
City				
Other				

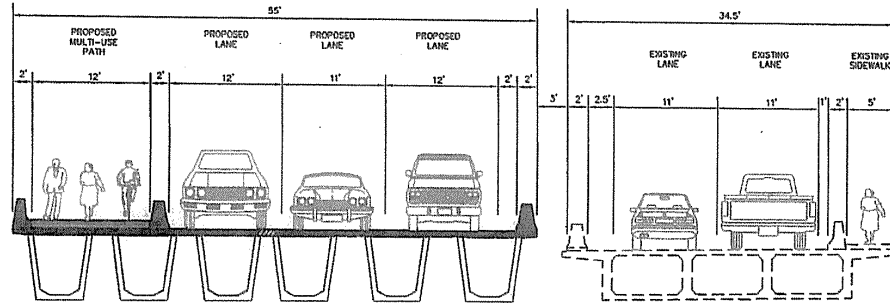
- Notes:
1. Cost of Ped & Bike Facilities on the Bridge were estimated proportional to the bridge deck area.
 2. Allowance of 15% was added to the bridge cost for 2-stage construction.
 3. No separate contingency for the bridge or roadway construction was added.
 4. Bridge costs include approx. 5% (of usual bridge cost) for architectural treatments.



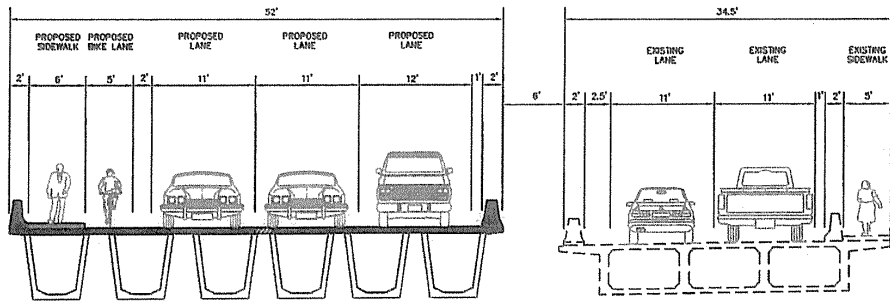
ALTERNATIVE 1
SCALE: 1" = 10'



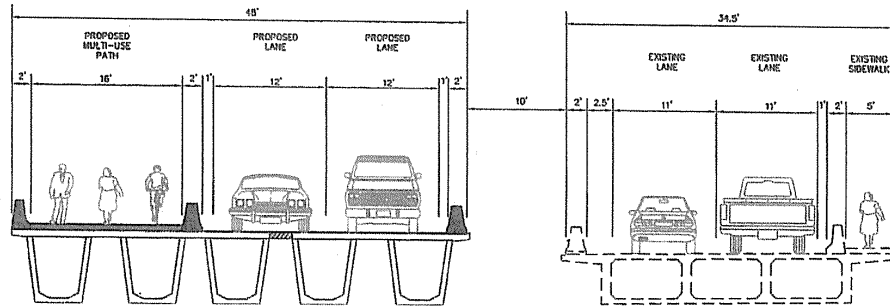
ALTERNATIVE 2
SCALE: 1" = 10'



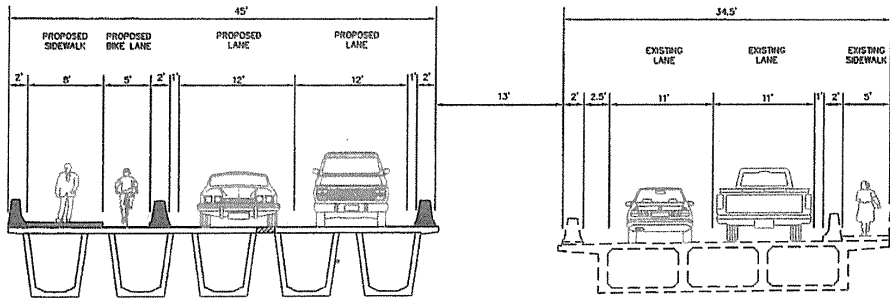
ALTERNATIVE 1 FUTURE
SCALE: 1" = 10'



ALTERNATIVE 2 FUTURE
SCALE: 1" = 10'



ALTERNATIVE 3
SCALE: 1" = 10'



