

**City of Kenmore
City Council Regular Meeting
Minutes
May 21, 2018 and May 22, 2018**

MONDAY, MAY 21, 2018

CALL TO ORDER – Mayor Baker called the meeting to order at 5:30 p.m.

Councilmembers present:

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis
Councilmember Debra Srebnik
Councilmember Stacey Denuski
Councilmember Brent Smith

The Council's Main Goals for this Retreat:

1. Reach agreement on the Council's priorities for the 2019-2020 biennial budget.
2. Discuss what the City should achieve by the end of the biennium.

Welcome! Review Meeting's Purpose - Mayor David Baker

5:40 p.m. Review Retreat Agenda and Ground Rules - Facilitator Michael Pendleton

5:41 p.m. Councilmember Marshall arrived at the meeting.

5:45 p.m. Setting the Context: Progress Advancing Our Goals - City Council and City Manager Rob Karlinsey

Review City Manager's 2017-2018 Budget Message

What progress have we made in advancing the Council's goals and the work established for the 2017-2018 biennium?

- *Are there any questions of clarification?*
- *What are your thoughts about how the goals have been advanced so far?*

6:00 p.m. Councilmember Denuski left the meeting. She stated she hoped to be back.

6:15 p.m. Overview of the 2019-2020 Budget Process - Finance Director Joanne Gregory

Budget Process Overview

City of Kenmore - City Council Meeting Minutes
May 20, 2018 and May 21, 2018
2019-2020 STRATEGIC BUDGET RETREAT

- **New Financial Software**
- **Budget Calendar**
- **Budget Assumptions**
 - Revenues and Expenditures
 - Staffing and Service Levels
 - Biannual salary plan update; employee benefits assumptions
- **Priority Based Budgeting (PBB):**
 - Community Survey Results
 - Council Review and Update of Priority Based Budgeting Results

7:00 p.m. Setting the Context: The Six-Year Financial Forecast - Finance Director Joanne Gregory, City Manager Rob Karlinsey and Everyone

Current Biennium to Date: How are we doing?

What are the current trends and future projections for the economy and the City's budget?

How do these trends and forecasts influence your thinking?

Given that costs are rising faster than revenues and given additional funding needed for pavement preservation, what funding sources or budget adjustments should we explore?

What structural changes at the state level do we need to seek?

7:30 p.m. Council took a break for 15 minutes.

7:46 p.m. Continuation of the Above

8:30 p.m. Global, National, and Regional Issues that May Affect the City - Everyone

What global, national, and regional trends, and/or events appear likely to influence Kenmore or change the way we do business? In what ways?

What should the City do as an organization to help prepare the community for the challenges that lay ahead?

What should the City do as an organization to help the community take advantage of the opportunities that may arise?

City of Kenmore - City Council Meeting Minutes
May 20, 2018 and May 21, 2018
2019-2020 STRATEGIC BUDGET RETREAT

9:00 p.m. Key Themes and Preliminary Priorities for 2019-2020 - City Council

At its annual strategic planning retreat this past January, the City Council established its goals for 2018-2019.

In addition to the Council Goals, what other high-level themes or guidance does the Council want to provide for the 2019-2020 biennium budget? (More specific workload items will be discussed tomorrow evening)

What are We Taking Away from Tonight's Discussions? - Everyone

Adjournment

The meeting adjourned at 9:03 p.m.

TUESDAY, MAY 22, 2018

CALL TO ORDER – Mayor Baker called the meeting to order at 5:30 p.m.

Councilmembers present:

Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Milton Curtis
Councilmember Debra Srebnik
Councilmember Stacey Denuski
Councilmember Brent Smith

Welcome! Review Meeting's Purpose - Mayor David Baker

5:40 p.m. Review Retreat Agenda - Facilitator Michael Pendleton

5:45 p.m. Recap of Last Night's Discussion, including Key Themes and Preliminary Priorities

What were the potential themes and priorities from last night? Any additional thoughts?

6:00 p.m. Policy and Workload Items for the 2019-2020 Biennium - City Council/City Staff

City of Kenmore - City Council Meeting Minutes
May 20, 2018 and May 21, 2018
2019-2020 STRATEGIC BUDGET RETREAT

See adopted Planning Commission Docket, Proposed Code Updates for Direct City Council Consideration, and Updated Department Workplans that Resulted from the Council direction provided at the January Retreat

Continuing to make progress on Target Zero: Pedestrian & Bicycle Safety

Walkways & Waterways

Lakepointe: Pro forma process, community engagement, and upcoming parameters agreement

Sound Transit 3: Bus Rapid Transit on SR 522 and New Parking Garage

Economic Development—Implementation of the Soon-to-be-Updated Strategic Plan

Our Emerging Downtown: Where do we take it from here?

The Lodge at St. Edward State Park – schedule; lodging tax?

CIP Follow Up Discussion

Strategy for ballfields – St. Edward ballfields, school district fields, etc.

Transit Oriented Development: Multifamily Property Tax Exemption as an Incentive?

Public Works Operations Service Mix

Marketing and Website Update: Crystalizing our story and vision; then have our story and vision drive website design

Swimming Pool

Homeless shelter/encampment regulations (planned for 2018)

Tree Regulations

Recreation Coordinator Position

City of Kenmore - City Council Meeting Minutes
May 20, 2018 and May 21, 2018
2019-2020 STRATEGIC BUDGET RETREAT

Plastic Bag and Carryout Container Regulations

Complete the City Hall Park Plan (half-court basketball and play structure)

Log Boom Park Shoreline Maintenance

School Resource Officer - go from several Part-time to one full Position?

Picnic Shelter Reservation Policy (Moorlands Park, etc)

Policy for Funding Requests

Upcoming Franchise Agreements

Historic Preservation

King County Climate Collaboration

GIS Needs

7:27 p.m. The Council took a break for 15 minutes.

7:43 p.m. Continuation of the Above

8:45 p.m. The Outcomes We Seek - Everyone

What does success look like for the City Council goals?

What does success look like for a well-run city organization?

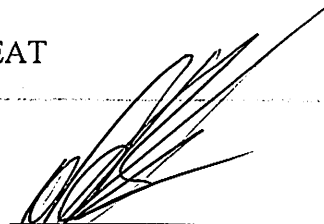
What does success look like from the perspective of our citizens and businesses?

9:15 p.m. What are We Talking Away from Tonight's Discussions? - Everyone

Adjournment

City of Kenmore - City Council Meeting Minutes
May 20, 2018 and May 21, 2018
2019-2020 STRATEGIC BUDGET RETREAT

The meeting was adjourned at 9:18 p.m.



David Baker, Mayor

ATTEST:



Kelly M. Cholin, City Clerk