



City of Kenmore - 18120 68th Avenue NE - P.O. Box 82607 - Kenmore, WA 98028
Phone: 425-398-8900 - Fax: 425-481-3236 - E-mail: cityhall@kenmorewa.gov

City of Kenmore
City Council Regular Meeting Agenda
7:00 p.m., Monday, December 8, 2014
Kenmore City Hall, Council Chambers
18120 68th Ave. NE, Kenmore, WA 98028

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. FLAG SALUTE

IV. AGENDA APPROVAL

V. CITIZEN COMMENTS

- A. This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

VI. CONSENT AGENDA

- A. Approve Check Nos. 31054 - 31138 in the Amount of \$1,009,679.50 and Electronically Transferred Payroll Funds Totaling \$67,536.72 and Payroll Check No. 6947 in the Amount of \$261.96 for the Period Ending November 21, 2014
[Checks for Approval](#)
- B. Approve Three Appointments to the Kenmore Library Advisory Board and Three Alternates
[Agenda Bill](#)
- C. Approve Contract No. 13-C1214 Supplement No. 3 with HDR in the Amount of \$1,603,568 for SR 522 Construction Management Services
[Agenda Bill & Attachment](#)
- D. Approve Contract No. 14-C1324 Amendment No. 2 with Hewitt Architects for Landscape Architect Services
[Agenda Bill & Attachments](#)

VII. PUBLIC HEARING

- A. Public Hearing Regarding Height Requirements in the Proposed Waterfront Commercial Zone - Debbie Bent, Community Development Director
[Agenda Bill & Attachments](#)

VIII. BUSINESS AGENDA

- A. Provide Direction to Staff on the Preferred Approach to Height Requirements in the Proposed Waterfront Commercial Zone - Debbie Bent, Community Development Director
(See [Public Hearing Agenda Bill & Attachments](#))
- B. Adopt Ordinance No. 14-0387, Approving the 2015-2020 Capital Improvement Program (CIP) for Surface Water, Parks, and Transportation - Joanne Gregory, Finance & Administration Director
[Agenda Bill & Attachments](#)
- C. Adopt Ordinance No. 14-0389, Adopting a Biennial Budget for the Period January 1, 2015 through December 31, 2016, Establishing Appropriations of Funds for the 2015-2016 Biennium - Joanne Gregory, Finance & Administration Director
[Agenda Bill & Attachment](#)

IX. STAFF REPORT

X. COUNCILMEMBER REPORTS & COMMENTS

XI. COUNCILMEMBER INITIATIVES

XII. ADJOURNMENT

Upcoming Meetings:

Mon., December 15, 2014	7:00 p.m.	City Council Regular Meeting
Tues., December 16, 2014	7:00 p.m.	Planning Commission Regular Meeting
Mon., December 22, 2014	CANCELED	City Council Regular Meeting

31081	CEMEX	Overlay Materials	349.81
31082	STEWART MACNICHOLS HARMELL, INC.	Oct. Public Defender Services	7,750.00
31083	TOTAL LANDSCAPE CORP	Nov. Parks & City Hall Landscaping	6,053.81
31084	WA STATE CONSOLIDATED TECH SVCS	Oct. ListServ	175.00
31085	WA STATE DEPT OF TRANSPORTATION	Oct. Traffic Signal Maintenance	454.69
31086	WA STATE DEPT OF TRANSPORTATION	Sept. SR522 West A Labor Chgs	1,283.07
31087	WA STATE DEPT OF TRANSPORTATION	Sept. SR522 West A Design	86.37
31088	WA STATE DEPT OF TRANSPORTATION	Oct. SR522 West A Design	2,677.83
31089	COLUMBIA RIDGE LANDFILL	October Street Sweeper Dump Fees	946.41
31090	SNOHOMISH COUNTY	October Vactor Waste Disposal	852.00
31091	WA STATE DEPT OF TRANSPORTATION	Sept. SR522 West A ROW	222.24
31092	KONICA MINOLTA BUSINESS SOLUTIONS	Business Incubator Copier/ October Lease	209.32
31093	BANNER BANK LD	Supplies/Social Media/Special Events	1,483.09
31094	BANNER BANK LD	Costume Rental/Supplies/Web Svcs	852.12
31095	BANNER BANK CS	Supplies/Gift Cards/Earphone Kit	959.04
31096	HDR	8/24-9/27 SR522 W. A Design/ROW	85,270.81
31097	SANDRA OWEN DESIGN	Kenmore Reporter Ad Design & Holiday Posters	420.00
31098	BANNER BANK NO	Lodging/Registration/Transportation	631.76
31099	JOHN E. REID & ASSOCIATES	Police Interrogation Training/2 Officers	1,080.00
31100	BANNER BANK JG	Supplies/Hard Drive/Background Check	145.29
31101	BANNER BANK KENMORE	Supplies/Paint/Web Services	359.74
31102	BANNER BANK KENMORE	Supplies/Bus. Mtgs/Meals/Registration	975.38
31103	EVER-MARK, LLC	Volunteer Supplies/ Vests	470.00
31104	BANNER BANK JGORDON	Parking	4.88
31105	COMCAST	11/14-12/13 City Hall Internet/Cable	134.08
31106	TOWN CENTER HARDWARE	Public Works & City Hall Supplies	142.81
31107	SARAH ROBERTS	Oct. Prosecution Services	10,302.00
31108	INTEGRA TELECOM	11/8-12/7 City Hall Phone Svc.	788.70
31109	PHSI PURE WATER FINANCE	City Hall Filtered Water	301.89
31110	PROTECTION TECHNOLOGIES, INC	City Hall Door Repairs	886.94
31111	PAWS	October Animal Sheltering Services	990.00
31112	INDEPENDENT STATIONERS	Office Supplies/ Toner	59.26
31113	BANNER BANK BH	Headset/ Building Inspector Exam Fee	975.49
31114	MILLER STEPHENS, MARY	Oct. Public Defense Services	1,250.00
31115	PERTEET INC.	9/1-9/28 12-C1082 Consulting Services	20,007.54
31116	KAMINS CONSTRUCTION	Citywide Safety Improvements 14-C1269 PR #4	50,110.75
31117	KAMINS CONSTRUCTION	Pay Est. #1/ Concrete Pkg 14-C1309	56,168.25
31118	CANTEEN REFRESHMENT SERVICES	Coffee Supplies	217.64
31119	ROD STEVENS	Sept & Nov Kenmore Village Development Svcs	2,257.90
31120	VERIZON WIRELESS	10/27-11/26 Cell Phones/I-pad	995.71
31121	BANNER BANK BAKER	Airfare/ Parking	906.20
31122	JOYCE ZIKER PARKINSON	Oct. Legal Advice/Kenmore Village	2,587.00
31123	WAGE WORKS	Oct. Flexible Spending Acct. A	50.00
31124	KENMORE COMMERCIAL LLC	Dec. Lease Payment - Incubator Bldg.	3,281.00
31125	INNOVAC	Vactor Services	3,324.34
31126	UTILITIES UNDERGROUND LOCATION CTR	Oct. Utility Locate Services	176.73
31127	CUES	Inspection Tools	250.00
31128	G & H PRINTING	Holiday Event Posters	59.44
31129	BRIEN, GAYLYNN	July/August Sales Tax Data Management	100.00

31130	AVCA HARDWARE	Sound Equipment for Large Group Meeting	199.84
31131	SCORE	October Inmate Housing	46,860.00
31132	A-1 LANDSCAPING & CONSTRUCTION, INC	on	28,835.53
31133	ALLISON & PARTNERS	Oct. Prof Svcs/Economic Development	3,200.00
31134	SHANE-KULMER, SEAN P.	Dec. 5th Santa Appearance	240.00
31135	FIRST CHURCH OF CHRIST, SCIENTIST	Refund Room Rental Security Deposit	250.00
31136	BANNER BANK	Escrow Acct #4920116710/Kamins Const.	2,956.22
31137	KENMORE JR. HIGH BAND BOOSTERS	Refund Vendor Fee/Booth not used	60.00
31138	PACIFIC HOME CONSTRUCTION	Refund Overcharged Permit Fees	1,200.98
6947	SEAN URANGA	Payroll	261.96
11/14/2014	PAYROLL	Direct Deposit	67,536.72
			<u>\$1,077,478.18</u>

2014	PRIOR VENDOR ACTIVITY	TOTAL	FOR 2014
	314 PIE		7.00
	6270 BOTHELL WAY LLC		10,000.00
	A+ CONFERENCING		71.98
	A-1 LANDSCAPING & CONSTRUCTION, INC		768,181.01
	AA ASPHALTING, INC		17,426.93
	AA PARTY RENTALS		1,683.78
	AAA FLAG & BANNER MFG. CO., INC.		1,920.25
	ACADEMI TRAINING CENTER, LLC		800.00
	ACF WEST INC		863.99
	ACTION ENTERTAINMENT		790.00
	ADVANCE TESTING & SERVICE INC		540.00
	AFLAC		5,122.70
	ALCALDE & FAY		50,759.99
	ALLISON & PARTNERS		4,627.50
	ALLPLAY SYSTEMS LLC		664.45
	ALPHAGRAPHICS US718		998.35
	AMERICAN GENERAL		4,307.54
	AMERICAN PLANNING ASSOCIATION		1,990.00
	AMERICAN PUBLIC WORKS ASSOCIATION		780.00
	ANDERSON, LAURI		142.38
	ARTS OF KENMORE		200.00
	ASAP APPLIANCE REPAIR		334.85
	ASP, DANIEL		437.50
	ASSOCIATION OF WA CITIES		17,456.62
	AURORA RENTS		2,128.78
	AV CAPTURE ALL, INC.		4,530.24
	AWC EMPLOYEE BENEFITS		391,414.03
	BADGLEY'S LANDSCAPE LLC		3,941.75
	BAKER, DAVID		2,247.25
	BANK OF AMERICA 941		321,864.12
	BANNER BANK BAKER		16,285.95
	BANNER BANK BH		3,985.29
	BANNER BANK CS		3,858.57
	BANNER BANK DB		1,372.42
	BANNER BANK JG		7,891.03
	BANNER BANK JGORDON		13,194.92
	BANNER BANK KENMORE		22,814.64
	BANNER BANK LD		6,471.17
	BANNER BANK NO		8,593.98
	BANNER BANK PS		1,649.87
	BANNER BANK ROGERS		2,536.68
	BANNER BANK VAN NESS		7,486.40
	BASTYR UNIVERSITY		50,200.00
	BAUER, ANDREW		807.07
	BAYE ENTERPRISES, INC.		833.30
	BEARCOM		170.82
	BEEGEE TOLPA		700.00
	BENT, DEBORAH A		169.52
	BETHANY BIBLE CHURCH		35,850.00

VI. A. Approve Check Nos. 31054 - 31138 in the Amount of \$1,...

BINW	1,138.63
BIOBAG AMERICAS INC.	710.83
BLACKBAUD	5,464.24
BRABEC, MARY	3,500.00
BRIEN, GAYLYNN	400.00
BUENA VISTA SERVICES, INC.	4,950.00
BUILDERS EXCHANGE OF WASHINGTON INC	45.70
BULGER SAFE & LOCK, INC.	704.47
CALPORTLAND COMPANY	1,024.65
CAMPOS APPRAISALS, INC.	3,200.00
CANTEEN REFRESHMENT SERVICES	3,022.44
CAPITAL ONE COMMERCIAL/ COSTCO	264.70
CASCADE PEST CONTROL	1,850.55
CEMEX	2,486.82
CENTER FOR HUMAN SERVICES	18,750.00
CENTER FOR PRIORITY BASED BUDGETING	26,000.00
CHARLENE COLLINS FREEMAN	50.00
CHICAGO TITLE	10,000.00
CITY OF BELLEVUE	156,110.39
CITY OF KENMORE	988,899.41
CITY OF KENMORE FS	4,875.15
CITY OF KENT	500.00
CITY OF LAKE FOREST PARK	715,105.17
CITY OF SHORELINE	1,775.15
CITYWORKS/ AZTECA SYSTEMS INC.	9,995.00
CLARITY SIGNS	650.10
CLK CONSTRUCTION LLC	3,171.48
CLOWNS UNLIMITED, INC.	711.75
COASTAL WEAR PRODUCTS INC	2,713.42
COASTWIDE LABORATORIES	5,359.82
CODE PUBLISHING COMPANY	350.00
COLORSPACE CREATIVE LLC	560.00
COLUMBIA BANK	13,725.10
COLUMBIA RIDGE LANDFILL	5,289.73
COMCAST	3,235.20
COMPUCOM	7,207.85
CONSOLIDATED PRESS	7,437.19
CONTECH ENGINEERED SOLUTIONS, INC	2,999.42
CONTOUR FENCE CO. INC.	3,801.85
CPS CONSTRUCTION LLC	4,000.00
CROWN PRODUCTS LLC	811.32
CULLEY, AMBERLY	4,000.00
CUNNINGHAM, ED	250.00
CURTIS, DR. MILTON	317.76
DACO ENTERPRISES	2,975.00
DAILY JOURNAL OF COMMERCE	2,345.60
DANSOUND INC	6,817.50
DAY WIRELESS SYSTEMS	229.32
DENUSKI, STACEY	1,281.23
DEPARTMENT OF ECOLOGY	26,383.24

DEPARTMENT OF LABOR AND INDUSTRIES	24,809.98
DEPARTMENT OF NATURAL RESOURCES	500.00
DEPARTMENT OF RETIREMENT SYSTEMS	265,513.40
DEVELOPMENTAL RESOURCES, INC.	350.00
DEVRIES, DENIS	198.24
DIGITAL REPROGRAPHICS SERVICES INC.	463.27
DORIA, JOSEPH	1,000.00
DRS 457	17,380.00
DURRANT, JEFF	167.75
DWAYNE LANE'S	24,259.73
EJ USA, INC.	2,579.03
EMERALD FIRE LLC	303.32
EMERGENCY SERVICE COORDINATING AGCY	48,964.00
ENTERTAINMENT FIREWORKS INC	17,000.00
ENVIROCERT INTERNATIONAL, INC.	100.00
ENVIRONMENTAL SYSTEMS RESEARCH INST	7,675.95
ESTATE OF HARRY S. CHRISTIAN	5,350.00
EVERGREEN PRINT SOLUTIONS	1,194.61
EVERGREEN SAFETY COUNCIL	199.00
EVER-MARK, LLC	786.81
FABULOUS CLEANERS	16.42
FASTSIGNS	578.16
FAZZARI MARKETING	5,224.60
FEDEX OFFICE	120.72
FERGUSON ENTERPRISES INC #1539	3,082.01
FIRE PROTECTION, INC	5,278.18
FIRST AMERICAN TITLE	11,182.20
FITZGERALD, ELLIOTT	150.00
FLEMINGS HOLIDAY LIGHTING LLC	3,742.40
FRAUSE	15,412.27
FRONTIER	9,916.33
FRUHLING SAND & TOPSOIL	3,348.46
G & H PRINTING	402.39
GEOENGINEERS INC	13,195.50
GIPSON FOOD COMPANY, LLC	360.00
GLOCK PROFESSIONAL, INC	390.00
GOBBLE EXPRESS	91.00
GOODSELL POWER EQUIPMENT #2 INC.	26.21
GORDON THOMAS HONEYWELL	36,563.06
GOVDELIVERY, INC.	12,300.00
GOVERNMENT FINANCE OFFICERS ASSOC	190.00
GOVERNMENT FINANCE RESEARCH GROUP	1,995.00
GOVERNMENTAL ACCT STANDARDS BOARD	225.00
GRAINGER	184.03
GRAY & OSBORNE, INC	14,792.30
GREATER BOTHELL CHAMBER OF COMMERCE	725.00
GREGORY, JOANNE	358.11
GSC PRODUCTION	300.00
HANSEN, COREY	9,000.00
HAPA WORLD MUSIC, LLC	2,250.00

HARRIS COMPUTER SYSTEMS	7,105.83
HARRIS, LESLIE	2,759.60
HDR	622,578.61
HENLEY USA, LLC	7,500.00
HERBIG, NIGEL	149.79
HERO HOUSE	1,050.00
HESTON VISUAL ARTS	1,078.30
HEWITT	7,030.61
HIGHWIRE	5,439.96
HOFFMAN, GAYLE	1,500.00
HOME COURT ADVANTAGE INC.	1,368.75
HOME DEPOT CREDIT SERVICES	1,813.58
HONEY BUCKET	1,915.05
HOPELINK	45,750.00
HOPKINS, CRAIG	289.52
HORIZON DISTRIBUTORS INC	429.50
HOUGH BECK & BAIRD INC	13,512.50
HP'S SMOKEHOUSE BBQ	154.00
HWA GEOSCIENCES INC.	900.00
ICMA RETIREMENT TRUST 457 - 304745	61,324.01
iCOMPASS TECHNOLOGIES, INC.	8,400.00
INDEPENDENT STATIONERS	2,380.67
INGALLINAS BOX LUNCH	60.63
INGLEMOOR HIGH SCHOOL MUSIC BOOSTER	100.00
INNOVAC	25,256.22
INSLEE, BEST, DOEZIE & RYDER, P.S.	232,671.56
INTEGRA TELECOM	7,993.68
INTERNATIONAL CITY/CNTY MGMT ASSOC	1,273.71
INTERNATIONAL INST OF MUNI CLERKS	210.00
iWORQ SYSTEMS	1,000.00
JACOBS ENGINEERING GROUP	126,872.18
JAYMARC - AV	410.63
JB TECHNOLOGY, INC	714.29
JET CITY PRINTING	1,740.45
JOHN E. REID & ASSOCIATES	420.00
JOYCE ZIKER PARKINSON	21,059.50
KAMINS CONSTRUCTION	201,408.41
KARLINSEY, ROB	1,021.33
KCDA PURCHASING COOP	95,358.31
KEEP POSTED INC	278.00
KENMORE COMMERCIAL LLC	32,810.00
KENMORE ELEMENTARY PTA	8,000.00
KENMORE HERITAGE SOCIETY	200.00
KENMORE HOLDINGS, LLC	6,950.00
KENMORE INVESTMENT PROPERTIES, LLC	33,700.00
KENMORE LAKEVIEW, LLC	2,500.00
KENMORE SENIOR CENTER	700.00
KING COUNTY ANIMAL SVCS	3,780.00
KING COUNTY DISTRICT COURT	94,353.00
KING COUNTY FINANCE	960,856.26

KING COUNTY FINANCE W.L.R.D.	53,817.59
KING COUNTY FINANCE/ GIS	744.00
KING COUNTY MUNICIPAL CLERKS ASSOC	25.00
KING COUNTY OFFICE OF FINANCE	9,830.30
KING COUNTY RADIO COMM SERVICES	815.85
KING COUNTY REAL ESTATE SVCS	51,700.00
KING COUNTY RECORDER'S OFFICE	784.00
KING COUNTY SHERIFF	2,342,967.87
KING COUNTY SUPERIOR COURT CLERK	576,800.00
KING COUNTY TREASURY	33,246.11
KING CTY EASTSIDE TRANSP PARTNERSH	200.00
KINGMAN, ASHLEY	2,000.00
KOMPAN, INC	976.96
KONICA MINOLTA BUSINESS SOLUTIONS	1,895.26
KUSTOM SIGNALS, INC.	9,260.26
LANGUAGE LINE SERVICES, INC.	182.22
LEE, BRETT	56.94
LIGHTHOUSE CONSULTING INC	34,669.64
LINCOLN NATIONAL LIFE INSURANCE	770.23
LOYUK, SAMANTHA	72.24
LUM, GREG	168.00
LYONS, LIZANNE & HAMMOND, JAMES	2,531.26
MACDONALD MILLER FACILITY SOLUTIONS	8,786.92
MAIL FINANCE	2,701.59
MAIN STREET PROPERTY GROUP	10,000.00
MARINE FLOATS CORPORATION	71,401.30
MCALLISTER, TERESA	129.50
MEDELES, JOSE	600.00
MEITZNER BROTHERS	7,500.00
METROPOLITAN TRANS. COMMISSION	1,500.00
MICRONET, INC.	450.00
MILLER STEPHENS, MARY	11,250.00
MILLER'S EQUIPMENT & RENT ALL INC.	46.81
MINZGHOR, NICHOLAS	343.75
MOBILE MINI, INC.	1,813.35
MORGAN SOUND INC	1,849.46
MR. T'S TROPHIES	1,623.81
MULVIHILL, MARJORIE	250.00
NATIONAL BARRICADE CO	191.41
NATIONAL BUSINESS INCUBATION ASSOC.	525.00
NATIONAL LEAGUE OF CITIES	1,489.00
NATIONAL LIFE OF VERMONT	2,348.90
NATIONWIDE FINANCIAL 401a	211,402.82
NATIONWIDE RETIREMENT SOLUTIONS 457	5,845.00
NEW PIG	3,440.64
NEWELL, HEATHER	1,519.05
NORTH COAST ELECTRIC	1,154.78
NORTH CREEK DESIGN	60.00
NORTHSHORE FIRE DEPT	6,013.00
NORTHSHORE PARK & REC SERVICE AREA	1,360.00

NORTHSHORE PAVING INC	6,099.11
NORTHSHORE ROTARY CLUB	202.00
NORTHSHORE SENIOR CENTER	24,750.00
NORTHSHORE UTILITY DIST	223,756.57
NORTHSHORE YOUTH & FAMILY SERVICES	18,750.00
NORTHWEST LANDSCAPE SERVICES	35,563.29
NORTHWEST PLAYGROUND EQUIPMENT INC.	1,053.94
NORTHWEST VENTURES, LLC	9,500.00
OFFICE DEPOT	6,479.82
OFFICE TEAM	643.95
OLSON, ROBERT & KRISTIN	3,800.00
OLYMPIC ENVIRONMENTAL RESOURCES INC	45,271.11
OLYMPUS PURSUITS/ SHAWN JOHNSON	600.00
OSBORN CONSULTING INC.	146,790.81
OUSLEY, NANCY	1,488.65
OVERLEESE, KRISTEN	743.68
PACIFIC TOPSOILS	7,058.80
PACIFICA LAW GROUP LLP	3,168.00
PART WORKS INC	810.73
PASSPORT TRAVEL AND TOURS	1,364.40
PAWS	5,280.00
PENDLETON, MICHAEL	5,113.94
PEOPLES STORAGE	1,846.00
PERTEET INC.	406,571.49
PETTY CASH CUSTODIAN	1,276.63
PHAM, NY THI	500.00
PHSI PURE WATER FINANCE	1,408.77
PIPERS CREEK NURSERY	766.50
POLYRHYTHMICS, LLC	1,750.00
PROTECTION TECHNOLOGIES, INC	1,209.23
PRO-VAC	5,672.10
PUBLIC HEALTH DEPT. OF KING COUNTY	100.00
PUGET SOUND BUSINESS JOURNAL	97.00
PUGET SOUND CLEAN AIR AGENCY	11,500.00
PUGET SOUND ENERGY	166,732.68
PUGET SOUND FINANCE OFFICERS ASSOC	50.00
PURE WATER TECHNOLOGY OF PUGET SOUND	448.52
QUALITY BUSINESS SYSTEMS	9,193.78
RANDALL, BRIAN	151.86
RAZZ CONSTRUCTION	23,077.53
REDFIELD PROPERTIES LLC	2,975.00
REDMOND, MICHAEL	544.71
REITZ, THERESA dba MISS TESS	1,500.00
REPUBLIC SERVICES	8,556.32
RICHARDSON, ZACK	656.88
RNR CONSULTING	15,532.00
ROAD CONSTRUCTION NW, INC.	286,854.55
ROD STEVENS	950.00
RODGERS, DEUTSCH & TURNER PLLC	750.00
ROGERS, GLENN	64.96

RONGERUDE, JOHN	1,200.00
SAFRIN, PATTY	419.30
SAMYN, DR. JEFFREY	250.00
SARAH ROBERTS	92,718.00
SATO, EDWIN	101.32
SCHINDLER ELEVATOR CORPORATION	995.98
SCHUMACHER, JAMIE	2,710.25
SCHWARZWALTER, MARK	180.00
SCORE	192,261.28
SEATTLE TIMES	12,062.04
SEES TREES AND EXCAVATION INC	5,406.57
SESAC	343.00
SHARAM FAMILY	3,484.30
SHELTON, CINDY	34.72
SHRED-IT	592.27
SIGN UP, SIGN CO, INC	295.65
SIMPSON, ARTHUR	150.00
SKAGIT GARDENS	1,318.20
SMITH, BRENT	68.32
SNOHOMISH COUNTY	6,904.00
SNOHOMISH COUNTY SHERIFF'S OFFICE	9,761.31
SNOHOMISH COUNTY TREASURER/ SHERIFF	44,513.99
SOUND CITIES ASSOC	11,850.97
SOUND EMPLOYMENT SOLUTIONS, INC.	4,539.60
SOUND LAW CENTER	4,102.00
SOUND PUBLISHING, INC.	4,571.97
SPERRY, LAURIE	63.84
SPOT HOT DOG & BRATS	263.00
ST EDWARD STATE PARK	8,454.34
ST OF WA DEPT OF FISH & WILDLIFE	68,108.71
STATE OF FLORIDA DISBURSEMENT UNIT	5,775.00
STATE OF WA DEPT. OF LICENSING	30.00
STEWART MACNICHOLS HARMELL, INC.	44,750.00
STRIPE RITE, INC.	34,000.00
SUSSMAN/PREJZA & CO, INC	2,455.75
TACOMA SCREW PRODUCTS, INC.	88.37
TELESYSTEMS WEST	2,304.99
TELGE, CHRIS & BARBARA	75.55
THE EASTMAN COMPANY	1,100.00
THE KIPLINGER LETTER	99.00
TIMEMARK INCORPORATED	111.58
TITAN OUTDOOR, LLC	1,505.95
TOPIA TECHNOLOGY/ BIS	7,620.00
TOTAL LANDSCAPE CORP	59,005.10
TOWNE CENTRE HARDWARE	2,642.71
TRAILER BOSS	2,933.81
TRANE U.S. INC.	26,690.67
TRINITY CONTRACTORS, INC.	148,658.19
UNITED RENTALS NW, INC	9,287.18
UNITED STATES POSTMASTER	6,581.61