ALTERNATIVE 4
SCALE: 1" = 10'

**CITY OF KENMORE
WASHINGTON
ORDINANCE NO. 14-0376**

AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON, AMENDING ORDINANCE NO. 12-0350 TO REVISE THE 2013-2018 SIX YEAR CAPITAL IMPROVEMENT PROGRAM; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on November 26, 2012, the City Council adopted Ordinance No. 12-0350, which adopted the 2013-2018 Six-Year Capital Improvement Program ("CIP"); and

WHEREAS, on December 2, 2013, the City Council amended the 2013-2018 CIP when it adopted Ordinance No. 13-0367 to reflect revised amounts of revenue and appropriations at the time of finalization of the budget and CIP; and

WHEREAS, the City Council desires to further amend the 2013-2018 CIP to reflect a change in Transportation Project T-37 relating to the West Sammamish River Bridge Project;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The 2013-2018 Capital Improvement Program, as adopted by Ordinance No. 12-0350, and as amended by Ordinance No. 13-0367, is hereby further amended to reflect the adjustments set forth on Exhibit "A," entitled "City of Kenmore, Washington Capital Improvement Program for the Years 2013-2018," attached hereto and incorporated by reference.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 24TH DAY OF FEBRUARY 2014.

CITY OF KENMORE

Mayor David Baker

ATTEST/AUTHENTICATED:

Six-Year Capital Improvement Program

Attachment A for 5/19/14 Agenda Item **Exhibit D**

Patty Safrin, City Clerk

Approved as to form:

Rod P. Kaseguma, City Attorney

**FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.**

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2013-2018**

EXPENDITURES	2013 Proposed	2014 Proposed	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2013-2018 Totals
PARKS							
P 1 Twin Springs(Portal 44)	\$0	\$0	\$45,000	\$360,000	\$0	\$0	\$405,000
P 2 Tolt Pipeline Trail Phase One	120,000	0	0	0	0	0	120,000
P 6 Moorlands Park Improvements	60,000	0	450,000	450,000	0	0	960,000
P 9 Northshore Summit Park	659,000	0	0	0	0	0	659,000
P 10 Park Land Acquisition	0	0	0	0	0	0	0
P 11 Log Boom Park Pedestrian Bridge Replacement	0	95,000	150,000	0	0	0	245,000
P 13 Skate Park Relocation & Improvements	0	20,000	250,000	0	0	0	270,000
P 17 Tolt Pipeline Trail Phase Two	0	0	30,000	190,000	0	0	220,000
P 18 Rhododendron Park Boat Shed & Boardwalk Trail	90,000	392,000	0	0	0	0	482,000
P18a Rhododendron Park Float	73,500	0	0	0	0	0	73,500
P 19 Log Boom Park Waterfront	0	0	30,000	75,000	75,000	1,000,000	1,180,000
P 19a Log Boom Park Float	72,500	0	0	0	0	0	72,500
P 21 Kenmore Village Public Square	50,000	100,000	800,000	0	0	0	950,000
P 22 City Hall Plaza Improvements	0	0	75,000	0	0	0	75,000
P 23 Squires Landing Trail	0	0	0	0	40,000	200,000	240,000
P 24 Sammamish River Boat Launch Restroom	65,000	0	0	0	0	0	65,000
Total Parks	\$1,190,000	\$607,000	\$1,830,000	\$1,075,000	\$115,000	\$1,200,000	\$6,017,000
TRANSPORTATION							
T 5 68th Ave NE SR522 to Sammamish Slough	\$0	\$0	\$0	\$110,000	\$320,000	\$2,440,000	\$2,870,000
T 6 SR 522 West A 61st to 65th	4,428,500	4,865,000	2,000,000	0	0	0	11,293,500
T 7 61st Ave NE & 181st Traffic Signal	1,132,387	0	0	0	0	0	1,132,387
T 8 SR 522 West B 57th to 61st with BGT Wall	0	0	0	410,000	8,285,000	315,000	9,010,000
T 22 Simonds Road-Inglemoor HS Right Turn Lane	25,000	0	70,000	445,000	0	0	540,000
T 26 Wayfinding Signage and Banners	20,000	20,000	20,000	20,000	20,000	20,000	120,000
T 27 Sidewalk Program	174,950	100,000	100,000	100,000	100,000	100,000	674,950
T 31 City Safety Improvements	250,000	0	0	0	0	0	250,000
T 35 Juanita Drive/68th Ave NE Overlay	636,725	0	0	0	0	0	636,725
T 36 City Gateways	75,000	225,000	0	0	0	0	300,000
T 37 West Samm Bridge**	461,000	0	1,270,000	2,280,000	1,140,000	7,630,000	12,781,000
Total Transportation	\$7,203,562	\$5,210,000	\$3,460,000	\$3,365,000	\$9,865,000	\$10,505,000	\$39,608,562
** This project extends to 2020 with additional budget of \$7,680,000							
SURFACE WATER							
SW 1 Tributary 0057 Channel Relocation	\$0	\$889,750	\$0	\$0	\$0	\$0	\$889,750
SW 2 80th Ave NE Ditch Improvements	0	0	40,000	75,000	0	0	\$115,000
SW 3 Juanita Dr NE Ditch Grading Ph I	75,000	0	0	0	0	0	\$75,000
SW 7 NE 187th Street Bypass	467,011	40,000	71,000	0	0	0	\$578,011
SW 8 61st Ave NE Sidewalk Embankment Repair	55,000	0	0	0	0	0	\$55,000
SW 9 Swamp Creek Regional Basin Study	0	0	0	0	0	0	\$0
SW 12 74th Avenue NE Culvert Replacement	0	0	0	0	0	0	\$0
SW 13 NE 155th Street Outfall Revision	0	0	50,000	0	0	0	\$50,000
SW 16 Arrowhead Drive Conveyance Improvements	0	0	0	106,000	116,100	0	\$222,100
SW 17 Little Swamp Creek Relocation Project	0	0	0	0	56,500	50,000	\$106,500
SW 19 NE 192nd ST Culvert Replacement	0	20,000	106,000	0	0	0	\$126,000
SW 20 Small Works Projects	50,000	50,000	50,000	50,000	50,000	50,000	\$300,000
Total Surface Water	\$647,011	\$999,750	\$317,000	\$231,000	\$222,600	\$100,000	\$2,517,361
TOTAL EXPENDITURES	\$9,040,573	\$6,816,750	\$5,607,000	\$4,671,000	\$10,202,600	\$11,805,000	\$48,142,923

