City of Kenmore, Washington
City Council Special Meeting
Minutes
December 2, 2013

CALL TO ORDER – The special meeting of the Kenmore City Council was called to order by Mayor David Baker at 6:00 p.m.

EXECUTIVE SESSION

Mayor Baker recessed the special meeting to an executive session at 6:00 p.m. to discuss Property Disposition, pursuant to RCW 42.30.110(1)(c). He stated that the executive session will last for approximately 60 minutes and that no action is anticipated when the meeting is reconvened.

CALL TO ORDER – Mayor Baker reconvened the meeting at 7:00 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Bob Hensel and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Allan Van Ness and Glenn Rogers

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Engineering & Environmental Services Director; Debbie Bent, Community Development Director; Bryan Hampson, Development Services Director; Lauri Anderson, Senior Planner; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

It was Council consensus to amend the agenda to allow a vote on adoption of Ordinance No. 13-0370 (Business Item No. X.E.) immediately following the public hearing on that agenda item. It was Council consensus to approve the agenda as amended.

CITIZEN COMMENTS

Patty Byhre, 18102 80th Avenue NE, Kenmore, was not present but submitted her comments prior to the meeting stating her concerns regarding parking on 80th Avenue near her home.

CONSENT AGENDA

Councilmember Curtis moved to approve the consent agenda as submitted. Councilmember Van Ness seconded the motion to Approve Check Nos. 28997 - 29096 in the Amount of $704,538.48 and Electronically Transferred Payroll Funds Totaling $64,213.37 for the Period Ending November 22, 2013; Amendment No. 2 to Contract No. 06-C537 with Stewart Beall MacNichols & Harmell, Inc. for Public Defender Services; Amendment No. 3 to Contract No. 09-C780 with Alcalde and Fay for Federal Government Relations Service; and

<u>Amendment No. 3 to Contract No. 09-C816 with Gordon Thomas Honeywell Government Affairs for State Government Relations Service. The motion passed unanimously.</u>

PUBLIC HEARING

Public Hearing to Receive Public Testimony on Ordinance No. 13-0370, Extending the Moratorium on Marijuana Businesses and Operations Under Washington State Initiative 502 – Lauri Anderson, Senior Planner, was present to provide a brief report. She stated that the current moratorium will expire on December 24, 2103 and that this extension, if adopted, would expire on May 12, 2014. The purpose is to give the City time to continue to review the Liquor Control Board final rules and the Liquor Control Board's review of medical marijuana and how that will coordinate with control of recreational marijuana businesses. She was also available to answer any questions.

Mayor Baker opened the public hearing to receive public testimony on this issue at 7:05 p.m. As there were no citizens wishing to testify, Mayor Baker closed the public hearing at 7:05 p.m.

Public Hearing to Receive Public Testimony on Ordinance No. 13-0369, Interim Zoning Regulation Making Marijuana Business a Prohibited Use in the R-1, R-4 and R-6 Single-Family Residential Zoning Districts - Lauri Anderson, Senior Planner, was present to provide a brief report. She stated that the purpose of this public hearing is to take public testimony and then consider whether further findings should be adopted justifying the interim regulation that the City Council put in place on November 12, 2013. Staff does not recommend revising the findings or adopting additional findings. She was also available to answer any questions.

Mayor Baker opened the public hearing to receive public testimony on this issue at 7:08 p.m. As there were no citizens wishing to testify, Mayor Baker closed the public hearing at 7:08 p.m.

BUSINESS AGENDA

Electronic Permitting Update – Bryan Hampson, Development Services Director, was present to give a brief update. He stated that as of July 2013 the City offers electronic permitting for all permits that can be done at the counter; however, it is does not coordinate with the current permit tracking software system, which the department is planning to replace during this biennium budget. Electronic permitting is done through MyBuildingPermit.com, which also provides the ability to check permit status and schedule inspections. A customer kiosk is installed in City Hall and can be used by the public. He was also available to answer any questions.

IT Strategic Plan Update – Joanne Gregory, Finance & Administration Director; Tarak Shah, Vice President for RNR Consulting; and Abhijit Verekar ("AV"), President of RNR Consulting, were present to give a brief report. Director Gregory stated that they anticipate the final IT plan, provided in the agenda packet, will help the City transition to a more efficient and effective IT environment over the next three to five years, in keeping with Council goals. They were also available to answer any questions.

City of Kenmore 2014 Federal Legislative Agenda – Nancy Ousley, Assistant City Manager, was present to give a brief report. She stated that the proposed agenda continues the City's emphasis on funding for Kenmore Navigation Channel dredging and transportation infrastructure. It has more of an emphasis on funding options for the Sammamish River Bridge project; grant funding opportunities and other economic development issues; and work on temporary flight restriction issues created for Kenmore Air when the President of the United States comes to the area. She was also available to answer any questions.