UNITED WAY OF KING COUNTY	4,996.00
UNIVERSAL FIELD SERVICES	12,087.52
UPS STORE	711.79
URBAN LAND INSTITUTE	215.00
US POSTAL SERVICE (HASLER)	12,336.03
UTILITIES UNDERGROUND LOCATION CTR	1,296.45
V2WORKS	1,552.50
VALUE DRIVEN LLC	7,200.00
VAN NESS, ALLAN	2,348.42
VERIZON WIRELESS	9,735.35
VERTICAL VISUAL SOLUTIONS INC.	15,795.37
VOLGISTICS, INC	186.00
W.S.O. Advanced Training	250.00
WA ASSOC OF BUILDING OFFICIALS	650.00
WA ASSOC OF PUBLIC RECORDS OFFICERS	305.00
WA CITIES INSURANCE AUTHORITY	186,543.00
WA FINANCE OFFICERS ASSOCIATION	475.00
WA GUARANTEED EDUCATION TUITION	1,000.00
WA STATE CONSOLIDATED TECH SVCS	1,575.00
WA STATE DEPT OF LABOR & INDUSTRIES	125.30
WA STATE DEPT OF TRANSPORTATION	11,881.24
WA TRUST FOR HISTORIC PRESERVATION	100.00
WA WILDLIFE & RECREATION COALITION	125.00
WAGE WORKS	500.00
WALL, JOHN	1,792.84
WANG, YU SHENG & HUI KUAN	8,850.00
WASHINGTON MUNICIPAL CLERKS ASSOC	75.00
WASHINGTON STATE DEPT OF REVENUE	40.57
WASHINGTON STATE O.M.W.B.E.	100.00
WASHINGTON TOURISM ALLIANCE	500.00
WASHINGTON WOMEN OF CROSS	400.00
WEIGEL, JON	83.85
WEISBAND, BARRY	21,258.74
WELLS FARGO FINANCIAL	11,957.34
WELWEST CONSTRUCTION INC.	92,492.52
WEST, ELI	1,750.00
WESTERBECK ARCHITECTURE LLC	704.47
WIESE ENTERPRISES, INC.	1,220.34
WILDCLIFFE MANOR, LLC	7,956.00
WINDOW CLEANING & MORE	2,400.00
WINTERBOURNE LANDSCAPE	1,084.06
WIRELESS MARKETING	178.50
WONDERLAND DEVELOPMENT	9,000.00
ZHANG, LIJUAN	206.00
ZONAR SYSTEMS	525.33
ZORNES, GARY	1,668.19
ZUMAR	3,164.58
	<u>13,345,848.50</u>



City Council Business Agenda Item
City of Kenmore, WA

Subject/Topic: Appointments to the Kenmore Library Advisory Board Proposed Council Action/Motion: Approve 3 Appointments to the Kenmore Library Advisory Board and 3 Alternates	For Council Meeting Agenda of: 12/08/2014 Prepared by: Patty Safrin, City Clerk <u>Initial & Date</u> Approved by Department Head: _____ Approved by City Attorney: _____ Approved by Finance Director: _____ Approved by City Manager: <u>PJK</u> Exhibits/Attachments: None	
Expenditure Required \$ N/A	Amount Budgeted \$ N/A	Appropriation Required \$ N/A
<u>INFORMATION/BACKGROUND:</u> The City Council will consider appointments to the Kenmore Library Advisory Board to fill three regular positions for three-year terms and to appoint three alternates. An alternate will be appointed to a regular position by the Library Advisory Board if an existing member can no longer serve the remainder of their term. Alternates will also be invited to attend meetings and join in discussions, but will not be able to vote. Requests for applications were advertised and applicant interviews were conducted by the Library Advisory Board and Councilmember Laurie Sperry on November 20, 2014. A total of six people submitted applications for the adult positions. The Kenmore Library Advisory Board's recommendations for appointments are as follows: • Shelly Al-Hadrami, regular position • Paula Konrady, regular position • Corrina Miller, regular position • Carol Chaput, alternate • Paul Steere, alternate • Jessica Peterson, alternate		
<u>FISCAL CONSIDERATION:</u> N/A		
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Consistent with Kenmore Municipal Code Chapter 2.35		



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic:
SR 522 West A Construction Management Services

Proposed Council Action/Motion:
Authorize the City Manager to execute 13-C1214 Contract Supplement #3 with HDR in the amount of \$1,603,568 for SR 522 Construction Management Services.

For Council Meeting Agenda of: 12/08/2014

Department: Engineering

Prepared by: Kent Vaughan

To Be Presented By: N/A

Approved by Department Head:

Approved by City Attorney:

Approved by Finance Director:

Approved by City Manager:

Initial & Date

KUO 11/20/14

RJK 11/25/14

Exhibits/Attachments: Attachment A – RFQ for 13-C1214

Expenditure Required:

Amount Budgeted

Appropriation Required

See Fiscal Consideration Below

INFORMATION/BACKGROUND:

Design and right-of-way certification for SR 522 West A are complete. The project is now being advertised for bids (as of Wednesday November 12, 2014). The bid opening is scheduled for December 10, 2014.

In October 2013, the City selected the HDR project team to complete the design, right-of-way, and construction management services for the SR 522 West A project. HDR's project team included the following sub-consultants:

Project Team	Role	Services
HDR, Inc.	Prime Consultant	Design and Right-of-way Engineering; Engineering Support during Construction
Universal Field Services	Sub-Consultant	Right-of-way Acquisition
PACE Engineers, Inc.	Sub-Consultant	Surveying and Base Mapping
GeoEngineers, Inc.	Sub-Consultant	Geotechnical Engineering / Inspection
KBA	Sub-Consultant	Construction Management Services and Material Testing
EnviroIssues	Sub-Consultant	Public Outreach

To date, the following contract and supplements for SR 522 West A have been executed:

Contract No.	Date Executed	Scope of Work	Contract Amount	Contract Running Budget Total
Original 13-C1214 Contract	Jan 14, 2014	Complete design and right-of-way for West A project	\$738,703 + 10% Contingency	\$738,703
13-C1214 Supp. #1	Aug 4, 2014	Additional surveying and base mapping effort required; Perform constructability review of 95% PS&E	\$20,710	\$759,413
13-C1214 Supp. #2	Oct 21, 2014	Additional design effort required to re-design the drainage system	\$24,995	\$784,408
PENDING				
13-C1214 Supp. #3	Dec 8, 2014	Complete construction management services for SR 522 West A	\$1,603,568	\$2,387,976

S:_T-6-SR 522 West A\Council\2014-12-08-HDR Contract Supplement 3\2014-12-08-Agenda Bill.docx

Discussion:

A breakdown of 13-C1214 Supp. #3 services and costs are provided below:

Project Team	Role	Services	Amount
HDR, Inc.	Prime Consultant	Engineering Support during Construction	\$107,746
GeoEngineers, Inc.	Sub-Consultant	Geotechnical	\$46,683
KBA	Sub-Consultant	Construction Management Services and Material Testing	\$1,355,247
EnviroIssues	Sub-Consultant	Public Outreach	\$93,892
Total			\$1,603,568

HDR, Inc. will provide engineering support during construction which will include submittal review, request for information (RFI) response and design assistance during construction as needed.

GeoEngineers, Inc. will provide special inspection of the soldier pile and permanent ground anchor installation for the two large retaining walls to be constructed within the project.

KBA will provide the construction management, inspection, and material testing for the project. The KBA project staff will consist of Project Manager (part time), Resident Engineer (full time), Office Engineer (full time), Project Administrator (full time) and Inspector (full time). KBA's project staff will reside at City Hall for the duration of the project.

EnviroIssues will provide the public outreach for the construction project and will be the liaison between the City and the business owners within the project limits. EnviroIssues will manage a project website to provide construction updates to the public, and monitor a 24-hour a day project hotline to field calls from the public and business owners.

Staff Recommendation:

Staff has worked successfully with the HDR design team and the individuals who will be performing the work. Staff has negotiated the terms of Contract Supplement #3 and recommends Council approval at this time.

FISCAL CONSIDERATION:

Contract 13-C1214 Supplement #3 cost for construction management services is included in the approved West A project budget of \$13,591,350.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council goal 1: To focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle and other means of travel.

CITY OF KENMORE, WASHINGTON

Request for Qualifications (RFQ) No. 13-C1214

Completion of Kenmore CIP Project T-6 SR522 West A and future Projects T-8 SR522 West B and T-5 68th Ave NE SR522 to Sammamish Slough: Design, Permitting, Right-of-Way and Construction

The City of Kenmore is requesting Statements of Qualifications (SOQ) from interested and qualified engineering firms to complete the above listed capital projects by providing professional engineering services that may include (but not limited to): design, survey, geotechnical testing and evaluation, subsurface utility exploration, PS&E development, traffic engineering and analysis, utility coordination and design, permitting, right of way acquisition, environmental review (SEPA and NEPA) and documentation, wetland delineation, cultural resources review, public outreach, construction management, engineering services during construction, construction inspection and documentation management, materials testing, grant applications and Council reports/updates.

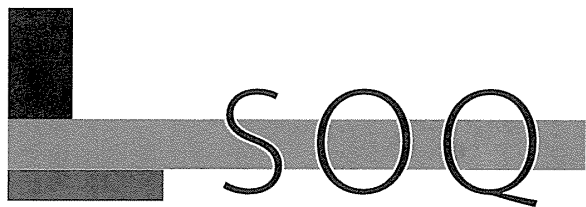
The entire Request for Qualifications document as well as supporting information is available on the City of Kenmore website, www.kenmorewa.gov.

Statements of Qualifications must be received by City of Kenmore, Front Desk, Floor 1, Attn: Kris Overleese, PE, 18120 68th Ave NE/PO Box 82607, Kenmore, WA 98028 (425) 398-8900, no later than 5:00 pm on Friday October 18, 2013.

Dates of Publication:

Daily Journal of Commerce – Wednesday, October 9, 2013.

Seattle Times – Thursday, October 10, 2013.



Completion of Kenmore CIP Project T-6 SR522 West A
& Future Projects T-8 SR 522 West BT-5 68th Ave NE SR522 to Sammamish Slough

Design, Permitting, Right-of-Way, and Construction

RFQ Number: 13-C1214
Prepared for the City of Kenmore



October 18, 2013

HDR

ONE COMPANY | *Many Solutions™*

October 18, 2013

Kris Overleese, PE
City of Kenmore
18120 68th Avenue NE
Kenmore, WA 98028

RE: SOQ for the Completion of Kenmore CIP Project T-6 SR 522 West A and Future Projects T-8 SR 522 West B, and T-5 68th Ave NE SR 522 to Sammamish Slough: Design, Permitting, Right-of-Way, and Construction (RFQ # 13-C1214)

Dear Ms. Overleese:

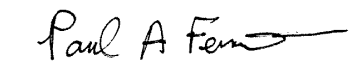
The SR 522 Corridor is the backbone of the City of Kenmore's infrastructure. Our project manager and team are eager to support the City in completing the next phase of improvements for projects T-6, T-8, and T-15. To move these projects forward and achieve the City's mission of an on schedule, within budget delivery, we have assembled a collaborative team that specializes in quickly evaluating existing corridor designs and designing a functional system that can be built without design-related change orders. Highlights of our team's qualifications include:

- **Strong Experience with Similar Municipal Corridor Projects:** The HDR team has a long history of working together on more than 10 corridor PS&E projects in the past five years, including completing the design for a two-mile urban State Route corridor for the City of Shoreline; two major urban corridors in the Bel-Red subarea for the City of Bellevue; 1.7-miles of utility relocation in downtown Seattle; and a one-mile urban roadway extension for City of Burlington. Our proposed staff has experience carrying projects from planning through construction and has reviewed other consultants' designs to restore quality and maximize value.
- **Ability to Complete Final Bid-Ready PS&E for SR 522 West A Project by August 2014:** HDR's team, led by Paul Ferrier, PE, brings to the City of Kenmore a "Get it Done/Not Business as Usual" philosophy. In building his project team, Paul carefully reviewed availability and expertise of all potential candidates and selected individuals with the time, experience, and dedication to see your projects through all phases of work. We will roll-up our sleeves and work collaboratively with you and your counterparts to correct design errors, minimize utility conflicts, manage risk, and accelerate the schedule.
- **The Right Project Manager:** HDR's project manager, Paul Ferrier, is known for his skills in managing large, urban projects, technical prowess, and ability to effectively communicate with project stakeholders, community members, and City Councils. Paul also has a strong history delivering projects for you, WSDOT, FHWA, PSE, Comcast, and Frontier. He brings all the experience and desire necessary to successfully lead your projects.
- **Unmatched Experience with Utility Undergrounding of Overhead Power and Communication Lines:** The utility team will be led by Michael Starling, PE, who has spent his entire career closely coordinating with nearly every franchise utilities in the Puget Sound area on the undergrounding of utilities in urban corridors. Michael is trusted by the franchise utilities for developing well thought out, functional, and constructible joint utility systems. His utility team will use the latest in 3-D modeling to prevent conflicts.
- **Demonstrated Structural Wall Design Experience:** The structural team will be led by Rob Richardson, PE. Rob has 21 years of experience, including providing all the structural wall designs for the City of Shoreline's Aurora Corridor Mile 2 and Mile 3, and all of HDR's corridor projects for the City of Bellevue. He has a vast array of experience designing multiple wall types in all sorts of mediums under various circumstances. For the City of Shoreline's Mile 3A project, he designed and monitored the construction of a soldier pile tie-back wall four feet from a six-story building that experienced no settlement.
- **Solid Traffic Signal and Channelization Design Experience in WSDOT NW Region:** The traffic signal and channelization team will be lead by Don Sims, PE, who worked for WSDOT NW Region Traffic for 13 years before joining HDR. Don is a leading expert on traffic signals, illumination, ITS, TSP, and channelization design. He just completed the SR 520 traffic signal and illumination design for WSDOT. He is trusted by WSDOT and will be able to quickly get WSDOT approvals.

Thank you for committing your time to review our Statement of Qualifications. I commit to you the full resources of HDR to successfully deliver your projects. If you have any questions or need additional information, please contact me at 425.450.6299 or Ron.Ohlsen@hdrinc.com, or Paul at 425.450.6296 or Paul.Ferrier@hdrinc.com, at your earliest convenience.

Very Truly Yours,
HDR ENGINEERING, INC.


Ron Ohlsen, PE
Principal in Charge


Paul A. Ferrier, PE
Project Manager

HDR Engineering, Inc.

500 108th Avenue NE
Suite 1200
Bellevue, WA 98004

Phone: 425.450.6200
Fax: 425.453.7107
www.hdrinc.com

Paul Ferrier's team specializes in delivering PS&E for complex urban corridor projects similar to the SR 522 corridor. Our team members were selected based on their past corridor experience, availability, dedication, and proven ability to deliver high-quality work on time and within budget. Based on our team's wealth of similar experience, we plan to:

- Quickly evaluate the previous consultant's design to correct errors, manage risk, and restore quality.
- Work with utility providers, including PSE, Northshore Utility District (NUD), Comcast, and Frontier, to minimize conflicts.
- Coordinate with multiple stakeholders, including WSDOT NW Region.
- Design a functional system that can be built without design-related change orders.

All our team members (shown in Figure 1 to the right) are ready and available to begin work upon notice to proceed. Paul will work with Kris Overleese to select the most appropriate subconsultants to support the completion of your projects.

Project Manager Qualifications

Paul Ferrier is a skilled project manager with 21 years of civil engineering expertise, specializing in complex roadway, highway, and utility corridor projects. He has a strong technical background in civil, roadway, hydraulic, structural, utility design, and construction management. Paul has spent more than half of his career as a design lead on roadway and urban development projects, including completing more than 35 PS&E packages, all of which were delivered on time and within budget. One of Paul's major strengths as a project manager is that he utilizes his technical background and a collaborative team approach that focuses on communication, accountability, quality control, and delivery. Paul has the ability to manage large multi-disciplined projects and is skilled at communicating the technical concepts to non-technical stakeholders, assuring buy-in during final design.

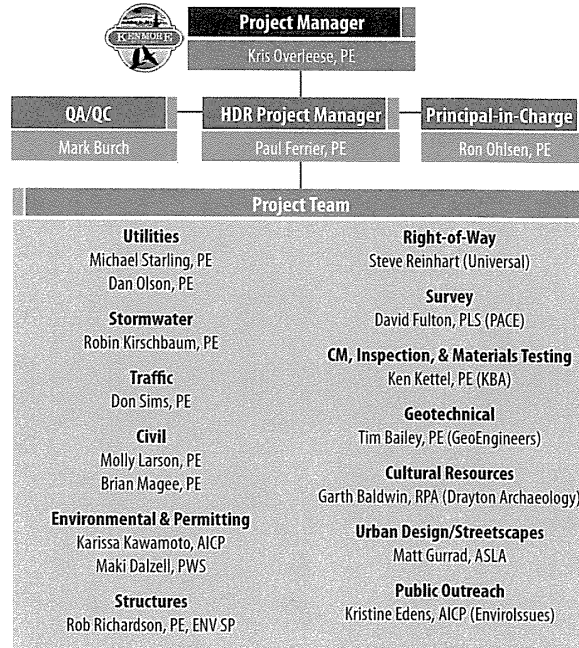
Paul also has extensive experience restoring quality to other consultants' projects that have been partially completed, are behind schedule, or lack quality. He will use a systematic approach to "pick up the pieces" by:

- Holding a respectful transition meeting with the departing design team and the City. This meeting will inform his team about project changes and risks, and begin the technical transfer of data.
- Bringing in discipline experts to review and evaluate the level of design.
- Holding a design charrette with the City to discuss the outcome of the review and brainstorm how to most efficiently complete the project.
- Bringing in his team to complete the PS&E package quickly, efficiently, and with a focus on quality.

Paul has used this approach successfully on several projects, including the City of Burlington's Nevitt Road Improvements and Sound Transit's South 200th Link Extension Design-Build projects. These projects were all completed on time with no design-related change orders.

The City of Kenmore needs a trustworthy, self-reliant project manager who can provide day-to-day guidance to the project team. Keeping this in mind, Paul will involve the City and other stakeholders when key decisions and project progress updates are needed. His ability to manage major urban corridor programs in this manner is featured in the project descriptions on the following page.

Figure 1. Team Organization



Why Paul?

- Specializes in delivering complex urban corridor projects
- Excellent communicator
- Always meets deadlines, even when there are extremely short turnarounds
- Stays under budget
- Proven history of working with multiple stakeholders, including WSDOT, FHWA, and franchise utilities
- Skilled at resolving urban design issues, designing unique solutions to meet the client's needs, and reducing project risk
- Proactively prevents construction claims

City of Shoreline, Aurora Corridor Improvements (North 165th Street to North 205th Street):

As Project Manager, Paul was responsible for the urban planning, engineering design, and construction management of this two-mile, \$105-million, multi-modal corridor to fulfill the City's vision of a revitalized urban corridor. The project included utility undergrounding, bus transit facilities, BRT, urban design, parks and plazas, illumination, and landscaping. Paul maintained business access for more than 120 properties during construction. He fostered overwhelming public support as a result of close interactions of the design team and city management with business owners, developers, community leaders, and private citizens. Project stakeholders included Shoreline's City Council, private citizens, the business community, WSDOT, SCL, SPU, Comcast, Verizon, and King County. Throughout the project, Paul and his team coordinated closely with stakeholders and franchise utility providers to inform them of the project's progress and gain design acceptance and approvals.

RELEVANT MANAGEMENT EXPERIENCE**Effective Management**

Through proactive management, Paul delivered the Aurora Corridor Improvements project on time and within budget despite a very aggressive schedule. He will use these same skills to assure that the SR 522 projects are completed on time and within budget.

City of Bellevue, 124th Avenue NE Roadway Improvement:

As Project Manager, Paul was responsible for managing an interdisciplinary and collaborative alternative development process, as well as full PS&E for the preferred alternative for the 124th Avenue NE corridor between Main Street and Northup Way. This project will widen 124th Avenue NE, including a five-lane roadway; a bridge to Sound Transit's Link Light Rail; extensive retaining walls; a joint utility trench for PSE, power and gas, Comcast, Century Link, Verizon, City of Bellevue water, and King County sewer; stormwater improvements; illumination; traffic signals; curb/gutter improvements; urban streetscape elements; landscaping; and sidewalks, all consistent with the Bel-Red corridor street and urban design standards. This project will also connect an open-space trails system and define provisions for an at-grade separated trail crossing of 124th Avenue NE and the Wilburton Neighborhood. Paul managed an extensive community and public outreach program in coordination with WSDOT, Sound Transit, Wright Runstad, and the neighboring residential and business communities.

RELEVANT MANAGEMENT EXPERIENCE**Strong Communicator**

On Bellevue's 124th Avenue NE project, Paul's strong communication skills, as well as his ability to clearly present technical information to the public, business community, transportation commission, and City Council, helped gain vital stakeholder support. Paul will apply these same skills to continue support of SR 522.

City of Bellevue, 15th/16th Street Multi-Modal Corridor: This \$135-million, multi-modal roadway corridor project seeks to transition a community from light industrial to mixed-use transit-oriented development (TOD) by applying sustainable and smart growth design practices. As Project Manager, Paul helped to merge the vision of the project's major stakeholders (City of Bellevue, Sound Transit, and private developers) by working with urban designers and transportation engineers to develop Bellevue's premiere transportation corridor. HDR is developing the design for a new roadway in the Bel-Red Plan Area, including utility undergrounding, TOD, integrated urban design, innovative stormwater management, sustainable multi-modal design, connectivity to and integration of Link Light Rail facilities, non-motorized facilities, water quality treatment, illumination, landscaping, irrigation, and the integration of three fish-bearing streams. The project is phased over the next eight to 10 years with the first \$10 million section proceeding to construction in 2015.

RELEVANT MANAGEMENT EXPERIENCE**Efficient Stakeholder Coordination**

On the 15th/16th Corridor project, Paul led a stakeholder outreach program to gain strong project support and approval. Paul will bring this same leadership to continue the already positive stakeholder support for SR 522.

City of Burlington, Nevitt Road Improvements: Paul was Project Manager for this one-mile roadway corridor, located just south of SR 20 and west of I-5 in downtown Burlington. The project included the design of a new three-lane roadway, joint utility ductbank, signals and illumination, and urban streetscape. The City selected HDR to take over the PS&E design of Nevitt Road from another consulting firm, and Paul assembled a strong team of HDR staff to perform a detailed review of the design and recommend the next steps required to complete the full PS&E. Paul delivered the City of Burlington's Nevitt Road Improvement project on schedule and within budget, despite a two-month turnaround from notice to proceed to recommendations.

RELEVANT MANAGEMENT EXPERIENCE**Solid Leadership**

Paul's strong technical leadership and guidance eased the transition of the Nevitt Road project from another consulting firm. He will apply this same leadership to map a path to the completion and construction of the SR 522 projects.



Underground Utility Experience

HDR has unprecedented utility design experience in major urban corridors with every major water, sewer, power, gas, and communication franchise utility company in the Puget Sound region. HDR's success comes from extensive existing utility investigation, collaborative design coordination with all franchise utilities involved, and 3-D modeling that minimizes conflicts.

HDR's Utilities Lead, Michael Starling, has the experience, vision, and respect of the industry to deliver a well-coordinated, constructible combined utility system for the SR 522 projects. His major strength is his ability to take a very complex, 3-D, integrated utility design and coordinate with all the other roadway and structural disciplines to develop a set of PS&E plans that are constructible. Michael has 11 years of experience undergrounding utilities and coordinating with PSE, Comcast, SCL, SPU, Verizon, Century Link, Frontier, and various other independent sewer and water companies. For example, on the City of Shoreline's Aurora Corridor Improvements project, Michael served as project engineer for the design of the utilities, including storm drains, LID storm facilities, joint electrical/telecommunications duct banks, and water mains. He coordinated the design for gas and sewer, virtually eliminating impacts and conflicts with those utilities by using 3-D modeling. The project relocated 8- to 12-inch diameter water mains and converted two miles of overhead electrical and telecommunications systems to underground duct banks with associated vaults and handholes. Michael worked closely with SCL, Comcast, and Verizon to minimize impacts and keep the project on schedule. Additionally, for the City of Bellevue's 124th Avenue NE Roadway Improvements project, Michael is coordinating the design of underground Comcast, Frontier, Verizon, and Century Link telecommunications; overhead and underground PSE electrical systems; and the relocation of existing water and gas mains.

Michael will work with Dan Olson, who has 36 years of experience in utility coordination. Prior to joining HDR, Dan was the general manager of NUD in northern King County, responsible for providing potable water and sanitary sewer service for approximately 65,000 people and businesses. Both Michael and Dan are skilled at communicating and working with internal team members to eliminate conflicts that could otherwise arise without clear, open dialogue with other discipline leads.

*See Figure 2 on page 5 for a complete summary of our team's experience with undergrounding utilities.

Traffic Signal and Channelization Design Experience in WSDOT NW Region

HDR is extremely familiar with WSDOT NW Region traffic signal and illumination design. Every member of HDR's traffic group has either worked for WSDOT NW Region directly or worked side-by-side with the WSDOT NW traffic team in a co-located project office. This invaluable experience assures that all of HDR's signal and illumination designs will meet current WSDOT standards.

HDR's traffic group will be led by Don Sims, who has 22 years of experience completing traffic signalization and channelization projects. Prior to joining HDR, Don was WSDOT's Traffic Engineer responsible for King County. He oversaw all traffic operations and safety projects for all the interstates and state routes in the county, and worked closely with FHWA and numerous other stakeholders on dozens of transportation projects similar to SR 522.

Our team understands that the channelization plans for Kenmore's CIP Project T-5 are at a pre-design level. Under Paul's and Don's guidance, our team will evaluate, develop, and advance these channelization plans through the WSDOT approval process. Paul and Don both have channelization design experience and strong relationships with WSDOT NW Region Traffic and Design Review offices, which will provide smooth and efficient approval of all channelization plans and deviations, if warranted.

