

**City of Kenmore
City Council Special & Regular Meeting
Study Session
Minutes
April 15, 2013**

CALL TO ORDER – The special meeting of the Kenmore City Council was called to order by Mayor David Baker at 5:30 p.m.

EXECUTIVE SESSION

Mayor Baker recessed the special meeting at 5:30 p.m. to an executive session to discuss Property Acquisition, pursuant to RCW 42.30.110(1)(b), Property Disposition, pursuant to RCW 42.30.110(1)(c), and Potential Litigation, pursuant to RCW 42.30.110(1)(i). He stated that the executive session will last for approximately 90 minutes and that no action is anticipated when the meeting is reconvened.

ADJOURNMENT – Mayor Baker adjourned the special meeting at 7:00 p.m.

CALL TO ORDER – Mayor Baker called the regular meeting to order at 7:00 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Bob Hensel, and Councilmembers Allan Van Ness, Milton Curtis, and Glenn Rogers

Councilmembers excused: Councilmembers Brent Smith and Laurie Sperry

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Engineering & Environmental Services Director; Jennifer Gordon, Public Works Operations Manager; Kent Vaughan, Senior Civil Engineer; and Patty Safrin, City Clerk

STUDY SESSION AGENDA

Kenmore Business Incubator Report – Nancy Ousley, Assistant City Manager, and Barry Weisband, Consultant, were present to give a brief PowerPoint presentation and report. They were also available to answer any questions.

Assistant City Manager Ousley stated that the pilot business incubator program is now operating in approximately 3,000 square feet of space in downtown Kenmore. They reviewed the timeline from the time the City Council authorized the 2-year pilot program to the present and discussed why and how Kenmore is taking the lead in providing this program and the ways in which businesses and entrepreneurs are being actively recruited to partner with the City and take part in the business incubator program. Mr. Weisband detailed the expectations for participants, including creation of a detailed business plan, participation in seminars and mentoring opportunities, and best efforts to locate in Kenmore post-incubator. Assistant City Manager Ousley stated that the incubator program has made clear the need for a business registration program and much more office space in Kenmore.

Sidewalk Program Discussion – Kris Overleese, Engineering & Environmental Services Director, and Kent Vaughan, Senior Civil Engineer, were present to give a brief PowerPoint presentation and report. They were also available to answer any questions.

Senior Engineer Vaughan stated that the sidewalk program was developed late last year in response to City Council goals to establish a 20- to 30-year sidewalk plan and establish a nonmotorized circulation system linking key community destinations. He pointed out the pedestrian and bicycle routes on the City map as well as locations of existing sidewalks. He noted that, in developing the sidewalk program, the assumptions were installing sidewalks on one side of the road only, ADA ramps where necessary, storm drainage as needed, and provision of street trees. He stated that the funding strategy is to set aside \$100,000 in REET funds per year for sidewalks, surface water funds for storm water components, and grant funding. Estimated arterial funding needs are \$36 million. The 68th Avenue project will be done in 2013 with Transportation Improvement Board (TIB) grant funds, and Community Development Block Grant (CDBG) funds are being sought in 2013 for the 181st Street sidewalk project.

STAFF REPORT

City Manager Karlinsey handed out the Coffee with Council schedule. He suggested that Councilmembers may want to look at cutting back to once a month, as attendance is declining. He noted that next week's schedule is full, with activities every evening. He reminded the Council of the Joint Planning Commission/City Council Meeting tomorrow, April 16th, at 6:30 p.m.

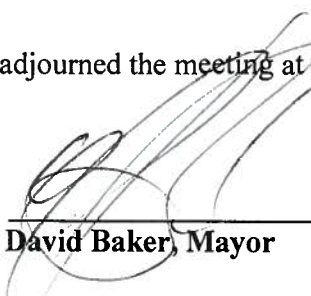
CITY COUNCILMEMBER COMMENTS/REPORTS

Deputy Mayor Hensel stated that with the Kenmore Camera property sale finally closed, he would like to recognize and thank former city manager Fred Stouder, Assistant City Manager Nancy Ousley, and City Manager Karlinsey for all their efforts in making this happen.

Mayor Baker stated that the King County Executive has appointed him to a 3-year term in the Office of Law Oversight Citizens' Committee. He announced that this Saturday, April 20th, for Parks Appreciation Day the City Council is providing hot dogs for lunch in Rhododendron Park. He stated that he will be in Olympia on Friday working on getting legislation passed, particularly transportation. He stated that the Sound Cities Public Issues Committee passed a resolution supporting mitigation for the effects tolling, and with I-90 and the viaduct replacement also to be tolled, the problems need to be looked at more regionally. The Lake Washington Mayors' group has drafted a letter which has been taken over by the County, but the cities are trying to retain control and not let it become a County issue instead of a city issue.

ADJOURNMENT

There being no further business, Mayor Baker adjourned the meeting at 8:33 p.m.



David Baker, Mayor

ATTEST:



Patty Safrin, City Clerk