Rob Karlinsey, City Manager, noted that SR 522 funding is not on this legislative agenda due to the Sammamish River Bridge being a higher priority for federal funding at this time.

Councilmember Sperry moved to Approve the City of Kenmore 2014 Federal Legislative Agenda. Councilmember Van Ness seconded the motion. The motion passed unanimously.

City of Kenmore 2014 State Legislative Agenda – Nancy Ousley, Assistant City Manager, was present to give a brief report. She stated that the changes in this agenda reflect the successes the City had in 2013, including approval of freeway signage for Kenmore and capital funding for a Kenmore Village Town Green. On this agenda transportation is the main focus, including adding funding for the Sammamish River Bridge. It also includes capital funding to renovate the Hopelink Kenmore family shelter. She noted that the City's delegates are very appreciative of our crisp and clear statements of priority. She was also available to answer any questions.

It was Council consensus to add language in support of State legislation on property tax relief for low income individuals and bring this item back for approval at the next meeting.

Adopt Ordinance No. 13-0370, Extending the Moratorium on Marijuana Businesses and Operations Under Washington State Initiative 502 – (This item was voted on immediately following the public hearing.)

Councilmember Rogers moved to Adopt Ordinance No. 13-0370, Extending the Moratorium on Marijuana Businesses and Operations Under Washington State Initiative 502. Deputy Mayor Hensel seconded the motion. The motion passed 7-0.

Adopt Ordinance No. 13-0365, Relating to the 2014 Regular Property Tax – Joanne Gregory, Finance & Administration Director, was present to give a brief report. She stated that the proposed 2014 Property Tax Levy would have a 0% increase over 2013, except for the addition of new construction. She was also available to answer any questions.

Councilmember Rogers moved to Adopt Ordinance No. 13-0365, Relating to the 2014 Regular Property Tax, adjusted with a 1% increase in the property tax levy instead of the proposed 0% increase. Councilmember Curtis seconded the motion. The motion passed 4-3, with Councilmembers Smith and Van Ness and Mayor Baker voting no.

Adopt Ordinance No. 13-0366, Amending the 2013-2014 Biennial Budget – Joanne Gregory, Finance & Administration Director, was present to give a brief report. She stated that the only changes in the amendments since last week are the removal of the Queue Jump project, which did not receive grant funding, and removal of the digital reader board project. She was also available to answer any questions.

Deputy Mayor Hensel moved to Adopt Ordinance No. 13-0366, Amending the 2013-2014 Biennial Budget. Councilmember Curtis seconded the motion. The motion passed 7-0.

Adopt Ordinance No. 13-0367, Updating the 2013-2018 Capital Improvements Program (CIP) for Surface Water, Parks and Transportation – Joanne Gregory, Finance & Administration Director, was present to give a brief report. She stated that the only changes made to the CIP from previous discussions were to reschedule the Queue Jump project to keep it in its original time slot of 2016-2018 and, because of unsuccessful sidewalk grant applications, to revert back to the original sidewalk funding scheme of setting aside $100,000 per year over the next five years. She was also available to answer any questions.

Councilmember Van Ness moved to Adopt Ordinance No. 13-0367, Updating the 2013-2018 Capital Improvements Program (CIP) for Surface Water, Parks and Transportation. Councilmember Curtis seconded the motion. The motion passed 7-0.

STAFF REPORT

SR 522 Gateway Signs – Kris Overleese, Engineering & Environmental Services Director, was present to give a PowerPoint presentation. She stated that she has worked with the design team to verify sizes of signs needed, looked at the signs we currently have, and had some renderings made of proposed signs. The goal is to construct the signs in 2014. The signs will have lighting and irrigation. The signs are intended to break and give way if hit, which is required for signs located this close to the road. The west sign will probably be permanent; however, the east sign will probably get moved as Bothell does their SR 522 improvements. City Manager Karlinsey stated that the signs are in keeping with our wayfinding brand and that changing them would be a departure from our branding.

It was Council consensus that staff bring back some additional options for Council to review, including a three-dimensional aspect and making the base more substantial while still remaining safe.

City Manager Karlinsey stated that staff needs Council's direction before the end of the year on the boathouse project, since costs are substantially higher than anticipated. Staff has written a draft business plan, including costs.

It was Council consensus to add the boathouse as a study session at 6:00 p.m. for the December 9th meeting.

CITY COUNCILMEMBER REPORTS & COMMENTS

Mayor Baker stated that he had an opportunity to talk to the Governor last week and that he is very interested in our boathouse project and may be here to cut the ribbon when we complete the project.

ADJOURNMENT

Mayor Baker adjourned the meeting at 8:44 p.m.

David Baker, Mayor

ATTEST:

Patty Safrin

Patty Safrin, City Clerk