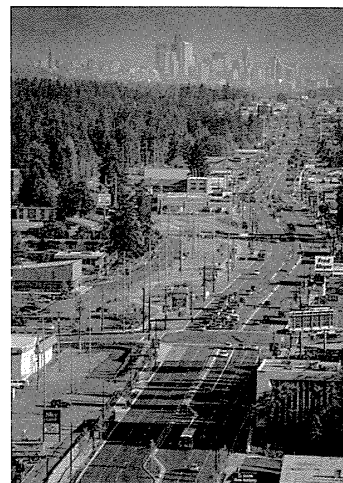
*See Figure 2 on page 5 for a complete summary of our team's experience with traffic design.



HDR uses 3-D modeling to minimize conflicts during project construction

Why Michael?

- Experienced and trusted franchise utility designer
- Specializes in complex joint utility undergrounding
- Understands franchise utility standards
- Excellent communicator



In January 2013, the Aurora Corridor project, managed by Paul Ferrier, was recognized with ACEC's Engineering Excellence Award



Team's Knowledge of Federal Aid Requirements, including ADA Regulations

Our team has extensive experience working on federal aid projects, has an in-depth understanding of federal aid requirements, and utilizes WSDOT NW Region Local Programs to assure our projects are fully compliant. We take great pride in our ability to manage and deliver projects with a positive "no findings."

The federal aid requirements must be both implemented in the PS&E documents and carried through to construction. To assure compliance through the design phase, the team will include the following federal aid compliance specifications:

- FHWA must approve the project's NEPA and ESA documents.
- FHWA must approve the project's right-of-way certification.
- The project must include DBE, Title VI, EEO, and ADA requirements.
- The project must include Buy America requirements.

We will continue to support federal aid compliance through construction by providing strong construction management oversight through our proposed subconsultant, KBA. KBA staff have extensive training and experience managing, inspecting, and documenting federally-funded construction projects. Our team's CM, Inspection, & Materials Testing Lead, Ken Kettel, is also extremely familiar with the requirements of FHWA and locally-distributed federal funds. KBA's inspection team is trained to identify potential compliance issues in the field, such as DBE utilization and labor law requirements. With early detection and agency involvement, minor issues are typically mitigated and successfully resolved. We work closely with WSDOT to understand the intent behind the requirements

"Without Paul's strong leadership and technical savvy, we would not have completed the project on time and would have lost the [Nevitt Road Improvement] project due to funding restraints."

—Michael Harmon, former
Assistant Public Works Director,
City of Burlington

Figure 2. HDR's Project Team Has the Right Blend of Experience to Get Your Project Back on Track

Project Name Client • Size	Team Members Involved	Relevance to Kenmore SR 522 Projects											
		Federally-Funded	PS&E Development	Extensive Stakeholder Coordination (City Council, WSDOT, and Businesses)	Traffic Engineering and Analysis	Coordination with WSDOT's NW Region	ADA-Compliant Ramps	Urban Design and LID Stormwater Elements	Structural Walls	Utility Undergrounding, Including Working with PSE, Comcast, and/or Frontier	Electrical/Telecommunications Systems in 2+ Miles of Duct Bank and Vaults	Older Water Mains Replaced New 8", 10", and 12-Inch Water Mains	Complicated Staging/Traffic Control Review of Existing Design Environmental Compliance
Aurora Corridor Improvements City of Shoreline • \$105-million, 2-mile urban corridor	Ferrier, Starling, Ohlsen, Burch, Larson, Richardson	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
124th Avenue NE Roadway Improvements City of Bellevue • \$68-million, 1.35-mile urban corridor	Ferrier, Starling, Ohlsen, Burch, Kirschbaum, Larson, Richardson, Kawamoto	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
South 200th Link Extension Design-Build Sound Transit • \$169-million, 1.6-mile light rail extension	Ferrier, Starling, Burch, Kawamoto	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
NE 15th/16th Street Multi-Modal Corridor City of Bellevue • \$135-million, 2.2-mile multi-modal corridor	Ferrier, Starling, Ohlsen, Burch, Kirschbaum, Richardson, Kawamoto	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Nevitt Road Improvement City of Burlington • \$3-million, 1-mile urban roadway extension	Ferrier, Sims	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

so we can work with the contractors to avoid non-compliance and successfully resolve issues to the mutual benefit of all parties.

ADA regulations are one of the most complex and ever-changing standards. Paul's team has in-depth knowledge and training on designing and inspecting for ADA compliance, including meeting these standards on the Aurora Corridor Improvements, 124th Avenue NE Roadway Improvements, South 200th Link Extension Design-Build, and the NE 15th/16th Street Multi-Modal Corridor projects, among others. During the design phase, we will incorporate details to help the contractor meet ADA compliance, including:

- Providing ADA ramp detail, along with maximum grades, that identifies the 12 required elevations the contractor must meet to gain ADA compliance.
- Reducing the maximum sidewalk slope from 2% to 1.5%.
- Providing exact location details for pedestrian push buttons.
- Including strong specification language for skid-resistant utility lids.

HDR also understands that not all pedestrian ramps can feasibly comply with ADA regulations, and is experienced with getting "Maximum Extent Feasible" ADA deviations approved through WSDOT NW Region.

During construction, Ken Kettel will assure that ADA compliance is followed through during construction. Ken has been fully trained by WSDOT NW Region on the proper methods of ADA-compliant measurements in the field. We will work with the contractor to build the project right the first time, preventing costly reconstruction of ramps, sidewalks, crosswalks, and pedestrian push-button poles.

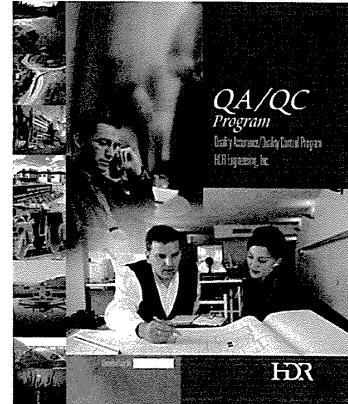
*See Figure 2 on page 5 for a summary of our team's experience with federal aid requirements.

Internal QA/QC Process

HDR's QA/QC Program focuses heavily on the proactive prevention of errors. It also details the requirements for QC checking of work products. Our approach begins with a definition of the scope of each review. A QC scope review will include verification of assumptions and data, checking of calculations, verification of computer programs, review for conformance with regulatory and code requirements, checking for compliance with your standards, functional design review, drawing and specification consistency, and constructability and bidability reviews. We have found that conducting QC reviews at the initiation of a project assures that appropriate standards, codes, and production procedures are established for the design, and that there is a clear understanding of the design function and focus. We will review the existing design for value-added ideas and conduct a constructability and bidability review.

Mark Burch will manage our QA/QC process. He has 37 years of transportation engineering experience, and has facilitated similar reviews on numerous corridor projects, including the Aurora Corridor Improvements, 124th Avenue NE Roadway Improvements, and South 200th Link Extension Design-Build projects, among many others. Mark will monitor and track the execution of the QC activities required by the QC plan. Because Mark and discipline reviewers will not be involved directly in design of the project, they will maintain a fresh set of eyes to assure all expectations are met and that the project is of the highest quality. Our quality management team will also conduct internal, planned, independent project reviews to track the progress.

Additionally, our QC team brings extensive field experience and will review the documents to determine if your project can economically be constructed from the information shown, identify any ambiguities or errors in the contract language or details, and prevent construction claims. We recommend bringing in KBA to perform a pre-award review of the PS&E. This independent review, focused on constructability, will further assure a quality PS&E set and minimize changes in the field.



Design quality is everyone's job and is part of our everyday routine.

HDR's QA/QC Program is Based on Four Sound Principles

1. *Quality Management: Project management is committed to quality-oriented processes that continually improve the service we provide.*
2. *Conformance to Requirements: Project staff is knowledgeable of city, county, state, and federal policies, procedures, and standards.*
3. *Foundation: Our QA/QC program is built on the premise of minimizing production costs, contractor claims, and supplements.*
4. *Quality is "Built In, Not Added On": Successful project management experience has shown that a quality product is produced when the production of task assignments is properly sequenced.*



ATTACHMENT "A" : City of Kenmore Non-Collusion Certificate

STATE OF Washington)

SS.

COUNTY OF King)

The undersigned, being duly sworn, deposes and says that the person, firm, association, co-partnership or corporation herein named, has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competition in the preparation and submission of a proposal to the City of Kenmore for consideration in the award of a contract on the improvement described as follows:

RFQ #13 - C1214

HDR Engineering, Inc.

(Name of Firm)

By: *Diane L. Meister*

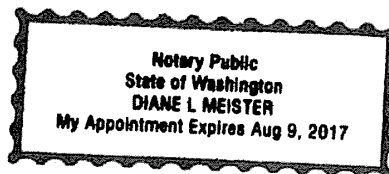
(Authorized Signature)

Title: *WR Executive Asst / Notary Public*

Sworn to before me this *16th* day of 2013.

Notary Public

CORPORATE SEAL:



**CITY OF KENMORE
AFFIDAVIT OF EQUAL OPPORTUNITY & TITLE VI
COMPLIANCE**

RFQ 13-C1214

HDR Engineering, Inc. certifies that:
Consultant

1. If necessary to recruit additional employees, it has:
 - a. Notified relevant minority and women's organizations, or
2. In sourcing subcontract work for trades listed above, it has notified in writing appropriate minority and women contractors of bids for subcontract work.
3. It will obtain from its subcontractors and submit upon request, an Affidavit of Equal Opportunity Compliance as required by these bid documents.
4. It has provided a written statement to all new employees or subcontractors indicating its commitment as an equal opportunity employer.
5. It has considered all eligible employees for promotion or advancement when promotion or advancement opportunities have existed.

By:



(authorized signature)

Title:

VICE PRESIDENT

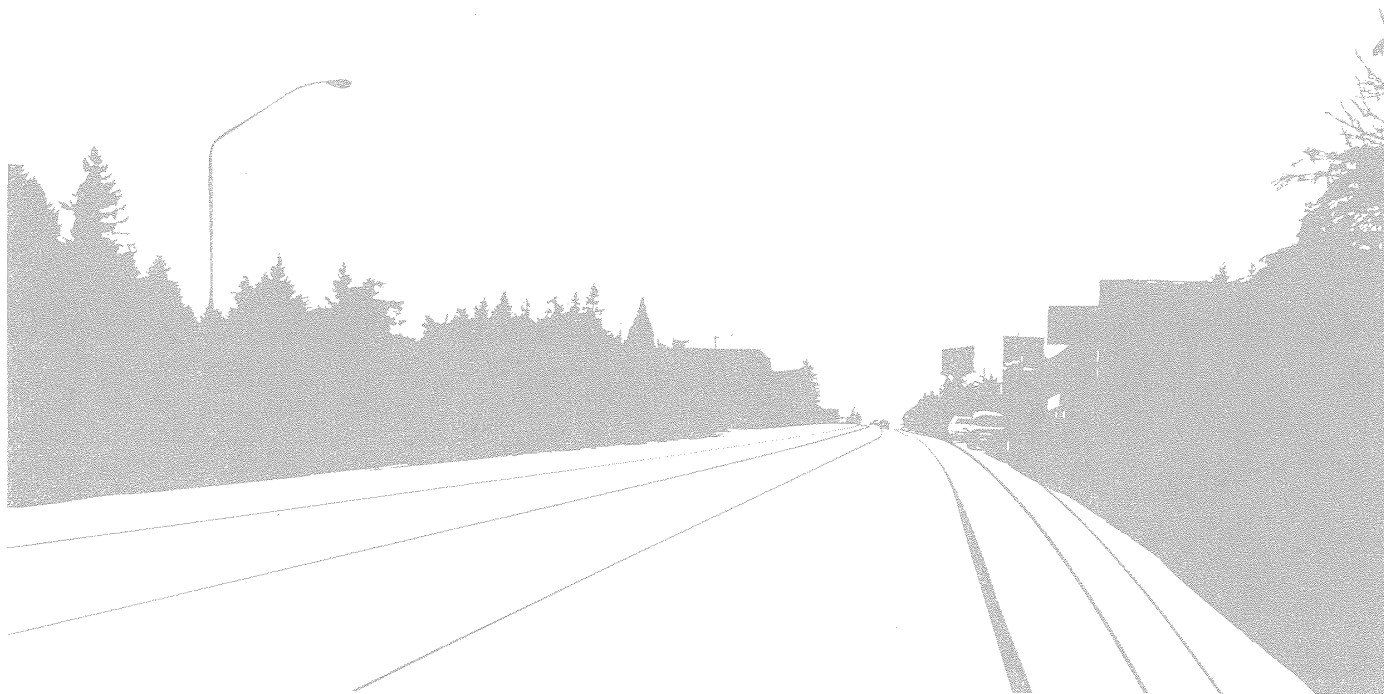
Date:

10/16/13



500 108th Avenue NE
Suite 1200
Bellevue, WA 98004
Phone: 425.450.6200

www.hdrinc.com





**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Approve Amendment No. 2 to Contract No. 14-C1324 with Hewitt Architects for Professional Services Proposed Council Action/Motion: Motion authorizing the City Manager to execute amendment No. 2 to Contract No. 14-C1324 with Hewitt Architects for Professional Services	For Council Meeting Agenda of: 12/08/14 Department: <u>Community Development</u> Prepared by: <u>Debbie Bent, Community Development Director</u> Initial & Date Approved by Department Head: <u>DA 12/4/14</u> Approved by City Attorney: <u>[Signature] 12/4/14</u> Approved by Finance Director: <u>[Signature] 12/4/14</u> Approved by City Manager: <u>[Signature]</u> Exhibits/Attachments: Attachment 1: Contract No. 14-C1324 Attachment 2: Amendment No. 1 to Contract No. 14-C1324 Attachment 3: Amendment No. 2 to Contract No. 14-C1324						
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Expenditure Required</td> <td style="width: 33%;">Amount Budgeted: \$3.5 million is</td> <td style="width: 33%;">Appropriation Required \$0</td> </tr> <tr> <td>\$133,756.00</td> <td>allocated in the Kenmore Village Fund in 2015 in the proposed 2015-2016 biennial budget</td> <td></td> </tr> </table>		Expenditure Required	Amount Budgeted: \$3.5 million is	Appropriation Required \$0	\$133,756.00	allocated in the Kenmore Village Fund in 2015 in the proposed 2015-2016 biennial budget	
Expenditure Required	Amount Budgeted: \$3.5 million is	Appropriation Required \$0					
\$133,756.00	allocated in the Kenmore Village Fund in 2015 in the proposed 2015-2016 biennial budget						
<u>INFORMATION/BACKGROUND:</u> Contract No. 14-C1324 with Hewitt Architects (Attachment #1) in the amount of \$49,750 included professional services between May and September to prepare schematic drawings for the Kenmore Village Town Green, including a pavilion building. This contract also included coordination and presenting information at the July and September public workshops. This contract was executed under the City Manager's contracting authority. At the 10/20/14 Council meeting, Council passed the consent agenda which included authorizing the City Manager to execute Amendment No. 1 to Contract No. 14-C1324 (Attachment #2) with Hewitt Architects in the amount of \$87,138. Amendment No.1 extended the term of the contract and included additional services to complete the schematic design including materials for the third public workshop in October and preparing a preferred schematic design. At the 12/8/14 Council meeting, staff is requesting Council make a motion authorizing the City Manager to execute Amendment No. 2 to Contract No. 14-C1324 with Hewitt Architects in the amount of \$133,756 (Attachment #3). This amendment extends the term of the contract and increases the total contract amount to \$270,644. The amendment also includes a new scope of services to complete the design/development phase and preliminary cost estimates to complete the project. Once this phase is complete (estimated 12/23/14), a meeting with Council will be scheduled (likely mid to late January) to present the design and cost estimates.							
<u>FISCAL CONSIDERATION:</u> In the proposed 2015-2016 biennial budget \$3.5 million is allocated in the Kenmore Village Fund for completing the Kenmore Village Town Green project including the plaza and pavilion building.							
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u> Council Goal #2 develop downtown is part of implementing the Economic Development Plan. A central gathering space is identified in the positioning statement for Kenmore Village. Developing a central gathering space is also consistent with the adopted Downtown Plan and Park and Recreation Open Space (PROS) plan.							

I:/City Clerk/Agenda Items/Templates

Attachment 1

City of Kenmore Contract No. 14-C1324

CONSULTANT CONTRACT

This Agreement is entered into by and between the City of Kenmore, Washington, a municipal corporation ("City") and Hewitt, whose principal office is located at 101 Stewart Street, Suite 200, Seattle, Washington, 98101("Consultant").

WHEREAS, the City desires to have certain services performed for its citizens; and

WHEREAS, the City has selected the Consultant to perform such services pursuant to certain terms and conditions;

NOW, THEREFORE, in consideration of the mutual benefits and conditions set forth below, the parties agree as follows:

1. Scope of Services to be Performed by Consultant. The Consultant shall perform the services described in Exhibit "A" of this Agreement. In performing the services, the Consultant shall comply with all federal, state and local laws and regulations applicable to the services. The Consultant shall perform the services diligently and completely and in accordance with professional standards of conduct and performance.

2. Compensation and Method of Payment. The Consultant shall request payment for work performed using the billing invoice form at Exhibit "C."

The City shall pay Consultant:

[Check applicable method of payment]

 x According to the rates set forth in Exhibit "B".

 x A sum not to exceed \$49,750

 Other (describe): _____

The Consultant shall complete and return to the City Exhibit "D," Tax Identification Number," prior to or along with the first billing invoice. The City shall pay the Consultant for services rendered within ten (10) days after City Council voucher approval.

3. Duration of Agreement. This Agreement shall be in full force and effect for a period commencing on May 12, 2014 and ending October 31, 2014 unless sooner terminated under the provisions of this Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

4. Ownership and Use of Documents. Any records, files, documents, drawings, specifications, data or information, regardless of form or format, and all other materials produced

by the Consultant in connection with the services provided to the City, shall be the property of the City whether the project for which they were created is executed or not.

5. Independent Contractor. The Consultant and the City agree that the Consultant is an independent contractor with respect to the services provided pursuant to this Agreement. The Consultant will be solely responsible for its acts and for the acts of its agents, employees, subconsultants or representatives during the performance of this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties.

6. Indemnification.

A. Consultant shall defend, indemnify and hold the City, its officers, officials, employees, agents and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

C. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

D. The provisions of this section shall survive the expiration or termination of this Agreement.

7. Insurance. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

A. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising

injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

B. Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

C. Other Insurance Provision. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

E. Verification of Coverage. The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

F. Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation, within two business days of their receipt of such notice.

G. Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

H. No Limitation. Consultant's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

8. Record Keeping and Reporting.

A. The Consultant shall maintain accounts and records, including personnel, property, financial, and programmatic records, which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed pursuant to this Agreement. The Consultant shall also maintain such other records as may be deemed necessary by the City to ensure proper accounting of all funds contributed by the City to the performance of this Agreement.

B. The foregoing records shall be maintained for a period of seven (7) years after termination of this Agreement, unless permission to destroy them is granted by the Office of the Archivist in accordance with Chapter 40.14 RCW and by the City.

9. Audits and Inspections. The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review or audit by the City during the performance of this Agreement. All work products, data, studies, worksheets, models, reports and other materials in support of the performance of the service, work products, or outcomes fulfilling the contractual obligations are the products of the City.

10. Termination.

A. The City reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven (7) days prior written notice. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Consultant pursuant to this Agreement shall promptly be submitted to the City.

B. In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed and reimbursable expenses incurred to the date of termination.

C. This Agreement may be canceled immediately if the Consultant's insurance coverage is canceled for any reason, or if the Consultant is unable to perform the services called for by this Agreement.

D. The Consultant reserves the right to terminate this Agreement with not less than fourteen (14) days written notice, or in the event that outstanding invoices are not paid within sixty (60) days.

E. This provision shall not prevent the City from seeking any legal remedies it may otherwise have for the violation or nonperformance of any provisions of this Agreement.

11. Discrimination Prohibited. The Consultant shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Consultant under this Agreement, on the basis of race, color, religion, creed, sex, sexual orientation, age, national origin, marital status, or presence of any sensory, mental or physical disability.

12. Assignment and Subcontract. The Consultant shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City.

13. Conflict of Interest. The Consultant represents to the City that it has no conflict of interest in performing any of the services set forth in Exhibit "A." In the event that the Consultant is asked to perform services for a project with which it may have a conflict, Consultant will immediately disclose such conflict to the City.

14. Confidentiality. All information regarding the City obtained by the Consultant in performance of this Agreement shall be considered confidential. Breach of confidentiality by the Consultant shall be grounds for immediate termination.

15. Non-appropriation of Funds. If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Consultant and shall not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.

16. Entire Agreement. This Agreement contains the entire agreement between the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind either of the parties. If there is a conflict between the terms and conditions of this Agreement and the attached exhibits, then the terms and conditions of this Agreement shall prevail over the exhibits. Either party may request changes to the Agreement. Changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

17. Notices. Notices to the City of Kenmore shall be sent to the following address:

City Clerk
City of Kenmore
P.O. Box 82607
Kenmore, Washington 98028-0607

Notices to the Consultant shall be sent to the following address:

Matthew Porteous, ASLA
Hewitt
101 Stewart Street, Suite 200
Seattle, WA 98101

18. Applicable Law; Venue; Attorneys' Fees. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee shall be included in the judgment.

19. Severability. Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part with a valid and enforceable provision that comes as close as reasonably possible to expressing the intent of the stricken provision.

CONSULTANT

By: M. I. M. D.
Matthew Porteous

Title: Principal

Date: 9.22.14

CITY OF KENMORE

By: R. L. Karlinsey
Robert Karlinsey

Title: City Manager

Date: 9/12/14

EXHIBIT A

Scope of Services to be Provided by Consultant. The Consultant shall furnish services including, but not limited to, the following:

Based on our coordination with the City of Kenmore, Hewitt and its sub-consultants will provide the following services at locations indicated below.

A. Site area (s):

1. On-site plaza locations extending north from NE 181st Street (approximately 22,000 s.f. of on-site improvement area);
2. Pavilion building of approximately 6,000 sf in addition to the Town Green plaza area;
3. ROW development work at the 181st Street and 68th Ave NE Town Green frontage;
4. Intersection improvements located at 67th Ave NE and 181st Street;
5. ROW of NE 181st Street linking the fire station to the library (Schematic phase only, approximately 2,400 lf)
6. Existing plaza south of city hall (Schematic phase only, approximately 7,500 s.f. of improvement area); and
7. 67th Ave NE connection to 522 (Schematic phase only, approximately 350 lf).

B. Description of work:

1. Design services spent to date during the months of May, June and July
 - a. Meetings Attended:
 - i. eight (8) coordination meetings with the City
 - ii. one (1) Public meeting #1
 - iii. one (1) Meeting with Kenmore Camera
 - iv. one (1) Meeting with Kelley Price
 - b. Items Coordinated and Document produced:
 - i. Preparation and coordination of public meeting #1 materials
 - ii. Preparation of site diagrams for City review in assisting the Purchase and Sale Agreement
 - iii. Review / coordination of easements
 - iv. Coordination with City staff
 - v. Coordination with design team
 - vi. Transcribing public comments

2. Design Services through September 30th 2014

A. Scope of Work to include:

1. Coordination and site planning efforts with selected retail developer and their team to symbiotically integrate the Town Green with the retail center and the city;
2. Design coordination with the City of Kenmore and stakeholders / community groups;
3. Participate in and synthesize information from public meetings to solicit public comment regarding programing and amenities;

4. Development of schematic level alternatives and illustrative plans incorporating public comments and city direction;
5. Feasibility plans and Schematic level development for pavilion building (to be completed by Graham Baba Architects).
6. Utility, building services and civil engineer related concept / feasibility review
7. Legal descriptions for easement adjustments and coordination with the Land Use Attorney to assist in the Purchase and Sale Agreement of the adjacent property
8. Attendance at Public meeting #2
9. Synthesis of public meeting information
10. Preferred scheme development

B. Preparation/Submission of Documents to include:

1. Support information for public meeting #2. Two (2) schematic level design options plan view graphics, elevations and supporting imagery as needed for public review for the Town Green site, Pavilion building (program, massing and elevations), and City Hall site diagram, 181st Corridor diagram; and
2. Urban design diagram(s) encompassing the project adjacencies.

C. Meetings/Coordination

1. Attendance at three (3) client meetings;
2. Coordination with City staff and stakeholders; and
3. Coordination with design team for Civil Engineering and Architectural services.
4. Coordination with Land Use attorney
5. Coordination with Traffic Engineering
6. Coordination with Main Street
7. Attendance at Public meeting #2

3. Exclusions

The following services are not included in the Basic Services scope provided by Hewitt or its sub-consultants:

1. Survey completion;
2. Geotechnical services;
3. Preparation of illustrative views and renderings or graphics for marketing purposes (beyond illustrative graphics for public meetings).

EXHIBIT B

Rates for Services to be Provided by Consultant. The Consultant shall furnish the services in accordance with the following rates:

Fee Outline

Fees for Services described above are as follows:

A. Services spent to date for time in May, June and July	\$14,500
B. Design Services through September 22nd 2014	
Hewitt	\$15,750
Graham Baba	\$12,500
KPFF	\$ 5,000
10% consultant administrative fee	\$ 1,750
<u>Hewitt Estimated Reimbursable Expenses</u>	<u>\$ 250</u>
Total	\$49,750

Direct expenses (including mileage, couriers, copying, progress printing reprographics, etc.) as estimated above will be reimbursed to Hewitt at 1.1 times amounts incurred.

Hewitt Rates

Kris Snider, Principal \$200.00
 Matt Porteous, Principal \$160.00
 Landscape Architect I \$110.00
 Landscape Architect II \$90.00
 Landscape Architect III \$80.00

kpff

Land Survey Manager \$ 125.00
 Project Surveyor \$ 100.00
 Survey Drafter \$ 65.00

Graham Baba Architects

Principal \$ 200.00
 Senior Designer \$ 150.00
 Project Manager \$ 150.00
 Associate 1-3 \$120-\$130/hour
 Architectural Staff \$80-\$100/hour
 Intern \$50-\$65/hour

EXHIBIT C

City of Kenmore
Billing Invoice

To: City of Kenmore
PO Box 82607
Kenmore, Washington 98028
Phone: (425) 398-8900
Fax: (425) 481-3236

Invoice Number: _____ Date of Invoice: _____

Consultant: _____

Mailing Address: _____

Telephone: () _____

Contract Period: _____ Reporting Period: _____

Amount requested this invoice: \$ _____

Attach itemized description of services provided.

