

**City of Kenmore, Washington
City Council Special & Regular Meeting
Minutes
November 13, 2012**

CALL TO ORDER - The special meeting of the Kenmore City Council was called to order by Mayor David Baker at 6:00 p.m.

EXECUTIVE SESSION

Mayor Baker adjourned the special meeting at 6:00 p.m. to an executive session to discuss Litigation, pursuant to RCW 42.30.110(1)(i) and Property Acquisition, pursuant to RCW 42.30.110(1)(b). He stated that the executive session will last for approximately one hour and that no action is anticipated when the meeting is convened to regular session.

At 6:59 p.m., Mayor Baker extended the executive session by 10 minutes.

CALL TO ORDER – Mayor Baker called the regular meeting to order at 7:10 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Bob Hensel, and Councilmembers Brent Smith, Laurie Sperry, Allan Van Ness, Milton Curtis, and Glenn Rogers

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Joanne Gregory, Finance & Administration Director; Kris Overleese, Engineering & Environmental Services Director; Debbie Bent, Director of Community Development; Bryan Hampson, Development Services Director; Jennifer Gordon, Public Works Operations Manager; Lauri Anderson, Senior Planner; Cliff Sether, Police Chief; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

Deputy Mayor Hensel moved to approve the agenda. Councilmember Van Ness seconded the motion. The motion passed.

PROCLAMATION

Proclamation Declaring the Week of December 3, 2012 to be Employee Learning Week in Kenmore – Mayor Baker read the proclamation into the record. Sandra Wong, Strategic Training Advisor, Seattle Personnel Department, was present to accept the proclamation.

CITIZEN COMMENTS

John Hendrickson, 5919 NE 202nd Lane, Kenmore, was present to state his concerns regarding salaries and controlling costs. He submitted a handout to the Council.

Bob Black, 8232 NE 166th Street, Kenmore, was present to state his concerns regarding vehicle fees. He suggested taxing bicyclists who ride through Kenmore.

Erica Horn, Executive Director of Hero House, 14230 NE 21st Street, Bellevue, was present to talk about her agency and its importance to the community.

Kent Sturgis, 18821 64th Avenue NE, Kenmore, was present to thank staff for their work on Northshore Summit Park. He stated that it seems to him that the project has many more supporters than not and that he trusts the City to follow the Master Plan and see the project through.

Mayor Baker thanked the citizens for their comments.

CONSENT AGENDA

Councilmember Curtis moved to approve the consent agenda as submitted. Deputy Mayor Hensel seconded the motion to Appoint Councilmember Sperry Kenmore Voting Delegate for the Sound Cities Association (formerly Surburban Cities Association) and to Approve Amendment No. 2 to Contract No. 10-C873 with PAWS for Animal Sheltering Services. The motion passed unanimously.

BUSINESS AGENDA

Adoption of Ordinance No. 12-0347 to Add a New Chapter 18.110, Development Agreements, to the Kenmore Municipal Code (KMC) – Debbie Bent, Community Development Director, and Lauri Anderson, Senior Planner, were present to give a brief summary of the ordinance, which will provide flexibility to both the City and developers. They were also available to answer any questions.

Councilmember Van Ness moved to Adopt Ordinance No. 12-0347 to Add a New Chapter 18.110, Development Agreements, to the Kenmore Municipal Code (KMC).
Councilmember Curtis seconded the motion. The motion passed unanimously.

September 2012 Financial Report Presentation – Joanne Gregory, Finance & Administration Director, was present to speak briefly about the highlights of the report and projections for the rest of the current biennium. She was also available to answer any questions.

Proposed Kenmore Key Marketing Messages – Nancy Ousley, Assistant City Manager, and Erika Schmidt, President/COO of Frause Full Spectrum Communications, were present to give a brief staff report in which they noted that these proposed key marketing messages are for use in all settings, including printed material, the website, and in conversations that Council and/or staff may have with people. Ms. Schmidt stated that key messages are intended to be the words, vision, or ideas that you leave behind to get people intrigued and involved. They tell a story to create an image of the City, which can be broken down into messaging points, to use in “branding,” and proof points, or the factual information. They were also available to answer any questions.

Business Registration – Preliminary Proposal Elements – Nancy Ousley, Assistant City Manager, was present to give a brief staff report on the key elements of the business registration plan, which involves partnering with the State Department of Licensing (DOL). She noted that

over 50 cities currently partner with DOL for business licensing. The approach has been that for now it is important to keep the fees low in order to develop our database. She stated that our current City code is unchanged since incorporation and needs to be tailored to current needs. She requested feedback from Council. She was also available to answer any questions.

