

**City of Kenmore
City Council Meeting
Special & Regular Meeting Minutes
Monday, September 18, 2023**

These minutes are created to capture Council action. This is not a verbatim transcript.
Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember David Baker
Councilmember Joe Marshall
Councilmember Angela Kugler
Councilmember Debra Srebnik
Councilmember Corina Pfeil

Staff: City Manager Rob Karlinsey
Deputy City Manager Stephanie Lucash
City Attorney Dawn Reitan
City Attorney Curtis Chambers
City Clerk Anastasiya Warhol
Deputy City Clerk Michelle Kang
Engineering Director John Vicente
Environmental Services Director Richard Sawyer
Assistant to the City Manager Garrett Oppenheim
ARPA Management Analyst Janet Quinn
Communications Specialist Lauren Chomiak

Speaking Guests: Julianna Pooley, Kenmore Resident
Jeff Pooley, Kenmore Resident
Jeff McAllister, Kenmore Resident
Jennifer Anderson, Kenmore Resident
Elizabeth Pooley, Kenmore Resident
Maura Pooley, Kenmore Resident
Chris Olson, Kenmore Resident
Terry Federer, King County Marine Division Director
Chris Arkills, King County Marine Government Relations Manager
Dwight Thompson, Planning Commission Chair

Nathan Loutsis, Planning Commissioner
Tracey Banaszynski, Planning Commissioner
Ashley Emery, Peninsula Financial Consulting
Alex Alex Atchison, Consultant, Parametrix
Rachel Durham, Consultant, Parametrix

Public Comments Speaking Guests:

Katie Rhodes, Kenmore Resident
Elizabeth Mooney, Kenmore Resident
Patrick O'Brien, Kenmore Resident
Robbie Taves, Kenmore Resident
Allen Ricciardi, Kenmore Resident
Craig Odegaard, Kenmore Resident
Jon Culver, Kenmore Resident
Tracy Banaszynski, Kenmore Resident
Angie K. BB, Kenmore Resident
Tom Wood, Kenmore Resident
Eric Adman, Kenmore Resident - Virtual

CALL SPECIAL MEETING TO ORDER

Mayor Herbig called the special meeting to order at 6:15 p.m.

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), the City Council entered an executive session to discuss pending litigation. No action was taken.

ADJOURN SPECIAL MEETING

Mayor Herbig adjourned the special meeting at approximately 7:00 p.m.

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 p.m.

FLAG SALUTE

Mayor Herbig led the Council in the flag salute.

AGENDA APPROVAL

The agenda was approved as presented.

PROCLAMATION

Falls Prevention Week (09/18/23 – 09/24/23)

[Falls Prevention Week Proclamation](#)

Mayor Herbig issued the Falls Prevention Week Proclamation; there was no recipient.

WHERE'S THE FUN?

Rob Karlinsey displayed a parade of residents who own or ride e-bikes. Each person shared personal stories of how they use their vehicles.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement to Honor First Peoples.

PRESENTATION

King County Marine Division Director Terry Federer and King County Marine Government Relations Manager Chris Arkills presented about a Kenmore Passenger Only Ferry.

[Presentation - Kenmore Passenger Only Ferry](#)

PUBLIC COMMENTS

The City Council took comments from the public.

Timestamped link here:

https://www.youtube.com/live/Yt9zWi5x4J0?si=3XoFayd4R_jmGPYT&t=7267

CONSENT AGENDA

- A. Adopt Ordinance No. 23-05892 to amend KMC 10.20.015 to clarify the restriction of parking which blocks the traveled way.

[Agenda Bill - Proposed Ordinance No. 23-0592](#)

[Attachment A - Proposed Ordinance 23-0592](#)

[Attachment B - Parking Restriction Example Cases](#)

- B. Approve Amendment No. 2 to the Interlocal Cooperation Agreement regarding the Community Development Block Grant (CDBG) between the City of Kenmore and King County and authorize the City Manager to execute said Amendment regarding the CDBG between the City of Kenmore and King County.

