

**City of Kenmore
City Council Meeting
Special & Regular Meeting Minutes
March 21, 2022**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers:

Mayor Nigel Herbig
Councilmember David Baker
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Corina Pfeil
Councilmember Angela Kugler
Deputy Mayor Melanie O'Cain

Staff:

City Manager Rob Karlinsey
Assistant City Manager Nancy Ousley
Assistant City Manager/ARPA Administrator Stephanie Lucash
City Clerk Anastasiya Warhol
City Attorney Dawn Reitan
Community Development Director Debbie Bent
Policy Analyst Garrett Oppenheim
Parks Project Manager Rob Sayre-McCord
Human Resources Manager Leonora Palaña

Speaking Guests:

Carl Michelman, Kenmore Business Owner
Heather Erickson, Northshore Schools Foundation
Patrick O'Brien, Kenmore Resident
David Morton, Redmond Resident
Janet Hays, Kenmore Resident
Elizabeth Mooney, Kenmore Resident
John Hendrickson, Kenmore Resident
Victoria Grayland, Kenmore Resident

CALL SPECIAL MEETING TO ORDER

Mayor Herbig called the Special Meeting to order at 6:30 pm.

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), the City Council entered an executive session to discuss pending or potential litigation and announced that it would conclude around 7:00 p.m. No action was taken.

ADJORN SPECIAL MEETING

The Special Meeting was adjourned at 7:00 p.m.

CALL REGULAR MEETING TO ORDER – 7:00 PM

Mayor Herbig called the regular meeting to order.

FLAG SALUTE

Mayor Herbig led the Council in the flag salute.

AGENDA APPROVAL:

The agenda was approved by unanimous consent.

PUBLIC COMMENT

The Council took comments from the public from approximately 7:02 pm to 7:36 pm.

Timestamped link included here: <https://youtu.be/q6DODI-RCA0?t=1959>

CONSENT AGENDA

- A. Approve Minutes:
[City Council March 14, 2022, Special Regular Meeting Minutes](#)
- B. Approve Total Check #s 49121 through 49202 totaling \$938,797.51 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 2/25/2022 in the amount totaling \$183,748.24, and an ACH Payment to Road Construction NW In the amount of \$218,774.85, and ACH Payments to US Bank Purchase Cards in the amount of \$16,223.87, and Electronic Investment Purchase in the amount of \$1,495,026.33.
[Voucher Approval Report Dated 3/04/2022](#)
- C. Adopt Ordinance No. 22-0547, Relating to Definition of Significant Trees, Nuisance Species, Permit Process for Tree Removal, and Other Items.
[Agenda Bill - Tree Regulations](#)
[Ordinance 22-0547 Amending Tree Regs](#)
[Exhibit A to Ordinance Amending Chapter 15.25](#)
[Exhibit B To Ordinance Amending Chap. 18.57 - KMC 18.20.2730](#)
- D. Approve Eight-Week Pilot Youth Kenmore Spring Swim Program at the Aqua Club and Budget of \$2,320.
[Agenda Bill - Aqua Club Pilot Swim Program](#)

MOTION: Councilmember Baker moved to approve the consent agenda including items A-D outlined above. Councilmember Srebnik seconded the motion.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT.

- A. **City Council Health Insurance Benefits, presented by Policy Analyst Garrett Oppenheim, for Discussion & Direction.**
[Agenda Bill - City Council Benefits Agenda Bill](#)
[City Council Health Insurance Memo 3.11.22](#)
[Provision of Health Insurance Benefits to City Council](#)

Policy Analyst Garrett explained that of the 28 cities in Washington that use a Council-Manager form of government which are comparable to Kenmore, only seven offer medical, dental, and/or vision benefits to the Councilmembers. None of Kenmore's neighboring cities currently offer benefits to their City Councilmembers. If the Council wishes to participate, at least 50% of the

employees must participate in the medical insurance and 75% must participate in vision and dental benefits in order for any members to be eligible. Most of the Council did not support offering benefits to Councilmembers.

MOTION: Councilmember Pfeil made a motion to table the agenda item to an unspecified date/time. Councilmember Kugler seconded the motion.

VOTE: 4 For, 3 Against, 0 Abstain. MOTION CARRIED.

B. Dog Park Locations and their Suitability, presented by Parks Project Manager Rob Sayre-McCord, for Information and Discussion.

[Agenda Bill - Kenmore Dog Parks](#)

[Kenmore Dog Parks Council Presentation - PDF Format - Uploaded 3/23/22](#)

Parks Project Manager Rob Sayre-McCord explained that there is a growing interest and need for a dog park in Kenmore. In fact, the City Council created an agreement at the previous Council retreat to hold a meeting to learn more about dog parks. Staff have reviewed potential locations within Kenmore for a future dog park site. There are several barriers to the establishment of a dog park within Kenmore. The City does not currently own any park space that does not present one or more serious impediment (environmental, size/space, terrain suitability, existing park amenities/uses) for its suitability as a dog park. The City is open to collaborating with adjacent communities for the development of a new dog park, but these locations would not be within city limits. The option that appears best suited for this would be Big Finn Hill Park in Kirkland, located just outside the city border. However, this site would be located adjacent to the section of the city already best served by existing neighboring dog parks. Lastly, staff have been researching costs for construction and ongoing maintenance of dog parks. Preliminary estimates point to \$100-\$200k in overall construction costs, 8-20 hours a month of public works maintenance, and general site maintenance costs of \$10-20k a year.

The Council requested that Staff continue to investigate the opportunity for a partnership with a neighboring jurisdiction, whether it is a sister City (Bothell) or, as in the case of Big Fin Hill Park, King County.

STAFF REPORTS

Kenmore Cares Program Update – Assistant City Manager/ARPA Administrator Stephanie Lucash explained that the program is set to end on March 31, 2022. There are \$20,500 remaining but with \$30,500 pending review. If all applications are reviewed and approved, the allocated budget will be exceeded. A final Kenmore Cares Program update will be given to Council in April or May.

COUNCILMEMBER REPORTS & COMMENTS

Mayor Herbig noted that House Bill 1099 - “Improving the State’s Climate Response through updates to the state’s comprehensive planning framework,” was not able to get concurred before the close of the legislative session. Nevertheless, the City can discuss how components of the bill might be reflected in Kenmore’s Comprehensive Plan. With majority support from the Council, Mayor Herbig requested that the City Manager add a “discussion on folding climate resiliency and environmental resiliency into the Comprehensive Plan.” City Manager Karlinsey agreed to discuss this at a future agenda.

ADJOURNMENT

Mayor Herbig adjourned the meeting at 8:33 p.m.


Nigel Herbig (Apr 26, 2022 17:53 PDT)

Nigel Herbig, Mayor

ATTEST:


Anastasiya Warhol (Apr 26, 2022 16:58 PDT)

Anastasiya Warhol, City Clerk

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Final Audit Report

2022-04-29

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