

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
June 28, 2021**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

CALL MEETING TO ORDER:

Mayor Baker called the virtual meeting to order at 7:00 p.m.

PRESENT:

Councilmembers: Mayor David Baker
Deputy Mayor Nigel Herbig
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Corina Pfeil
Councilmember Angela Kugler
Councilmember Melanie O'Cain

Staff: City Manager Rob Karlinsey
City Clerk Anastasiya Warhol
City Attorney Dawn Reitan
Community Development Director Debbie Bent
Environmental Services Manager Richard Sawyer
Climate Action Plan Administrative Specialist Sammie Roeun
Finance & Administration Director Leticia Salcido
ARPA Administrator/ Assistant City Manager Stephanie Lucash
Assistant City Manager Nancy Ousley
Parks Project Manager Maureen Colaizzi
Human Resources Manager Leonora Palana

Speaking Guests: Bastyr Outgoing President Harlan Patterson
Wendy Reynolds, Kenmore Resident
Angela Pietschmann, Cascadia Consulting
Mike Chang, Cascadia Consulting
Stacey Valenzuela, Kenmore Resident
Patrick O'Brien, Kenmore Resident
David Morton, Redmond Resident
Vicki Grayland, Kenmore Resident
Chuck Gippe, Kenmore Resident
Brienne Gilbert, Kenmore Resident

FLAG SALUTE

Mayor Baker led the flag salute.

AGENDA APPROVAL

The agenda was approved as written.

PRESENTATION

Mayor David Baker presented Mr. Harlan Patterson with a plaque commemorating his contributions and time with Bastyr University.

City Manager Rob Karlinsey introduced Stephanie Lucash, the City's new ARPA Administrator and Assistant City Manager.

PUBLIC COMMENT:

The Council took comments from the public from approximately 7:09 to 7:22 p.m.

Timestamped link included here: <https://youtu.be/fjMTqGY06fi?t=429>

CONSENT AGENDA

- A. Minutes:
[City Council June 14, 2021, Regular Meeting Minutes](#)
- B. Approve Total Check #s 47432 through 47514 totaling \$539,129.09 and payroll check #10166 dated 06/04/2021 totaling \$437.26 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 06/04/2021 totaling \$168,106.97.
[Voucher Approval Report Dated 06/04/2021](#)
- C. Receive and File the April 2021 Financial Report
[Monthly Financial Report - April 2021](#)

MOTION: Councilmember Pfeil moved to approve the consent agenda as presented, including the items listed above. Deputy Mayor Herbig seconded the motion.

VOTE: Motion PASSED by unanimous consent.

BUSINESS AGENDA

- A. **Approve Resolution No. 21-365, Adopting the 2022-2027 Transportation Improvement Program, presented by City Engineer John Vicente, for Public Hearing and Adoption**
[Agenda Bill - TIP 2021](#)
[TIP Resolution and Attachments](#)
[Presentation - TIP](#)

City Engineer John Vicente presented the Transportation Improvement Program to the Council. As required by RCW 35.77.010, the City must create a Transportation Improvement Program to show how the city proposes to utilize funds for transportation related projects in the ensuing 6 years.

- Mayor Baker opened the **Public Hearing** at approximately 7:41 p.m.
 - Stacey Valenzuela and Brienne Gilbert commented; timestamped here: <https://youtu.be/fjMTqGY06fi?t=2376>
- Mayor Baker closed the Public Hearing at approximately 7:47 p.m.

MOTION: Deputy Mayor Herbig moved to approve Resolution 21-365, adopting the 2022-2027 Transportation Improvement Program. Councilmember Pfeil seconded the motion.
VOTE: 7 Yes, 0 No, 0 Abstain. MOTION CARRIED.

- B. **Climate Action Plan, Target Setting & Vulnerability Assessment, presented by Environmental Services Administrative Specialist Sammie Roeun and Environmental Services Manager Richard Sawyer, for Discussion and/or Action**
[Agenda Bill - Climate Action Plan Component Approvals](#)
[GHG Reduction Targets Memo](#)
[Vulnerability Assessment Memo](#)

MOTION: Councilmember O’Cain moved to approve the Target Setting and Vulnerability Assessment components of the Climate Action Plan, to be reviewed again at a later date. Councilmember Srebnik seconded the motion.
VOTE: 7 Yes, 0 No, 0 Abstain. MOTION CARRIED.