[Agenda Bill - Community Development Block Grant](#)

[Attachment 1 - Amendment 2 to ILA \(Contract No. 14-C1310\)](#)

[Attachment 2 - Amendment 1 to ILA \(Contract No. 14-C1310\)](#)

[Attachment 3 - June 16, 2014, Agenda Bill, and Attachments](#)

- C. Approve Total Check #s 52837 through 52898 totaling \$447,193.98 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 08/25/2023 in the amount totaling \$249,181.83 and Payroll Check #10246 in the amount of \$714.38, and ACH Payment to KBA Inc. in the amount of \$4,980.79, and ACH Payment to PRR Inc. in the amount of \$44,062.16, and ACH Payments to US Bank Purchase Cards in the amount of \$23,265.33.

[Voucher Certification and Approval 08/19/2023 - 09/01/2023](#)

MOTION: Councilmember Baker moved to approve the consent agenda items A-C outlined above. Deputy Mayor O’Cain seconded the motion.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT.

BUSINESS AGENDA

- A. Planning Commission Recommendation on the Transportation Element update of the Comprehensive Plan, presented by Community Development Director Debbie Bent, Engineering Director John Vicente, and Planning Commissioners, *for discussion.*

[Agenda Bill - Transportation Element Update](#)

[Attachment 1 - Transportation Element Update, clean version](#)

[Attachment 2 - Transportation Element Update, red-lined version](#)

[Attachment 3 - Capital Facilities Plan](#)

[Attachment 4 - Appendix D1: Traffic Modeling and Assumption/LOS Reports](#)

[Attachment 5 - Land Use Maps](#)

[Attachment 6 - Roadway Fact Sheets](#)

[Attachment 7 - Conceptual Design and Cost Estimates](#)

[Attachment 8 - Potential Transportation Funding Sources](#)

[Attachment 9 - Proposed Changes to Roadway Classifications \(Figure T-17\)](#)

[Attachment 10 - Response to Public Comments](#)

[Presentation - Transportation Element](#)

Engineering Director John Vicente presented the proposed changes to the Transportation Element and Capital Facilities Plan of the greater Comprehensive Plan. Planning Commissioners were present to discuss their proposed changes.

The presented document outlines significant changes in the transportation element. These are articulated in the agenda bill. After listening to Council comments, Staff agreed to return with the Transportation element in October for further discussion.

- B. 2023 Surface Water Management (SWM) Rate Analysis and Proposed Rates for 2024-2030, presented by City Manager Rob Karlinsey, Environmental Services Director Richard Sawyer, and Consultant Ashley Emery, *for discussion.*

[Agenda Bill - 2023- SWM Rate Analysis and Proposed Rates for 2024-2030 \(updated 9/14\)](#)

[Attachment 1 - 2023 SWM Rate Analysis Report \(updated 9/14\)](#)

[Attachment 2 - SWM Fee Rates to Remove Fish Blocking Culverts \(added 9/15\)](#)

[Presentation - 2023 Stormwater Rate & CFC Study](#)

Environmental Services Director Richard Sawyer reminded the Council of goals to have zero fish-blocking culverts, clean waterways, and restored riparian zones. To fund this vision, the City needs to reassess the current surface water management rate (SWM) rate. The City, in collaboration with Peninsula Financial Consulting (PFC) is presenting

three options for Council consideration: Stay the Course, Moderate Pace, Rapid Progress, and Rapid Progress +. Each pace is described as follows:

“Stay the Course” to Fund existing programs and maintain compliance with regulatory requirements. o Complete capital projects currently on the books, including:

- Public Works Operations Center (PWOC)
- Muck Creek Restoration
- Blueberry Creek Culvert Removal
- Stormwater Facility Retrofit
- Replacement of Tributary 0056 Culvert (190TH)
- Replacement of Swamp Creek Tributary Culvert (192ND)

“Moderate Pace” Includes everything listed in previous option; also Includes more capital project funding, including:

- Design costs (but not construction) fully funded for replacement of high priority fish passage culverts located in Tributary 0057 (4 total). Once completed, these projects open 98% of the stream (over 14,000 feet) to fish. Construction funds will rely on receiving grants.
- Design costs (but not construction) fully funded for replacement of high priority fish passage culvert located Sammamish Tributary 01 (1 total). Once completed, this project opens 100% of the stream (over 1,300 feet) to fish. Construction funds will rely on receiving grants.
- Design costs for Little Swamp Creek Replacement project (but not construction), which includes relocation of stream and replacement/removal of four culverts. Once complete, this project opens 40% of the stream (over 2,000 feet) to fish. Construction funds will rely on receiving grants.
- Stormwater facility retrofit every other year.
- Implements actions identified in the City’s Climate Action Plan (CAP) Natural Systems & Water Resources section.

