

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
Monday, March 9, 2026**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video is available on the [City YouTube channel](#). Attachments are available on the [CivicClerk Agenda Management Portal](#).

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Valerie Sasson
Councilmember Melanie O’Cain
Councilmember Joe Marshall
Councilmember Jon Culver
Councilmember Eric Adman
Councilmember Nathan Loutsis

Staff: City Manager Teri Killgore
Deputy City Manager Stephanie Lucash
City Attorney Dawn Reitan
City Clerk Scott Passey
Deputy City Clerk Michelle Kang
Nicole Suarez, Community & Business Engagement Coordinator
Sam Loyuk, Development Services Director

Speaking Guests: Sarah Linville, Northshore Visual Arts Partners
Elliott and Declan Linville, proclamation recipients
Dr. Joseph Pizzorno, PhD, Bastyr University
Dr. Randy Frisch, PhD, Bastyr University

Public Comments Speaking Guests:
Mark Prince, Kenmore resident
Steve Yoder, Kenmore resident

CALL REGULAR MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Mayor Herbig led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

The agenda was approved as presented.

PROCLAMATION

Mayor Herbig, on behalf of the City Council, proclaimed March 2026, as Youth Art Month, throughout the City of Kenmore. Sarah Linville, joined by Elloitt and Declan Linville, accepted the proclamation on behalf of Northshore Visual Arts Partners.

WHERE'S THE FUN?

City Manager Teri Killgore highlighted the all-city staff Emergency Preparedness Training last week as well as a photo opportunity of female city staff to commemorate the start of Women's History Month.

PUBLIC COMMENTS

The City Council took comments from the public.

Timestamped link here: <https://youtu.be/-jChCO--jw?list=PLZEQA8WWEno4xzgqU9ARuTRwHg5cHeeSr&t=959>

CONSENT AGENDA

- A. Cancel the City Council Regular Meeting of Tuesday, March 23, 2026.
- B. Approve the City Council Regular Meeting Minutes of Monday, February 9, 2026.
- C. Approve the City Council Special Meeting Minutes of Monday, February 23, 2026.
- D. Approve the following Voucher Certification and Approval:
 - Total Check #s 57762 through 57835 totaling \$1,448,848.71
 - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 02/06/2025 in the amount totaling \$316,277.65
 - Total EFT Payment #s 1949 through 1951 total \$57,225.77
 - Total Wire Transfers totaling \$0
- E. Accept \$2.625M in WSDOT Pedestrian & Bicycle Program funding to complete the NE 175th Street Sidewalks (68th – 73rd) project and authorize the City Manager to execute an agreement with WSDOT

MOTION: Approve the consent agenda outlined above.

Moved by Culver; seconded by Marshall.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT

PRESENTATION

A) Bastyr Update, presented by Dr. Joseph Pizzorno and Chief Administrative Officer Randy Frisch, PhD

Dr. Joseph Pizzorno and Chief Administrative Officer Randy Frisch, PhD, outlined Bastyr's financial crisis, which stems from several years of operating deficits, enrollment and revenue declines, and high fixed costs tied to under-utilized campus facilities, which led accreditors to question its financial viability and forced emergency turnaround efforts. The university is now pursuing a financial stabilization plan that includes selling or redeveloping parts of the Kenmore campus, tightening expenses, and rebuilding enrollment and program strength while trying to preserve accreditation and avoid closure.

STAFF REPORTS

A) Economic Development and Tourism Updates, presented by Nicole Suarez, Community & Business Engagement Coordinator

Nicole Suarez, Community & Business Engagement Coordinator, provided an update on economic development and tourism related projects in the current biennium. She reviewed State of Washington Tourism regeneration grant projects, Port of Seattle Economic Development Grant projects, and Kenmore Business Alliance business support projects.

B) Development and Permitting Update, presented by Sam Loyuk, Development Services Director

Sam Loyuk, Development Services Director, provided an update on current development and permitting processes, timelines, and trends. The report included the results of the 2025 permit processing timeline report, which is due to the Department of Commerce annually, in accordance with RCW 36.70B.080/Senate Bill 5290.

COUNCILMEMBER REPORTS & COMMENTS

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 8:31 PM.



Nigel Herbig, Mayor



Scott Passey, City Clerk









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Final Audit Report

2026-05-19

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