



City of Kenmore - 18120 68th Avenue NE - P.O. Box 82607 - Kenmore, WA 98028
Phone: 425-398-8900 - Fax: 425-481-3236 - E-mail: cityhall@kenmorewa.gov

City of Kenmore
City Council Special Meeting Agenda

6:00 p.m., Monday, May 19, 2014

Kenmore City Hall, Council Chambers
18120 68th Avenue NE, Kenmore, WA 98028

REVISED City Council Regular Meeting Agenda

7:00 p.m., Monday, May 19, 2014

Kenmore City Hall, Council Chambers
18120 68th Avenue NE, Kenmore, WA 98028

If you have any questions or to confirm agenda items prior to the meeting, or if you require special accommodations, please call the City Clerk at 425-398-8900. You may also stop by City Hall at 18120 68th Avenue NE, Kenmore. Council agendas are also available on our website at www.kenmorewa.gov.

I. 6:00 p.m. - CALL SPECIAL MEETING TO ORDER

II. EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), Potential Litigation and RCW 42.30.110(1)(c),
Property Disposition

III. ADJOURN SPECIAL MEETING

IV. 7:00 p.m. - CALL REGULAR MEETING TO ORDER

V. POSSIBLE ACTION RELATING TO EXECUTIVE SESSION

VI. ROLL CALL

VII. FLAG SALUTE

VIII. AGENDA APPROVAL

IX. PROCLAMATION

- A. Proclaiming June 2014 Art Awareness Month in Kenmore
[Proclamation](#)

X. CITIZEN COMMENTS

- A. This is an opportunity to express your views on issues that are important to you and to the community. Please limit your comments to three (3) minutes.

XI. CONSENT AGENDA

- A. Adopt Minutes for the May 5, 2014 City Council Special Meeting
[Draft Minutes](#)
- B. Approve Check Nos. 29904 - 29974 in the Amount of \$257,711.20 and Payroll Check No. 211299 in the Amount of \$1,256.28 and Electronically Transferred Payroll Funds Totaling \$66,894.29 for the Period Ending May 9, 2014.
[Checks for Approval](#)
- C. Approve Interlocal Agreement, Contract No. 14-C1277, with Washington State Patrol for Weight Limit Enforcement of the West Sammamish River Bridge - Kris Overleese, Engineering & Environmental Services Director
[Agenda Bill](#)
- D. Approve Amendment No. 1 to Contract No. 12-C1082 with Perteeet for Traffic Engineering, Transportation, and Parks On-Call Services - Kris Overleese, Engineering & Environmental Services Director
[Agenda Bill & Attachments](#)
- E. Receive and File City Council Vacancy & Leave of Absence Policy, Attachment to Resolution No. 14-238
[Policy Document](#)

XII. BUSINESS AGENDA

- A. Adopt Ordinance No. 14-0383 Amending the 2013-2018 Capital Improvement Program (CIP) to Allocate Funding for the West Sammamish River Bridge Project - Joanne Gregory, Finance & Administration Director
[Agenda Bill & Attachments](#)

XIII. STAFF REPORT

- A. Pedestrian & Bicycle Safety Update - Rob Karlinsey, City Manager
[Memo & Attachments](#)

XIV. COUNCILMEMBER REPORTS & COMMENTS

XV. COUNCILMEMBER INITIATIVES

XVI. ADJOURNMENT

Upcoming Meetings:

Tuesday, May 20, 2014 Planning Commission Regular Meeting 7:00 p.m.

Monday, May 26, 2014 City Hall Closed for Memorial Day Holiday

Tuesday, May 27, 2014 City Council Regular (Holiday Schedule) Meeting - CANCELED

**City of Kenmore
Proclamation**

Art Appreciation Month in Kenmore – June 2014

WHEREAS, each spring a nationwide high school visual arts competition is sponsored by the U.S. House of Representatives to recognize and encourage artistic talent in the nation and in each congressional district; and

WHEREAS, since the competition began in 1982, more than 650,000 high school students have participated; and

WHEREAS, the 35th Congressional Art Competition, “An Artistic Discovery,” was open to all high school students in the Washington State 1st Congressional District; and

WHEREAS, two Inglesmoor High School students won awards, Sonny Hong with her artwork “Words Hurt” was a runner-up, and Zhanpei Fang with her artwork “Mere/Mer” received an honorable mention; and

WHEREAS, Zhanpei Fang’s artwork will be displayed at Congresswoman Suzan DelBene’s district office for one year and Sonny Hong will have a display at a gallery show at the Ryan James Fine Arts Gallery in Kirkland; and

WHEREAS, the City of Kenmore recognizes the importance and value of art; and

WHEREAS, the City of Kenmore would like to encourage individuals, groups, organizations and schools to promote programs that help strengthen the arts in our community,

NOW, THEREFORE, BE IT RESOLVED that the Kenmore City Council does hereby congratulate and honor Sonny Hong and Zhanpei Fang for their achievements, and their teacher, Mr. Zane Mills, for his encouragement of these students’ talents.

BE IT FURTHER RESOLVED that the Kenmore City Council joins the citizens of this community in celebration of Art Appreciation Month in Kenmore, June 2014.

IN WITNESS WHEREOF, signed this 19th day of May, 2014.

Signed: _____
David Baker, Mayor

Attested: _____
Patty Safrin, City Clerk

**City of Kenmore, Washington
City Council Special & Regular Meeting
Minutes
May 5, 2014**

CALL TO ORDER – Councilmember Milton Curtis called the special meeting of the Kenmore City Council to order at 6:00 p.m.

Councilmembers present: Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Nigel Herbig and Allan Van Ness

Councilmembers excused: Mayor Baker and Deputy Mayor Glenn Rogers

Staff present: Kris Overleese, Engineering & Environmental Services Director, and Patty Safrin, City Clerk

BUSINESS AGENDA

City Council Interviews with Pedestrian and Bicycle Safety Ad Hoc Committee Applicants

– The Councilmembers conducted 10 minute interviews with the following applicants: Doug Levy, Victoria Chausee, David Maerhen, Andrea Laltoo, Bob Hoffman, Bob Greene, John Buller, Todd Hochstrasser, Alan Zelt, Rob Collins, Mark Abersold, and Katrina Rose.

Review of Applicant Qualifications and Committee Appointments – The Councilmembers deliberated and gave each applicant a score.

Councilmember Sperry moved to appoint Doug Levy, Victoria Chausee, Andrea Laltoo, Bob Greene, Mark Abersold, and Katrina Rose to the Pedestrian and Bicycle Safety Committee. Councilmember Herbig seconded the motion. The motion passed unanimously.

ADJOURNMENT

Councilmember Milton Curtis adjourned the regular meeting at 9:38 p.m.

David Baker, Mayor

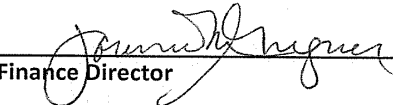
ATTEST:

Patty Safrin, City Clerk

City of Kenmore Voucher Certification and Approval

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the following claims, paid by checks 29904-29974 which total \$257,711.20, and payroll check #211299 in the amount of \$1,256.28 and electronically transferred payroll funds totalling \$66,894.29, are just, due and unpaid obligations against the City of Kenmore/King County/Washington, and that I am authorized to authenticate and certify to said claims.


 City Manager 5-9-14
 Date


 Finance Director 5-9-14
 Date

Check #	Vendor Name	Description	Check Amount
29904	DEPARTMENT OF LABOR AND INDUSTRIES	L & I 1st Qtr 2014 Volunteer Hours	27.99
29905	NATIONWIDE FINANCIAL 401a	Social Security Replacement Plan	10,167.43
29906	NATIONWIDE RETIREMENT SOLUTIONS 457	Deferred Comp Payroll Deduction	285.00
29907	ICMA RETIREMENT TRUST 457 - 304745	Deferred Comp Payroll Deduction	2,892.81
29908	DRS 457	Deferred Comp Payroll Deduction	875.00
29909	CITY OF KENMORE FS	Flexible Spending Medical Plans	232.15
29910	BANK OF AMERICA 941	Payroll Taxes	14,592.44
29911	DEPARTMENT OF RETIREMENT SYSTEMS	WA State Retirement	12,845.24
29912	STATE OF FLORIDA DISBURSEMENT UNIT	Payroll Deduction	275.00
29913	PEOPLES STORAGE	May Storage Unit Rent #C304	184.00
29914	KARLINSEY, ROB	Expense Reimbursement	84.42
29915	ASSOCIATION OF WA CITIES	Worker's Comp Retro Program Fee	2,317.62
29916	BAKER, DAVID	Transportation/Mileage Reimbursement	166.76
29917	CASCADE PEST CONTROL	Apr. Rhododendron Park Pest Control	142.35
29918	CITY OF LAKE FOREST PARK	April Public Works Crew/Equipment	70,524.37
29919	COASTWIDE LABORATORIES	City Hall Maintenance Supplies	259.58
29920	CROWN PRODUCTS LLC	Pet Waste Bags for Parks	811.32
29921	DAILY JOURNAL OF COMMERCE	Legal Ads	951.90
29922	REPUBLIC SERVICES	April City Hall & Rhod. Park Trash Service	851.53
29923	FRUHLING SAND & TOPSOIL	Dumping - Asphalt Debris & Vegetation	180.00
29924	GOVERNMENT FINANCE OFFICERS ASSOC	Membership Dues 5/1/14-4/30/15	190.00
29925	HOUGH BECK & BAIRD INC	Professional Svcs through 4/25	7,908.75
29926	INGLEMOOR HIGH SCHOOL MUSIC BOOSTER	Jazz Band for Volunteer Appreciation	100.00
29927	KING COUNTY SHERIFF	March - School District Police Overtime	4,506.25
29928	LIGHTHOUSE CONSULTING INC	March IT Services & Software Backup	3,449.74
29929	NORTHSHORE FIRE DEPT	March & April Fire Marshal Plan Review	700.00
29930	PACIFIC TOPSOILS	March/April Vegetation Disposal	722.70
29931	PUGET SOUND ENERGY	Electricity/Gas/Signals/Street Lights	4,779.64

29932	CEMEX	Catch Basin Repair Materials	117.72
29933	SEATTLE TIMES	Legal Ads	1,637.40
29934	WA STATE CONSOLIDATED TECH SVCS	April ListServ	175.00
29935	COLUMBIA RIDGE LANDFILL	April Dump Fees	636.92
29936	AWC EMPLOYEE BENEFITS	Employee Contributions to Medical Ins.	744.50
29937	WA GUARANTEED EDUCATION TUITION	WA Pre-Tax Education Plan	50.00
29938	DEPARTMENT OF LABOR AND INDUSTRIES	Worker's Compensation	1,155.97
29939	UNITED WAY OF KING COUNTY	Employee Charitable Contribution	228.00
29940	AURORA RENTS	61st & 522 Catch Basin Repair Equipment	125.92
29941	HARRIS, LESLIE	Volunteer Event Exp. Reimbursement	157.25
29942	TELESYSTEMS WEST	Speaker phone/ Conference Phone	1,042.99
29943	DIGITAL REPROGRAPHICS SERVICES INC.	PRR 1305 Copies/Prints/Binding	192.05
29944	QUALITY BUSINESS SYSTEMS	Final Chgs for Replaced 2nd Floor Copier	490.34
29945	GRAINGER	Reflective Markers	103.00
29946	ALCALDE & FAY	3/15-4/15 Gov't. Affairs Consulting	5,132.13
29947	COMCAST	4/30-5/29 Incubator Internet/Phone Svc	173.16
29948	GORDON THOMAS HONEYWELL	April Gov't. Affairs Consulting	3,674.40
29949	TOWNE CENTRE HARDWARE	Public Works/ Facility Materials	244.21
29950	FIRE PROTECTION, INC	City Hall Fire Sprinkler Alarm Monitoring	1,975.64
29951	CHARLENE COLLINS FREEMAN	Labels for Artwork	50.00
29952	TITAN OUTDOOR, LLC	Surface Water Education/Advertising	1,505.95
29953	PHSI PURE WATER FINANCE	Incubator Bldg Filtered Water	50.31
29954	FRONTIER	4/28-5/27 City Hall Elevator & Main Phone	979.21
29955	WELLS FARGO FINANCIAL	1st & 2nd Floor Xerox Leases	1,383.60
29956	SNOHOMISH COUNTY TREASURER/ SHERIFF	April Bookings/Housing	12,192.95
29957	CANTEEN REFRESHMENT SERVICES	Coffee/Tea Supplies	227.40
29958	ROD STEVENS	March Downtown Development Svcs	950.00
29959	RAZZ CONSTRUCTION	Release Retainage 181st/61st Culvert Proj	23,077.53
29960	ST OF WA DEPT OF FISH & WILDLIFE	Boat Launch	14,782.50
29961	WAGE WORKS	March Flex Plan Administrative Fee	50.00
29962	INNOVAC	Vactor & Video Inspection Services	1,116.14
29963	SHELTON, CINDY	Mileage Reimbursement	34.72
29964	BUENA VISTA SERVICES, INC.	March Incubator Office Cleaning	495.00
29965	BRIEN, GAYLYNN	March/April Sales Tax Data Mgmt.	100.00
29966	TRINITY CONTRACTORS, INC.	Pay Est. #4 68th Sidewalk 13-C1232	14,934.00
29967	HOFFMAN, GAYLE	NW Green Home Tour Stop	750.00
29968	MACDONALD MILLER FACILITY SOLUTIONS	Plumbing Repairs at City Hall	896.02
29969	WESTERBECK ARCHITECTURE LLC	Boathouse Schematic/ Board Mounting	704.47
29970	6270 BOTHELL WAY LLC	SR522 W. A ROW Parcel No. 85	10,000.00
29971	DEVELOPMENTAL RESOURCES, INC.	Police Conference Registration	350.00
29972	TRAILER BOSS	Trailer for Volunteers	2,933.81
29973	KING COUNTY ANIMAL SVCS	Pet Licensing	765.00
29974	SARAH ROBERTS	March Prosecution Services	10,302.00
211299	SEYED SAFAVIAN	Payroll Check	1,256.28
5/2/2014	PAYROLL	Direct Deposit	66,894.29
			<u>\$ 325,861.77</u>

