

City of Kenmore, Washington
City Council Special Meeting
Minutes
October 6, 2014

CALL TO ORDER – The special meeting of the Kenmore City Council was called to order by Mayor David Baker at 6:00 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Allan Van Ness, and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Nigel Herbig and Stacey Denuski

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Kris Overleese, Engineering & Environmental Services Director; Debbie Bent, Community Development Director; Bryan Hampson, Development Services Director; Jennifer Gordon, Public Works Operations Manager; Rosemary Larson, City Attorney; and Patty Safrin, City Clerk

EXECUTIVE SESSION

Mayor Baker recessed the special meeting to an executive session at 6:00 p.m. to discuss Potential Litigation, pursuant to RCW 42.30.110(1)(i), and Property Disposition, pursuant to RCW 42.30.110(1)(c). He stated that the executive session will last for approximately 60 minutes and that no action is anticipated when the meeting is reconvened.

Mayor Baker reconvened the meeting at 7:02 p.m.

AGENDA APPROVAL

It was Council consensus to approve the agenda as submitted.

CONSENT AGENDA

Deputy Mayor Van Ness moved to approve the consent agenda as submitted. Mayor Baker seconded the motion to Receive and File the City of Kenmore August 2014 Financial Report. The motion passed unanimously.

BUSINESS AGENDA

Presentation of the Resource Alignment Diagnostic (RAD) Tool by the Center for Priority-Based Budgeting (CPBB) – Rob Karlinsey, City Manager, provided a brief introduction as to where the City is in the priority-based budgeting (PBB) process. Jon Johnson and Chris Fabian, Co-Founders of CPBB, were present to give a PowerPoint presentation explaining how the RAD tool can be used in the budget process. Johnson stated that it will take two to three budget cycles before the City is completely comfortable with the process.

Fabian reviewed the five steps in the PBB process. He stated that the feedback from citizens who were engaged with the process validated the definitions of City goals which became

the Result Maps that staff worked with when scoring programs. He stated that the way the City has allocated resources to programs is a very healthy model, with 77% of program costs allocated to Quartile 1 and Quartile 2 programs, the programs which rated most highly to correspond with the results the City wishes to achieve. Johnson pointed out that governance costs are only 11% of the City's projected budget, which is low compared to other cities they have worked with, with 89% of the budget going to programs which directly benefit the community. He encouraged staff to use the RAD tool to generate new budget conversations. They were also available to answer any questions.

Estimates of Revenue and Expenditures for Current 2013-2014 Budget – Rob Karlinsey, City Manager, distributed an Estimate of 2014 Revenues and Expenditures to Council and stated that the Finance Director was not present to review it with Council due to being called away for a family emergency. He was also available to answer any questions.

Approve Revised Puget Sound Clean Air Agency (PSCAA) Agreement, Contract No. 14-C1261 – Bryan Hampson, Development Services Director, was present to state that PSCAA refused to insert hold harmless language for the City into the contract, and that staff recommends approving the contract as revised. He was also available to answer any questions.

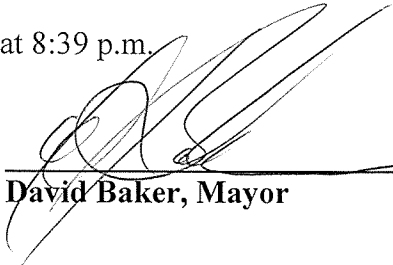
Councilmember Herbig moved to Approve Revised Puget Sound Clean Air Agency Agreement, Contract No. 14-C1261. Mayor Baker seconded the motion. The motion passed 7-0.

CITY COUNCILMEMBER REPORTS & COMMENTS

Mayor Baker presented Deputy Mayor Van Ness with a Certificate of Municipal Leadership from the Association of Washington Cities (AWC) for completion of leadership training. He stated that Deputy Mayor Van Ness will be in charge of next week's meeting, as he will be absent.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 8:39 p.m.



David Baker, Mayor

ATTEST:



Patty Safrin, City Clerk