



City of Kenmore  
City Council Regular Meeting  
Agenda  
Monday, April 13, 2026  
7:00 PM

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ZOOM - LINK:<https://kenmorewa-gov.zoom.us/j/89379043290>

Password: 041326

Telephone: Dial US: +1 253 215 8782

Webinar ID:893 7904 3290

SIGN UP FOR VIRTUAL PUBLIC COMMENT HERE: [kenmorewa.gov/virtualpubliccomment](https://kenmorewa.gov/virtualpubliccomment)

REQUEST AN ACCOMMODATION HERE: [kenmorewa.gov/accommodation](https://kenmorewa.gov/accommodation)

If you have technical difficulties accessing the meeting virtually, please contact [clerks@kenmorewa.gov](mailto:clerks@kenmorewa.gov).  
**Technical Difficulties** – If the virtual component of the meeting disconnects, and we cannot resolve technical difficulties to reconnect the virtual component, the in-person meeting will continue at City Hall if there is a quorum of the body to conduct business.

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1. CALL REGULAR MEETING TO ORDER - 7:00 PM

2. ROLL CALL

3. LAND ACKNOWLEDGEMENT

We acknowledge that the City of Kenmore is situated upon the ancestral lands of the Snohomish, Snoqualmie, Sauk-Suiattle, Duwamish, Stillaguamish, Tulalip, Suquamish, Muckleshoot, and other tribes who are part of the Coast Salish Peoples. We recognize and express our deepest respect for their enduring stewardship and profound relationship with this land, which they have cherished and protected since time immemorial. We honor the First Peoples, acknowledge their vibrant cultures, and commit ourselves to learning from their wisdom in our journey to promote justice, equity, and mutual understanding. We pledge to stand alongside these communities in acknowledging past injustices and working towards a future that respects and celebrates the diverse heritage of this land.

4. FLAG SALUTE

5. AGENDA APPROVAL

6. PROCLAMATIONS

A) Sexual Assault Awareness Month, to be received by Angie and Em, peer educators, working with Stacy Harbour-Van Hoy, their advisor and board member, King County Sexual Assault Resource Center

1. Proclamation Sexual Assault Awareness Month

- B) Child Abuse Prevention Month
  - 1. Proclamation Child Abuse Prevention Month
- C) Earth Day, *to be received by Chris Eastland, Climate Action Advisory Committee member*
  - 1. Proclamation Earth Day
- D) Arbor Day, *to be received by Dave Stokes, Climate Action Advisory Committee member*
  - 1. Proclamation Arbor Day

## 7. WHERE'S THE FUN?

## 8. PUBLIC COMMENTS

Welcome to the Council's meeting. Please address your comments to the Mayor and Council. You'll have three minutes to speak. If there are more than 20 speakers, time will be reduced to two minutes per speaker. The Clerk will call your name when it's your turn. The Presiding Officer may choose to alternate between in-person and online comments. Please state your name and city of residence and keep within the allotted time. To make every person feel welcome and safe here, please refrain from booing, clapping, heckling, yelling, or other interruptions. Please note: Under Washington State law (RCW 42.17A.555), public comment time may not be used to support or oppose candidates or ballot measures. Thank you for keeping remarks focused on City business. The meeting is recorded for transparency. Thank you for being here, and for sharing your input respectfully.

- A) **VIRTUAL PUBLIC COMMENT PRE-REGISTRATION:** To provide public comments virtually, please fill out the [Virtual Public Comment Request Form](#) in advance of the meeting. The form opens Tuesdays at 12:00 Noon and closes Mondays at 12:00 Noon. You will be confirmed by the City Clerk's Office. If you are having difficulty, please reach out to the City Clerk's Office at [clerks@kenmorewa.gov](mailto:clerks@kenmorewa.gov).

## 9. CONSENT AGENDA

- A) Approve City Council Special and Regular Meeting Minutes of Monday, March 16, 2026
  - 1. City Council Special and Regular Meeting Minutes of Monday, March 16, 2026
- B) Approve the following Voucher Certification and Approval:
  - Total Check #s 57910 through 57974 totaling \$920,896.16
  - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 03/06/2025 in the amount totaling \$320,414.58
  - Total EFT Payment #s 1959 through 1962 total \$277,341.64
  - Total Wire Transfers totaling \$ 0
  - 1. Voucher Certification & Approval 02/28/26 - 03/13/26
- C) Approve the following Voucher Certification and Approval:
  - Total Check #s 57975 through 58056 totaling \$1,191,899.03
  - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 03/20/2025 in the amount totaling \$321,864.41
  - Total EFT Payment #s 1963 through 1968 total \$55,167.22