“Rapid Progress” Includes everything listed in previous options. o Includes more capital project funding, including:

- 50% of the estimated construction costs for high priority culvert replacements in Tributary 0057 and Sammamish River Tributary 01 resulting in earlier construction schedules. Relies on grant funding for completion of all projects.
- Annual funding for open space land acquisition and habitat restoration projects.
- Guarantees construction of some projects regardless of grant status.

“Rapid Progress +” Includes everything listed in previous options and begins building up funding for important projects in the 2030s, including:

- Riparian habitat restoration of the Swamp Creek Channel

- Replacement of large fish-blocking culverts on Chet Chatl (0056) Creek adjacent to SR 522

To continue this work, the City must adjust the current SWM rate (\$20.70 per month for single family residential property owners). Staff presented the following options relating to each progress category:

	2024	2025	2026	2027	2028	2029	2030
Stay the Course/Slow Progress	\$23.66	\$26.97	\$28.32	\$29.74	\$31.23	\$32.79	\$34.43
Moderate Pace	\$24.69	\$29.38	\$30.85	\$32.39	\$34.01	\$35.03	\$36.08
Rapid Progress	\$24.90	\$29.88	\$32.12	\$34.53	\$37.12	\$39.90	\$41.10
Rapid Progress+	\$24.90	\$29.88	\$33.47	\$37.49	\$39.74	\$42.12	\$43.80

The Council offered initial comments and highlighted the need for public engagement. Staff agreed to bring the item back for further discussion and direction in October.

STAFF REPORTS

- A. American Rescue Plan Act (ARPA) Update - Human Services, Homelessness, Business Assistance, and Catch-Up Learning, presented by Assistant to the City Manager Garrett Oppenheim and Management Analyst Janet Quinn
[Presentation - ARPA Update](#)

Assistant to the City Manager Garrett Oppenheim and Management Analyst Janet Quinn offered the following updates:

- Homelessness Response (\$50,000) - The City Partnered with Lace City Partners and Outreach Specialist began working in March, in various locations.
- Human Services (\$250,000) - Cetner for Human Services submitted the winning proposal. The program, including family counseling, case management, mental health assessments, outreach with students and faculty, is based at Inglemoor High School
- Catch-Up Learning - (\$100,000) - The City has contracted with Cascadia College to conduct catch-up learning courses on Cascadia campus.
- Business Assistance (\$250,000) - There was \$65,000 disbursed in 2022. In 2023, 21 businesses and 4 nonprofits were awarded \$185,000 based on a rigorous application and interview process.

- B. Kenmore Cares Mental Health Kits, presented by Assistant to the City Manager Garrett Oppenheim

Assistant to the City Manager Garrett Oppenheim previewed the mental health kit which included chewing gum, a stress ball, a sleep mask, chocolates, and a deck of cards with encouraging reminders to support mental health. These are available at the Senior Center or at the City Hall front desk.

- C. Civics 101 Online Course Update, presented by Assistant to the City Manager Garrett Oppenheim and Communications Specialist Lauren Chomiak
[Presentation - Civics 101 Online Course Update](#)

Assistant to the City Manager Garrett Oppenheim and Communications Specialist Lauren Chomiak presented the latest civics 101 course update.

- D. Town Hall Meeting on Thursday, September 28th: Schedule and Table Assignments, presented by City Manager Rob Karlinsey

City manager Rob Karlinsey and the Council discussed the format of the upcoming round table.

COUNCILMEMBER REPORTS & COMMENTS

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 11:04 p.m.


[Nigel G. Herbig \(Oct 10, 2023 17:56 PDT\)](#)

Nigel Herbig, Mayor


[Anastasiya Warhol \(Oct 10, 2023 18:54 PDT\)](#)

Anastasiya Warhol, City Clerk

City Council Special and Regular Meeting Minutes from September 18, 2023

Final Audit Report

2023-10-11

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