Specific Program: _____

Authorized signature

For Department Use Only

BUDGET SUMMARY

Total contract amount	\$ _____
Previous payments	\$ _____
Current request	\$ _____
Balance remaining	\$ _____

Approved for Payment by: _____ Date: _____

Form W-9 (Rev. August 2013) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification	Give Form to the requester. Do not send to the IRS.																																				
Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) Hewitt Architects Inc																																					
	Business name/disregarded entity name, if different from above																																					
	Check appropriate box for federal tax classification: ☐ Individual/sole proprietor ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ ☐ Other (see instructions) ▶ _____																																					
	Exemptions (see instructions): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____																																					
	Address (number, street, and apt. or suite no.) 101 Stewart Street, Suite 200	Requester's name and address (optional)																																				
	City, state, and ZIP code Seattle, WA 98101	List account number(s) here (optional)																																				
Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3. Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.																																						
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Social security number																																						
Employer identification number																																						
9	1	-	1	0	5	1	6	1																														
Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and 3. I am a U.S. citizen or other U.S. person (defined below), and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.																																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Sign Here</td> <td style="width: 55%;"> Signature of U.S. person <i>[Signature]</i> </td> <td style="width: 30%;"> Date ▶ <i>4/17/2014</i> </td> </tr> </table>			Sign Here	Signature of U.S. person <i>[Signature]</i>	Date ▶ <i>4/17/2014</i>																																	
Sign Here	Signature of U.S. person <i>[Signature]</i>	Date ▶ <i>4/17/2014</i>																																				
General Instructions Section references are to the Internal Revenue Code unless otherwise noted. Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9 . Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page. Purpose of Form A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to: 1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued), 2. Certify that you are not subject to backup withholding, or 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and 4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9. Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are: • An individual who is a U.S. citizen or U.S. resident alien, • A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, • An estate (other than a foreign estate), or • A domestic trust (as defined in Regulations section 301.7701-7). Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.																																						

HEWITT

architecture
landscape architecture
urban design

101
suite 200
stewart street
seattle, washington
98101

(206) 624-8154 phone
(206) 626-0541 fax
www.hewittseattle.com

September 23, 2014

RECEIVED
SEP 24 2014

TO: Patty Safrin, City Clerk
City of Kenmore
P.O. Box 82607
Kenmore, WA 98028

CITY OF KENMORE

RE: Kenmore Contract No. 14-C1324
(Hewitt Project No. 14015)

Enclosed please find the original executed contract, and Exhibit D, being
returned to you per your transmittal dated September 12, 2014.

I am forwarding these documents directly to you on behalf of our
Principal, Matthew Porteous.

Thank you.

Marianne Balabuch

Marianne Balabuch
Office Manager

Attachment 2

CITY OF KENMORE
Contract No. 14-C1324
Amendment No. 1

The following sections of the contract for professional consultant services dated 9/12/2014, between the City of Kenmore ("City") and Hewitt Architects ("Consultant") is amended to read in its entirety as set forth below or attached. All other terms and conditions of the underlying contract shall remain in full force and effect.

Section 1. Scope of Services to Performed by Consultant: The Consultant shall perform the services described in Exhibit "A" attached to this amendment. In performing the services, the Consultant shall comply with all federal, State and local laws and regulations applicable to the services. The consultant shall perform the services diligently and completely and in accordance with professional standards of conduct and performance.

Section 2. Compensation and Method of Payment: The Consultant shall request payment for work performed using the billing invoice form at Exhibit "C."

The City shall pay Consultant a sum not to exceed \$87,138 according to the fees and rates set forth identified in attached Exhibit "B."

The Consultant shall complete and return to the City Exhibit "D," Tax Identification Number, prior to or along with the first billing invoice. The City shall pay the Consultant for services rendered within ten (10) days after City Council voucher approval.

Section 3. Duration of Agreement: This agreement shall be in full force and effect for a period commencing on October 21, 2014 and ending on January 12, 2015 unless sooner terminated under the provisions of this Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

DATED this 21st day of October, 2014.

CONSULTANT:

By: M. I. M. P.
 Matthew Porteous
 Title: Principal
 Date: 10.27.14

CITY OF KENMORE:

By: R. Karlinsey
 Robert Karlinsey
 Title: City Manager
 Date: 10/21/14

EXHIBIT A

Scope of Services to be Performed by Consultant: The Consultant shall furnish services including, but not limited to, the following to provide design services for the Kenmore Town Green project located at NE 181st Street and 68th Avenue NE:

1. Base Services:

Hewitt and its sub-consultants will provide the following services. The scope of work includes the preparation of documents necessary to complete schematic design and a portion of work associated with design development based upon the alternatives created as part of phase one community outreach and Schematic Design Phase. Work will also include design coordination with the City of Kenmore and all sub-consultants.

Additional work may include other City improvements and studies unrelated to the Town Green and is to be completed based on current billing rates or negotiated under separate contract.

A. Site area (s):

- 1) On-site plaza locations extending north from NE 181st Street and West of 68th Avenue NE (approximately 21,033 s.f. of improvement area);
- 2) Pavilion building of approximately 5,200 s.f. within the Town Green;
- 3) ROW development work fronting at the 181st Street and 68th Avenue NE Town Green frontage (approximately 3,866 s.f.);
- 4) Intersection improvements located at 67th Avenue NE and 181st Street; and
- 5) Existing plaza south of City Hall (Schematic Design phase only, approximately 7,500 s.f. of improvement area).

B. **Task One:** (Approximately 75%) Schematic Design and Public Outreach – Refer to Scope of Services in Exhibit “A” of the original Contract.

C. **Task Two:** Remaining Schematic Design Phase

- 1) Scope of Work to include:
 - a. Generation of the preferred alternate, presentation at the final public meeting, and refinement of the Schematic Design concept to enable the creation of design development, permit, bidding, construction documents, cost estimates.
 - b. Design coordination with the City of Kenmore staff;
 - c. Presentation of Schematic Design to City Council for approval; and
 - d. Coordination with selected retail developer and their team to integrate the Town Green with the retail center and the City.
- 2) Preparation/Submission of Documents to include:
 - a. Public Meeting #3:
 1. One (1) schematic level preferred design plan view graphics, perspective view(s), elevations and supporting imagery for public review for the Town Green and City Hall scheme, 181st / 67th intersection and ROW improvements immediately associated with the Town Green site;

- b. City Council Meeting #1:
 - 1. One (1) preferred design as presented to the public at Meeting #3.
 - 2. Preparation of cost estimates for the preferred Town Green and City Hall scheme, 181st / 67th intersection and ROW improvements immediately associated with the Town Green site based on the preferred design and a Schematic Design narrative.

3) Meetings/Coordination

- a. Remaining Schematic Design phase services:
 - 1. Attendance at one (1) public meeting;
 - 2. Attendance at one (1) City Council meeting;
 - 3. Coordination with City staff;
 - 4. Coordination with design team; and
 - 5. Coordination with selected retail developer and their team.
- b. Design Development phase services:
 - 1. Attendance at three (3) client meetings;
 - 2. Coordination with City staff; and
 - 3. Coordination with design team.
 - 4. Coordination with selected retail developer and their team.

2. Exclusions

The following services are not included in the Base Services scope provided by Hewitt or its sub-consultants:

- A. Survey work;
- B. Geotechnical consultant services;
- C. Preparation of illustrative views and renderings or graphics for marketing purposes (beyond illustrative graphics for public and City Council meetings);

3. Assumptions

- A. Any design services required for Leasing/Retail strategy or coordination will be billed at an hourly rate as an additional service;

EXHIBIT B

Rates for Services to be Provided by Consultant: The Consultant shall furnish the services in accordance with the following rates:

Remaining Schematic Design (October 2014, approximately 4 weeks)

Prime: Hewitt	\$12,000
Architectural Sub-consultant fee: GBA	\$15,500
Cost Estimating Sub-consultant fee: CN	\$4,160
Lighting Sub-consultant fee: LUMA	\$4,190
10% sub-consultant administration fee	\$2,385
Total	\$38,235

First Phase of Design Development (November through December 2014, approximately 8 weeks)

Prime: Hewitt	\$10,000
Architectural Sub-consultant fee: GBA	\$13,000
Cost Estimating Sub-consultant fee: CN	\$3,055
Lighting Sub-consultant fee: LUMA	\$5,530
Structural Engineer Sub-consultant fee: HVE	\$2,000
Civil Engineer Sub-consultant fee: KPFF	\$8,600
Sub-consultant administration fee	\$3,218
Estimated reimbursable expenses	\$3,500
Total	\$48,903

Compensation

Monthly invoicing for fees identified above will be on an hourly basis and not to exceed the amount indicated. Additional, pre-approved, services requested by the City will be billed on an hourly basis at Hewitt's current rates unless otherwise negotiated.

Direct expenses (including mileage, parking, couriers, copying, progress printing reprographics, etc.) as estimated above will be reimbursed to Hewitt at 1.1 times amounts incurred.

Attachment 3**Contract No. 14-C1324****Amendment #2**

The following sections of the contract for professional consultant services dated 9/12/14, between the City of Kenmore ("City") and Hewitt ("Consultant") is amended to read in its entirety as set forth below or attached. All other terms and conditions of the underlying contract shall remain in full force and effect.

Section 1. Scope of Services to Performed by Consultant: The Consultant shall perform the services described in Contract No. 14-C1324, Amendment No.1 and Exhibit "A" attached to this amendment. In performing the services, the Consultant shall comply with all federal, state and local laws and regulations applicable to the services. The consultant shall perform the services diligently and completely and in accordance with professional standards of conduct and performance.

Section 2. Compensation and Method of Payment: The Consultant shall request payment for work performed using the billing invoice form at Exhibit "C".

The City shall pay Consultant a sum not to exceed \$133,756.00 according to the fees and rates set forth identified in attached Exhibit "B".

The Consultant shall complete and return to the City Exhibit "D", Tax Identification Number prior to or along with the first billing invoice. The City shall pay the Consultant for services rendered within ten (10) days after City Council voucher approval.

Section 3. Duration of Agreement: This agreement shall be in full force and effect for a period commencing on December 9, 2014 and ending February 9, 2015 unless sooner terminated under the provisions of this Agreement. Time is of the essence of this Agreement in each and all of its provisions in which performance is required.

DATED this 9th day of December, 2014

CITY OF KENMORE:

CONSULTANT:

By: _____

By: _____

Robert Karlinsey

Matthew Porteous

Title: City Manager

Title: Principal

Date: _____

Date: _____

Exhibit “A”

Scope of Services to be Performed by Consultant: The Consultant shall furnish services including, but not limited to, the following to provide design services for the Kenmore Town Green project located at NE 181st Street and 68th Ave NE:

1. Base Services:

Based on our coordination with the City of Kenmore, Hewitt and its sub-consultants will provide the following services at locations indicated below.

The scope of work includes the preparation of documents necessary for the design, coordination and pricing of the Kenmore Town Green project. Work will also include design coordination with the City of Kenmore and all sub-consultants.

A. Site area (s):

- 1) On-site plaza locations extending north from NE 181st Street and West of 68th Ave NE (approximately 21,033 s.f. of improvement area);
- 2) Pavilion building of approximately 5,000 sf within the Town Green;
- 3) ROW development work fronting at the 181st Street and 68th Ave NE Town Green frontage (approximately 3,866 sf); and
- 4) Intersection improvements located at the north half of 67th Ave NE and 181st Street.

B. Task One – Completion of the Design Development Phase.

1) Scope of Work to include:

- a. Refinement and completion of the Design Development drawings and technical specifications set to be used for project coordination, enable a pre-application permit meeting permit, and to be used to update the cost estimate.
- b. Design coordination with the City of Kenmore;
- c. Provide and coordinate all necessary Architectural, Structural, Civil, MEP (including wi-fi and security), Acoustical (including AV systems), and Lighting plans related to the project;
- d. Provide water feature design and detailing in coordination with a water feature design build contractor;
- e. Provide site furnishing selection in consultation with the City of Kenmore, including details, specifications and provisions;
- f. Assist the City in the preparation of SEPA checklist by providing information related to the excavation and fill quantities;
- g. Prepare, provide and assemble and submit technical information report for drainage report in coordination with the civil engineering sub-consultant; and
- h. Coordination with MainStreet and their team to integrate the Town Green with the retail center and the City.

2) Preparation/Submission of Documents to include:

- a. 100% DD level drawings, Specifications and construction cost estimate

3) Meetings/Coordination

- a. Design Development phase services:
 - 1. Attendance at two (2) client meetings;
 - 2. Attendance at one (1) MainStreet meeting;
 - 3. Coordination with City staff; and
 - 4. Coordination with design team.

4) Project Schedule:

- a. See phase durations listed in task 4 below.

2. Exclusions

The following services are not included in the Base Services scope provided by Hewitt or its sub-consultants:

- A. Survey work;
- B. Geo-technical consultant services;
- C. Preparation of illustrative views and renderings or graphics for marketing purposes (beyond illustrative graphics for public and city council meetings);
- D. Permitting Fees;
- E. Additional Public Meetings and Presentation Materials;
- F. Building Envelope consultant services;
- G. Project graphics, signage and branding;
- H. Division 0 and 1 specifications;
- I. Building finish selection outside public areas;
- J. Accessibility Consulting services;
- K. Tenant Improvements including finishes, lighting, equipment, etc;
- L. Telecom and security design;
- M. Documentation and registration fees for LEED certification;
- N. Participation in Owner and project management meetings in addition to those assumed in the scope of services above;
- O. Changes in Building Design/Permitting due to tenant coordination;
- P. Changes to elements of the design after initial Owner approval, including substantial changes made as part of a value engineering process;
- Q. Value Engineering after the completion of the DD phase.
- R. Cost estimate phasing scenarios; and
- S. Daylight design analysis and detailed lighting control designs

3. Assumptions

- A. Any design services required for Leasing/Retail strategy or coordination will be billed at an hourly rate as an additional service; and
- B. Construction will be complete in one phase (no early site work package).

EXHIBIT "B"

Rates for Services to be Provided by Consultant: The Consultant shall furnish the services in accordance with the following rates:

Completion of the Design Development (December 23, 2014)

Prime: Hewitt	\$23,000
Architectural Sub-consultant fee: GBA	\$18,000
Cost Estimating Sub-consultant fee: CN	\$5,330
Lighting Sub-consultant fee: LUMA	\$5,530
Structural Engineer Sub-consultant fee: HVE	\$2,000
Civil Sub-consultant fee: KPFF (includes SD and DD time)	\$27,600
M & P Engineer	\$15,000
Electrical Engineer	\$18,000
Acoustic and AV Engineer	\$6,500
10% sub-consultant administration fee	\$9,796
Sub-total Task Two	\$130,756
<u>Estimated Reimbursable Expenses</u>	<u>\$3,000</u>
Total	\$133,756

4. Compensation

Monthly invoicing for fees identified above will be on an hourly basis and not to exceed the amount indicated in section 4. Additional, pre-approved, services requested by Owner will be billed on an hourly basis at Hewitt's current rates unless otherwise negotiated. Refer to rate table below for current rates.

Direct expenses (including mileage, parking, couriers, copying, progress printing reprographics, etc) as estimated above will be reimbursed to Hewitt at 1.1 times amounts incurred.



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Public hearing and City Council deliberation on height requirements in the proposed Waterfront Commercial zone. Proposed Council Action/Motion: Hold a public hearing. After the public hearing, provide direction to staff on the preferred approach to height requirements in the proposed Waterfront Commercial zone.	For Council Meeting Agenda of: 12/08/14 Department: <u>Community Development</u> Prepared by: <u>Debbie Bent, Community Development Director and Lauri Anderson, Senior Planner</u> Initial & Date Approved by Department Head: <u>OK 11/26/14</u> Approved by City Attorney: <u>N/A</u> Approved by Finance Director: Approved by City Manager: <u>RJK 11/26/14</u> Exhibits/Attachments: Attachment 1: Map of proposed Waterfront Commercial zone Attachment 2: Photographs from various sources
Expenditure Required \$0 Amount Budgeted: Total \$278,501. Appropriation Required \$0 \$90,000 of this amount is budgeted in the Community Development budget for implementation of the comprehensive plan and downtown plan (including \$30,000 for assistance with update of the transportation element).	
<u>INFORMATION/BACKGROUND:</u> At the City Council meeting on November 24, 2014, the Council directed that a public hearing be held on December 8 to obtain public input on four alternatives for maximum building heights in the proposed Waterfront Commercial zone (between NE 175th Street and Lake Washington, in the area of Kenmore Air Harbor, North Lake Marina and Harbour Village Marina--see Attachment 1). Building height limitations are being weighed against the protection of views of Lake Washington from SR-522 and uphill properties. The four alternatives being considered by the Council are: • 35' maximum building height with the opportunity to increase to 40' with additional property line setbacks (the Planning Commission's recommendation) • 40' maximum height • 40' maximum height with the opportunity to increase the height to 45' with additional property line setbacks • 40' maximum height with the opportunity to increase the height to 45' with additional property line setbacks and a 30% view corridor Property line setback requirements would be one additional foot of setback for each additional foot of height (maximum additional setback of 5').	

I:/City Clerk/Agenda Items/Templates

As requested by the Council, notice of the public hearing was published in the newspaper, placed on the City's website and mailed to all property owners on the north and south sides of SR-522 and NE 181st Street between 61st Avenue NE and 65th Avenue NE.

After receiving Council direction on December 8, staff will prepare final amendments for adoption on December 15.

Background

At the joint meeting with the Planning Commission on October 28, 2014, a City Council motion was passed endorsing the Planning Commission's recommendations for height limits in the Waterfront Commercial zone.

On November 17, 2014, the Council agreed to reconsider that earlier motion, but tabled conclusion of the discussion until the November 24 City Council meeting, at which time the public hearing was requested and the four alternative approaches to height limits were identified.

For all four alternatives, an applicant would be able to propose a building height above the specified height limit through the Development Agreement process. Approval of Development Agreement for increased height could occur only after two public hearings and with approval of a majority plus one of the City Council. Approval of a height increase would require provision of an equivalent public benefit.

To assist with City Council discussion of this issue, staff provides the following summary information:

- The difference in elevation between properties in the Waterfront Commercial zone and SR-522 is approximately 40'.
- The existing boat rack on the North Lake Marina site is approximately 41' tall, according to the approved building plans
- The ridge line of the new hangar on the Kenmore Air Harbor site is 37' tall, according to the approved building plans
- Properties on the south side of SR-522 are limited in height to 35' and must provide a 30% view corridor (Planning Commission recommendation endorsed by the City Council).
- Required property line setbacks are 10' from the street, 0' from side property lines, and generally from 0' to 50' from the Lake Washington shoreline, depending on the use.
- The shoreline rules require a 35' height limit within 50' of Lake Washington.

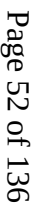
Staff recommends that Council members visit the area to evaluate the impacts of building height approaches. A large number of photographs have been provided from different vantage points (see Attachment 2). However, to best assess potential impacts, a field trip is helpful. The existing boat rack and hangar can be used to provide an approximation of heights under consideration.

FISCAL CONSIDERATION:

None at this time.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

- Goal 2—To continue to implement the Economic Development Plan with an emphasis on four key points: promote the Image of Kenmore, develop Downtown, support existing businesses, advance the City's connection to the waterfront (Regional Business zone project and review of former public facilities properties);
- Goal 5—To advance the public's access and connection to the waterfront (Regional Business zone project);
- Goal 10—To conduct a comprehensive review of the Regional Business Zone (Regional Business zone project).



