

**City of Kenmore
City Council Meeting
Special & Regular Meeting Minutes
Monday, March 13, 2023**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers:

Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember David Baker
Councilmember Joe Marshall
Councilmember Angela Kugler
Councilmember Debra Srebnik
Councilmember Corina Pfeil

Staff:

City Manager Rob Karlinsey
Deputy City Manager Stephanie Lucash
City Attorney Dawn Reitan
Acting City Clerk Michelle Kang
Co-Clerk Brian Randall
Engineering Director John Vicente
Finance & Administration Director Melinda Merrell
Community Development Director Debbie Bent
Principal Planner Lauri Anderson
Human Resources Manager Leonora Palaña
Recreation Program Manager Rita Moreno
Management Analyst (ARPA) Janet Quinn

Speaking Guests:

Leonardo Flor, King County Department of Community and Human Services Director
Michael Reading, King County Behavioral Health & Recovery Division Chief of Crisis Systems & Services
Chanin Kelly-Rae, Diversity, Equity, Inclusion, and Accessibility Consultant

King County Proposition No. 1 Crisis Care Centers Levy Public Comments Speaking Guests:

Ryan Johnson, Kenmore Resident
Stacey Valenzuela, Kenmore Resident

Public Comments Speaking Guests:

Stacey Valenzuela, Kenmore Resident
David Dorrian, Kenmore Resident
Victoria Grayland, Kenmore Resident

Public Hearing (Proposed Ordinance No. 23-0575) Speaking Guests:
Ryan Johnson, Kenmore Resident
Stacey Valenzuela, Kenmore Resident

Public Hearing (Proposed Ordinance No. 23-0574) Speaking Guests:
Stacey Valenzuela, Kenmore Resident

CALL SPECIAL MEETING TO ORDER

Mayor Herbig called the special meeting to order at 6:15 PM.

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), the City Council entered an executive session to discuss pending or potential litigation. Mayor Herbig announced the executive session was to last 45 minutes.

ADJOURN SPECIAL MEETING

Mayor Herbig adjourned the special meeting at approximately 7:00 PM.

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

FLAG SALUTE

Mayor Herbig led the Council in the flag salute.

AGENDA APPROVAL

The agenda was approved as presented.

PRESENTATIONS

- A. City Manager Rob Karlinsey introduced the new Finance and Administration Director, Melinda Merrell, to Council. Melinda Merrell spoke to the Council.
- B. Community Development Director Debbie Bent introduced the presentation of honoring Principal Planner Lauri Anderson for her fourteen years at the City of Kenmore. Mayor Herbig and the rest of the Council honored Lauri Anderson with a few words about her accomplishments throughout the years.

BUSINESS AGENDA

King County
Proposition No. 1
Crisis Care Centers Levy

The King County Council passed Ordinance 19572 concerning funding for mental health and substance use disorder services.

If approved, this proposition would fund behavioral health services and capital facilities, including a countywide crisis care centers network, increased residential treatment; mobile crisis care; post-discharge stabilization; and workforce supports. It would authorize an additional nine-year property tax levy for collection beginning in 2024 at \$0.145 per \$1,000 of assessed valuation, with the 2024 levy amount being the base for calculating annual increases in 2025-2032 under chapter 84.55 RCW, and exempt eligible seniors, veterans, and disabled persons under RCW 84.36.381. Should this proposition be:

Approved

Rejected

[Agenda Bill - King County Proposition No. 1 Crisis Care Centers Levy](#)

[Attachment 1 - Proposed Resolution 23-395](#)

[Presentation - King County Crisis Care Centers Levy](#)

Presentation. King County Department of Community and Human Services Director Leonardo Flor and King County Behavioral Health & Recovery Division Chief of Crisis Systems & Services Michael Reading presented to the Council on the King County Proposition No. 1 Crisis Care Centers Levy ballot measure. Neither speaking guest spoke in favor or opposed the ballot measure, but instead, provided information both as to the basis for the proposal and then the contents of the proposal.

Some information provided by Leonardo Flor and Michael Reading include:

- Behavioral health encompasses both mental health and substance use disorder.
- There is currently no walk-in behavioral health “urgent care.”
- It takes people to treat people. Sometimes finding the building is the easiest part. The difficult part is identifying training and funding a workforce that can work within it.
- The proposal 1) creates five new regional crisis care centers; 2) preserves and restores the dramatic loss of residential treatment beds; and 3) grows the behavioral health workforce pipeline.
- There will be at least one center in the four crisis response zones: North Zone, Central Zone, East Zone, and South Zone. Kenmore is part of the North Zone.
- There will be at least one center that specializes in serving children.
- Crisis Care Centers would be operated by provider agencies under contract to DCHS’s Behavioral Health and Recovery Division.
- Crisis Care Centers would be sited by providers proposing sites with host jurisdiction support through an RFP or a similar procurement process.
- The proposed property tax levy would cost \$0.145 per \$1,000 of Assessed Value.
- The ballot measure is going to the voters during the April 25th Special Election.

