

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
Monday, December 8, 2025**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video is available on the [City YouTube channel](#). Attachments are available on the [CivicClerk Agenda Management Portal](#).

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis

Staff: City Manager Teri Killgore
Deputy City Manager Stephanie Lucash
City Attorney Dawn Reitan
City Clerk Scott Passey
Deputy City Clerk Michelle Kang
Assistant City Manager/Community Development Director Debbie Bent
Kenmore Police Chief Brandon Moen

Speaking Guests: Rob Karlinsey, Former Kenmore City Manager (virtual)

Public Comments Speaking Guests: (none)

Public Hearing Speaking Guests: (none)

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Mayor Herbig led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

The agenda was approved as presented.

WHERE'S THE FUN?

City Manager Teri Killgore highlighted the City's second annual Winterfest event.

PUBLIC COMMENTS

The City Council provided opportunity for public comment; there were no sign-ups.

Timestamped link here: <https://youtu.be/AiYlfzd8wEQ?t=456>.

CONSENT AGENDA

- A. Cancel the City Council Regular Meetings of December 15 and December 22.
- B. Approve the City Council Regular Meeting Minutes of Monday, November 17, 2025.
- C. Approve the City Council Regular Meeting Minutes of Monday, November 24, 2025.
- D. Approve the following Voucher Certification and Approval:
 - Total Check #s 57263 through 57329 totaling \$1,084,393.19
 - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 10/31/2025 in the amount totaling \$314,139.31
 - Total EFT Payment #s 1908 through 1917 total \$462,611.23
- E. Adopt Proposed Ordinance No. 25-0627 and update Title 12 of the Kenmore Municipal Code.
- F. Adopt Proposed Ordinance No. 25-0639, adopting amendments to the Parks, Recreation, and Open Space (PROS) Element and Capital Facilities Element.
- G. Adopt Proposed Resolution No. 25-438 regarding standards for the delivery of indigent public defense pursuant to Washington State Supreme Court Order No. 25700-A-1644.
- H. Authorize the City Manager to execute Contract No. 10-C873, Amendment No. 9, with Progressive Animal Welfare Society (PAWS), substantially and materially in the form attached.
- I. Authorize the City Manager to execute Contract No. 21-C2667, Amendment No. 7, with PACE Engineers, Inc., to extend the contract, substantially and materially in the form attached.

- J. Authorize the City Manager to execute Contract No. 23-C2923, Amendment No. 3, with Confluence Environmental Company, to extend the contract, substantially and materially in the form attached.
- K. Authorize the City Manager to execute Interlocal Agreement No. 25-C3187 with King County to accept a grant award of \$750,000 for the construction of the 169th Street culvert replacement.
- L. Authorize the City Manager to execute Contract No. 25-C3191, Rhododendron Park Lease/Use Agreement with Northshore Senior Center.
- M. Authorize the City Manager to execute Real Estate Purchase Sale Agreement (REPSA) 25-C3195 for Swamp Creek conservation property acquisition in an amount of \$680,000 and associated closing costs.
- N. Authorize the City Manager to execute Real Estate Purchase Sale Agreement (REPSA) 25-C3196 for Sammamish River conservation property acquisitions in an amount of \$6,800,000 and associated closing costs.
- O. Authorize the City Manager to execute Agreement No. 25-C3197 for stormwater system cleaning, vector services and CCTV inspection in an amount of \$250,000.

MOTION: Approve the consent agenda outlined above.

Moved by Culver; seconded by Sasson.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

PRESENTATION

The City Council and City Manager Teri Killgore recognized Councilmember Srebnik and her eight years served on the Kenmore City Council. Former City Manager Rob Karlinsey also joined virtually and spoke about his time with Councilmember Srebnik.

PUBLIC HEARING

Proposed Ordinance No. 25-0638, amending and extending interim regulations for an additional six-months for certain parcels close to Swamp Creek in proximity to SR 522 and 80th Avenue NE, presented by Assistant City Manager/Community Development Director Debbie Bent, *for public hearing*

Assistant City Manager/Community Development Director Debbie Bent explained the rationale for extending the interim regulations with Ordinance No. 25-0638, which requires a public hearing.

Mayor Herbig opened the Public Hearing at approximately 7:42 PM.

The City Council provided the opportunity for testimony; there were no sign-ups.

Timestamped link here: <https://youtu.be/AiYlfzd8wEQ?t=2766>

Mayor Herbig closed the Public Hearing at approximately 7:42 PM.

BUSINESS AGENDA

- A. Proposed Ordinance No. 25-0638, amending and extending interim regulations for an additional six-months for certain parcels close to Swamp Creek in proximity to SR 522 and 80th Avenue NE, presented by Assistant City Manager/Community Development Director Debbie Bent, *for adoption*

MOTION: Adopt Proposed Ordinance No. 25-0638, amending and extending interim regulations for an additional six-months for certain parcels close to Swamp Creek in proximity to SR 522 and 80th Avenue NE.

Moved by Culver; seconded by Srebnik.

VOTE: 7 Yes – Loutsis, Culver, Marshall, Sasson, Srebnik, O’Cain, Herbig; 0 No.

MOTION PASSES.

- B. Proposed Resolution No. 25-439, affirming the Kenmore City Council’s commitment to welcoming and supporting immigrants, refugees, and all Kenmore residents, presented by Deputy City Manager Stephanie Lucash and Kenmore Police Chief Brandon Moen, *for discussion and adoption*

MOTION: Adopt Resolution No. 25-439, as amended (changes displayed on screen).

Moved by O’Cain; seconded by Srebnik.

VOTE: 7 Yes – Sasson, Culver, Loutsis, Marshall, Srebnik, O’Cain, Herbig; 0 No.

MOTION PASSES.

STAFF REPORTS

- A. Regional Community Center/Aquatic Center Update, presented by Assistant City Manager/Community Development Director Debbie Bent
- B. Boathouse Agreements Update, presented by Assistant City Manager/Community Development Director Debbie Bent.

COUNCILMEMBER REPORTS & COMMENTS

The Council directed staff to bring back a discussion in January to extend the winter lights outside to March 15.

MOTION: Suspend Council Rules and Procedures 2.8A to allow final action under Council Reports and Comments.

Moved by Loutsis; seconded by O’Cain.

VOTE: 5 Yes – Srebnik, Loutsis, Sasson, O’Cain, Herbig; 2 No – Culver, Marshall.

MOTION PASSES.

MOTION: The City of Kenmore requests that staff, as capacity allows, conduct research and bring back to the City Council options for stimulating development of deeply affordable and STEP housing including:

- a. housing developers with experience and willingness to advise regarding the land and financing needed to develop deeply affordable and STEP housing for single adults, families, and seniors, including, but not limited to, modest-scale developments and mixed STEP and affordable housing developments; and
 - b. discounted or donated land options aligned with land needs identified in a, including city-owned land and land owned by religious institutions or other parties amenable to donating or selling; and
 - c. supportive housing operators, including behavioral health organizations, that have experience meeting the needs of families, seniors, and single adults in STEP housing.
- Moved by Srebnik; seconded by Sasson.

VOTE: 5 Yes – Sasson, Srebnik, Loutsis, O’Cain, Herbig; 2 No – Culver, Marshall.

MOTION PASSES.

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), the City Council entered an executive session to discuss potential litigation. This executive session was slated to last approximately 20 minutes until 8:51 PM. No final action was expected. The Council exited the executive session at approximately 8:50 PM.

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 8:51PM.



Nigel Herbig, Mayor



Scott Passey, City Clerk

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Final Audit Report

2026-01-13

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