

**City of Kenmore
City Council Meeting
Special Meeting Minutes
December 6, 2021**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

CALL SPECIAL MEETING TO ORDER:

Mayor Baker called the virtual meeting to order at 6 :00 p.m.

PRESENT:

Councilmembers: Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Corina Pfeil
Councilmember Angela Kugler
Councilmember Melanie O'Cain

Staff: City Manager Rob Karlinsey
City Clerk Anastasiya Warhol
City Attorney Dawn Reitan
Executive Assistant Nancy Meehan
Receptionist Christine Cabatit
Assistant City Manager Nancy Ousley
Assistant City Manager Stephanie Lucash
Finance & Administration Director Leticia Salcido
Senior Planner Samantha Loyuk
Development Services Director Bryan Hampson
Public Works Operations Manager Jennifer Gordon
Traffic Engineer Tobin Bennet- Gold

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

The agenda was approved as presented.

PRESENTATION

Nancy Meehan, Executive Assistant to the city Manager, announced Christine Cabatit as the City's new part-time Receptionist.

Patience Malaba, Director of Government Relations and Policy Housing Development Consortium of Seattle - King County offered a presentation on current Affordable Housing Levy Proposal.

[Kenmore Revenue Presentation Stakeholder Engagement](#)

CONSENT AGENDA

- A. Approve Minutes:
[City Council November 8, 2021, Special Meeting Minutes](#)
[City Council November 8, 2021, Regular Meeting Minutes](#)
[City Council November 15, 2021, Regular Meeting Minutes](#)
- B. Adopt Ordinance 21-0541, Updating the 2021-2026 Capital Improvement Program for Park, Transportation, Surface Water Management, and City Facilities
[Agenda Bill - Amending the 2021-2026 Capital Improvement Program](#)
- C. Approve Resolution 21-372, amending Resolution 21-367, Extending the Terms of the Approved Interfund Loan by Three Months
[Agenda Bill - Resolution 21-372, amending Resolution 21-367 Relating to Interfund Loan](#)
- D. Approve Resolution No. 21-373, approving an Interfund Loan from the General Fund to the Public Works Shop Fund
[Agenda Bill - Resolution 21-373, approving an Interfund Loan](#)
- E. Award Construction Contract - Squire's Landing (X' a Xw a d i s) Park Waterfront & Natural Open Space Access Project
[Agenda Bill - Contract 21-C2670 Award](#)

MOTION: Deputy Mayor Herbig moved to approve consent calendar including items A-E listed above. Councilmember Marshall seconded the motion.

VOTE: Motion PASSED by unanimous consent.

BUSINESS AGENDA

- A. **Amendments to the City of Kenmore Tree Regulations, presented by Development Services Director Bryan Hampson and Senior Planner Samantha Loyuk, for Discussion and Direction**
[Agenda Bill- 2021 Tree Regulations](#)
[Attachment 1- List 1 and 2](#)
[Attachment 2- PowerPoint Presentation](#)

Senior Planner Samantha Loyuk and Development Services Director Bryan Hampson gathered feedback regarding amendments to current Tree Regulations. The Council discussed more education regarding current regulation, stricter fines and penalties assessed for unlawful removal, and clearer code language. Staff agreed to continue discussing tree regulations at a future meeting.

B. Traffic Photo Enforcement, Presented by Traffic Engineer Tobin Bennet-Gold, *second Discussion*

[Agenda Bill - Automated Photo Enforcement](#)

[Tech Memo - Photo Enforcement Changelog](#)

[Tech Memo - Photo Enforcement](#)

[Draft KMC Automated Traffic Safety Cameras - Chap 10.45](#)

Traffic Engineer Tobin Bennet Gold gave a second presentation on automated photo enforcement. After discussion, the City Council affirmed the fines, thresholds, and locations as recommended by the City Traffic Engineer. The City is also planning to hold a public hearing on the matter in January. Specifically, the following three locations were rated for photo enforcement:

1. Automated red-light enforcement for east-bound left-turn movements at the intersection of 61st Avenue and Bothell Way (SR 522)
2. Automated speed enforcement in the Arrowhead Elementary school zone on Juanita Drive near Arrowhead Drive
3. Automated speed enforcement in the Kenmore Elementary school zone on 73rd Avenue near 71st Avenue

C. Resuming In-Person Meetings, presented by City Manager Rob Karlinsey and City Attorney Dawn Reitan, *for Discussion*

[Agenda Bill - Resuming In-Person Meetings](#)

City Manager Rob Karlinsey and Dawn Reitan discussed the legal and operational nuances for resuming in-person meetings. After discussion, and particularly considering the new Omicron Covid variant, the Council agreed to continue to meet virtually through January 2022. In addition, they agreed to meet virtually for the January Council Retreat.

ADJOURNMENT

Mayor Baker adjourned the meeting at 9:06 p.m.



David Baker, Mayor

ATTEST:



Anastasiya Warhol (Dec 3, 2021 12:00 PST)

Anastasiya Warhol, City Clerk

City Council December 6 2021 Special Meeting Minutes

Final Audit Report

2021-12-23

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