Questions and Comments from Councilmembers.

- Would this proposal make it less or more likely that people would have to be detained under the Involuntary Treatment Act?
 - We believe that when crisis care becomes widely available, the number of people whose crisis escalates to the point of invoking the Involuntary Treatment Act will decrease.
- There is a concern that there is only one center dedicated to youth.
- If upon assessment, a person has met the involuntary treatment criteria, is there a place for them there or will they be transported elsewhere?
 - The ballot measure is silent on this. We are currently researching best practices. In the research, there are facilities that do have a room that can be secure for temporary purposes, but the ultimate purpose of this facility is primarily for voluntary treatment.
- Confirmation that Kenmore is part of the North Crisis Zone.

Public Comment. Pursuant to RCW 42.17A.555(1), members of the public are afforded an approximately equal opportunity for the expression of an opposing view.

Timestamped Link: <https://www.youtube.com/live/Zvth7Sn9oxE?feature=share&t=5385>

Proposed Resolution No. 23-395.

MOTION: Councilmember Baker moved to approve Resolution No. 23-395. Councilmember Pfeil seconded the motion.

VOTE: 7 Yes; 0 No; 0 Abstain. **MOTION PASSES**

WHERE'S THE FUN?

City Manager Rob Karlinsey highlighted two fun things happening in Kenmore.

1. Suite Surrender by Michael McKeever playing from March 16th through April 2nd at the Kenmore Community Club
2. Love Note: Dog Library near NE 166th St and Simonds Road NE

PUBLIC COMMENTS

The City Council took comments from the public.

Timestamped link here: <https://www.youtube.com/live/Zvth7Sn9oxE?feature=share&t=5774>

CONSENT AGENDA

- A. Cancel the City Council Regular Meeting of Monday, March 27, 2023.
- B. Approve the City Council Mini Retreat Report from January 20, 2023.
[Agenda Bill - January 20, 2023 City Council Retreat Report](#)
[Attachment 1 - Retreat Report](#)
- C. Approve City Council Special and Regular Meeting Minutes from February 13, 2023.
[City Council Special and Regular Meeting Minutes from February 13, 2023](#)
- D. Approve City Council Regular Meeting Minutes from February 27, 2023.
[City Council Regular Meeting Minutes from February 27, 2023](#)

- E. Approve Total Check #s 51467 through 51562 totaling \$562,577.15 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 02/10/2023 in the amount totaling \$191,122.15 and ACH Payment to Washington Federal Bank in the amount of \$10,647.20, and Payroll Check #10204 dated 02/10/2023 in the amount of \$2,176.71.

[Voucher Certification and Approval 02/04/23 - 02/17/23](#)

- F. Adopt Resolution No, 23-394 to reduce the speed limit on SR 522 (NE Bothell Way) from MP 6.5 to east City limits from 40 MPH to 35 MPH.

[Agenda Bill - Resolution 23-394](#)

[Attachment A - Proposed Resolution 23-394](#)

[Attachment B - Reduced Speed Limit Extents Map](#)

- G. Join and Approve the Distributor Opioid Settlement Agreements and Allocation Agreements and Authorize the City Manager to execute said documents and take all steps necessary for Kenmore to join the Washington Settlement with Opioid Distributors (Teva, Allergan, Walgreens, Walmart, and CVS). *(Added on 3/6)*

[Agenda Bill - Distributor Opioid Washington Settlement](#)

- H. Authorize the City Manager to execute Contract No. 22-C2866 with the Northshore Canoe and Kayak Club (NCKC) to provide public programming at Łaxʷadis (Tl' awh-a-dees) Park, substantial as to the form attached hereto and upon final review and approval by the City Attorney.

[Agenda Bill - Proposed Contract No. 22-C2866](#)

[Attachment 1 - Proposed Contract No. 22-C2866 \(corrected 3/8\)](#)

- I. Authorize the City Manager to execute a contract with RRJ, LLC. for an amount up to \$1,912,708 which includes 10% construction contingency for the 2023 Pavement Overlay and Sidewalk repair project.

[Agenda Bill - 2023 Pavement Overlay and Sidewalk Repair Project Construction Award](#)

- J. Authorize the City Manager to execute Contract 23-C2916 with Chanin Kelly-Rae Consulting, LLC in an amount not to exceed \$24,475, substantially in the form attached hereto. *(Added 3/9)*

[Agenda Bill - Contract 23-C2916 Chanin Kelly-Rae Consulting, LLC](#)

[Attachment 1- Contract 23-C2916 Chanin Kelly-Rae Consulting, LLC](#)

MOTION: Councilmember Baker moved to approve the consent agenda minus Item B. Councilmember Pfeil seconded the motion.