XI. B. Approve Check Nos. 29904 - 29974 in the Amount of \$2...

2014	PRIOR VENDOR ACTIVITY	TOTAL	FOR 2014
	A+ CONFERENCING		46.40
	ACADEMI TRAINING CENTER, LLC		800.00
	ACF WEST INC		113.88
	ACTION ENTERTAINMENT		395.00
	AFLAC		2,049.08
	ALCALDE & FAY		15,408.13
	ALPHAGRAPHS US718		162.47
	AMERICAN GENERAL		1,740.24
	AMERICAN PLANNING ASSOCIATION		1,540.00
	AMERICAN PUBLIC WORKS ASSOCIATION		780.00
	ANDERSON, LAURI		142.38
	ARTS OF KENMORE		100.00
	ASSOCIATION OF WA CITIES		14,389.00
	AURORA RENTS		668.71
	AV CAPTURE ALL, INC.		2,176.87
	AWC EMPLOYEE BENEFITS		155,346.53
	BAKER, DAVID		1,125.28
	BANK OF AMERICA 941		96,102.58
	BANNER BANK BAKER		6,277.52
	BANNER BANK BH		786.80
	BANNER BANK CS		1,845.27
	BANNER BANK DB		972.95
	BANNER BANK JG		1,401.49
	BANNER BANK JGORDON		6,561.93
	BANNER BANK KENMORE		9,977.14
	BANNER BANK LD		1,831.71
	BANNER BANK NO		3,877.60
	BANNER BANK PS		1,238.13
	BANNER BANK ROGERS		1,726.68
	BANNER BANK VAN NESS		3,591.71
	BASTYR UNIVERSITY		50,200.00
	BAYE ENTERPRISES, INC.		833.30
	BINW		1,138.63
	BIOBAG AMERICAS INC.		710.83
	BRIEN, GAYLYNN		100.00
	BUENA VISTA SERVICES, INC.		990.00
	BUILDERS EXCHANGE OF WASHINGTON INC		45.70
	BULGER SAFE & LOCK, INC.		356.48
	CALPORTLAND COMPANY		167.72
	CAMPOS APPRAISALS, INC.		3,200.00
	CANTEEN REFRESHMENT SERVICES		1,396.60
	CASCADE PEST CONTROL		854.10
	CEMEX		922.85
	CITY OF BELLEVUE		35,012.01
	CITY OF KENMORE		988,899.41
	CITY OF KENMORE FS		1,625.05
	CITY OF LAKE FOREST PARK		214,397.30

CITY OF SHORELINE	974.15
CITYWORKS/ AZTECA SYSTEMS INC.	9,995.00
CLARITY SIGNS	394.20
CLK CONSTRUCTION LLC	3,171.48
COASTAL WEAR PRODUCTS INC	1,356.71
COASTWIDE LABORATORIES	858.17
CODE PUBLISHING COMPANY	350.00
COLUMBIA BANK	9,863.82
COLUMBIA RIDGE LANDFILL	739.61
COMCAST	1,042.62
COMPUCOM	1,164.14
CONSOLIDATED PRESS	718.77
CONTOUR FENCE CO. INC.	2,318.12
CPS CONSTRUCTION LLC	4,000.00
CULLEY, AMBERLY	4,000.00
CUNNINGHAM, ED	250.00
CURTIS, DR. MILTON	67.76
DAILY JOURNAL OF COMMERCE	656.50
DAY WIRELESS SYSTEMS	229.32
DEPARTMENT OF ECOLOGY	5,790.74
DEPARTMENT OF LABOR AND INDUSTRIES	7,842.38
DEPARTMENT OF RETIREMENT SYSTEMS	85,812.99
DRS 457	6,125.00
DURRANT, JEFF	167.75
EMERGENCY SERVICE COORDINATING AGCY	48,964.00
EVERGREEN PRINT SOLUTIONS	741.14
FASTSIGNS	105.12
FERGUSON ENTERPRISES INC #1539	2,125.51
FIRE PROTECTION, INC	959.22
FIRST AMERICAN TITLE	2,541.15
FRAUSE	7,218.75
FRONTIER	2,932.40
FRUHLING SAND & TOPSOIL	411.45
GEOENGINEERS INC	8,017.75
GLOCK PROFESSIONAL, INC	390.00
GOODSELL POWER EQUIPMENT #2 INC.	26.21
GORDON THOMAS HONEYWELL	11,057.91
GOVERNMENTAL ACCT STANDARDS BOARD	225.00
GRAY & OSBORNE, INC	1,414.44
GREATER BOTHELL CHAMBER OF COMMERCE	25.00
HARRIS COMPUTER SYSTEMS	7,105.83
HARRIS, LESLIE	2,500.00
HDR	80,319.63
HERBIG, NIGEL	149.79
HESTON VISUAL ARTS	700.80
HIGHWIRE	5,439.96
HOFFMAN, GAYLE	750.00
HOME DEPOT CREDIT SERVICES	53.55
HOPELINK	11,437.50

HOUGH BECK & BAIRD INC	412.50
HWA GEOSCIENCES INC.	900.00
ICMA RETIREMENT TRUST 457 - 304745	20,249.67
INDEPENDENT STATIONERS	410.41
INNOVAC	11,570.04
INSLEE, BEST, DOEZIE & RYDER, P.S.	43,398.05
INTEGRA TELECOM	3,145.32
IWORQ SYSTEMS	1,000.00
JACOBS ENGINEERING GROUP	64,921.99
JET CITY PRINTING	505.89
JOHN E. REID & ASSOCIATES	420.00
JOYCE ZIKER PARKINSON	9,187.50
KARLINSEY, ROB	528.08
KCDA PURCHASING COOP	95,358.31
KENMORE COMMERCIAL LLC	13,124.00
KENMORE ELEMENTARY PTA	2,000.00
KING COUNTY ANIMAL SVCS	1,055.00
KING COUNTY FINANCE	211,329.16
KING COUNTY FINANCE W.L.R.D.	2,182.00
KING COUNTY MUNICIPAL CLERKS ASSOC	25.00
KING COUNTY OFFICE OF FINANCE	1,852.42
KING COUNTY RADIO COMM SERVICES	271.95
KING COUNTY RECORDER'S OFFICE	549.00
KING COUNTY SHERIFF	9,461.45
KING COUNTY TREASURY	33,246.11
KING CTY EASTSIDE TRANSP PARTNERSH	200.00
KONICA MINOLTA BUSINESS SOLUTIONS	630.41
KUSTOM SIGNALS, INC.	9,260.26
LANGUAGE LINE SERVICES, INC.	182.22
LIGHTHOUSE CONSULTING INC	11,521.32
MAIL FINANCE	1,253.80
MILLER STEPHENS, MARY	3,750.00
MINZGHOR, NICHOLAS	343.75
MR. T'S TROPHIES	288.42
MULVIHILL, MARJORIE	250.00
NATIONAL LIFE OF VERMONT	939.56
NATIONWIDE FINANCIAL 401a	69,304.82
NATIONWIDE RETIREMENT SOLUTIONS 457	1,855.00
NEW PIG	3,440.64
NORTH COAST ELECTRIC	1,154.78
NORTHSHORE FIRE DEPT	620.00
NORTHSHORE PARK & REC SERVICE AREA	1,360.00
NORTHSHORE PAVING INC	6,099.11
NORTHSHORE ROTARY CLUB	202.00
NORTHSHORE SENIOR CENTER	3,300.00
NORTHSHORE UTILITY DIST	12,488.31
NORTHWEST LANDSCAPE SERVICES	4,799.24
OFFICE DEPOT	3,030.72
OLYMPIC ENVIRONMENTAL RESOURCES INC	5,995.89

OLYMPUS PURSUITS/ SHAWN JOHNSON	600.00
OSBORN CONSULTING INC.	37,539.22
OUSLEY, NANCY	283.66
OVERLEESE, KRISTEN	103.86
PACIFIC TOPSOILS	3,670.46
PART WORKS INC	703.74
PASSPORT TRAVEL AND TOURS	540.00
PAWS	2,145.00
PENDLETON, MICHAEL	3,253.14
PEOPLES STORAGE	552.00
PERTEET INC.	27,310.38
PETTY CASH CUSTODIAN	435.07
PHAM, NY THI	500.00
PHSI PURE WATER FINANCE	452.82
PUGET SOUND CLEAN AIR AGENCY	11,500.00
PUGET SOUND ENERGY	54,593.38
PUGET SOUND FINANCE OFFICERS ASSOC	50.00
PURE WATER TECHNOLOGY OF PUGET SOUND	224.26
QUALITY BUSINESS SYSTEMS	1,455.28
REPUBLIC SERVICES	2,549.49
ROAD CONSTRUCTION NW, INC.	206,153.81
ROGERS, GLENN	64.96
RONGERUDE, JOHN	300.00
SAMYN, DR. JEFFREY	250.00
SARAH ROBERTS	20,604.00
SCHUMACHER, JAMIE	2,710.25
SCHWARZWALTER, MARK	180.00
SEATTLE TIMES	3,543.99
SEES TREES AND EXCAVATION INC	700.80
SESAC	343.00
SHARAM FAMILY	3,484.30
SHRED-IT	204.19
SMITH, BRENT	68.32
SNOHOMISH COUNTY	3,764.00
SNOHOMISH COUNTY SHERIFF'S OFFICE	4,994.48
SNOHOMISH COUNTY TREASURER/ SHERIFF	32,321.04
SOUND CITIES ASSOC	11,850.97
SOUND LAW CENTER	3,573.50
SOUND PUBLISHING, INC.	1,099.82
SPERRY, LAURIE	63.84
ST OF WA DEPT OF FISH & WILDLIFE	7,838.00
STATE OF FLORIDA DISBURSEMENT UNIT	1,925.00
STATE OF WA DEPT. OF LICENSING	30.00
STEWART MACNICHOLS HARMELL, INC.	11,000.00
SUSSMAN/PREJZA & CO, INC	1,450.75
THE KIPLINGER LETTER	99.00
TIMEMARK INCORPORATED	111.58
TOPIA TECHNOLOGY/ BIS	800.00
TOTAL LANDSCAPE CORP	20,930.24

TOWNE CENTRE HARDWARE	635.33
TRANE U.S. INC.	6,156.62
TRINITY CONTRACTORS, INC.	126,291.28
UNITED RENTALS NW, INC	1,232.03
UNITED STATES POSTMASTER	1,665.71
UNITED WAY OF KING COUNTY	1,824.00
UNIVERSAL FIELD SERVICES	12,087.52
UPS STORE	312.74
URBAN LAND INSTITUTE	215.00
US POSTAL SERVICE (HASLER)	5,118.83
UTILITIES UNDERGROUND LOCATION CTR	326.37
VAN NESS, ALLAN	695.80
VERIZON WIRELESS	3,739.10
VERTICAL VISUAL SOLUTIONS INC.	6,030.71
WA ASSOC OF BUILDING OFFICIALS	600.00
WA ASSOC OF PUBLIC RECORDS OFFICERS	140.00
WA CITIES INSURANCE AUTHORITY	186,543.00
WA FINANCE OFFICERS ASSOCIATION	150.00
WA GUARANTEED EDUCATION TUITION	400.00
WA STATE CONSOLIDATED TECH SVCS	525.00
WA STATE DEPT OF LABOR & INDUSTRIES	125.30
WA STATE DEPT OF TRANSPORTATION	3,056.91
WA WILDLIFE & RECREATION COALITION	125.00
WAGE WORKS	150.00
WALL, JOHN	1,792.84
WASHINGTON MUNICIPAL CLERKS ASSOC	75.00
WASHINGTON TOURISM ALLIANCE	500.00
WEISBAND, BARRY	9,258.74
WELLS FARGO FINANCIAL	4,326.24
WILDCLIFFE MANOR, LLC	7,956.00
WINDOW CLEANING & MORE	2,400.00
WONDERLAND DEVELOPMENT	2,250.00
ZONAR SYSTEMS	525.33
ZUMAR	131.37
	<u><u>\$ 3,523,184.27</u></u>

Subject/Topic: Amendment to Contract No. 12-CI082 Proposed Council Action/Motion: Authorize the City Manager to execute Amendment 1 to Perteet Traffic Engineering, Transportation, and Parks On-Call Services Contract No. 12-CI082 for \$67,500.	For Council Meeting Agenda of: May 19, 2014 Department: Engineering & Environmental Services Prepared by: Kent Vaughan, PE for Kris Overleese, PE <u>Initial & Date</u> Approved by Department Head: <u>KV 5/14/2014</u> Approved by City Attorney: Approved by Finance Director: <u>[Signature] 5/14/14</u> Approved by City Manager: <u>DJK</u> Exhibits/Attachments: Attachment A: Agenda Item and Meeting Minutes from January 14, 2013 Attachment B: Contract 12-CI082 Task Order Tracking Sheet
Expenditure Required N/A Amount Budgeted N/A Appropriation Required N/A <i>(See Fiscal Consideration below)</i>	
<u>INFORMATION/BACKGROUND:</u> With this contract, the City utilizes Perteet, Inc. for traffic engineering, transportation planning, and parks project design. The transportation and parks projects/tasks needing assistance include: design, survey, right of way acquisition, geotechnical review, street standards review, permitting, environmental review, construction management services, and planning. In January 2013, the City Council authorized the City Manager to execute Contract No. 12-CI082 for \$675,000 (plus a 10% contingency) with Perteet Inc. At this time, the contract running budget total has reached \$670,007 (see Attachment B). Staff is seeking authorization from City Council to utilize the 10% contingency and increase the contracting authority by \$67,500. The amended not to exceed contract amount will be \$742,500.	
<u>FISCAL CONSIDERATION:</u> The amended contract value will set at \$742,500 (original contract amount of 675,000 + Amendment 1 amount of 67,500). The funds to pay for the work in the agreement are within individual project budgets and line items. No retainer is paid for on-call consultants.	

A “task order” is formally written and executed for any work given under this agreement. The City Engineer manages the overall agreement for compliance and parks, operations, and engineering staff manage “task orders” as needed. The City Engineer approves all task order assignments and task order amendments. The agreement with Perteet Inc. expires December 31, 2014 with an option to extend.

The significant remaining tasks, pending approval of the amendment, are listed in Attachment B.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

The Perteet team will continue to work on Transportation Projects, traffic engineering, and elements of Parks projects. The work they do will support:

Council Goal 4: To continue to pursue downtown development, with an emphasis on Kenmore Village.

Council Goal 5: To advance the public's access and connection to the waterfront.

Council Goal 8: To implement a Parks Improvement and Financial Plan.

Council Goal 11: To move the City Council's Interconnectivity Vision forward toward a parks improvement and financing plan implementation (parks, trails, open space, etc.)



Attachment A

 City Council Business Agenda Item
 City of Kenmore, WA

Subject/Topic: Traffic Engineering, Transportation, and Park Project Assistance: Consultant Selection

For Council Meeting Agenda of: January 14, 2013

Department: Engineering & Environmental Services

Prepared by: Kris Overleese, PE

Proposed Council Action/Motion: Authorize the City Manager to execute Contract No. 12-C1082 for \$675,000 (plus a 10% contingency) with Perteet Inc.

	<u>Initial & Date</u>
Approved by Department Head:	KMO
Approved by City Attorney:	NA
Approved by Finance Director:	ong 1/13
Approved by City Manager:	AK

Exhibits/Attachments:

Attachment A: Daily Journal of Commerce Ad

Expenditure Required \$ 675,000

Amount Budgeted \$ 675,000

Appropriation Required \$ 0

INFORMATION/BACKGROUND:

The City utilizes consultants for traffic engineering, transportation planning, and parks project design. The transportation and parks projects/tasks needing assistance include: design, survey, right of way acquisition, geotechnical review, street standards review, permitting, environmental review, construction management services, and planning.