Attachment 2

Photographs submitted by staff







Photographs submitted by Councilmember Van Ness

1



From 61st to 64th

2



From 61st to 64th

From 61st to 64th



From 61st to 64th

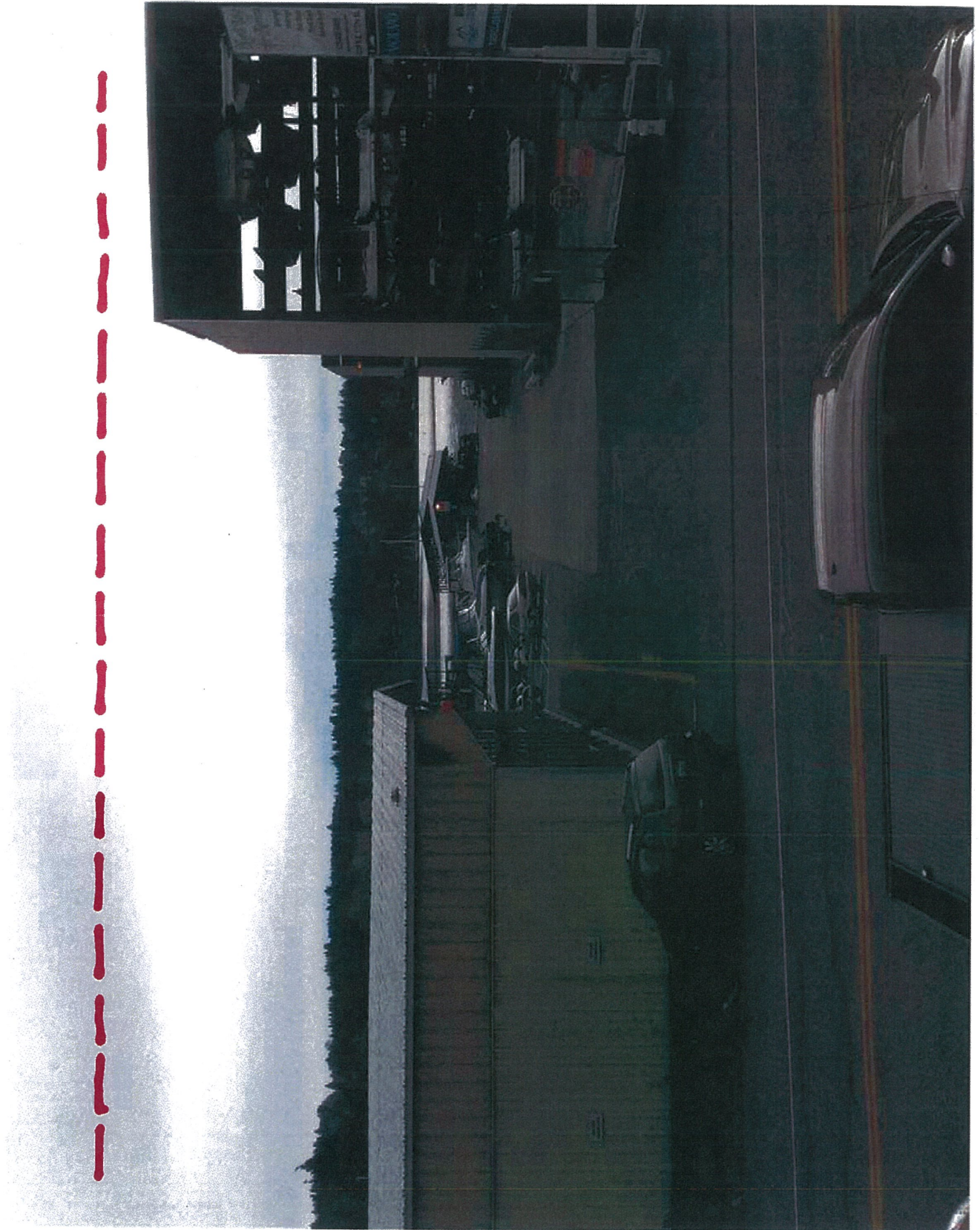


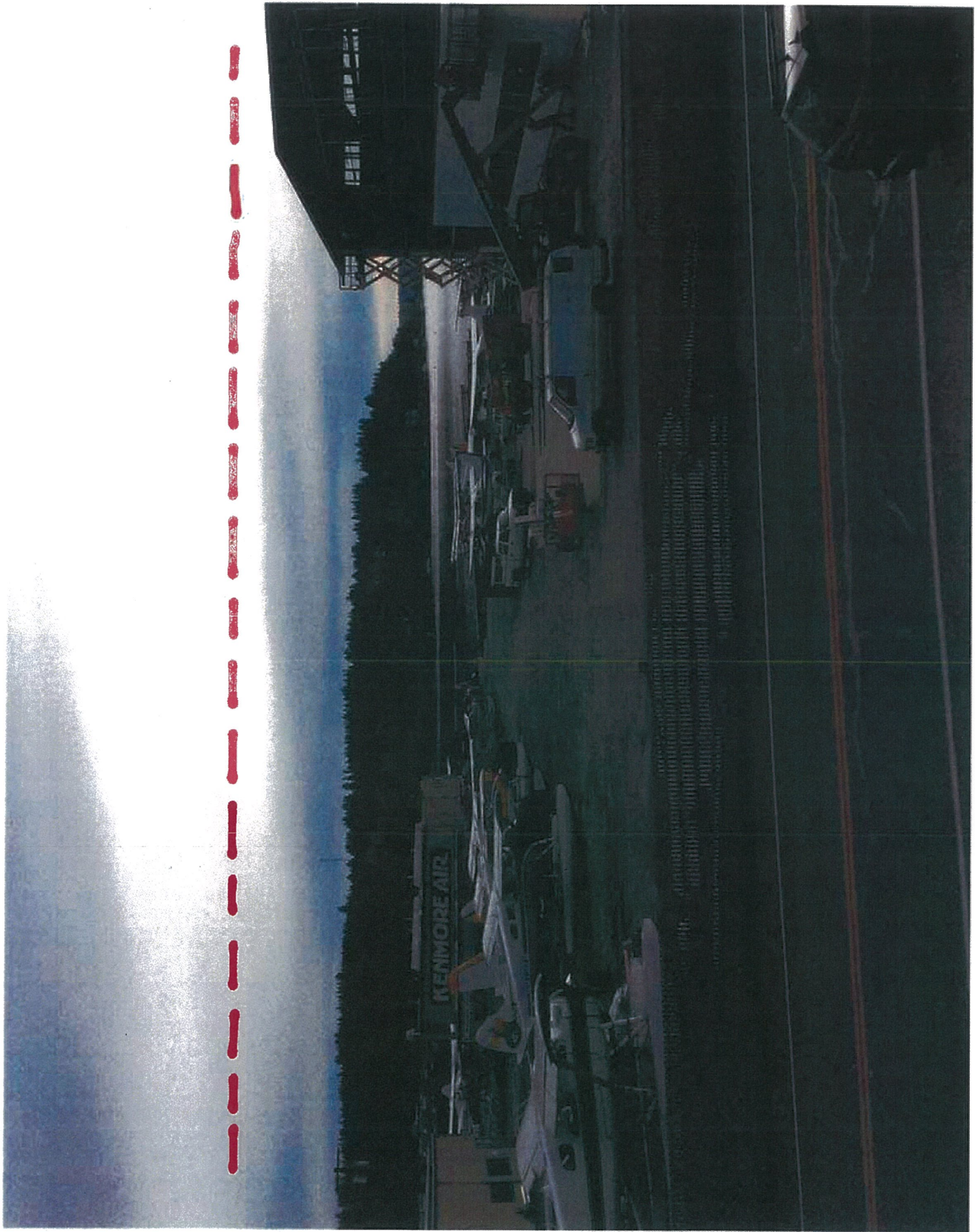
From 61st to 64th

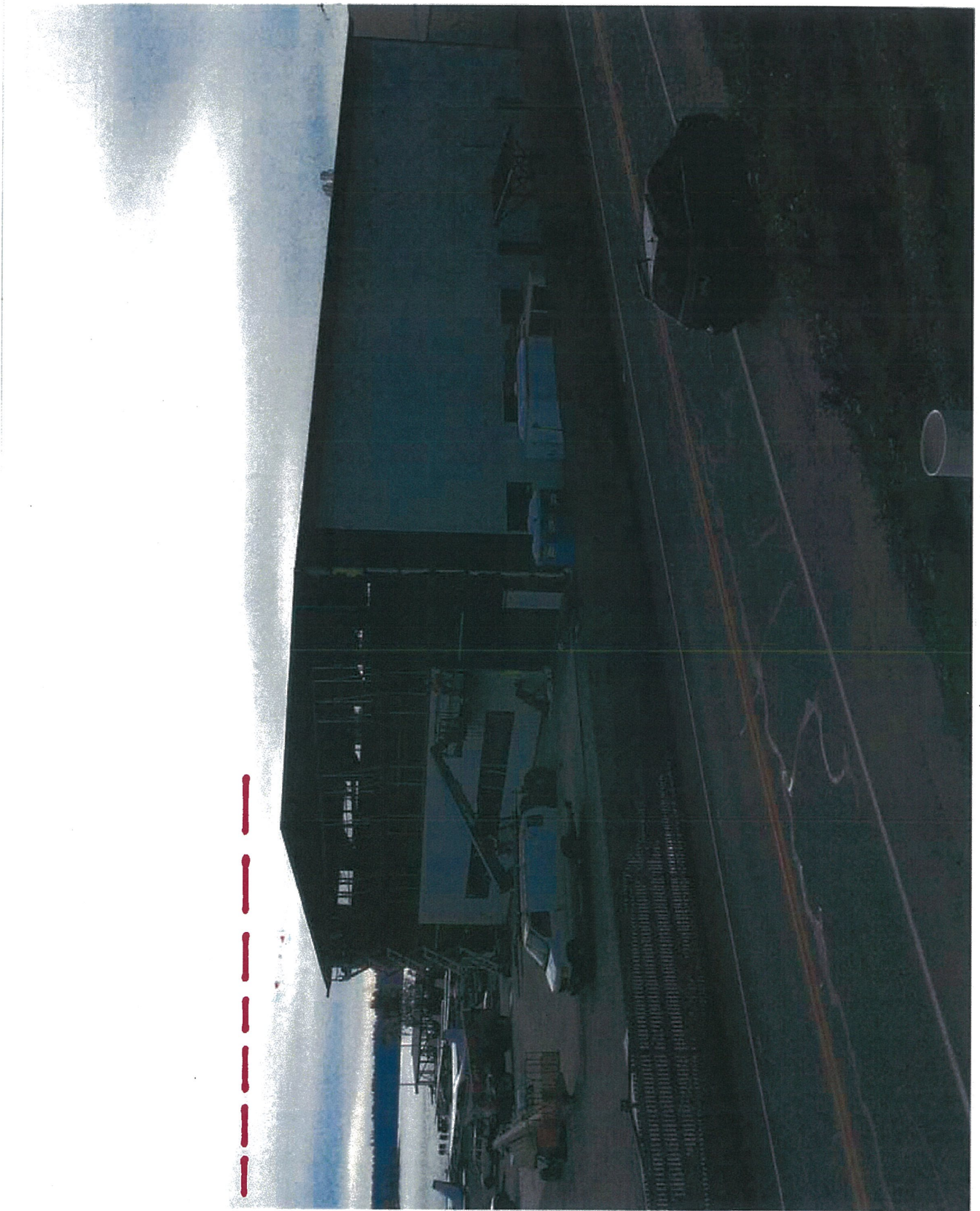


Photographs submitted by Commissioner Howard

(dashed red line is Commissioner Howard's estimation of a 50' height)

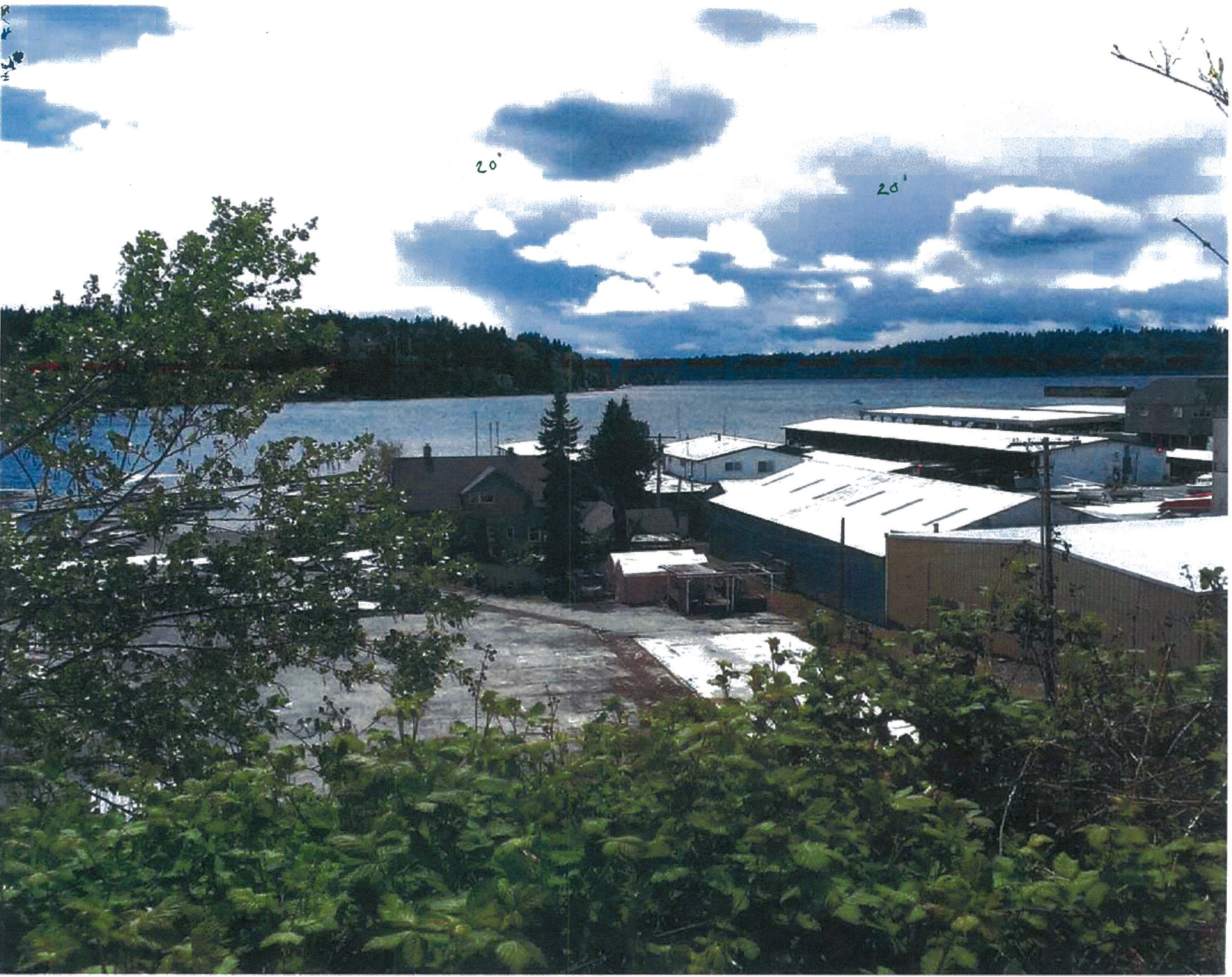










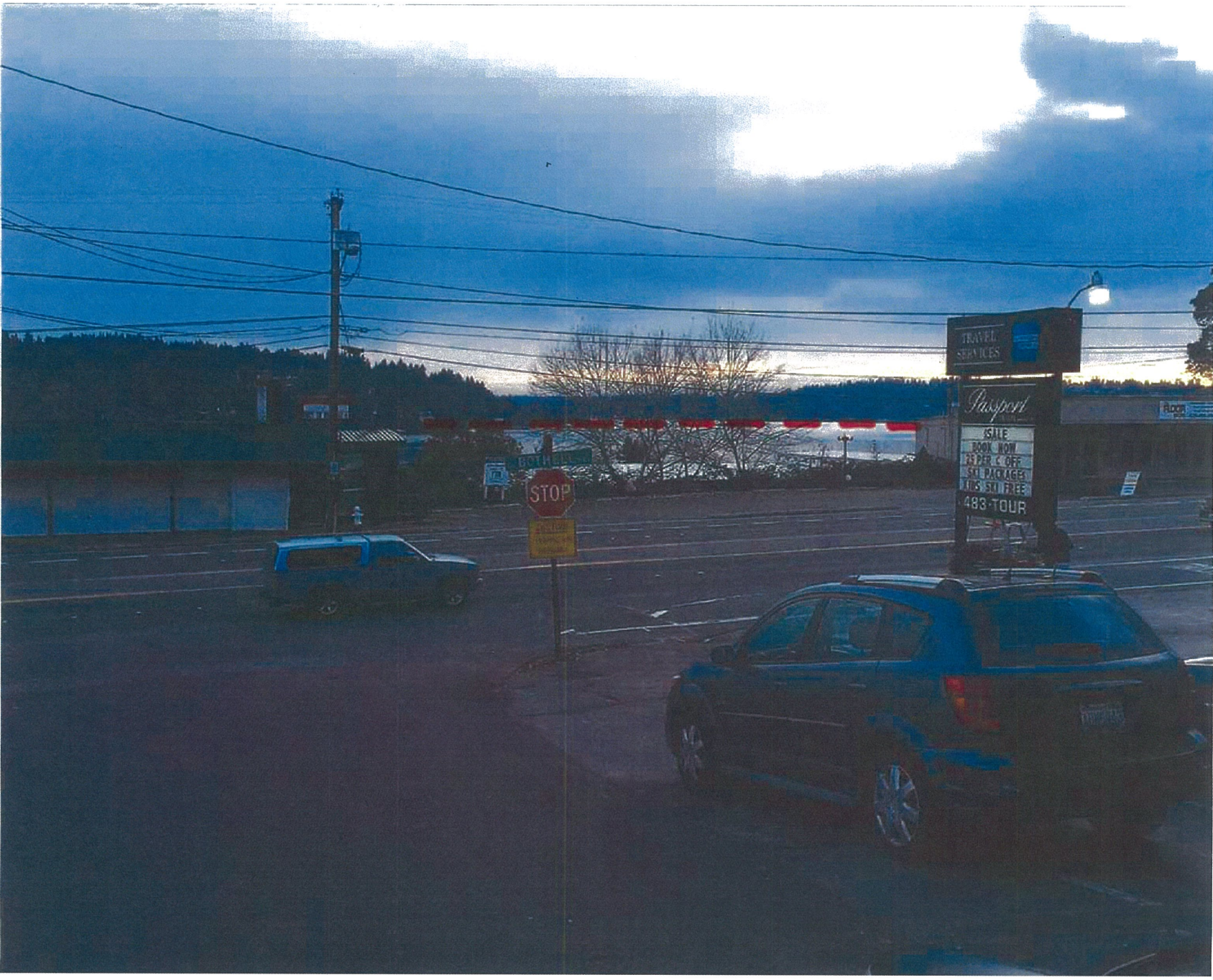














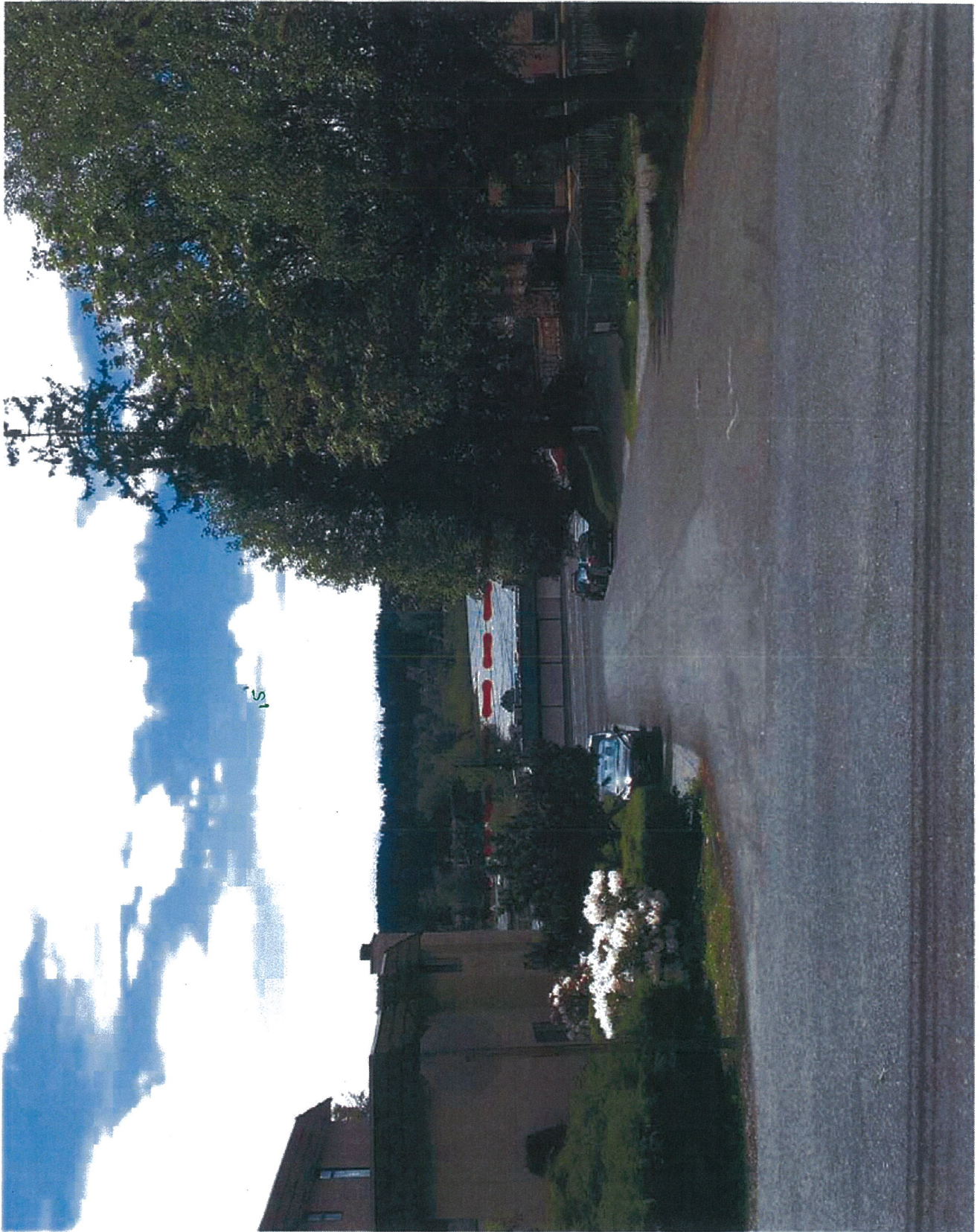




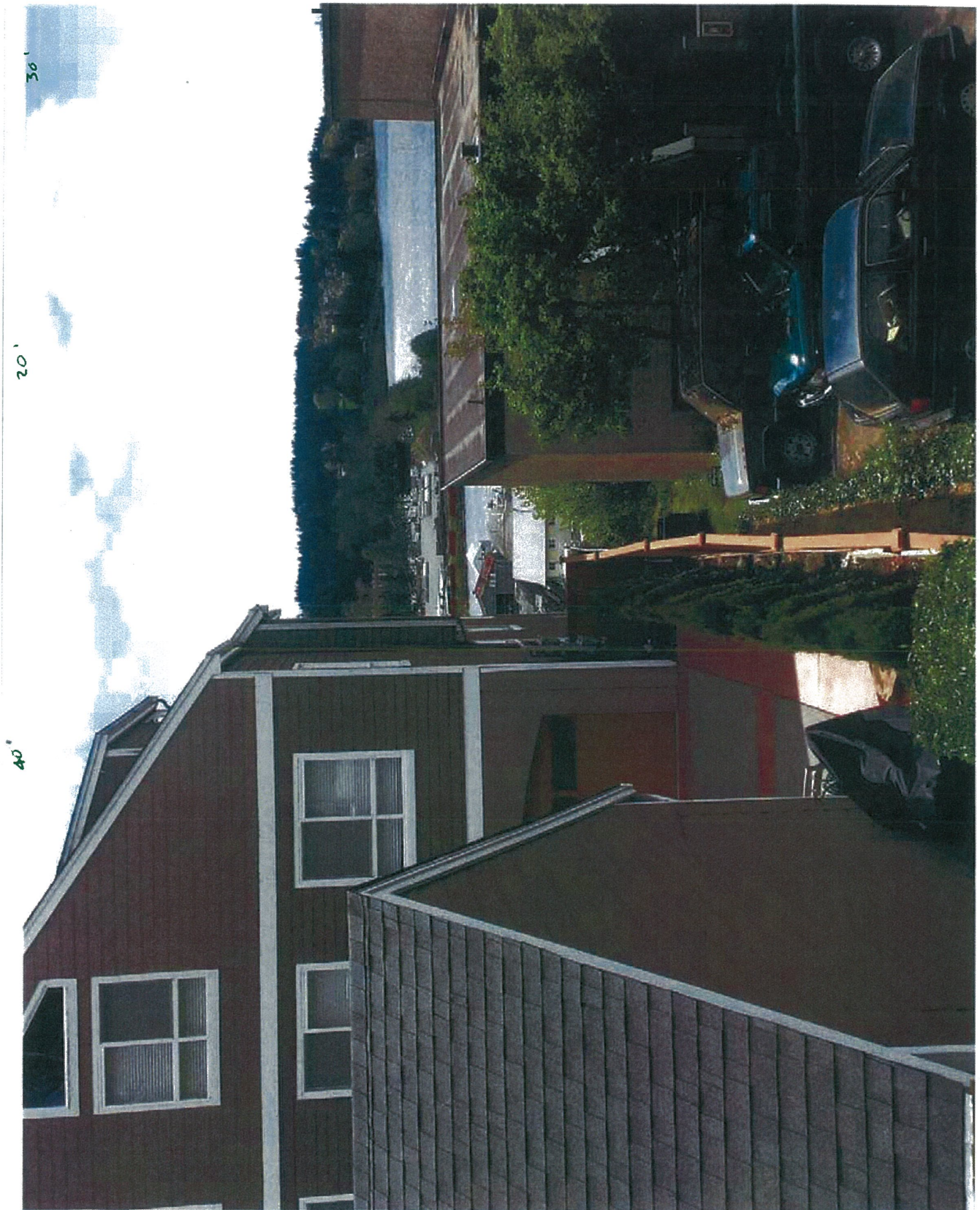






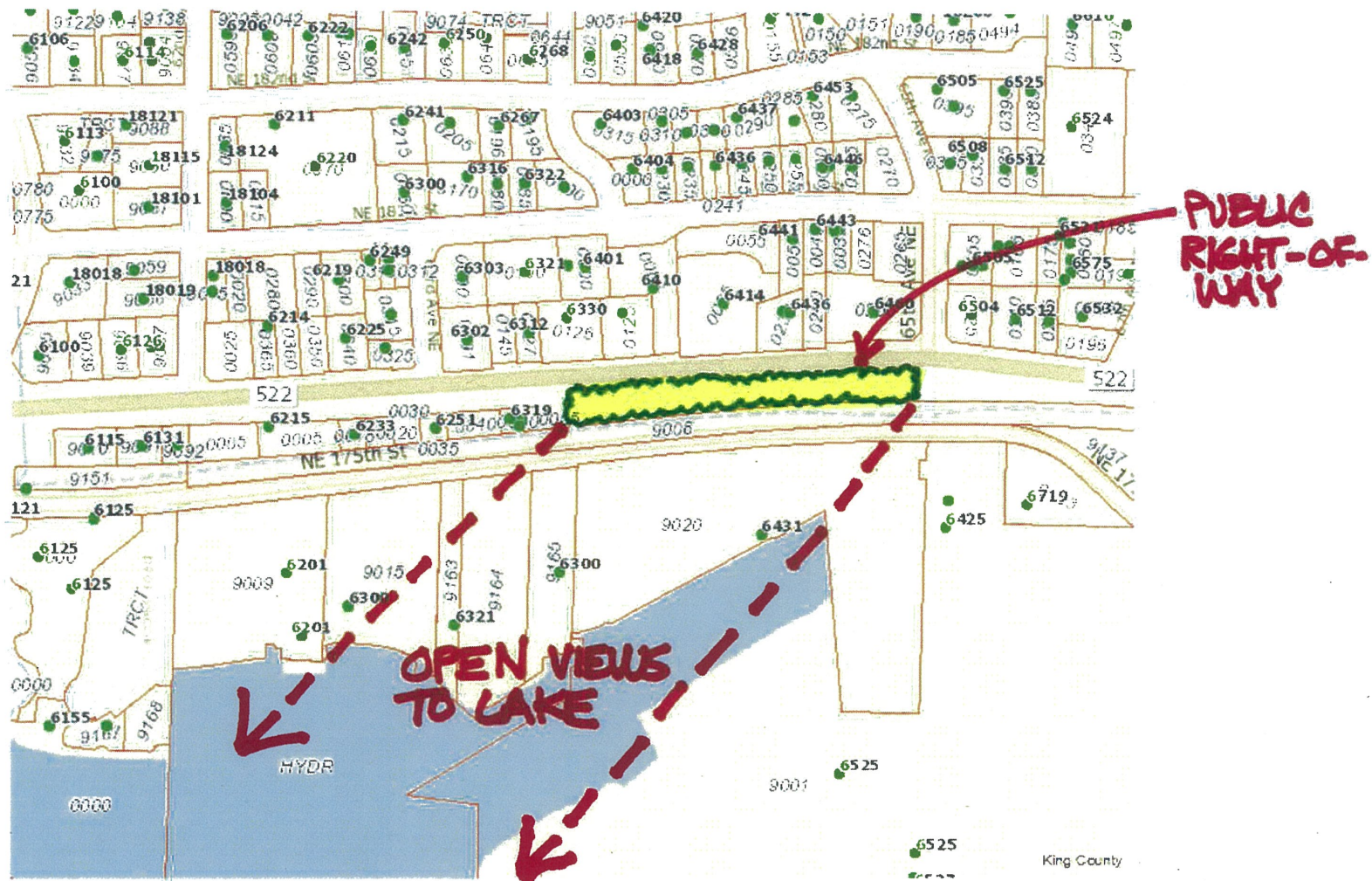














Subject/Topic:

2015-2020 Capital Improvement Program for Surface Water, Parks, and Transportation

City Manager, Finance and Administration,
Community Development, Engineering &
Environmental Services,
Public Works Operations

Rob Karlinsey, City Manager
Joanne Gregory, Finance and Administration Director
Debbie Bent, Community Development Director
Kris Overleese, Engineering and Environmental
Services Director
Jennifer Gordon, Public Works Operations Manager
Richard Sawyer, Surface Water Program Manager

Adopt Ordinance 14-0387 Approving the 2015-2020 Capital Improvement Program for Surface Water, Parks, and Transportation

Approved by City Manager: RGK 11-26-14

Project Description Sheets

Appropriation Required
\$41,654,672 for 2015-2020

A six year update for the period 2015-2020, of the entire Capital Improvement Program (CIP), was presented for the City Council's review and discussion on October 20, 2014. A Public Hearing was held on November 3, and adoption of the CIP is scheduled for December 8, 2014.

The City's goal is to adopt and maintain a fiscally balanced Capital Improvement Program that can be used by

staff to prioritize and pursue projects. The CIP balances City resources including Park and Transportation Impact Fees, Real Estate Excise Tax, General Fund revenues, Surface Water Utility fees, and grant funds. While a project may show need in future years for grant funds to complete, the project and budget is considered “balanced” and provides a tool to pursue outside funding. The CIP should be considered a programming document with the City of Kenmore adopted budget being the document that actually appropriates funds for project expenditures.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

The proposed Capital Improvement Program is consistent with Council Goals, specifically:

To focus and emphasize multimodal transportation safety in the City of Kenmore with a specific focus on pedestrian, bicycle and other means of travel.

To continue to seek transportation funding and mitigation for State impacts on the City’s transportation system, air and water quality, and noise, including but not limited to, SR 522, Sammamish River Bridge, local roads and Lake Washington sediment depths.

To accelerate implementation of the Sidewalk Plan by determining various funding options.

To advance the public’s access and connection to the waterfront.