Attachment A for 5/19/14 Agenda Item ^{EXHIBIT A}

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2013-2018**

REVENUES	2013	2014	2015	2016	2017	2018	2013-2018
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Totals
Real Estate Excise Tax (Transportation)	\$987,387	\$290,000	\$250,000	\$0	\$0	\$423,750	\$1,951,137
Real Estate Excise Tax - Set Aside Sidewalks	174,950	100,000	100,000	100,000	100,000	100,000	674,950
Real Estate Excise Tax - Surface Water	55,000	0	0	0	0	0	55,000
Transportation Impact Fee Revenue**	442,500	380,000	435,000	277,500	365,000	400,000	2,300,000
Park Impact Fee Revenue	659,000	310,000	45,000	972,345	0	0	1,986,345
Real Estate Excise Tax (Parks)	215,000	197,000	255,000	75,000	115,000	200,000	1,057,000
Kenmore Village Sale	50,000	100,000	800,000	0	0	0	950,000
King County Levy	120,000	0	30,000	27,655	0	0	177,655
Parks Grants	0	0	700,000	0	0	1,000,000	1,700,000
Surface Water Utility Funds	830,511	1,144,750	547,000	231,000	222,600	100,000	3,075,861
King County Flood District Grant	0	150,000	0	0	0	0	150,000
State/Transportation Improvement Board	0	4,100,000	1,100,000	0	2,000,000	0	7,200,000
Federal Grants/Allocations	3,600,000	0	0	0	0	0	3,600,000
Street Fund	661,725	0	0	0	0	0	661,725
Street Fund - West Samm Bridge	86,000	0	0	0	0	0	86,000
Sammanish River Bridge Fund	80,000	0	0	0	0	0	80,000
Other Agencies Reimbursements	12,500	25,000	55,000	222,500	0	0	315,000
Other Grant Funding	900,000	0	0	409,650	205,000	1,916,250	3,430,900
State Transportation Package	0	0	0	55,350	6,035,000	15,000	6,105,350
General Fund	20,000	20,000	20,000	20,000	20,000	20,000	120,000
Strategic Opportunity Fund	146,000	0	0	0	0	0	146,000
Unfunded West Samm Bridge Replacement Resources**	0	0	1,270,000	2,280,000	1,140,000	7,630,000	12,320,000
TOTAL REVENUES	\$9,040,573	\$6,816,750	\$4,337,000	\$4,671,000	\$10,202,600	\$11,805,000	\$48,142,923