In 2012, the City had one transportation/traffic engineering on-call consultant contract, a right of way acquisition contract, and a survey on-call contracts. The City is now pursuing one surface water/parks on-call consultant and one transportation/parks on-call consultant. This report outlines the transportation/parks on-call consultant selection.

In November of 2012, the City advertised for a new transportation/parks on-call consultant. Please see the attached Daily Journal of Commerce advertisement. The term of the agreement will be for two years, with the opportunity to extend at the City's discretion. The City received six submittals. Four teams were interviewed by a multi-disciplinary team of planning, engineering, operations staff. City staff was joined for the selection process by a Washington State Department of Transportation (WSDOT) Local Programs member. The four firms interviewed were: Perteet, Berger Abam, Tetra Tech, and KPFF. References were checked and the staff team selected the Perteet Inc. team due to their commitment to excellence, communication skills, experience working as a team, and technical ability.

FISCAL CONSIDERATION:

The agreement with Perteet Inc. will expire December 31, 2014 with the option to extend. The contract value will be \$675,000. No retainer is paid for on-call consultants. A “task order” is formally written and executed for any work given under this agreement.

The City Engineer will manage the overall agreement for compliance and parks, operations, surface water, and engineering staff will manage “task orders” as needed. The City Engineering will approve all task order assignments and task order amendments. The funds to pay for the work in the agreement are within individual projects budgets and line items. The significant tasks to be completed with this agreement include:

- Transportation Element of the Comprehensive Plan Update
- Roads Standards evaluation and update
- T-22Inglemoor Project
- T36 City Gateways
- T27 Sidewalk Projects: 68th Avenue NE
- P2 Tolt Trail
- P6 Moorlands Park Ballfield Improvements
- P11 Log Boom Park Bridge
- Traffic Count data collection as needed
- Traffic Engineering & Transportation Benefit District support
- Grant Writing

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

The Perteet team will work on Transportation Projects, traffic engineering, and elements of Parks projects. The work they do will support:

Council Goal 8: move the City’s interconnectivity vision forward toward implementation.

Council Goal 10: Address watershed issues affecting the City.



DAILY JOURNAL OF COMMERCE

"Helping business do business since 1893"

83 Columbia St., Seattle, WA 98104 • P.O. Box 11050, Seattle, WA 98111 • www.djc.com

City of Kenmore Professional Engineering Services Submittal Date: Dec. 3

CITY OF KENMORE REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES No. 12-C1082

Title: On-Call services for Traffic Engineering, Transportation/Parks Capital Project Design, Transportation Element of the Comprehensive Plan Update, and Street Standards Update.

Due Date: Submittals must be received no later than 5:00 p.m., Monday, December 3, 2012. Submittals received after this time and date will not be considered.

Scope: The City of Kenmore is requesting Statements of Qualifications (SOQ) from interested and qualified engineering firms to provide professional services to 1) design and assist with construction of transportation projects, 2) update the Transportation Element of the Comprehensive Plan, 3) general traffic engineering assistance with signal timing, stop sign warrants, channelization evaluation, etc., 4) assistance with site evaluation and parks project site review, 5) traffic circulation and trip generation analysis, 6) signal timing evaluations, and 7) grant writing.

The project assistance needed includes (but is not limited to): design, survey, traffic modeling, traffic data collection, signal timing evaluation, SEPA/NEPA document creation, geotechnical evaluation, landscape architecture, right-of-way acquisition, engineering services during construction, construction management/inspection, and community education/coordination.

The projects may include, but are not limited to: update to the Transportation Element of the Comprehensive Plan (airport plan, modeling, transit planning, impact fee review, evaluation of transit facilities and needs, bike and pedestrian facilities); trail design, sidewalk design, including stormwater components; curb ramp/ADA design (specifically the ADA improvements for the Juanita Overlay project utilizing

Federal Funds); safety improvements utilizing Federal Funds (channelization, signal improvements, ADA upgrades); pavement preservation design; street channelization design; Street Standards update; stream crossing pedestrian bridge design; and site evaluation.

The City intends to create an on-call agreement for the bulk of the work, but may create individual project agreements from this RFQ to utilize Federal funds.

The City encourages disadvantaged, minority, and women-owned consultant firms (or teams) to respond.

Telephone calls or any other inquires seeking additional information about the work included in this request will NOT be accepted or returned.

The on-call contract will be for 2 years with the option to extend at the City's discretion. The approximate dollar value of the contract is \$630,000.

Submittal: Interested parties shall submit 1) four copies of their SOQ and 2) four copies of a Transportation Element of a Comprehensive Plan created by the team within the past 6 years. SOQ submittals shall not exceed 20 single-sided pages in 12 point font. Submittals shall be addressed to:

Kris Overleese, City Engineer
City of Kenmore
P.O. Box 82607
Kenmore, WA 98028-0607

Selection Process: Submittals will be evaluated and ranked based on the following criteria (total of 100 points):

- 1) Key personnel for street design/channelization, Transportation Element of the Comprehensive Plan update, street standard creation, curb ramp/ADA design, and landscape architecture (20 points); 2) Firm/team experience with similar type municipal projects (20 points); 3) Team experience with curb ramp/ADA improvements (15 points); 4) Experience with transit planning and evaluation of transit needs (15 points); 5) Familiarity with municipal codes and street standards (15 points); and 6) Experience with LAG Manual and WSDOT Northwest Region Local Programs (15 points).

The City intends to review and evaluate the SOQs, then select and interview up to four firms. While the City intends the interview to be less formal, firms will

be evaluated based on 1) ability to communicate (25 points), 2) demonstrated ability provide the requested technical assistance (20 points), 3) demonstrated ability to manage projects and meet commitments (20 points), 4) demonstrated ability to provide quality control (20 points), and 5) ability to work together as a team (15 points).

The City will check references for up to two firms and reserves the right to select the firm that the City believes best meets its needs.

The Recipient (the City), in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Dates of publication in the Seattle Daily Journal of Commerce, November 14 and 16, 2012.

11/16(290470)

**City of Kenmore, Washington
City Council Special & Regular Meeting
Minutes
January 14, 2013**

CALL TO ORDER - The special meeting of the Kenmore City Council was called to order by Mayor David Baker at 5:35 p.m.

EXECUTIVE SESSION

Mayor Baker adjourned the special meeting at 5:35 p.m. to an executive session to discuss Litigation, pursuant to RCW 42.30.110(1)(i). He stated that the executive session will last for approximately 1½ hours and that no action is anticipated when the meeting is convened to regular session.

Mayor Baker extended the executive session for 10 minutes at 7:00 p.m.

CALL TO ORDER – Mayor Baker called the regular meeting to order at 7:10 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Bob Hensel, and Councilmembers Brent Smith, Laurie Sperry, Allan Van Ness, Milton Curtis, and Glenn Rogers

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Engineering & Environmental Services Director; Debbie Bent, Director of Community Development; Jennifer Gordon, Public Works Operations Manager; Leslie Harris, Management Analyst; Lauri Anderson, Senior Planner; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Boy Scout Troop No. 582 led the flag salute.

AGENDA APPROVAL

Deputy Mayor Hensel moved to amend the agenda by adding a Consent Agenda Item J, Approve Contract No. 12-C1037 Amendment No. 3, Purchase and Sale Agreement with James & Martha Donovan. The motion passed.

It was Council consensus to approve the agenda as amended.

CITIZEN COMMENTS

Dennis Mendrey, 6410 NE 182nd Street, Kenmore, was present to thank the City for appointing him to the Planning Commission.

John Hendrickson, 5919 NE 202nd Lane, Kenmore, was present to state his concerns regarding tax increases.

Dave Crawford, 7534 NE 175th Street, Kenmore, was present to state his concerns regarding raised medians on SR 522. He also stated that he was impressed with the blackberries having been removed.

Bob Black, 8232 NE 166th Street, Kenmore, was present to state his concerns about the \$20 vehicle fee imposed by the Kenmore Transportation Benefit District Board.

Mayor Baker thanked the citizens for their comments.

CONSENT AGENDA

Councilmember Curtis moved to approve the consent agenda as submitted. Councilmember Rogers seconded the motion to approve the Minutes of the February 6, 2012 Special Council Meeting and March 5, 2012 Special Council Meeting; Approve Check Nos. 26906 - 26982 in the amount of \$346,049.63 and Electronically Transferred Payroll Funds Totaling \$63,731.91 for the Period Ending November 30, 2012; Approve Check Nos. 26983 - 27065 in the amount of \$891,574.30 and Electronically Transferred Payroll Funds Totaling \$63,731.91 for the Period Ending December 21, 2012; Approve Check Nos. 27066 - 27121 in the amount of \$328,636.62 and Electronically Transferred Payroll Funds Totaling \$59,642.93 for the Period Ending January 4, 2013; Receive and File November 2012 Financial Report; Approve Contract No.10-C862 Amendment No. 3 with Sarah Roberts for Prosecution Services; Contract No. 12-C1099 with Washington Fish & Wildlife (WDFW) for Restroom Maintenance; Contract No. 12-C1081 with Osborne Consulting, Inc. for Surface Water & Park Project Assistance; Contract No. 12-C1082 with Perteet, Inc. for Traffic Engineering, Transportation, and Park Project Assistance; and Contract No. 12-C1037 Amendment No. 3, Purchase and Sale Agreement with James and Martha Donovan. The motion passed unanimously.

PUBLIC HEARING

Public Hearing to Receive Public Testimony Regarding Ordinance No. 13-0353, Extending the Moratorium on Medical Cannabis (Marijuana) Collective Gardens – Debbie Bent, Community Development Director, noted that the reasons for adopting the ordinance are outlined in the ordinance. She was also available to answer any questions.

Mayor Baker opened the public hearing to receive public testimony on this issue at 7:30 p.m.

The following citizens spoke:

Dennis Mendrey, 6410 NE 182nd Street, Kenmore, was present to state that this is a very complex situation and the approach Council is taking is a good start, but it is not a black and white situation, so it needs serious thought to determine how to proceed.

As there was no further testimony, Mayor Baker closed the public hearing at 7:32 p.m.

PRESENTATION

King County Councilmember (Attorney General Elect) Bob Ferguson – Mayor Baker stated that Attorney General Elect Ferguson has always been available and had the best interests of the

City at heart. Mayor Baker presented a plaque to him with thanks and appreciation for his service to the City as King County Councilmember. Mr. Ferguson stated that he really just came by to say thanks to the City, that it has been a great partnership, and that he looks forward to working with the City in his new role as Attorney General.

BUSINESS AGENDA

Adopt Ordinance No. 13-0353, Moratorium on Medical Cannabis (Marijuana) Collective Gardens – Debbie Bent, Community Development Director, stated that staff is recommending Council adopt the ordinance. She was also available to answer any questions.

Councilmember Sperry moved to Adopt Ordinance No. 13-0353, Moratorium on Medical Cannabis (Marijuana) Collective Gardens. Councilmember Van Ness seconded the motion. The motion passed 6-1, with Councilmember Rogers voting no.

Appoint Planning Commission Members and Establish Terms - Debbie Bent, Community Development Director, stated that Council interviewed the candidates for the Planning Commission on January 8th. Mayor Baker read the appointees into the record, including alternates. He noted that Stan Isenhath has elected not to remain on the list as an alternate. The new Planning Commission members are as follows: Doug Nugent (Chair), 3-year term; Angela Kugler (Vice Chair), 3-year term; Mike Vanderlinde, 3-year term; Mark Ohrenschall, 3-year term; Doug Huxtable, 2-year term; Jim Howard, 2-year term; Dennis Mendrey, 2-year term; Robert Lane, Alternate; and Dan Ross, Alternate.

Councilmember Rogers moved to Appoint Planning Commission Members and Establish Terms. Councilmember Van Ness seconded the motion. The motion passed unanimously.

2013 Annual Docket Work Program for the Planning Commission - Debbie Bent, Community Development Director, was present to provide a brief staff report in which she stated that staff is looking for Council direction on the items to be included in the 2013 Annual Docket. By code, the Council's decision needs to be made no later than the last meeting in February. She reminded Council that at the November 26, 2012 Council meeting the Commercial Zoning Project was introduced to Council. At that time staff outlined a possible framework, a scope, several policy issues, and an approach for addressing those policy issues. That project is one of the items included on the docket. Several items will be rolled into that, including the Transit-Oriented District, which has been on hold since 2010. There are also several items related to views. Staff is recommending looking at height and views as they pertain to the Regional Business Zone rather than citywide. Staff is also recommending taking on the Parks, Recreation, and Open Space element of the Comprehensive Plan and, in conjunction with that, updating the PROS Plan, which expired in 2009. Once the PROS Plan is back up and running, the City would be eligible for grant funding. Lastly, looking at potential regulations for marijuana has been put in as a placeholder docket item with the understanding that Council would have to give direction to the Planning Commission before the Planning Commission proceeded with that item. Director Bent was also available to answer any questions.

Mayor Baker opened the public comment period on the Comprehensive Plan Amendments at 8:08 p.m.

The following citizens spoke:

Bob Greene, 6250 NE 182nd Street, Kenmore, was present to state that he is very happy as a citizen with what the City has accomplished on SR 522. He stated that while there are economic constraints might be a good time to consider business zoning heights because there is not a lot of pressure to build.

Elizabeth Mooney, 5934 NE 201st Street, Kenmore, was present to welcome the new Planning Commissioners and to suggest informal talks with Council, staff and citizens regarding what the City should look like in the future. She also stated her concerns regarding industrialization in the City.

As there were no additional citizens wishing to comment, Mayor Baker closed the public comment period at 8:16 p.m.

Councilmember Smith moved to Approve the 2013 Annual Docket Work Program for the Planning Commission. Councilmember Van Ness seconded the motion. The motion passed unanimously.

2013-2014 Human Services Funding Recommendations – Nancy Ousley, Assistant City Manager, and Leslie Harris, Management Analyst, were present to follow up on the Council's discussion during budget deliberations about the investment the City would be making in human services during this biennium. She stated that staff is presenting a list of recommended agencies and funding amounts for Council's approval. Since this year's budget is approximately 71% of last year's, staff paid special attention to agencies physically located in the City, and also the overall size of the agency budget, in making these recommendations. Management Analyst Harris summarized the recommendations. They were also available to answer any questions.

Councilmember Sperry moved to Approve the 2013-2014 Human Services Funding Recommendations. Councilmember Curtis seconded the motion. The motion passed unanimously.

Kenmore Village Marketing Process Update - Nancy Ousley, Assistant City Manager; Paul Sleeth and Billy Sleeth of Colliers International; Corey Marx of Jones Lang LaSalle; and Rod Stevens of Spinnaker Strategies were present to give a brief staff report. Rod Stevens spoke about the brokers and their roles. Paul Sleeth outlined the process and what the brokers are doing now. He stated that they expect to do a request for offers and a request for qualifications on January 17th. The brokers spoke about the market reaction to the City of Kenmore and these properties specifically, which has been very good. Rod Stevens went over the timeline for the offers, negotiations, and narrowing to a short list to bring back to Council in mid- to late February, aiming for closure of the process with a purchase and sale in April. They were also available to answer any questions.