**CITY OF KENMORE
WASHINGTON
ORDINANCE NO. 14-0387**

**AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON,
ADOPTING A SIX-YEAR CAPITAL IMPROVEMENT PROGRAM;
PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE.**

WHEREAS, a Proposed 2015-2020 Six-Year Capital Improvement Program was submitted to the City Council and the City Clerk on October 20, 2014; and

WHEREAS, the City Council scheduled and held a Public Hearing on the Proposed 2015-2020 Six-Year Capital Improvement Program on November 3, 2014;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Adoption of City of Kenmore, Washington, Capital Improvement Program. The City of Kenmore hereby adopts a new City of Kenmore, Washington, Capital Improvement Program, attached as Exhibit "A."

Section 2. City of Kenmore, Washington, Capital Improvement Program. To the extent the City of Kenmore, Washington, Capital Improvement Program ("Capital Improvement Program") is different from the Capital Facilities Element of the City's Comprehensive Plan, including but not limited to the Capital Facilities Plan portion thereof ("Capital Facilities Element"), the Capital Improvement Program shall supersede and amend the Capital Facilities Element accordingly.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 8th DAY OF DECEMBER 2014.

CITY OF KENMORE

Mayor David Baker

Six-Year Capital Improvement Program

ATTEST/AUTHENTICATED:

Patty Safrin, City Clerk

Approved as to form:

Rod P. Kaseguma, City Attorney

FILED WITH THE CITY CLERK: November 26, 2014
PASSED BY THE CITY COUNCIL: December 8, 2014
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO. 14-0378

EXHIBIT A

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2015-2020**

EXPENDITURES	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2015-2020 Totals
<u>PARKS</u>							
Parks Project Manager	\$99,000	\$64,000	\$65,000	\$0	\$0	\$0	\$228,000
P 1 Twin Springs Interim Use Plan	40,000	0	0	0	0	0	40,000
P 2 Tolt Pipeline Trail Phase One	210,000	0	0	0	0	0	210,000
P 6 Moorlands Park Improvements	10,000	20,000	224,000	1,170,000	0	0	1,424,000
P 11 Log Boom Park Pedestrian New Bridge	200,000	0	0	0	0	0	200,000
P 13 City Hall Park Ph I: Skate Park Improvements	350,000	0	0	0	0	0	350,000
P18a Rhododendron Park Float	30,000	115,000	0	0	0	0	145,000
P 26 Squires Landing Dock/Float	35,000	65,000	0	0	0	0	100,000
Total Parks	\$974,000	\$264,000	\$289,000	\$1,170,000	\$0	\$0	\$2,697,000
<u>TRANSPORTATION</u>							
T 6 SR 522 West A 61st to 65th	\$7,434,850	\$3,551,407	\$0	\$0	\$0	\$0	\$10,986,257
T 8 SR 522 West B 57th to 61st with BGT Wall	0	0	0	0	0	450,000	450,000
T 27 Sidewalk Program	85,960	9,955	100,000	100,000	100,000	100,000	495,915
181st St Sidewalk	104,000	667,000	0	0	0	0	771,000
Sidewalk Gaps	160,000	0	0	0	0	0	160,000
T 35 Overlay	585,000	585,000	450,000	450,000	450,000	450,000	2,970,000
T 36 City Gateway West End Unfunded	0	0	0	0	0	0	0
T 37 West Samm Bridge	1,270,000	2,280,000	1,140,000	7,630,000	7,630,000	50,000	20,000,000
T 38 175th St/ Swamp Creek Bridge Study	75,000	0	0	0	0	0	75,000
T 39 Neighborhood Traffic Calming Improvements	250,000	100,000	0	0	0	0	350,000
Total Transportation	\$9,964,810	\$7,193,362	\$1,690,000	\$8,180,000	\$8,180,000	\$1,050,000	\$36,258,172
<u>SURFACE WATER</u>							
SW 8 61st Ave NE Sidewalk Embankment Repair	\$383,470	\$727,530	\$0	\$0	\$0	\$0	\$1,111,000
SW 8 Trust Fund Loan Repayment	0	0	140,000	140,000	140,000	140,000	560,000
SW 19 NE 192nd ST Culvert Replacement	122,796	272,204	0	0	0	0	395,000
T 6 Surface Water Component of SR 522 West A	0	633,500	0	0	0	0	633,500
Total Surface Water	\$506,266	\$1,633,234	\$140,000	\$140,000	\$140,000	\$140,000	\$2,699,500
TOTAL EXPENDITURES	\$11,445,076	\$9,090,596	\$2,119,000	\$9,490,000	\$8,320,000	\$1,190,000	\$41,654,672

REVENUES	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2018 Proposed	2018 Proposed	2013-2018 Totals
Real Estate Excise Tax (Transportation)	\$1,507,250	\$930,469	\$450,000	\$450,000	\$450,000	\$650,000	\$4,437,719
Real Estate Excise Tax - West Samm Bridge	74,000	307,000	78,000	0	0	0	459,000
Real Estate Excise Tax - Set Aside Sidewalks	260,000	100,000	100,000	100,000	100,000	100,000	760,000
Transportation Impact Fee Revenue	1,704,780	655,220	0	0	0	250,000	2,610,000
Transportation Impact Fee Revenue - West Samm Bridge	200,000	200,000	200,000	330,000	330,000	50,000	1,310,000
Transportation Benefit District	75,000	75,000	0	0	0	0	150,000
State/TIB	2,969,680	1,462,678	0	0	0	0	4,432,358
Park Impact Fee Revenue	325,000	165,000	289,000	100,000	0	0	879,000
Real Estate Excise Tax (Parks)	350,000	0	0	380,000	0	0	730,000
King County Levy	269,000	44,000	0	40,000	0	0	353,000
Parks Grants	0	0	0	500,000	0	0	500,000
Surface Water Utility Funds	890,611	0	140,000	140,000	140,000	140,000	1,983,000
King County Flood District Grant	0	300,000	0	0	0	0	300,000
Federal Grants/Allocations	1,773,755	1,349,955	0	0	0	0	3,123,710
Other Agencies Reimbursements	20,000	0	0	0	0	0	20,000
Public Works Trust Fund Loan	0	1,000,000	0	0	0	0	1,000,000
General Fund	0	140,885	0	0	0	0	140,885
Strategic Opportunity Fund	30,000	55,000	0	150,000	0	0	235,000
Unfunded West Samm Bridge Replacement Resources	996,000	1,773,000	862,000	7,300,000	7,300,000	0	18,231,000
TOTAL REVENUES	\$11,445,076	\$8,558,207	\$2,119,000	\$9,490,000	\$8,320,000	\$1,190,000	\$41,654,672

Attachment 1

**CITY OF KENMORE, WASHINGTON
PARK CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2015-2020**

Project Description	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2015-2020 Totals
Parks Project Manager*	\$99,000	\$64,000	\$65,000	\$0	\$0	\$0	\$228,000
P 1 Twin Springs Interim Use Plan	40,000	0	0	0	0	0	40,000
P 2 Tolt Pipeline Trail Phase One	210,000	0	0	0	0	0	210,000
P 6 Moorlands Park Improvements	10,000	20,000	224,000	1,170,000	0	0	1,424,000
P 11 Log Boom Park New Pedestrian Bridge	200,000	0	0	0	0	0	200,000
P 13 City Hall Park Ph I: Skate Park Improvements	350,000	0	0	0	0	0	350,000
P 18a Rhododendron Park Float	30,000	115,000	0	0	0	0	145,000
P 26 Squires Landing Dock/Float	35,000	65,000	0	0	0	0	100,000
Total Project Costs	\$974,000	\$264,000	\$289,000	\$1,170,000	\$0	\$0	\$2,697,000

Funding As Proposed:

Park Impact Fees	\$325,000	\$165,000	\$289,000	\$100,000	\$0	\$0	\$879,000
Real Estate Excise Tax	350,000	0	0	380,000	0	0	730,000
Strategic Opportunity Fund	30,000	55,000	0	150,000	0	0	235,000
Grants	0	0	0	500,000	0	0	500,000
King County Trail Levy	185,000	0	0	0	0	0	185,000
King County Park Levy	84,000	44,000	0	40,000	0	0	168,000
Total Project Funding	\$974,000	\$264,000	\$289,000	\$1,170,000	\$0	\$0	\$2,697,000

* A portion of Parks Project Mgr funding is already included in Tolt, and Log Boom Ped Bridge
The balance will be allocated to other budgeted projects.

Unfunded Park Needs:

P 1 Twin Springs ~ \$1,000,000
P 17 Tolt Pipeline Trail Phase Two ~ \$220K
P 18 Rhododendron Park Boathouse and Boardwalk TBD
P 19 Log Boom Park Waterfront TBD
P 22 City Hall Park Plaza TBD
P 23 Squires Landing Trail& Restoration TBD
Park Land Opportunity ~ TBD
Rhododendron Boat Storage Facility ~ \$640 - \$920,000
Lakepointe Park ~ TBD
Water Walk Conceptual Plan ~ \$200K
Linwood Park Improvements ~ \$76MP, \$511 Const
Rhododendron Park Irrigation System Revamp \$100K

Attachment 2

**CITY OF KENMORE, WASHINGTON
TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2015-2020**

Project Description	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2015-2020 Totals
T 6 SR 522 West A 61st to 65th	\$7,434,850	\$3,551,407	\$0	\$0	\$0	\$0	\$10,986,257
T 8 SR 522 West B 57th to 61st with BGT Wall	0	0	0	0	0	450,000	450,000
T 27 Sidewalk Program	85,960	9,955	100,000	100,000	100,000	100,000	495,915
181st St Sidewalk	104,000	667,000	0	0	0	0	771,000
Sidewalk Gaps	160,000	0	0	0	0	0	160,000
T 35 Overlay	585,000	585,000	450,000	450,000	450,000	450,000	2,970,000
T 37 West Samm Bridge	1,270,000	2,280,000	1,140,000	7,630,000	7,630,000	50,000	20,000,000
T 38 175th St/ Swamp Creek Bridge Study	75,000	0	0	0	0	0	75,000
T 39 Neighborhood Traffic Calming Improvements	250,000	100,000					350,000
Total Project Costs	\$9,964,810	\$7,193,362	\$1,690,000	\$8,180,000	\$8,180,000	\$1,050,000	\$36,258,172
Funding as Proposed:							
Real Estate Excise Tax	\$1,507,250	\$930,469	\$450,000	\$450,000	\$450,000	\$650,000	\$4,437,719
Real Estate Excise Tax - Set Aside Sidewalks	260,000	100,000	100,000	100,000	100,000	100,000	760,000
Impact Fee Revenue	1,704,780	655,220	0	0	0	250,000	2,610,000
Transportation Benefit District	75,000	75,000	0	0	0	0	150,000
State/TIB	2,969,680	1,462,678	0	0	0	0	4,432,358
Federal Transportation Funding 61st Signal	737,000	363,000	0	0	0	0	1,100,000
General Fund	0	140,885	0	0	0	0	140,885
Surface Water Fund	404,345	199,155	0	0	0	0	603,500
Federal Preservation Grant	60,000	410,000	0	0	0	0	470,000
DOE Grant SR 522 West A	427,875	0	0	0	0	0	427,875
Federal TAPP Grant-Sidewalk	89,960	576,955	0	0	0	0	666,915
SR 522 Federal Allocation ROW	458,920	0	0	0	0	0	458,920
Transportation Impact Fee Revenue for West Samm Bridge	200,000	200,000	200,000	330,000	330,000	50,000	1,310,000
Real Estate Excise Tax for West Samm Bridge	74,000	307,000	78,000	0	0	0	459,000
Unfunded West Samm Bridge Replacement Resources	996,000	1,773,000	862,000	7,300,000	7,300,000	0	18,231,000
Total Project Funding	\$9,964,810	\$7,193,362	\$1,690,000	\$8,180,000	\$8,180,000	\$1,050,000	\$36,258,172

Attachment 3

**CITY OF KENMORE, WASHINGTON
SURFACE WATER CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2015-2020**

Project Description	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2019 Proposed	2020 Proposed	2015-2020 Totals
SW 8 61st Ave NE Sidewalk Embankment Repair	\$383,470	\$727,530	\$0	\$0	\$0	\$0	\$1,111,000
SW 8 Trust Fund Loan Repayment	0	0	140,000	140,000	140,000	140,000	560,000
SW 19 NE 192nd ST Culvert Replacement	122,796	272,204	0	0	0	0	395,000
T 6 Surface Water Component of SR 522 West A	0	633,500	0	0	0	0	633,500
Total Project Costs	\$506,266	\$1,633,234	\$140,000	\$140,000	\$140,000	\$140,000	\$2,699,500
Funding As Proposed:							
KC Flood Control District Grant (SW19) Secured	0	300,000	0	0	0	0	300,000
Reimbursement from Other Agencies	20,000	0	0	0	0	0	20,000
Public Works Trust Fund 10Year Loan (SW8)	0	1,000,000	0		0	0	1,000,000
Surface Water Utility Funds	486,266	333,234	140,000	140,000	140,000	140,000	1,379,500
Total Project Funding	\$506,266	\$1,633,234	\$140,000	\$140,000	\$140,000	\$140,000	\$2,699,500



City of Kenmore Capital Improvement Program
Twin Springs Park – Interim Use
Project P-1

Project Location: Brightwater Portal site east of 80th Ave NE just north of NE 192nd Street. 19228 80th Ave NE, Kenmore, WA.

Project Manager: Community Development Director/Parks Project Manager

Project Description: In 2015 prepare an interim park use plan. Interim park uses are temporary uses that would remain until the City can fund a master plan to identify long-term park improvements in accordance with the adopted Park Recreation and Open Space (PROS) Plan. Interim use would allow public use of the site but the intent is to minimize the cost of improvements and maintenance.

Background: King County estimates completion of the Portal 44 project by year end 2014 or Spring 2015. King County will retain approximately 1 acre or the 26 acre site of the site for their facilities and deed the remaining property to the City for a future park. On 4/2/07 the Council authorized execution of the property transfer agreement. The wetlands on the western portion of the property and the steep slopes on the eastern portion of the property will remain. A level graded bench will remain in the middle of the property. The 2013 adopted Park and Recreation Open Space (PROS) plan identified the site as a future Neighborhood Park which could include for example, parking, sports court, play equipment, open lawn area, trails, restroom, and site furniture. The PROS plan also identified this site as a potential Community Park (if feasible given site environmental constraints) which could include for example, a multi-purpose sports field, picnic shelter, or off-leash dog area. The site could also include Nature Park improvements, for example, interpretive trails, education, and habitat restoration. The PROS plan estimated \$165,000 to complete a master plan and design for a Neighborhood Park with an additional \$1.1m for permitting and construction. The PROS plan estimated \$330,000 to complete a master plan and design for a Community Park with an additional \$2.1 million for permitting and construction.

Environmental Review Status:

Exempt	DNS	EIS
☐	☒	☐

If impacts to wetlands or buffers can be avoided then the project could be exempt under SEPA depending on the quantity of grading work and/or drainage improvements.

Potential Project Issues: Site constrained by critical areas. No existing improved parking area.

Operations: Addition of a new park with interim use in 2015 will require maintenance starting in 2016. Depending on the type of interim use improvements, maintenance costs could include: maintenance of a parking area, park access, trash collection, fencing, mowing and other landscape costs. Annual maintenance cost estimate of \$15,000.





City of Kenmore Capital Improvement Program
Twin Springs Park – Interim
Project P-1

CURRENT DOLLARS

Year	Prior Years	2015	2016	2017	2018	2019	2020	Total 2015-2020
Expenses								
Pre Master Plan	\$ 11,000							
Design		\$ 40,000						\$ 40,000
Construction								
Total	\$ 11,000	\$ 40,000						\$ 40,000
Revenue								
Park Impact Fees	\$ 11,000							
KC levy		\$ 40,000						\$ 40,000
Total	\$ 11,000							

SCHEDULE

	2015				2016				2017				2018				2019				2020		
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Interim Plan																							
Permitting																							
Final Design																							
Construction																							
Closeout																							



City of Kenmore Capital Improvement Program
Tolt Pipeline Trail – Phase One
Project P-2

Project Location: Tolt pipeline between 68th Avenue NE to 73rd Avenue NE.

Project Manager: Community Development Director/Parks Project Manager

Project Description: Improve trail entrances at 68th Ave NE and 71st Ave NE and connections to existing paved sidewalk/trail.

Background: The 2013 Park Recreation and Open Space (PROS) Plan identifies Phase 1 as paved trail improvements between 68th and 73rd Ave NE. 90% design drawings were completed in 2014 (approximate cost of \$35,000). The estimated cost to construct a paved trail is \$354,000. Given the cost to complete the paved trail, Phase 1 will now focus on improving trail entrances.

Environmental Review Status:

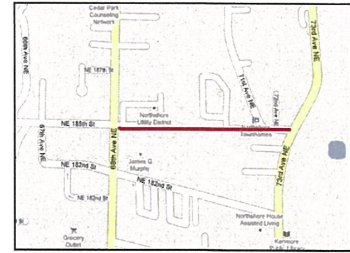
Exempt	DNS	EIS
☐	☒	☐

The trail is adjacent to wetland areas and impact to these areas will trigger environmental review. If impacts to wetlands and buffers can be avoided than the project could be exempt under SEPA depending on the quantity of grading work and/or drainage improvements.

Potential Project Issues: The project will require an easement agreement with the City of Seattle for use of the property and concurrence on the proposed design and improvements.

Operations: Maintenance required starting in 2016 following completion of improvements. Depending on the type of improvements, maintenance could include: Maintenance of new paved surface at trail entrances, trash collection, weed control. Annual maintenance cost estimate of \$5,000.

68th Ave NE to 73rd Ave NE





City of Kenmore Capital Improvement Program

Tolt Pipeline Trail – Phase One

Project P-2

CURRENT DOLLARS

Year	Prior Years	2015	2016	2017	2018	2019	2020	Total
Expenses								
Design	\$35,000	\$ 10,000						\$ 45,000
Permitting		\$ 10,000						
Construction		\$190,000						\$ 190,000
Total	\$ 35,000	\$ 210,000						\$ 235,000
Revenue								
Park Impact Fees		\$25,000						\$ 25,000
Park Levy*	\$ 35,000	\$185,000						\$ 220,000
Total	\$ 35,000	\$ 210,000						\$ 245,000

*King County Proposition 2 Parks Expansion Levy Funds

SCHEDULE

	2015				2016				2017				2018				2019				2020		
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Pre-Design																							
Permitting																							
Final Design																							
Construction																							
Closeout																							



City of Kenmore Capital Improvement Program

Moorlands Park Improvements

Project P-6

Project Location: Moorlands Park located to the south of the intersection of NE 155th St and 84th Ave NE. 15221 84th Ave NE, Kenmore, WA.

Project Manager: Community Development Director/Parks Project Manager

Project Description: In 2015 and 2016 update grant application materials. In 2016 submit a grant application to the State Recreation Conservation Office in the amount of \$500,000 to assist with funding project improvements consistent with the adopted master plan. Project construction in 2017 and 2018, assuming grant funding is received. A new agreement with Northshore School District regarding park maintenance will need to be negotiated in 2016 if the project receives grant funding and moves forward.

Background: The Moorlands Park master plan was adopted 3/27/06. Design and construction documents for Phase 1 improvements were almost completed in 2008 including renovation of the existing youth sport field, trail improvements, fencing and landscaping. The project was put on hold in 2009 to address maintenance issues with the Northshore School District and the priority for ballfield improvements was refocused to Bastyr University. The 2013 adopted Park Recreation and Open Space (PROS) identifies Moorlands as a Neighborhood park and estimated \$929,000 to complete improvements. In 2014 the City applied for a \$450,000 grant through the State Recreation and Conservation Office (RCO) to assist with funding the completion of all park improvements consistent with the adopted master plan. The City did not receive a grant award in 2014 so the project did not move forward.



Environmental Review Status:

Exempt	DNS	EIS
☐	☒	☐

Environmental review required based on likely quantity of grading work and drainage review and other proposed improvements.

Potential Project Issues: Negotiating a maintenance agreement with Northshore School District regarding maintenance of park improvements. Project completion dependent on receiving a grant award.

Operations: Completing park improvements in 2018 will require maintenance costs starting in 2019 related to upkeep of a new public amenity and associated improvements. This will be a significant increase in maintenance costs if all maintenance is transferred to the City from the Northshore School District. An annual estimate of \$25,000 per but this could be substantially higher if the City is responsible for all maintenance.



City of Kenmore Capital Improvement Program

Moorlands Park Improvements

Project P-6

CURRENT DOLLARS

Year	Prior Years	2015	2016	2017	2018	2019	2020	Total
Expenses								
Grant prep		\$10,000	\$ 20,000					\$ 30,000
Design				\$ 224,000				\$ 224,000
Permitting								
Construction					\$1,170,000			\$ 1,170,000
Total		\$ 10,000	\$ 20,000	\$ 224,000	\$1,170,000			\$ 1,424,000
Revenue								
REET					\$380,000			\$ 380,000
Strategic					\$ 150,000			\$ 150,000
KC Levy					\$ 40,000			\$ 40,000
RCO Grant					\$ 500,000			\$ 500,000
Park Impact Fees		\$ 10,000	\$ 20,000	\$ 224,000	\$ 100,000			\$ 354,000
Total		\$ 10,000	\$ 20,000	\$ 224,000	\$1,170,000			\$ 1,424,000

SCHEDULE

	2015				2016				2017				2018				2019				2020		
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
grant																							
materials/application																							
Permitting																							
Final Design																							
Construction																							
Closeout																							



Logboom Park New Pedestrian Bridge Project P-11

Project Location: Log Boom Park (NE 175th St west of 61st Ave NE)
17415 61st Ave NE, Kenmore, WA. Bridge located at the current outfall of
Stream 0056.

Project Manager: Debbie Bent/Parks Project Manager (new position)

Project Description: A new pedestrian bridge over the outfall of Stream 0056 that provides public access from the park property to the public portion of the adjoining marina property. The bridge is a link in the City's conceptual "waterwalk" outlined in the 2013 adopted Park Recreation and Open Space (PROS) plan.

Background: Prior to 2008 a bridge spanned an overflow channel. The diversion of Stream 0056 into the overflow channel occurred after the 2008 storm event and caused significant bank erosion and loss of shoreline. In 2011 the City completed shoreline and stream bank stabilization at the outfall of Stream 0056. In 2014 the City applied for a \$75,000 grant to the State Recreation and Conservation Office to assist with funding the new bridge project but the City did not receive a grant award. The City completed design drawings for the bridge in 2014.

Environmental Review Status:

Exempt	DNS	EIS
☐	☒	☐

Project will require SEPA review and a Shoreline Substantial Development Permit.

Potential Project Issues: Restrictions on construction period due to fish window.

Operations: Ongoing maintenance of bridge for pedestrian access. Maintenance costs start 2016. Estimate \$2500 annually but costs will increase as the structure ages.





City of Kenmore Capital Improvement Program
Logboom Park New Pedestrian Bridge
Project P-11

CURRENT DOLLARS

Year	Prior Years	2015	2016	2017	2018	2019	2020	Total
Expenses								
Pre-Design								
Design	\$ 60,000							\$ 60,000
Permitting		\$ 10,000						\$ 10,000
Construction		\$ 190,000						\$ 190,000
Total	\$ 60,000	\$ 200,000						\$ 260,000
Revenue								
REET								
TIB								
Grant								
Private								
Park Impact Fees		\$ 200,000						\$ 200,000
Total		\$ 200,000						\$ 200,000

SCHEDULE

	2015				2016				2017				2018				2019				2020		
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Permitting																							
Final Design																							
Construction																							
Closeout																							



City of Kenmore Capital Improvement Program
City Hall Park Phase 1: Skate Park Improvements
Project P-13

Project Location: City Hall, 18120 68th Ave NE

Project Manager: Community Development Director/Parks Project Manager

Project Description: In 2015 complete the design, permitting and construction for a new approximate 5800 square foot skate court facility.

Background: In 2006 the city constructed a “temporary” skate park on the former park & ride property on the west side of 68th Ave NE. On 3/7/14 the Council declared the skate structures as surplus property as the structures needed to be removed before the property was transferred and redeveloped. The structures were demolished in April 2014. In April 2014 the City contracted with Hewitt Architects to prepare schematic drawings. Public workshops were held in June and July to obtain feedback on a skate court design. The final design was presented and approved by Council on 9/21/14. The skate court is the first phase of a park on the city hall site. The adopted 2013 Park Recreation and Open Space (PROS) Plan identifies the potential for a new neighborhood/community park on the city hall site and also developing a skate park facility in an existing or new park.

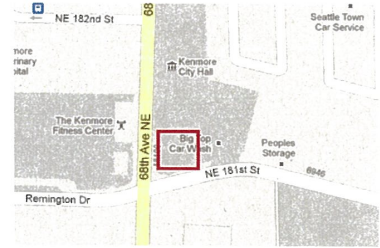
Environmental Review Status:

Exempt	DNS	EIS
☐	☒	☐

Environmental review likely required due to grading work and drainage requirements.

Potential Project Issues: Accommodating parking and city hall use during construction and ongoing parking demand with city hall use following construction.

Operations: Maintenance costs related to upkeep of a new amenity. Estimate of \$15,000 per year starting in 2016.





City of Kenmore Capital Improvement Program

City Hall Park Phase 1: Skate Park Improvements

Project P-13

CURRENT DOLLARS

Year	Prior Years	2015	2016	2017	2018	2019	2020	Total
Expenses								
Pre-Design	\$7,500							\$ 7,500
Design		\$40,400						\$ 40,400
Permitting		\$ 3,100						\$ 3,100
Construction		\$299,000						\$ 299,000
Total	\$ 7,500	\$ 342,500						\$ 350,000
Revenue								
REET		\$350,000						\$ 350,000
TIB								
Federal								
Grants								
Park Impact Fees								
Total		\$ 350,000						\$ 350,000

SCHEDULE

	2015				2016				2017				2018				2019				2020		
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Design																							
Permitting																							
Construction																							
Closeout																							



City of Kenmore Capital Improvement Program
Rhododendron Park Dock/Float
Project P-18a

Project Location: Rhododendron Park, located at the northeast intersection of NE 170th St (Simonds Rd) and 68th Ave NE (Juanita Drive). 6910 NE 170th Street, Kenmore WA.

