# City of Kenmore
# City Council Meeting
# Special & Regular Meeting Minutes
# Monday, October 21, 2024

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

**PRESENT:**

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O'Cain
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Valerie Sasson
Councilmember Jon Culver
Councilmember Nathan Loutsis

Staff: City Manager Rob Karlinsey
Deputy City Manager Stephanie Lucash
City Attorney Dawn Reitan
City Clerk Anastasiya Warhol
Deputy City Clerk Michelle Kang
Community Development Director Debbie Bent
Finance & Administration Director Melinda Merrell
Engineering Director John Vicente
Public Works Operations Director Jennifer Gordon

Speaking Guests: Michael Vanderlinde, Planning Commission Interviewee
Becca Bailey, Planning Commission Interviewee
Vincent Keane, Planning Commission Interviewee
Edouard Lassalle, Planning Commission Interviewee (virtual)
Kara Macias, Planning Commission Interviewee
Judie O'Brien, Planning Commission Interviewee

Public Comments Speaking Guests:
Patrick O'Brien, Kenmore Resident
Tracy Banaszynski, Kenmore Resident
Jim Myers, Kenmore Resident
Elizabeth Mooney, Kenmore Resident
Nancy Hansen, Kenmore Resident

**CALL SPECIAL MEETING TO ORDER**

Mayor Herbig called the special meeting to order at 6:00 PM.

**BUSINESS AGENDA**

A. Planning Commission Interviews
   Agenda Bill - Planning Commission Interviews and Appointments
   Attachment 1 - Planning Commission Applications for the Six Candidates

The Council conducted the following six interviews for three Planning Commission positions to begin January 1, 2025:

1. Michael Vanderlinde
2. Becca Bailey
3. Vincent Keane
4. Edouard Lassalle
5. Kara Macias
6. Judie O'Brien

The Council asked each applicant the following questions:

1. Please provide a two-to-three-minute overview of why you believe you are a good candidate for the Planning Commission.
2. What do you think are the most important land use and planning issues that the City should address in the next few years?
3. Would you please offer reflections on the Kenmore DEIA Toolkit priorities such as prioritizing affordable housing, increasing public access to Lake Washington, prioritizing Climate Action and environmental initiatives, expanding ADA and accessibility transportation options, etc.?
4. Please provide an example of a teamwork experience where reaching a decision was an important goal. What was your role on the team? What techniques did you and/or the group use to reach a decision? In hindsight would you have done anything differently?
5. The planning commission may be discussing controversial issues. How would you suggest the planning commission facilitate discussion and decision making to work towards resolution when conflicting opinions are expressed? How would you suggest the planning commission consider conflicting opinions expressed during a public hearing?
6. If you are selected by the City Council to be one of the seven members on the Planning Commission, you will be appointed to represent the entire community. How will you ensure the Planning Commission recommendations represent the entire community's thoughts and vision?
7. Do you have any questions that you would like to ask?

**ADJOURN SPECIAL MEETING**

Mayor Herbig adjourned the special meeting at approximately 7:00 PM.

**CALL REGULAR MEETING TO ORDER**
Mayor Herbig called the regular meeting to order at 7:00 PM.

**BUSINESS AGENDA FROM SPECIAL MEETING (continued)**
The Council continued the Planning Commission interviews during the Regular Meeting.

B. Planning Commission Interviews, *for appointments*
Agenda Bill - Planning Commission Interviews and Appointments
Attachment 1 - Planning Commission Applications for the Six Candidates

**MOTION**: Appoint Michael Vanderlinde, Edouard Lassalle, and Kara Macias to the Planning Commission, and add all remaining interviewees to the vacancy list.
Moved by O'Cain; seconded by Marshall.
**VOTE:** 7 Yes – Culver, Sasson, Marshall, Srebnik, Loutsis, O'Cain, Herbig; 0 No; 0 Abstain.
**MOTION PASSES.**

**LAND ACKNOWLEDGEMENT**
Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

**FLAG SALUTE**
Mayor Herbig led the Council in the Pledge of Allegiance.

**AGENDA APPROVAL**
The agenda was approved as presented.

**WHERE'S THE FUN?**
Public Works Operations Director Jennifer Gordon recapped last Saturday's Jack Crawford Day where members of the community cleaned at Log Boom Park focusing on invasive plants, trash pick-up, and other water debris cleaning. Community members also put down fresh mulch. Deputy City Manager Stephanie highlighted the Kenmore Police helping the Special Olympics of Washington with the Northwest Regional Bowling Competition at Kenmore Lanes. The event included opening ceremonies and competitions to showcase individual and team skills of the athletes and unified partners.

**PUBLIC COMMENTS**
The City Council took comments from the public.
Timestamped link here:
https://www.youtube.com/live/ZtH9ktrFz8g?si=hqQLhVAn6FtWeJoZ&t=4951

**CONSENT AGENDA**
A. Approve the City Council Special Meeting Minutes from Monday, September 30, 2024.

City Council Special Meeting Minutes from September 30, 2024 (added 10/18)

B. Approve the City Council Special Council Meeting Minutes from October 7, 2024.
City Council Special Meeting Minutes from Monday, October 7, 2024 (added 10/18)

C. Approve the proposed City of Kenmore 2025 State Legislative Policy Statements. *(added 10/18)*
Agenda Bill - 2025 State Legislative Policy Statements (added 10/18)
Attachment 1 - 2025 State Legislative Policy Statements (added 10/18)

Item C of the Consent Agenda was removed by Councilmember Loutsis.

**MOTION**: Approve the consent agenda items A-B.
Moved by Srebnik; seconded by Marshall.
**VOTE:** Consent Agenda was approved by UNANIMOUS CONSENT.

**MOTION**: Approve "Item C", the proposed City of Kenmore 2025 State Legislative Policy Statements.
Moved by Marshall; seconded by Herbig.
**VOTE:** 6 Yes – Culver, Sasson, Marshall, Srebnik, O'Cain, Herbig; 1 No – Loutsis; 0 Abstain.
**MOTION PASSES.**

**BUSINESS AGENDA**

Budget Presentations: Community Development, Park Capital Fund, Park Impact Fee Fund, Public Art Fund, Lakepointe Fund, Public Works Engineering, Transportation Capital Fund, KAPE Fund, West Sammamish River Bridge Fund, Events, Volunteers & Recreation, Facilities & Fleet Maintenance, Park Maintenance, and Street Fund, presented by Department Heads and Staff
Agenda Bill - Budget Presentations for October 21, 2024 (added 10/15)
Attachment 1 - Budget Presentations (updated 10/21)

Councilmembers had additional questions relating to:

- Increased expenses from the Art Fund
- Proposed Lakepointe Fund and current expenses
- Public Works parks maintenance costs and staffing allocations

Ms. Merrell closed by noting that budget conversations will continue October 28. The first budget public hearing has been scheduled for November 12, 2024.

**STAFF REPORTS**

City Manager Karlinsey highlighted the EV charging community workshop tomorrow at City Hall at 6:30 PM.

## COUNCILMEMBER REPORTS & COMMENTS

A Councilmember reported that Shoreline Fire Department is holding a public meeting next Monday, October 28 to discuss the draft Regional Fire Authority (RFA) Plan.

## ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 9:17 PM.

Nigel G. Herbig (Nov 18, 2024 19:56 PST)

Nigel Herbig, Mayor

Anastasiya Warhol (Nov 19, 2024 14:35 PST)

Anastasiya Warhol, City Clerk

# City Council Special and Regular Meeting Minutes from October 21, 2024

Final Audit Report 2024-11-19

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