VOTE: Consent Agenda minus Item B was approved by UNANIMOUS CONSENT.

MOTION: Councilmember Srebnik moved to approve Consent Item B. Deputy Mayor O'Cain seconded the motion.

VOTE: Consent Agenda was approved.

PUBLIC HEARINGS

- A. Proposed Ordinance No. 23-0575 amending and extending interim regulations for an additional six-months for certain parcels close to Swamp Creek in proximity to SR 522 and 80th Ave NE, presented by Community Development Director Debbie Bent and Principal Planner Lauri Anderson, *for Public Hearing*

[Agenda Bill - Amending and Extending Interim Regulations](#)

[Attachment 1 - Proposed Ordinance 23-0575](#)

[Attachment 2 - Ordinance No. 23-0569](#)

[Attachment 3 - Ordinance No. 22-0555](#)

[Attachment 4 - Ordinance No. 22-0543](#)

Community Development Director Debbie Bent explained to the Council that the reason for the proposed ordinance to amend and extend interim regulations is because of needed additional time to work on TOD regulations that address the carve out area for certain parcels next to Swamp Creek. The additional time will allow for a study of Swamp Creek and a channel restoration assessment.

Mayor Herbig opened the Public Hearing at approximately 8:09 PM.

The City Council received testimony from the public.

Timestamped link here: <https://www.youtube.com/live/Zvth7Sn9oxE?feature=share&t=6878>

Mayor Herbig closed the Public Hearing at approximately 8:13 PM.

- B. Proposed Ordinance No. 23-0574 amending the Kenmore Municipal Code and the official Kenmore Zoning Map related to Transit-Oriented Development, presented by Community Development Director Debbie Bent and Principal Planner Lauri Anderson, *for Public Hearing*

[Agenda Bill - Proposed Ordinance No. 23-0574](#)

[Attachment 1 - Proposed Ordinance No. 23-0574](#)

[Exhibit A to Proposed Ordinance No. 23-0574](#)

[Exhibit B to Ordinance No. 23-0574 Zoning Map](#)

Principal Planner Lauri Anderson explained to the Council what this proposed ordinance consists of:

- Zoning code amendments
- The Official Kenmore zoning map related to Transit-Oriented Development

The two major changes from the Planning Commission Recommendation include:

- The carve out parcels along Swamp Creek
- Requiring non-residential uses on the ground floor of multi-family developments with street frontage along SR 522

Mayor Herbig opened the Public Hearing at approximately 8:15 PM.

The City Council received testimony from the public.

Timestamped link here: <https://www.youtube.com/live/Zvth7Sn9oxE?feature=share&t=7193>

Mayor Herbig closed the Public Hearing at approximately 8:22 PM.

BUSINESS AGENDA (continued)

- A. Proposed Ordinance No. 23-0575 amending and extending interim regulations for an additional six-months for certain parcels close to Swamp Creek in proximity to SR 522 and 80th Ave NE, presented by Community Development Director Debbie Bent and Principal Planner Lauri Anderson, *for Adoption*
[Agenda Bill - Amending and Extending Interim Regulations](#)
[Attachment 1 - Proposed Ordinance No. 23-0575](#)
[Attachment 2 - Ordinance No. 23-0569](#)
[Attachment 3 - Ordinance No. 22-0555](#)
[Attachment 4 - Ordinance No. 22-0543](#)

Councilmembers had no questions or comments for staff.

MOTION: Councilmember Baker moved to approve Ordinance No. 23-0575. Councilmember Kugler seconded the motion.
VOTE: 7 Yes; 0 No; 0 Abstain. **MOTION PASSES**

- B. Proposed Ordinance No. 23-0574 amending the Kenmore Municipal Code and the official Kenmore Zoning Map related to Transit-Oriented Development, presented by Community Development Director Debbie Bent and Principal Planner Lauri Anderson, *for Adoption*
[Agenda Bill - Proposed Ordinance No. 23-0574](#)
[Attachment 1 - Ordinance No. 23-0574](#)
[Exhibit A to Proposed Ordinance No. 23-0574](#)
[Exhibit B to Proposed Ordinance 23-0574 Zoning Map](#)

Councilmembers had no questions or comments for staff.