CITY COUNCILMEMBER COMMENTS/REPORTS

It was Council consensus that Mayor Baker would continue as the 2013 Council representative for the Seashore Transportation Forum.

It was Council consensus that Mayor Baker, Councilmember Rogers, and Councilmember Van Ness would be the 2013 Council representatives for the Eastside Transportation Partnership (ETP).

It was Council consensus that "Coffee with Council" would take place at 7:30 a.m. on the first Monday of the month and 8:00 a.m. on the 3rd Saturday of the month at the Espresso Works Café in Kenmore Village beginning in February on a trial basis. Councilmembers will sign up with Janice Gates, the City Manager's Executive Assistant, in order to avoid having either no councilmembers show up or a quorum of councilmembers show up. "Coffee with Council" is intended to be a very informal dialogue between councilmembers and any citizens who wish to come.

Councilmember Smith suggested that the Executive Assistant could contact all councilmembers at once by sending a text.

Councilmember Sperry indicated her interest in receiving text messages instead of voicemail.

Councilmember Van Ness gave a brief report on the Eastside Transportation Partnership (ETP) meeting he attended last week.

Councilmember Rogers praised staff for the Christmas tree lights and tree. He announced that the City qualified for a two-year audit cycle, initiated by the State due to the City's eleven consecutive years of zero findings.

Deputy Mayor Hensel stated that last Friday's legislative send-off was a big success, and he thanked staff.

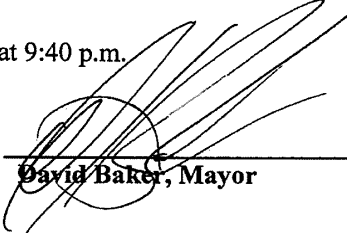
Mayor Baker gave a brief report on his trip to Washington, DC, last week. He stated that there is a chance that the City can get on the US Army Corps of Engineers work program for 2013. He also spoke with representatives of the Environmental Protection Agency (EPA) and stated that there are grants and low interest loans available for assessments and cleanup projects for City-owned property and also local businesses. They spoke with staff in Senator Murray's office and Senator Cantwell's office about a number of topics.

EXECUTIVE SESSION

Mayor Baker adjourned the regular meeting at 9:15 p.m. to a special meeting executive session to discuss Pending Litigation and Potential Litigation, pursuant to RCW 42.30.110(1)(i). He stated that executive session will last for approximately 25 minutes and no action is anticipated when the meeting reconvenes.

ADJOURNMENT

Mayor Baker adjourned the special meeting at 9:40 p.m.



David Baker, Mayor

ATTEST:



Patty Saffrin, City Clerk



Attachment B

12-C1082 Task Order Tracking Sheet

Task Order No.	Task Order Name	Date Executed	Scoping	Under Contract	Task Order Total	Contract Running Budget Total	Pending	City Project Manager	Task Lead
On-Call Total Budget Amount Not to Exceed						\$ 675,000			
01	Contract Administration	2/19/2013	☒	☒	\$ 10,000	\$ 10,000		Kris Overleese	Darrell Smith
02	68th Sidewalk Projects (183rd Street to NE 185th Street)	4/3/2013	☒	☒	\$ 33,877	\$ 43,877		Terry Paananen	Darrell Smith
09	Kenmore Park & Ride Survey	4/25/2013	☒	☒	\$ 15,235	\$ 59,112		Nancy Ousley	Erik VanBuskirk
10	Post Office Survey	4/25/2013	☒	☒	\$ 10,050	\$ 69,162		Nancy Ousley	Erik VanBuskirk
03	Prepare City-Wide Safety Improvements	5/6/2013	☒	☒	\$ 58,577	\$ 127,739		Terry Paananen	Gina Parenteau
07	Gateways Project	6/3/2013	☒	☒	\$ 54,211	\$ 181,950		Jennifer Gordon	Darrell Smith
04	Transportation Element	6/7/2013	☒	☒	\$ 17,513	\$ 199,463			
11	Kenmore Park and Ride - 68th R/W Survey	7/16/2013	☒	☒	\$ 4,003	\$ 203,466		Nancy Ousley	Jon Garvin
06	Tolt Trail Project	7/22/2013	☒	☒	\$ 15,294	\$ 218,760		Debbie Bent	Darrell Smith
05	Concrete Package	7/25/2013	☒	☒	\$ 7,442	\$ 226,202		Kris Overleese	Darrell Smith
12	TIB Sidewalk Grant	7/29/2013	☒	☒	\$ 6,000	\$ 232,202		Kris Overleese	Darrell Smith
07 Supp 1	Gateways Project	8/2/2013	☒	☒	\$ 6,485	\$ 238,687			
04	Transportation Element	9/12/2013	☒	☒	\$ 170,988	\$ 409,675		Kris Overleese	Kendra Breiland
01 Supp 1	Contract Administration Supplement	11/25/2013	☒	☒	\$ 10,000	\$ 419,675		Kris Overleese	Darrell Smith
07 Supp 2	Gateways Irrigation Supplement	11/25/2013	☒	☒	\$ 3,210	\$ 422,885		Jennifer Gordon	Darrell Smith
14	Pavement Management	12/2/2013	☒	☒	\$ 25,808	\$ 448,693		Jennifer Gordon	Darrell Smith
02 Supp 1	68th Construction Support Supplement	12/13/2013	☒	☒	\$ 15,225	\$ 463,918		Terry Paananen	Darrell Smith
15	Log Boom Park Pedestrian Bridge	1/28/2014	☒	☒	\$ 60,561	\$ 524,479		Kris Overleese	Darrell Smith
06 Supp 1	Tolt Trail Final Design Supplement	1/29/2014	☒	☒	\$ 65,785	\$ 590,264		Debbie Bent	Darrell Smith
16	NE 182nd Street Legal Description	2/18/2014	☒	☒	\$ 4,010	\$ 594,274		Kris Overleese	Darrell Smith
05 Supp 1	Concrete Package	3/3/2014	☒	☒	\$ 28,926	\$ 623,200			
18	Kenmore Village - Parcel B BLA	4/9/2014	☒	☒	\$ 13,757	\$ 636,957		Bryan Hampson	Jim Brown
19	2014 Grant Support	4/10/2014	☒	☒	\$ 12,750	\$ 649,707		Kris Overleese	Darrell Smith
05 Supp 2	Concrete Package (Missing Sidewalks)	5/8/2014	☒	☒	\$ 20,300	\$ 670,007		Zach Richardson	Darrell Smith
03 Supp 1	City Wide (Supplement)		☒	☐		\$ -	\$ 21,708	Terry Paananen	Gina Parenteau
13	Inglemoor Senior High School		☒	☐		\$ -	\$ 24,889	Kris Overleese	Dave Alm
15 Supp 1	Log Boom Park Pedestrian Bridge (GeoTech Supplement)		☒	☐		\$ -	\$ 2,000	Kris Overleese	Darrell Smith
17	7353 NE 175th Boundary Survey		☒	☐		\$ -	\$ 8,792	Debbie Bent	Darrell Smith
18 Supp 1	Kenmore Village - Parcel B BLA		☒	☐		\$ -	\$ 1,500	Bryan Hampson	Jim Brown
Totals						\$ 670,007	\$ 58,889		

Running Budget Total with Pending Items: \$ 728,896

Attachment to Resolution No. 14-238

**KENMORE CITY COUNCIL
VACANCY AND LEAVE OF ABSENCE POLICY & PROCEDURE**

1.0 Purpose

The purpose of this policy is to provide guidance to the City Council when a Councilmember position becomes vacant, when a Councilmember requests an extended leave of absence, and when the City Council desires to appoint a Councilmember Pro Tempore during the Councilmember's extended leave of absence.

2.0 References

RCW 42.12 – Vacant Position.

RCW 35A.13.020 (and RCW sections cited therein) – Vacancies – Filling of Councilmember Vacancies.

RCW 35A.13.035 – Appointment of Councilmember Pro Tempore.

RCW 35A.13.065 – Pro Tempore Appointments.

RCW 42.30.110(1)(h) – Executive Session Allowed to Consider Qualifications of a Candidate for Appointment to Elective Office.

RCW 42.30.060 – Prohibition on Secret Ballots.

3.0 Definitions

Vacancy is defined as resignation, recall, forfeiture, written intent to resign, or death of a Councilmember.

Leave of absence is defined as a temporary interval when a Councilmember is unable to serve due to extended absence or disability but expects to return to full service prior to the end of his or her term of office.

4.0 Leave of Absence

The remaining Councilmembers, by a simple majority vote, may grant a leave of absence to a Councilmember upon receipt and approval of a written request.

5.0 Filling of Vacancy or Appointment of Councilmember Pro Tempore

Upon a vacancy in a Councilmember position, or upon a decision by the Councilmembers to grant a leave of absence to a Councilmember, the remaining Councilmembers, by a simple majority vote, shall select one of the following options:

1. Leave the position unfilled;
2. Appoint a person to the vacant position according to the processes specified in Sections 6.0 through 8.0, below; or
3. Appoint a person to fill the vacant position, or approve a Councilmember Pro Tempore, using another process (based on the circumstances at the time and the needs of the City Council).

The Councilmember who is vacating his or her position, or the Councilmember who was granted a leave of absence, cannot participate in the appointment process.

6.0 Application Process

After a City Council decision to appoint a person according to the processes specified in Sections 6.0 through 8.0, the City staff shall begin the Councilmember application process and establish an interview and appointment schedule so that the position is filled at the earliest opportunity.

The City Clerk's Office shall prepare and submit an advertisement to the newspaper of record, with courtesy copies to all local newspapers, which announces the vacancy consistent with the requirements necessary to hold public office. This advertisement shall contain such information that the City Council deems appropriate.

The applicant must be a registered voter of the City of Kenmore, have a two-year continuous period of residency in the City of Kenmore, and hold no other public office or employment under the City of Kenmore government.

The City Clerk's Office shall prepare an application form which requests appropriate information for City Council consideration of the applicants. The application form must include the question: "Is there anything in your background that would bring discredit to this city if appointed?" The application form must also require the applicant to complete and file a Washington State PDC Form F-1. The City Clerk's Office shall make the applications available at Kenmore City Hall and such other locations that the City Council directs, if any.

Applications received by the deadline date and time will be copied and circulated by the City Clerk's Office to the City Council. The applications shall be accompanied by any additional information submitted by the applicant and obtained by the City Clerk's Office, such as endorsements, letters of reference and other pertinent materials.

7.0 Interview Process

The City Council will determine which applicants will be interviewed according to qualifications submitted.

The City Clerk's Office shall notify the selected applicants of the location, date and time of City Council interviews.

Prior to the date and time of the interview, the Mayor shall accept one interview question from each Councilmember.

Prior to the interview, the City Clerk shall obtain and provide to the Councilmembers a Criminal Check for the applicant.

The applicant's order of appearance shall be determined by a random lot drawing performed by the City Clerk.

Each interview of an applicant shall be no more than 30 minutes in length. At the interview:

- The applicant shall present his or her credentials to the City Council.
- The City Council shall ask the predetermined set of questions.
- If agreed to by the City Council, the Councilmembers may ask and receive

8.0 Voting Process

Upon completion of the interviews, Councilmembers may convene into Executive Session to discuss the qualifications of the applicants; however, all interviews, nominations and votes taken by the Councilmembers shall be in open public session.

In voting on the applicants, the City Council shall follow *Roberts Rules of Order Newly Revised*.

The position shall be filled by the applicant receiving a majority vote of the remaining members of the City Council. Thus, balloting will continue until an applicant receives a majority of four votes.

At anytime during the balloting process, the City Council may postpone balloting until a certain date or regular meeting if no applicant has received a majority of four votes.

The Mayor shall declare the applicant receiving a majority of four votes as the new Councilmember or Councilmember Pro Tempore, and he or she shall be sworn into office at the earliest opportunity, or no later than the next regularly scheduled City Council Meeting.

9.0 Term of Office

The new Councilmember shall serve the remainder of the unexpired term until his or her successor takes office, pursuant to State law.

A Councilmember Pro Tempore appointed to serve during a leave of absence of a Councilmember shall serve only until such time as the Councilmember resumes his or her duties.



**Business of the City Council
City of Kenmore, WA**

Subject/Topic:

Ordinance Amending the Capital Improvement Program to Allocate Funds for West Sammamish River Bridge Project

For Council Meeting Agenda of: May 19, 2014

Department: Finance & Engineering

Prepared by: Joanne Gregory/Kris Overleese, PE

Initial & Date

Approved by Department Head:

Kuo 5/8/14

Approved by City Attorney:

via email

Approved by Finance Director:

Greg 5/8/14

Approved by City Manager:

POK

Proposed Council Action/Motion:

Adoption of Ordinance 14-0383 Amending the 2013-2018 Capital Improvement Program to Allocate Funding for the West Sammamish River Bridge Project

Exhibits/Attachments:

Attachment A: February 24, 2014 Agenda item

Attachment B: Ordinance 14-0383

Expenditure Required \$0

Amount Budgeted \$461,000

Appropriation Required \$1,389,000

INFORMATION/BACKGROUND:

On February 24, 2014, staff presented options for the West Sammamish River Bridge replacement and Council took action creating a Capital Improvement Project for bridge replacement (T-37). Attachment A is the agenda bill information for that item. The adopted Ordinance 14-0376 creating the project showed an overall City contribution budget of \$461,000 (preliminary engineer studies) but showed design, right of way and construction in the later years as unfunded. Staff did provide backup documentation for a recommended City match for design, right of way, and first year of construction (2018) but this was not included in the amended CIP ordinance (see Attachment A, Exhibit E).

To be the most competitive for grants, it is recommended that matching City funds be programmed and adopted into the Capital Improvement Program. Ordinance 14-0383 allocates the City funds over the years 2015 to 2018 by amending the current Capital Improvement Program (Attachment B). The numbers are the same as previously demonstrated and equal \$1,389,000 between 2015 and 2018. To provide reasonable assurance that the funds will be available over the term of the CIP, it was necessary to remove project T-5: 68th Ave NE, SR522 to Samm Slough Project (the queue jump) from the program. This was also noted in the February 24, 2014 Agenda bill discussion and the current amendment will also include this change. The amendments to the CIP are highlighted in blue on Exhibit A to Ordinance 14-0383.

FISCAL CONSIDERATION:

For the years 2015 through 2018, Ordinance 14-0383 allocates \$1,389,000 in City funds for the West Sammamish River Bridge Project (T37). The revenue exists from Impact Fees (\$830,000) and Real Estate Excise Tax (\$559,000) and relies upon the removal of Project T5: 68th Ave NE, SR522 to Samm Slough Project (the queue jump) from the program. Both revenue sources exist based on staff conservative projections of historical revenue generation.

