

**City of Kenmore
City Council Meeting
Special Meeting Minutes
Monday, April 24, 2023**

These minutes are created to capture Council action. This is not a verbatim transcript.
Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig

Deputy Mayor Melanie O’Cain

Councilmember David Baker – Virtual

Councilmember Joe Marshall

Councilmember Angela Kugler

Councilmember Debra Srebnik

Councilmember Corina Pfeil

Staff:

City Manager Rob Karlinsey

Deputy City Manager Stephanie Lucash

City Attorney Dawn Reitan

Acting City Clerk Michelle Kang

Co-Clerk Brian Randall

Assistant to the City Manager Garrett Oppenheim

Kenmore Police Chief Brandon Moen

Speaking Guests:

Erika Del Villar, Proclamation Recipient

Nancy Thai, Proclamation Recipient

Karen Peterson, Proclamation Recipient

Elsa Kings, Proclamation Recipient

Judge Rebecca C. Robertson

Judge Raul Martinez

Judge Karama H. Hawkins

Prosecutor Sarah Roberts

Public Defender Jeff MacNichols

Regional Crisis Response (RCR) Program Executive Director Brook
Buettner

Public Comments Speaking Guests:

Steve Holmes, Bothell Resident and Kenmore Business Owner

David Dorrian, Kenmore Resident

Andrea Carnes, Kenmore Resident
Kristin Joyner, Bothell Resident
Elizabeth Mooney, Kenmore Resident
Heidi Shepherd, Shoreline Resident and NUHSA's Board Chair
Victoria Grayland, Kenmore Resident
Stacey Valenzuela, Kenmore Resident

CALL SPECIAL MEETING TO ORDER

Mayor Herbig called the special meeting to order at 6:30

ROLL CALL

Councilmember Srebnik arrived at 6:32 PM after Roll Call was taken.

FLAG SALUTE

Mayor Herbig led the Council in the flag salute.

AGENDA APPROVAL

The agenda was approved as presented.

PROCLAMATIONS

- A. Asian American, Native Hawaiian, and Pacific Islander Heritage Month, to be accepted by Erika Del Villar and Nancy Thai

[Asian American, Native Hawaiian, and Pacific Islander Heritage Month Proclamation](#)

Mayor Herbig proclaimed May 2023 as Asian American, Native Hawaiian, and Pacific Islander Heritage Month in the City of Kenmore. Erika Del Villar and Nancy Thai provided remarks. The Council took a photo with the recipients.

- B. Bicycle and Pedestrian Safety Month

[Bicycle and Pedestrian Safety Month Proclamation](#)

Mayor Herbig proclaimed May 2023 as Bicycle and Pedestrian Safety Month in the City of Kenmore.

- C. Affordable Housing Week, to be accepted by Karen Peterson and Elizabeth Murphy on behalf of Plymouth Housing, and Elsa Kings on behalf of A Regional Coalition for Housing (ARCH)

[Affordable Housing Week Proclamation](#)

Mayor Herbig proclaimed the week of May 7-13, 2023, as Affordable Housing Week in the City of Kenmore. Karen Peterson and Elsa Kings provided remarks. The Council took a photo with the recipients.

PRESENTATIONS

A. Introduce our Judges, introduced by Deputy City Manager Stephanie Lucash

- Judge Rebecca C. Robertson
- Judge Raul Martinez
- Judge Karama H. Hawkins

[Presentation - Overview: Kenmore and King County District Court](#)

Judge Rebecca C. Robertson presented to the City Council an overview of King County District Court and how Kenmore fits into it.

Councilmembers provided questions and comments.

- Do you know the number of jury trials happening and how many motions hearings that safeguard constitutional rights?
 - The number is increasing, don't have the exact number at this time.

B. Shoreline-Kenmore Community Court Update, presented by Judge Karama H. Hawkins

[Presentation - Shoreline-Kenmore Community Court](#)

Judge Raul Martinez introduced himself to the Council.

Judge Karama H. Hawkins presented to the Council about Community Court. The mission of community court is to use public resources more productively in reducing crime through service provision and increased community engagement and connection. Unlike traditional court, community court is collaborative, supportive, restorative, and focuses on solving the problems. Community Court is hosted in Shoreline City Hall every Tuesday afternoon at 1:30 PM.

Councilmembers provided questions and comments.

C. Prosecutor Update 2023, presented by Prosecutor Sarah Roberts

[Presentation - Prosecutor Update 2023](#)

Kenmore Prosecutor Sarah Roberts presented an annual update to the Council. Councilmembers provided questions and comments.

D. Public Defender Update, presented by Public Defender Jeff MacNichols and Assistant to the City Manager Garrett Oppenheim

[Presentation - Kenmore Public Defender](#)
[Presentation - Electronic Home Monitoring](#)
[Memo - Electronic Home Monitoring](#)

Kenmore Public Defender Jeff MacNichols presented an annual update to the Council. Councilmembers provided questions and comments.

Assistant to the City Manager Garrett Oppenheim presented to the Council on electronic home monitoring (EHM), an alternative to jail that Courts can use at their discretion for certain offenders and criminal defendants. Staff recommended the City fully fund EHM for indigent defendants in cases where the Courts determine EHM would be an appropriate jail alternative, in order to resolve the equitability issues incumbent in allowing wealthier defendants to utilize EHM and poorer ones to spend time in jail. Councilmembers provided questions and comments.