Project Manager: Community Development Director/Parks Project Manager

Project Description: In 2015 complete the final design, permitting and construction of a new dock.

Background: In February 2014 the City contracted with Marine Floats to prepare a design for a new dock/float serving handcarry watercraft on the southern shoreline of the Sammamish River on park property. In August 2014 shoreline permits were submitted for a 4'x36' ramp and 10'x40' "L" shaped dock. A park master plan was adopted 3/27/06. Improvements completed to date include: 2008 Phase 1 improvements of parking lot and access improvements, new picnic shelter, great lawn renovation, relocation and new playground equipment, and landscaping; 2009 new restroom; and 2010 new basketball court.



Environmental Review Status:

Exempt	DNS	EIS
☐	☒	☐

SEPA and shoreline permits under review as of October 2014.

Potential Project Issues: Critical area and shoreline compliance issues.

Operations: Addition of new dock in 2015 will require maintenance starting in 2016. \$2500 annual maintenance costs estimated that will increase as facility ages.



City of Kenmore Capital Improvement Program
Rhododendron Park Dock/Float
Project P-18a

CURRENT DOLLARS

Year	Prior Years	2015	2016	2017	2018	2019	2020	Total
Expenses								
Pre-Design								
Design		\$30,000						\$ 30,000
ROW/ Acquisition								
Construction			\$115,000					\$ 115,000
Total		\$ 30,000	\$ 115,000					\$ 145,000
Revenue								
REET								
Strategic		\$ 30,000	\$ 55,000					\$ 85,000
Federal								
Grant								
Park Impact Fees			\$ 60,000					\$ 60,000
Total		\$ 30,000	\$ 115,000					\$ 145,000

SCHEDULE

	2015				2016				2017				2018				2019				2020		
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Pre-Design																							
Permitting																							
Final Design																							
Construction																							
Closeout																							



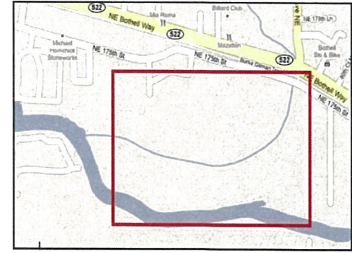
City of Kenmore Capital Improvement Program
Squires Landing (Twedt Property) Dock/Float
Project P-26

Project Location: Squires Landing Park, located south of NE 175th Street. 7353 NE 175th Street, Kenmore WA.

Project Manager: Community Development/Parks Project Manager

Project Description: In 2015 hire a consultant to complete the preliminary design for a new dock/float to replace the existing dock, to serve handcarry watercraft users. Permitting in 2015 with final design and construction in 2016.

Background: The City acquired the 0.65 acre Twedt property in June 2014 as an expansion to the adjoining Squires Landing park property. In 2014 the City applied for \$300,000 in grant funding to the State Recreation and Conservation Office to assist with property acquisition costs. The City did not receive a grant award. A master plan for Squires Landing was prepared in 2009 but was not adopted by Council in 2010 due to concern about total park construction costs. A three acre restoration project of wetland habitat was completed 2010/2011 partly funded by a \$100,000 King County Conservation grant.



Environmental Review Status: Exempt ☐ DNS ☒ EIS ☐
 Environmental review likely required due to critical area and shoreline issues.

Potential Project Issues: Compliance with critical area and shoreline regulations.

Operations: Maintenance costs related to upkeep of a new dock starting in 2016. Estimate \$2,500 annual cost that will increase as the facility ages.



City of Kenmore Capital Improvement Program
Squires Landing (Twedt Property) Dock/Float
Project P-26

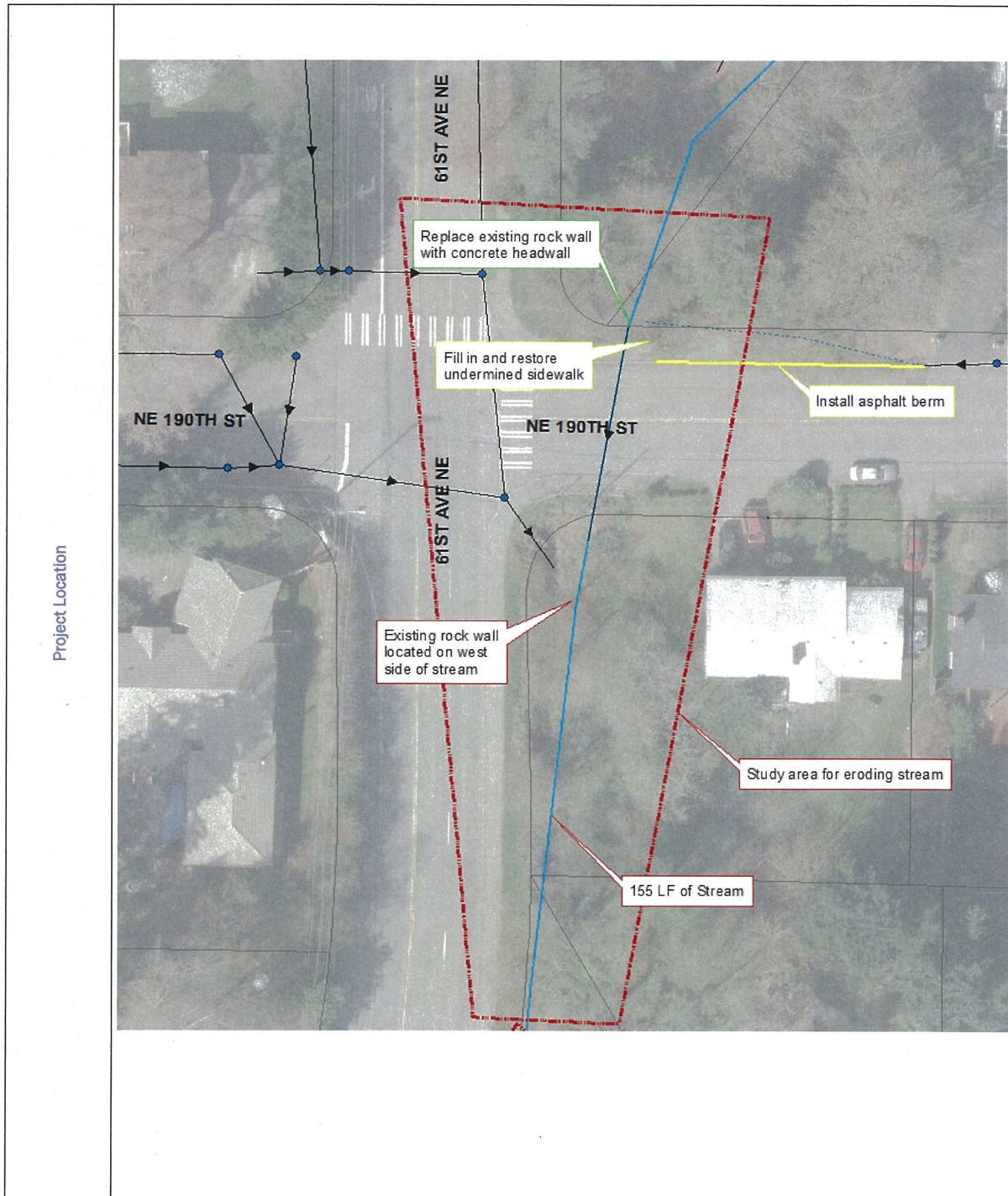
CURRENT DOLLARS

Year	Prior Years	2015	2016	2017	2018	2019	2020	Total
Expenses								
design		\$25,000						\$ 25,000
Permitting		\$ 10,000						\$ 10,000
Construction			\$65,000					\$ 65,000
Total		\$ 35,000	\$ 65,000					\$ 100,000
Revenue								
REET								
TIB								
Federal								
Private								
Park Impact Fees		\$ 35,000	\$ 65,000					\$ 100,000
Total		\$ 35,000	\$ 65,000					\$ 100,000

SCHEDULE

	2015				2016				2017				2018				2019				2020		
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Design																							
Permitting																							
Final Design																							
Construction																							
Closeout																							

Project:	Tributary 0056 Erosion and Stream Repair		ID:	SW-08
Location:	61 st Ave NE and NE 190 th St.		Basin:	Tributary 0056
Project Type:	☐ Water Quality ☒ Fish Passage ☐ Flow Control ☒ Erosion ☐ Drainage ☐ Flooding		Preliminary Project Cost:	\$1,111,000
Problem:	Stream eroding near roadway			
Narrative	Tributary 0056 flows from north to south along the east side 61st Ave NE. There are three problems where Tributary 0056 crosses NE 190th St.: 1. Stream channel bank erosion along a 155-LF section of rock wall has resulted in failed sections where rocks have fallen into the channel. Ground Penetrating Radar (GPR) indicates there is subsurface damage under the sidewalk. The full extent of the damage is unclear. 2. Rock wall headwalls are at the inlet and outlet of the culvert and protect 61st Ave NE from stream flow. Stream flows have eroded the existing slope and rock headwall north of NE 190th St. resulting in an unstable headwall. Stream flows have been observed bypassing the culvert. It is unknown where the piping water goes. 3. Sidewalk on the northeast side of NE 190th St. is being undermined by runoff from NE 190th St. Runoff concentrates where the sidewalk transitions to gravel, causing the sidewalk to be undermined. This project was identified by the City in 2013. A surface water field investigation report and recommendations was prepared by consultants in February 2013. The preferred solutions include: 1. Review GPR data to verify rock wall stabilization is necessary to protect 61st Ave NE. This CIP assumes 155-LF of rock wall improvements are needed, and stream improvements will be required for mitigation associated with stabilization of the rock wall, and will also serve to redirect flow away from the stream bank. Additional GPR investigations will be conducted as part of CIP SW-21 2. Replace the upstream culvert headwall with a concrete headwall in accordance with recommendations in the February 2013 surface water field investigation report. 3. Install an asphalt berm along NE 190th St. from the existing curb to the edge of the first driveway to direct runoff to the stormwater system on 61st Ave NE rather than the stream. Fill the void under the existing sidewalk with grout or concrete. Project benefits include protection of existing infrastructure (sidewalk and roadway) and improved stream habitat.		 Rocks from wall which fell into the stream.  Undercut sidewalk at NE 190th St.	
	Conceptual Design	1 & 2. Additional GPR will be collected and reviewed as part of CIP SW-21 to determine the full extent of rock wall repair and mitigation necessary to protect existing infrastructure. • The cost estimate assumes the entire 155-LF section of wall will need to be repaired. Geotechnical and structural evaluation will determine the actual amount of wall repair needed. • Wall repairs below the stream ordinary high water mark will likely require stream restoration mitigation. The assumed length for restoration is the full 155-LF. Stream restoration will include: modified channel cross section that includes a floodplain bench, removal of invasive plant species, and installation of large woody debris and riparian planting. • Resource agencies may encourage replacing the existing culvert with a wider, fish passable culvert if headwall repairs are proposed. Cost estimate below assumes both headwalls are repaired and a new culvert is installed. • Sidewalk ramps impacted by the culvert replacement shall be replaced in accordance with American with Disabilities Act (ADA) design standards. • The design schedule for stream restoration shall account for time to obtain temporary or permanent easements and in-water work permits from WDFW and the Army Corps. 4. Preferred Solution for the undermined sidewalk is to install an asphalt berm along the north side of NE 190th St. and fill in the undermined portion of the sidewalk with grout or concrete. A loss of parking will occur. This work is within City right of way and above the stream ordinary high water mark so can be designed and constructed faster than the in-water work described above.		
Considerations for Implementation	• Coordinate with CIP SW-21 – 61st Ave. NE Wall Evaluation and Design. • Recommend bundling all improvements with work below the ordinary high water mark as one project with one set of permit documents. • Vegetation removal is necessary, removing trees shall be avoided. If tree removal is necessary, a tree removal permit is required. Environmental permitting including SEPA checklist, WDFW HPA, Army Corps permits, and tribe coordination. • Temporary construction easements may be needed for work in stream along 61st Ave NE. Acquiring permanent easements will allow more flexibility in stream restoration design.			



2015-2020 Surface Water Capital Program
SW-08

Project Cost Estimate	Project Cost Estimate: NE 190 th Extruded Curb					
	Item	Unit	Unit Cost	Quantity	Cost	
	Water Pollution/Erosion Control	%	5%		\$75	
	Traffic Control	%	7%		\$100	
	Clearing & Grubbing	SY	\$5	20	\$100	
	Extruded Curb	LF	\$15	81	\$1,215	
	Subtotal				\$1,490	
	Contractor overhead, profit, and mobilization				10%	\$149
	Washington State Sales Tax				9.5%	\$142
	Construction Contingency				50%	\$745
	Subtotal construction costs					\$2,526
	City Staff Time				10%	\$253
Administration and engineering design				20%	\$505	
Design Contingency				20%	\$505	
Total cost					\$3,800	

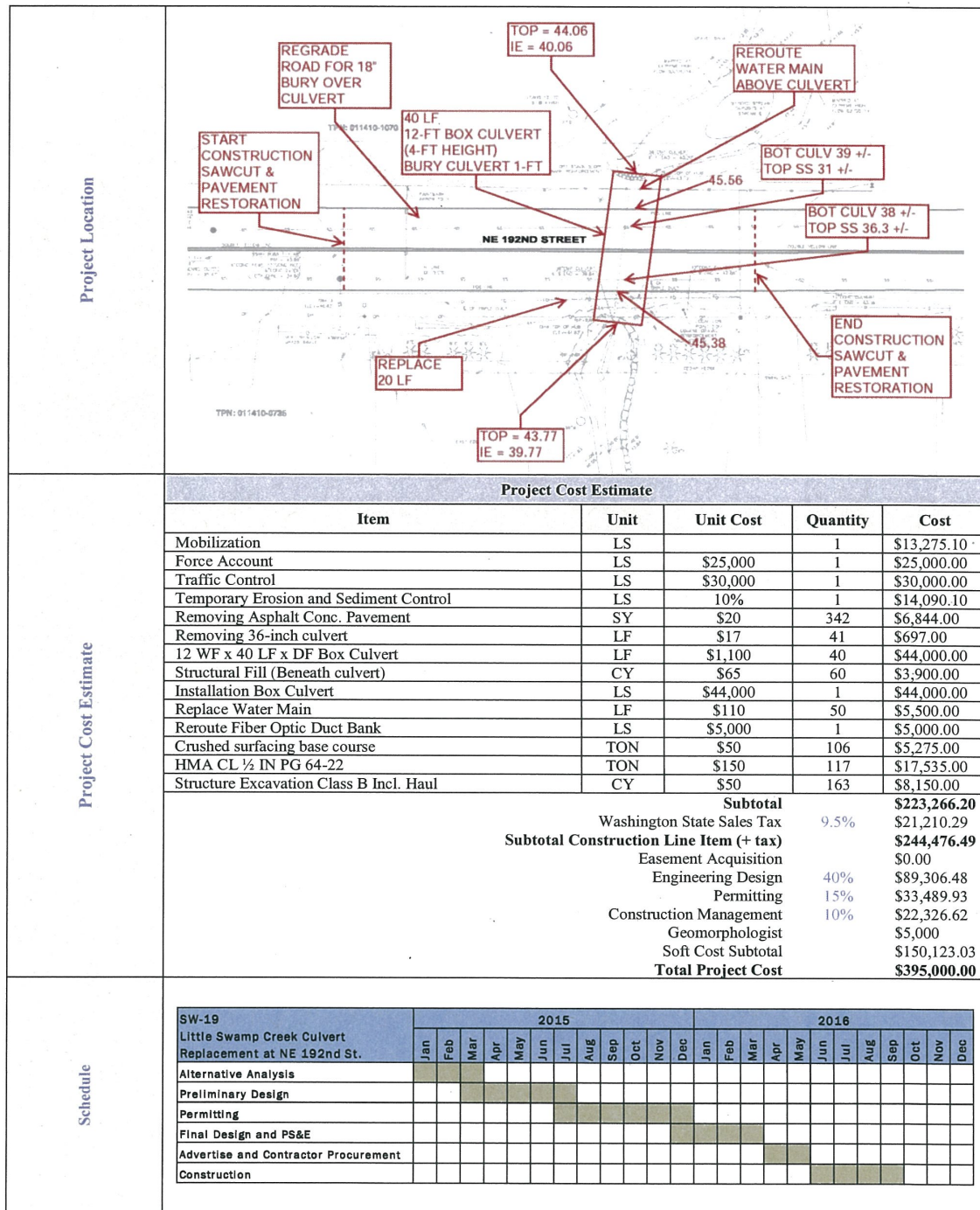
Project Cost Estimate: Geotechnical and Structural Analysis	Geotechnical and Structural Analysis		\$5,000
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Project Cost Estimate	Project Cost Estimate: Rock Wall and Stream Restoration				
	Item	Unit	Unit Cost	Quantity	Cost
	Water Pollution/Erosion Control	%	5%		\$21,000
	SPCC Plan	LS	\$500	1	\$500
	Traffic Control	%	7%		\$29,000
	Rock wall repair (along 61st Ave NE)	LF	\$1,000	155	\$155,000
	Temporary Stream Bypass	LS	\$24,000	1	\$24,000
	Stream restoration	LF	\$460	155	\$71,300
	New Concrete Headwall	EA	\$50,000	2	\$100,000
	HMA CL ½ IN PG 64-22	TON	\$200	10	\$2,000
	Fish Passage Culvert (83 IN x 53 IN)	LF	\$700	30	\$21,000
	Subtotal				\$423,800
Contractor overhead, profit, and mobilization				10%	\$42,380
Washington State Sales Tax				9.5%	\$40,261
Construction Contingency				50%	\$211,900
Subtotal construction costs					\$718,341
City Staff Time				10%	\$71,834
Administration and engineering design				20%	\$143,668
Design Contingency				20%	\$143,668
Permitting					\$15,000
Land acquisition and easements				(Est. 1,860 SF @ \$5/SF)	\$9,300
Total cost					\$1,101,900

Schedule	SW-08 Tributary 0056 Erosion and Stream Repair	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	SW-21 GPR, Analysis and Engineering																								
	Alternative Analysis																								
	Preliminary Design																								
	Permitting																								
	Final Design and PS&E																								
	Advertise and Contractor Procurement																								
	Construction																								

2015-2020 Surface Water Capital Program
SW-08

Project:	Little Swamp Creek Culvert Replacement at NE 192 nd St.		ID:	SW-19
Location:	NE 192 nd St., west of 80 th Ave NE		Basin:	Little Swamp Creek
Project Type:	☒ Water Quality ☒ Fish Passage ☐ Flow Control ☒ Erosion ☐ Drainage ☒ Flooding		Preliminary Project Cost:	\$395,000
Problem:	Flooding at low point in road			
Narrative	Flooding occurs at the NE 192nd St. culvert carrying Little Swamp Creek at the low point in the road. Based on modeling results the road floods at the 25-year event because the culvert is undersized. Flooding was shown to be as high as 1-foot on the roadway in the models. This is the depth at which most cars and SUVs can float. This project was identified by the City in 2006. OCI was contracted in 2014 to develop an Options Analysis as part of the On-Call Contract with the City. (The report is titled “192nd Culvert Final Options Analysis Report, OCI, 2014.”) Several options were considered: high-flow bypass, culvert replacement with fish passable culvert, raise the street elevation, and no-build. The preferred solution is to replace the existing culvert with a 12-ft x 3-ft fish passable culvert. Project benefits include flood reduction and improved fish passage. Additional modeling or analysis may need to be performed to determine impacts to downstream Swamp Creek.			
Conceptual Design	Preferred Solution: • Install a 12-foot x 3-foot box culvert in place of the existing culvert. ◦ This size conveys the 100-year event without flooding or overtopping. Other Solutions Considered: • High-flow bypass: ◦ A 24-inch bypass culvert was considered in conjunction with a riser structure, which would convey flows in the 25-year event and higher. ◦ This option will likely not be approved by WDFW because it does not meet code requirements for depth required in the culvert. • Raise road elevation by 1-foot: ◦ This option is not feasible because the water levels rise more than 5-feet during large storm events. • No-build: ◦ This option will allow flooding and debris blockage of the culvert to continue to occur.			
Considerations for Implementation	• Environmental permitting including SEPA checklist, WDFW HPA, and Army Corps permits are required. • A geomorphologic assessment is recommended. • A downstream analysis will be conducted to evaluate how or if downstream infrastructure or properties could be affected by improvements. • Temporary stream bypass and fish exclusion shall be used during construction. • Coordination with the upstream Little Swamp Creek Flooding CIP (included in the SWMP as CIP #7) will need to be conducted to ensure nothing is adversely affected. • No modeling or analysis has been performed to determine impacts of the preferred solution to the downstream system. • Traffic control will be needed. • Cost estimate is from the options analysis report discussed in the narrative above, with the addition of a geomorphologic analysis.			



2015-2020 Surface Water Capital Improvement Program
SW-19



City of Kenmore Capital Improvement Program

Project Name: SR 522 West A (61st to 65th Avenues NE Including 61st Avenue NE approaches)
Project No. T- 6

Project Location: NE Bothell Way (SR 522) from 61st to 65th Avenues NE, including SR 522 / 61st Avenue NE north and south legs.

Project Manager: Kent Vaughan

Project Description: SR 522 West A project limits include SR 522 from 61st Avenue NE to 65th Avenue NE (0.5 Miles), and 61st Avenue NE from NE 175th Street to NE 181st Street. The West A project includes widened travel and Business Access and Transit (BAT) lanes, additional turning lanes at the key intersection (61st-522), signal improvements, illumination, access management, retaining walls, center medians from 62nd Avenue NE to 65th Avenue NE, re-channelized left/u turns at 61st, 64th and 65th Avenues, sidewalks, drainage improvements, landscaping, utility conversion from aerial to underground, and 61st Avenue NE street and channelization improvements.

Background: The SR 522 West project was previously known as the SR 522 Phase 1, Stage 2 Project. SR 522 West project limits are 57th Avenue NE to 65th Avenue NE (0.7 Miles) in the City of Kenmore. SR 522 West project is divided into two phases, West A and West B. SR 522 West improvements are intended to improve vehicle and pedestrian safety and reduce traffic delays throughout the corridor.

Funding Status:

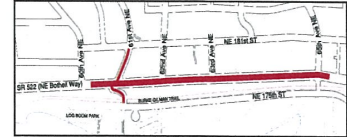
The West A project is fully funded. Funding sources include \$1,100,000 in FHWA Discretionary funds (to complete signal upgrades at 61st Avenue NE), \$5,201,840 in TIB funds, \$2,500,000 in Federal STP(U) funds (for SR 522 West right-of-way acquisition), and \$475,125 in DOE funds (to improve the stormwater treatment facilities). Local funds include Transportation Impact Fees, REET and Surface Water Utility funds.

Environmental Review Status: Exempt ☐ Mitigated DNS ☐ EIS ☒

The SR 522 West NEPA document was updated and approved by FHWA in 2012. A SEPA addendum was completed and approved by the City in 2013.

Potential Project Issues: The \$475k in DOE funds must be expended by June 2015.

Operations: This project will result in increased street lighting electrical and maintenance costs, landscaping maintenance and storm water maintenance, and water for irrigation.





City of Kenmore Capital Improvement Program
Project Name: SR 522 West A (61st to 65th Avenues NE
Including 61st Avenue NE approaches)

CURRENT DOLLARS

Year	2013-14	2015	2016	2017	2018	2019	2020	Total
Expenses								
Project Administration		\$ 100,000	\$ 50,000					\$ 150,000
Design*	\$ 922,599							\$ 922,599
ROW/ Acquisition**	\$ 1,682,494	\$ 528,950						\$ 2,211,444
Construction		\$ 6,805,900	\$ 3,501,407					\$ 10,307,307
Total	\$ 2,605,093	\$ 7,434,850	\$ 3,551,407					\$ 13,591,350
Revenue								
REET	\$ 304,381	\$ 732,250	\$ 730,469					\$ 1,767,100
General			\$ 140,885					\$ 140,885
Impact Fees		\$ 1,704,780	\$ 655,220					\$ 2,360,000
State-DOE	\$ 47,250	\$ 427,875						\$ 475,125
TIB	\$ 769,482	\$ 2,969,680	\$ 1,462,678					\$ 5,201,840
SWM	\$ 30,000	\$ 404,345	\$ 199,155					\$ 633,500
Federal Discretionary		\$ 737,000	\$ 363,000					\$ 1,100,000
Federal STP(U) ROW	\$ 1,453,980	\$ 458,920						\$ 1,912,900
Total	\$ 2,605,093	\$ 7,434,850	\$ 3,551,407	\$ -	\$ -		\$ -	\$ 13,591,350

* Includes \$91,900 in 2013-14 project administration cost.

** Includes \$58,100 in 2013-14 project administration cost.

SCHEDULE

	2015				2016				2017				2018				2019				2020			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Right of Way																								
Final Design																								
Construction																								
Closeout																								



City of Kenmore Capital Improvement Program

Project Name: SR 522 West B (57th to 61st including Burke-Gilman Trail Wall)

Project No. T-8

Project Location: SR 522 from 57th Avenue NE to 61st Avenue NE.

Project Manager: To Be Determined

Project Description: This project would widen Highway 522 west of 61st Avenue NE to the south to provide dual eastbound to northbound left turn lanes at the 522/61st Avenue NE signal. The widening would require construction of a retaining wall along the north side of the Burke-Gilman Trail.

Background: This project is one of the components of the larger SR 522 West (a.k.a. Phase 1, Stage 2 Corridor Improvement) Project; now called **West B**. The addition of dual east to north turn lanes at the 522/61st Avenue NE signal would increase efficiency for all legs. 522 improvements include: sidewalk, undergrounding utilities, stormwater system facilities, illumination, and rechannelization.

The West A Segment (NE 61st to 65th Streets including north and south approaches) should be completed first. Right of way acquisition generally consists of utility and temporary construction easements and will be conducted once the design is confirmed and construction funding is reasonably secured.

Funding Status:

The City will provide available Transportation Impact Fee, Surface Water Utility, and REET resources to the project, but other funds are needed to finish design and construction. A low interest Public Works Trust Fund Loan may be considered.