Budget Review – Joanne Gregory, Finance & Administration Director, and Rob Karlinsey, City Manager, were present to give a brief staff report regarding the Transportation Capital Improvement Program and the Stormwater Capital Improvement Program as well as upcoming key budget dates. City Manager Karlinsey noted that there are still some unresolved budget issues on which staff needs direction from the Council, and he distributed a handout to the Council listing outstanding budget issues. Director Gregory distributed a handout on ARCH Trust Fund contributions to the Council. They were also available to answer any questions.

Director Gregory provided a PowerPoint presentation detailing the Transportation Capital Fund (originally called the Arterial Street Fund) and Surface Water Capital Fund. She stated that eight projects are scheduled during the upcoming biennium for each of these two Capital Improvement Programs. City Manager Karlinsey stated that the Surface Water Capital Fund also transfers money to Transportation to pay for the surface water share of Transportation Capital projects, namely SR 522 West A.

Councilmember Curtis moved to approve the 2% employee wage adjustment.
Councilmember Rogers seconded the motion. The motion passed 5-2, with
Councilmembers Sperry and Smith voting no.

Mayor Baker took the motion that was tabled at the November 5, 2012 Council Special Meeting off the table. The motion to increase the human services grant budget by the \$155,000 in General Fund savings identified by City staff failed 4-3, with Councilmembers Sperry, Smith, Van Ness, and Curtis voting no.

Deputy Mayor Hensel moved to transfer \$125,000 back into human services grants.
Councilmember Rogers seconded the motion.

Deputy Mayor Hensel amended the motion to specify that \$50,000 would come from a reduction in payment to ARCH, and \$75,00 would come from the General Fund savings already identified. The motion passed 5-2, with Councilmembers Sperry and Van Ness voting no.

Councilmember Smith moved to take the \$80,000 balance of identified General Fund savings to create a new Sammamish River Bridge replacement fund. Councilmember Van Ness seconded the motion. The motion passed unanimously.

Councilmember Laurie Sperry moved to continue with the original plan to remove the house from the Abagobez property. Councilmember Van Ness seconded the motion. The motion passed unanimously.

It was Council direction not to subsidize Discover Passes for Kenmore residents.

Councilmember Curtis moved to establish a water and sewer franchise fee of 6% instead of the budgeted 5%. Councilmember Van Ness seconded the motion. The motion failed 3-4,

with Councilmembers Smith and Rogers, Deputy Mayor Bob Hensel, and Mayor Baker voting no.

Councilmember Sperry amended the motion to establish a water and sewer franchise fee of 5% for Year 1 and 6% for Year 2 instead of the budgeted 5%. The amendment failed 3-4, with Councilmembers Smith and Rogers, Deputy Mayor Bob Hensel, and Mayor Baker voting no.

It was Council direction that the Sammamish River Bridge Fund be changed to include the monitoring, inspection, and replacement.

STAFF REPORT

City Manager Karlinsey stated that there is a packet for the November 20th Special Council Meeting Executive Session in the Council mailboxes.

Assistant City Manager Ousley gave a brief update on the broker selection for the Kenmore Village properties. Staff is recommending Colliers International for the commercial property and Jones Lang LaSalle for the residential property.

CITY COUNCILMEMBER COMMENTS/REPORTS

Councilmember Sperry stated that the new street light across from the Kenmore Library really helps visibility.

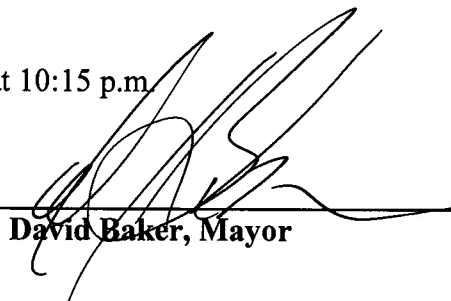
Councilmember Curtis indicated that Tom Martin, Vice President of Evergreen Hospital expansion division, is interested in Kenmore Village.

Councilmember Van Ness would like to see the City establish a policy for environmental education and work with citizen groups.

Mayor Baker stated that he and the City Manager and a group of City officials got a tour of the Locks today.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 10:15 p.m.



David Baker, Mayor

ATTEST:



Patty Safran, City Clerk