MOTION: Deputy Mayor O’Cain moved to approve proposed Ordinance No. 23-0574. Mayor Herbig seconded the motion.
VOTE: 7 Yes; 0 No; 0 Abstain. **MOTION PASSES**

- C. Diversity, Equity, Inclusion, and Accessibility (DEIA) Toolkit, presented by Human Resources Manager Leonora Palaña and Consultant Chanin Kelly-Rae, *for Discussion and Direction*
[Agenda Bill - DEIA Toolkit](#)
[Attachment 1 - DEIA Toolkit](#)

Human Resources Manager Leonora Palaña and Consultant Chanin Kelly-Rae presented to the Council an Equity Framework tool to be used to identify and address systemic and structural barriers that perpetuate inequality within the City. The tool is also used to promote equity and reduce disparities among Kenmore’s residents and visitors. The self-reflection questions ask the individual to consider bias and assumptions, understand impacted groups, consider marginalized populations, and mitigate unintended consequences.

The Equity Framework tool asks thirteen questions. Consultant Chanin Kelly-Rae went through each question with the Council in an exercise where Councilmembers reviewed the Kenmore Political Signs Policy.

STAFF REPORTS

A. Support for Step It Up, presented by Recreation Program Manager Rita Moreno

[Memo - Support for Step It Up](#)

Recreation Program Manager Rita Moreno reported back to Council about Kenmore's efforts in supporting the Step It Up program, run by Maurice Leary. Kenmore has been helping the program since 2019 by providing free facility space, storage cabinets, promotion via social medial channels, establishing connections and partnerships with other organizations, and more.

Councilmembers have expressed a desire to learn more about what the Step It Up program needs, which may include financial assistance, if needed. Councilmembers have asked Rita Moreno to return with additional information about what Maurice Leary may need.

B. American Rescue Plan Act (ARPA) Updates on Business Assistance and Catch-Up Learning Programs, presented by Management Analyst Janet Quinn

[Presentation - ARPA Updates](#)

Management Analyst Janet Quinn updated the Council on two ARPA programs: Business Assistance and Catch-Up Learning.

Business Assistance - \$250,000:

- Pandemic recovery: to prevent economic collapse from the pandemic and to ensure compliance with public health guidelines. There must be a clear nexus between giving of grants and public health and welfare.
- Commercial, home-based businesses, and nonprofits are eligible.
- DEIA committee will advise on outreach at the March 16, 2023, advisory committee meeting.
- Application is being developed now. Application period to close two weeks after Spring Quarterly newsletter is delivered.

Catch-Up Learning - \$100,000:

- Ongoing conversations with Northshore School District and colleges.
- The timeline is dependent upon staffing availability and student engagement windows.
- This program will begin once the Business Assistance application is launched.

C. Kenmore Affordable Housing Update, presented by Deputy City Manager Stephanie Lucash

[Presentation - Kenmore Affordable Housing Update](#)

Deputy City Manager Stephanie Lucash updated the Council on Kenmore's Affordable Housing efforts.

Previous Shell Property:

- In the process of securing funding. We have a \$5 million Legislative Ask for the remaining funding.
- The goal is to break ground in 2023 and occupy it in late 2024.
- 100 housing units, all those units at 30% AMI
- Bastyr Community Wellness Clinic and Apothecary

Previous Holt Property:

- Physical Address – 7010 NE 181st, just behind Safeway
- Currently working on an RFP with our affordable housing group; tentative timeline is to release in the spring.

Other updates:

- Creating an affordable housing fund to provide transparency to the public and support future affordable housing efforts. The ordinance is to come in front of the Council soon.
- The job posting for the Housing and Human Services Manager is closing on March 17th.

D. Sound Transit Open House for Stride Bus Rapid Transit (BRT), presented by City Manager Rob Karlinsey

City Manager Rob Karlinsey reported that one of the Sound Transit Open Houses for Stride BRT is going to be held at Kenmore City Hall on Tuesday, March 28, 2023, from 4:00 PM to 8:00 PM.

E. Press Conference announcing the location of the 24/7 crisis center in Kirkland, presented by Deputy City Manager Stephanie Lucash

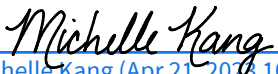
Deputy City Manager Stephanie Lucash reported that on Wednesday, March 8th, Kirkland held a press conference to announce the location of the 24/7 regional crisis center.

COUNCILMEMBER REPORTS & COMMENTS

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 9:55 PM.


Nigel G. Herbig (Apr 21, 2023 13:01 PDT)
Nigel Herbig, Mayor


Michelle Kang (Apr 21, 2023 10:10 PDT)
Michelle Kang, Acting City Clerk

City Council Special and Regular Meeting Minutes from March 13 2023

Final Audit Report

2023-04-21

Created:	2023-04-21
By:	Michelle Kang (mkang@kenmorewa.gov)
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