Environmental Review Status:

Exempt ☐ Mitigated DNS ☐ EIS ☒

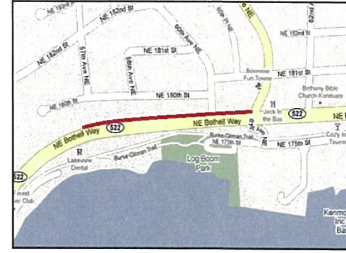
An environmental impact statement has been completed and approved by WSDOT and FHWA in 2012. It is likely that the NEPA document will need to be updated in 2020 when funds are programmed for this project.

Potential Project Issues:

Significant funds need to be acquired to construct this project. The construction phase is estimated to cost approximately \$11.5M, which is currently unfunded.

Operations:

This project will result in increased street lighting electrical and maintenance costs.





City of Kenmore Capital Improvement Program

Project Name: SR 522 West B (57th to 61st including Burke Gilman Trail Wall)

Project No. T-8

CURRENT DOLLARS

Year	2015	2016	2017	2018	2019	2020	Total
Expenses							
Project Administration						\$ 25,000	\$ 25,000
Design						\$ 375,000	\$ 375,000
ROW/ Acquisition						\$ 50,000	\$ 50,000
Construction (2021-22)							\$ -
Total						\$ 450,000	\$ 450,000
Revenue							
REET						\$ 200,000	\$ 200,000
SWM						\$ 250,000	\$ 250,000
Impact Fees							\$ -
Federal							
Federal Unfunded							\$ -
PWTF Loan							\$ -
Total						\$ 450,000	\$ 450,000

SCHEDULE

	2015				2016				2017				2018				2019				2020			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Right-of-way																								
Construction																								
Closeout																								



City of Kenmore Capital Improvement Program

Project Name: NE 181st Street Sidewalk

Project No. T- 27 Sidewalk Program

Project Location: NE 181st Street (south side) between 68th Avenue NE and 73rd Avenue NE.

Project Manager: Kent Vaughan

Project Description: This project will complete the sidewalk gap (approx. 700 feet) between 68th Avenue NE and 73rd Avenue NE on the south side of the roadway. The project will include an 8 foot wide sidewalk, street and pedestrian illumination, drainage improvements, street trees, landscaping and utility conversion from aerial to underground.

Background: As the City's downtown grows, this corridor continues to see more and more pedestrian and non-motorized use. In 2008, the City's SR 522 improvements project realigned the 68th Avenue NE and NE 181st Street intersection and completed sidewalk improvements to the eastern limits of the realigned NE 181st Street roadway. This project will continue those improvements to the east and match into frontage improvements completed by new development in the early 2000s to complete a pedestrian path on the south side of NE 181st Street from 73rd Avenue NE to the City's Downtown.

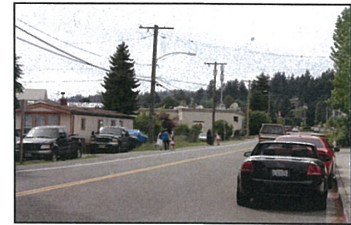
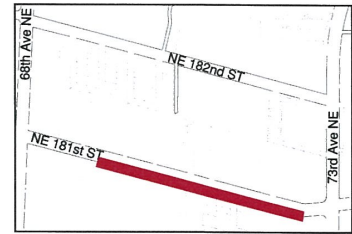
Funding Status:

In July 2014, the City was awarded \$93,000 in federal funds through PSRC's 2014 Supplemental Funding to design the sidewalk project. Local match funds consist of Real Estate Excise Tax revenue set aside for the City's sidewalk program. The construction phase is currently unfunded but the City is hopeful that additional PSRC or CDBG funds will become available in 2015 to allow construction of the project in 2016.

Environmental Review Status: Exempt ☒ Mitigated DNS ☐ EIS ☐
 Since this is a federally funded project, NEPA, in addition to SEPA will be completed in 2015.

Potential Project Issues: Depending on available funding for construction, it may be necessary to reduce the scope of work. Possible scope reductions would include the deletion of utility conversion from aerial to underground, and new street and pedestrian illumination elements.

Operations: This project will result in increased street lighting electrical and maintenance costs, landscaping maintenance and storm water maintenance, and water for irrigation.





City of Kenmore Capital Improvement Program

Project Name: NE 181st Street Sidewalk

Project No. T- 27 Sidewalk Program

CURRENT DOLLARS

Year	2015	2016	2017	2018	2019	2020	Total
Expenses							
Project Administration	\$ 7,000	\$ 8,000					\$ 15,000
Design	\$ 89,000	\$ 18,500					\$ 107,500
ROW/ Acquisition	\$ 8,000						\$ 8,000
Construction		\$ 640,500					\$ 640,500
Total	\$ 104,000	\$ 667,000	\$ -	\$ -	\$ -	\$ -	\$ 771,000
Revenue							
REET	\$ 27,015	\$ 10,515					\$ 37,530
Federal	\$ 76,985	\$ 15,985					\$ 92,970
Federal Unfunded		\$ 640,500					\$ 640,500
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Total	\$ 104,000	\$ 667,000	\$ -	\$ -	\$ -	\$ -	\$ 771,000

SCHEDULE

	2015				2016				2017				2018				2019				2020			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Right-of-way																								
Construction*																								
Closeout																								
*Dependent on funding																								



City of Kenmore Capital Improvement Program

Project Name: Sidewalk Gaps

Project No. T- 27 Sidewalk Program

Project Location(s):

68th Avenue NE approach to Boat Launch (west side);
72nd Avenue NE approach to NE 170th Street (west side);
NE 155th Street approach to Simonds Road NE (south side).

Project Manager: Zack Richardson

Project Description: These projects are intended to complete gaps in existing sidewalk at the identified locations. Typical projects include 5-6 foot wide sidewalk and ADA ramp improvements.

Background: The City Manager's office has identified these straight forward, low cost sidewalk connections to be made in high pedestrian use areas (school zones, arterials, etc.).

Funding Status:

These projects are locally funded using REET funds set aside for the City's sidewalk program.

Environmental Review Status:

N/A

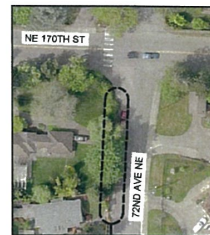
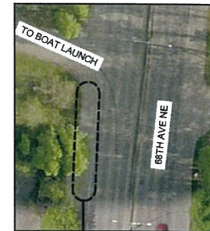
Exempt
☒

Mitigated DNS
☐

EIS
☐

Potential Project Issues: None at this time.

Operations: These projects will require minimal maintenance upon completion.





City of Kenmore Capital Improvement Program

Project Name: Sidewalk Gaps

Project No. T- 27 Sidewalk Program

CURRENT DOLLARS

Year	2013-14	2015	2016	2017	2018	2019	2020	Total
Expenses								
Project Administration	\$ 2,500	\$ 5,000						\$ 7,500
Design	\$ 28,000							\$ 28,000
ROW/ Acquisition								
Construction		\$ 155,000						\$ 155,000
Total	\$ 30,500	\$ 160,000	\$ -	\$ -				\$ 190,500
Revenue								
REET	\$ 30,500	\$ 160,000						\$ 190,500
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total	\$ 30,500	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190,500

SCHEDULE

	2015				2016				2017				2018				2019				2020			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design - 2014																								
Right-of-way - N/A																								
Construction																								
Closeout																								



City of Kenmore Capital Improvement Program
2015-2016 Overlay Program
Project No. T-35

Project Locations:

Simonds Road NE (68th Avenue NE to NE 165th Street)
 68th Ave NE (NE 182nd St to NE 198th St)

Project Manager: Jennifer Gordon

Project Description: The project will reshape pavement by grinding and then overlaying with new HMA on Simonds Road (68th Avenue NE to NE 165th Street) and on 68th Ave NE (NE 182nd St to NE 198th St). The project will include protecting and resetting affected utility covers, lids and inlets and upgrading sidewalks where required to meet ADA requirements. The project will provide appropriate traffic control and field inspection during construction, and re-establish pavement markings when the paving is complete.



Environmental Review Status:

Exempt
☐

Mitigated DNS
☒

EIS
☐

Potential Project Issues: NA

Operations: NA

CURRENT DOLLARS

Year	Prior Years	2015	2016	2017	2018	2019	2020	Total
Expenses								
Project Administration								
Design		\$ 58,500						\$ 58,500
ROW								
Construction			\$ 1,111,500					\$1,111,500
Total		\$ 58,500	\$ 1,111,500					\$1,170,000
Revenue								
REET		\$ 450,000	\$ 114,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$2,364,000
TBD		\$ 135,000	\$ 471,000					\$ 606,000
Federal								
Other								
Total		\$ 585,000	\$ 585,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$2,970,000



City of Kenmore Capital Improvement Program
2015-2016 Overlay Program
Project No. T-35

SCHEDULE

	2015				2016				2017				2018				2019				2020		
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Design																							
Construction																							



City of Kenmore Capital Improvement Program
City Gateways on Highway 522
Project No. T-36

Project Location: The entrances to Kenmore along Highway 522.

Project Manager: Jennifer Gordon/Kris Overleese

Project Description: This project would provide Gateways including signage and vegetation at both ends of the City along Highway 522. The gateways are to be installed in 2013 and 2014.

Background: During 2010 and 2011 the City worked with Sussman/Prejza & Company to develop text, mounting, logos, coloring and locations where these signs could be placed. They will provide a distinctive identity for the City of Kenmore.

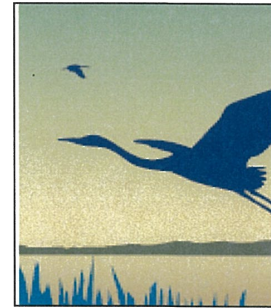
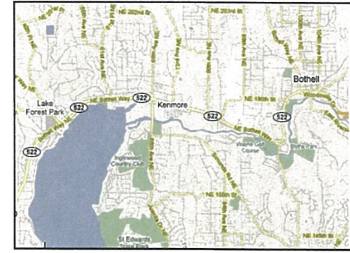
Funding Status:

The Gateways are to be designed and constructed in 2013 and 2014.

Environmental Review Status: Exempt ☒ Mitigated DNS ☐ EIS ☐

Potential Project Issues: real estate rights may be needed.

Operations: Operations cost would include power if the signs are lit and water if the gateway is irrigated (\$1,000/year). Include \$500 per year for landscape maintenance.



CURRENT DOLLARS

Year	Prior Years	2013	2014	2015	2016	2017	2018	Total
Expenses								
Design	\$ 35,000	\$ 10,000	\$ 25,000					\$ 70,000
ROW		\$ 5,000	\$ 5,000					\$ 10,000
Construction		\$ 60,000	\$ 195,000					\$ 255,000
Total	\$ 35,000	\$ 75,000	\$ 225,000					\$ 335,000
Revenue								
REET		\$ 75,000	\$ 225,000					\$ 300,000
Other								
Total		\$ 75,000	\$ 225,000					\$ 300,000

SCHEDULE

	2013				2014				2015				2016				2017				2018			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Right of Way																								
Design																								
Construction																								



City of Kenmore Capital Improvement Program

Project Name: West Sammamish River Bridge Replacement Project No. T- 37

Project Location: 68th Avenue NE (NE 170th to NE 175th Street). Structure replacement is for southbound structure only.

Project Manager: Kris Overleese

Project Description: Replace the West Sammamish River Bridge (southbound traffic) that crosses the Sammamish River on 68th Avenue NE. The project will also include improvements to the 68th/NE 170th Street and 68th/NE 175th Street intersections. Between the two intersections, pedestrian and bicycle safety will be improved with a wider facility.

Background: The West Sammamish River Bridge was constructed in the 1930s and is at the end of its life. It is considered to be structurally obsolete. To date (over the last biennium), the City has completed a load rating analysis, geotechnical analysis, replace vs. rehabilitation review, and scour analysis on the bridge. The bridge weight limits went into effect in 2014. An enhanced monitoring plan is in place and the City completed an additional underwater inspection in 2014.

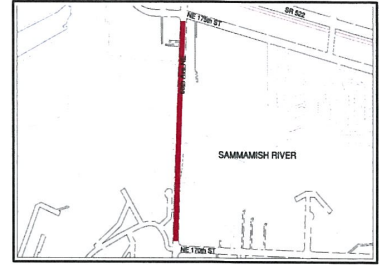
Funding Status:

In 2014, the City applied for four grants to begin design to replace the structure. The City was not successful in acquiring funds through the spring Puget Sound Regional Council process to distribute federal funds. The City is waiting to hear about the Bridge Replacement Advisory Committee (BRAC) process for federal funding and the Transportation Improvement Board (TIB) application process. If funds are acquired, design would begin in 2015.

Environmental Review Status: Exempt ☐ Mitigated DNS ☐ SEPA/NEPA ☒
SEPA will be required for the project as well as NEPA if federal funds are secured. The project will also be reviewed by a number of other agencies given its river impact.

Potential Project Issues: Design cannot begin until grant funds are secured.

Operations: This project will result in lower maintenance and inspection costs for structure review and repair. Costs would increase if additional landscaping is added for irrigation and vegetation maintenance.





City of Kenmore Capital Improvement Program

Project Name: West Sammamish River Bridge Replacement

Project No. T- 37

CURRENT DOLLARS

Year	2013-2014*	2015	2016	2017	2018	2019	2020	Total
Expenses								
Project Administration	\$ 20,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 50,000	\$ 670,000
Pre-Design	\$ 190,000							\$ 190,000
Design*		\$ 800,000	\$ 1,500,000	\$ 270,000				\$ 2,570,000
ROW/ Acquisition**		\$ 200,000	\$ 510,000	\$ 500,000				\$ 1,210,000
Construction					\$ 6,185,000	\$ 6,185,000		\$ 12,370,000
WSDOT		\$ 50,000	\$ 50,000	\$ 50,000	\$ 125,000	\$ 125,000		\$ 400,000
Contingency		\$ 100,000	\$ 100,000	\$ 200,000	\$ 1,200,000	\$ 1,200,000		\$ 2,800,000
Total	\$ 210,000	\$ 1,270,000	\$ 2,280,000	\$ 1,140,000	\$ 7,630,000	\$ 7,630,000	\$ 50,000	\$ 20,210,000
Revenue								
Impact Fees		\$ 200,000	\$ 200,000	\$ 200,000	\$ 330,000	\$ 330,000	\$ 50,000	\$ 1,310,000
REET		\$ 74,000	\$ 307,000	\$ 78,000				\$ 459,000
City Bridge	\$ 210,000							\$ 210,000
Unfunded		\$ 996,000	\$ 1,773,000	\$ 862,000	\$ 7,300,000	\$ 7,300,000		\$ 18,231,000
Total	\$ 210,000	\$ 1,270,000	\$ 2,280,000	\$ 1,140,000	\$ 7,630,000	\$ 7,630,000	\$ 50,000	\$ 20,210,000

*Does not include inspection/monitoring

SCHEDULE

	2015				2016				2017				2018				2019				2020			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Permitting																								
Right of Way																								
Construction																								
Closeout																								



City of Kenmore Capital Improvement Program

Project Name: NE 175th Street/Swamp Creek Bridge Study Project No. T- 38

Project Location: NE 175th Street/Swamp Creek Crossing

Project Manager: Kris Overleese

Project Description: The bridge over Swamp Creek at NE 175th Street is aged and the City's Bridge Inspection Team recommends evaluation of the structure for rehabilitation vs. replacement.

Background: This structure is on NE 175th Street, adjacent to the Burke and crosses Swamp Creek. This structure currently is wide enough for two way vehicle traffic. The structure was not improved as part of the SR 522 project. The existing structure is routinely evaluated by the King County, our Bridge Engineering team. Maintenance is provided to the structure as needed.

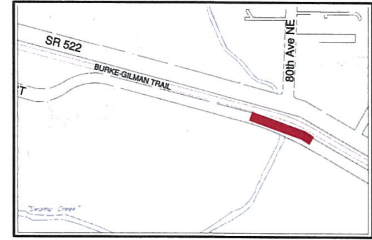
Funding Status:

The project is to evaluate the structure through a rehabilitation vs. replacement study.

Environmental Review Status: Exempt ☒ Mitigated DNS ☐ SEPA/NEPA ☐
The evaluation is exempt from SEPA, however, replacement and many maintenance activities would require additional permitting. NEPA would be required if federal funding was acquired to address the structure.

Potential Project Issues: NA

Operations: NA





City of Kenmore Capital Improvement Program
Project Name: NE 175th Street/Swamp Creek Bridge Study
Project No. T- 38

CURRENT DOLLARS

Year	2015	2016	2017	2018	2019	2020	Total
Expenses							
Project Administration	\$ 5,000						\$ 5,000
Pre-Design	\$ 70,000						\$ 70,000
ROW/ Acquisition							
Construction							
WSDOT							
Contingency							
Total	\$ 75,000	\$ -	\$ -				\$ 75,000
Revenue							
Impact Fees							\$ -
REET	\$ 75,000						\$ 75,000
Unfunded							\$ -
Total	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000

SCHEDULE

	2015				2016				2017				2018				2019				2020			
Project Timeline	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Pre-Design																								
Permitting																								
Right of Way																								
Construction																								
Closeout																								



City of Kenmore Capital Improvement Program

Neighborhood Transportation Improvements

Project No. T-39

Project Location: Citywide in Residential Neighborhoods
Project Manager: Kris Overleese

Project Description: This project would utilize citizens within geographically defined areas of the City to develop pre-design documents and alternatives analysis for improvements in residential areas. The resulting improvements could include: short segments of sidewalk and/or trail, improved shoulders, ADA improvements, additional signage/stripping, speed bumps, traffic circles, parking management, and chicanes.

Background: The City's current Neighborhood Traffic Safety Program has been in place for several years and is reactive to community concerns. The community desires additional traffic calming measures and bicycle/pedestrian improvements in residential neighborhoods.

Funding Status:

The proposed resources would pay for design and construction. The City could utilize consultants to manage the program or utilize an in-house traffic engineer.

Environmental Review Status:

Exempt ☒ Mitigated DNS ☐ EIS ☐

Potential Project Issues: There would be a significant level of community involvement with this project.

CURRENT DOLLARS

Year	Prior Years	2013	2014	2015	2016	2017	2018	Total
Expenses								
Design		\$ 65,000	\$ 65,000					\$ 130,000
ROW								
Construction		\$ 185,000	\$ 35,000					\$ 220,000
Total		\$ 250,000	\$ 100,000					\$ 350,000
Revenue								
REET		\$ 250,000	\$ 100,000					\$ 350,000
Other								
Total	\$ -	\$ 250,000	\$ 100,000					\$ 350,000



**SCHEDULE**

	2015				2016				2017				2018				2019				2020			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Design																								
Construction																								

Subject/Topic: Ordinance Adopting the 2015-2016 Biennial Budget	For Council Meeting Agenda of: December 8, 2014 Department: Finance and Administration Prepared by: Joanne M. Gregory	
Proposed Council Action/Motion: Adopt Ordinance No. 14-0389 Adopting a Biennial Budget for the Period January 1, 2015 through December 31, 2016, Establishing Appropriations of Funds for the 2015-2016 Biennium	<u>Initial & Date</u> Approved by Department Head: _____ Approved by City Attorney: _____ Approved by Finance Director: _____ Approved by City Manager: <u>RJK 11-26-14</u> Exhibits/Attachments: Ordinance No. 14-0389	
Expenditure Required	Amount Budgeted	Appropriation Required All Fund Revenue: \$52,089,453 All Fund Expenditures: \$59,750,318
<u>INFORMATION/BACKGROUND:</u>		
On October 27, the proposed 2015-2016 biennial budget was presented to the City Council. Budget review sessions were conducted from November 3 through November 24, 2014. The attached ordinance reflects the 2015-2016 biennial budget as directed and adjusted by the City Council. A public hearing was held to receive public comment and testimony on November 3, 2014.		
<u>FISCAL CONSIDERATION:</u>		
Total budgeted revenues for the biennium are \$52,089,453 and total budgeted expenditures for the biennium are \$59,750,318. The General Fund is balanced in that budgeted expenditures do not exceed budgeted revenues. Other special revenue funds, capital funds, and enterprise funds utilize fund reserves to support capital improvement programs and interfund transactions.		
The 2015-2016 Biennial Budget for the Transportation Benefit District (TBD) was approved by the TBD Board on October 27, 2014 and is NOT included in this City budget ordinance.		
The Biennial Budget also includes a 2% market wage adjustment for 2015 and 2016 for all city employees and Exhibit A to Ordinance No. 14-0389 establishes positions and salary schedules for City employees for the biennium.		
<u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u>		
Council Policy: Deliver services at a level greater than prior to incorporation of the City. Washington State statutes require adoption of the budget prior to the beginning of the ensuing fiscal year.		

**CITY OF KENMORE
WASHINGTON
ORDINANCE NO.14-0389**

**AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON,
ADOPTING A BIENNIAL BUDGET FOR THE PERIOD JANUARY
1, 2015 THROUGH DECEMBER 31, 2016; ESTABLISHING
APPROPRIATIONS OF FUNDS FOR THE 2015-2016 BIENNIUM;
AND ESTABLISHING POSITIONS AND SALARY SCHEDULES
FOR 2015; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, a Preliminary 2015-2016 Biennial Budget was submitted to the City Council and the City Clerk on October 27, 2014; and

WHEREAS, the City Council scheduled and held a Public Hearing on the Proposed 2015-2016 Biennial Budget on November 3, 2014;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Funds Appropriated. The Budget for January 1, 2015 through December 31, 2016 is appropriated by fund as follows:

FUND	2015-2016 Revenue Budget
General Fund	\$20,553,270
Street Fund	2,359,531
Public Art Fund	200
Park Impact Fee Fund	234,063
Transportation Impact Fee Fund	1,397,257
Strategic Reserve Fund	0
Strategic Opportunities Fund	37,160
Sammamish River Bridge Fund	0
Real Estate Excise Tax Fund	1,827,000
Kenmore Village Fund	1,326,900
Park Capital Fund	1,240,400
Transportation Capital Fund	17,208,172
Surface Water Management Fund	3,540,000
Surface Water Capital Fund	2,139,500
Swamp Creek Basin Fund	20,000
Equipment Replacement Fund	206,000
Total Budget	\$52,089,453

Ordinance Budget 2015-2016

FUND	2015-2016 Expenditure Budget
General Fund	\$20,538,934
Street Fund	2,371,277
Public Art Fund	1,000
Park Impact Fee Fund	490,000
Transportation Impact Fee Fund	2,760,000
Strategic Reserve Fund	0
Strategic Opportunities Fund	911,200
Sammamish River Bridge Fund	0
Real Estate Excise Tax Fund	3,528,719
Kenmore Village Fund	3,517,240
Park Capital Fund	1,238,000
Transportation Capital Fund	17,308,172
Surface Water Management Fund	4,652,276
Surface Water Capital Fund	2,209,500
Swamp Creek Basin Fund	0
Equipment Replacement Fund	224,000
Total Budget	\$59,750,318

Section 2. Wage Adjustment. The 2015-2016 Biennial Budget includes annual 2% market wage adjustments for City employees, effective January 1, 2015 and January 1, 2016.

Section 3. Positions and Salary Schedules. The various positions and salary ranges for City employees for the biennium are attached to this Ordinance as Exhibit A.

Section 4. Transmittal. A complete copy of the budget as adopted, together with a copy of this adopting Ordinance, shall be transmitted by the City Clerk to the Division of Municipal corporations of the Office of the State Auditor and to the Association of Washington Cities.

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 6. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 8th DAY OF DECEMBER 2014.

CITY OF KENMORE

Mayor David Baker

Ordinance Budget 2015-2016

ATTEST/AUTHENTICATED:

Patty Safrin, City Clerk

Approved as to form:

Rod P. Kaseguma, City Attorney

FILED WITH THE CITY CLERK: November 26, 2014
PASSED BY THE CITY COUNCIL: December 8, 2014
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO. 14-0389

Exhibit A

City of Kenmore
2015-2016 Salary Plan

Salaries are shown as Monthly

Classification	2015-2016 Salary Range		
	Low	Mid	High
Finance and Administration Dir.	8,333	9,920	11,507
Assistant City Manager	8,333	9,920	11,507
Community Development Dir.	7,811	9,299	10,786
Development Services Director	7,281	8,668	10,055
Public Works Operations Mgr.	6,668	7,938	9,208
Senior Engineer	6,235	7,423	8,610
Senior Planner	5,924	7,052	8,180
Surface Water Program Mgr.	5,924	7,052	8,180
Associate Civil Engineer	5,152	6,133	7,114
City Clerk	5,429	6,463	7,497
Associate Planner	5,088	6,057	7,026
Accountant	4,838	5,760	6,681
Bldg. Inspector/Plans Examiner	5,309	6,320	7,332
Bldg. Inspector/Code Compliance Officer	4,838	5,760	6,681
Management Analyst	4,687	5,580	6,472
ROW Inspector (change in title)	4,375	5,208	6,041
Surface Water Technician	4,319	5,142	5,965
Executive Assistant	4,278	5,093	5,908
Assistant Planner	4,261	5,073	5,884
Building Permit Specialist	3,806	4,531	5,256
Accounting Technician	3,768	4,486	5,204
Administrative Asst.	3,670	4,369	5,068
Receptionist	2,948	3,510	4,071
Maint. Custodian	2,867	3,414	3,960

New Classification	2015-2016 Salary Range		
	Low	Mid	High
Public Works Dir./City Engineer	7,906	9,412	10,917
Traffic Engineer - Senior	6,235	7,423	8,610
Project Manager	6,235	7,423	8,610
Civil Engineer	5,693	6,778	7,862
Planner	5,506	6,555	7,604
Cmty. Rel. Mgr/Policy Analyst	5,287	6,294	7,301
Volunteer & Events Supervisor	4,070	4,846	5,621 *
Maintenance Worker	3,850	4,583	5,316
Intern	13/hr	14/hr	15/hr
Part time/Seasonal MW	11/hr	13/hr	15/hr

* Salary shown at full time. This position will be part time and salary will be prorated accordingly

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