



City of Kenmore
City Council Special and Regular
Meeting Agenda
Monday, January 12, 2026
6:30 PM

ZOOM - LINK: <https://kenmorewa-gov.zoom.us/j/85738339809>

Password: 011226

Telephone: Dial US: +1 253 215 8782

Webinar ID: 857 3833 9809

SIGN UP FOR VIRTUAL PUBLIC COMMENT HERE: kenmorewa.gov/virtualpubliccomment

REQUEST AN ACCOMMODATION HERE: kenmorewa.gov/accommodation

If you have technical difficulties accessing the meeting virtually, please contact the Deputy City Clerk at mkang@kenmorewa.gov.

Technical Difficulties - If the virtual component of the meeting disconnects, and we cannot resolve technical difficulties to reconnect the virtual component, the in-person meeting will continue at City Hall if there is a quorum of the body to conduct business.

1. CALL SPECIAL MEETING TO ORDER - 6:30 PM

2. COUNCIL PHOTOGRAPHS

- A) Councilmembers will be taking individual headshots and the Council will take a group photo with the photographer in the Community Meeting Room.

3. ADJOURN SPECIAL MEETING

4. CALL REGULAR MEETING TO ORDER - 7:00 PM

5. OATHS OF OFFICE

A)

- Position No. 2: Joe Marshall
- Position No. 4: Nigel Herbig
- Position No. 6: Eric Adman

6. ELECTION OF MAYOR

- A) Nominate and Elect the Mayor for 2026–2027, presented by the City Clerk
1. Agenda Bill - Election of Mayor
 2. Attachment 1 - Council Rules and Procedures
 3. Attachment 2 - RCW 35A.13.030

4. Attachment 3 - RCW 35A.13.035

7. ELECTION OF DEPUTY MAYOR

- A) Nominate and Elect the Deputy Mayor, presented by the Mayor
 1. Agenda Bill - Election of Deputy Mayor
 2. Attachment 1 - Council Rules and Procedures
 3. Attachment 2 - RCW 35A.13.030
 4. Attachment 3 - RCW 35A.13.035

8. ROLL CALL

9. LAND ACKNOWLEDGEMENT

We acknowledge that the City of Kenmore is situated upon the ancestral lands of the Snohomish, Snoqualmie, Sauk-Suiattle, Duwamish, Stillaguamish, Tulalip, Suquamish, Muckleshoot, and other tribes who are part of the Coast Salish Peoples. We recognize and express our deepest respect for their enduring stewardship and profound relationship with this land, which they have cherished and protected since time immemorial. We honor the First Peoples, acknowledge their vibrant cultures, and commit ourselves to learning from their wisdom in our journey to promote justice, equity, and mutual understanding. We pledge to stand alongside these communities in acknowledging past injustices and working towards a future that respects and celebrates the diverse heritage of this land.

10. FLAG SALUTE

11. AGENDA APPROVAL

12. WHERE'S THE FUN?

13. PUBLIC COMMENTS

Welcome to the Council's meeting. Please address your comments to the Mayor and Council. You'll have three minutes to speak. If there are more than 20 speakers, time will be reduced to two minutes per speaker. The Clerk will call your name when it's your turn. The Presiding Officer may choose to alternate between in-person and online comments. Please state your name and city of residence and keep within the allotted time. To make every person feel welcome and safe here, please refrain from booing, clapping, heckling, yelling, or other interruptions. Please note: Under Washington State law (RCW 42.17A.555), public comment time may not be used to support or oppose candidates or ballot measures. Thank you for keeping remarks focused on City business. The meeting is recorded for transparency. Thank you for being here, and for sharing your input respectfully.

- A) **VIRTUAL PUBLIC COMMENT PRE-REGISTRATION:** To provide public comments virtually, please fill out the [Virtual Public Comment Request Form](#) in advance of the meeting. The form opens Tuesdays at 12:00 Noon and closes Mondays at 12:00 Noon. You will be confirmed by the City Clerk's Office. If you are having difficulty, please reach out to the City Clerk's Office at clerks@kenmorewa.gov.

14. CONSENT AGENDA

- A) Cancel the City Council Regular Meeting of Tuesday, January 20, 2026.

- B) Approve the City Council Regular Meeting Minutes of Monday, December 8, 2025.
 - 1. City Council Regular Meeting Minutes of Monday, December 8, 2025
- C) Approve the City Council Special Meeting Minutes of Thursday, December 18, 2025.
 - 1. City Council Special Meeting Minutes of Thursday, December 18, 2025
- D) Approve the following Voucher Certification and Approval:
 - Total Check #s 57478 through 57549 totaling \$1,383,473.15
 - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 12/12/2025 in the amount totaling \$316,125.14
 - Total EFT Payment #s 1930 through 1931 total \$194,538.69
 - Total Wire Transfers totaling \$68,000.00
 - 1. Voucher Certification & Approval 12/05/2025-12/19/2025
- E) Approve the proposed 2026 Proclamations Calendar.
 - 1. Agenda Bill - Proposed 2026 Proclamations Calendar
 - 2. Attachment 1 - Proposed 2026 Proclamations Calendar
 - 3. Attachment 2 - Proclamations Request Form
- F) Accept the \$2.17 million of Transportation Improvement Board (TIB) funding for the 80th Avenue NE Ped-Bike (SR 522 - NE 185th Street) Project and authorize the City Manager to execute the appropriate agreements with TIB.
 - 1. Agenda Bill - TIB Funding
- G) Accept the \$750,000 of Transportation Improvement Board (TIB) funding for the Arrowhead Sidewalk and Traffic Calming Project and authorize the City Manager to execute the appropriate agreements with TIB.
 - 1. Agenda Bill - TIB Funding
- H) Authorize the City Manager to execute a contract for \$2,811,000 with KBA, Inc., for on-call construction management consultant services.
 - 1. Agenda Bill - On-Call Construction Management
- I) Authorize the City Manager to execute Contract No. 25-C3188 not to exceed \$200,000 for contractor services to administer and pass through funds for a heat pump direct rebate program.
 - 1. Agenda Bill - Contract No. 25-C3188

15. STUDY SESSION - 2026 COUNCIL KICKOFF

- A) 2026 Docket for Planning Commission and City Council
 - 1. Memo
 - 2. Attachment 1 - Preliminary 2026 Docket
 - 3. Attachment 2 - Docket Analysis
 - 4. Attachment 3 - Draft Schedule
- B) Department Overviews of 2025 Accomplishments and 2026 Workplans
 - 1. Presentation (added 1/13)

C) City Council Schedule Highlights

- Monday, February 2, 2026: Study Session – Financial Forecast and Potential Revenue Measure
- Saturday, March 21, 2026–Sunday, March 22, 2026: City Council Retreat
- Monday, April 20, 2026: Town Hall

D) Other Items for Discussion from Councilmembers

16. STAFF REPORTS

17. COUNCILMEMBER REPORTS & COMMENTS

A) Council Committees

1. 2026 Council Committees

18. ADJOURNMENT

UPCOMING MEETING SCHEDULE:

- A) Monday, January 19, 2026 (Holiday)
Tuesday, January 20, 2026 7:00 PM – City Council Regular Meeting *pending cancellation*
Monday, January 26, 2026 7:00 PM – City Council Regular Meeting

NOTICE OF POTENTIAL QUORUMS

- A) [Click here for information about Potential Quorums of the City Council](#). Now found on the City website under City Council Meetings.