- Total Wire Transfers totaling \$ 671,987.45

1. Voucher Certification & Approval 03/14/26 - 03/27/26
- D) Authorize the City Manager to award and execute a contract with low bid contractor (To Be Determined-TBD) for an amount up to \$3,300,000 (includes 10% contingency) to complete the 80th Ave NE (SR522-NE 185th St) Sidewalk and Bike Lane Project construction
1. Agenda Bill - Contract Award Authorization
- E) Authorize the City Manager to enter an Interlocal Agreement with the Northshore Utility District (NUD) for the City's contract to include District's utility cover adjustment as part of the 80th Ave NE (SR522-NE 185th St) Sidewalk and Bike Lane Project
1. Agenda Bill - Contract Award Authorization
- F) Authorize the City Manager to execute a contract with PNW Heavy Civil Construction, LLC for an amount up to \$317,951.70 which includes 10% construction contingency for the 2026 ADA Upgrades project
1. Agenda Bill - Contract Award Authorization
- G) Authorize the City Manager to increase the contract authority with Parametrix by \$60,500 (includes a 10% contingency) to \$506,547.15 for finalizing design and providing engineering services during construction for the Arrowhead Drive Sidewalk and Traffic Calming Project
1. Agenda Bill - Increase Contract Authority
- H) Authorize the City Manager to award and execute a contract with the low bid contractor (To Be Determined-TBD) for and amount up to \$2,375,000 (includes 10 % contingency) to complete the Arrowhead Drive Sidewalk and Traffic Calming Project construction
1. Agenda Bill - Contract Award Authorization
- I) Authorize the City Manager to increase the total contract authorization to \$1,675,000 (includes 10% contingency) to complete the design, permitting and right-of-way services for the Lower Swamp Creek Bridge Replacement Project
1. Agenda Bill - Contract Authorization Approval

## 10. PRESENTATIONS

- A) Climate Action Plan (CAP) Update, *presented by Richard Sawyer, Environmental Services Director, and Nina Rasmussen, Climate Action Plan Program Manager*
1. Agenda Bill - CAP Update
  2. Attachment 1 - 2025 CAP Annual Report

## 11. BUSINESS AGENDA

- A) Park Impact Fee Rate Study, *discussion, presented by Debbie Bent, Community Development Director, and Todd Hall, Principal Planner*
1. Agenda Bill - Park Impact Fee Rate Study
  2. Attachment 1 - Kenmore Park Impact Fee Methodology
  3. Attachment 2 - Appendix 1- cost facility 2025

4. Attachment 3 - Appendix 2-cost trails 2025
  5. Attachment 4 - Impact Fees in Washington State for 2024
  6. Attachment 5 - Chapter 20.47 Impact Fee Amendments
- B) Year-end 2025 Quarterly Financial Report, *receive and file, presented by Melinda Merrell, Finance and Administration Director*
1. Agenda Bill - 4th Quarter 2025 Financial Reports
  2. Attachment 1 - Memo
  3. Attachment 2 - Memo Attachments
- C) State Legislative Session Recap, *presented by Stephanie Lucash, Deputy City Manager, and Shelly Helder, State Lobbyist*
1. Agenda Bill - 2026 Legislative Session Recap
  2. Attachment 1 - 2026 Kenmore State Legislative Agenda
  3. Attachment 2 - End of Session Report
  4. Attachment 3 - Bills Impacting Cities
  5. Attachment 4 - AWC Budget Matrix 2026 Supplemental Budget
  6. Attachment 5 - Presentation

## 12. STAFF REPORTS

- A) Business Registration Update, *presented by Stephanie Lucash, Deputy City Manager, and Teresa McAllister, Administrative Specialist/Public Records Officer*
1. Agenda Bill - Business Registration Program Update
  2. Attachment 1 - Presentation
- B) Other - City Manager Teri Killgore

## 13. COUNCILMEMBER REPORTS & COMMENTS

## 14. ADJOURNMENT

### UPCOMING MEETING SCHEDULE:

- A) Monday, April 20, 2026 6:00 PM - City Council Special Meeting  
Monday, April 27, 2026 7:00 PM - City Council Regular Meeting

### NOTICE OF POTENTIAL QUORUMS

- A) [Click here for information about Potential Quorums of the City Council](#). Now found on the City website under City Council Meetings.