- C. **Log Boom Waterfront Access & Viewing Project Bid 21-C2669, CIP Project Budget Modification & Contract Authorization, presented by Project Manager Maureen Colaizzi, for Discussion and Action**
[Agenda Bill - Log Boom Project and Bids](#)

Parks Project Manager Maureen Colaizzi explained that the City recently concluded a bid opening for the Log Boom Park Waterfront Access and Viewing Project. Furthermore, the City determined Road Construction Northwest, Inc., to be the low responsible bidder. The City is asking the Council to approve the project contract. In addition, the City is requesting that the Council approve an increase of funds for the Capital Improvement Project for project P-28 Log Boom Park Waterfront Access and Viewing Project.

MOTION: Councilmember Pfeil moved to authorize the City Manager to execute Contract 21-C2669 with Road Construction Northwest in the amount of \$2,264,055.66 to construct the Log Boom Park Waterfront Access & Viewing Project (P-28), plus a 10% construction contingency of \$226,405.57 a for a total contract authorization of \$2,490,461.33. Including the waiver of irregularities and informalities as not material. Councilmember Srebnik seconded the motion.
VOTE: 7 yes, 0 No, 0 Abstain. MOTION CARRIED

MOTION: Councilmember Srebnik moved to approve an increase of \$784,427 in the 2021-26 Capital Improvement Program (CIP) for project P-28 Log Boom Park Waterfront Access & Viewing Project. Councilmember Pfeil seconded the motion.
VOTE: 7 yes, 0 No, 0 Abstain. MOTION CARRIED

- D. **Adopt Ordinance 21-0526, Adopting the Capital Improvement Plan, presented by Finance & Administration Director Leticia Salcido, for Adoption**
[Agenda Bill - Capital Improvement Plan, Attachments, and Ordinance 21-0526](#)

Finance and Administration Director Leticia Salcido presented amendments to the 2021-2026 Capital Improvement Program. Recommended updates and amendments provide for carryover of unspent funds from 2020 as well as adjustments to project budgets based on current information.

MOTION: Deputy Mayor Herbig moved to Adopt Ordinance No. 21-0526, thereby amending the 2021-2026 Capital Improvement Program for Parks, Transportation, Surface Water and City Facility. Councilmember Pfeil seconded the motion.

VOTE: 7 Yes, 0 No, 0 Abstain. MOTION CARRIED.

- E. **Adopt Ordinance 21-0527, Accepting ARPA Funds and establishing the new ARPA Fiscal Recovery Fund, presented by Finance & Administration Director Leticia Salcido, for Adoption**
[Agenda Bill and Ordinance 21-0526- ARPA Funds](#)

Finance and Administration Director Leticia Salcido recommended that the City Council take formal action to accept the Coronavirus Local Fiscal Recovery funds from the American Rescue Plan Act and establish an internal ARPA Fiscal Recovery Fund, for tracking and accounting purposes.

MOTION: Councilmember Pfeil moved to adopt Ordinance No. 21-0527, accepting ARPA Funds and establishing the new ARPA Fiscal Recovery Fund. Councilmember O’Cain seconded the motion.

VOTE: 7 Yes, 0 No, 0 Abstain. MOTION CARRIED.

STAFF REPORTS

The following staff reports were given to the Council; timestamped here:

<https://youtu.be/fjMTqGY06fI?t=8895>.

- A. Kenmore Light Festival Event, presented by Volunteer and Events Supervisor Stephanie Brown
[Agenda Bill - Kenmore Light Festival](#)
[Presentation Slide](#)
- B. Redistricting - Discussion with Briahna Murray and Shelly Helder of Gordon Thomas Honeywell
- C. Returning to the Council Chambers Update, presented by City Clerk Anastasiya Warhol. The City Council agreed with the Staff recommendations to continue virtual meetings until at least September 2021 and continue to investigate a hybrid-meeting model for the future.
[Staff Memorandum - Resuming In-Person Meetings](#)
- D. Heat Wave Update, presented by City Manager Rob Karlinsey

- E. Association of Washington Cities (AWC) Municipal Excellence Awards,
presented by City Manager Rob Karlinsey

ADJOURNMENT

Mayor Baker adjourned the meeting at approximately 10:18 p.m.



David Baker, Mayor

ATTEST:



Anastasiya Warhol (Jul 27, 2021 16:50 PDT)

Anastasiya Warhol, City Clerk