Programming these funds within the Capital Improvement Program, as we do with all current capital projects (parks, surface water and transportation), will allow staff to demonstrate on grant applications that the funds are reasonably secure.

Cash projections for the Real Estate Excise Tax Fund and the Transportation Impact Fee Fund are attached to the February 24, 2014 agenda item.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Comprehensive Plan - Goal T-1: Develop and Maintain an Efficient, Safe, and Environmentally Sensitive Road System that Supports Desired Development Patterns.

**CITY OF KENMORE
WASHINGTON
ORDINANCE NO. 14-0383**

**AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON,
RELATING TO THE 2013-2018 SIX-YEAR CAPITAL
IMPROVEMENT PROGRAM; AMENDING THE 2013-2018 SIX-
YEAR CAPITAL IMPROVEMENT PROGRAM; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, on November 26, 2012, the City Council adopted Ordinance No. 12-0350, which adopted the 2013-2018 Six-Year Capital Improvement Program ("CIP"); and

WHEREAS, by Ordinance No. 13-0367 and Ordinance No. 14-0376, the City Council amended the 2013-2018 Six-Year Capital Improvement Program to reflect revised amounts of revenue and appropriations; and

WHEREAS, the City Council desires to further amend the 2013-2018 CIP to reflect a change in funding available for Transportation Project T-37 relating to the West Sammamish River Bridge Project;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The 2013–2018 Capital Improvement Program is amended to reflect the adjustments set forth on Exhibit "A," entitled "City of Kenmore, Washington Capital Improvement Program for the Years 2013-2018," attached hereto and incorporated by reference.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 19TH DAY OF MAY, 2014.

CITY OF KENMORE

Mayor David Baker

ATTEST/AUTHENTICATED:

Patty Safrin, City Clerk

Approved as to form:

Rod P. Kaseguma, City Attorney

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.

EXHIBIT A

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2013-2018**

EXPENDITURES	2013 Adopted	2014 Adopted	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2013-2018 Totals
PARKS							
P 1 Twin Springs(Portal 44)	\$0	\$0	\$45,000	\$360,000	\$0	\$0	\$405,000
P 2 Tolt Pipeline Trail Phase One	120,000	0	0	0	0	0	120,000
P 6 Moorlands Park Improvements	60,000	0	450,000	450,000	0	0	960,000
P 9 Northshore Summit Park	659,000	0	0	0	0	0	659,000
P 10 Park Land Acquisition	0	0	0	0	0	0	0
P 11 Log Boom Park Pedestrian Bridge Replacement	0	95,000	150,000	0	0	0	245,000
P 13 Skate Park Relocation & Improvements	0	20,000	250,000	0	0	0	270,000
P 17 Tolt Pipeline Trail Phase Two	0	0	30,000	190,000	0	0	220,000
P 18 Rhododendron Park Boat Shed & Boardwalk Trail	90,000	392,000	0	0	0	0	482,000
P18a Rhododendron Park Float	73,500	0	0	0	0	0	73,500
P 19 Log Boom Park Waterfront	0	0	30,000	75,000	75,000	1,000,000	1,180,000
P 19a Log Boom Park Float	72,500	0	0	0	0	0	72,500
P 21 Kenmore Village Public Square	50,000	100,000	800,000	0	0	0	950,000
P 22 City Hall Plaza Improvements	0	0	75,000	0	0	0	75,000
P 23 Squires Landing Trail	0	0	0	0	40,000	200,000	240,000
P 24 Sammamish River Boat Launch Restroom	65,000	0	0	0	0	0	65,000
Total Parks	\$1,190,000	\$607,000	\$1,830,000	\$1,075,000	\$115,000	\$1,200,000	\$6,017,000
TRANSPORTATION							
T 5 68th Ave NE SR522 to Sammamish Slough	\$0	\$0	\$0	\$110,000	\$320,000	\$2,440,000	\$2,870,000
T 6 SR 522 West A 61st to 65th	4,428,500	4,865,000	2,000,000	0	0	0	11,293,500
T 7 61st Ave NE & 181st Traffic Signal	1,132,387	0	0	0	0	0	1,132,387
T 8 SR 522 West B 57th to 61st with BGT Wall	0	0	0	410,000	8,285,000	315,000	9,010,000
T 22 Simonds Road-Inglemoor HS Right Turn Lane	25,000	0	70,000	445,000	0	0	540,000
T 26 Wayfinding Signage and Banners	20,000	20,000	20,000	20,000	20,000	20,000	120,000
T 27 Sidewalk Program	174,950	100,000	100,000	100,000	100,000	100,000	674,950
T 31 City Safety Improvements	250,000	0	0	0	0	0	250,000
T 35 Juanita Drive/68th Ave NE Overlay	636,725	0	0	0	0	0	636,725
T 36 City Gateways	75,000	225,000	0	0	0	0	300,000
T 37 West Samm Bridge **	461,000	0	1,270,000	2,280,000	1,140,000	7,630,000	12,781,000
Total Transportation	\$7,203,562	\$5,210,000	\$3,460,000	\$3,255,000	\$9,545,000	\$8,065,000	\$36,738,562
** This project extends to 2020 with additional budget of \$7,680,000							
SURFACE WATER							
SW 1 Tributary 0057 Channel Relocation	\$0	\$889,750	\$0	\$0	\$0	\$0	\$889,750
SW 2 80th Ave NE Ditch Improvements	0	0	40,000	75,000	0	0	\$115,000
SW 3 Juanita Dr NE Ditch Grading Ph 1	75,000	0	0	0	0	0	\$75,000
SW 7 NE 187th Street Bypass	467,011	40,000	71,000	0	0	0	\$578,011
SW 8 61st Ave NE Sidewalk Embankment Repair	55,000	0	0	0	0	0	\$55,000
SW 9 Swamp Creek Regional Basin Study	0	0	0	0	0	0	\$0
SW 12 74th Avenue NE Culvert Replacement	0	0	0	0	0	0	\$0
SW 13 NE 155th Street Outfall Revision	0	0	50,000	0	0	0	\$50,000
SW 16 Arrowhead Drive Conveyance Improvements	0	0	0	106,000	116,100	0	\$222,100
SW 17 Little Swamp Creek Relocation Project	0	0	0	0	56,500	50,000	\$106,500
SW 19 NE 192nd ST Culvert Replacement	0	20,000	106,000	0	0	0	\$126,000
SW 20 Small Works Projects	50,000	50,000	50,000	50,000	50,000	50,000	\$300,000
Total Surface Water	\$647,011	\$999,750	\$317,000	\$231,000	\$222,600	\$100,000	\$2,517,361
TOTAL EXPENDITURES	\$9,040,573	\$6,816,750	\$5,607,000	\$4,561,000	\$9,882,600	\$9,365,000	\$45,272,923

EXHIBIT A

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2013-2018**

REVENUES	2013	2014	2015	2016	2017	2018	2013-2018
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Totals
Real Estate Excise Tax (Transportation)	\$987,387	\$290,000	\$250,000	\$0	\$0	\$300,000	\$1,827,387
Real Estate Excise Tax - West Samm Bridge	0	0	174,000	307,000	78,000	0	\$559,000
Real Estate Excise Tax - Set Aside Sidewalks	174,950	100,000	100,000	100,000	100,000	100,000	674,950
Real Estate Excise Tax - Surface Water	55,000	0	0	0	0	0	55,000
Transportation Impact Fee Revenue	442,500	380,000	435,000	222,500	250,000	0	1,730,000
Transportation Impact Fee Revenue - West Samm Bridge	0	0	100,000	200,000	200,000	330,000	830,000
Park Impact Fee Revenue	659,000	310,000	45,000	972,345	0	0	1,986,345
Real Estate Excise Tax (Parks)	215,000	197,000	255,000	75,000	115,000	200,000	1,057,000
Kenmore Village Sale	50,000	100,000	800,000	0	0	0	950,000
King County Levy	120,000	0	30,000	27,655	0	0	177,655
Parks Grants	0	0	700,000	0	0	1,000,000	1,700,000
Surface Water Utility Funds	830,511	1,144,750	547,000	231,000	222,600	100,000	3,075,861
King County Flood District Grant	0	150,000	0	0	0	0	150,000
State/Transportation Improvement Board	0	4,100,000	1,100,000	0	2,000,000	0	7,200,000
Federal Grants/Allocations	3,600,000	0	0	0	0	0	3,600,000
Street Fund	661,725	0	0	0	0	0	661,725
Street Fund - West Samm Bridge	86,000	0	0	0	0	0	86,000
Sammamish River Bridge Fund	80,000	0	0	0	0	0	80,000
Other Agencies Reimbursements	12,500	25,000	55,000	222,500	0	0	315,000
Other Grant Funding	900,000	0	0	354,650	205,000	1,916,250	1,254,650
State Transportation Package	0	0	0	55,350	6,035,000	15,000	6,105,350
General Fund	20,000	20,000	20,000	20,000	20,000	20,000	120,000
Strategic Opportunity Fund	146,000	0	0	0	0	0	146,000
Unfunded West Samm Bridge Replacement Resources**	0	0	996,000	1,773,000	862,000	7,300,000	10,931,000
TOTAL REVENUES	\$9,040,573	\$6,816,750	\$5,607,000	\$4,561,000	\$9,882,600	\$9,365,000	\$45,272,923

** This project extends to 2020 with additional funding requirements of \$7,680,000



City Council Business Agenda Item City of Kenmore, WA

Subject/Topic: West Sammamish River Bridge
Capital Improvement Program Update

For Council Meeting Agenda of: February 24, 2014

Department: Engineering and Environmental
Services

Prepared by: Kris Overleese, PE

To Be Presented By: Kris Overleese, PE

Proposed Council Action/Motion:

Adopt Ordinance No. 14-0376 amending the 2013-2018 Capital Improvement Program to modify the West Sammamish River Bridge Project T37

Approved by Department Head:

Approved by City Attorney:

Approved by Finance Director:

Approved by City Manager:

Initial & Date

KMO 2/24/14

DR - ord 2/24/14

gme 2/26/14

POK

Exhibits/Attachments:

Exhibit A: West Samm Bridge Fact Sheet

Exhibit B: Alternatives Cost Matrix

Exhibit C: Alternative Cross Sections

Exhibit D: Ordinance No. 14-0376

Exhibit E: Alternative Expenditure Detail

Exhibit F: Transportation Impact Fee Fund Projection

Exhibit G: REET Fund Projection

Expenditure Required \$20,000,000

Amount Budgeted \$461,000

Appropriation Required \$19,539,000

INFORMATION/BACKGROUND:

On January 27, 2014 City Council approved a weight restriction for the West Sammamish River Bridge (Bridge). This restriction will go into effect when the street signs are fabricated and installed which is anticipated for early March 2014. Please see the current Bridge Fact Sheet in Exhibit A.

Our bridge consultant, Jacobs, continues to evaluate the Bridge and has determined that the Bridge cannot be rehabilitated and must be replaced. The existing bridge is founded on timber piles that appear to have been driven very shallow (1 to 3 feet) into the very dense layer, which leaves the majority of the piles embedded in very soft deposits (peat and alluvial) that provide limited lateral (side to side) resistance during an earthquake. Although possible, we do not believe that retrofitting the existing bridge foundations is cost-effective and practical due to geometric constraints associated with the existing bridge conditions and surrounding environment.

The attached Exhibit B outlines four developed replacement alternatives and the alternative "cross sections" are shown in Exhibit C.

Common Attributes: all four alternatives

All alternatives would provide two lanes southbound and improved pedestrian and bicycle facilities. Jacobs maintains that all four alternatives would allow two lanes of travel southbound during the bulk of construction.

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Pedestrian facilities on the current Bridge would be closed during construction and bicycles would have to use the car lanes. For all alternatives, a new structure would be built on the “outside” of the existing Bridge. The traffic would then be placed on the new structure and then the old bridge demolished with new structure constructed in the “middle”. Also, all alternatives would require fewer piers/pilings in the river which is a good thing environmentally. The actual structure type will be determined once design begins.

All alternative would take approximately two years to construct as two “fish windows” in the water would be needed. The City will have to rent staging area for all alternatives and acquire right of way for all alternatives. None of the alternatives are funded at this time and significant grant assistance will be required.

Differentiating Attributes: how the alternatives are different

The Alternative 1 Bridge deck is the widest at 55 feet and the alternatives narrow to Alternative 4 which is 45 feet. Both the vehicle and pedestrian/bicycle facilities would fit on all bridge decks.

Alternative 1: At 55 feet wide, this bridge deck is the widest and provides for two lanes of traffic, dual bicycle tracks, a three foot buffer between vehicles and bicycles, and 12 foot wide pedestrian walkway. This option would allow for a future lane of traffic if needed by taking away the buffer and bicycle tracks and slightly widening the sidewalk for pedestrians and bicycles. The cost of this alternative is estimated to be \$21.8 Million for design, environmental, right of way and construction.

Alternative 2: At 52 feet wide, this option provides a “trail like” pedestrian and bicycle facility and wider buffers on the inside and outside of the vehicles lanes for traffic. This option would allow for a future lane of traffic if needed by removing buffer from the traffic lanes and reducing pedestrian and bike facilities. The cost of this alternative is estimated at \$20.0 Million.

Alternative 3: This alternative is 48 feet wide and provides two lanes of southbound vehicle traffic and a “trail like” pedestrian and bike facility. There is no future flexibility to add another lane of traffic. The cost of this alternative is estimated to be \$19.0 Million.

Alternative 4: Alternative 4 is 45 feet wide and provides for improved facilities for bicycles and pedestrians from what exists today. There is no future flexibility to add another lane for vehicles. The cost for this alternative is estimated at \$17.8 Million.

Staff Recommendation:

Staff recommends the pursuit of funding for Alternative 2: 52 feet wide, trail like bicycle and pedestrian facility and flexibility in the future for an additional lane of traffic. This recommendation is based on likelihood of grant approval, value for the cost, and ability to accommodate future growth while maintaining adequate bicycle, pedestrian and vehicle facilities. The type of bridge will be determined at a later date once design begins. Staff recommends that an artist and architect be utilized during the design process to add interest to the Bridge for vehicles, pedestrians, bicyclists and boaters. Updated lighting will also be investigated.

The decision to move forward with construction of a new bridge is moving swiftly as it has been recently determined by our structural engineers that a replacement is needed. There are several grant programs in the very near future and we don’t want to miss the opportunity to request funding, especially the Puget Sound Regional Council funding.

Staff recommends that Council approve Ordinance 14-0376 to amend the City’s Capital Improvement Program and Project T37 West Samm Bridge with a budget based on Alternative 2.

The City will continue to monitor the Bridge and perform needed maintenance until a new structure can be built.

