# City of Kenmore
# City Council Meeting
# Special Meeting Minutes
# Tuesday, August 15, 2023

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

**PRESENT:**

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O'Cain – Virtual
Councilmember Angela Kugler – Virtual
Councilmember Debra Srebnik – Virtual
Councilmember Corina Pfeil – Virtual / Call In

Staff: City Manager Rob Karlinsey
Deputy City Clerk Michelle Kang
Finance and Administration Director Melinda Merrell
Environmental Services Director Richard Sawyer

**CALL SPECIAL MEETING TO ORDER**

Mayor Herbig called the special meeting to order at approximately 12:05 PM.

**AGENDA APPROVAL**

The agenda was approved as presented.

**CONSENT AGENDA**

A. Approve City Council Regular Meeting Minutes from July 10, 2023.
City Council Regular Meeting Minutes from July 10, 2023

B. Approve City Council Regular Meeting Minutes from July 17, 2023.
City Council Regular Meeting Minutes from July 17, 2023

C. Approve City Council Regular Meeting Minutes from July 24, 2023.
City Council Regular Meeting Minutes from July 24, 2023

D. Approve Total Check #s 52482 through 52599 totaling $2,7000,164.19 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 07/14/2023 in the amount totaling $259,441.46, and ACH Payment to Center for Human Services in the amount of $4,440.00, and ACH Payment to KBA

Inc. in the amount of $38,180.97, and ACH Payment to Road Construction NW Inc. in the amount of $9,856.46, and ACH Payment to Thomco Construction Inc. in the amount of $145,805.81, and Payroll Check #s 10244 through 10245 in the amount of $5,941.04.
Voucher Certification and Approval 07/08/23 - 07/21/23

E. Approve Total Check #s 52600 through 52721 totaling $434,167.22 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 07/28/2023 in the amount totaling $250,062.60, and ACH Payment to Thomco Construction, Inc. in the amount of $32,265.62, and ACH Payments to U.S. Bank Purchase Cards in the amount of $41,125.18.
Voucher Certification and Approval 07/22/23 - 08/04/23

F. Authorize the City Manager to execute Contract No. 23-C2966 for demolition of structure at 6215 NE Bothell Way in an amount not to exceed $75,000.
Agenda Bill - Contract No. 23-C2966

**MOTION**: Deputy Mayor O'Cain moved to approve the consent agenda outlined above. Councilmember Pfeil seconded the motion.
**VOTE:** Consent Agenda was approved by UNANIMOUS CONSENT

**ADJOURNMENT**

Mayor Herbig adjourned the meeting at approximately 12:06 PM.

Nigel G. Herbig (Sep 15, 2023 08:00 PDT)

Nigel Herbig, Mayor

Michelle Kang (Sep 12, 2023 15:34 PDT)

Michelle Kang, Deputy City Clerk

# City Council Special Meeting Minutes from August 15, 2023

Final Audit Report 2023-09-15

| | |
|---|---|
| Created: | 2023-09-12 |
| By: | Michelle Kang (mkang@kenmorewa.gov) |
| Status: | Signed |
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Email viewed by nherbig@kenmorewa.gov
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Signer nherbig@kenmorewa.gov entered name at signing as Nigel G. Herbig
2023-09-15 - 3:00:48 PM GMT

Document e-signed by Nigel G. Herbig (nherbig@kenmorewa.gov)
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