

**City of Kenmore
City Council Meeting
Special Meeting Minutes
Monday, May 11, 2026**

These minutes are created to capture Council action. This is not a verbatim transcript.
Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Valerie Sasson
Councilmember Melanie O’Cain
Councilmember Joe Marshall
Councilmember Jon Culver
Councilmember Eric Adman
Councilmember Nathan Loutsis

Staff: City Manager Teri Killgore
City Attorney Dawn Reitan
City Clerk Scott Passey
Co-Clerk Shannon Tipple-Leen
Public Works Operations Director Jennifer Gordon
Assistant City Manager/Community Development Director Debbie Bent
Police Chief Brandon Moen

Speaking Guests: Dale Vodicka, Proclamation Recipient
Police Chief Brandon Moen, Proclamation Recipient
Police Officer Miguel Hernandez, Proclamation Recipient
Police Officer Isaiah Shealey, Proclamation Recipient
KCRC Chair Casey Burt

Public Comments Speaking Guests:
Stacey Valenzuela, Kenmore resident

CALL SPECIAL MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:30 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Mayor Herbig led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

The agenda was approved as presented.

PROCLAMATIONS

- A. The Kenmore City Council proclaimed May 16-22, 2026 as Safe Boating and Paddling Week throughout the City of Kenmore.
- B. The Kenmore City Council proclaimed May 15, 2026 as Peace Officers Memorial Day throughout the City of Kenmore.
- C. The Kenmore City Council proclaimed May 16, 2026 as Kids to Parks Day throughout the City of Shoreline.

WHERE'S THE FUN?

City Manager Teri Killgore reported on the 2026 Windemere Cup Rowing Event where Kenmore's Inglewood High School Team completed in the Women's Varsity 4 Race.

PUBLIC COMMENTS

The City Council received comments from the public.

Timestamped link here: <https://youtu.be/a2UKp9RLhWg?t=1238>

CONSENT AGENDA

- A. Cancel the City Council Regular Meeting of Tuesday, May 26, 2026
- B. Approve City Council Special Meeting Minutes of Monday, April 20, 2026
- C. Approve the following Voucher Certification and Approval:
 - Total Check #s 58131 through 58234 totaling \$902,638.31
 - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 04/17/2026 in the amount totaling \$309,979.08
 - Total EFT Payment #1973 total \$2,500.00
 - Total Wire Transfers totaling \$1,300,000.00
- D. Approve the following King County Grant Agreements: 1) Agreement for Award of Local Hazardous Waste Management Grant Funds for 2026-2027 Between King County and the City of Kenmore (Agreement No. 262714); 2) Interagency Agreement for the 2026- 2027 Waste Reduction & Recycling Grant Program

Between King County and the City of Kenmore (CPA # 6611134); and authorize the City Manager to sign the Agreements.

- E. Approve the following King County Agreement: 1) King County Get Active and Stay Active Grant Agreement #649858/Kenmore Contract No. 26-C3254 and authorize the City Manager to sign the agreement
- F. Ratify the King County Movie Night Sponsorship Agreement and authorize the City Manager to sign the Agreement
- G. Authorize the City Manager to execute Interlocal Agreement No. 24-C3009 Amendment No. 2 with King County to accept FY 2026 Conservation Futures Levy Fund allocation of \$6,622,500 to acquire six properties.

MOTION: Approve the consent agenda outlined above.

Moved by Culver; seconded by O’Cain.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT.

PRESENTATION

A) Kenmore Community Rowing Club (KCRC) Annual Report, *presented by Public Works Operations Director Jennifer Gordon and KCRC Chair Casey Burt*

The Kenmore Community Rowing Club’s annual presentation highlighted significant 2025 growth in participation and programming, strengthened coaching and competitive results, major investments in equipment and facilities, and strong financial performance supported by grants and donations.

BUSINESS AGENDA

A) Draft STEP (Emergency Shelters, Transitional Housing, Emergency Housing, and Permanent Supporting Housing) Housing Regulations, *presented by Assistant City Manager/Community Development Director Debbie Bent*

Director Bent presented the draft STEP regulations and requested council direction on any additional amendments prior to drafting the final version in preparation for a public hearing on June 8, 2026.

MOTION: Amend the Draft STEP regulations to clarify that the Type 2 review process will be used for developments of 100 or more units.

Moved by O’Cain; seconded by Adman.

VOTE: 5 Yes – O’Cain, Culver, Adman, Loutsis, Sasson; 2 No – Marshall, Herbig

MOTION PASSES.

MOTION: Strike the footnotes and definition related to Good Neighbor Agreements.

Moved by Culver; seconded by Sasson.

VOTE: 4 Yes – Adman, Culver, Sasson, Herbig; 3 No – O’Cain, Loutsis, Marshall

MOTION PASSES.

STAFF REPORTS

A) Other

City Manager Teri Killgore reported on the work surrounding the summer events season and noted that the Neighborhood Retail survey is still available.

COUNCILMEMBER REPORTS & COMMENTS

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(B), the City Council entered an executive session to consider the acquisition of real estate. This executive session was slated to last 15 minutes until approximately 9:10 PM. The Council exited the executive session at approximately 9:10 PM.

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 9:10 PM.



Scott Passey, City Clerk



Nigel Herbig, Mayor









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Final Audit Report

2026-06-10

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