FISCAL CONSIDERATION:

The estimated planning level cost for Alternative 2 is \$20 Million and this includes: design, State Environmental Policy Act (SEPA), National Environmental Policy Act (NEPA), permitting, right of way acquisition, construction, construction management/inspection, Washington State Department of Transportation (WSDOT) support, and City staff. The City will need to hire a temporary engineer to manage this project when design funds are secured.

The West Samm Bridge Project currently has a budget of \$461,000 which was identified in 2013 for evaluation and monitoring. No emergency scour repair work is necessary at this time. Modifying and increasing the project and budget to \$20M will include assumptions for significant funding by grants which staff will begin pursuing now. It is assumed that federal funds will be utilized on the project which requires a significant amount of resources for paperwork and documentation and the need for NEPA completion and right of way acquisition per Federal guidelines.

The grants that staff recommend pursuing include: Federal bridge funds administered through the state Bridge Rehabilitation Advisory Committee (BRAC), Transportation Improvement Board (TIB), federal funds through the Puget Sound Regional Council, the State of Washington legislature, and potentially the Freight Mobility Strategic Investment Board. All of these funding cycles exist in 2014. Staff believes that an appropriate City contribution at the planning level to begin applying for grants is 10%. The typical federal matching funds required is 13.5% and BRAC match is typically 20% unless we can demonstrate project completion by 2018 which will be challenging.

State funds and Federal funds can match each other. See the attached budget spreadsheet in Exhibit E that demonstrates a City match under \$2.0 Million, which may not be adequate, but is a reasonable planning level assumption. Projections of Transportation Impact Fees and Real Estate Excise Taxes indicate that funds should be available for the match with the elimination of project T5: 68th Ave NE, SR 522 to Samm Slough (the queue jump). See Exhibits F and G.

Staff will begin applying for grants this spring and as the next City budget is put together, the numbers will be adjusted as appropriate. No budget amendment is needed at this time.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

12. To continue to seek transportation funding and mitigation for State impacts on the city's transportation system, air-water quality, and noise to include but not limited to SR 522, Sammamish River Bridge, local roads and Lake Washington sediment depths.

Exhibit A**FACT SHEET****West Sammamish River Bridge (southbound traffic)**

Kenmore's 68th Avenue crossing of the Sammamish River is two bridges—the bridge carrying southbound traffic is known as the West Sammamish River Bridge. This bridge was constructed in 1938, crosses the Sammamish River on 68th Avenue NE (.2 miles south of SR 522), carries southbound traffic only and is located within the City of Kenmore. Over 13,000 vehicles a day (week day traffic) use this Bridge. The adjacent northbound, East Sammamish River Bridge was built in the 1970s and carries over 12,000 vehicles per day. The West and East bridges are the only Kenmore crossing of the Sammamish River and it connects the north and south parts of the City. Over 25,000 vehicles per day cross the Sammamish River on these bridges and Kenmore's population is 21,000 residents. The Sammamish crossing is part of the popular Lake Washington bicycle loop. Traffic volumes have increased at the crossing as a direct result of the tolling of SR 520 across Lake Washington.

What is the current condition of the West (southbound) Sammamish River Bridge?

The live loads (vehicles) and dead loads (asphalt, concrete barriers) on the Bridge are greater than the bridge was designed for and the bridge is showing signs of deterioration such as cracking, leaching, and spalling. Traffic volumes on the bridge continue to increase. The bridge is structurally deficient and Kenmore City Council imposed a weight restriction on the bridge in January of 2014. The bridge does not currently have adequate pedestrian and bicycle facilities.



Does the East (northbound) Sammamish River Bridge on 68th Ave NE have problems?

No, the East Sammamish River Bridge carries northbound traffic (over 12,000 vehicles a day during the week) across the river, was built in the 1970s, and is currently in good condition. The City will continue regular inspections and maintenance of this bridge as it does all City Bridges.

What has the City done to evaluate the West Sammamish River Bridge?

In 2013, the City conducted an engineering study of scour, load limits and geotechnical condition of the West Sammamish River Bridge. The bridge is at the end of its functional life. The City's

Attachment A for 5/19/14 Agenda Item
WEST SAMMAMISH RIVER BRIDGE: FACT SHEET

engineering team has been evaluating replacement vs. rehabilitation and has determined that the bridge must be replaced in the near future and currently has a Sufficiency Rating of 2.5 (out of 100).

What is the cost to replace the West Sammamish River Bridge?

The cost to replace the bridge is estimated to be \$20 Million. The bridge is critical to local and regional traffic circulation and it connects the Kenmore community. The City does not currently have the resources to replace this bridge and significant funding assistance will be necessary.



City of Kenmore
Department of Engineering
18120 68th Ave NE
Kenmore, WA 98028
Phone: 425-398-8900

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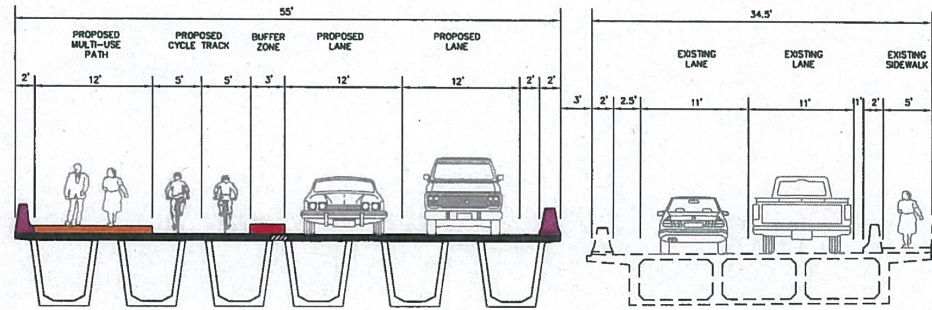
**City of Kenmore, WA.
West Sammamish River Bridge Replacement**

Replacement Alternatives Evaluation Matrix

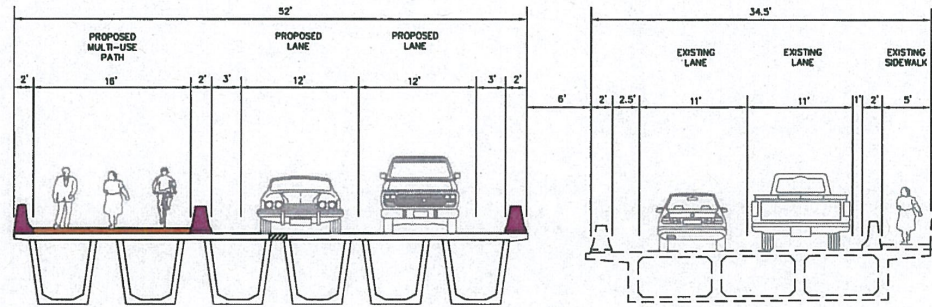
Category	Alternative 1	Alternative 2	Alternative 3	Alternative 4
Bridge Length (ft)	600	600	600	600
Bridge Width (ft, out to out)	55	52	48	45
Sidewalk Width (ft)	12	16	16	8
Bike Lane Width (ft)	10	-	-	5
Combined Ped & Bike Facilities?	No	Yes	Yes	No
Supplements northbound Ped/Bike Surfaces (Safety)	Yes	Yes	Yes	No
Provides for a future 3rd traffic lane?	Yes	Yes	No	No
Maintains 2 traffic lanes during construction?	Yes	Yes	Yes	Yes
Impacts WDFW property?	Yes	Yes	Yes	Yes
Estimated Construction Duration	20 - 24 months	20 - 24 months	18 - 22 months	18 - 22 months
Cost of Bridge without Ped & Bike Facilities	\$ 4,780,000	\$ 5,340,000	\$ 4,860,000	\$ 4,970,000
Cost of Ped & Bike Facilities on Bridge	\$ 3,190,000	\$ 2,370,000	\$ 2,430,000	\$ 2,020,000
Total Bridge Construction Cost	\$ 7,970,000	\$ 7,710,000	\$ 7,290,000	\$ 6,990,000
Cost of North Approach (Roadway Only)	\$ 400,000	\$ 400,000	\$ 340,000	\$ 360,000
Cost of North Approach (Ped/Bike Only)	\$ 280,000	\$ 170,000	\$ 170,000	\$ 160,000
Cost of South Approach (Roadway Only)	\$ 890,000	\$ 740,000	\$ 710,000	\$ 580,000
Cost of South Approach (Ped/Bike Only)	\$ 660,000	\$ 310,000	\$ 310,000	\$ 160,000
Total Approach Construction Cost	\$ 2,230,000	\$ 1,620,000	\$ 1,530,000	\$ 1,260,000
Subtotal - Construction Cost	\$ 10,200,000	\$ 9,330,000	\$ 8,820,000	\$ 8,250,000
Planning Level Contingency (30% of const cost)	\$ 3,100,000	\$ 2,800,000	\$ 2,600,000	\$ 2,500,000
Cost Escalation (2yrs - 6% total)	\$ 800,000	\$ 730,000	\$ 690,000	\$ 650,000
Total Construction Cost	\$ 14,100,000	\$ 12,860,000	\$ 12,110,000	\$ 11,400,000
R/W Area North Approach (SF) - 4 parcels	19,350	18,100	18,100	14,010
R/W Area South Approach (SF) - WDFW parcel	4,800	4,800	4,800	4,800
Total R/W Area (SF)	24,150	22,900	22,900	18,810
Right-of-Way Acquisition Cost (Est. \$45/SF)	\$ 1,090,000	\$ 1,030,000	\$ 1,030,000	\$ 850,000
Staging Area (Rental) Cost (20,000 sf for 2 yrs.)	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
Design Engineering (20% Total Construction Cost)	\$ 2,820,000	\$ 2,570,000	\$ 2,420,000	\$ 2,280,000
Construction Admin & Management (18% of Const. Cost)	\$ 2,540,000	\$ 2,310,000	\$ 2,180,000	\$ 2,050,000
Agency Administration Cost	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000
WSDOT Administration Cost	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
TOTAL PROJECT COST	\$ 21,800,000	\$ 20,000,000	\$ 19,000,000	\$ 17,800,000
FUNDING STRATEGY (in \$1,000,000)				
BRAC (FHWA)				
PSRC (Federal)				
TIB (State)				
City				
Other				

- Notes:
1. Cost of Ped & Bike Facilities on the Bridge were estimated proportional to the bridge deck area.
 2. Allowance of 15% was added to the bridge cost for 2-stage construction.
 3. No separate contingency for the bridge or roadway construction was added.
 4. Bridge costs include approx. 5% (of usual bridge cost) for architectural treatments.

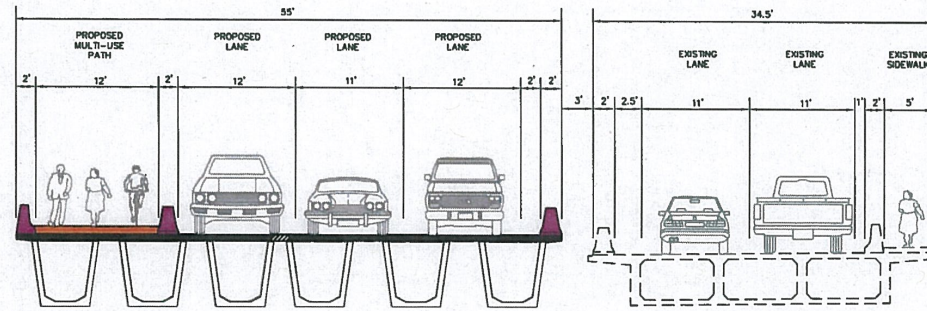
Attachment A for 5/19/14 Agenda Item
EXHIBIT C



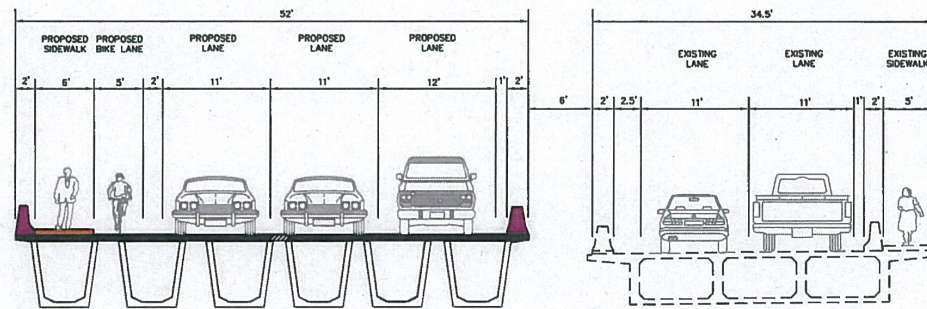
ALTERNATIVE 1
SCALE: 1" = 10'



ALTERNATIVE 2
SCALE: 1" = 10'



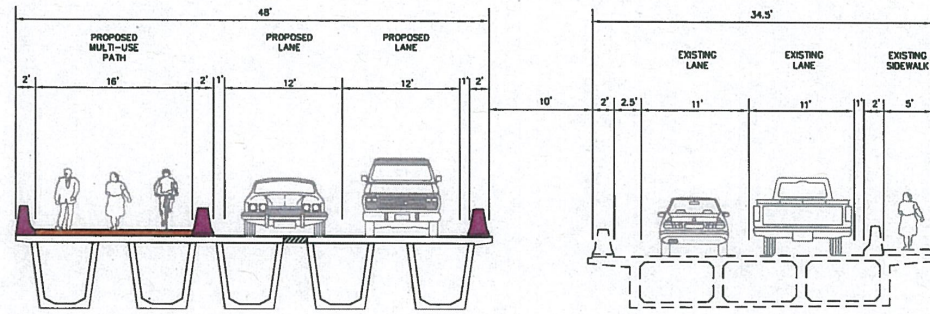
ALTERNATIVE 1 FUTURE
SCALE: 1" = 10'



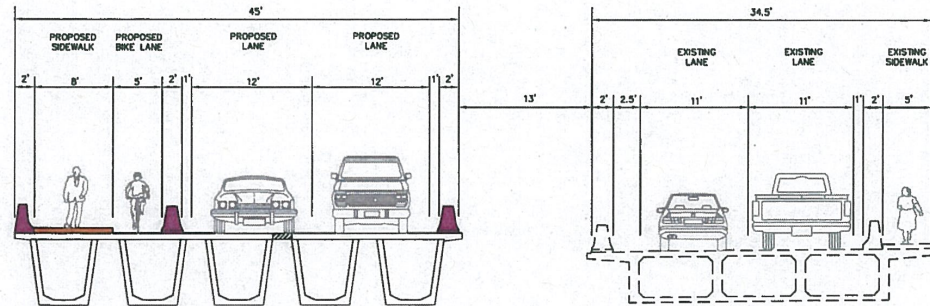
ALTERNATIVE 2 FUTURE
SCALE: 1" = 10'

Attachment A for 5/19/14 Agenda Item

EXHIBIT C



ALTERNATIVE 3
SCALE: 1" = 10'



ALTERNATIVE 4
SCALE: 1" = 10'

**CITY OF KENMORE
WASHINGTON
ORDINANCE NO. 14-0376**

AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON,
AMENDING ORDINANCE NO. 12-0350 TO REVISE THE 2013-2018
SIX YEAR CAPITAL IMPROVEMENT PROGRAM; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on November 26, 2012, the City Council adopted Ordinance No. 12-0350, which adopted the 2013-2018 Six-Year Capital Improvement Program ("CIP"); and

WHEREAS, on December 2, 2013, the City Council amended the 2013-2018 CIP when it adopted Ordinance No. 13-0367 to reflect revised amounts of revenue and appropriations at the time of finalization of the budget and CIP; and

WHEREAS, the City Council desires to further amend the 2013-2018 CIP to reflect a change in Transportation Project T-37 relating to the West Sammamish River Bridge Project;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The 2013-2018 Capital Improvement Program, as adopted by Ordinance No. 12-0350, and as amended by Ordinance No. 13-0367, is hereby further amended to reflect the adjustments set forth on Exhibit "A," entitled "City of Kenmore, Washington Capital Improvement Program for the Years 2013-2018," attached hereto and incorporated by reference.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 24TH DAY OF FEBRUARY 2014.

