

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
Monday, June 22, 2026**

These minutes are created to capture Council action. This is not a verbatim transcript.
Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Valerie Sasson
Councilmember Melanie O’Cain
Councilmember Joe Marshall
Councilmember Jon Culver
Councilmember Eric Adman (excused)
Councilmember Nathan Loutsis

Staff: City Manager Teri Killgore
City Attorney Dawn Reitan
City Clerk Scott Passey
Co-Clerk Shannon Tipple-Leen
Community Development Director Debbie Bent
Principal Planner Todd Hall

Speaking Guests: Kristina Mendieta, Proclamation Recipient
Tom Beckwith, Beckwith Consulting Group

Public Comments Speaking Guests: none

CALL SPECIAL MEETING TO ORDER

Mayor Herbig called the regular meeting to order at 7:00 PM.

LAND ACKNOWLEDGEMENT

Mayor Herbig read the Land Acknowledgement Honoring First Peoples.

FLAG SALUTE

Mayor Herbig led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

The agenda was approved as presented.

PROCLAMATION

- A. The Kenmore City Council proclaimed July 2026 as Disability Pride Month throughout the City of Kenmore.

WHERE'S THE FUN?

City Manager Teri Killgore highlighted Juneteenth activities and Chris Cabatit's impending retirement.

PUBLIC COMMENTS

The City Council provided an opportunity for public comments; there were no sign-ups. Timestamped link here: <https://youtu.be/04NG4hk-v3M?t=743>

CONSENT AGENDA

- A. Approve City Council Regular Meeting Minutes of Monday, June 8, 2026
- B. Approve the following Voucher Certification and Approval:
- Total Check #s 58363 through 58443 totaling \$390,559.38
 - Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 05/29/2026 in the amount totaling \$331,152.31
 - Total EFT Payment #s 1986 through 1995 total \$133,183.10
 - Total Wire Transfers totaling \$30,000.00

MOTION: Approve the consent agenda.

Moved by Culver; seconded by Loutsis.

VOTE: Consent Agenda was approved UNANIMOUSLY.

BUSINESS AGENDA

- A. Updated Park Impact Fee Methodology, *presented by Debbie Bent, Community Development Director, Todd Hall, Principal Planner, and Tom Beckwith, Beckwith Consulting Group*

MOTION: Direct staff to put together a Park Impact Fee using square footage and a 75% threshold; and schedule a public hearing for an updated park impact fee methodology and amendments to Kenmore Municipal Code Chapter 20.47.

Moved by Sasson; seconded by Loutsis.

VOTE: 5 Yes – Marshall, Loutsis, Culver, Sasson, Herbig; 1 No – O'Cain.

MOTION PASSES.

STAFF REPORTS

A) Other – City Manager Teri Killgore

COUNCILMEMBER REPORTS & COMMENTS

There was Council consensus to take a position on ballot measures if they make the November ballot.

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), the City Council entered an executive session to discuss potential litigation. This executive session was slated to last 30 minutes until approximately 8:04 PM. At 8:04 PM, Mayor Herbig announced a 10-minute extension, until approximately 8:14 PM. The Council exited the executive session at approximately 8:15 PM.

MOTION: Authorize the City Manager to draft and submit a comment letter regarding Proposed Federal Rule 2 CFR 200 on behalf of the City for signature by the Mayor. Moved by O’Cain; seconded by Culver.

VOTE: 6 Yes – O’Cain, Marshall, Loutsis, Culver, Sasson, Herbig; 0 No.

MOTION PASSES.

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 8:16 PM.



Scott Passey, City Clerk



Nigel Herbig, Mayor

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Final Audit Report

2026-07-15

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