

City of Kenmore, Washington
City Council Regular Meeting
Minutes
December 14, 2015

CALL TO ORDER – The regular meeting of the Kenmore City Council was called to order by Mayor David Baker at 7:05 p.m.

Councilmembers present: Mayor David Baker, Deputy Mayor Allan Van Ness and Councilmembers Brent Smith, Laurie Sperry, Milton Curtis, Nigel Herbig and Stacey Denuski

Staff present: Rob Karlinsey, City Manager; Nancy Ousley, Assistant City Manager; Kris Overleese, Public Works Director/City Engineer; Debbie Bent, Community Development Director; Cliff Sether, Police Chief; Zack Richardson, Capital Projects Manager; Brian Randall, Accountant; Teresa McAllister, Administrative Assistant; Rod Kaseguma, City Attorney; and Patty Safrin, City Clerk

FLAG SALUTE

Sheri Baker led the flag salute.

AGENDA APPROVAL

It was Council consensus to approve the agenda as submitted.

CITIZEN COMMENTS

Kent Sturgis, 18821 64th Avenue NE, Kenmore, was present to say that he is pleased that the City is being more proactive with park planning and to state his preferences for Log Boom Park and Squires Landing Park.

Sheri Baker, 7416 NE 169th Street, Kenmore, was present to thank the Council for providing Squires Landing Park.

Greg Woogerd, 18613 67th Place NE, Kenmore, was present to state that he is president of Northlake Little League in Kenmore and is interested in the ball fields at St. Edwards Park being run by the City.

William Lider, 2526 205th Place SW, Lynnwood, board member of SnoKing Watershed Council, was present to ask for the City's support of a grant for the SnoKing Watershed Council.

Jean Kallhoff, 6026 NE 202nd Street, Kenmore, was present to state that Squires Landing is a wonderful space for the City and to state her preferences for improvement of the park.

Pat Smith, 6026 NE 202nd Street, Kenmore, was present to say thank you for Squires Landing Park and to state that the improvements that have been made in the City for pedestrians and bicyclists have been helpful.

Micki Gundersen, 1126 Lawton Road, Lynnwood, was present to state that she has an interest in Swamp Creek and to ask for the City's support in the form of a grant for the SnoKing Watershed Council.

Marilyn Knutson, 18421 80th Avenue NE, Kenmore, was present to state that she is on the Sno King Watershed Council and would like to ask the City to support a grant for them.

Elizabeth Mooney, 5934 NE 201st Street, Kenmore, was present to state that she is really happy to hear the Sno King Watershed Council coming forward. She thanked the Council for all the waterfront activities available now. She stated her concern about losing some of the City's natural areas with development.

Doug Ritchie, 19505 38th Avenue NE, Lake Forest Park, was present to thank the Council for efforts to develop both Log Boom Park and Squires Landing Park. He stated that his specific interest is in providing paddling programs and opportunities.

Mayor Baker thanked the citizens for their comments.

CONSENT AGENDA

Councilmember Denuski moved to approve the consent agenda as submitted. Mayor Baker seconded the motion to Adopt the Minutes for the November 9, 2015 and November 16, 2015 City Council Meetings; Approve Check Nos. 33292 - 33393 in the Amount of \$1,838,672.86 and Electronically Transferred Payroll Funds Totaling \$80,533.42 for the Period Ending November 20, 2015; Approve Check Nos. 33394 - 33494 in the Amount of \$291,861.77 and Electronically Transferred Payroll Funds Totaling \$76,022.76 for the Period Ending December 4, 2015; Receive and File the October 2015 Financial Report for the City of Kenmore, Washington; Adopt Resolution No. 15-268, Glenbrook Final Plat Approval; Authorize the City Manager to Execute Contract No. 15-C1486, Interlocal Agreement for Renewal of Watershed Resource Inventory Area 8 (WRIA 8) Funding from 2016 through 2025; Authorize the City Manager to Execute Amendment No. 1 to Contract No. 12-C1097 with the Law Office of Mary Stephens; Approve Amendment No. 1 to Contract No. 15-C1456 with Coast & Harbor Engineering Regarding Squires Landing Park Conceptual Plan; Approve Amendment No. 1 to Contract No. 15-C1457 with Coast & Harbor Engineering Regarding Log Boom Park Conceptual Plan; Authorize the City Manager to Execute Contract No. 15-C1493, Interlocal Agreement with Washington State Department of Ecology (DOE) to Accept a \$50,000 Water Quality Grant; and Approve Amendment No. 4 to Contract No. 12-C1014, City Manager Employment Agreement. The motion passed unanimously.