CITY OF KENMORE

Mayor David Baker

ATTEST/AUTHENTICATED:

Six-Year Capital Improvement Program

Attachment A for 5/19/14 Agenda Item

Exhibit D

Patty Safrin, City Clerk

Approved as to form:

Rod P. Kaseguma, City Attorney

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.

Attachment A for 5/19/14 Agenda Item ^{EXHIBIT A}

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2013-2018**

EXPENDITURES	2013 Proposed	2014 Proposed	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2013-2018 Totals
PARKS							
P 1 Twin Springs(Portal 44)	\$0	\$0	\$45,000	\$360,000	\$0	\$0	\$405,000
P 2 Tolt Pipeline Trail Phase One	120,000	0	0	0	0	0	120,000
P 6 Moorlands Park Improvements	60,000	0	450,000	450,000	0	0	960,000
P 9 Northshore Summit Park	659,000	0	0	0	0	0	659,000
P 10 Park Land Acquisition	0	0	0	0	0	0	0
P 11 Log Boom Park Pedestrian Bridge Replacement	0	95,000	150,000	0	0	0	245,000
P 13 Skate Park Relocation & Improvements	0	20,000	250,000	0	0	0	270,000
P 17 Tolt Pipeline Trail Phase Two	0	0	30,000	190,000	0	0	220,000
P 18 Rhododendron Park Boat Shed & Boardwalk Trail	90,000	392,000	0	0	0	0	482,000
P18a Rhododendron Park Float	73,500	0	0	0	0	0	73,500
P 19 Log Boom Park Waterfront	0	0	30,000	75,000	75,000	1,000,000	1,180,000
P 19a Log Boom Park Float	72,500	0	0	0	0	0	72,500
P 21 Kenmore Village Public Square	50,000	100,000	800,000	0	0	0	950,000
P 22 City Hall Plaza Improvements	0	0	75,000	0	0	0	75,000
P 23 Squires Landing Trail	0	0	0	0	40,000	200,000	240,000
P 24 Sammamish River Boat Launch Restroom	65,000	0	0	0	0	0	65,000
Total Parks	\$1,190,000	\$607,000	\$1,830,000	\$1,075,000	\$115,000	\$1,200,000	\$6,017,000
TRANSPORTATION							
T 5 68th Ave NE SR522 to Sammamish Slough	\$0	\$0	\$0	\$110,000	\$320,000	\$2,440,000	\$2,870,000
T 6 SR 522 West A 61st to 65th	4,428,500	4,865,000	2,000,000	0	0	0	11,293,500
T 7 61st Ave NE & 181st Traffic Signal	1,132,387	0	0	0	0	0	1,132,387
T 8 SR 522 West B 57th to 61st with BGT Wall	0	0	0	410,000	8,285,000	315,000	9,010,000
T 22 Simonds Road-Inglemoor HS Right Turn Lane	25,000	0	70,000	445,000	0	0	540,000
T 26 Wayfinding Signage and Banners	20,000	20,000	20,000	20,000	20,000	20,000	120,000
T 27 Sidewalk Program	174,950	100,000	100,000	100,000	100,000	100,000	674,950
T 31 City Safety Improvements	250,000	0	0	0	0	0	250,000
T 35 Juanita Drive/68th Ave NE Overlay	636,725	0	0	0	0	0	636,725
T 36 City Gateways	75,000	225,000	0	0	0	0	300,000
T 37 West Samm Bridge**	461,000	0	1,270,000	2,280,000	1,140,000	7,630,000	12,781,000
Total Transportation	\$7,203,562	\$5,210,000	\$3,460,000	\$3,365,000	\$9,865,000	\$10,505,000	\$39,608,562
** This project extends to 2020 with additional budget of \$7,680,000							
SURFACE WATER							
SW 1 Tributary 0057 Channel Relocation	\$0	\$889,750	\$0	\$0	\$0	\$0	\$889,750
SW 2 80th Ave NE Ditch Improvements	0	0	40,000	75,000	0	0	\$115,000
SW 3 Juanita Dr NE Ditch Grading Ph 1	75,000	0	0	0	0	0	\$75,000
SW 7 NE 187th Street Bypass	467,011	40,000	71,000	0	0	0	\$578,011
SW 8 61st Ave NE Sidewalk Embankment Repair	55,000	0	0	0	0	0	\$55,000
SW 9 Swamp Creek Regional Basin Study	0	0	0	0	0	0	\$0
SW 12 74th Avenue NE Culvert Replacement	0	0	0	0	0	0	\$0
SW 13 NE 155th Street Outfall Revision	0	0	50,000	0	0	0	\$50,000
SW 16 Arrowhead Drive Conveyance Improvements	0	0	0	106,000	116,100	0	\$222,100
SW 17 Little Swamp Creek Relocation Project	0	0	0	0	56,500	50,000	\$106,500
SW 19 NE 192nd ST Culvert Replacement	0	20,000	106,000	0	0	0	\$126,000
SW 20 Small Works Projects	50,000	50,000	50,000	50,000	50,000	50,000	\$300,000
Total Surface Water	\$647,011	\$999,750	\$317,000	\$231,000	\$222,600	\$100,000	\$2,517,361
TOTAL EXPENDITURES	\$9,040,573	\$6,816,750	\$5,607,000	\$4,671,000	\$10,202,600	\$11,805,000	\$48,142,923

**CITY OF KENMORE, WASHINGTON
CAPITAL IMPROVEMENT PROGRAM
FOR THE YEARS 2013-2018**

REVENUES	2013 Proposed	2014 Proposed	2015 Proposed	2016 Proposed	2017 Proposed	2018 Proposed	2013-2018 Totals
Real Estate Excise Tax (Transportation)	\$987,387	\$290,000	\$250,000	\$0	\$0	\$423,750	\$1,951,137
Real Estate Excise Tax - Set Aside Sidewalks	174,950	100,000	100,000	100,000	100,000	100,000	674,950
Real Estate Excise Tax - Surface Water	55,000	0	0	0	0	0	55,000
Transportation Impact Fee Revenue**	442,500	380,000	435,000	277,500	365,000	400,000	2,300,000
Park Impact Fee Revenue	659,000	310,000	45,000	972,345	0	0	1,986,345
Real Estate Excise Tax (Parks)	215,000	197,000	255,000	75,000	115,000	200,000	1,057,000
Kenmore Village Sale	50,000	100,000	800,000	0	0	0	950,000
King County Levy	120,000	0	30,000	27,655	0	0	177,655
Parks Grants	0	0	700,000	0	0	1,000,000	1,700,000
Surface Water Utility Funds	830,511	1,144,750	547,000	231,000	222,600	100,000	3,075,861
King County Flood District Grant	0	150,000	0	0	0	0	150,000
State/Transportation Improvement Board	0	4,100,000	1,100,000	0	2,000,000	0	7,200,000
Federal Grants/Allocations	3,600,000	0	0	0	0	0	3,600,000
Street Fund	661,725	0	0	0	0	0	661,725
Street Fund - West Samm Bridge	86,000	0	0	0	0	0	86,000
Sammamish River Bridge Fund	80,000	0	0	0	0	0	80,000
Other Agencies Reimbursements	12,500	25,000	55,000	222,500	0	0	315,000
Other Grant Funding	900,000	0	0	409,650	205,000	1,916,250	3,430,900
State Transportation Package	0	0	0	55,350	6,035,000	15,000	6,105,350
General Fund	20,000	20,000	20,000	20,000	20,000	20,000	120,000
Strategic Opportunity Fund	146,000	0	0	0	0	0	146,000
Unfunded West Samm Bridge Replacement Resources**	0	0	1,270,000	2,280,000	1,140,000	7,630,000	12,320,000
TOTAL REVENUES	\$9,040,573	\$6,816,750	\$4,337,000	\$4,671,000	\$10,202,600	\$11,805,000	\$48,142,923

** This project extends to 2020 with additional funding requirements of \$7,680,000

West Sammamish River Bridge: Alternative 2

Exhibit E

EXPENDITURES

		2015	2016	2017	2018	2019	2020	TOTAL
City Administration	\$650,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$50,000	\$650,000
Design	\$2,570,000	\$800,000	\$1,500,000	\$270,000				\$2,570,000
Right of way	\$1,210,000	\$200,000	\$510,000	\$500,000				\$1,210,000
Construction								\$0
bridge	\$5,340,000				\$2,670,000	\$2,670,000		\$5,340,000
bridge ped/bike facilities	\$2,370,000				\$1,185,000	\$1,185,000		\$2,370,000
approaches	\$1,140,000				\$570,000	\$570,000		\$1,140,000
approach ped/bike facilities	\$480,000				\$240,000	\$240,000		\$480,000
escalation	\$730,000				\$365,000	\$365,000		\$730,000
inspection/engineering	\$2,310,000				\$1,155,000	\$1,155,000		\$2,310,000
WSDOT Admin	\$400,000	\$50,000	\$50,000	\$50,000	\$125,000	\$125,000		\$400,000
Contingency	\$2,800,000	\$100,000	\$100,000	\$200,000	\$1,200,000	\$1,200,000		\$2,800,000
	\$20,000,000	\$1,270,000	\$2,280,000	\$1,140,000	\$7,630,000	\$7,630,000	\$50,000	\$20,000,000

ESTIMATED REVENUE-CURRENTLY UNFUNDED

	2015	2016	2017	2018	2019	2020	TOTAL
BRAC				6,000,000	6,000,000		12,000,000
PSRC	856,000	1,416,000	512,000				2,784,000
TIB	140,000	357,000	350,000	1,300,000	1,300,000		3,447,000
City Transportation Impact Fees	100,000	200,000	200,000	330,000	330,000	50,000	1,210,000
City REET	174,000	307,000	78,000	0	0	0	559,000
	1,270,000	2,280,000	1,140,000	7,630,000	7,630,000	50,000	20,000,000

SCHEDULE

	2015	2016	2017	2018	2019	2020
Design/Environmental	Q1Q2Q3Q4	Q1Q2Q3Q4	Q1Q2			
ROW		Q2Q3Q4	Q1Q2Q3			
Construction			Q4	Q1Q2Q3Q4	Q1Q2Q3Q4	
closeout						Q1Q2Q3Q4

Exhibit F

Attachment A for 5/19/14 Agenda Item

CITY OF KENMORE, WASHINGTON
Transportation Impact Fee Fund Projection
For The Years 2013-2020

ASSUME WEST SAMM BRIDGE MATCH AND ELIMINATION OF T5

DESCRIPTION	Actual 2013	Budget 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Proposed 2019	Proposed 2020
Beginning Cash	\$240,536	\$416,394	\$268,176	\$166,034	\$179,674	\$170,295	\$285,212	\$401,279
Revenues:								
Interest Earnings	2,157	364	2,682	1,660	1,797	1,703	2,852	4,013
Transp. Impact Fees	421,701	425,918	430,177	434,479	438,824	443,212	443,212	443,212
Total Revenues	\$423,858	\$426,282	\$432,859	\$436,139	\$440,621	\$444,917	\$446,067	\$447,229
Transfers Out for Roads:								
T 5 68th Ave NE SR522 to Samm Slough	0	0	0	55,000	115,000	325,000	0	0
T 6 SR 522 West A 61st Ave NE	248,000	562,000	400,000	0	0	0	0	0
T 8 SR 522 West B 57th to 61st with BGT \	0	0	0	0	250,000	0	0	0
T 22 Simonds Rd-Inglemoor HS Right Turn	0	12,500	35,000	222,500	0	0	0	0
T 37 West Samm Bridge	0	0	100,000	200,000	200,000	330,000	330,000	50,000
Subtotal - Transfers for Roads	\$248,000	\$574,500	\$535,000	\$422,500	\$450,000	\$330,000	\$330,000	\$50,000
Net Income/(Loss)	\$175,858	(\$148,218)	(\$102,141)	\$13,639	(\$9,379)	\$114,917	\$116,067	\$397,229
Ending Cash	\$416,394	\$268,176	\$166,034	\$179,674	\$170,295	\$285,212	\$401,279	\$798,508

CITY OF KENMORE, WASHINGTON
REET Fund Projection
For The Years 2013-2020

Exhibit G

Attachment A for 5/19/14 Agenda Item

ASSUME WEST SAMM BRIDGE MATCH AND ELIMINATION OF T5

DESCRIPTION	Actual 2013	Budget 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Proposed 2019	Proposed 2020
Beginning Cash	\$1,965,805	\$2,078,074	\$981,326	\$540,940	\$391,847	\$428,857	\$157,722	\$374,134
Revenues:								
REET 1	440,943	390,000	393,900	397,839	401,817	405,836	405,836	405,836
REET 2	440,943	390,000	393,900	397,839	401,817	405,836	405,836	405,836
Interest Earnings	12,312	5,573	9,813	5,409	3,918	4,289	1,577	3,741
Total Revenues	\$894,198	\$785,573	\$797,613	\$801,087	\$807,553	\$815,960	\$813,248	\$815,412
Transfers Out for Parks :								
P 6 Moorlands Park Imp	0	60,000	0	0	0	0	0	0
P 11 Log Boom Park Ped Bridge Repl	0	95,000	75,000	0	0	0	0	0
P 13 Skate Park	0	20,000	75,000	0	0	0	0	0
P 18 Rhody Park Boat Shed & Boardwalk Trail	76,822	95,178	0	0	0	0	0	0
P 19b Log Boom Park Waterfront	0	0	30,000	75,000	75,000	0	0	0
P 22 City Hall Front/Back Improvements	0	0	75,000	0	0	0	0	0
P 23 Squires Landing Trail	0	0	0	0	40,000	200,000	0	0
P 24 Samm River Boat Launch Restroom	23,701	41,299	0	0	0	0	0	0
Transfer Levy to Park Improvement-Tolt	11,306	108,694	0	0	0	0	0	0
Subtotal - Transfers for Parks	111,829	420,171	255,000	75,000	115,000	200,000	0	0
Transfers Out for Roads:								
SR 522 Ph II Slip-lining	0	120,000	0	0	0	0	0	0
T5 68th SR522 to Samm Slough	0	0	0	198,750	0	0	0	0
T6 SR 522 West A 61st to 65th	0	400,000	250,000	0	0	0	0	0
T7 61st Ave & 181st St Signal, Left turn	251,953	235,347	0	0	0	0	0	0
T8 SR522 West B 57th to 61st with BGT Wall	0	0	0	0	0	300,000	0	0
T27 sidewalks	0	274,950	100,000	100,000	100,000	100,000	100,000	100,000
T36 City Gateways	18,147	281,853	0	0	0	0	0	0
T37 New West Samm Bridge	0	95,000	174,000	307,000	78,000	0	0	0
Street Fund (overlays)	400,000	0	459,000	468,180	477,544	487,094	496,836	506,773
Subtotal - Transfers for Roads	670,100	1,407,150	983,000	875,180	655,544	887,094	596,836	606,773
Transfers Out for SWM:								
SW 8 61st Ave NE Sidewalk Embankment Rep	0	55,000	0	0	0	0	0	0
Subtotal - Transfers for SWM	\$0	\$55,000	\$0	\$0	\$0	\$0	\$0	\$0
Net Income/(Loss)	\$112,269	(\$1,096,748)	(\$440,387)	(\$149,093)	\$37,010	(\$271,135)	\$216,412	\$208,639
Ending Cash	\$2,078,074	\$981,326	\$540,940	\$391,847	\$428,857	\$157,722	\$374,134	\$582,773

I:\Admin & Finance\BUDGET\Forecast Models\2014 Update Other Funds\REET\Feb2014\BRIDGE
2/20/2014



City Of Kenmore, Washington

Memorandum

Date: May 15, 2014

To: Mayor and City Council

From: Rob Karlinsey, City Manager

Re: Update on Pedestrian and Bicycle Safety

We continue to move forward with the pedestrian and bicycle safety actions you authorized at the March 24, 2014 City Council meeting. Attached is the updated schedule.

