

City of Kenmore, Washington
City Council Special & Regular Meeting
Minutes
July 9, 2012

CALL TO ORDER - The special meeting of the Kenmore City Council was called to order by Mayor David Baker at 6:01 p.m.

EXECUTIVE SESSION

Mayor Baker adjourned the special meeting at 6:01 p.m. to an executive session to discuss Property Acquisition, pursuant to RCW 42.30.110(1)(b) and Potential Litigation, pursuant to RCW42.30.110(1)(i). He stated that the executive session will last for approximately one hour and that no action is anticipated when the meeting is convened to regular session.

CALL TO ORDER – Mayor Baker called the regular meeting to order at 7:02 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Bob Hensel, and Councilmembers Brent Smith, Laurie Sperry, Allan Van Ness, Milton Curtis, and Glenn Rogers.

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Director of Finance; Kris Overleese, City Engineer; Debbie Bent, Director of Community Development; Bryan Hampson, Director of Land Development & Permitting; Jennifer Gordon, Public Works Operations Manager; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk.

FLAG SALUTE

Boy Scout Troop 582 led the flag salute.

AGENDA APPROVAL

It was Council consensus to approve the agenda as submitted.

CITIZEN COMMENTS

Dave Crawford, 7534 NE 175th Street, Kenmore, was present to state his concerns about needing backup power for the street light at SR 522 and 61st Avenue NE.

Dennis Mendrey, 6410 NE 182nd Street, Kenmore, was present to read from an e-mail regarding his ideas for a pedestrian bridge from downtown Kenmore. He handed out copies of the e-mail to Council.

John Hendrickson, 5919 NE 202nd Lane, Kenmore, was present to question the circumstances around former city manager Fred Stouder's separation from the City.

CONSENT AGENDA

Councilmember Sperry moved to approve the consent agenda as submitted. Councilmember Curtis seconded the motion to Approve Claim Nos. 26044 – 26106 in the amount of

\$1,413,908.26, Electronically Transferred Payroll Funds Totaling \$77,025.69, and Payroll Check #4360 in the Amount of \$1,145.04 for the Period Ending June 29, 2012; Approve the May 2012 Financial Report; and Authorize the City Manager to Execute a Construction Inspection Agreement with KBA, Inc. for an Amount not to Exceed \$134,000. The motion passed unanimously.

BUSINESS AGENDA

Meeting Room Rental Facilities Rental Report and Resolution No. 12-203 Revising Meeting Room Rental Fees – Nancy Ousley, Assistant City Manager, and Jennifer Gordon, Public Works Operations Manager, were present to give a brief staff report on the use of the rental room facilities in City Hall. They stated that so far our policies have worked well. Resolution No. 12-203 would allow Kenmore residents to book a meeting once at no charge. They would like to be more explicit that a cleaning fee could be assessed, even if no facility fee was charged. Public Works Operations Manager Gordon noted that a very large group serving food may generate extra cleaning, therefore a deposit may be collected. They were also available to answer any questions.

Councilmember Hensel moved to Adopt Resolution No. 12-203 Revising the Fee for Rental of City Hall Meeting Room Facilities, and Amending the Fee Schedule . Councilmember Rogers seconded the motion. The motion passed unanimously.

6-Year Forecast with Compensation Study Follow-up – Rob Karlinsey, City Manager, and Joanne Gregory, Director of Finance, were present to give a brief staff report on the Compensation Study. Chris Swanson, developer of the MuniCast financial model, was present by phone to explain how the model works. They were also available to answer any questions.

City Manager Karlinsey noted that staff will request to bring back the Compensation Study on July 23rd for formal approval. Joanne Gregory noted that the PowerPoint presentation shown tonight is a more updated version of the model than the agenda packet version. They discussed the various options for salary ranges, step increases and cost of living adjustments. A proposal was made to provide staff a temporary 2% increase, in two increments, for the year 2012.

Councilmember Rogers moved to Approve the Salary Ranges at the 60th Percentile for Non-management Staff and at the 50th Percentile for Management Staff. Councilmember Curtis seconded the motion. The motion passed 6-1.

Councilmember Smith moved to Approve a One-Time 2% Increase for the Year 2012. Councilmember Curtis seconded the motion. The motion passed 6-1.

It was Council consensus that a permanent 2% COLA proposal would need to be discussed further during the budget deliberations.

STAFF REPORT

City Manager Karlinsey reminded Council that the Kenmore Village Public Forum is tomorrow evening. He distributed copies of the two posters that will be on easels at that meeting, showing an outline for the meeting and objectives for Kenmore Village.

Director of Finance Gregory noted that the City Clerk position has been filled by Patty Safrin as of today.

CITY COUNCILMEMBER COMMENTS/REPORTS

Councilmember Van Ness discussed a community drive sponsored by Hopelink to collect school supplies for children.

Councilmember Sperry noted that the Northshore School District also collects school supplies, with City participation.

Councilmember Hensel talked about last night's KCTV interview with Police Chief Sether regarding police services in Kenmore.

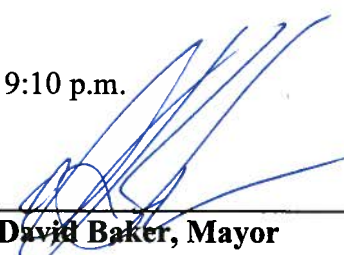
Mayor Baker mentioned the summer concert series kickoff this Thursday evening at St. Edwards Park with Hawaiian music. He reviewed his recent meeting with Cuckoo Watch Company and the Northshore School Board meeting. He will meet with Representative Clibborn, Chair of the Transportation Committee, tomorrow.

EXECUTIVE SESSION

Mayor Baker adjourned the regular meeting at 8:50 p.m. to a special meeting executive session to discuss Real Property, pursuant to RCW 42.30.110(1)(b), and Pending Litigation, pursuant to RCW 42.30.110(1)(i). He stated that the executive session is expected to last approximately 20 minutes and that no action is anticipated when the meeting reconvenes.

ADJOURNMENT

Mayor Baker adjourned the special meeting at 9:10 p.m.



David Baker, Mayor

ATTEST:



Patty Safrin, City Clerk