- E. Regional Crisis Response (RCR) Program Update and 24/7 Crisis Center Update, presented by Deputy City Manager Stephanie Lucash and RCR Executive Director Brook Buettner

[Regional Crisis Response Agency Principals Assembly Information Sheet Presentation - Regional Crisis Response \(RCR\) Agency](#)

Deputy City Manager Stephanie Lucash introduced the new Regional Crisis Response (RCR) Agency Executive Director Brook Buettner.

RCR Agency Executive Director Brook Buettner presented to the Council an update about RCR—mobile crisis response services providing de-escalation resource referral and follow-up tailored to the specific needs of an individual in crisis. Kenmore is part of the interlocal agreement with four other cities that came into effect at the beginning of the year. Councilmembers provided questions and comments.

WHERE'S THE FUN?

City Manager Rob Karlinsey highlighted a love note from the past weekend where Maura Query from Thoughtful Citizens held a trash pick-up on Earth Day. Photos were shown of children and adults during this event, picking up over 115 pounds of trash from Log Boom Park and the Burke Gilman Trail.

PUBLIC COMMENTS

The City Council took comments from the public.

Timestamped link here: <https://www.youtube.com/live/Xx5GYn-owrQ?feature=share&t=9076>

CONSENT AGENDA

- A. Approve the City Council Special and Regular Meeting Minutes from March 20, 2023.
[City Council Special and Regular Meeting Minutes from March 20, 2023](#)

- B. Approve the City Council Special Meeting Minutes from April 3, 2023.
[City Council Special Meeting Minutes from April 3, 2023](#)
- C. Adopt Ordinance No. 23-0573 amending Title 8 of the Kenmore Municipal Code to adopt a new Chapter 8.17 KMC entitled "Required Wearing of Personal Flotation Devices" on waters in the City of Kenmore while using human-powered watercraft.
[Agenda Bill - Proposed Ordinance No. 23-0573](#)
[Attachment 1 - Proposed Ordinance No. 23-0573 with Exhibit 1](#)
[Attachment 2 - Map of Lake Washington Marine Patrol Districts](#)
- D. Authorize the City Manager to execute Contract No. 22-C2773 with Tastad Construction, Inc. for an amount up to \$2,436,000 which includes 10% construction contingency for the NE 190th St Culvert Replacement project.
[Agenda Bill - Contract No. 22-C2773 with Tastad Construction, Inc. for the NE 190th St Culvert Replacement Project](#)

MOTION: Councilmember Kugler moved to approve the consent agenda outlined above. Deputy Mayor O'Cain seconded the motion.
VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

STUDY SESSION AGENDA

Public Safety 2022 Police Service Report, presented by Kenmore Police Chief Brandon Moen

[Presentation - 2022 Police Service Report](#)
[2022 Police Service Report](#)

Kenmore Police Chief Brandon presented the 2022 Public Safety Police Service Report to the Council. The report is annually provided to the Police Chief for the previous year in the spring.

Some highlights include:

- Staffing: 1 Police Chief and 12 Patrol Officers
- Emphasis Projects include:
 - Safe Place
 - Free Locking Prescription Bags
 - Target Zero
 - Automated Traffic Enforcement Support
- Dispatched calls for service have decreased from 2021.
- Traffic collisions have increased from 2021.

Councilmembers provided questions and comments about the report.

STAFF REPORTS

- A. City Manager Rob Karlinsey acknowledged the hard work that Deputy City Manager Stephanie Lucash has put into public safety.
- B. City Manager Rob Karlinsey showed photos of the Earth Day event that took place at Rhododendron Park this past Saturday, April 22, 2023.
- C. DEIA Consultant Chanin Kelly-Rae was asked to provide information to the Council about land acknowledgements. Kelly-Rae discussed the purpose of land acknowledgements and read two versions of a suggested land acknowledgement. The longer land acknowledgement is a complete version that should be displayed on the City website and read at more formal events. The concise land acknowledgement should be read at other events and City Council meetings. This version still embodies the language and acknowledgment requirements. Councilmembers provided questions and comments.

Chanin Kelly-Rae will return at a future date to further discuss land acknowledgments. No decisions were made on the ones read to the Council this evening.

COUNCILMEMBER REPORTS & COMMENTS

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 10:41 PM.


Nigel G. Herbig (May 24, 2023 09:34 PDT)

Nigel Herbig, Mayor


Michelle Kang (May 24, 2023 09:22 PDT)

Michelle Kang, Acting City Clerk

City Council Special Meeting Minutes from April 24, 2023

Final Audit Report

2023-05-24

Created:	2023-05-24
By:	Michelle Kang (mkang@kenmorewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAN-QTWIJdp0oM5LSDo3L28PT6JNoQpCQ3

"City Council Special Meeting Minutes from April 24, 2023" History

-  Document created by Michelle Kang (mkang@kenmorewa.gov)
2023-05-24 - 4:21:47 PM GMT
-  Document emailed to nherbig@kenmorewa.gov for signature
2023-05-24 - 4:22:13 PM GMT
-  Document emailed to Michelle Kang (mkang@kenmorewa.gov) for signature
2023-05-24 - 4:22:13 PM GMT
-  Document e-signed by Michelle Kang (mkang@kenmorewa.gov)
Signature Date: 2023-05-24 - 4:22:20 PM GMT - Time Source: server
-  Email viewed by nherbig@kenmorewa.gov
2023-05-24 - 4:34:25 PM GMT
-  Signer nherbig@kenmorewa.gov entered name at signing as Nigel G. Herbig
2023-05-24 - 4:34:45 PM GMT
-  Document e-signed by Nigel G. Herbig (nherbig@kenmorewa.gov)
Signature Date: 2023-05-24 - 4:34:47 PM GMT - Time Source: server
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2023-05-24 - 4:34:47 PM GMT