Near Term Actions

The rechannelization and restriping of 61st Avenue NE should happen in June, weather and contractor schedules permitting—see attached rechannelization plan for 61st Avenue NE. The crosswalk on 61st Avenue NE at NE 190th Street will move northward about 200 feet so that a pedestrian refuge island, with a Rectangular Rapid Flash Beacon (RRFB), can be installed. This relocation of the crosswalk will happen sometime after the restriping. When the crosswalk gets relocated, the existing crosswalk striping on 61st Ave NE at NE 190th Street will be ground out.

King County is also planning to relocate the crosswalk on Juanita Drive at NE 160th Street approximately 200 feet to the north, also for the purpose of being able to add a pedestrian refuge island with an RRFB. I have also asked them to design in and cost out a sidewalk connection on the east side of Juanita between NE 160th Street and where the new crosswalk will go. This relocation of the crosswalk at NE 160th Street will likely take place this summer after the Juanita Drive asphalt overlay is completed. In the meantime, if the RRFBs arrive prior to the asphalt overlay, we will install the RRFBs at the current NE 160th Street location and then move the RRFBs when the crosswalk gets relocated.

We have also directed King County to design a new striping plan for Simonds Road. We expect to show you this plan next month.

Our traffic engineer at King County has also completed a 4-way stop warrant analysis for the intersection at NE 181st Street and 67th Avenue NE. Based on the data, he believes the intersection meets warrants for a four-way stop, so we should be installing a four-way stop (along with “Stop Head” and “Traffic Revision Ahead” signage) later this year.

As I reported to you last month, King County has ordered the RRFBs and we expect them to arrive by mid June. Installation of the RRFBs should be soon thereafter.

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We have also directed King County to review street lighting levels at arterial crosswalks. We will likely have recommendations, including costs, by the end of May with implementation (assuming adequate budget authority) this summer.

Arterial speeds also continue to be reviewed by King County. State law does not allow us to reduce arterial speed limits without conducting a speed/traffic study. King County has been directed to do so, which should be completed by the end of May. We expect City Council deliberation and resulting speed limit changes, if any, sometime this summer. We have a head start on several arterials because we already have recent speed and volume data for these several roads.

Target Zero

At your April 28, 2014 City Council meeting, you adopted Resolution 14-235 adopting a goal of zero pedestrian and bicycle fatalities by 2025 or sooner. This resolution provides vision for strategies and tasks that are ahead of us.

Sidewalk and Transportation Grant Applications

The last few weeks have been “grant application central” here at City Hall as we have continued to aggressively apply for sidewalk and other transportation safety grants. In the past week, City staff submitted six grant applications:

- Two Safe Routes to Schools (NE 155th Street between Inglemoor High School and Moorlands Elementary & NE 202nd Street to Kenmore Jr. High)
- Two West Samm Bridge grants (BRAC and STP)
- Pedestrian & Bicycle grant for a sidewalk on 68th Avenue NE along Rhododendron Park
- Federal Pavement Preservation grant for an asphalt overlay on Simonds (NE 165th Street to 92nd Avenue NE).

The week prior, City staff submitted a grant for a sidewalk on the south side of NE 181st Street between 68th Avenue NE and 73rd Avenue NE.

There are no guarantees that we will be successful with any of these grants—they are very competitive—but we continue to be hopeful. This grant application work is no small chore and has been a team effort.

Safety Improvements on Juanita Drive

Funded via a Federal grant, the contract has been awarded and signed to install pedestrian and ADA safety improvements at two intersections:

1. Juanita Drive and Arrowhead Drive (NE 153rd Street)
2. Juanita Drive and Simonds Road (NE 170th Street)

Improvements at these two intersections will include sidewalk and ADA ramp improvements as well as new pedestrian crosswalk signals and activation buttons. The project should be complete around the end of June.

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Communication and Outreach

I also reported to you last month that I have assembled a team of my coworkers to draft a communication and outreach plan for pedestrian and bicycle safety. Attached is a draft of that plan, portions of which we are already implementing. This plan is both staff and volunteer-dependent. A temporary intern will assist with the creation of the materials, and we will need the community's help to make outreach a success. This plan is still in draft form because we welcome additional input and ideas from you and the community. I expect that the newly formed ad hoc Pedestrian and Bicycle Safety Committee should also have some great suggestions for the plan.

Ad Hoc Committee on Pedestrian and Bicycle Safety

Speaking of the Ad Hoc Committee, you appointed seven members of the committee on May 5, 2014. The committee members are:

Andrea Laltoo
Doug Levy
Mark Abersold
Victoria Chaussee
Robert Greene
David Maehren
Katrina Rose

Our City Engineer Kris Overleese will facilitate the committee with the help of a temporary intern to assist with the committee (we are currently in the process of recruiting for that intern).

Earlier this month we forwarded you a draft memo that outlines the committee's process and what they will be tasked with. This memo is attached—please review and let us know if you have any comments.

With the attached committee process memo as context, the meeting schedule for the committee is as follows:

Wednesday May 28 (6:30-8:00)
Thursday June 5 (6:30-7:30)
Thursday June 12 (6:30-7:30)
Thursday June 19 (6:30-7:30)
Wednesday August 13 (6:30-8:00)
Wednesday August 20 (6:30-7:30) RESERVE Date/Time

Long Term Actions for Pedestrian and Bicycle Safety

As directed by you, the City Council, during your goal setting session last January, we are working on options to “accelerate implementation of the Sidewalk Plan . . .” I believe it is the

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City Council's intent to expand that goal to include multimodal safety, not just the addition of new sidewalks. To that end, and as I reported to you last month, we are in the midst of drafting a policy paper that would look at ways to finance both ongoing and capital project needs for bicycle and pedestrian safety. This policy paper will likely include some form of a voter-approved financing option, so stay tuned. We hope to have this policy paper drafted by the end of this month and begin discussions about it with you in June.

I believe that long term actions should be aggressive and meaningful—they should get at the heart of pedestrian and bicycle safety, a key pillar of which is calming motor vehicle traffic. Modern and proven traffic calming devices, including (but not limited to) roundabouts should be considered.

Thank you for giving us the resources and direction to move forward on these important next steps to improve safety in our community. We will continue to update you regularly.

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City Of Kenmore, Washington

Memorandum

Date: May 9, 2014

To: Rob Karlinsey, City Manager
From: Kris Overleese, City Engineer

RE: Pedestrian/Bicycle Committee

Background: The City Council has established and directed staff to support a Pedestrian ad hoc committee to update the existing Bicycle Strategy document created in 2013. The updated document will be a strategy for improving bicycle and pedestrian safety and access.

Committee Intent: The Pedestrian Committee (committee) will update the Bicycle Strategy to make a combined Bicycle/Pedestrian Strategy document to guide City planning and budgeting. The committee will discuss and document goals and strategies, and methods to measure the success of the strategies, to positively influence the outcome of safety in the community. The updated Strategy should be drafted in the context of the City's other policy documents including the Comprehensive Plan. The committee will not make engineering decisions or recommendations, and they will not discuss solutions at a specific location (of course certain locations can be used as examples of an issue).

Schedule: The committee will meet approximately five times. Four meetings will be held in May and June to discuss goals, strategies, and monitoring. Staff will spend July making written modifications to the existing Bicycle Strategy. The committee will meet a final time (or two) in August to finalize the Bicycle & Pedestrian Strategy document. Council would then review the document in September. It is important for this work to be completed late summer so items may be discussed by Council for potential inclusion into the budget process.

Draft meeting Topics:

Meeting 1: kickoff, introductions, ground rules, committee's role, definition of problem (what negatively influences the outcome of safety?)

Meeting 2: discussion of strategies to positively influence the outcome of ped/bike safety

Meeting 3: strategies continued (if needed) & discussion of monitoring

Meeting 4: summary of items for inclusion in strategy document

Meeting 5: Final discussion of document and suggested tweaks.

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City Council Review

Committee Staffing: The committee will be facilitated by the City Engineer with support from an intern (to be hired). The City Engineer will facilitate the meetings and the intern will do the bulk of the strategy update writing.

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Community Education Plan: Pedestrian and Bicyclist Safety

2014 Community Education Plan Goal and Objectives

Goal:

- To increase awareness of pedestrian and bicycle safety to positively influence human behavior
- Target Zero: Achieve zero pedestrian and bicycle fatalities and serious injuries within our community by 2025.

Objectives:

- Create a sustainable community education program
- Recruit and train at least four (4) key volunteers for Pedestrian and Bicycle Safety Education Team
- Give at least four (4) presentations to community groups
- Participate in at least six (6) events
- Supply at least five (5) safety kits
- Receive at least one hundred (100) safety pledges
- Increase motorist yield rate (% TBD)
- Increase use of reflective gear (% TBD)
- Increase use of pedestrian crossing flags (% TBD)

Target Audiences

- Residents (seniors, adults, kids, families, students)
- Local business employees
- Bastyr University community
- Nonresidents
- Transit Users
- Motorists
- Bicyclists
- Pedestrians
- City employees and volunteers

Key Messages

- The City is taking a zero tolerance approach to enforcing pedestrian and bicycle safety laws for all road users – motorists, pedestrians, and bicyclists.
- It is important for all of us to be reminded of our individual responsibilities as a pedestrian, bicyclist, and motorist.
- (Additional key messages will be created during brochure content development)

5/13/2014

Community Education Strategies and Tactics

1. **Target Zero:** Adopt Target Zero resolution as a goal and message to send to the community. Include Target Zero in our messaging.
2. **Brochure:** The brochure will serve as the main content generator. Develop a brochure that highlights ways to excel as a motorist, pedestrian and bicyclist. Display the brochure in the city hall lobby, hand out at events, link on website, include in pedestrian safety kits, and make available for other opportunities.
3. **Website:** Develop a single web page on the City's website for pedestrian and bicycle safety information. Main content will remain static but add items published by the City such as advertisements.
4. **Newsletter:** Highlight safety tips and laws in the City's printed newsletter.
5. **Advertising:** Publish advertisements in the Kenmore Reporter. Research other avenues such as online, high school newspaper, and buses.
6. **Presentation:** Create a canned presentation that could be presented to groups.
7. **Events:** The following is a breakdown of three types of events.
 - **Safety Fair:** The Northshore Fire Department hosts an annual open house and safety fair. The City can assist the fire department with securing safety related vendors to display information at a booth.
 - **City Events:** Have pedestrian and bicycle safety materials on display at City events. Or, have a custom booth specifically to promote pedestrian and bicycle safety.
 - **External Events:** The City will create a pedestrian safety kit that groups can use to promote pedestrian and bicycle safety. The kit may include a reflective bag, brochures, safety pledges, and a giveaway item.
8. **Pedestrian and Bicycle Safety Education Team:** This volunteer team would be trained by city staff to promote pedestrian and bicycle safety at events, community or business presentations, and special tasks.
9. **Safety Pledge:** Create a safety pledge form that encourages our target audiences to commit to being a safe pedestrian, bicyclist, and motorist. By signing the pledge, participants will receive a free reflective item. Request email address to allow for future follow-up communications.
10. **Schools:** Provide safety messages for school presentations and home room announcements. Utilize school PTA's to help.
11. **Social Media:** The City's Facebook page will be used to promote pedestrian and bicycle safety.

- 12. Reward Program for Children:** Recognize children under the age of 18 for wearing a safety helmet when riding their bicycle or skateboard or using a pedestrian crossing flag. Research potential rewards such as a McDonald's ice cream cone coupon.
- 13. Police Department:** The Kenmore Police Department organizes several activities with a focus on safety. These activities include 6th grade classroom visits, Junior High School Academy, bike rodeo, and National Night Out Against Crime.
- 14. Fire Department:** The Northshore Fire Department sells safety helmets for child bicycle helmets, toddler helmets and dual sport helmets at a subsidized rate. The City will promote the program via communication materials and website, and ask the fire department to sell safety helmets at city events.
- 15. Volunteers:** Utilize volunteers to execute tasks. A separate list of tasks will be created for this strategy. City staff will submit a volunteer request form to the City's Volunteer Coordinator for recruitment. See attached list for contact information.
 - Northshore School District PTA parents
 - Girl Scouts
 - Boy Scouts
 - Kenmore Business Alliance
 - Kenmore Senior Center
 - Northshore Rotary
 - Bastyr University
 - Neighborhood Associations
 - Other interested groups and individuals

Potential Additional Community Education Strategies and Tactics for 2015

- 1. Video:** Create a crosswalk safety video to include on the web page, play at events, share through Facebook, and other outlets. Ask high school students to help produce a video.
- 2. Safety Mascot:** Research the possibility of creating a safety mascot to be present at community events

Resources

The City has allocated resources from the street fund to support community education and the hiring of a graduate student intern during the calendar year 2014. The graduate student intern will assist with the Pedestrian & Bicycle Safety Citizen Ad Hoc Committee and implementation of the community education plan.

5/13/2014

