

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
Monday, May 18, 2026**

These minutes are created to capture Council action. This is not a verbatim transcript.
Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Valerie Sasson
Councilmember Melanie O’Cain
Councilmember Joe Marshall
Councilmember Jon Culver
Councilmember Eric Adman (arrived 8:00 pm))
Councilmember Nathan Loutsis

Staff: City Manager Teri Killgore
City Attorney Dawn Reitan
City Clerk Scott Passey
Assistant to the City Manager/Co-Clerk Michelle Kang
Assistant City Manager/Community Development Director Debbie Bent
Principal Planner Todd Hall
Finance & Administration Director Melinda Merrell
Senior Budget & Fiscal Analyst Tshilaba Verite

Speaking Guests: Cayden Spratt, Proclamation Recipient (virtual)
Tom Beckwith, Beckwith Consulting

Public Comments Speaking Guests:
none

CALL SPECIAL MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Mayor Herbig led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

The agenda was approved with an amendment to reverse the order of Business items B and C.

PROCLAMATIONS

- A. The Kenmore City Council proclaimed May 2026 as Pride Month throughout the City of Kenmore.
- B. The Kenmore City Council proclaimed June 2026 as Gun Violence Awareness Month throughout the City of Kenmore.

WHERE'S THE FUN?

City Manager Teri Killgore provided an update on staffing changes.

PUBLIC COMMENTS

The City Council received comments from the public.

Timestamped link here: <https://youtu.be/niofhH5o4IM?t=832>

CONSENT AGENDA

- A. Approve City Council Regular Meeting Minutes of Monday, March 9, 2026
- B. Approve City Council Regular Meeting Minutes of Monday, April 27, 2026
- C. Approve City Council Special Meeting Minutes of Monday, May 4, 2026
- D. Authorize the City Manager to execute Contract No. 25-C3110 Amendment No. 1 with CW Consulting, P.S., to increase the annual not-to-exceed limit, substantially and materially in the form attached.
- E. Authorize the City Manager to execute Amendment 2 with KPFF Consulting Engineers Contract 22-C2862 to increase the contract by an additional \$175,000 to \$3,175,000
- F. Authorize the City Manager to increase the contract authority with Always Active Services LLC by \$35,987.71 to \$849,903.56 to complete and close-out construction for the subject project.

The Council removed Consent Item G. Real Estate Purchase and Sale Agreement to purchase 18018 61ST AVE NE and adjacent parking lot.

MOTION: Approve the consent agenda minus Item G outlined above.

Moved by Culver; seconded by O’Cain.

VOTE: Consent Agenda was approved by UNANIMOUSLY.

Consent Item G

G. Approval of Real Estate Purchase and Sale Agreement to purchase 18018 61ST AVE NE and adjacent parking lot.

MOTION: Approval of Real Estate Purchase and Sale Agreement to purchase 18018 61ST AVE NE and adjacent parking lot.

Moved by Culver; seconded by Loutsis.

VOTE: 5 Yes – O’Cain, Marshall, Culver, Loutsis, Sasson; 1 No – Herbig.

MOTION PASSES.

PUBLIC HEARING

A) Public Hearing regarding Ordinance 26-0640 amending and extending interim regulations for an additional six-months for certain parcels close to Swamp Creek in proximity to SR522 and 80th Ave NE, *presented by Debbie Bent, Assistant City Manager/Community Development Director*

Assistant City Manager/Community Development Director Debbie Bent explained the rationale for extending the interim regulations with Ordinance No. 26-0640, which requires a public hearing.

Mayor Herbig opened the Public Hearing at approximately 7:20 pm.

The City Council provided the opportunity for testimony; there were no sign-ups.

Timestamped link here: <https://youtu.be/niofhH5o4IM?t=1478>

Mayor Herbig closed the Public Hearing at approximately 7:20 pm.

BUSINESS AGENDA

A) Adopt Ordinance 26-0640 to amend and extend interim regulations for an additional six-months for certain parcels close to Swamp Creek in proximity to SR522 and 80th Ave NE, *presented by Debbie Bent, Assistant City Manager/Community Development Director*

MOTION: Adopt Ordinance 26-0640 to amend and extend interim regulations for an additional six-months for certain parcels close to Swamp Creek in proximity to SR522 and 80th Ave NE

Moved by Culver; seconded by Sasson.

VOTE: 6 Yes – Loutsis, Culver, Marshall, Sasson, Herbig; 0 No; 0 Abstain.

MOTION PASSES.

- B) Adopt Ordinance No. 26-0641, adopting Washington State Engrossed Substitute House Bill 2015 Public Safety Enhancement Sales Tax imposing a 0.1% sales tax, and adding Article IV to Chapter 3.30 of the Kenmore Municipal Code, *presented by Melinda Merrell, Finance & Administration Director, and Tshilaba Verite, Senior Budget & Fiscal Analyst*

Melinda Merrell presented the proposed Ordinance, which imposes a 0.1 percent public safety sales and use tax, estimated to generate about \$425,000 annually to be used for criminal justice purposes and a portion of the City's police services contract.

MOTION: Adopt Ordinance No. 26-0641.

Moved by Sasson; seconded by Loutsis.

VOTE: 4 Yes – Marshall, Loutsis, Sasson, Herbig; 2 No – Marshall, Culver; 0 Abstain.

MOTION PASSES.

- C) Updated Park Impact Fee Methodology, *presented by Debbie Bent, Community Development Director, Todd Hall, Principal Planner, and Tom Beckwith, Beckwith Consultants*

Staff and consultant sought City Council direction on an updated park impact fee methodology for new residential development (by bedrooms or by square footage), the percentage of the maximum rate to charge starting January 1, 2027, and scheduling a public hearing for related amendments to KMC 20.47. The staff recommendation included a square footage-based fee schedule and implementing 70 percent of the maximum rate for each square footage tier beginning January 1, 2027, with a tentative public hearing and ordinance adoption date of June 22, 2026.

STAFF REPORTS

- A) Other – Teri Killgore

COUNCILMEMBER REPORTS & COMMENTS

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 8:09 PM.



Nigel Herbig, Mayor



Scott Passey, City Clerk









City Council Regular Meeting Minutes from Monday, May 18, 2026

Final Audit Report

2026-06-10

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