PUBLIC HEARING

Public Hearing on Amending the Kenmore Municipal Code (KMC) Section 12.50 to Adopt the City of Kenmore 2016 Road Standards - Kris Overleese, Public Works Director/City Engineer, and Zack Richardson, Capital Projects Manager, were present to give a brief report. Capital Projects Manager Richardson addressed the design speed of 30 mph or more on collector roads, the last issue to be addressed. Staff is proposing to leave the standard as 35mph maximum but with a new footnote that would specify per the traffic engineer's direction. They do not

expect this issue to come up much. Director Overleese stated that they would like any additional Council comments by end of this month. She noted that the SEPA and Department of Commerce reviews are still ongoing and that adoption of the road standards ordinance is anticipated in January or February.

Mayor Baker opened the public hearing to receive public testimony on this issue at 7:34 p.m.

As there were no citizens wishing to testify, Mayor Baker closed the public hearing at 7:35 p.m.

BUSINESS AGENDA

Amending the Kenmore Municipal Code (KMC) Section 12.50 to Adopt the City of Kenmore 2016 Road Standards - Kris Overleese, Public Works Director/City Engineer, and Zack Richardson, Capital Projects Manager, were available to answer any questions. Councilmembers stated their concerns regarding speed limits and making pedestrians and bicyclists a priority.

It was Council consensus to support staff's recommendation.

Puget Sound Energy (PSE) Franchise Discussion - Nancy Ousley, Assistant City Manager, stated that the City has heard from a number of businesses and residents of Kenmore regarding reliability issues with PSE. The City is currently in discussions to renew the franchise. She listed some of the issues that will be discussed with PSE, including system reliability; having the ability to have direct and regular communication between PSE and the City and reports from PSE regarding outages; regular briefings to the Council on an ongoing basis; information about proposed projects to improve service to Kenmore, including where they are in terms of funding them; a detailed plan for improving service to Circuit 26, including enforcing easements; dealing with right of way and restoring pavement on other City facilities; and innovation with some upcoming City projects, for example the Lakepointe project. She was also available to answer any questions and respond to Councilmember suggestions. City Manager Karlinsey stated, in response to a Councilmember suggestion, that the rates and finances of PSE are regulated by the State. City Attorney Kaseguma stated that, while the current franchise ends at the end of 2015, continuing negotiations beyond that time is not uncommon.

Coast & Harbor Engineering Presentation of Preliminary Concepts for Log Boom Park and Squires Landing Park - Rob Karlinsey, City Manager, and Debbie Bent, Community Development Director, were present to give a brief report.

City Manager Karlinsey noted that a long-term Council goal has been more access to the waterfront. He stated that the City has been doing an Imagine Kenmore project and that these two projects could potentially be included on a future ballot measure. Director Bent stated that they are looking to Council for a preferred alternative for Squires Landing. She introduced the Coast and Harbor staff who were present. She reviewed the process that the Coast and Harbor team used to come up with their preliminary concepts. They provided a PowerPoint presentation. They reviewed the waterfront improvement goals and the estimated project costs. Karlinsey pointed out that the City would like to deal with the problems presented by aquatic

weeds in Log Boom Park. He noted that maintenance will be an issue for a beach area due to winds. He also stated that at this point the beach would not necessarily be a swimming beach. They also reviewed the proposed Squires Landing Park improvements, presenting two different schemes, Option A and Option B. They would like to encourage pedestrian access to the park with the design. They presented cost estimates for both options. They were available to answer any questions and respond to Councilmember suggestions. City Manager Karlinsey pointed out that the cost estimates for Squires Landing did not include the cost of the boathouse structure.