** This project extends to 2020 with additional funding requirements of \$7,680,000

West Sammamish River Bridge: Alternative 2

Exhibit E

EXPENDITURES

		2015	2016	2017	2018	2019	2020	TOTAL
City Administration	\$650,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$50,000	\$650,000
Design	\$2,570,000	\$800,000	\$1,500,000	\$270,000				\$2,570,000
Right of way	\$1,210,000	\$200,000	\$510,000	\$500,000				\$1,210,000
Construction								\$0
bridge	\$5,340,000				\$2,670,000	\$2,670,000		\$5,340,000
bridge ped/bike facilities	\$2,370,000				\$1,185,000	\$1,185,000		\$2,370,000
approaches	\$1,140,000				\$570,000	\$570,000		\$1,140,000
approach ped/bike facilities	\$480,000				\$240,000	\$240,000		\$480,000
escalation	\$730,000				\$365,000	\$365,000		\$730,000
inspection/engineering	\$2,310,000				\$1,155,000	\$1,155,000		\$2,310,000
WSDOT Admin	\$400,000	\$50,000	\$50,000	\$50,000	\$125,000	\$125,000		\$400,000
Contingency	\$2,800,000	\$100,000	\$100,000	\$200,000	\$1,200,000	\$1,200,000		\$2,800,000
	\$20,000,000	\$1,270,000	\$2,280,000	\$1,140,000	\$7,630,000	\$7,630,000	\$50,000	\$20,000,000

ESTIMATED REVENUE-CURRENTLY UNFUNDED

	2015	2016	2017	2018	2019	2020	TOTAL
BRAC				6,000,000	6,000,000		12,000,000
PSRC	856,000	1,416,000	512,000				2,784,000
TIB	140,000	357,000	350,000	1,300,000	1,300,000		3,447,000
City Transportation Impact Fees	100,000	200,000	200,000	330,000	330,000	50,000	1,210,000
City REET	174,000	307,000	78,000	0	0	0	559,000
	1,270,000	2,280,000	1,140,000	7,630,000	7,630,000	50,000	20,000,000

SCHEDULE

	2015	2016	2017	2018	2019	2020
Design/Environmental	Q1Q2Q3Q4	Q1Q2Q3Q4	Q1Q2			
ROW		Q2Q3Q4	Q1Q2Q3			
Construction			Q4	Q1Q2Q3Q4	Q1Q2Q3Q4	
closeout						Q1Q2Q3Q4

Exhibit F

Attachment A for 5/19/14 Agenda Item

CITY OF KENMORE, WASHINGTON
Transportation Impact Fee Fund Projection
For The Years 2013-2020

ASSUME WEST SAMM BRIDGE MATCH AND ELIMINATION OF T5

DESCRIPTION	Actual 2013	Budget 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Proposed 2019	Proposed 2020
Beginning Cash	\$240,536	\$416,394	\$268,176	\$166,034	\$179,674	\$170,295	\$285,212	\$401,279
Revenues:								
Interest Earnings	2,157	364	2,682	1,660	1,797	1,703	2,852	4,013
Transp. Impact Fees	421,701	425,918	430,177	434,479	438,824	443,212	443,212	443,212
Total Revenues	\$423,858	\$426,282	\$432,859	\$436,139	\$440,621	\$444,917	\$446,067	\$447,229
Transfers Out for Roads:								
T 5 68th Ave NE SR522 to Samm Slough	0	0	0	55,000	115,000	325,000	0	0
T 6 SR 522 West A 61st Ave NE	248,000	562,000	400,000	0	0	0	0	0
T 8 SR 522 West B 57th to 61st with BGT \	0	0	0	0	250,000	0	0	0
T 22 Simonds Rd-Inglemoor HS Right Turn	0	12,500	35,000	222,500	0	0	0	0
T 37 West Samm Bridge	0	0	100,000	200,000	200,000	330,000	330,000	50,000
Subtotal - Transfers for Roads	\$248,000	\$574,500	\$535,000	\$422,500	\$450,000	\$330,000	\$330,000	\$50,000
Net Income/(Loss)	\$175,858	(\$148,218)	(\$102,141)	\$13,639	(\$9,379)	\$114,917	\$116,067	\$397,229
Ending Cash	\$416,394	\$268,176	\$166,034	\$179,674	\$170,295	\$285,212	\$401,279	\$798,508