It was Council consensus to look at Option A with the exception of the mitigation.

Lakepointe Commercial Site Development Permit & Transportation Mitigation Agreement Extension - Rob Karlinsey, City Manager; Debbie Bent, Community Development Director; Bryan Hampson, Development Services Director; and Keeran Hines, Acquisition and Development Manager for Weidner Apartment Homes, were present to give a report. City Manager Karlinsey stated that Weidner is looking at doing a mixed use development on the Lakepointe site. He stated that they are requesting extensions of deadlines for the commercial development permit and the transportation mitigation plan that goes with it. The proposed extension letter gives them two 6-month extensions under certain conditions. He stated that it will be a challenging, but rewarding project, with a lot of issues to work out. Keeran Hines gave some background on Weidner and their method of operating. They are currently working on the feasibility study for the project. They were available to answer any questions.

Kenmore Business Registration Update - Nancy Ousley, Assistant City Manager; Brian Randall, Accountant; and Teresa McAllister, Administrative Assistant, were present to give a brief report. Assistant City Manager Ousley provided a PowerPoint presentation, including a review of conditions related to businesses prior to the 2013 ordinance adoption; Council priorities which affected the establishment of a business registration; basic requirements of the Kenmore business registration; the WA Department of Revenue (DOR) Business Licensing Services partnership; and the 2014 business registration launch. Currently we have almost 800 businesses registered in the City. Teresa McAllister reviewed the business registration process. Brian Randall detailed data about businesses registered in Kenmore. He stated that Kenmore has a strong home-based business sector (63%). Randall also detailed the business registration revenues and expenditures for 2014 and 2015. Assistant City Manager Ousley reviewed the benefits of the program, including supporting local businesses through the online business directory. She detailed some of the events and programs that the City is able to provide for businesses. They were also available to answer any questions.

Planning Commission Appointments - Debbie Bent, Community Development Director
Director Bent stated that four Planning Commission appointments are expiring at the end of the year. Three of the four would like to continue on the Planning Commission. She detailed the options available to Council for making decisions. She was also available to answer any questions.

Councilmember Sperry moved to appoint the three who want to continue to serve and then fill the vacant position from the alternate list starting with number one as stated in the January 12, 2015 minutes. Councilmember Curtis seconded the motion. The motion passed 7-0.

STAFF REPORTS

Kenmore Police Motor Patrol Officer - Rob Karlinsey, City Manager, stated that the part-time motorcycle officer that we were borrowing from Covington is no longer able to come to the City. He would like to move forward with hiring a half-time motor patrol officer. Chief Sether stated that they will keep track of the statistics to show the effectiveness of the officer.

Special PowerPoint Presentation - Teresa McAllister, Administrative Assistant, provided a 4-minute PowerPoint presentation of staff pictures for Council's enjoyment.

CITY COUNCILMEMBER REPORTS & COMMENTS

Mayor Baker reported on his various meetings with Kenmore legislators.

COUNCILMEMBER INITIATIVES

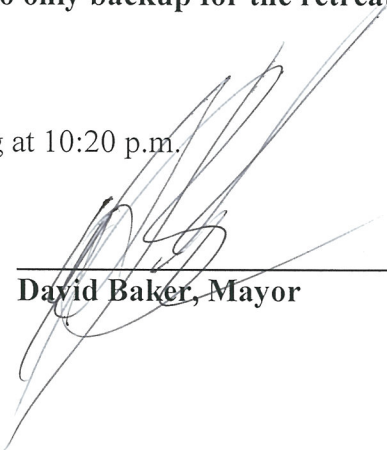
Councilmember Herbig asked if there are any major objections to looking into live streaming the Council's January retreat. Council discussed the matter.

Councilmember Herbig moved to continue looking into the feasibility of video streaming the January 2016 City Council Retreat. Councilmember Curtis seconded the motion. The motion passed 6-1, with Deputy Mayor Van Ness voting no.

It was Council consensus to provide audio only backup for the retreat.

ADJOURNMENT

Mayor Baker adjourned the regular meeting at 10:20 p.m.



David Baker, Mayor

ATTEST:



Patty Safrin, City Clerk