CITY OF KENMORE, WASHINGTON
REET Fund Projection
For The Years 2013-2020

Exhibit G

Attachment A for 5/19/14 Agenda Item

ASSUME WEST SAMM BRIDGE MATCH AND ELIMINATION OF T5

DESCRIPTION	Actual 2013	Budget 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Proposed 2019	Proposed 2020
Beginning Cash	\$1,985,805	\$2,078,074	\$981,326	\$540,940	\$391,847	\$428,857	\$157,722	\$374,134
Revenues:								
REET 1	440,943	390,000	393,900	397,839	401,817	405,836	405,836	405,836
REET 2	440,943	390,000	393,900	397,839	401,817	405,836	405,836	405,836
Interest Earnings	12,312	5,573	9,813	5,409	3,918	4,289	1,577	3,741
Total Revenues	\$894,198	\$785,573	\$797,613	\$801,087	\$807,553	\$815,960	\$813,248	\$815,412
Transfers Out for Parks :								
P 6 Moorlands Park Imp	0	60,000	0	0	0	0	0	0
P 11 Log Boom Park Ped Bridge Repl	0	95,000	75,000	0	0	0	0	0
P 13 Skate Park	0	20,000	75,000	0	0	0	0	0
P 18 Rhody Park Boat Shed & Boardwalk Trail	76,822	95,178	0	0	0	0	0	0
P 19b Log Boom Park Waterfront	0	0	30,000	75,000	75,000	0	0	0
P 22 City Hall Front/Back Improvements	0	0	75,000	0	0	0	0	0
P 23 Squires Landing Trail	0	0	0	0	40,000	200,000	0	0
P 24 Samm River Boat Launch Restroom	23,701	41,299	0	0	0	0	0	0
Transfer Levy to Park Improvement-Tolt	11,306	108,694	0	0	0	0	0	0
Subtotal - Transfers for Parks	111,829	420,171	255,000	75,000	115,000	200,000	0	0
Transfers Out for Roads:								
SR 522 Ph II Slip-lining	0	120,000	0	0	0	0	0	0
T5 68th-SR522 to Samm Slough	0	0	0	198,750	0	0	0	0
T6 SR 522 West A 61st to 65th	0	400,000	250,000	0	0	0	0	0
T7 61st Ave & 181st St Signal, Left turn	251,953	235,347	0	0	0	0	0	0
T8 SR522 West B 57th to 61st with BGT Wall	0	0	0	0	0	300,000	0	0
T27 sidewalks	0	274,950	100,000	100,000	100,000	100,000	100,000	100,000
T36 City Gateways	18,147	281,853	0	0	0	0	0	0
T37 New West Samm Bridge	0	95,000	174,000	307,000	78,000	0	0	0
Street Fund (overlays)	400,000	0	459,000	468,180	477,544	487,094	496,836	506,773
Subtotal - Transfers for Roads	670,100	1,407,150	983,000	875,180	655,544	887,094	596,836	606,773
Transfers Out for SWM:								
SW 8 61st Ave NE Sidewalk Embankment Rep	0	55,000	0	0	0	0	0	0
Subtotal - Transfers for SWM	\$0	\$55,000	\$0	\$0	\$0	\$0	\$0	\$0
Net Income/(Loss)	\$112,269	(\$1,096,748)	(\$440,387)	(\$149,093)	\$37,010	(\$271,135)	\$216,412	\$208,639
Ending Cash	\$2,078,074	\$981,326	\$540,940	\$391,847	\$428,857	\$157,722	\$374,134	\$582,773

I:\Admin & Finance\BUDGET\Forecast Models\2014 Update Other Funds\REETFeb2014\BRIDGE
 2/20/2014